

ROYAL AIR FORCE ROMAN CATHOLIC CHURCH PURPOSES FUND

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

Charity Number 243719

ROYAL AIR FORCE ROMAN CATHOLIC CHURCH PURPOSES FUND

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FOR THE YEAR ENDED 31 MARCH 2022**

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ROYAL AIR FORCE ROMAN CATHOLIC CHURCH PURPOSES FUND

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MEMBERS OF THE BOARD AND PROFESSIONAL ADVISERS

The Board of Trustees

P Firth
Group Captain L Griffin
Rt Rev Bishop P Mason (Ex Officio)
Wing Commander C P Thorpe
Rev D E Skillen (Ex Officio)
Group Captain J McAllister

Principal Address

Principal RC Chaplain RAF, Station Chaplain
The Chaplaincy Centre
RAF Odiham
Hook
Hampshire
RG29 1QT

Independent Examiner

Mark Dickinson FCA
Wise and Co
Chartered Accountants
Wey Court West
Union Road
Farnham
Surrey
GU9 7PT

Bankers

Royal Bank of Scotland
Holts Farnborough Branch
200 Fowler Avenue
Farnborough Business Park
Farnborough
Hampshire
GU14 7JP

Investment Managers

BlackRock Investment Management (UK) Limited
PO Box 9036
Chelmsford
Essex
CM99 2XD

**TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 31 MARCH 2022**

The trustees have the pleasure in presenting their report and the financial statements of the charity for the year ended 31 March 2022.

Legal Status

The Royal Air Force Roman Catholic Church Purposes Fund was created by a Declaration of Trust dated 20 December 1954, as varied or affected by a Scheme of arrangement of the Charity Commissioners dated 22 June 1978. The Governing document was amended by order of the Charity Commissioners on 6 January 2003, and by resolutions dated 21 July 2005, 6 July 2006 and 24 January 2013.

The Royal Air Force Roman Catholic Church Purposes Fund is a Registered Charity, charity number 243719.

Trustees Appointments and New Trustee Proceedings

The Ex-officio trustees are appointed by virtue of their respective offices. Co-optative trustees are appointed by a resolution of the trustees passed at a special meeting.

The chairman of trustees contacts new ex-officio trustees and potential new lay trustees prior to attendance at their first trustees meeting, to tell them about the background and activities of the trust. All new trustees are also provided with a copy of the Charity Commission guide "The Essential Trustee: what you need to know".

Objects of the Trust

The objects of the trust are the advancement of the Roman Catholic Religion among members of the Royal Air Force and the welfare of Roman Catholics in the Royal Air Force.

Connected Charities

The following Charities are connected to the Royal Air Force Roman Catholic Church Purposes Fund.

Vicariate Headquarters Trust
26 The Crescent
Farnborough
Hampshire
GU14 7AS

The Army Roman Catholic Trust
St. Michael and St. George Parish Office
Queens Avenue
Aldershot
Hampshire
GU11 2BY

Royal Navy (Roman Catholic) Trust
Royal Navy Catholic Chaplaincy
The Chaplaincy
HMS Collingwood
Newgate Lane
Fareham
Hampshire
PO14 1AS

The Roman Catholic Bishopric of the Forces (GB)
Wellington House
St Omer Barracks
Aldershot
Hampshire
GU11 2BG

Investment Powers

Under the Trust Deed, the charity has the power to make any investment which the trustees see fit. BlackRock Investment Management (UK) Limited invest all of the funds into the Armed Forces Charities Growth and Income Fund.

**TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 31 MARCH 2022****Risks**

The major risks to which the charity is exposed, as identified by the trustees, have been reviewed and systems have been established to mitigate those risks.

Reserves

The trustees are resolved to ensure that income is expended upon the objects of the charity, taking one year with another. Reserves, which principally arise from the appreciation over time of the portfolio of investments, are resolved to be invested to procure a steady and rising income over time so as to ensure that the expenditure upon charitable objectives may be increased.

Achievements and Performance

The Trust, by employing a Pastoral Administrative Assistant to support the role of the RAF Principal Roman Catholic Chaplain, has facilitated an ever-greater energy and impetus to the advancement of the Roman Catholic faith among members of the Royal Air Force. Opportunities for retreat continue to be available and remain popular. These have been augmented by new initiatives of on-line formation and courses, which again, have been universally well received. The first, in what will become a regular series of, annual Masses for the RAF RC Community took place in April and the second, at the Central Church of the RAF, St Clement Danes, took place in October.

The PAA has supported several RAF families in preparing their infants for baptism and funding has been provided for Rite of Christian Initiation of Adults (RCIA) resources for RAF RC Chaplains. RAF RC Chaplains have been instrumental in the international launch of the Catholic Military Connect App which provides a wonderful prayer and information resource for serving personnel.

All this activity and opportunity for faith development is heralded through a regular newsletter.

The trust has continued to support the Bishopric of the Forces.

Financial Review

The trust achieved a surplus of £89,329 for the year before gains on investments, which totalled £341,032 giving an overall increase in funds for the year of £430,361 (2021 £1,131,191).

The trust's investments are managed by BlackRock Investment Management (UK) Limited and have been invested in the Armed Forces Charities Growth and Income Fund. Investment income has increased over the previous period and the market value of investments has increased.

The financial markets are especially volatile at present which may adversely affect the market value of investments after the period end.

Plans for Future Periods

As the world emerges from the global pandemic, the Trust will continue to support the RAF PRCC, his chaplains, and the RAF Pastoral Advisory Group as they look to provide faith opportunities for RAF Catholics. The well established events of the International Military Pilgrimage, the HCPT Easter Pilgrimage, residential retreats, and the solemn Mass of Remembrance will re-start but will be augmented by fresh ideas and initiatives. On-line formation, annual Masses at the RC Cathedral of the Armed Forces and the Central Church of the RAF, and pilgrimage opportunities both in the UK and overseas will be offered. Support will also be available to both RAF chaplains and the laity to undertake formal religious education programmes.

RAF Chaplains and service personnel are heavily involved in organising the Aspostolat Militaire International (AMI) Conference taking place in London in August. The RAF also have taken the lead in organising the Bishopric Camino Pilgrimage to Santiago de Compostella in September and have an eye on the World Youth Day gathering taking place in Lisbon in August 2023.

In addition, extra funding will be provided to the Vicariate Headquarters Trust in support of the refurbishment of the Bishop's residence.

General

The financial statements comply with current statutory requirements, the requirements of the Statement of Recommended Practice, and with the charity's governing document.

**TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 31 MARCH 2022**

Funds

The Funds held are unrestricted and are held to further the objects of the Trust. These funds are available and are adequate to fulfil the obligations of the trust.

Trustees Decision Making Process

Major decisions are made by a majority of trustees either at bi-annual trustees' meetings or by telephone discussion.

Grant Making Policies

Budgets are produced annually including proposed grants, and are agreed in advance by the Trustees. The Principal Roman Catholic Chaplain has discretion for grants below £1,000.

Investment Performance Against Objectives Set

Investments have performed adequately in the year under the management of the investment manager.

Public Benefit

The Trust facilitates the faith practice of Roman Catholic members of the Royal Air Force, their families and those other Service personnel who wish to associate with them by providing for their participation in events which foster and develop their spiritual lives, enhance their sense of humanity and improve their sense of belonging and citizenship. It enables Chaplains to provide the best pastoral care and resources, and to engage people more deeply with the moral component of their military responsibilities. In addition, it supports the pastoral ministry of the Bishop of the Forces to those same people.

Recruiting to the Service – and thereby to benefiting from the Trust – is based on competence and character alone, and not determined by the Trust but by the Ministry of Defence.

The Trust makes a point of supporting servicemen and women affected by Operations. The Trust supports all Service personnel, Roman Catholic or not, who wish to be part of the outreach of the Roman Catholic community in the Royal Air Force. Particular care is taken that those on lower incomes, typically those under training, are given additional financial support.

No private benefits are received by anyone.

The Trustees

The trustees who served the charity during the period were as follows:

P Firth
Group Captain L Griffin
Rt Rev Bishop P Mason (Ex Officio)
Wing Commander C P Thorpe - chairman
Rev D E Skillen (Ex Officio)
Group Captain J McAllister

**TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 31 MARCH 2022**

Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- Select suitable accounting policies and apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. The trustees are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the trustees

Padre D Skillen
Trustee

Date: 4 August 2022

**REPORT OF THE INDEPENDENT EXAMINER
UNDER SECTION 144 OF THE CHARITIES ACT 2011
TO THE TRUSTEES OF ROYAL AIR FORCE ROMAN CATHOLIC CHURCH PURPOSES FUND**

I report on the financial statements for the year ended 31st March 2022 as set out on pages 7 to 13.

The accounts have been prepared in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

Respective responsibilities of trustees and independent examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not

1. which gives me reasonable cause to believe that, in any material respect, the requirement:
 - to keep proper accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Mark Dickinson FCA
Wise & Co.
Chartered Accountants
Wey Court West
Union Road
Farnham
Surrey
GU9 7PT**

Dated : 4 August 2022

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2022

	Notes	2022 Total Funds £	2021 Total Funds £
INCOME AND ENDOWMENTS			
Investment income	2	201,596	197,844
General donations and legacies	3	408	438
TOTAL INCOME		202,004	198,281
EXPENDITURE			
Charitable Activities			
Grants paid	4	73,436	73,611
Other charitable activities	4	39,238	32,993
		112,674	106,604
TOTAL EXPENDITURE		112,674	106,604
NET INCOME/EXPENDITURE AND NET MOVEMENT IN FUNDS BEFORE GAINS AND LOSSES ON INVESTMENTS		89,329	91,677
Net gains/(losses) on investments	7	341,032	1,039,514
NET MOVEMENT IN FUNDS BEFORE TRANSFERS		430,361	1,131,191
Transfers			
General unrestricted		-	-
Designated unrestricted		-	-
NET MOVEMENT IN FUNDS		430,361	1,131,191
RECONCILIATION OF FUNDS			
FUNDS AT 1 APRIL 2021		6,078,351	4,947,160
FUNDS AT 31 MARCH 2022		6,508,712	6,078,351

All movements are in unrestricted funds.

The statement of financial activities includes all gains and losses recognised in the year.

All incoming resources and resources expended derive from continuing activities.

**BALANCE SHEET
FOR THE YEAR ENDED 31 MARCH 2022**

	Notes	£	2022	£	2021	£
FIXED ASSETS						
Investments	7			6,159,776		5,818,744
				<u>6,159,776</u>		<u>5,818,744</u>
CURRENT ASSETS						
Debtors	8		558		490	
Cash at bank			358,110		262,949	
			<u>358,668</u>		<u>263,439</u>	
CREDITORS: Amounts falling due within one year	9		(9,732)		(3,832)	
			<u>(9,732)</u>		<u>(3,832)</u>	
NET CURRENT ASSETS				348,936		259,607
NET ASSETS				<u>6,508,712</u>		<u>6,078,351</u>
REPRESENTED BY:						
FUNDS						
Unrestricted:	12					
Designated				49,800		49,800
General				6,458,912		6,028,551
TOTAL FUNDS				<u>6,508,712</u>		<u>6,078,351</u>

These financial statements were approved by the members of the committee on 4 August 2022 and are signed on their behalf by:

Wing Commander C. Thorpe
Chairman

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

1 Accounting Policies

Basis of accounting

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts.

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The accounts have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The trust constitutes a public benefit entity as defined by FRS 102.

Incoming Resources

General donations and bank interest are accounted for on a receivable basis.

Resources Expended

Charitable activities costs include grants made and governance costs as shown in note 4.

Investments

Investments are managed under discretionary agreements by Blackrock Investment Management (UK) Limited.

Investments are accounted for by reference to the bargain date shown by the contract note issued in respect of their purchase or disposal.

Investments are a form of basic financial instrument and are initially recorded at their transaction value and subsequently measured at their fair value as at the balance sheet date using the bid price. The statement of financial activities includes the net gains and losses arising on revaluations and disposals throughout the year.

The Trust does not acquire put options, derivatives or other complex financial instruments.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

1 Accounting Policies (continued)**Investment income**

Income arising from investments is included by reference to the normal date of payment of dividends or interest on that investment. Provision is not made in the accounts for dividends to be received in the next accounting period on investments declared ex-dividend prior to 31st March 2022.

Taxation

As a qualifying charity, the trust is not liable to UK taxation.

Debtors

Short term debtors are measured at transaction price, less any impairment.

Creditors

Short term creditors are measured at the transaction date.

2 Investment Income

2022	2021
£	£
UK quoted investments	201,564
Bank interest receivable	197,763
32	81
201,596	197,844

3 Voluntary Income

2022	2021
£	£
Donations including Gift Aid	408
438	438
408	438

4 Charitable ActivitiesGrants Paid

2022	2021
£	£
HCPT Pilgrimage	1,000
Bishopric of the Forces	-
72,436	73,611
73,436	73,611

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

4 Charitable Activities (continued)

Other Charitable Activities	2022 £	2021 £
Lourdes Military Pilgrimage	-	7,038
Falklands Anniversary Event	5,724	-
Forces Catholic News	1,900	2,017
Sundry	46	-
Principal Chaplain's Pastoral Advisory Group and Retreats	1,217	-
Printing and Books	270	1,486
PRCC Costs	2,010	2,244
Catholic Truth Society	1,165	300
Subscriptions	338	-
Travel, Subsistence and Accommodation	2,025	-
Chaplains' Dinner	2,495	-
Training and Development	1,743	291
Legal and Professional	-	3,180
Accountancy (see note 5)	6,198	7,476
Bishopric Website RAF Share	-	245
Chaplain's Assistant Salary, Pension and Expenses	10,113	5,951
Bishopric Medals	-	160
St Clement Danes Church Flower Sellers Appeal	-	2,000
Cliveden Conservation	2,940	-
Grants and Donations	1,054	604
	39,238	32,993
Paid out of designated fund	-	-
Paid out of general unrestricted fund	39,238	32,993
	39,238	32,993

5 Accountancy

	2022 £	2021 £
Accountancy and Secretarial	3,735	3,705
Bookkeeping Fees	288	1,596
Independent Examination Fees	2,175	2,175
	6,198	7,476

6 Trustees' Emoluments

There was no remuneration payable to the trustees in the current or previous years.

During the year no trustees were reimbursed expenses incurred on behalf of the trust.
(2021: no trustees were reimbursed for expenses incurred on behalf of the trust.)
No travel, accommodation and conferences expenses were paid on behalf of trustees.
(2021: £55 paid on behalf of one trustee).

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

7 Investments	2022	2021
	£	£
Listed Investments		
Armed Forces Common Investment Fund	6,159,776	5,818,744
Movement in Market Value		
Market value at 1 April 2021	5,818,744	4,779,230
Acquisitions at cost	-	-
Net gains/(losses) on revaluations in the year ended 31 March 2022	341,032	1,039,514
Market value at 31 March 2022	<u>6,159,776</u>	<u>5,818,744</u>
Historical cost at 31 March 2022	<u>4,347,644</u>	<u>4,347,644</u>
8 Debtors	2022	2021
	£	£
Income Tax Recoverable - Gift Aid	558	490
	<u>558</u>	<u>490</u>
9 Creditors: Amounts falling due within one year	2022	2021
	£	£
Accruals	2,975	2,975
Deferred Income - Camino Pilgrimage	5,914	-
Net Wages Creditor	779	483
PAYE/NI Creditor	42	352
Pension Creditor	22	22
	<u>9,732</u>	<u>3,832</u>

10 Vicariate Headquarters Trust

In the past, the RAF Roman Catholic Church Purposes Fund has contributed funds to the Vicariate Headquarters Trust for the purchase of property. The Trustees of the Vicariate Headquarters Trust have confirmed that in the event of the Trust being wound up, they would return surplus funds to the contributing parties. In the eventuality 37.68% of any surplus would be returned to the RAF Roman Catholic Church Purposes Fund.

11 Related Party Transactions

A grant was paid during the year to the Roman Catholic Bishopric of the Forces (GB) of £72,436 (2021: £73,611). The charities are connected by virtue of having some Trustees in common.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

12 Analysis of net assets between funds

Fund balances at 31 March are represented by:

	Total Funds 2022	Total Funds 2021
Investments	6,159,776	5,818,744
Net Current Assets	348,936	259,607
	<u>6,508,712</u>	<u>6,078,351</u>

Total funds (Unrestricted)

<u>6,508,712</u>	<u>6,078,351</u>
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Split of unrestricted funds

Designated	49,800	49,800
General	6,458,912	6,028,551
	<u>6,508,712</u>	<u>6,078,351</u>

The designated fund was set up by the Trustees for Former Chaplains' Welfare.

Designated fund balance at 1 April 2021	49,800	49,800
Transferred from general unrestricted	-	-
Expenditure - Other Charitable Activities	-	-
Designated fund balance at 31 March 2022	<u>49,800</u>	<u>49,800</u>