

## **Annual Report 2022**

### **THE VILLAGE HALL MICKLEHAM**

Registered charity No. 243405

Dell Close, Mickleham, Dorking, Surrey, RH5 6EE

#### **TRUSTEES**

**P F B Tatham (Chairman)**

**Mrs M G Banfield**

**J A Blake**

**Mrs H Budd**

**A P Butler**

**R M Davis**

**Mrs A Gilchrist**

**Mrs F J B Graham**

**J D W Kennington**

**W R Siberry QC**

**Mrs W A Tickner**

**D B Wilcox**

All correspondence should be addressed to the Chairman at:  
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Dorking, Surrey, RH5 6AW  
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## **The Village Hall Mickleham**

### **The Chairman's Report 2022**

The Trustees have pleasure in presenting their report and accounts for the year ending 31<sup>st</sup> December 2022.

With the easing of Covid 19 restrictions, both the Nursery and our Regular Users were able to operate throughout 2022. We also saw a gradual return to our more normal level of one-off bookings during the Year.

During the first 4 months of 2022, we continued to receive help from the Government through Business Support Grants, in respect of Covid 19, via Mole Valley District Council. This helped offset the lower level of one-off booking income during the early part of the Year.

We carried out all the many usual maintenance activities throughout the year. We also replaced part of the car park fence blown down by a storm, installed solar lights in the car park extension and ordered replacement chairs which arrived in February 2023.

We continued to develop our website, with the testing and introduction of an on-line booking facility during late 2022 / early 2023. This speeds up the booking process, makes information available to Trustees and reduces the amount of paper we use.

On the costs side we have benefited, and continue to benefit, from a fixed 4-year tariff in respect of both gas and electricity which runs until October 2023. Similarly, we have been able to negotiate a new contract on the Hall Insurance. At the end of 2022 we purchased 160 new Folding Chairs and 4 Trolleys which are lighter, easier to store and save space.

If you wish to hire a venue for a family event or other activity, please come and have a look at our Hall. Just call our Bookings Manager, Deanna Darnell, on 07790 941601 to arrange a visit.



**Ben Tatham**

**[ben@thetathams.co.uk](mailto:ben@thetathams.co.uk)**

**THE VILLAGE HALL MICKLEHAM**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
for the year ended 31 December 2022

|  | <b>2022</b>         | <b>2021</b>         |
|--|---------------------|---------------------|
|  | <b>Unrestricted</b> | <b>Unrestricted</b> |
|  | <b>Funds</b>        | <b>Funds</b>        |
|  | <b>£</b>            | <b>£</b>            |
| <b>INCOMING RESOURCES</b>              |                     |                     |
| <b>a. Hire Income</b>                  |                     |                     |
| Hall Letting & Hire-Regular            | 15,521              | 9,368               |
| Hall Letting & Hire-One Off            | 4,933               | 2,914               |
| China & Table Hire                     | 63                  | 63                  |
| <b>Sub-total</b>                       | <b>20,517</b>       | <b>12,345</b>       |
| <b>b. Donations &amp; Fund Raising</b> |                     |                     |
| Donations                              | 836                 | 84                  |
| Government Grants                      | 4,667               | 16,097              |
| <b>Sub-total</b>                       | <b>5,503</b>        | <b>16,181</b>       |
| <b>c. Income from Investments</b>      |                     |                     |
| CAF Bank short term deposit interest   | 228                 | 5                   |
| <b>Sub-total</b>                       | <b>228</b>          | <b>5</b>            |
| <b>d. Other Income</b>                 |                     |                     |
| Other miscellaneous income             | 0                   | 45                  |
| <b>Sub total</b>                       | <b>0</b>            | <b>45</b>           |
| <b>Total incoming resources</b>        | <b>26,248</b>       | <b>28,576</b>       |
| <b>RESOURCES EXPENDED</b>              |                     |                     |
| <b>a. Hall running and maintenance</b> |                     |                     |
| Insurance                              | 1,211               | 1,627               |
| Business Rates                         | 189                 | 30                  |
| Gas                                    | 825                 | 818                 |
| Electricity                            | 1,841               | 1,296               |
| Water                                  | 546                 | 348                 |
| Cleaner /Cleaning                      | 2,806               | 2,527               |
| Lettings                               | 2,896               | 2,844               |
| Maintenance                            | 2,744               | 12,702              |
| Grass Cutting                          | 550                 | 600                 |
| Fixtures & Fittings                    | 3,571               | 2,160               |
| Bank Charges                           | 81                  | 96                  |
| Internet, postage & stationery         | 168                 | 87                  |
| Other                                  | 557                 | 337                 |
| <b>Sub total</b>                       | <b>17,985</b>       | <b>25,472</b>       |
| <b>Total Resources Expended</b>        | <b>17,985</b>       | <b>25,472</b>       |
| <b>Net Incoming Resources</b>          | <b>8,263</b>        | <b>3,104</b>        |

# The Village Hall Mickleham

Dell Close, Mickleham, Surrey, RH5 6EE

Registered Charity No. 243405

## Balance Sheet

as at 31 December 2022

| £                                | Notes | 2022          | 2021          |
|----------------------------------|-------|---------------|---------------|
| <b>Current Assets</b>            |       |               |               |
| Debtors                          | 3     | 171           | 184           |
| Short Term Deposits              | 4     | 60,200        | 52,005        |
| Cash at Bank and in Hand         |       |               |               |
| CafCash                          |       | 3,061         | 4,079         |
| <b>Total Current Assets</b>      |       | <b>63,432</b> | <b>56,268</b> |
| <b>Current Liabilities</b>       |       |               |               |
| Accruals                         | 5     | 1,731         | 1,926         |
| Deposits and Prepaid Hirer Fees  | 6     | 1,410         | 2,314         |
| <b>Total Current Liabilities</b> |       | <b>3,141</b>  | <b>4,240</b>  |
| <b>Net Current Assets</b>        |       | <b>60,291</b> | <b>52,028</b> |
| <b>Net Assets</b>                |       | <b>60,291</b> | <b>52,028</b> |
| Brought Forward                  |       | 52,028        | 48,924        |
| Current Year Surplus             |       | 8,263         | 3,104         |
| <b>Total Unrestricted Funds</b>  | 7     | <b>60,291</b> | <b>52,028</b> |

M G Banfield  
Trustee

Mary Banfield

Date 20-May-23

P F B Tatham  
Trustee

P. F. B. Tatham

Date 20-May-23

D Brian Wilcox - Hon. Treasurer

D. B. Wilcox

## **THE VILLAGE HALL MICKLEHAM**

### **NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31 December 2022**

#### **1. Accounting Policies**

##### **Accounting Convention**

The financial statements are prepared under the historical cost convention and in accordance with the Charities Act 2011.

##### **Incoming Resources**

- a. **Letting Income** for both regular and one-off lets are recognised on an accruals basis.
- b. **Investment Income**, including interest income, is recognised on an accruals basis.
- c. **Grants, Donations and Fundraising** is recognised when received.
- d. **Other Income** is recognised when received.

##### **Resources Used**

**Costs** All costs relating to the running of the Hall are recognised when incurred and appropriate accruals recognised at the year end. 2022 costs include purchase of 160 Folding Chairs and 4 Trolleys. 2021 include External Painting £9,900 and £2,200 Double Glazing.

#### **2. Fixed Assets**

##### **Freehold Land & Buildings**

The Trust owns:

- a. The freehold of the Hall and a plot of land approximately ½ an acre lying to the rear of the Hall. No value has been placed on these items in the Balance Sheet.
- b. The lease of the car park to the side of the Hall. No value has been placed on this item in the Balance Sheet.

#### **3. Debtors**

Debtors represent outstanding letting and hire fees.

#### **4. Short Term Deposits**

Short term deposits represent cash held on deposit with CAF Bank.

#### **5. Creditors and Accruals**

Creditors and accruals represent amounts falling within one year including any costs incurred at the balance sheet date.

#### **6. Deposits and Prepaid Hirer Fees**

Deposits and hirer fees paid for in advance are provided for as at the balance sheet date.

#### **7. Unrestricted Funds**

It is the aim of the Trustees of the Village Hall to retain unrestricted funds at least equivalent to the normal actual running expenses of the hall for a 12-month period, which currently equates to approximately £15,000.

#### **8. Government Grants**

During the year £4,667 Business Support Grants were received via Mole Valley District Council in respect of Covid 19 (2021 - £16,097).



**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF**  
**THE VILLAGE HALL MICKLEHAM**

I report on the financial statements of the Charity for the year ended 31 December 2022, which are set out on pages 1 to 5.

**Respective responsibilities of the trustees and examiner**

As the charity's trustees you are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the financial statements under section 145 of the 2011 Act;
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

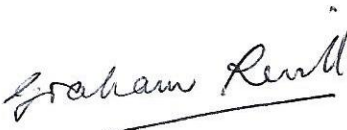
**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



**G. Revill, ACIB**  
**Fairview, Pilgrims Way**  
**Westhumble, Dorking,**  
**Surrey, RH5 6AP**

**Date            20 May 2023**