

THE HIGGINBOTTOM RECREATIONAL CHARITY

England & Wales · Charity number 243194

Details

Other names	COMMON LAND
Status	Registered
Legal form	Other
Registered	1965-07-21
Register	View on the Charity Commission register

Contact

Address	Briston Pavilion The Recreation Ground Stone Beck Lane Briston Melton Constable NR24 2PS
Phone	07759121099
Email	BRISTONPAVILION@GMAIL.COM
Website	https://www.bristonpavilion.org.uk

Activities

Objects: THE PROVISION AND MAINTENANCE OF A RECREATION GROUND AND PLAYING FIELDS FOR THE BENEFIT OF THE INHABITANTS OF THE BENEFICIAL AREA, WITHOUT DISTINCTION OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS.

Activities: Supply, maintain and improve the facilities at Briston Pavilion and The Recreation Ground, Briston, Norfolk.

Classification

- **How:** Provides Buildings/facilities/open Space, Other Charitable Activities
- **What:** Amateur Sport, Recreation
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

Geography

- **Area of benefit:** PARISH OF BRISTON
- Norfolk

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£23,146	£21,205	-	-
2024-03-31	£24,283	£28,716	-	-
2023-03-31	£20,644	£26,868	-	-
2022-03-31	£31,086	£23,820	-	-
2021-03-31	£55,531	£75,860	-	-

Trustees

Name	Role	Appointed
Briston Parish Council		1984-01-17

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Accounts

HIGGINBOTTOM RECREATIONAL CHARITY

Charity No 243194

Statement of Financial Activities Year Ended 31 March 2022

	Year 2021/22	Year 2020/21
Income		
Regular User	7,880.74	4,147.00
Venue Hire	2,177.20	65.00
URM Glass Reclaim	290.59	383.00
Textile Bank Credits	74.90	-
Grant/Fund Raising	11,693.72	36,274.00
CCLA Income	7,398.61	12,452.00
Donations	910.07	
Miscellaneous	660.64	2,210.00
TOTAL INCOME	31,086.47	55,531.00
Expenditure		
NNDC Rates/Bins	612.75	401.00
Phone/Internet	871.20	1,245.00
Electricity	2,592.00	4,525.00
URM Glass Bin Empty	189.36	157.00
Wave Business Water	780.00	521.00
Repairs & Renewals + cleaner	16,894.55	36,698.00
Play Park	908.31	30,236.00
Miscellaneous	452.70	1,500.00
Licence	519.00	576.00
TOTAL EXPENDITURE	23,819.87	75,859.00
Income less Expenditure	7,266.60	(20,328.00)
Balance B/Fwd	22,249.63	42,577.63
Income less expenditure	7,266.60	(20,328.00)
Balance to carry forward	29,516.23	22,249.63
Cash held		
Barclays Bank	29,596.23	
Unbanked cheque	(80.00)	
	29,516.23	22,249.63
Market Value of Investments		
CCLA 541150001T Investment 12832.55 units	253,315.82	229,571.75
CCLA 541150002T Investment 1019.94 units	20,133.72	18,246.52
TOTAL VALUE OF INVESTMENTS	273,449.54	247,818.27

Chairman's Annual Report on behalf of the Trustee of the Higginbottom Recreational Charity for the year ending 31st March 2022.

Members of the Corporate Trustee of the Higginbottom Recreational Charity from 1st April 2021 until 31st March 2022 as follows:-

Pete Moulton (Chair)
Ian Chilton (Vice Chair)
Graham Pickhaver
Matthew Pickhaver
Terry Girling
Hayley Quinsey (until 30/11/21)
Martyn Barr
Les Edwards
Simon Twiddy
Noeleen Woodhouse (until 31/10/21)
Ian Seward (from 5/5/21)
David Chambers (from 5/7/21)

Despite the removal of covid restrictions, casual lettings have, so far, failed to return to their pre-pandemic levels although most of our regular user groups have now returned. The reduced level of income caused by this has been offset by the local authority backing received during the lockdown.

The refurbishment of the Pavilion, which began during the lockdown, has continued and is now complete.

Also nearing completion is the overhaul of the children's play park on the recreation ground which has been a much appreciated improvement.

During this year we lost two of our most committed Trustees. They will be difficult to replace, and it will take us a while to adjust to being without them.

On behalf of the Trustees, I would like to thank them for the tireless effort and application which they brought to the charity.

The charity enters the next year on a firm financial footing and hopefully will remain secure in providing facilities for the villagers of Briston for the foreseeable future.

Pete Moulton



Report to the trustees/
members of

Higginbottom Recreational Charity

On accounts for the year
ended

31 March 2022

Charity no
(if any)

243194

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 March 2022**.

Responsibilities and basis
of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's
statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

30 October 2022

Name:

Marie-Anne Edwards AATQB

Relevant professional
qualification(s) or body
(if any):

AAT

Address:

156 Fakenham Road, Briston, Norfolk, NR24 2DH

THE HIGGINBOTTOM RECREATIONAL CHARITY

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Accounts

Charity Commission report for year ending March '21

The past year has been like no other in our experience, closed to hirers for most of the year and restrictions in place such as we could not have imagined.

What could have been a devastating time financially was avoided by grants from the NNDC covid relief fund meaning not only are we still in existence but with the empty building have managed to put a large amount of upgrading and maintenance in place without having to close the building to hirers and hence lose income.

Inside the Pavilion building we have upgraded the lighting, rewired the electrics, improved storage, decorated throughout and installed hot water in the toilets.

Outside a temporary repair to the carpark was completed (the permanent one is planned for this summer), the guttering's and downpipes have been flushed through and repaired where necessary. The

building in the archery compound had become unsafe and was removed and the electricity to it removed, a replacement is being investigated.

The fire alarms have had their annual safety check and all of the appropriate equipment in the building has been PAT tested.

Last summer's ROSPA inspection of the play park showed us that much of the equipment had deteriorated to a level which meant that planned repairs were not feasible and so we embarked upon a total refurbishment. We were fortunate to get a grant towards the project and by using some of our investments we now have a modern park much appreciated by its users.

During the year we approved and upgraded a number of policies these include; Complaints, Conflict of interests, Financial safeguarding, Constitution, Fire risk assessment, Building risk assessment, Financial risk assessment, asset registers for the new play park, recreation ground and the pavilion building.

We have set up a working party to report on the improvements which can be made to the outside toilets on the recreation ground, and our attempts to register the land with the land registry are in the hands of our solicitors.

Looking back, I think we have made the most of the opportunities afforded by what can only be described as a weird year.

STATEMENT OF FINANCIAL ACTIVITIES

Year Ended 31st March 2021

£

REGULAR USER	4,147
VENUE HIRE	65
URM GLASS RECLAIM	383
TEXTILE BANK CREDITS	0
GRANTS & FUND RAISING	36,274
TRANSFERS NOT INCOME	37,106
CCLA INCOME	12,452
MISCELLANEOUS	2,210
TOTAL INCOME	55,531

£

NNDC RATES/BINS	401
PHONE / INTERNET	1,245
ELECTRICITY	4,525
URM GLASS BIN EMPTY	157
WAVE BUSINESS WATER	521
CONTRACTOR	32,086
CLEANER/MAINTENANCE	1,840
BUILDING SUPPLIES	2772.45
PLAY PARK	30,236
	0
MISCELLANEOUS	1,500
LICENSE	576
DEPOSIT RETURN	0
TOTAL EXPENDITURE	75,860

(20,328)

HRC 20-30-81 13902897 Community account	£22,249.63
CCLA 541150001T Investment 12,832.55	£229,571.75
CCLA 541150002T Investment 1,019.94	£18,246.52

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Higginbottom Recreational Charity. 243194

Outlined below are my findings for the Internal Audit report for 2020-2021

Accounts run from 1/4/2020 to 31/3/21

Separate accounts:	1/4/20	31/3/21
• Management Committee Account 13902897	£5,471.91	£22,249.63
• Higginbottom Account 60198498 no evidence	£13,707.54	£13,707.54
• CCLA 54115001C – Closed July	£4,812.57	£0.00
• Playpark Account 20-31-8 80715107	£10,421.71	£10,424.51
• CCLA 541150001T	£184,401.18	£229,571.75
• CCLA 541150002T	£35,427.59	£18,246.52

Final figures:	31/3/21
Income	£87,929.72
Closed and merged	£4,707.54
Transfers in income included In above (£37,106)	
Expenditure	£75,859.54

Briston Pavilion Management Committee

Barclays Bank Account 13902897.

- There was no paying in books or cheque books. But the accounts were easy to follow, so were not needed.

Here are my findings:

- Very easy set of accounts to follow.
- Bank reconciliations were approved throughout the year.
- Invoice were not initialled/signed before payment, but this was not necessary as the cashbook was approved with the bank reconciliations every month.
- No evidence of the bank account closure and merged into the main account.
- Charity TAR uploaded stated that you would merge the two bank accounts, making a brought forward balance of £19,179.45, this is not the case.

Conclusions:

- Accounts were submitted in time on the charity commission website.
- Governing document added to charity commission
- Trustees and volunteers added to charity commission
- Generally, Charity Commission page for 243194 looking good.
- Independent Inspection Report checks were completed throughout the year at quarterly basis. Although the policies were not checked this year.

Higginbottom Recreational Charity

Charity Number 243194

Barclays Bank Account 60198498.

This was the account held by the Parish Council and the management account was the charity ending in 2897. Once the Council issued the cheque to Higginbottom to management we changed the name of the management account to Higginbottom Recreation Charity. It was easier to do the name change and charity link with Barclays than to do signatory changes on the account held by the Parish Council.

Overall conclusions:

- If you are going to continue to go over the £25,000 threshold, then the charity accounts will be needed to be reviewed by **an Independent Examiner, usually with accountancy qualifications. You may need to appoint one for 21/22.**
- No statements for CCLA 541150001T and CCLA 541150002T. But evidence received for June 2021.
- Policies will need to be reviewed and approved on a yearly, bi-yearly basis.
- Clear set of accounts, thank you.