



## Trustees' Annual Report for the period

	Period start date				Period end date		
<b>From</b>	01	10	2024	<b>To</b>	30	09	2025

### Section A Reference and administration details

Charity name

West Dorset Mencap

Other names charity is known by

Registered charity number (if any)

243100

Charity's principal address

16 Bramley Hill

Bridport

Dorset

Postcode

DT6 3DP

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sue Hallett			
2	Linda Simpson	Chairman	1/10/24 To 14/10/24	
3	Simon Hosking			
4	Julie Kelly	Vice Chairman	14/10/24 To 30/9/25	
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17				
18				
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20				

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Approved constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	By vote at AGM or co-opted

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To promote the care, treatment and education of mentally handicapped children and adults to secure their needs.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

As in previous years the charity has done a lot of work in West Dorset to promote their objects and to give help and guidance to children and adults with learning and mental health needs. Our main source of income the local charity shop continues to do well.

We continue to own and provide independent living to 5 adults in our two owned properties.

We have also continued to support financially a local Gateway club and an additional club to give an outlet with approx 40-50 attending weekly of fortnightly. During this year we also provided financial help to a further club called All Sorts to provide day services and activities for people with learning difficulties.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

To provide independent living for 5 adults in our two owned properties. Provide financial help through taxis, hall hire and grants for two clubs – Gateway and All Sorts Club giving an outlet for many following withdrawal of similar clubs during 2023.

We have a local charity shop in West Dorset (Bridport) which continues to provide the charity with an income to pass on to achieve our objectives. In addition we are trying to encourage grant applications for holiday grants to also include an outlet for the carers to attend as well as the disabled.

Five such holidays were funded in year 2025 so additional promoting of this in current year to encourage a higher take up will be undertaken.

## Section E Financial review

### Brief statement of the charity's policy on reserves

Reserves maintained at levels to ensure our properties are kept up to date and we can cover the charity day to day costs. Grant making is scrutinised and applied for with strict rules to comply with our constitution and our objectives, plus individual consideration given to amounts requested and if the charity feels it is good use of our funds.

### Details of any funds materially in deficit

None/ not applicable

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal source of charity funds is our charity shop and the rental income from out two owned properties.  
We have no ethical investment policy.  
No fundraising undertaken in year 2025 due to high reserves.  
During year we were fortunate to be a beneficiary of a legacy and this helped us to do some needed improvements to one of our owned properties.

## Section F Other optional information

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## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<i>Signature(s)</i>	<i>Sue Hallett</i>	
Full name(s)	Sue Hallett	
Position (eg Secretary, Chair, etc)	Trustee	
Date	26/03/2026	

**WEST DORSET MENCAP**  
**RECEIPTS AND PAYMENTS YEAR TO 30 SEPTEMBER 2025**

	2025	2024
	£	£
<b>RECEIPTS</b>		
Donations etc	3111	3410
Interest	1381	1481
Shop takings	83972	80401
Rents received	34411	38784
Legacies	37128	-
Sundry income	110	110
Gateway surplus	237	423
	160350	124609

<b>PAYMENTS</b>		
Telephone	912	808
Funding assistance	18421	24425
Postage and printing	438	421
Repairs and maintenance - shop	5678	7148
Sundry expenses	3029	2655
Property utilities	12276	12470
Wages and pension costs etc	64990	58152
Property repairs	8782	5859
Bank charges	2099	1344
Shop general overheads	4886	3402
Mencap affiliation fees	912	604
Heating and lighting - shop	4374	1677
Shop rent	9858	9858
	136655	128823

Excess of payments over receipts - 4214

Excess of receipts over payments 23695 -

**WEST DORSET MENCAP**  
**STATEMENT OF ASSETS AND LIABILITIES AS AT 30 SEPTEMBER 2025**

	Notes	2025	2024
		£	£
<b>FIXED ASSETS</b>			
Freehold property at cost			
3 New Zealand Terrace		220000	220000
2 Bullens Mead		315000	300000

**CURRENT ASSETS**

Cash at bank and building society	1	84526	75831
Cash in hand		60	60
Total assets		619586	595891

**REPRESENTED BY:**

Accumulated fund	2	619586	595891
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**NOTES TO THE ACCOUNTS - YEAR TO 30 SEPTEMBER 2025**

	2025	2024
	£	£
<b>1. CASH AT BANK AND DEPOSITS</b>		
Capital deposit account	20061	10877
Gateway account and cash	3461	3224
General current account	12238	7097
Shop current account	18131	25406
Shop floats	300	300
Property current account	2552	2341
COIF deposit	27783	26586
	84526	75831

<b>3. ACCUMULATED FUND</b>	2025	2024
	£	£
Balance brought forward	595891	600105
Excess of receipts over payments	23695	-
Excess of payments over receipts	-	-4214
	619586	595891



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## **Independent examiner's report on the accounts**

### **Section A**

### **Independent Examiner's Report**

**Report to the trustees/  
members of**

West  
Dorset  
Mencap

**On accounts for the year  
ended**

30 September 2025

**Charity no  
(if any)**

243100

**Set out on pages**

Accounts attached

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09/2025.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

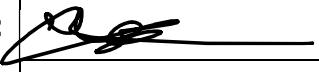
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's  
statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

<b>Signed:</b>		<b>Date:</b>	26/03/2026
<b>Name:</b>	SJH Accountancy Services		

**Relevant professional qualification(s) or body (if any):**

**Address:**

Unit 1 Magdalen Works Magdalen Lane
Bridport
Dorset DT6 5AA

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October 2018

## Section B

## Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).



**Give here brief details of any items that the examiner wishes to disclose.**