

WEST DORSET MENCAP SOCIETY

England & Wales · Charity number 243100

Details

Other names THE WEST DORSET SOCIETY FOR MENTALLY HANDICAPPED CHILDREN AND ADULTS, WEST DORSET SOCIETY FOR THE MENTALLY HANDICAPPED, WEST DORSET SOCIETY FOR THE MENTALLY HANDICAPPED CHILDREN AND ADULTS, WEST DORSET MENCAP

Status Registered

Legal form Other

Registered 1965-06-17

Register [View on the Charity Commission register](#)

Contact

Address 16 Bramley Hill
Bridport
DT6 3DP

Phone 01308421616

Activities

Objects: A) THE RELIEF OF PEOPLE WITH A LEARNING DISABILITY IN PARTICULAR BY THE PROVISION OF HELP AND SUPPORT FOR THEM AND FOR THEIR FAMILIES, DEPENDANTS AND CARERS, AND TO PREVENT LEARNING DISABILITIES FOR THE PUBLIC BENEFIT AND TO ADVANCE RELIGION AMONGST PERSONS WITH A LEARNING DISABILITY; ANDB) TO PROVIDE OR ASSIST IN THE PROVISION OF FACILITIES FOR THE RECREATION OR OTHER LEISURE TIME OCCUPATION FOR PEOPLE WHO HAVE NEED THEREOF BY REASON OF LEARNING DISABILITY WITH THE OBJECT OF IMPROVING THEIR CONDITIONS OF LIFE.

Activities: To promote the care, treatment and education of mentally handicapped children and adults and secure provision of their needs.

Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Disability
- **Who:** People With Disabilities

Geography

- **Area of benefit:** NOT DEFINED BUT IN PRACTICE WEST DORSET
- Dorset

Finances

Period end	Income	Expenditure	Assets	Employees
2025-09-30	£160,350	£136,655	-	-
2024-09-30	£124,609	£128,823	-	-
2023-09-30	£121,107	£138,534	-	-
2022-09-30	£106,589	£104,112	-	-
2021-09-30	£102,895	£97,944	-	-

Trustees

Name	Role	Appointed
Julie Margaret Kelly		2024-10-14
SUE HALLETT		
Simon James Hosking		2016-04-13

WEST DORSET MENCAP SOCIETY

England & Wales - Charity number 243100

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	10	2024		30	09	2025

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

16 Bramley Hill	
Bridport	
Dorset	
Postcode	DT6 3DP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sue Hallett			
2	Linda Simpson	Chairman	1/10/24 To 14/10/24	
3	Simon Hosking			
4	Julie Kelly	Vice Chairman	14/10/24 To 30/9/25	
5				
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19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Approved constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	By vote at AGM or co-opted

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote the care, treatment and education of mentally handicapped children and adults to secure their needs.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

As in previous years the charity has done a lot of work in West Dorset to promote their objects and to give help and guidance to children and adults with learning and mental health needs. Our main source of income the local charity shop continues to do well.
We continue to own and provide independent living to 5 adults in our two owned properties.
We have also continued to support financially a local Gateway club and an additional club to give an outlet with approx 40-50 attending weekly of fortnightly. During this year we also provided financial help to a further club called All Sorts to provide day services and activities for people with learning difficulties.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

To provide independent living for 5 adults in our two owned properties. Provide financial help through taxis, hall hire and grants for two clubs – Gateway and All Sorts Club giving an outlet for many following withdrawal of similar clubs during 2023.

We have a local charity shop in West Dorset (Bridport) which continues to provide the charity with an income to pass on to achieve our objectives. In addition we are trying to encourage grant applications for holiday grants to also include an outlet for the carers to attend as well as the disabled.

Five such holidays were funded in year 2025 so additional promoting of this in current year to encourage a higher take up will be undertaken.

Section E Financial review

Brief statement of the charity's policy on reserves

Reserves maintained at levels to ensure our properties are kept up to date and we can cover the charity day to day costs. Grant making is scrutinised and applied for with strict rules to comply with our constitution and our objectives, plus individual consideration given to amounts requested and if the charity feels it is good use of our funds.

Details of any funds materially in deficit

None/ not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal source of charity funds is our charity shop and the rental income from out two owned properties.

We have no ethical investment policy.

No fundraising undertaken in year 2025 due to high reserves.

During year we were fortunate to be a beneficiary of a legacy and this helped us to do some needed improvements to one of our owned properties.

Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<i>Signature(s)</i>	<i>Sue Hallett</i>	
Full name(s)	Sue Hallett	
Position (eg Secretary, Chair, etc)	Trustee	
Date	26/03/2026	

**WEST DORSET MENCAP
RECEIPTS AND PAYMENTS YEAR TO 30 SEPTEMBER 2025**

	2025		2024	
	£	£	£	£
RECEIPTS				
Donations etc	3111		3410	
Interest	1381		1481	
Shop takings	83972		80401	
Rents received	34411		38784	
Legacies	37128		-	
Sundry income	110		110	
Gateway surplus	237	160350	423	124609
PAYMENTS				
Telephone	912		808	
Funding assistance	18421		24425	
Postage and printing	438		421	
Repairs and maintenance - shop	5678		7148	
Sundry expenses	3029		2655	
Property utilities	12276		12470	
Wages and pension costs etc	64990		58152	
Property repairs	8782		5859	
Bank charges	2099		1344	
Shop general overheads	4886		3402	
Mencap affiliation fees	912		604	
Heating and lighting - shop	4374		1677	
Shop rent	9858	136655	9858	128823
Excess of payments over receipts		-		4214
Excess of receipts over payments		23695		-

**WEST DORSET MENCAP
STATEMENT OF ASSETS AND LIABILITIES AS AT 30 SEPTEMBER 2025**

	Notes	2025		2024	
		£	£	£	£
FIXED ASSETS					
Freehold property at cost					
3 New Zealand Terrace			220000		220000
2 Bullens Mead			315000		300000
CURRENT ASSETS					
Cash at bank and building society	1	84526		75831	
Cash in hand		60	84586	60	75891
Total assets			619586		595891
REPRESENTED BY:					
Accumulated fund	2		619586		595891

NOTES TO THE ACCOUNTS - YEAR TO 30 SEPTEMBER 2025

	2025	2024
	£	£
1. CASH AT BANK AND DEPOSITS		
Capital deposit account	20061	10877
Gateway account and cash	3461	3224
General current account	12238	7097
Shop current account	18131	25406
Shop floats	300	300
Property current account	2552	2341
COIF deposit	27783	26586
	84526	75831

	2025	2024
	£	£
3. ACCUMULATED FUND		
Balance brought forward	595891	600105
Excess of receipts over payments	23695	-
Excess of payments over receipts	-	-4214
	619586	595891



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

West
Dorset
Mencap

**On accounts for the year
ended**

30 September 2025

**Charity no
(if any)**

243100

Set out on pages

Accounts attached

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09/2025.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

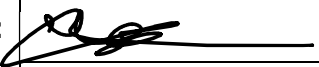
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's
statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:		Date:	26/03/2026
Name:	SJH Accountancy Services		
.			

Relevant professional qualification(s) or body (if any):	
Address:	Unit 1 Magdalen Works Magdalen Lane
	Bridport
	Dorset DT6 5AA

Section B Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

WEST DORSET MENCAP SOCIETY

England & Wales - Charity number 243100

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	10	2023		30	09	2024

Section A Reference and administration details

Charity name

West Dorset Mencap

Other names charity is known by

Registered charity number (if any)

243100

Charity's principal address

16 Bramley Hill
Bridport
Dorset
Postcode DT6 3DP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sue Hallett			
2	Linda Simpson	Chairman		
3	Simon Hosking			
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Approved constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	By vote at AGM or co-opted

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote the care, treatment and education of mentally handicapped children and adults to secure their needs.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

As in previous years the charity has done a lot of work in West Dorset to promote their objects and to give help and guidance to children and adults with learning and mental health needs. Our main source of income the local charity shop continues to do well.

We continued to use and contribute towards the cost of a service at the local CAB offices to help give guidance and help to children and adults with their financial and other needs. Due to lack of use no longer active.

We continue to own and provide independent living to 5 adults in our two owned properties.

We have also continued to support financially a local Gateway club and an additional club to give an outlet with approx 40-50 attending weekly of fortnightly.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

To provide independent living for 5 adults in our two owned properties. Provide financial help through taxis, hall hire and grants for two clubs – Gateway and All Sorts Club giving an outlet for many following withdrawal of similar clubs during 2023. We have a local charity shop in West Dorset (Bridport) which continues to provide the charity with an income to pass on to achieve our objectives. In addition we are trying to encourage grant applications for holiday grants to also include an outlet for the carers to attend as well as the disabled.

Section E

Financial review

Brief statement of the charity's policy on reserves

Reserves maintained at levels to ensure our properties are kept up to date and we can cover the charity day to day costs. Grant making is scrutinised and applied for with strict rules to comply with our constitution and our objectives, plus individual consideration given to amounts requested and if the charity feels it is good use of our funds.

Details of any funds materially in deficit

None/ not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal source of charity funds is our charity shop and the rental income from out two owned properties.

We have no ethical investment policy.

No fundraising undertaken in year 2024 due to high reserves nor in current year due to legacy received.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<i>Signature(s)</i>	<i>Sue Hallett</i>	
Full name(s)	Sue Hallett	
Position (eg Secretary, Chair, etc)	Trustee	
Date	24/06/2025	

**WEST DORSET MENCAP
RECEIPTS AND PAYMENTS YEAR TO 30 SEPTEMBER 2024**

	2024		2023	
	£	£	£	£
RECEIPTS				
Donations etc	3410		3206	
Interest	1481		1094	
Shop takings	80401		78400	
Rents received	38784		38264	
Sundry income	110		120	
Gateway surplus	<u>423</u>	<u>124609</u>	<u>23</u>	<u>121107</u>
PAYMENTS				
Telephone	808		668	
Funding assistance	24425		21711	
Postage and printing	421		599	
Repairs and maintenance - shop	7148		21994	
Sundry expenses	2655		1686	
Property utilities	12470		14596	
Wages and pension costs etc	58152		54103	
Property repairs	5859		5850	
Bank charges	1344		917	
Shop general overheads	3402		4187	
Mencap affiliation fees	604		838	
Heating and lighting - shop	1677		1527	
Shop rent	<u>9858</u>	<u>128823</u>	<u>9858</u>	<u>138534</u>
Excess of payments over receipts		<u>4214</u>		<u>17427</u>
Excess of receipts over payments		<u>-</u>		<u>-</u>

**WEST DORSET MENCAP
STATEMENT OF ASSETS AND LIABILITIES AS AT 30 SEPTEMBER 2024**

	Notes	2024		2023	
		£	£	£	£
FIXED ASSETS					
Freehold property at cost					
3 New Zealand Terrace			220000		220000
2 Bullens Mead			300000		300000
CURRENT ASSETS					
Cash at bank and building society	1	75831		80045	
Cash in hand		60	75891	60	80105
Total assets			<u>595891</u>		<u>600105</u>
REPRESENTED BY:					
Accumulated fund	2		<u>595891</u>		<u>600105</u>

NOTES TO THE ACCOUNTS - YEAR TO 30 SEPTEMBER 2024

	2024	2023
	£	£
1. CASH AT BANK AND DEPOSITS		
Capital deposit account	10877	20716
Gateway account and cash	3224	2802
General current account	7097	7873
Shop current account	25406	21444
Shop floats	300	300
Property current account	2341	1644
COIF deposit	26586	25266
	<u>75831</u>	<u>80045</u>

	2024	2023
	£	£
3. ACCUMULATED FUND		
Balance brought forward	600105	617532
Excess of receipts over payments	-	-
Excess of payments over receipts	<u>-4214</u>	<u>-17427</u>
	<u>595891</u>	<u>600105</u>



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
West Dorset Mencap

**On accounts for the year
ended**

30 September 2024	Charity no (if any)	243100
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Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

24/06/2025

Name:

SJH Accountancy Services

**Relevant professional
qualification(s) or body
(if any):**

Address:

Unit 1 Magdalen Works
Magdalen Lane Bridport
Dorset DT6 5AA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

WEST DORSET MENCAP SOCIETY

England & Wales - Charity number 243100

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	10	2022		30	09	2023

Section A Reference and administration details

Charity name

West Dorset Mencap

Other names charity is known by

Registered charity number (if any)

243100

Charity's principal address

16 Bramley Hill
Bridport
Dorset
Postcode DT6 3DP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sue Hallett			
2	Linda Simpson	Chairman		
3	Simon Hosking			
4				
5				
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Approved constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	By vote at AGM or co-opted

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote the care, treatment and education of mentally handicapped children and adults to secure their needs.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

As in previous years the charity has done a lot of work in West Dorset to promote their objects and to give help and guidance to children and adults with learning and mental health needs. Our main source of income the local charity shop continues to do well despite the continued effects of covid and the standard of living crises, which continue to disrupt our takings.

We continue to use and contribute towards the cost of a service at the local CAB offices to help give guidance and help to children and adults with their financial and other needs.

We continue to own and provide independent living to 5 adults in our two owned properties.

We have also continued to support financially with a local Gateway club and started up an addition club to give an outlet with approx 40-50 attending weekly or fortnightly.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

To provide independent living for 5 adults in our two owned properties. Provide financial help through taxis, hall hire and grants for two clubs – Gateway and All Sorts Club giving an outlet for many following withdrawal of similar clubs during 2023.

We have a local charity shop in West Dorset (Bridport) which continues to provide the charity with an income to pass on to achieve our objectives. Unfortunately in 2023 we had to replace the shop roof as we have a full repairing lease at a cost to the charity of £15,000 – this had an effect on our grant making in 2023 but hopefully we will increase funds in current year.

Section E

Financial review

Brief statement of the charity's policy on reserves

Reserves maintained at levels to ensure our properties are kept up to date and we can cover the charity day to day costs. Grant making is scrutinised and applied for with strict rules to comply with our constitution and our objectives, plus individual consideration given to amounts requested and if the charity feels it is good use of our depleting funds.

Details of any funds materially in deficit

None/ not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal source of charity funds is our charity shop and the rental income from out two owned properties.

We have no ethical investment policy.

No fundraising undertaken in year 2023 due to high reserves although this may change in 2024 to increase our reserves.

Section F

Other optional information

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Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<i>Signature(s)</i>	<i>Sue Hallett</i>	
Full name(s)	Sue Hallett	
Position (eg Secretary, Chair, etc)	Trustee	
Date	21/06/2024	

**WEST DORSET MENCAP
RECEIPTS AND PAYMENTS YEAR TO 30 SEPTEMBER 2023**

	2023		2022	
	£	£	£	£
RECEIPTS				
Donations etc	3206		2341	
Interest	1094		121	
Shop takings	78400		64132	
Rents received	38264		38264	
Sundry income and grants	120		625	
Gateway surplus	23	121107	1106	106589
PAYMENTS				
Telephone	668		655	
Funding assistance	21711		11191	
Postage and printing	599		347	
Repairs and maintenance - shop	21994		4509	
Sundry expenses	1686		1471	
Property utilities	14596		10790	
Wages and pension costs etc	54103		49491	
Property repairs	5850		8972	
Bank charges	917		19	
Shop general overheads	4187		3380	
Mencap affiliation fees	838		981	
Heating and lighting - shop	1527		2448	
Shop rent	9858	138534	9858	104112
Excess of payments over receipts		17427		-
Excess of receipts over payments		-		2477

**WEST DORSET MENCAP
STATEMENT OF ASSETS AND LIABILITIES AS AT 30 SEPTEMBER 2023**

	Notes	2023		2022	
		£	£	£	£
FIXED ASSETS					
Freehold property at cost					
3 New Zealand Terrace			220000		220000
2 Bullens Mead			300000		300000
CURRENT ASSETS					
Cash at bank and building society	1	80045		97472	
Cash in hand		60	80105	60	97532
Total assets			600105		617532
REPRESENTED BY:					
Accumulated fund	2		600105		617532

NOTES TO THE ACCOUNTS - YEAR TO 30 SEPTEMBER 2023

	2023	2022
	£	£
1. CASH AT BANK AND DEPOSITS		
Capital deposit account	20716	30498
Gateway account and cash	2802	2779
General current account	7873	5919
Shop current account	21444	32017
Shop floats	300	300
Property current account	1644	1570
COIF deposit	25266	24389
	80045	97472

	2023	2022
	£	£
3. ACCUMULATED FUND		
Balance brought forward	617532	615055
Excess of receipts over payments	-	2477
Excess of payments over receipts	-17427	-
	600105	617532



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
West Dorset Mencap

**On accounts for the year
ended**

30 September 2023

**Charity no
(if any)**

243100

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09/2023.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

SJH Accountancy Services

Date:

21/06/2024

Name:

SJH Accountancy Services

**Relevant professional
qualification(s) or body
(if any):**

Address:

Unit 1 Magdalen Works

Magdalen Lane Bridport

Dorset DT6 5AA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

WEST DORSET MENCAP SOCIETY

England & Wales - Charity number 243100

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	y01	10	2021		30	09	2022

Section A Reference and administration details

Charity name West Dorset Mencap

Other names charity is known by

Registered charity number (if any) 243100

Charity's principal address
 16 Bramley Hill
 Bridport
 Dorset
Postcode DT6 3DP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sue Hallett			
2	Linda Simpson	Chairman		
3	Simon Hosking	Non Exec		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

--	--	--

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Approved constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	By vote at AGM or co-opted

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote the care, treatment and education of mentally handicapped children and adults to secure their needs.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

During year charity continued its work within the local community to further their objectives and to help children and adults with learning difficulties and mental health handicaps. Further difficulties following Covid were experienced during year within our charity shop due to lower foot fall and the cost of living problems filtering through later in year. Going forward we will reinstate our contract with the local CAB who will give help to clients with any problems they may have with regards to benefits claims and housing etc. Independent living help was given through our two owned properties with rents kept at the lowest rate possible to help tenants.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The charity continued to meet its objectives during year despite a tough time with Covid pandemic, but maintained its objectives through grant giving, education in our charity shop and independent living within our owned properties, holiday grants for clients and carers and the high maintenance of our assets. In addition we have helped with the purchase of equipment and furniture to help clients looking to live an independent life.

Section E

Financial review

Brief statement of the charity's policy on reserves

Reserves held to maintain charity objectives and day to day expenditure and overheads. Any excess funds held over for future grant applications and money set aside for annual holiday fund and property improvements.
Due to our shop lease being a full repair lease we will have significant expenditure incurred in 2023 due to a roofing problem.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal source of charity income is our charity shop and rental income from our owned properties.
We have no ethical investment policy.
No significant fundraising at moment due to high cash reserves which is reviewed annually.

Section F Other optional information

[Empty box for optional information]

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Sue Hallett	
Full name(s)	Sue Hallett	
Position (eg Secretary, Chair, etc)	Trustee	
Date	08/12/2022	

**WEST DORSET MENCAP
RECEIPTS AND PAYMENTS YEAR TO 30 SEPTEMBER 2022**

	£	2022 £	£	2021 £
<u>RECEIPTS</u>				
Donations, subscriptions etc		2341		2136
Interest		121		3
Shop takings		64132		31488
Rents received		38264		37942
Sundry income and grants		625		30993
Gateway surplus		1106	106589	333
				102895
<u>PAYMENTS</u>				
Telephone		655		642
Funding assistance		11191		11475
Postage and printing		347		262
Repairs and maintenance - shop		4509		2478
Sundry expenses		1471		658
Property utilities		10790		7872
Wages and pension costs etc		49491		38911
Property repairs		8972		18260
Caravan site fees and expenses		-		1433
Bank charges		19		-
Shop general overheads		3380		2538
Mencap affiliation fees		981		485
Heating and lighting - shop		2448		3072
Shop rent		9858	104112	9858
				97944
Excess of payments over receipts			-	-
Excess of receipts over payments			2477	4951

**WEST DORSET MENCAP
STATEMENT OF ASSETS AND LIABILITIES AS AT 30 SEPTEMBER 2022**

	Notes	£	2022 £	£	2021 £
<u>FIXED ASSETS</u>					
Freehold property at cost					
3 New Zealand Terrace			220000		220000
2 Bullens Mead			300000		300000
<u>CURRENT ASSETS</u>					
Cash at bank and building society	1	97472		94915	
Cash in hand		60	97532	140	95055
Total assets			617532		615055
<u>REPRESENTED BY:</u>					
Accumulated fund	2		617532		615055

NOTES TO THE ACCOUNTS - YEAR TO 30 SEPTEMBER 2022

	<u>2022</u>	<u>2021</u>
<u>1. CASH AT BANK AND DEPOSITS</u>	£	£
Capital deposit account	30498	486
Gateway account and cash	2779	1673
General current account	5919	33000
Shop current account	32017	33406
Shop floats	300	200
Property current account	1570	1570
COIF deposit	24389	24280
	<u>97472</u>	<u>94615</u>

<u>3. ACCUMULATED FUND</u>	<u>2022</u>	<u>2021</u>
	£	£
Balance brought forward	615055	626490
Excess of receipts over payments	2477	4951
Excess of payments over receipts	-	-
Loss/depreciation on sale of caravan		-16386
	<u>617532</u>	<u>615055</u>



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
West Dorset Mencap

**On accounts for the year
ended**

30 September 2022

**Charity no
(if any)**

243100

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

S J H Accountancy Services

Date:

08/12/2022

Name:

SJH Accountancy Services

**Relevant professional
qualification(s) or body
(if any):**

None

Address:

Unit 1 Magdalen Works Magdalen Lane Bridport DT6 5AA

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

No matters of concern were found or need to be reported.

WEST DORSET MENCAP SOCIETY

England & Wales - Charity number 243100

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day01	10	2020		30	09	2021

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

16 Bramley Hill
Bridport
Dorset
Postcode <input type="text" value="DT6 3DP"/>

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sue Hallett			
2	Linda Simpson	Chairman		
3	Paul Coaker		01/10/20 to 24/09/21	
4	Simon Hosking	Non Exec		
5				
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19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Approved constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	By vote at AGM or co-opted

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote the care, treatment and education of mentally handicapped children and adults to secure their needs.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

During year charity continued to work within the local community to further their objectives and to enable children and adults with learning difficulties and mental health handicaps. Our charity shop has had a tough year although this has been helped by government grants and the furlough scheme. We took the decision to sell our caravan in 2021 and now offer holidays through a grant scheme. Other help given includes a service we pay for through the local CAB and this has helped large numbers receive the help needed and any benefits they are due but not claiming. We own two properties that help give clients independent living within the local community.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The charity continued to meet its objectives during year despite a tough time with Covid pandemic, but maintained its objectives through grant giving, education in our charity shop and independent living within our Owned properties, holiday grants for clients and carers and the high maintenance of our assets.

Section E

Financial review

Brief statement of the charity's policy on reserves

Reserves held to maintain charity objectives and day to day expenditure and overheads. Any excess funds held over for future grant applications and money set a side for annual holiday fund.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal source of charity income is our charity shop and rental income from our owned properties.
We have no ethical investment policy.
No significant fundraising at moment due to high cash reserves which is reviewed annually.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Sue Hallett</i>	
Full name(s)	Sue Hallett	
Position (eg Secretary, Chair, etc)	Trustee	
Date	04/07/2022	

**WEST DORSET MENCAP
RECEIPTS AND PAYMENTS YEAR TO 30 SEPTEMBER 2021**

	£	2021 £	£	2020 £
<u>RECEIPTS</u>				
Donations, subscriptions etc	2136		4423	
Interest	3		99	
Shop takings	31488		40612	
Rents received	37942		36484	
Caravan lettings	-		555	
Sundry income and grants	30993		19025	
Gateway surplus	333	102895	401	101599
<u>PAYMENTS</u>				
Telephone	642		878	
Funding assistance	11475		23370	
Postage and printing	262		268	
Repairs and maintenance - shop	2478		3957	
Sundry expenses	658		1774	
Property utilities	7872		9533	
Wages and pension costs etc	38911		42933	
Property repairs	18260		6169	
Caravan site fees and expenses	1433		6826	
Shop general overheads	2538		2772	
Gateway loss	-		-	
Mencap affiliation fees	485		706	
Heating and lighting - shop	3072		3068	
Shop rent	9858	97944	9858	112112
Excess of payments over receipts		-		10513
Excess of receipts over payments		4951		-

**WEST DORSET MENCAP
STATEMENT OF ASSETS AND LIABILITIES AS AT 30 SEPTEMBER 2021**

	Notes	£	2021 £	£	2020 £
<u>FIXED ASSETS</u>					
Freehold property at cost					
3 New Zealand Terrace			220000		220000
2 Bullens Mead			300000		300000
Caravan	2		-		29386
<u>CURRENT ASSETS</u>					
Cash at bank and building society	1	94915		76964	
Cash in hand		140	95055	140	77104
Total assets			615055		626490
<u>REPRESENTED BY:</u>					
Accumulated fund	3		615055		626490

NOTES TO THE ACCOUNTS - YEAR TO 30 SEPTEMBER 2021

	2021	2020
	£	£
<u>1. CASH AT BANK AND DEPOSITS</u>		
Capital deposit account	486	486
Gateway account and cash	1673	1340
General current account	33300	23961
Shop current account	33406	23742
Caravan site fees account	-	1236
Shop floats and takings in hand	200	352
Property current account	1570	1570
COIF deposit	24280	24277
	<u>94915</u>	<u>76964</u>

		2021
		£
<u>2. CARAVAN AT COST</u>		
Brought forward - at cost		<u>41980</u>
		41980
Accumulated depreciation brought forward	12594	
Disposal	<u>29386</u>	<u>41980</u>
		<u>-</u>

	2021	2020
	£	£
<u>3. ACCUMULATED FUND</u>		
Balance brought forward	626490	641201
Excess of receipts over payments	4951	-
Excess of payments over receipts	-	-10513
Loss/depreciation on sale of caravan	<u>-16386</u>	<u>-4198</u>
	<u>615055</u>	<u>626490</u>



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
West Dorset Mencap

**On accounts for the year
ended**

30 September 2021

**Charity no
(if any)**

243100

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 September 2021.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: *SJH Accountancy Services*

Date: 15/02/2022

Name: SJH Accountancy Services

**Relevant professional
qualification(s) or body
(if any):**

None

Address: Unit 1 Magdalen Works Magdalen Lane Bridport DT6 5AA

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

No matters of concern were found.