

LONG MELFORD HOSPITAL

**REPORT AND ACCOUNTS
YEAR ENDED
31 DECEMBER 2023**

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Dr. M E W Chambers
Wigfield House
Laurel Drive
Long Melford
Suffolk
CO10 9ER

Ms D Blake
Somerset Cottage
Hall Street
Long Melford
Suffolk
CO10 9JK

Mrs M Clubb
76 Swanfield
Long Melford
Suffolk
CO10 9EX

Mr R Michette
7 Clopton Drive
Long Melford
Suffolk
CO10 9LJ

Mrs J Blackler (Chair)
Brook House
Hall Street
Long Melford
Suffolk
CO10 9JQ

Mr J Nunn
4 The Limes
Long Melford
Suffolk
CO10 9SX

Mrs C Morgan
Flat 7
Holy Trinity Hospital
Long Melford
Suffolk
CO10 9DJ

Mr J Budd
30 Southgate Gardens
Long Melford
Suffolk
CO10 9HB

Rev. M C O Lawson
The Rectory
The Green
Long Melford
Suffolk
CO10 9DT

Long Melford Hospital Charity whose correspondence address is 20 Church Walk, Long Melford, Sudbury, Suffolk, CO10 9DJ, is registered with The Charity Commissioners (No. 242946) and constituted by The Charities (Long Melford Hospital) Order 1967 as amended.

A body of ten Trustees and their Clerk usually administers the Charity. Three of the ten Trustees are ex officio Trustees, two of whom are appointed by reason of their offices as Churchwardens at The Holy Trinity Church, and one of whom are appointed by reason of office as Rector of The Holy Trinity Church. As at 31st December 2023 there are two vacancies, the Clerk and one Trustee. The names and addresses of The Trustees are set out in the schedule of these accounts.

The object of the Charity is to provide almshouse accommodation for “poor aged persons of good character who were born or reside in the ancient parishes of Long Melford, Glemsford, Stansted, Shimpling, Alpheton, Lavenham, Acton, Chilton, or Sudbury.”

Free accommodation together with heating and hot water are provided for the Almspersons. In addition, each flat is connected to a community alarm system to ensure 24 hour assistance is available if required. The Trustees have been investigating the introduction of a Weekly Maintenance Contribution (WMC) under advice from The Almshouse Association.

Mrs Alison Brame continues to live in as part-time Warden, assisted by a Relief Warden, Mrs Catherine Elsey, who provides cover for the Warden’s holidays and sickness.

Ongoing decoration and maintenance was carried out to keep the Hospital premises in good order. Two of the flats were also refurbished to make them more conducive to modern living standards. Some residents continue to work in the gardens.

The Charity’s architects continue to design and oversee the minor structural repairs that are required to the two farm cottages. The project is now reaching its conclusion.

I report on the accounts of the Charity for the year ended 31 December 2023 which are set out on pages 4 to 9.

Responsibilities and basis of report

As the Charity's Trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145((5)(b) of the act.

Independent Examiner's Statement

I confirm that I am qualified to undertake the examination because I am a member of The Association of Chartered Accountants, which is one of the listed bodies.

I have completed my examination; I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the charity as required by section 130 pf the act: or
- (2) The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper undertaking of the accounts to be reached.



Mr Nicholas Farr,
Moore Green
Chartered Accountants
22, Friars Street,
Sudbury,
Suffolk.
CO10 2AA

Date: ...30/10/2024.....

**LONG MELFORD HOSPITAL
GENERAL RECEIPTS AND EXPENDITURE ACCOUNT
YEAR ENDED 31 DECEMBER 2023**

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	<u>PAYMENTS</u> £	<u>RECEIPTS</u> £
Balance Brought Forward from Previous Year's Accounts		30,532.36
<u>RECEIPTS</u>		
<u>Property Rents</u>		
K L & R K C Rush (Hall Farm, Shimpling)	50,000.00	
Hyde Parker Farms (Highlanders Farmland)	_____	
		50,000.00
<u>Investment Income</u>		
2,562.66 COIF Charities Investment Fund Income Shares	1,396.13	
2,751.00 M & G Charifund Income Units	<u>2,352.11</u>	
		3,748.24
<u>Miscellaneous</u>		
Electricity Wayleaves		1,490.16
Income from Rush for Seamans/Cordell Cottages		35,968.61
Barbergh Gen Payments ACM		67.00
Donations from residents		200.00
Landline Telephones Refund		5.51
Concessionary TV Licence Fee – Resident's contributions		15.00
Lloyds Bank Gross Interest	_____	<u>1.66</u>
Carried Forward	Nil	122,028.54
Inter account transfer from Suffolk Building Society		47,198.61
Inter account transfer from Aviva		30,000.00
Inter account transfer from COIF		40,000.00
Extraordinary Repairs Fund Units		
Carried Forward	Nil	239,227.15

LONG MELFORD HOSPITAL
GENERAL RECEIPTS AND EXPENDITURE ACCOUNT
YEAR ENDED 31 DECEMBER 2023 CONTINUED

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		<u>PAYMENTS</u>	<u>RECEIPTS</u>
		£	£
Brought Forward		Nil	239,227.15
<u>EXPENDITURE</u>			
<u>Salaries and Remuneration</u>			
Mrs A Brame (Warden)			
Annual salary	10,513.71	10,513.71	
Miss C Elsey (Relief Warden)			
Duties @ £35-40 per day			
Phone cover and call outs @ £20	2,020.00	2,020.00	
Clerk's Remuneration			
Year to 31.12.23	11,289.51	<u>11,289.51</u>	
			23,823.22
Inland Revenue - PAYE, Income Tax and National Insurance Contributions		243.00	
<u>Property Outgoings</u>			
Gas Supply – SEFE (formerly Gazprom)		7,582.19	
Electricity supply – Eon Hospital and Flat 5		2,492.57	
Anglian Water – water and sewerage charges		3,021.59	
British Telecom charges		994.68	
Daisy Comms		241.87	
Babergh District Council			
Council Tax Flat 1 whilst empty	1,604.97		
Council Tax Flat 13 whilst empty	137.59	1,742.56	
<u>Insurances</u>			
Robins Row Ltd			
Farm buildings & public liability Insurance premium	4,558.14		
Hospital, farm house and cottages and Charity Protection insurance premium	<u>13,359.09</u>	<u>17,917.23</u>	
Carried Forward		58,058.91	239,227.15

**LONG MELFORD HOSPITAL
GENERAL RECEIPTS AND EXPENDITURE ACCOUNT
YEAR ENDED 31 DECEMBER 2023 CONTINUED**

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	<u>PAYMENTS</u>	<u>RECEIPTS</u>
	£	£
Brought Forward	58,058.91	239,227.15
<u>Repairs, Renewals and Maintenance</u>		
T & P Fire & Security		
Quarterly services to fire alarm and		
Emergency lighting systems; annual		
Service of fire extinguishers:	4,747.57	
Tunstall Response		
Emergency Alarm Monitoring Charges	764.50	
Tunstall Healthcare		
Maintenance Contract – Emergency Alarm	1,348.08	
H J E Pest Control Service		
Rodent and wasp control	640.00	
Mersea Carpets		
Flat 10 refurb carpets	815.47	
Mr M Johnson		
Moving contents for Flat 10	400.00	
N C Spooner		
Sundry Maintenance work	800.00	
Philip Waller Cons		
Cordell Cottages repairs	678.00	
Cubitt Theobald		
Roof leaks	338.26	
BB Plumbing & Heating		
Plumbing Repairs	165.00	
A L H Gridley & Son		
Electrical repairs	735.57	
Flat 9 refurbishment	3,217.36	
M Hasler		
Window Cleaning	160.00	
Morrish & Partners		
Cordell Cottages repairs	522.00	

**LONG MELFORD HOSPITAL
GENERAL RECEIPTS AND EXPENDITURE ACCOUNT
YEAR ENDED 31 DECEMBER 2023 CONTINUED**

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Robert Harman			
Flooring for Flat 13		374.81	
David Froud			
Maintenance – locks & bath panel		175.00	
C H Lindsey & Son			
Various plumbing repairs	8,300.69		
Installation of isolation valves	<u>4,183.10</u>	12,483.79	
C Strohm			
Grass Cutting		<u>144.00</u>	
Carried Forward		86,568.32	199,589.87

General Expenses and Payments

Moore Green, Chartered Accountants –			
Preparation of Accounts to Year Ended 31/12/22		780.00	
Concessionary TV Licence fees		45.00	
TA Accounts			
Payroll for warden and clerk		592.80	
Sudbury office supplies			
Stationery		99.69	
Expenses re Personnel		1,110.13	
Lloyds Bank			
Safe custody fee storage		69.42	
Petty Cash held by Warden		200.00	
The Almshouse Association			
Membership fee & annual subscription		<u>640.00</u>	
Carried Forward		90,105.36	239,227.15

**LONG MELFORD HOSPITAL
GENERAL RECEIPTS AND EXPENDITURE ACCOUNT
YEAR ENDED 31 DECEMBER 2023 CONTINUED**

Extraordinary Expenses and Payments

Seamans Building			
Cordell Cottages repairs		35,968.61	
Lacy Scott & Knight			
Land Agent – Shimpling Farm		4,636.60	
Purcell Architecture Ltd			
Architectural services - Cordell Cottages		7,787.72	
Edward Francis – Legal Fees		2,250.00	
Cubitt Theobald			
Flat 9 & 10 refurbishment		42,428.42	
Inter account transfer to Ipswich Building Society		20,000.00	
Balance Carried Forward			
Lloyds Treasurers Account	35,829.84		
Lloyds Savings Account	<u>220.65</u>	<u>36,050.44</u>	<u> </u>
		<u>239,227.15</u>	<u>239,227.15</u>

	<u>PAYMENTS</u>	<u>RECEIPTS</u>
	£	£
Balance Brought Forward from Previous Year's Accounts		67,198.61
Gross Interest		934.98
Transferred from Lloyds Treasure Account		20,000.00
Transferred to Lloyds Treasure Account	47,198.61	
Balance carried forward*	<u>40,934.98</u>	<u> </u>
	<u>88,133.59</u>	<u>88,133.59</u>

*Balance carried forward:

Ipswich Building Society	£40,934.98
Lloyds Current Account	<u>0.00</u>
	£40,934.98

**LONG MELFORD HOSPITAL
LIST OF ASSETS
AS AT 31 DECEMBER 2023**

1. Investments

2,562.66	COIF Charities Investment Fund Income Units	£50,855.99
2,751.00	M and G Charifund Income Units	£39,476.57
	Ipswich Building Society	£40,934.98

Sub-total		£131,267.54
1,079.51	COIF Charities Investment Fund Accumulation Extraordinary Repairs Fund Units	£267,718.80
	Aviva Wrap UK Ltd (as at 5/12/23)	£43,767.59

Total		£442,753.93

2. Land & Buildings

The Hospital premises at Long Melford, comprising 12 self-contained flats for alms people, Warden's flat, communal room, Boardroom and cellars with yards and gardens.

Hall Farm, Shimpling comprising 735.93 acres let to K.L. and R.K.C. Rush with modern farmhouse, grainstore and various farm buildings, and 2 modern farm cottages (Numbers 1 & 2 Cordell Cottages). Rent £50,000 p.a., with effect from Michaelmas 2016.

14 acres of land at Rookwoods, Acton let to Hyde Parker Farms.
Rent (last reviewed with effect from October 2010) £1,400.00 p.a.