

**LONG MELFORD HOSPITAL**

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**REPORT AND ACCOUNTS  
YEAR ENDED  
31 DECEMBER 2022**

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Dr. M E W Chambers  
Wigfield House  
Laurel Drive  
Long Melford  
Suffolk  
CO10 9ER

Mr W Hyde Parker  
Rowhedge Farm  
Aveley Lane  
Alpheton  
Suffolk  
CO10 9BJ

Mr B W D Kemp  
Radio House  
Hall Street  
Long Melford  
Suffolk  
CO10 9JR

Mr A King  
The Gables  
Hall Street  
Long Melford  
Suffolk  
CO10 9JT

Rev. M C O Lawson  
The Rectory  
The Green  
Long Melford  
Suffolk  
CO10 9DT

Mr I McDonald  
Mansel Hall  
Little St Marys  
Long Melford  
Suffolk  
CO10 9JB

Mr R Michette (Chairman)  
7 Clopton Drive  
Long Melford  
Suffolk  
CO10 9LJ

Mr J Nunn  
4 The Limes  
Long Melford  
Suffolk  
CO10 9SX

Mr G Wegg  
9 Suffolk Square  
Sudbury  
Suffolk  
CO10 1UJ

Long Melford Hospital Charity whose correspondence address is Owl Cottage, The Street, Great Waldingfield, Suffolk, CO10 0TN, is registered with the Charity Commissioners (No. 242946) and constituted by the Charities (Long Melford Hospital) Order 1967 as amended.

The Charity is usually administered by a body of ten Trustees and their Clerk. Three of the ten Trustees are ex officio Trustees, two of whom are appointed by reason of their offices as Churchwardens at the Holy Trinity Church, and one of whom by reason of office as Rector of the Holy Trinity Church. As at 31<sup>st</sup> December 2022 there was a vacancy for one ex officio Trustee. The names and addresses of the current Trustees are set out in the schedule to these accounts.

The object of the Charity is to provide almshouse accommodation for “poor aged persons of good character who were born or reside in the ancient parishes of Long Melford, Glemsford, Stanstead, Shimpling, Alpheton, Lavenham, Acton, Chilton, or Sudbury”.

Free accommodation together with heating and hot water are provided for the Almspersons. In addition, each flat is connected to a community alarm system to ensure 24 hour assistance is available if required.

Mrs Alison Brame continues to live in as part-time Warden, assisted by a Relief Warden, Mrs Catherine Elsey, who provides cover for the Warden’s holidays and sickness.

Ongoing decoration and maintenance was carried out to keep the Hospital premises in good order. Some residents continue to work in the gardens, but the assistance of a gardener has been sought to help with some bigger jobs to keep the gardens and lawns in good condition.

Due to rainwater flooding in 2021, an insurance claim for £9,547.10 was paid to Long Melford Hospital in 2021 and the repair works were completed in 2022 costing £8,950.

With two flats vacant the opportunity has been taken to consider modernising the heating and plumbing systems at the Hospital and updating some of some flats to make them more conducive to modern living standards. The Trustees are working closely with the Charity’s architects on this project. The Hospital otherwise remained fully occupied throughout the year.

The Charity's architects continue to design and oversee the minor structural repairs that are required to the two farm cottages, and this project is ongoing.

Mr R Michette  
Chairman of the Trustees

I report on the accounts of the Charity for the year ended 31 December 2022 which are set out on pages 4 to 9.

**Responsibilities and basis of report**

As the Charity's Trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145((5)(b) of the act.


**Independent Examiner's Statement**

I confirm that I am qualified to undertake the examination because I am a member of The Association of Chartered Accountants, which is one of the listed bodies.

I have completed my examination; I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the charity as required by section 130 pf the act: or
- (2) The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper undertaking of the accounts to be reached.

  
Mr Nicholas Farr,  
Moore Green  
Chartered Accountants  
22, Friars Street,  
Sudbury,  
Suffolk.  
CO10 2AA

Date: 22/9/23

**LONG MELFORD HOSPITAL  
GENERAL RECEIPTS AND EXPENDITURE ACCOUNT  
YEAR ENDED 31 DECEMBER 2022**

**PAGE 4**

	<u>PAYMENTS</u> £	<u>RECEIPTS</u> £
Balance Brought Forward from Previous Year's Accounts		34,593.45
Note: this balance has been amended by £173 to agree with opening balance per bank reconciliation		
<b><u>RECEIPTS</u></b>		
<b><u>Property Rents</u></b>		
K L & R K C Rush (Hall Farm, Shimpling)	50,000.00	
Hyde Parker Farms (Highlanders Farmland)	<u>1,175.00</u>	51,175.00
<b><u>Investment Income</u></b>		
2,562.66 COIF Charities Investment Fund Income Shares	1,390.75	
2,751.00 M & G Charifund Income Units	<u>2,283.34</u>	3,390.88
<b><u>Miscellaneous</u></b>		
EDF - Electricity Wayleaves		590.25
Winter Fuel Payments donations from residents		2,407.00
Concessionary TV Licence Fee – Resident's contributions		22.50
Donation		91.00
Lloyds Bank Gross Interest	<u>          </u>	<u>0.10</u>
Carried Forward	Nil	92,533.39
Inter account transfer from Suffolk Building Society		25,000.00



**LONG MELFORD HOSPITAL  
GENERAL RECEIPTS AND EXPENDITURE ACCOUNT  
YEAR ENDED 31 DECEMBER 2022 CONTINUED**

**PAGE 5**

		<u>PAYMENTS</u>	<u>RECEIPTS</u>
		£	£
Brought Forward		Nil	117,553.39
<b><u>EXPENDITURE</u></b>			
<b><u>Salaries and Remuneration</u></b>			
Mrs A Brame (Warden)			
Annual salary	9,844.63	9,844.63	
Miss C Elsey (Relief Warden)			
Duties @ £35-40 per day			
Phone cover and call outs @£20	1,095.00	1,095.00	
Clerk's Remuneration			
Year to 31.12.22	7,884.11	<u>7,884.11</u>	
			18,823.74
Inland Revenue - PAYE, Income Tax and National Insurance Contributions		501.77	
<b><u>Property Outgoings</u></b>			
Gas Supply – SEFE (formerly Gazprom)		7415.13	
Electricity supply – Eon			
Hospital and Flat 5	2,132.46		
Flat 1 whilst empty	199.19		
Flat 9 whilst empty	721.75		3,053.40
Anglian Water – water and sewerage charges		2,565.48	
British Telecom charges			
Emergency Line	533.74		
Hospital/Warden	<u>693.79</u>		1,227.53
Babergh District Council			
Council Tax Flat 1 whilst empty	1,336.70		
Council Tax Flat 9 whilst empty	1,669.99		3,006.69
<b><u>Insurances</u></b>			
Robins Row Ltd			
Farm buildings & public liability Insurance premium	4,428.99		
Hospital, farm house and cottages and Charity Protection insurance premium	<u>9,975.67</u>	<u>14,404.66</u>	
Carried Forward		50,998.40	117,553.39

**LONG MELFORD HOSPITAL  
GENERAL RECEIPTS AND EXPENDITURE ACCOUNT  
YEAR ENDED 31 DECEMBER 2022 CONTINUED**

**PAGE 6**

	<u>PAYMENTS</u>	<u>RECEIPTS</u>
	£	£
Brought Forward	50,998.40	117,553.39
<b><u>Repairs, Renewals and Maintenance</u></b>		
T & P Fire & Security		
Quarterly services to fire alarm and		
Emergency lighting systems; annual		
Service of fire extinguishers:	1,732.20	
Tunstall Response		
Emergency Alarm Monitoring Charges	681.39	
Tunstall Healthcare		
Maintenance Contract – Emergency Alarm	1,283.88	
H J E Pest Control Service		
Rodent and wasp control	565.00	
N C Spooner		
Clear parapet, gullies and outlets	690.00	
Sundry Maintenance work	<u>560.00</u>	1,250.00
BB Plumbing & Heating		
Plumbing Repairs	165.00	
A L H Gridley & Son		
Electrical repairs	50.18	
C H Lindsey & Son		
Various plumbing repairs	1,582.38	
Clean and sterilise of water tanks	<u>1,419.60</u>	2,215.98
C Strohm		
Grass Cutting	576.00	
Domestic Appliances Sudbury		
Repairs to washing machine	<u>108.00</u>	
Carried Forward	59,626.03	117,553.39

**LONG MELFORD HOSPITAL  
GENERAL RECEIPTS AND EXPENDITURE ACCOUNT  
YEAR ENDED 31 DECEMBER 2022 CONTINUED**

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		<u>PAYMENTS</u>	<u>RECEIPTS</u>
		£	£
	Brought Forward	59,626.03	117,553.39
<b><u>General Expenses and Payments</u></b>			
Moore Green, Chartered Accountants –			
Preparation of Accounts to Year Ended 31/12/21		432.00	
Concessionary TV Licence fees		30.00	
TA Accounts			
Payroll for warden and clerk		252.00	
Sudbury office supplies			
Brother Ink Cartridges		93.61	
Retirement gift for Dudley Kemp		80.00	
<b><u>Extraordinary Expenses and Payments</u></b>			
T & P Fire & Security			
Asbestos surveys Flats 9 and 13		960.00	
David Froud			
Water Damage repairs		8,950.00	
Lacy Scott & Knight			
Professional Services Jan to Oct (Farm)		2,376.80	
Management Fees Relating to Cordell Cottages		809.52	
Purcell Architecture Ltd			
Architectural services for repairs required to Cordell Cottages		12,097.07	
Shore Engineering			
Building control Cordell Cottages		588.00	
Moreton Partnership			
Structural Survey of hospital wall		660.00	
Balance Carried Forward			
Lloyds Treasurers Account	30,313.62		
Lloyds Savings Account	<u>218.74</u>	<u>30,532.36</u>	
		<u>117,553.39</u>	<u>117,553.39</u>



**LONG MELFORD HOSPITAL  
ENDOWMENT RECEIPTS AND INVESTMENTS ACCOUNT  
YEAR ENDED 31 DECEMBER 2022**

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	<u>PAYMENTS</u>	<u>RECEIPTS</u>
	£	£
Balance Brought Forward from Previous Year's Accounts		91,843.64
Gross Interest		354.97
Transferred to Lloyds Treasure Account	25,000.00	
Balance carried forward*	<u>67,198.61</u>	<u>          </u>
	<u>92,198.61</u>	<u>92,198.61</u>

\*Balance carried forward:

Ipswich Building Society	£67,198.61
Lloyds Current Account	<u>0.00</u>
	£67,198.61

**LONG MELFORD HOSPITAL  
LIST OF ASSETS  
AS AT 31 DECEMBER 2022**

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**1. Investments**

2,562.66	COIF Charities Investment Fund Income Units	£46,576.09
2,751.00	M and G Charifund Income Units	£40,426.50
	Ipswich Building Society	£67,198.61
		-----
Sub-total		£154,201.20
1,254.89	COIF Charities Investment Fund Accumulation Extraordinary Repairs Fund Units	£276,952.45
	Aviva Wrap UK Ltd (as at 5/12/21)	£70,137.16
		-----
Total		£501,290.81

**2. Land & Buildings**

The Hospital premises at Long Melford, comprising 12 self contained flats for almspeople, Warden's flat, communal room, Boardroom and cellars with yards and gardens.

Hall Farm, Shimpling comprising 735.93 acres let to K.L. and R.K.C. Rush with modern farmhouse, grainstore and various farm buildings, and 2 modern farm cottages (Numbers 1 & 2 Cordell Cottages). Rent £50,000 p.a., with effect from Michaelmas 2016.

14 acres of land at Rookwoods, Acton let to Hyde Parker Farms.  
Rent (last reviewed with effect from October 2010) £1,175.00 p.a.

Mr R Michette  
For and on behalf of the Trustees