

**LONG MELFORD HOSPITAL**

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**REPORT AND ACCOUNTS  
YEAR ENDED  
31 DECEMBER 2021**

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**CONTENTS**

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|  | <b>PAGE</b> |
|--|-------------|
|  | <hr/>       |
| Trustees                                   | 1           |
| Trustees Report                            | 2           |
| Independent Examiner's Report              | 3           |
| General Receipts and Expenditure Account   | 4-7         |
| Endowment Receipts and Investments Account | 8           |
| List of Assets                             | 9           |

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Mansel Hall  
Little St Marys  
Long Melford  
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Dr. M E W Chambers  
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Mr A King  
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Mr W Hyde Parker  
Rowhedge Farm  
Aveley Lane  
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Mr G Wegg  
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Rev. M C O Lawson  
The Rectory  
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7 Clopton Drive  
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Mr J Nunn  
4 The Limes  
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The Hospital of the Holy and Blessed Trinity, Long Melford, whose correspondence address is 6 Gainsborough Street, Sudbury, Suffolk, CO10 2ET, is registered with the Charity Commissioners (No. 242946) and constituted by the Charities (Long Melford Hospital) Order 1967 as amended.

The Charity is usually administered by a body of ten Trustees and their Clerk. Three of the ten Trustees are ex officio Trustees, two of whom are appointed by reason of their offices as Church Wardens at the Holy Trinity Church, and one of whom by reason of office as Rector of the Holy Trinity Church. As at 31st December 2021 there was a vacancy for one ex officio Trustee. The names and addresses of the current Trustees are set out in the schedule to these accounts.

The object of the Charity is to provide almshouse accommodation for "poor aged persons of good character who were born or reside in the ancient parishes of Long Melford, Glemsford, Stanstead, Shimpling, Alpheton, Lavenham, Acton, Chilton or Sudbury".

Free accommodation together with heating and hot water are provided for the Almspersons. In addition, each flat is connected to a community alarm system to ensure 24-hour assistance is available if required.

Mrs Alison Brame continues to live in as full time Warden, assisted by a Relief Warden, Mrs Catherine Elsey, who provides cover for the Warden's holidays and sickness.

Ongoing decoration and maintenance were carried out to keep the Hospital premises in first class order. Some residents continue to work in the gardens, but the assistance of a gardener has been sought to help with some bigger jobs to keep the gardens and lawns in good condition.

Unfortunately, in January the resident of Flat 9 passed away. With two flats now vacant the opportunity has been taken to consider modernising the heating and plumbing systems at the Hospital and updating some of the flats to make them more conducive to modern living standards. The Trustees are working closely with the charity's architects on this project. The Hospital otherwise remained fully occupied throughout the year.

The Charity's architects continue to design and oversee the minor structural repairs that are required to the two farm cottages, and this project is ongoing.

Mr R Michette  
Chairman of the Trustees

I report on the accounts of the Charity for the year ended 31 December 2021 which are set out on pages 4 to 9.

**Responsibilities and basis of report**

As the Charity's Trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145((5)(b) of the act.

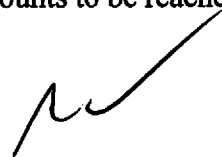
**Independent Examiner's Statement**

I confirm that I am qualified to undertake the examination because I am a member of The Association of Chartered Accountants, which is one of the listed bodies.

I have completed my examination; I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the charity as required by section 130 pf the act: or
- (2) The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper undertaking of the accounts to be reached.



Mr Nicholas Farr,  
Moore Green  
Chartered Accountants  
22, Friars Street,  
Sudbury,  
Suffolk.  
CO10 2AA

Date: .....8/8/22.....

**LONG MELFORD HOSPITAL  
GENERAL RECEIPTS AND EXPENDITURE ACCOUNT  
YEAR ENDED 31 DECEMBER 2021**

**PAGE 4**

|   | <b><u>PAYMENTS</u></b> | <b><u>RECEIPTS</u></b> |
|---|------------------------|------------------------|
|   | <b>£</b>               | <b>£</b>               |
| Balance Brought Forward from Previous Year's Accounts   |                        | 55,704.42              |
| <b><u>RECEIPTS</u></b>                                  |                        |                        |
| <b><u>Property Rents</u></b>                            |                        |                        |
| K L & R K C Rush (Hall Farm, Shimpling)                 | 50,000.00              |                        |
| Hyde Parker Farms (Highlanders Farmland)                | <u>1,175.00</u>        | 51,175.00              |
| <b><u>Investment Income</u></b>                         |                        |                        |
| 2,562.66 COIF Charities Investment Fund Income Shares   | 1,355.13               |                        |
| 2,751.00 M & G Charifund Income Units                   | <u>2,035.75</u>        | 3,390.88               |
| <b><u>Miscellaneous</u></b>                             |                        |                        |
| EDF - Electricity Wayleaves                             |                        | 590.25                 |
| Winter Fuel Payments donations from residents           |                        | 2,275.00               |
| Concessionary TV Licence Fee – Resident's contributions |                        | 30.00                  |
| Donation  |                        | 100.00                 |
| Water damage insurance claim                            | <u>          </u>      | <u>9547.10</u>         |
| Carried Forward   | Nil                    | 122,812.65             |

**LONG MELFORD HOSPITAL  
GENERAL RECEIPTS AND EXPENDITURE ACCOUNT  
YEAR ENDED 31 DECEMBER 2021 CONTINUED**

**PAGE 5**

|   |                 | <u>PAYMENTS</u>  | <u>RECEIPTS</u> |
|---|-----------------|------------------|-----------------|
|   |                 | £                | £               |
| Brought Forward   |                 | Nil              | 122,812.65      |
| <b><u>EXPENDITURE</u></b>   |                 |                  |                 |
| <b><u>Salaries and Remuneration</u></b>                                       |                 |                  |                 |
| Mrs A Brame (Warden)  |                 |                  |                 |
| Annual salary plus bonus  | 10,656.64       |                  |                 |
| Less National Insurance Contributions   | <u>132.96</u>   | 10,523.68        |                 |
| Miss C Elsey (Relief Warden)  |                 |                  |                 |
| 22 duties @ £35   | 770.00          | 770.00           |                 |
| Clerk's Remuneration  |                 |                  |                 |
| Year to 31.12.21  | 9,380.00        |                  |                 |
| VAT   | <u>1,876.00</u> | <u>11,256.00</u> |                 |
|   |                 | 22,549.68        |                 |
| Inland Revenue - PAYE, Income Tax<br>and National Insurance Contributions     |                 | 132.96           |                 |
| <b><u>Property Outgoings</u></b>  |                 |                  |                 |
| Gas Supply – Gazprom  |                 | 6,599.09         |                 |
| Electricity supply – Eon  |                 |                  |                 |
| Hospital and Flat 5   | 1787.84         |                  |                 |
| Flat 1 whilst empty   | 124.50          |                  |                 |
| Flat 9 whilst empty   | 214.43          | 2,126.77         |                 |
| Anglian Water – water and sewerage charges                                    |                 | 2,531.50         |                 |
| British Telecom charges   |                 |                  |                 |
| Emergency Line  | 470.72          |                  |                 |
| Hospital/Warden   | <u>712.02</u>   | 1,182.74         |                 |
| Babergh District Council  |                 |                  |                 |
| Council Tax Flat 1 whilst empty   | 243.29          |                  |                 |
| Council Tax Flat 9 whilst empty   | 878.88          | 1,122.17         |                 |
| <b><u>Insurances</u></b>  |                 |                  |                 |
| Robins Row Ltd  |                 |                  |                 |
| Farm buildings & public liability<br>Insurance premium                        | 3,934.82        |                  |                 |
| Hospital, farm house and cottages<br>and Charity Protection insurance premium | <u>8,517.51</u> | <u>12,452.33</u> |                 |
| Carried Forward   |                 | 48,697.24        | 122,812.65      |

**LONG MELFORD HOSPITAL**  
**GENERAL RECEIPTS AND EXPENDITURE ACCOUNT**  
**YEAR ENDED 31 DECEMBER 2021 CONTINUED**

**PAGE 6**

|  | <u>PAYMENTS</u> | <u>RECEIPTS</u> |
|--|-----------------|-----------------|
|  | £               | £               |
| Brought Forward  | 48,697.24       | 122,812.65      |
| <b><u>Repairs, Renewals and Maintenance</u></b>  |                 |                 |
| T & P Fire & Security  |                 |                 |
| Quarterly services to fire alarm and<br>Emergency lighting systems; annual<br>Service of fire extinguishers. | 700.60          |                 |
| Tunstall Response  |                 |                 |
| Emergency Alarm Monitoring Charges   | 908.52          |                 |
| Tunstall Healthcare  |                 |                 |
| Maintenance Contract – Emergency Alarm   | 1,256.26        |                 |
| H J E Pest Control Service   |                 |                 |
| Rodent Control   | 600.00          |                 |
| Wasp control   | 55.00           |                 |
| Bird spikes  | 185.00          |                 |
| Garden & cleaning work   | <u>70.00</u>    | 910.00          |
| N C Spooner  |                 |                 |
| Decorating Flat 1  | 4,290.00        |                 |
| Various works, including decorating flat 9   | <u>6,977.00</u> | 11,897.00       |
| RVM Plumbing & Heating   |                 |                 |
| Gas Safety Inspections on Cooker & fire  | 240.00          |                 |
| Various Plumbing Repairs   | <u>565.00</u>   | 805.00          |
| A L H Gridley & Son  |                 |                 |
| Various electrical works and repairs   |                 | 1,002.82        |
| C H Lindsey & Son  |                 |                 |
| Annual maintenance of boiler & repairs   | 739.11          |                 |
| Chlorination of water tanks & tests  | <u>1,419.60</u> | 2,158.71        |
| Anglian Security & Fire Ltd  |                 |                 |
| Repairs to security access system  |                 | 222.00          |
| Domestic Appliances Sudbury  |                 |                 |
| Repairs to washing machine   | <u>108.00</u>   |                 |
| Carried Forward  | 68,666.15       | 122,812.65      |

**LONG MELFORD HOSPITAL  
GENERAL RECEIPTS AND EXPENDITURE ACCOUNT  
YEAR ENDED 31 DECEMBER 2021 CONTINUED**

**PAGE 7**

|   |   | <u>PAYMENTS</u> | <u>RECEIPTS</u> |
|---|---|-----------------|-----------------|
|   |   | £               | £               |
|   | Brought Forward                                   | 68,666.15       | 122,812.65      |
| J Walker Flooring                           |   |                 |                 |
|   | New carpet in Flat 5 corridor                     | 640.00          |                 |
| C Strohm                                    |   |                 |                 |
|   | Grass cutting                                     | 252.00          |                 |
| Girlfridays                                 |   |                 |                 |
|   | Cleaning Flat 9                                   | 81.60           |                 |
| <b><u>General Expenses and Payments</u></b> |   |                 |                 |
| Moore Green, Chartered Accountants –        |   |                 |                 |
|   | Preparation of Accounts to Year Ended 31/12/20    | 414.00          |                 |
| Concessionary TV Licence fees               |   | 30.00           |                 |
| The Almhouse Association – Annual Sub Fee   |   |                 |                 |
|   | 2021  | 216.00          |                 |
|   | 2022  | <u>222.00</u>   |                 |
|   |   | 438.00          |                 |
| Mrs A Brame                                 |   |                 |                 |
|   | Project 7 monies for the benefit of the residents | 500.00          |                 |
| O C Clarke                                  |   |                 |                 |
|   | Travelling to meeting                             | 8.00            |                 |
| S Poole                                     |   |                 |                 |
|   | Moving furniture Flat 13 to Flat 1                | 195.00          |                 |
| W Hyde Parker                               |   |                 |                 |
|   | Reimbursement for hire of dehumidifiers           | 180.00          |                 |
| R Michette                                  |   |                 |                 |
|   | Reimbursement for postage and stationery          | <u>7.00</u>     |                 |
| Carried Forward                             |   | 71,411.75       | 122,812.65      |



**LONG MELFORD HOSPITAL  
GENERAL RECEIPTS AND EXPENDITURE ACCOUNT  
YEAR ENDED 31 DECEMBER 2021 CONTINUED**

**PAGE 8**

|   | <u>PAYMENTS</u> | <u>RECEIPTS</u>   |                   |
|---|-----------------|-------------------|-------------------|
|   |                 | £                 | £                 |
| Brought Forward   |                 | 71,411.75         | 122,812.65        |
| <b><u>Extraordinary Expenses and Payments</u></b>               |                 |                   |                   |
| T & P Fire & Security   |                 |                   |                   |
| Balance payment for upgrade to fire alarm system                |                 | 9,600.00          |                   |
| Towers & Sanders Ltd  |                 |                   |                   |
| Scaffolding towers  |                 | 3,827.91          |                   |
| Lacy Scott & Knight   |                 |                   |                   |
| Management Fees Relating to Cordell Cottages                    |                 | 809.52            |                   |
| Purcell Architecture Ltd  |                 |                   |                   |
| Architectural services for repairs required to Cordell Cottages |                 | 2,743.02          |                   |
| Balance Carried Forward   |                 |                   |                   |
| Lloyds Treasurers Account                                       | 34,201.81       |                   |                   |
| Lloyds Savings Account  | <u>218.64</u>   | <u>34,420.45</u>  | <u>          </u> |
|   |                 | <u>122,812.65</u> | <u>122,812.65</u> |

**LONG MELFORD HOSPITAL  
ENDOWMENT RECEIPTS AND INVESTMENTS ACCOUNT  
YEAR ENDED 31 DECEMBER 2021**

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**PAGE 9**

|   | <u>PAYMENTS</u>  | <u>RECEIPTS</u>  |
|---|------------------|------------------|
|   | £                | £                |
| Balance Brought Forward from Previous Year's Accounts |                  | 91,736.38        |
| Gross Interest  |                  | 107.26           |
| Balance carried forward*                              | <u>91,843.64</u> | _____            |
|   | <u>91,843.64</u> | <u>91,843.64</u> |

\*Balance carried forward:

|                          |             |
|--------------------------|-------------|
| Ipswich Building Society | £91,843.64  |
| Lloyds Current Account   | <u>0.00</u> |
|                          | £91,843.64  |

**LONG MELFORD HOSPITAL  
LIST OF ASSETS  
AS AT 31 DECEMBER 2021**

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**1. Investments**

|          |   | £                 |
|----------|---|-------------------|
| 2,562.66 | COIF Charities Investment Fund Income Units | 52,704.69         |
| 2,751.00 | M & G Charifund Income Units                | 42,811.06         |
|          | Ipswich Building Society                    | <u>91,843.64</u>  |
| Subtotal |   | 187,359.39        |
| 1,254.89 | COIF Charities Investment Fund Accumulation |                   |
|          | Extraordinary Repairs Fund Units            | 304,339.06        |
|          | Aviva Wrap UK Ltd                           | <u>70,132.18</u>  |
| Total    |   | <u>561,830.63</u> |

**2. Land and Buildings**

The Hospital premises at Long Melford, comprising 12 self-contained flats for almspeople, Wardens Flat, communal room, Boardroom and cellars with yards and gardens.

Hall Farm, Shimpling, comprising 735.93 acres, let to K L & R K C Rush with modern farmhouse, grain store and various farm buildings and 2 modern farm cottages (Numbers 1 & 2 Cordell Cottages). Rent £50,000 p.a. with effect from Michaelmas 2016.

14 acres of land at Rookwoods, Acton, let to Hyde Parker Farms. Rent (last reviewed with effect from October 2010) £1,175.00 p.a.

Mr W Hyde Parker  
For and on behalf of the Trustees