



Long Ditton Village Hall Trust

Charity Registration Number: 242801

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31ST DECEMBER 2025

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Long Ditton Village Hall Trust

Year ended 31st December 2025

Charity Information



Long Ditton Village Hall Trust is a registered charity that provides and maintains the buildings entrusted to it under conveyances dated 15th February 1888 (Parish Room & Workman's Club) and 28th December 1906 (Parish Hall).

The stated objective in the Trust Deed is "...the provision and maintenance of a village hall for the use of the inhabitants of Long Ditton and the neighbourhood thereof (the area of benefit) without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants."

Registered Office	2 Ewell Road Long Ditton Surrey KT6 5LE
Governing Body	<p>The Trust is governed by the Deed of Trust (amended July 1996) which is administered by a Board of 8 Trustees who are appointed for a term of five years but may be re-appointed for a further term, plus an Ex-Officio Trustee being the incumbent priest-in-charge of St Mary Long Ditton Church of England.</p> <p>The Trust contracts the services of a professional cleaning company and a bookings manager to supplement the administrative activities of the Trustees. A Works Committee and a Donations Committee, consisting of a mix of trustees and co-opted residents of the community, exist to assist the Charity in meeting its objectives.</p>
Board of Trustees	<p>Dr Garth Glentworth OBE (Chairman) Deirdre Cole (Secretary + Donations Committee+Works Committee) Barry Hitchens (Treasurer + Works Committee) Lorraine Black (Works Committee appointed 25th April 2018) Terry Bourton (Works Committee) Cllr. Nick Darby Aileen Widdowson (Donations Committee) Heather Whythe (Designated safety officer) Rev. Dr Kuhan Satkunanayagam (Ex-officio First Trustee) Alexandra Veek (Appointed 14th April 2025) Roy Bertrand (Appointed 20th October 2025) Charlotte Rose Potter (Appointed 20th October 2025)</p>
Co-Opted	Cllr. Liz Launo (Donations Committee)
Bankers	National Westminster Bank Plc. Victoria Road Surbiton KT6 4JY
Bookings Manager	Michele Aveson
Cleaning Agent/Caretaker	M & S Partnership
Trust Deed Commitment	St Mary Church of England has rent free use of the buildings for ecclesiastical and other charitable purposes on a limited basis.
Independent Examiner	Peter Drysdale F.C.C.A. 57 Effingham Road Long Ditton

Long Ditton Village Hall Trust

Year ended 31st December 2025

Report of the Board of Trustees



Trust Objectives

In line with the overall objectives of the Trust, in 2025 the Trustees continued to explore ways of making the halls available to the community while maintaining the fabric of the halls and not causing disruption to the near neighbours.

The Trustees also made small grants to local organizations that support community activities in the Long Ditton areas and provide benefits to the community in line with the Charity's trust deed.

Revenues

Total revenue of £65,763 for the year was £25,569 less than in 2024 (£91,332).

This is because of a grant of £34,913 in 2024 to improve the Club Room and an appreciable increase in usage of that room in 2025 as a consequence.

Hall hiring income from the main, the upper and the Wallis halls are broadly in line with 2024. The Club Room has been the main contributor to the increase in hall revenues in 2025 from £55,819 to £65,763.

The Wallis Room, a space for small meetings, remains at low levels of hiring. It remains to be seen whether this will be the long term situation.

Expenditure

Total expenditure of £49,656 during the year was £48,982 less than in 2024 (£98,638).

The program of major improvements in the year cost £9,703 (2024 : £52,940).

The Upper hall was decorated (£5,900) and further improvements were made in the Club Room. In 2024 £35,356 was spent improving the Club Room which explains much of the disparity between 2025 and 2024 expenditure.

The only other significant difference in spend between the years is that we only made 3 grants in 2025 totalling £1,295 whereas in 2024 we made 6 totalling £6,126.

The Trustees inspect the property annually to identify major improvements and repairs needed to be undertaken, schedule a time for their completion and entrust the Works Committee with the responsibility for obtaining quotes (at least 3 for major works) and for commissioning the work. The annual budget of income and expenditure is approved after this inspection by incorporating the estimated cost of the agreed major works into the budgeted expenditure.

The program of general repairs in the year cost £3,632 (2024 : £3,146)

Cleaning and gardening costs in 2025 were £12,814, down on prior year (2024 : £14,883) because we did not perform an annual spring clean this year due to scheduling problems.

To ensure tight control over cash reserves, a second set of bank statements are sent by the bank to the Ex-officio Trustee and all expenditure in excess of £1,000 requires two signatories.

Long Ditton Village Hall Trust
Year ended 31st December 2025
Report of the Board of Trustees (continued)



Committees

The Board of Trustees meets 4 to 6 times a year to oversee the running of the Trust and set policies and guidelines for decision making by the Bookings Manager and the two committees that were established in 2007 to better run the activities of the Trust.

The Donations Committee consists of D Cole (trustee), Clir.Liz Laino (co-opted), A Widdowson (trustee) and Rev'd Dr K Sakunanayagam (ex-officio First trustee). The Committee is directed by the Board of Trustees to identify worthy recipients of the Trust's annually budgeted "donations fund" in line with the parameters set by the Board and the objectives of the Trust.

The Maintenance Committee consists of D Cole (trustee), T Bourton (trustee), B Hitchens (trustee) and L Black (trustee).

The Committee is directed by the Board of Trustees to take responsibility for completing the schedule of work identified by the Trust each year within the budget set by the Board for such work and to identify and respond to minor ad-hoc repair requirements of the halls during the year.

Reserves Policy

Overall, in 2025 the Trust spent £16,107 less than its income (in 2024 : £ 7,306 more) resulting in an increase in reserves to £42,745 at the year end.

The trustees believe that to maintain a reserve of approximately £30,000 is prudent given the age of the building.

Risk Assessment

The Trustees maintain an ongoing assessment of the major risks confronting the Trust that might restrict its ability to meet its objectives.

An imminent risk facing the Trust is to secure grants to continue funding the refurbishment of The Club Room .Approaches are being made to entities that support facilities providing community services to allow the Club Room to be used to its potential.

For and on behalf of the Trustees.

Barry Hitchens
Hon. Treasurer



Date :

1st April 2026

Chairman's Report

1 Two Thousand and Twenty Five was a year of steady though unspectacular growth in numbers of participants and programmes. The Hall continued to operate on what have become normal lines .

2 There were of course one or two issues that need to be reported .A recurrent problem surfaced again: the problem of cleaning capacity. LDVH is a large complex of three halls and one room available for bookings .The Halls needs cleaning every day ,often morning and evening .Fortunately the problem of capacity was resolved by a change of personnel in the existing cleaners .We were very fortunate to find a solution and not have to hire a commercial company -prohibitively expensive and probably not prepared to take on the job anyway as it isn't big enough.

3 We were able to upgrade our internet entry substantially and our utilisation of social media in general(we have joined Instagram). One of our newly recruited trustees is an expert in this field and has made an enormous contribution.

4 Recruitment of new trustees became an issue -to handle the increased workload created by the growth in numbers and activities .Permission was given by the Charities Commission to increase the number of Trustees to twelve .

5 LDVH initially faced the problem shared with other voluntary agencies of a lack of suitable and interested

candidates It was solved by asking for volunteers from among the activity leaders in LDVH. Three leaders came forward ,were met ,deemed suitable and coopted onto the Board of Trustees in its 2025 April and October Meetings. Though it seems like common sense, such appointments had not been considered before .Apart from competence and experience, the three brought to the Board detailed knowledge of the Hall and its problems from the user point of view. These appointments have worked out very well.

6 Thinking about additional views of the Hall and its activities raised the subject of the views of the communities that feed into LDVH. We do not have a regular consultative arrangement and have only had occasional ad hoc surveys of views in earlier years. Arrangements are being made to remedy this in 2026 in what may become an annual pattern.

7 **On the horizon:** The UK Government passed into law. in 2025 “The Terrorism (Protection of Premises) Act., known as “Martyne’s Law” .It applies to all public buildings that host large groups of citizens including village halls .One of its requirements is for each institution to draw up a counter -terrorism strategy though no one in Government has yet mentioned money and resources.

8 Currently the law is suspended for two years so that institutions can make preparations, Unless it is repealed or amended it will become an active law in 2027. It will be a challenge for LDVH among others to come

up with measures to meet these requirements.

9 Overall LDVH progressed through 2025 fairly successfully with no major crises or problems. Smaller problems were dealt with effectively by Trustees with acceptance of solutions by the main body of users.

Admin Report Year 2025

Jan-Mar

With the introduction of a new accounting, we are going to begin using booking system that work in tandem with it. This is going to be a long process, working 2 diaries together for a while. A steady stream of Children's Parties this quarter.

Apr-Jun

Transference of diary still on going, with a view to complete this by the end of July. Children's Parties have dropped off as the weather improves. We have had some community events organised by the local church which have been popular – a quiz night and silent disco.

Jul-Sep

Transition of the diary is now complete. Our new website is up and running, producing several enquiries. Our users are also impressed with the website and keen to add their business details.

Oct-Dec

All the new groups have settled in well. A good number of parties leading up to Christmas.

ANNUAL DONATIONS COMMITTEE REPORT 2025

In January 2025 the donations budget was discussed at a meeting of the full board. Despite the rising costs of hall maintenance and improvement projects it was agreed not to reduce the annual donations budget of £10,000.

The maximum sum which can be donated without reference to the full board of trustees was increased from one thousand to two thousand pounds.

Unusually, there have been few requests this year. All local organisations are regularly reminded of the existence of the LDVH donations policy and there is an advert in the parish magazine.

£1,000 was donated to the Youth Club to enable them to continue for another year. The money was used to fund the training required for Club leaders and to enable extra activities to be offered.

The Christmas Appeal by St Mary's School was supported by LDVH taking out a full-page advertisement in their brochure for £150.

The mince pie and mulled wine stall at the village Lights Up evening was subsidised as usual.

The LDVH defibrillator saved a life in 2025. It was therefore agreed that if other suitable locations in the village could be identified, LDVH would pay for the installation of defibrillators on condition that the organisation receiving one would accept all future responsibility for maintenance and that it would be available at all times for community use. Aileen Widdowson, a member of the donations committee, is actively looking for suitable sites.

It was also agreed that LDVH would pay for a training course in resuscitator/defibrillator use provided that an outside body, e.g. the St John Ambulance, would organise it.

Members of the Donations Committee:

The Rev'd Dr Kuhan Satkunanayagam

Mrs Aileen Widdowson

Mrs Deirdre Cole

Councillor Liz Laino

Ex officio trustee

Trustee

Trustee

Co-opted community representative



REPORT OF MAINTENANCE COMMITTEE 2025.

MAJOR PROJECTS (4 - £9,703).

We continued to upgrade the Club Room in 2025 with the creation of a storage room between the Gents Toilet and the internal access to the Club Room (£1,000) and replacing one of the windows in the Room (£1,300).

Other projects were the redecoration of the Upper Hall (£5,900) and the replacing of the water heating system in the ladies' loo (£1,453).

GENERAL REPAIRS (£3,632).

We fully replaced all the upper hall lighting with LED tubes (£650) and had an electrician replace some fluorescent tubes in the lower room (£170).

We replaced a number of lost keys (£191).

A variety of jobs were completed by our handyman account for the remaining £2,621.

These include repairing two windows, redecorating the Wallis Room ceiling, disposing of excess material unable to be placed in the council bins, replacing deliberator batteries, dismantling and disposing of an unwanted shed and refitting the disability access door to the Club Room.

Find us: Long Ditton Village Hall, 2 Ewell Road, Long Ditton, Surrey KT6 5LE

Web: longdittonvillagehall.co.uk

Contact us: T: 07804 057589 E: ldvht@hotmail.co.uk

Registered charity: 242801

Long Ditton Village Hall Trust

Charity Registration Number: 242801

Statement of Revenues and Expenditure for the year ended 31st December 2025



	2025		2024	
	£	£	£	£
Revenues				
Hire of Hall fees		65,763		55,819
Grants Covid 19 support		0		34,913
Donations		0		600
Investment Income		0		0
Total Revenues		65,763		91,332
Expenditure				
Direct Charitable Expenditure				
Hall Major Refurbishments	9,703		52,940	
Cleaning and Gardening	12,814		14,883	
Hall Repairs and Maintenance	3,632		3,146	
Equipment	1,723		1,263	
Service Contracts (Boiler, Fire Alarm, Fire Protection)	1,237		2,005	
Utilities (Electricity, Gas, Water & Waste)	10,792		10,621	
Insurance	2,413		2,355	
Grants to others	1,295	43,609	6,126	93,339
Other Expenditure				
Administration	5,997		5,249	
Independent Examiner's Fee	50	6,047	50	5,299
Total Expenditure		49,656		98,638
Net / Surplus of Revenues to Expenditure in the Year		16,107		-7,306

Statement of Assets and Reserves as at 31st December 2020

	2025		2024	
	£	£	£	£
Liquid Assets				
Bank and Cash Balances				
NatWest Current Account		44,512		28,345
Less Deposits for keys (refundable)		-1,800		-1,740
Net Assets		42,712		26,605
Represented by Reserves				
Balance at beginning of year	26,605		33,911	
Net Surplus/(Deficit) of Revenues over Expenditure in the Year	16,107		-7,306	
Balance at end of year		42,712		26,605
Permanent Endowment				
Land and Buildings Insured Value		2,357,450		2,288,786
Other Fixed Assets				
Tables, Chairs, Equipment, Piano etc Insured Value		25,429		24,219

Long Ditton Village Hall Trust
Charity Registration Number: 242801



Independent Examiner's Report to the Board of Trustees of the Long Ditton Village Hall Trust

I report to the charity trustees on my examination of the accounts of the above charity for the year to 31st December 2025 which are set out on page 10 attached.

Responsibilities and basis of the report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's statement

I have completed my examination.

I confirm that no matters have come to my attention in connection with the examination which gives me cause to believe that in any material respect:

- the accounting records were not kept in accordance with Section 130 of the Act; or
- the accounts did not comply with the accounting records, or
- the accounts did not comply with the applicable requirement concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Name: Peter Drysdale

Address: 37 Effingham Road
Long Ditton

Qualification: *P.D.M.s.c.*
F.C.C.A.

Date: *27/4/26*