



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st January 2023 Period start date

To 31st December 2023 Period end date

Charity name: Patteson Parish Room & Club

Charity registration number: 242044

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Provision of a village hall for use by Cringleford and surrounding area residents.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Club provision of activities, including outdoor bowls and snooker, club events to raise funds solely for the upkeep of the premises. To hire out the hall for public use for weekly/monthly classes and social events.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not applicable.
Policy on social investment including program related investment	Para 1.38	Not applicable.
Contribution made by volunteers	Para 1.38	Maintenance of the garden and bowling green.
Other		None.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	During 2022 we raised enough funds to replace the 110 year-old roof. During 2023 we refurbished the ladies and gents' toilets. We are currently raising funds to improve and upgrade the main lounge area. Our Club members have benefitted from having a space to meet socially and to enjoy indoor and outdoor exercise. This has been of great benefit to their health and wellbeing.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	We have started holding monthly social nights which has brought in new members. We have also started holding whist drives and a folk music night to widen our activities.
Performance of fundraising activities against objectives set	Para 1.41	Our fundraising is solely used for the upkeep and refurbishment of the Patteson Parish Room building and grounds.
Investment performance against objectives	Para 1.41	Our reserves are solely kept for the maintenance and upkeep of the building.
Other		None.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Balance £28,695 at year end.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We aim for our reserves to never fall below £20,000 in case of emergency repairs required.
Amount of reserves held	Para 1.22	£28,695.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Membership Fees and Fundraising
Investment policy and objectives including any social investment policy adopted	Para 1.46	We invest solely for the upkeep of the building.
A description of the principal risks facing the charity	Para 1.46	Lack of membership or hiring of the facility.
Other		

Structure, Governance and Management

Description of charity's trusts:		Patteson Parish Room & Club
Type of governing document (trust deed , royal charter)	Para 1.25	Charitable Trust Conveyance of land and building
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Conveyance document setting up the Patteson Parish Room & Club constitution.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are selected by the members at the Annual General Meeting or co-opted during the year if a vacancy arises.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Patteson Parish Room & Club
Other name the charity uses	-
Registered charity number	242044
Charity's principal address	79 Caistor Lane Caistor St Edmund Norwich NR14 8RB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Richard Dale	Chairman		
2	Amanda Warren	Secretary		
3	Georgina Rosie	Vice-Chairman		
4	Anne Barnes	Treasurer		
5	Kenneth Barnes			
6	Steven Douglas			
7	Alfreda Jill Harris			
8	Ann Norton			
9	Jack Norton			
10	Martin Rolfe			
11	Anthony Rosie			
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Anne E. Barnes	
Full name(s)	Anne Elizabeth Barnes	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	28 June 2024	

CRINGLEFORD PATTESON PARISH ROOM & CLUB FINANCIAL STATEMENT 2023
FOR YEAR ENDED 31 DECEMBER 2023

	2022	Budget 2023	2023
BALANCE BROUGHT FORWARD	£51,629.01		£27,670.19
RECEIPTS			
Bar Stock B/F from 31.12 22	-£241.60		-£310.70
Bar Stock C/F at 31.12.23	£310.70		£331.00
Bar Receipts	£1,436.19		£2,138.25
Bar Payments	-£757.34		-£922.17
Bar Profits	£747.95	£750.00	£1,236.38
Club Membership Fees	£2,830.00	£2,812.00	£2,970.00
Bowling Green Membership Fees	£2,065.00	£2,030.00	£1,960.00
Rink Fees	£2,053.24	£2,050.00	£2,176.82
Snooker Hire	£3,260.74	£3,000.00	£4,157.13
Room Hire	£5,435.00	£5,500.00	£7,136.00
Donations/Fund-Raising	£2,620.82	£2,000.00	£2,288.36
Misc/Grant/Key Deposit	£110.00	£0.00	£210.00
Bank Interest	£0.00	£10.00	£188.09
TOTAL	£19,122.75	£18,152.00	£22,322.78
PAYMENTS			
Repairs & Maintenance	£33,241.72	£20,000.00	£12,187.36
Heat & Light	£1,657.75	£1,985.00	£1,361.95
Water	£1,068.58	£800.00	£855.43
Insurance	£1,196.73	£1,315.00	£1,139.93
Council Tax	£0.00	£0.00	£0.00
Cleaning	£665.00	£800.00	£763.00
Fund-Raising	£41.00	£0.00	£160.28
Misc	£0.00	£0.00	£0.00
Bowling Green - Groundsman	£1,772.07	£3,120.00	£1,876.50
Bowling Green - Maintenance	£3,438.72	£3,000.00	£2,952.78
TOTAL	£43,081.57	£31,020.00	£21,297.23
SURPLUS/(DEFICIT)	-£23,958.82	-£12,868.00	£1,025.55
BALANCE CARRIED FORWARD	£27,670.19		£28,695.74

CRINGLEFORD PATTESON PARISH ROOM & CLUB

REPRESENTED BY:-

BALANCE SHEET	2022	2023
Barclays Current A/C	£27,161.51	£8,111.11
COIF - Closed 30.6.21/Re-opened July 23	£0.00	£20,168.63
Virgin - Closed 16.1.23	£132.98	£0.00
Bar Stock	£310.70	£331.00
Cash In Hand	£65.00	£85.00
TOTAL	£27,670.19	£28,695.74
Earmarked Fund - Ladies Bowls to 9.9.2023		£831.95
Flowers		-£12.80
BALANCE - Now transferred to main funds		£819.15

Anne Barnes (Honorary Treasurer)

Dated: 31-Dec-23

INDEPENDENT EXAMINER'S REPORT

In accordance with the general directions of the Charity Commission I have examined these financial statements and compared them to the accounting records of the Patteson Parish Room and Club as presented to me. In my opinion they give a true and fair view of the income and expenditure for the year and of its assets and liabilities at 31 December 2023.

Daphne Howlett (Independent Examiner)

Dated: 29/01/2024

Charity Registration No. 242044

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