

AKIM
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2019

AKIM

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Sir S Samuelson CBE - President	
	Mr B Lightman	
	Mr A Broza - Chairman	
	Mr V Cohen FCA - Treasurer	
	Ms B Kober	(Appointed 8 November 2019)
Charity number	241458	
Principal address	22 Golf Close	
	Stanmore	
	HA7 2PP	
Accountants	RDP Newmans LLP	
	Lynwood House	
	373-375 Station Road	
	Harrow, Middlesex	
	HA1 2AW	

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TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2019

The Trustees present their report and financial statements for the year ended 31 December 2019.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Objectives and activities

The Charity's primary purpose is to raise funds for AKIM-The Israel Association for the Habilitation of Mentally Handicapped Children and other similar institutions.

The Charity achieves this objective by holding a supper quiz evening each year as well as receiving donations, subscriptions and legacies from its supporters. This year the supper quiz was held on 13 January 2019 and raised approximately £5,000. Funds are raised in addition by assisting other charities with quiz evenings who then make donations to AKIM and provide publicity as to the work undertaken by the charity. An advert appears in the Jewish Chronicle every fortnight making potential donors aware of the charity and its work. Mailshots are sent out periodically to those donors who have provided support in the past. In addition to these activities, the Charity once again took part in a 'Fun Run' in June where members of the committee raised approximately £4,000.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Charity should undertake.

Achievements and performance

The charity was able to raise funds and transmit these for the benefit of mentally handicapped children based in Israel. The money was utilised for various projects. All this was achieved through the hard work of a dedicated committee working in a purely voluntary capacity.

Financial review

The charity makes grants to AKIM homes and other similar institutions situated throughout Israel that further the objects of this charity. Applications for grants are reviewed by the trustees.

During the year the charity had incoming resources of £ 16,247 (2018: £15,612) and £ 16,000 (2018: £15,000) was sent to Israel.

The trustees are mindful of their reserves policy (as stated below) and once again the charity managed to keep its administrative costs to an absolute minimum.

Reserves Policy

The trustees have reviewed the reserves of the charity. The review encompassed the nature of the income and expenditure streams, the need to match variable income with fixed commitments and the nature of the reserves. The review concluded that there were no fixed commitments but that the charity obviously had a responsibility to fund the annual Supper quiz evening. All other funds were only being retained until these had reached a certain target for the next gift to Israel as the trustees have planned.

Risk Management

The trustees have introduced a formal risk management process to assess business risks and implement risk management strategies. This involves identifying the types of risks the charity faces, prioritising them in terms of potential impact and likelihood of occurrence, and identifying means of mitigating the risks. As part of the process the trustees have reviewed the adequacy of the charity's current internal controls. The trustees are pleased to report that the charity's internal financial controls, in particular, conform with guidelines issued by the Charity Commission.

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TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2019

Structure, governance and management

The Friends of AKIM was established by constitution on 22 September 1965 and was approved by the Inland Revenue Charity Division on 7 December 1965. The charity was registered with the Charity Commission on 7 December 1965. On 23 July 1997 the charity changed its name from "The Friends of AKIM" to "AKIM". The charity's affairs are governed by its constitution which allow for any activities covered by the charity's objectives with no specific restrictions. The principal address of the charity is 22 Golf Close, Stanmore, Middlesex, HA7 2PP.

The Trustees who served during the year and up to the date of signature of the financial statements were:

Sir S Samuelson CBE - President

Mr B Lightman

Mr A Broza - Chairman

Mr J Samad

(Resigned 8 November 2019)

Mr V Cohen FCA - Treasurer

Ms B Kober

(Appointed 8 November 2019)

Organisational Structure

The board of trustees is the governing body which administers the charity. All major decisions are made by the board which meets regularly to discuss and formulate policy and to decide on strategy. A scheme of delegation is in place and day to day responsibility for the affairs of the charity rests with Mr A Broza who acts as chairman of the trustees.

Trustee Induction and Training

Any new trustees would upon appointment be fully briefed and trained by the existing committee and made aware of their responsibilities and duties. Where felt necessary they would be sent to external training courses relevant to their appointment.

Asset cover for funds

The trustees are of the opinion that as at balance sheet date the assets plus budgeted future expenditure funding are sufficient to meet the charity's obligations on a fund by fund basis.

The Trustees' report was approved by the Board of Trustees.

.....
Mr V Cohen FCA - Treasurer

Trustee

Dated:

.....
Ms B Kober

Trustee

Dated:.....

STATEMENT OF TRUSTEES' RESPONSIBILITIES ***FOR THE YEAR ENDED 31 DECEMBER 2019***

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

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CHARTERED ACCOUNTANTS' REPORT TO THE TRUSTEES ON THE PREPARATION OF THE UNAUDITED STATUTORY FINANCIAL STATEMENTS OF AKIM FOR THE YEAR ENDED 31 DECEMBER 2019

In order to assist you to fulfil your duties under the Charities Act 2011, we have prepared for your approval the accounts of AKIM for the year ended 31 December 2019, set out on pages 5 to 10 from the charity's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales, we are subject to its ethical and other professional requirements which are detailed at <http://www.icaew.com/en/members/regulations-standards-and-guidance/>

This report is made to the charity's Trustees, as a body, in accordance with the terms of our engagement letter dated 14 April 2016. Our work has been undertaken solely to prepare for your approval the accounts of AKIM and state those matters that we have agreed to state to the charity's Trustees, as a body, in this report in accordance with ICAEW Technical Release 07/16 AAF as detailed at icaew.com. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than AKIM and the charity's Trustees as a body, for our work or for this report.

It is your duty to ensure that the charity has kept adequate accounting records and to prepare accounts that give a true and fair view under the Charities Act 2011. You consider that the charity is exempt from the statutory audit requirement for the year, and is not required to obtain an independent examiner's report.

We have not been instructed to carry out an audit or a review of the financial statements of AKIM. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.

RDP Newmans LLP

Chartered Accountants

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Lynwood House
373-375 Station Road
Harrow, Middlesex
HA1 2AW

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STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2019

		Unrestricted funds 2019 £	Total 2018 £
	Notes		
<u>Income from:</u>			
Donations and legacies	2	12,067	8,917
Charitable activities	3	4,180	6,695
Total income		16,247	15,612
<u>Expenditure on:</u>			
Raising funds	4	7,381	2,953
Charitable activities	5	16,000	15,000
Other	9	1,262	1,097
Total resources expended		24,643	19,050
Net expenditure for the year/ Net movement in funds		(8,396)	(3,438)
Fund balances at 1 January 2019		12,522	15,960
Fund balances at 31 December 2019		4,126	12,522

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

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BALANCE SHEET

AS AT 31 DECEMBER 2019

	Notes	2019 £	£	2018 £	£
Current assets					
Cash at bank and in hand		5,086		13,482	
Creditors: amounts falling due within one year	10	(960)		(960)	
Net current assets			4,126		12,522
Income funds					
Unrestricted funds			4,126		12,522
			4,126		12,522

The financial statements were approved by the Trustees on

.....
Mr V Cohen FCA - Treasurer
Trustee

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

1 Accounting policies

Charity information

AKIM is an unincorporated charity in England and Wales. The principal address is 22 Golf Close, Stanmore, Middlesex, HA7 2PP.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Charity's [governing document], the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The Charity is a Public Benefit Entity as defined by FRS 102.

The Charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

1.4 Incoming resources

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Resources expended

Expenditure is included on an accruals basis and has been classified under headings that aggregate all costs relating to the category.

Grants payable are charged in the year when the offer is conveyed to the recipient except in those cases where the offer is conditional, such grants being recognised as expenditure when conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2019

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

1.6 Non-cash Donations

A substantial contribution to the activities of AKIM is supplied in the form of voluntary services and donated facilities. The financial benefit of these non-cash donations have not been recognised in these accounts as by their nature it would be impractical to quantify in monetary terms.

1.7 Fund Accounting

The charity's general funds consist of funds which the charity may use for its purpose entirely at its own discretion.

The charity also receives funds which are restricted in their use by the donors to the benefit of certain institutions in Israel. As can be seen in the accounts, the trustees account for these funds separately.

2 Donations and legacies

	Unrestricted funds	Total
	2019	2018
	£	£
Donations and gifts	12,067	3,917
Legacies receivable	-	5,000
	<u>12,067</u>	<u>8,917</u>
	<u><u>12,067</u></u>	<u><u>8,917</u></u>

3 Charitable activities

	Total 2019	Total 2018
	£	£
Sales within charitable activities-Fun run	4,180	6,695
	<u>4,180</u>	<u>6,695</u>
	<u><u>4,180</u></u>	<u><u>6,695</u></u>

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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2019

4 Raising funds

	2019 £	2018 £
<u>Function and publicity costs</u>		
Staging fundraising events	5,456	1,050
Advertising	1,925	1,903
	<hr/>	<hr/>
	7,381	2,953
	<hr/>	<hr/>

5 Charitable activities

	Grants payable 2019 £	Grants payable 2018 £
Grant funding of activities (see note 6)	16,000	15,000
	<hr/>	<hr/>

6 Grants payable

	2019 £	2018 £
Grants to institutions:		
Other	16,000	15,000
	<hr/>	<hr/>

All resources of the charity whether they be directly allocated to activities or support costs are wholly incurred in connection with the charity's prime and sole activity.

7 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or reimbursement of expenses from the charity during the year.

8 Employees

There were no employees during the year.

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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2019

9 Other

	2019 £	2018 £
Bank charges	302	137
Accountancy fees	960	960
	<u>1,262</u>	<u>1,097</u>

10 Creditors: amounts falling due within one year

	2019 £	2018 £
Accruals and deferred income	960	960
	<u>960</u>	<u>960</u>

11 Related party transactions

There were no disclosable related party transactions during the year (2018- none).