

**REGISTERED COMPANY NUMBER: 00522908 (England and Wales)**  
**REGISTERED CHARITY NUMBER:241402**

**Report of the Trustees and**

**Unaudited Financial Statements for the Year Ended 31 October 2022**

**for**

**The Woking Mosque Trust Limited**  
**(A Company Limited by Guarantee)**

**The Woking Mosque Trust Limited**

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**for the Year Ended 31 October 2022**

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**Operating and Financial Review**  
**for the Year Ended 31 October 2022**

The trust made a profit in the year of £18,808 (2021: loss (£1,710)) on unrestricted income and expenditure, mainly due to increased donations received as compared to last year. Total Reserves on 31st October 2022 stand at £1,276,653 (2021: £1,257,845), and bank balances have increased marginally due to the profit for the year. The main asset of the mosque remains unchanged at the historic valuation.

It is the policy of the trust that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent of twelve month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the trust's current activities while consideration is given to ways in which additional funds may be raised. The main sources of donations are Friday collections, online donations by individuals, specific donation appeal, Nikah or marriage fees and Fitrana. Fitrana and specific donation appeals are taken as restricted income and these funds are used in its spirit as allowed by Sharia Law. This level of reserves has been maintained throughout the year.

The trustees have assessed the major risks to which the trust is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

The Woking Mosque Trust Limited

Report of the Trustees  
for the Year Ended 31 October 2022

The Directors and trustees present their report and accounts for the year ended 31 October 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the trust's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

**OBJECTIVES AND ACTIVITIES**

The trust's objects are the use of the Shah Jahan Mosque, Britain's first purpose-built mosque in Woking, Surrey. The policies adopted in furtherance of these objects are, the daily use for worship and education, together with upkeep of the buildings and there has been no change in these during the year.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the trust should undertake.

## **ACHIVEMENTS AND PERFORMANCE**

### **Mosque donations projects**

All activities have continued as normal by providing worshipers the facilities necessary to maintain peace and harmony. Quranic learning classes are managed daily with regular events during Ramadan and Eid festivals.

Disaster appeals for Pakistan floods, Syria and Yemen humanitarian crisis, were all organised and delivered with local organisations working on ground. A Memorandum of Understanding (MOU) was signed with Hashim Welfare Hospital to deliver food and clothing to flood victims in Pakistan. We also supported QALB Connection for aid work in Pakistan and Muslims in need in Lebanon and Syria. Donations in response to Turkey earthquake were channelled through registered charities.

### **Building/ maintenance projects / Future**

The new washroom and classroom project was put on hold due to Covid-19 and we hope to revisit this project to kick start development as they are in urgent need of repairs. We also want to start our development for a welcoming centre by the gate entrance to provide reception, cafeteria, and library. Sir Salar Jung House requires window replacements, and the residential flats need upgrading, The warehouses being used for prayers and sports activities will be converted to a multi-use or redeveloped to provide classrooms these works depend on availability of funds and subject to necessary legal structure and planning requirements.

### **Education**

Due to Covid-19 the mosque educational activities had to be reduced in 2020-21 and in main where possible these were delivered online. Onsite activities have now been started again as normal.

### **Events**

Fundraising activities included charity car wash, cake sales to raise funds for Youth Centre, cycle race and walks to raise funds for Charity called Meath Academy who work with people with epilepsy.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Organisational structure**

The Trust is a company limited by guarantee.

The mosque Management Committee tendered their resignations on 25 January 2022 and duly accepted by The Woking Mosque Trust Ltd. Mr Khalil Nazir continued in his position as the Treasurer.

Mr. Shamas Tabrez, a fellow Trustee has been appointed as an Administrator and Director to manage the day to day affairs of the mosque, together with Imam Hashmi and Mosque Manager. It was decided by the Trustees to review the current management structure and further appoint additional Trustees following consultation in accordance with Charities Commission requirements.

Mr Tabrez will be consulting all members of the community and seek nominations for individuals to be members of the board of trustees after due diligence and completion of necessary legal framework, duly approved by Charities Commission and the Board of Trustees.

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company. The company's current policy concerning the payment of trade creditors is to follow the CBI's Prompt Payers Code (copies are available from the CBI, Centre Point, 103 New Oxford Street, London WC1A 1DU). The company's current policy concerning the payment of trade creditors is to:

Settle the terms of payment with suppliers when agreeing the terms of each transaction.  
Ensure that suppliers are made aware of the terms of payment by inclusion of the relevant terms in contracts; and Pay in accordance with the company's contractual and other legal obligations.  
Trade creditors and accruals of the company at the year-end were £2,100 (2021: £6,300).

The following were members of the Committee during the period.

Misdaq Zaidi	Director
Shamas Tabrez	Director and Administrator (Appointed 15 March 2022)
Khalil Nazir	Treasurer
Muhammad Habib	Manager
Imam Saeed Hashmi	Pesh Imam

## **REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**  
00522908 (England and Wales)

**Registered Charity number**  
241402

**Registered office**  
241 Mitcham Road  
London  
SW17 9JQ

**The Woking Mosque Trust Limited**

**Report of the Trustees**  
**for the Year Ended 31 October 2022**

**Trustees**

High Commissioner For Pakistan

Consul General of Pakistan

Defence Attaché of Pakistan

Education Attaché of Pakistan

M Zaidi

S Tabrez

R M Ilyas

G Mohammad

**Company Secretary**

M Zaidi

**Independent Examiner**

Zoeshan Mannan

FCCA

Girach & Mannan Ltd

1 Mychell House

Pinecroft Road

Wimbledon, London

SW19 2NN

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 25 July 2023 and signed on its behalf by:



Mindaq Zaidi - Director and Trustee



Shamas Tabrez - Director and Trustee

Company Registration No. 06229000

Independent Examiner's Report to the Trustees of  
The Woking Mosque Trust Limited

**Independent examiner's report to the trustees of The Woking Mosque Trust Limited ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 October 2022.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

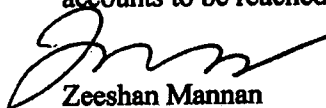
**Independent examiner's statement**

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of [Association of Chartered Certified Accountants], which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Zeeshan Mannan  
FCCA  
Girach & Mannan Ltd  
1 Mychell House  
Pincott Road  
Wimbledon, London  
SW19 2NN

28 July 2023



The Woking Mosque Trust Limited

Statement of Financial Activities  
for the Year Ended 31 October 2022

	Notes	Unrestricted fund £	Restricted fund £	31.10.22 Total funds £	31.10.21 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		276,662	1,737	278,399	178,264
Rental Income	2	11,400	-	11,400	12,400
Other Income		4,544	-	4,544	12,246
<b>Total</b>		<b>292,606</b>	<b>1,737</b>	<b>294,343</b>	<b>202,910</b>
<b>EXPENDITURE ON Charitable activities</b>					
Education and Support		221,296	-	221,296	166,819
Building and Maintenance		9,752	-	9,752	9,113
Charitable Donations		30,802	-	30,802	19,581
Governance Costs		13,685	-	13,685	9,107
<b>Total</b>		<b>275,535</b>	<b>-</b>	<b>275,535</b>	<b>204,620</b>
<b>NET INCOME/(EXPENDITURE)</b>		<b>17,071</b>	<b>1,737</b>	<b>18,808</b>	<b>(1,710)</b>
<b>Net movement in funds</b>		<b>17,071</b>	<b>1,737</b>	<b>18,808</b>	<b>(1,710)</b>
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<b>1,256,303</b>	<b>1,542</b>	<b>1,257,845</b>	<b>1,259,555</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>1,273,374</b>	<b>3,279</b>	<b>1,276,653</b>	<b>1,257,845</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

The notes form part of these financial statements

The Woking Mosque Trust Limited

Balance Sheet  
31 October 2022

	Notes	Unrestricted fund £	Restricted fund £	31.10.22 Total funds £	31.10.21 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	6	651,605	-	651,605	653,093
<b>CURRENT ASSETS</b>					
Debtors	7	3,461	-	3,461	3,461
Cash at bank and in hand		<u>629,603</u>	<u>3,279</u>	<u>632,882</u>	<u>619,124</u>
		633,064	3,279	636,343	622,585
<b>CREDITORS</b>					
Amounts falling due within one year	8	(6,295)	-	(6,295)	(12,833)
<b>NET CURRENT ASSETS</b>		<u>626,769</u>	<u>3,279</u>	<u>630,048</u>	<u>609,752</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		1,278,375	3,279	1,281,653	1,262,845
<b>PROVISIONS FOR LIABILITIES</b>	9	(5,000)	-	(5,000)	(5,000)
<b>NET ASSETS</b>		<u>1,273,375</u>	<u>3,279</u>	<u>1,276,653</u>	<u>1,257,845</u>
<b>FUNDS</b>	10				
Unrestricted funds:					
General fund				1,062,666	1,045,595
Revaluation reserve				210,708	210,708
Restricted funds:					
Restricted Donations				<u>3,279</u>	<u>1,542</u>
<b>TOTAL FUNDS</b>				<u>1,276,653</u>	<u>1,257,845</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 October 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 October 2022 in accordance with Section 476 of the Companies Act 2006.

The notes form part of these financial statements

The Woking Mosque Trust Limited

Balance Sheet - continued

31 October 2022

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 25 July 2023 and were signed on its behalf by:



Misdaq Zaidi – Director and Trustee



Shamas Tabrez – Director and Trustee

## **1. ACCOUNTING POLICIES**

### **Charity information**

The Woking Mosque Trust Limited is private company limited by guarantee incorporated in England And Wales. The registered office is 241 Mitcham Road, London, SW17 9JQ.

### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

### **Going concern**

At the time of approving the financial statements, the trustees have a reasonable expectation that the trust has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category.

### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life on reducing balance method basis:

Land and buildings	Zero
Leasehold land and buildings	Zero
Plant and machinery	15%
Furniture, Fixture and Fittings	33%

### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees. Restricted funds can only be used for particular restricted purposes within the objects of the charity.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

The Woking Mosque Trust Limited

Notes to the Financial Statements - continued  
for the Year Ended 31 October 2022

**2. RENTAL INCOME**

	31.10.22	31.10.21
	£	£
Rents received	<u>11,400</u>	<u>12,400</u>

**3. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	31.10.22	31.10.21
	£	£
Depreciation - owned assets	<u>1,488</u>	<u>2,231</u>

**4. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 October 2022 nor for the year ended 31 October 2021.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 October 2022 nor for the year ended 31 October 2021.

**5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted fund £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	158,188	20,076	178,264
Rental Income	12,400	-	12,400
Covid Grants	<u>12,246</u>	<u>-</u>	<u>12,246</u>
<b>Total</b>	<b>182,834</b>	<b>20,076</b>	<b>202,910</b>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Education and Support	166,819	-	166,819
Building and Maintenance	9,113	-	9,113
Charitable Donations	-	19,581	19,581
Governance Costs	<u>9,107</u>		<u>9,107</u>
<b>Total</b>	<b><u>185,039</u></b>	<b><u>19,581</u></b>	<b><u>204,620</u></b>

**5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued**

	Unrestricted fund £	Restricted fund £	Total funds £
<b>NET INCOME/(EXPENDITURE)</b>	(2,205)	495	(1,710)
<b>Net movement in funds</b>	(2,205)	495	(1,710)
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	1,258,508	1,047	1,259,555
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>1,256,303</u>	<u>1,542</u>	<u>1,257,845</u>

**6. TANGIBLE FIXED ASSETS**

	Freehold property £	Long leasehold £	Plant and machinery £	Fixtures and fittings £	Totals £
<b>COST</b>					
At 1 November 2021 and 31 October 2022	<u>647,915</u>	<u>7,815</u>	<u>130,201</u>	<u>29,007</u>	<u>814,938</u>
<b>DEPRECIATION</b>					
At 1 November 2021	-	7,101	130,201	24,543	161,845
Charge for year	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,488</u>	<u>1,488</u>
At 31 October 2022	<u>-</u>	<u>7,101</u>	<u>130,201</u>	<u>26,031</u>	<u>163,333</u>
<b>NET BOOK VALUE</b>					
At 31 October 2022	<u>647,915</u>	<u>714</u>	<u>-</u>	<u>2,976</u>	<u>651,605</u>
At 31 October 2021	<u>647,915</u>	<u>714</u>	<u>-</u>	<u>4,464</u>	<u>653,093</u>

The land and Buildings and Leasehold and buildings are included at original cost plus valuation undertaken many years ago which cannot be located. No valuation has been undertaken by the trustees in the year.

The title deeds have not been located, and as an old building, there is no land and registry record online.

**7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.10.22	31.10.21
	£	£
Prepayments	<u>3,461</u>	<u>3,461</u>
	<u>3,461</u>	<u>3,461</u>

**8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.10.22	31.10.21
	£	£
PAYE taxes	342	662
Accruals	2,100	6,300
Wages and Salaries	<u>3,853</u>	<u>5,871</u>
	<u>6,295</u>	<u>12,833</u>

**9. PROVISIONS FOR LIABILITIES**

	31.10.22	31.10.21
	£	£
Provisions	<u>5,000</u>	<u>5,000</u>

**10. MOVEMENT IN FUNDS**

	At 1.11.21 £	Net movement in funds £	At 31.10.22 £
<b>Unrestricted funds</b>			
General fund	1,256,303	17,071	1,273,374
<b>Restricted funds</b>			
Restricted Donations	1,542	1,737	3,279
<b>TOTAL FUNDS</b>	<u>1,257,845</u>	<u>18,808</u>	<u>1,276,653</u>

**10. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	292,606	(275,535)	17,071
<b>Restricted funds</b>			
Restricted Donations	1,737	-	1,737
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>294,343</u>	<u>(275,535)</u>	<u>18,808</u>

**Comparatives for movement in funds**

	At 1.11.20 £	Net movement in funds £	At 31.10.21 £
<b>Unrestricted funds</b>			
General fund	1,258,508	(2,205)	1,256,303
<b>Restricted funds</b>			
Restricted Donations	1,047	495	1,542
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>1,259,555</u>	<u>(1,710)</u>	<u>1,257,845</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	182,834	(185,039)	(2,205)
<b>Restricted funds</b>			
Restricted Donations	20,076	(19,581)	495
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>202,910</u>	<u>(204,620)</u>	<u>(1,710)</u>



# **10. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.11.20 £	Net movement in funds £	At 31.10.22 £
<b>Unrestricted funds</b>			
General fund	1,258,508	14,866	1,273,374
<b>Restricted funds</b>			
Restricted Donations	1,047	2,232	3,279
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>1,259,555</u>	<u>17,098</u>	<u>1,276,653</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	475,440	(460,574)	14,866
<b>Restricted funds</b>			
Restricted Donations	21,813	(19,581)	2,232
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>497,253</u>	<u>(480,155)</u>	<u>17,098</u>

# **11. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 October 2022.

The Woking Mosque Trust Limited

Detailed Statement of Financial Activities  
for the Year Ended 31 October 2022

	31.10.22 £	31.10.21 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	278,399	178,264
Legacies	<u>-</u>	<u>-</u>
	278,399	178,264
<b>Rental Income</b>		
Rents Received	11,400	12,400
<b>Other Income</b>		
Other Income	<u>4,544</u>	<u>12,246</u>
<b>Total incoming resources</b>	294,343	202,910
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Wages	78,390	61,515
Social security	908	706
Education and Volunteer	93,064	44,539
Charitable Donations and Grants	<u>30,802</u>	<u>19,581</u>
	203,164	126,341
<b>Support costs</b>		
<b>Management</b>		
Rates and water	11,694	9,312
Insurance	4,786	4,713
Light and heat	23,806	17,214
Telephone	1,490	2,113
Sundries	<u>2,675</u>	<u>9,512</u>
	44,451	42,864

This page does not form part of the statutory financial statements

The Woking Mosque Trust Limited

Detailed Statement of Financial Activities  
for the Year Ended 31 October 2022

	31.10.22 £	31.10.21 £
<b>Management</b>		
Bank charges	705	40
Repairs and Cleaning	9,752	23,893
Software and Subscriptions	<u>3,778</u>	<u>2,375</u>
	58,686	69,172
<b>Governance costs</b>		
Accountancy Fees	2,779	3,130
Bookkeeping Fees	4,200	
Legal and Professional fees	5,218	3,745
Fixtures and fittings	<u>1,488</u>	<u>2,232</u>
	<u>13,685</u>	<u>9,107</u>
Total resources expended	<u>275,535</u>	<u>204,620</u>
Net expenditure	<u><u>18,808</u></u>	<u><u>(1,710)</u></u>

This page does not form part of the statutory financial statements