

Charity Reg No. 240979

www.pbfund.org.uk



**Particular
Baptist Fund**

Report and Financial Statements

31 December 2023

PARTICULAR BAPTIST FUND

Report and Financial Statements 2023

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PARTICULAR BAPTIST FUND

Report of the Executive Committee For the year ended 31 December 2023

The Executive Committee submits its report and the financial statements of the Particular Baptist Fund ("the Fund") for the year ended 31 December 2023. The financial statements comply with Statement of Recommended Practice (FRS102) "Accounting and Reporting by Charities" issued by the Charity Commission.

1. Reference and Administrative Information

1.1 The Trustees

The Trustees serve on the Executive Committee. The Trustees who served during the year and the Trustees who were serving at the date of the report (unless otherwise stated) were:

P Barton		G H Jones	
E Cousins	Treasurer	M O'Mara	Vice Chairman
K Johns	(resigned 21 September 2023)	G M Trice	Chairman

Keith Johns retired from the Committee 21 September 2023 having relocated and joined a church which is not a Member of the Fund and therefore feeling himself no longer able to continue as a Member's Representative and hence as a member of the Executive Committee. The Executive Committee thank him for his diligent service.

1.2 The Members

The members are certain Churches and individuals. The Churches serving at 31 December 2023, together with their number of registered representatives (including the Minister), each holding one vote, are as follows:

Brentford, Ealing Road	(1)	Leyton, Hainault Road	(2)
Bromley, Hayes Lane	(2)	New Cross Road	(2)
Camberwell, Denmark Place	(1)	Tottenham High Road	(1)
Caterham	(1)	Tring	(2)
Croydon West	(2)	Tunbridge Wells, Pantiles	(2)
Greenwich, Village Church	(2)	Walthamstow	(2)
Hyde Heath	(2)	Walworth, East Street	(2)
Islington, Tollington Park	(2)	Wandsworth, West Hill	(1)
Lewisham, College Park	(2)	Watford, Derby Road	(2)

1.3 Principal Office

5 Sandalwood Road
Westbury
Wiltshire BA13 3UP

1.4 Professional Advisers and Agents

The principal professional advisers and agents employed by the Fund as at the date of this report are as follows:

Solicitors	Pothecary Witham Weld 70 St George's Square London SW1V 3RD	Investment Managers	Investec Wealth and Investment 30 Gresham Street London EC2V 7QN	Bankers	CAF Bank Limited 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ
Auditors	Jacob Cavenagh & Skeet 5 Robin Hood Lane Sutton Surrey SM1 2SW	Secretary	John Edwards 5 Sandalwood Road Westbury Wiltshire BA13 3UP		

PARTICULAR BAPTIST FUND

Report of the Executive Committee For the year ended 31 December 2023

2. Structure, Governance & Management

2.1 Charitable Status

The Fund was established in 1717 by six Baptist Churches in London holding the doctrines of Particular Redemption and Believers' Baptism. The Fund is registered as a charity with the Charity Commission no. 240979.

2.2 The Governing Document

The Fund is governed by a Charity Commission Scheme dated 27 August 2004.

2.3 The Trustees

The Trustees of the Fund are the members of the Executive Committee ("the Executive"). The Executive is appointed by the Members in general meeting. Executive members serve three-year terms. The Executive currently meets up to six times per annum and meets with the Members' Representatives twice per annum.

The induction process for any newly-appointed member of the Executive comprises an initial meeting with the Chair and the Board, followed by a series of short meetings with the Secretary on investments, the grant making process, powers and responsibilities of the Executive. The welcome information pack includes:

- a brief history of the Fund
- copies of recent Executive and Members' meeting minutes
- copies of the last three years of annual reports and accounts
- a copy of the Scheme of Arrangement
- a copy of the Rules and Regulations and
- a copy of the Charity Commission's guidance 'The Essential Trustee'.

2.4 The Members

The Members of the Fund are the Churches. Individuals may be Members, but currently there are no Individual Members. There are both doctrinal and financial requirements for Membership. Doctrinally, Members must hold to the doctrines of Particular Baptists. Financially, Members make an initial contribution to the Fund's permanent capital and thereafter make continuing contributions by way of an annual offering or donation.

Members' duties are to:

- attend Members' meetings
- elect members to the Executive
- receive reports from the Executive; and
- make recommendations to the Executive regarding the making of grants and loans.

2.5 Key Management Personnel

The Key Management Personnel of the Fund consists of the Secretary, John Edwards BSc(Econ) to whom all the day to day administrative and accounting functions of the Fund are delegated.

The Secretary's role is part-time and is regarded as a vocation and accordingly remuneration is calculated with reference to one third of the Baptist Union of Great Britain Stipend Scale and is reviewed annually towards the end of each year by the Trustees in a meeting, who then set the remuneration for the coming year.

2.6 Risk Management

The Fund's primary concern and objective is the glory of God. While it is the Fund's policy to trust wholly in the Lord that he will work out his purpose to this end, the Fund also acknowledges that it has a responsibility for the proper management of the Fund in accordance with applicable laws and accepted good practice and for ensuring that the risks faced by the Fund in achieving its primary aim are addressed and managed as best as possible. The Executive Committee has therefore conducted its own review of the major risks to which the Fund is exposed and systems and procedures have been established in order to manage those risks. This review is repeated annually.

The most significant risks identified and actions undertaken to mitigate them are:

- The trustee body cease to have a sufficient range of skills and abilities due to a declining trustee base. This is being addressed by seeking new churches to join the fund and inviting suitable officers of churches in the increased membership to become Trustees;
- Decline in investment values. This is being addressed by the appointment of proactive investment managers with instructions to maintain a balanced portfolio and monitoring their performance through a program of Trustee meetings with them;
- Incapacity of Key Management Personnel through long term illness, resulting in failure to continue grant-making procedures and compliance failures. This is addressed by the Fund's electronic records being maintained on cloud-based platforms to which key Trustees have access enabling them to intervene if necessary.

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Report of the Executive Committee For the year ended 31 December 2023

3. Objectives, Activities & Strategies

3.1 Objective

The object of the charity is stated as: "the advancement of the Christian religion in Great Britain, Ireland, the Channel Islands and the Isle of Man in accordance with the doctrines of Particular Baptists".

3.2 Aim

The Trustees aim to achieve this objective by:

- supporting selected projects which seek to revive or establish new Particular Baptist Churches
- supporting the theological education and practical training of persons intending to minister to others
- assisting with the construction, maintenance and repair of the fabric, fittings and furniture of the buildings of Churches where the doctrines of the Particular Baptists are preached
- relieving ministers and retired ministers and their dependants who are in need, hardship or distress
- such other means being charitable and in pursuance of the object as the Executive Committee shall from time to time think fit

3.3 Activities

Alongside the governing document, the activities of the Fund are managed under a series of Rules and Regulations formulated by the Executive Committee. Within this framework, the Fund seeks to make:

- grants for Churches with a clear vision for mission to their community
- grants to current Baptist ministers and ministers in training for educational needs
- a grant to the Angus Library of Regent's Park College, Oxford, the main repository in the British Isles of Particular Baptist historical material
- loans to Churches for the purchase of, and building works to, Church buildings
- grants to present and former Baptist ministers and retired ministers' widows for the relief of hardship

3.4 Strategies

The Fund is committed to distributing its unrestricted reserves in accordance with its stated objectives and also in accordance with its unrestricted reserves policy. It is also committed to increasing its loan portfolio. To these ends the Executive is committed to:

- identifying new beneficiaries by:
 - appointing, where practicable/possible, individuals to the Executive with extensive contacts within the Particular Baptist community
 - encouraging each Executive member and also the Fund's members to be alert to charitable opportunities within the Particular Baptist community
 - advertising through a website (www.pbfund.org.uk) and the distribution of up-to-date promotional literature to the Particular Baptist community, not only directly to Churches but also via local associations
- regularly reviewing the current range of grants and loans to check whether they meet the current needs of Churches
- reviewing grant and loan levels at least once per annum
- reporting half-annually to the members

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Report of the Executive Committee For the year ended 31 December 2023

4. Achievements and Performance

During the year, the Fund continued to make grants and loans in accordance with the Fund's objectives and in accordance with the grants and loans policies established by the Executive. The Fund continues to report performance in terms of numbers of individuals, institutions and Churches who have been assisted, together with monetary amounts distributed by category of grant.

The Fund's grant-making expenditure of £378,375 to 30 different parties shows a decrease (attributable almost entirely to the release of the Cambourne fund in 2022) against the previous year's expenditure of £650,962 to 22 different parties, as follows:

	2023	2023	2022	2022
	No.	£	No.	£
Educational Grants (institutions)	1	15,000	1	15,000
Capital Grant - Cambourne	0	-	1	388,022
Consents to Redundant Chapel Transfers - related costs	0	-	0	2,223
Theological Education Support Grants	12	182,500	6	62,500
Ministerial Internship Grants	1	12,000	1	6,667
Home Mission Pastoral Grants	4	116,575	3	126,650
Special Project Grants	0	-	0	-
Retired ministerial grants	10	49,900	10	49,900
Benevolent Grants	2	2,400	0	-
Total	30	378,375	22	650,962

The Fund's loan profile, disclosed as programme related investments within fixed asset (note 5) and current asset (note 6) investments, is as follows:

	2023	2023	2022	2022
	No.	£	No.	£
New loans	-	-	-	-
Total loans	6	46,456	9	85,079

4.1 Investment Performance against objectives

The Fund's investment policy is set out more fully at 6.1 below.

The investments produced dividend income of £192,825 (2022: £203,393)

Net gains, realised and unrealised, of £81,816 (2022: (losses) £(244,832)) accrued to the Endowment Fund taking the value of the Endowment Fund to £2,194,881 at 31 December 2023, an increase of 3.9% over the year which is disappointing against achieving the objective of protecting the Endowment Fund against inflation which was unusually high in the year (and generating income), but must be seen in the context of market effects of on-going world events from February 2022.

Net gains, realised and unrealised, of £350,102 (2022: (losses) £(800,638)) accrued to General Funds, so total returns on investments, gains and dividends, amounted to a surplus of £431,918 plus dividends of £192,825, totalling £624,743, 9.1% of the value of investments at the start of the year.

4.2 Future Developments

The Trustees are continually reviewing certain grants to make them more appropriate and relevant.

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Report of the Executive Committee For the year ended 31 December 2023

5. Financial Review

The results of the Fund, together with comparative figures for 2022, can be found in the Statement of Financial Activities on page 10.

Total charitable expenditure amounted to £446,791.

The fund benefited from proceeds which could be quantified by the end of 2023 of chapels which closed in 2022 amounting to £495,315, dividend and interest income of £199,551 and other donations of £10,289.

Gains on investments were £431,918 (2022: losses £(1,045,470) due to world events of that year), so the Fund shows a surplus of £690,282 for the year (2022: deficit £(988,328))

At 31 December 2023, the Fund had net assets of £7,970,704 (2022: £7,280,422), including proceeds which could be quantified by the end of 2023 of chapels which closed in 2022 amounting to £564,595 which had not then been received and were not therefore available for grant-making purposes at that date.

6. Financial Policies

The financial policies relating to the Fund are as follows:

6.1 Investment Policy

The Charity's portfolio is divided into two Funds and over the medium term the investment strategy in respect of each Fund is:

- a. Endowment Fund: to maximise income whilst maintaining the real value of the capital.
- b. Unrestricted Fund: to establish a balanced portfolio to protect the real value of capital and income.

The Investment Policy has been extensively reviewed and precludes investment in companies which clearly generate significant profits from armaments, alcohol, gambling, high interest lending, pornography and tobacco.

For details of investments held see notes 5 and 6.

6.2 Loan Policy

Loans are made to Churches sharing the doctrinal basis of the Members for the purchase of, and building works to, Church buildings, in accordance with the Fund's Rules and Regulations. Currently the maximum loan is £100,000. Repayment terms are normally ten years and are interest free. Loans to unincorporated charities in England and Wales (different arrangements may apply in other jurisdictions in the British Isles) are unsecured, but loans to incorporated charities are guaranteed as appropriate. For details of loans, which are accounted for as programme related investments, see notes 5 and 6.

6.3 Grants Policy

Grants are made to educational establishments, Churches and individuals embracing the doctrinal basis of the Members and in accordance with the Rules and Regulations. Details are included below:

- *Educational.* Grants are also made to individual ministers in training and to full time ministers seeking to follow further studies relevant to the ministry. A grant is also made to the Angus Library of Regent's Park College, Oxford, the main repository in the British Isles of Particular Baptist historical material
- *Mission.* Grants are made to Churches and Church-Plants which are culturally relevant as well as being in tune with the Fund's theological position. Since 2023 such grants have been given for up to nine years. Special Project Grants are given to small churches towards capital expenditure on evangelistic projects
- *Benevolent.* Grants are given to retired ministers with a low income, and occasionally to serving pastors in significant need

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Report of the Executive Committee For the year ended 31 December 2023

6.4 Reserve Policies: Categories and Unrestricted Reserves

6.4.1 Reserve Categories

The Fund's reserves are classified as follows:

Endowment Fund. This comprises those Funds which must be held permanently by the Fund. Income arising can be used in accordance with the objects of the charity and is included as unrestricted income. Any capital gains or losses arising on the Endowment Fund form part of the Endowment Fund.

The Bathford Fund. This arose from the proceeds of the chapel at Bathford, Somerset. Income arising on the Bathford Fund could be used in accordance with the objects of the charity for the benefit of SW England and has been accounted for as restricted income. The capital of the Bathford Fund was in the nature of an endowment fund. Any capital gains or losses arising on the Bathford Fund formed part of the Fund. The income derived from the Bathford Fund being very modest, during 2018 the Executive resolved to apply the capital of the fund as if it were income and no objection was received. The restriction that the Bathford Fund should be used for the benefit of SW England remains. The whole of the Fund is now accounted for as restricted income and the Executive intend to use it in connection with projects located as near as possible to Bathford. In 2020 it was used in Melksham, less than 10 miles away.

Restricted Funds amounted to:

	2023	2022
	£	£
Endowment Fund	2,194,881	2,112,865
Bathford Fund - Income	<u>1,772</u>	<u>28,772</u>
	<u>2,196,653</u>	<u>2,141,637</u>

Unrestricted Funds. These comprise those Funds which the Executive is free to use in accordance with the objects of the Fund and are:

- *The General Fund*
- *The Loan Fund.* This Fund is for the provision of loans to Churches for the purchase and extension of buildings and major repair costs.
- *The Welsh Fund.* This Fund was set up in 2012 from the proceeds of the sale of Zion Chapel, Sclledau, Fishguard. On a request from the Welsh Baptist Union Corporation, the Trustees agreed to designate this amount to provide Mission grants to Welsh Churches. This Fund was added to during 2015 and 2016 by the proceeds of redundant properties in Colwyn Bay. During 2019 the proceeds of Blaendulais chapel were added to the fund, South Dairy (Nr. Haverfordwest) and Talgarth in 2021, and Siloam, Kidwelly Blaengarw and Pantygog, and Tretio. St.David's in 2022, and Little Newcastle, nr. Haverfordwest, Hephzibah nr. Milford Haven, and St.Cleairs in 2023.
- *The Cambourne Fund.* During 2016 the Executive agreed that, when received, the proceeds of Caxton chapel should be transferred to Christ Church Cambourne, Cambridgeshire, for the purpose of assisting in acquiring a suitable manse, the Fund to continue to be the ultimate beneficiary of a proportion of that property commensurate with the proceeds of Caxton chapel. During 2019 the proceeds of Caxton chapel were received, but a long period elapsed before a suitable property could be acquired, so as at 31 December 2021 the proceeds were held as the Cambourne Fund pending suitable arrangements for their application, which were concluded in July 2022

For more details on reserves and reserve balances, see the balance sheet on page 11 and note 10.

6.4.2 Unrestricted Reserves Policy

The Fund's unrestricted reserves amount to £5,774,051 at 31 December 2023 (2022: £5,138,785). The Executive seeks to distribute the entire income generated by these Funds, together with the income from the Endowment Fund.

The Executive has agreed an unrestricted policy whereby approximately £1,000,000 will be set aside for making loans to Churches for repairs to Church buildings (the "Designated Loan Fund").

The Executive considers that to ensure the Fund continues to operate in the case of a substantial decline in its income, the balance of the unrestricted reserves should not go below £300,000. In addition, the Executive is concerned not to undertake commitments that are dependent upon capital gains on investments, as those gains could be reversed in future years. It has a rolling ten-year plan that seeks to reduce reserves to £300,000 and thereafter to balance expenditure with income.

6.4.3 Primary Funding Sources

The main source of the Fund's income is its investments.

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Report of the Executive Committee For the year ended 31 December 2023

7. Public Benefit

The Trustees have taken into account the guidance published by the Charity Commission on the provision of public benefit. They confirm that Public Benefit is provided through

- supporting current and retired ministers in financial need. During the year, one new award was made to a new Church-Plant (2022:1) and two churches (2022:2) had their grants renewed. At 31 December 2023 seven (2022:9) churches were receiving on-going grants towards their ministers' stipends, and ten retired ministers or their widows were helped during the year (2022:10)
- helping Churches by means of loans to upgrade their premises, enabling them to serve their communities better. At 31 December 2023 six churches (2022:9) were continuing to benefit from funds which have helped them enhance their premises
- supporting projects that seek to reach out to and help their communities by providing Christian teaching and social support. No new one-off projects were approved for help during the year (2022:none)
- training grants to individual ministers and churches leading to the improvement of the ability of Churches to serve their communities. During the year one educational institution (2022:1) and one trainee pastor (2022:1) received grants, and at 31 December 2023 seventeen student pastors (2022:11) were supported in continuing their studies

8. Responsibilities of the Executive for the Financial Statements

The Executive is responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice. Charity law requires the Executive to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of its financial activities for that period.

In preparing those financial statements, the Executive is required to:

- select suitable accounting policies and apply them consistently
- observe the methods and principles set out in the Charities SORP
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the activities of the charity will continue

The Executive is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enables it to ensure that the financial statements comply with part 8 of the Charities Act 2011. It is also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

9. Approval

The report of the Executive Committee was approved by the Executive Committee on 11th September 2024 and signed on its behalf by:

Eric Cousins
Treasurer

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Independent auditor's report to the trustees of Particular Baptist Fund For the year ended 31 December 2023

Opinion

We have audited the financial statements of Particular Baptist Fund (the "Charity") for the year ended 31 December 2023 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the Charity's affairs as at 31 December 2023 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least 12 months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report, including the trustees' report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Charities Act 2011 requires us to report to you if, in our opinion:

- adequate and proper accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of the trustees

As explained more fully in the trustees' responsibilities statement, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

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Independent auditor's report to the trustees of Particular Baptist Fund For the year ended 31 December 2023

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 145 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Based on our understanding of the charity, we identified that the principal risks of non-compliance with laws and regulations related to employment and financial reporting legislation and we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Charities Act 2011.

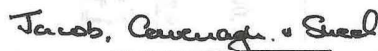
We assessed the susceptibility of the company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by making enquiries of management, considering the internal controls in place and discussion amongst the engagement team.

We determined that the principal risks were related to presentation of separately disclosed items, the recognition of grant expenditure and exceptional income, and management override of controls.

In response to the risks identified we designed procedures which included, but were not limited to reviewing trustees' minutes, evaluating the internal controls, agreeing financial statement disclosures to underlying supporting documentation, and testing journal entries. A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the Charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the Charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Jacob Cavenagh & Skeet

Statutory Auditor

Chartered Accountants

5 Robin Hood Lane

Sutton

Surrey

SM1 2SW

Dated: 11 OCTOBER 2024

Jacob Cavenagh & Skeet is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

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Statement of Financial Activities For the year ended 31 December 2023

		2023					2022				
		Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	Total Funds	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	Total Funds
Note		£	£	£	£	£	£	£	£	£	£
2	Income from:										
	Donations and legacies	4,439	5,650	-	200	10,289	4,837	3,750	-	-	8,587
	Investments	173,364	26,187	-	-	199,551	176,985	27,966	-	-	204,951
	Other income	364,040	131,275	-	-	495,315	425,454	137,286	-	-	562,740
	Total income	541,843	163,112	-	200	705,155	607,276	169,002	-	-	776,278
3	Expenditure on:										
	Charitable activities	413,460	6,331	27,000	-	446,791	311,359	407,777	-	-	719,136
	Total expenditure	413,460	6,331	27,000	-	446,791	311,359	407,777	-	-	719,136
	Gains/(losses) on investment assets	275,912	74,190	-	81,816	431,918	(642,339)	(158,299)	-	(244,832)	(1,045,470)
4	Net income/(expenditure)	404,295	230,971	(27,000)	82,016	690,282	(346,422)	(397,074)	-	(244,832)	(988,328)
	Transfers between funds	76,328	(76,328)	-	-	-	(96,942)	96,942	-	-	-
	Net movement in funds	480,623	154,643	(27,000)	82,016	690,282	(443,364)	(300,132)	-	(244,832)	(988,328)
Balance brought forward 1 January		3,796,799	1,341,986	28,772	2,112,865	7,280,422	4,240,163	1,642,148	28,772	2,357,697	8,268,750
Balance carried forward 31 December		4,277,422	1,496,629	1,772	2,194,881	7,970,704	3,796,799	1,341,986	28,772	2,112,865	7,280,422

PARTICULAR BAPTIST FUND

Balance Sheet

As at 31 December 2023

Registered Charity No. 240979

	General Fund £	Designated Funds £	Restricted Fund £	Endowment Fund £	Total 2023 £	General Fund £	Designated Funds £	Restricted Fund £	Endowment Fund £	Total 2022 £
FIXED ASSETS					6,867,374	3,293,708	933,387	-	2,066,748	6,293,843
Investments	5	3,749,792	980,621	-	2,136,961					
CURRENT ASSETS										
Investments	6	-	20,333	-	20,333	-	37,333	-	-	37,333
Debtors – falling due within one year	7	414,748	200,555	-	615,303	455,156	83,997	-	-	539,153
Cash at bank and in hand		445,729	299,695	22,022	825,366	362,034	320,769	31,307	46,117	760,227
		860,477	520,583	22,022	1,461,002	817,190	442,099	31,307	46,117	1,336,713
CREDITORS										
Falling due within one year	8	221,447	4,575	8,250	234,272	219,249	28,925	2,535	-	250,709
NET CURRENT ASSETS/(LIABILITIES)										
		639,030	516,008	13,772	1,226,730	597,941	413,174	28,772	46,117	1,086,004
CREDITORS										
Falling due after one year	8	111,400	-	12,000	123,400	94,850	4,575	-	-	99,425
NET ASSETS										
		4,277,422	1,496,629	1,772	7,970,704	3,796,799	1,341,986	28,772	2,112,865	7,280,422
FUNDS										
Unrestricted Funds	10	4,277,422	1,496,629	-	5,774,051	3,796,799	1,341,986	-	-	5,138,785
Restricted Funds		-	-	1,772	1,772	-	-	28,772	-	28,772
Endowment Fund		-	-	-	2,194,881	-	-	-	2,112,865	2,112,865
		4,277,422	1,496,629	1,772	7,970,704	3,796,799	1,341,986	28,772	2,112,865	7,280,422

The financial statements were approved by the Executive Committee on 11 September 2024 and signed on its behalf by:

Eric Cousins
Treasurer



PARTICULAR BAPTIST FUND

Cash Flow Statement

For the year ended 31 December 2023

	2023 £	2022 £
Cash flows from operating activities	<u>26,965</u>	<u>(621,487)</u>
Cash flows from investing activities		
Interest received	6,726	1,558
Dividends received	192,825	203,393
(Payment into) fixed asset investments managed portfolio	(500,000)	-
Repayment from fixed asset investment managed portfolio	300,000	300,000
Repayment of programme related investments – loan repayments	<u>38,623</u>	<u>54,053</u>
Net cash generated by investing activities	<u>38,174</u>	<u>559,004</u>
(Decrease)/Increase in cash and cash equivalents during the year	65,139	(62,483)
Cash and cash equivalents as at 1 January	<u>760,227</u>	<u>822,710</u>
Cash and cash equivalents as at 31 December	<u>825,366</u>	<u>760,227</u>
Reconciliation of net movement in funds to cash used in operating activities	2023	2022
	£	£
Net movement in funds	690,282	(988,328)
Adjustments for:		
(Interest received)	(6,726)	(1,558)
(Dividends received)	(192,825)	(203,393)
Investment losses/(gains)	(431,918)	1,045,470
Management charges borne within managed portfolio	36,764	37,733
(Increase) in debtors – income receivable	(76,150)	(502,090)
Increase/(Decrease) in creditors	<u>7,538</u>	<u>(9,321)</u>
Net cash (utilised)/provided by operating activities	<u>26,965</u>	<u>(621,487)</u>

PARTICULAR BAPTIST FUND

Notes to the Financial Statements For the year ended 31 December 2023

1. ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

Accounting convention

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Charities Statement of Recommended Practice (Charities SORP (FRS 102)) and Financial Reporting Standard 102 (FRS 102). The financial statements are drawn up on the historical cost basis of accounting, as modified by the revaluation of investment properties and other investments. There are no material uncertainties about the charity's ability to continue in operation. The accounts are stated in pounds sterling and rounded to the nearest pound. The Particular Baptist Fund meets the definition of a public benefit entity under FRS 102.

Fund accounting

The General Fund is an unrestricted fund which is available for use at the discretion of the Executive in furtherance of the general objectives of the charity and which has not been designated for other purposes. The Designated Loan Fund is an unrestricted fund which has been set aside by the Executive for particular purposes. The Endowment Fund represents those funds which must be held permanently by the Fund. Investment income is allocated to the General Fund. Gains and losses held by the General and Designated Funds are allocated proportionally to the appropriate fund. Gains and losses on Endowment Fund investments are allocated directly to the Endowment Fund.

Income

Voluntary income and donations (including collections and legacies) are accounted for once the charity has entitlement to the income, it is probable the income will be received and the amount of income receivable can be reliably measured. Investment income is accounted for on an accruals basis.

Grants and other expenditure

Grants payable are charged in the year when the offer is conveyed to the recipient except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year-end are noted as a commitment, but not accrued as expenditure.

A provision for a multi-year grant is recognised at its present value where settlement is due over more than one year from the date of the award, there are no unfulfilled performance conditions under the control of the Fund to avoid making the future payment(s), settlement is probable, and the effect of discounting is material. The discount rate used is the rate offered on government bonds (Gilts) for a commensurate or similar time period offered in the year in which the grant award is made.

Other expenditure is accrued as soon as a liability is considered probable, discounted to present value for longer term liabilities. Expenditure includes attributable VAT which cannot be recovered. Governance costs are now allocated to grant activities.

Investments

Listed investments are stated at quoted market value. Realised and unrealised gains and losses on investments are reflected through the Statement of Financial Activities. Programme related investments, being loans to Churches, are stated at the amount loaned, adjusted for any repayments, accrued interest and any irrecoverable amount.

Debtors

Amounts owed to the charity for goods and services and other debtors are included at the settlement amount due. Prepayments are valued at the amount prepaid.

Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of opening of the deposit.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation arising from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are recognised at their settlement amount.

Financial instruments

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

PARTICULAR BAPTIST FUND

Notes to the Financial Statements For the year ended 31 December 2023

2. INCOME FROM

	2023 General Fund	2023 Loan Fund	2023 Welsh Fund	2023 Endow- ment Fund	2023 Total	2022 Total
<u>Donations and legacies</u>	£	£	£	£	£	£
Collections & donations from Members	850	-	-	200	1,050	1,025
Gifts from beneficiaries	3,400	5,650	-	-	9,050	6,448
Other gifts	189	-	-	-	189	1,114
	<u>4,439</u>	<u>5,650</u>	<u>-</u>	<u>200</u>	<u>10,289</u>	<u>8,587</u>
<u>Investments</u>						
Dividends	166,638	19,473	6,714	-	192,825	203,393
Bank interest	6,726	-	-	-	6,726	1,558
	<u>173,364</u>	<u>19,473</u>	<u>6,714</u>	<u>-</u>	<u>199,551</u>	<u>204,951</u>
<u>Other income</u>						
Redundant Churches	364,040	-	131,275	-	495,315	562,740
	<u>364,040</u>	<u>-</u>	<u>131,275</u>	<u>-</u>	<u>495,315</u>	<u>562,740</u>
Total income	541,843	25,123	137,989	200	705,155	776,278

PARTICULAR BAPTIST FUND

Notes to the Financial Statements For the year ended 31 December 2023

3. EXPENDITURE

		2023 £	2022 £
<u>Charitable activities</u>			
<u>Grants</u>	<u>Grants to Institutions</u>		
<i>Educational grants</i>	Angus Library	15,000	15,000
<i>Ministerial Internship Grant</i>	Abingdon	-	(3,333)
	Ballymena	-	10,000
	Dundonald	12,000	-
<i>Pastoral Support Grants</i>	Aberdeen	6,375	-
	Didcot	14,800	-
	Edlesborough	68,400	-
	Hyde Heath	-	72,900
	Melksham	27,000	-
	Wakefield	-	15,000
	Wick	-	38,750
<i>Capital Grant</i>	Cambourne	-	388,022
<i>Gift in Specie</i>	Redeemer Church Cardiff – Splott Chapel	-	2,223
	<u>Grants to Individuals</u>		
<i>Educational grants</i>	Theological Education Support Grants	182,500	62,500
<i>Retired ministerial grants</i>		49,900	49,900
<i>Benevolent Grants</i>		2,400	-
		<u>378,375</u>	<u>650,962</u>
Secretary's honorarium	(see note below)	11,696	10,906
Investment Management		37,072	37,457
Advertising		1,130	2,138
Office Running Costs		1,953	2,067
Travel costs		2,794	1,665
Legal & professional		4,641	4,857
Audit		4,840	5,300
Meetings expense		3,813	3,262
Other		477	522
Total expenditure		<u><u>446,791</u></u>	<u><u>719,136</u></u>

Included within Travel costs are amounts totalling £701 (2022: £76) which four (2022: 1) members of the Executive received for costs incurred in furtherance of the Fund's activities other than in connection with governance. Also included in Travel expenses are amounts totalling £1,013 (2022: £891) which six (2022: 6) members of the Executive received for costs in connection with governance. In total six members of the Executive claimed travelling expenses totalling £1,714 (2022: 6 members claimed a total of £967). No member of the Executive received remuneration in the year or preceding year.

Total Governance Costs amounted to

9,702 9,550

There was one employee (2022: 1):

Gross salary (inc. in lieu Pension Contributions)

11,696 10,906

Employer's National Insurance

- -

11,696 10,906

PARTICULAR BAPTIST FUND

Notes to the Financial Statements For the year ended 31 December 2023

4. TRANSFERS BETWEEN FUNDS

During the year a transfer of £76,328 from the Designated Loan Fund to the General Fund (2022: £96,942 to the Designated Loan Fund from the General Fund) was made in order to reflect the wishes of the Executive to keep the Designated Loan Fund at £1,000,000.

5. FIXED ASSET INVESTMENTS

	Commercial Investments at market value £	Programme related investments at cost £	Total 2023 £	Total 2022 £
At 1 January 2023	6,246,097	47,746	6,293,843	7,739,299
Additions within managed portfolio	2,435,715	-	2,435,715	1,163,236
Disposal proceeds within managed portfolio	(2,165,254)	-	(2,165,254)	(1,216,114)
Cash recycled in managed portfolio	(270,464)	-	(270,464)	52,878
Realised surplus/(deficits) absorbed in managed portfolio	57,862	-	57,862	(143,482)
Charges settled within managed portfolio	(36,761)	-	(36,761)	(37,730)
Cash introduced to managed portfolio	500,000	-	500,000	441
Cash withdrawn from managed portfolio	(300,000)	-	(300,000)	(300,000)
Net surplus/(deficit) on revaluation	374,056	-	374,056	(902,432)
Transfers to current asset investments	-	(21,623)	(21,623)	(62,253)
At 31 December 2023	6,841,251	26,123	6,867,374	6,293,843

Commercial investments at market value include cash and cash equivalents held with investments as part of a managed portfolio

27,669 - 27,669 138,431

Commercial investments at original cost
Quoted Securities Portfolio managed by Investec

2023 £ 6,371,088
2022 £ 6,079,166
6,371,088 6,079,166

Programme related investments are loans made to Churches for building works to Churches.
All investments are held within the UK.

6. CURRENT ASSET INVESTMENTS

	Programme related investments at cost	
	2023 £	2022 £
At 1 January 2023	37,333	29,133
Transfers from fixed asset investments	21,623	62,253
Disposals	(38,623)	(54,053)
At 31 December 2023	20,333	37,333

7. DEBTORS

	2023 £	2022 £
Accrued dividend income	50,708	47,496
Accrued redundant chapel proceeds	564,595	491,657
	615,303	539,153

PARTICULAR BAPTIST FUND

Notes to the Financial Statements For the year ended 31 December 2023

8. CREDITORS

	2023 £	2022 £
Amounts falling due within one year:		
Constructive Obligations		
Personal Grants	1,200	-
Project Grants:		
Mission Enabler	-	5,625
Home Mission Pastoral Grants		
Aberdeen	-	19,125
Chingford	-	9,600
Didcot	9,250	10,986
Edlesborough	22,800	-
Grangetown	4,575	18,300
Hyde Heath	24,300	24,300
Melksham	8,250	2,535
Spenn Valley	-	4,825
Wakefield	1,800	7,200
Walthamstow	18,750	22,500
Wick	4,650	18,600
Educational Grants	124,100	92,700
	219,675	236,296
Other taxes and social security	137	124
Accruals and other creditors	14,460	14,289
	234,272	250,709
Amounts falling due after one year:		
Pastoral Support Grants		
Edlesborough	45,600	-
Grangetown	-	4,575
Hyde Heath	24,300	48,600
Melksham	12,000	-
Wakefield	-	1,800
Walthamstow	-	18,750
Wick	-	4,650
Educational Grants	41,500	21,050
	123,400	99,425

SPECIAL PROJECTS

Mission Enabler was a project in Pembrokeshire, led by Pembrokeshire Baptist Association (English Wing) to encourage and enable local communities to engage in local mission activities. The project started in October 2013 for three years and support was agreed for another three years in 2016. The grant was reviewed in 2019 and support was agreed for the remaining 4 years of the maximum 10 year term of this grant. The total amount of grant allocated is £73,500. There will be no further grant allocated to this project.

PARTICULAR BAPTIST FUND

Notes to the Financial Statements For the year ended 31 December 2023

9. HOME MISSION PASTORAL GRANTS

Since the inception of these Grants, awards approaching £1.6M have been allocated and will be paid as follows:

Year commenced	Paid up to 31 Dec 2023	Due 2024	Due 2025	Due 2026	Total allocated
	£	£	£	£	£
Total allocated	1,373,724	81,550	97,600	25,800	1,578,674

10. FUND MOVEMENTS In 2023 the movements of the various Funds were as follows:

	General Fund	Loan Fund	Welsh Mission Fund	Cambourne Fund	Endowment Funds	Bathford Fund	Total
Brought forward reserves	3,796,799	1,000,000	341,986	-	2,112,865	28,772	7,280,422
Income	541,843	25,123	137,989	-	200	-	705,155
Expenditure	(413,460)	(3,964)	(2,367)	-	-	(27,000)	(446,791)
Transfers between Funds	76,328	(76,328)	-	-	-	-	-
Investment gains/(losses)	275,912	55,169	19,021	-	81,816	-	431,918
Total carried forward reserves	4,277,422	1,000,000	496,629	-	2,194,881	1,772	7,970,704
<i>In 2022 the movements of the various Funds were as follows:</i>							
Brought forward reserves	4,240,163	1,000,000	254,096	388,022	2,357,697	28,772	8,268,750
Income	607,276	24,546	144,456	-	-	-	776,278
Expenditure	(311,359)	(3,774)	(15,981)	(388,022)	-	-	(719,136)
Transfers between Funds	(96,942)	96,942	-	-	-	-	-
Investment gains/(losses)	(642,339)	(117,714)	(40,585)	-	(244,832)	-	(1,045,470)
Total carried forward reserves	3,796,799	1,000,000	341,986	-	2,112,865	28,772	7,280,422

Unrestricted Funds.

These comprise those Funds which the Executive is free to use in accordance with the charitable objects of the Fund and are:

- The General Fund
- The Loan Fund. This designated Fund is for the provision of loans to Churches for the purchase and extension of buildings and major repair costs.
- The Welsh Fund. This designated Fund was set up in 2012 from the proceeds of the sale of the sale of Zion Chapel, Sceddau, Fishguard. On a request from the Welsh Baptist Union Corporation, the Trustees agreed to set aside this amount to provide Mission grants to Welsh Churches. The Trustees have decided to increase the Welsh Fund to include the proceeds of redundant chapels in all parts of Wales. During 2023 the proceeds of chapels at Little Newcastle, nr. Haverfordwest, Hephzibah nr. Milford Haven, and St.Cleairs have been added to the fund
- The Cambourne Fund. During 2016 the Executive agreed that, when received, the proceeds of Caxton chapel should be transferred to Christ Church Cambourne, Cambridgeshire, for the purpose of assisting in acquiring a suitable manse, the Fund to continue to be the ultimate beneficiary of a proportion of that property commensurate with the proceeds of Caxton chapel. During 2019 the proceeds of Caxton chapel were received, but a suitable property was not acquired until July 2022, so the proceeds were held as the Cambourne Fund pending suitable arrangements for their application being concluded were distributed in 2022

PARTICULAR BAPTIST FUND

Notes to the Financial Statements For the year ended 31 December 2023

Endowment Fund.

Income arising on the Endowment Fund can be used in accordance with the objects of the charity and is included as unrestricted income. Any capital gains or losses arising on Endowment Funds form part of the Endowment Fund. When churches become member churches of the Fund they are required to make a capital contribution to the Fund and these contributions are added to the Endowment Fund.

Bathford Fund

Income arising on the Bathford Fund can be used in accordance with the objects of the charity for the benefit of SW England and will be included as restricted income. Any capital gains or losses arising on the Bathford Fund form part of the Fund. The income derived from the Bathford Fund being very modest, during 2018, the Executive resolved to apply the capital of the fund as if it were income. During 2019 the resolution was duly notified to the Charity Commission and no objection received. The restriction that the Bathford Fund should be used for the benefit of SW England remains. Accordingly, the whole of the Fund is now accounted for as restricted income. The Executive intend to use it in connection with projects located as near as possible to Bathford, so when the Home Mission Pastoral Grant to Melksham, just a few miles from Bathford, was renewed in 2020, and again in 2023, this was funded from the Bathford Fund.

11. FINANCIAL COMMITMENTS

At 31 December 2023 there were no programme related investments authorised but not yet taken up (2023: none).

12. POST BALANCE SHEET EVENTS

As at 9 September 2024, the investments had changed in value to £4,730,687 (unrestricted funds, including £0 additional investment and net of withdrawals of £150,000, a gain of £176,397) and £2,214,694 (endowment – a gain of £77,733). Growth rates of around 4% are not too disappointing in the face of the continuing effects of international uncertainty. It is anticipated that values will recover further in the long term.

13. RELATED PARTY TRANSACTIONS

Paul Barton is the Pastor of Hyde Heath Baptist Church. Hyde Heath Baptist Church was awarded, as permitted by clause 13(2) of the Fund's Constitution, a Home Mission Pastoral Grant during 2022. The amount awarded in 2022, payable over 3 years, was £72,900.

14. ADMINISTRATION

The Fund is an unincorporated charity, governed by a Charity Commission Scheme dated 27 August 2004. The address of the registered office is 5 Sandalwood Road Westbury Wiltshire BA13 3UP.