

Independent examiner's report to the trustees of the Parish Room St Leonard Hollington

I report to the trustees on my examination of the accounts of the Parish Room St Leonard Hollington (the Trust) for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiners statement

I have completed my examination . I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed

Steven Griffen

Chartered Accountant

10 Foxcote, St Leonards on sea, East Sussex, TN 37 7HJ

Date 24/1 2026



CHARITY COMMISSION
FOR ENGLAND AND WALES

Parish Room St Leonard Hoolington

240682

Receipts and payments accounts

CC16a

For the period
from

01-Jan-24

To

31-Dec-24

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	-	45,229	-	45,229	5,790
Hall Hire Receipts	9,585	-	-	9,585	12,942
Bank interest	-	-	-	-	1
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	9,585	45,229	-	54,814	18,733
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	9,585	45,229	-	54,814	18,733
A3 Payments					
Light and Heat	2,863	-	-	2,863	4,068
Insurance	1,730	-	-	1,730	1,698
Repairs	400	-	-	400	5,528
Cleaning	1,325	-	-	1,325	1,025
Cleaning materials	162	-	-	162	104
Bank Charges	60	-	-	60	92
Improvements	-	30,459	-	30,459	-
Telephone	-	-	-	-	18
	-	-	-	-	-
Sub total	6,540	30,459	-	36,999	12,533
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	6,540	30,459	-	36,999	12,533
Net of receipts/(payments)	3,045	14,770	-	17,815	6,200
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	11,940	11,200	-	23,140	16,940
Cash funds this year end	14,985	25,970	-	40,955	23,140

08/12/2025

Section B Statement of assets and liabilities at the end of the period

Categories

Details

Unrestricted funds to nearest £

Restricted funds to nearest £

Endowment funds to nearest £

B1 Cash funds

Lloyds Bank Account	14,414	25,970	-
CAF Bank Account	305	-	-
Cash	265	-	-
Total cash funds	14,984	25,970	-

(agree balances with receipts and payments account(s))

Agreement Error

OK

OK

B2 Other monetary assets

Details	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Parish Rooms	Endowment	-	250,000
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 January 2024 To 31 December 2024

Charity name: Parish Room St Leonard Hollington

Charity registration number: 240682

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	For the benefit of children and adults of the poorer classes of the Parish for educational, religious and social purposes
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Operate and maintain the Parish Room Hollington so it may be a meeting place for various groups and clubs and a venue for children's parties.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Confirmed

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	None
Policy on social investment including program related investment	Para 1.38	None
Contribution made by volunteers	Para 1.38	Only the Trustees in maintaining and operating the hall,
Other		None

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Parish Rooms has remained operational throughout the year providing a venue for various community groups and families to hold events.</p> <p>The trustees are pleased to report that they commenced some improvement work in the year in the hope that the hall may be available to the community for many years to come.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity is in a strong financial position at the year end with funds available to continue improvement work in 2025
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity holds reserves where possible equal to one to two years of operational costs.
Amount of reserves held	Para 1.22	£15,000 General £25,000 for improvements
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	It is believed the charity is a going concern however reserves are limited and a large repair cost to the building could result in the closure of the charity.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Operational costs are met by rents received. Improvement work is funded by donations.
Investment policy and objectives including any social investment policy adopted	Para 1.46	The charity has no significant investments.
A description of the principal risks facing the charity	Para 1.46	The principal risk is large unanticipated repair costs to the building.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Three Ex-officio Trustees being the Rector and Churchwardens of the Parish of St Leonard Hollington. Two Representative trustees appointed for 4 years terms by the PCC of the Parish of St Leonard Hollington

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	None
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity holds trustees meetings as and when appropriate throughout the year. There are a minimum of two trustees meetings a year.
Relationship with any related parties	Para 1.51	The body of trustees works independently from the Parish of St Leonard Hollington although it is noted that the parish through the Ex-Officio trustees in effect controls the charity.
Other		None

Reference and Administrative details

Charity name	Parish Room St Leonard Hollington
Other name the charity uses	
Registered charity number	240682
Charity's principal address	22 Collinswood Drive St Leonards on Sea East Sussex TN38 0NU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev Rachel Creighton	Chair		Ex- Officio Member – as Rector of St Leonard Hollington
2	Paul Hyland	Treasurer		PCC – St Leonard Hollington
3	Simon Powell			Ex-Officio Member – as Churchwarden of St Leonard Hollington
4	Gary Austin			Ex-Officio Member – as Chruchwarden of St Leonard Hollington
5	Keith Lindsay			PCC – St Leonard Hollington
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19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
As above		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A


Other optional information

None

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Paul Hyland	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	19 October 2025	