

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021
FOR
THE CHRISTADELPHIAN MAGAZINE AND
PUBLISHING ASSOCIATION**

THE CRISTADELPHIAN MAGAZINE AND PUBLISHING ASSOCIATION

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THE CHRISTADELPHIAN MAGAZINE AND PUBLISHING ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The charity's objectives and trustees' stated policy is "to promote and encourage the advancement and acceptance of Christadelphian religious doctrine and general Christian religious knowledge and to assist and advise Christadelphian ecclesias and individuals accordingly." This has been maintained by the publication of magazines, books, booklets, digital material and other resources.

Significant activities

Because of the pandemic all meetings took place by Zoom and no physical meetings took place. This has also proved economical in terms of time and money and it is likely that we will continue our meetings thus, except perhaps for once a year.

The 2021 Annual General Meeting of the Association was held on 5 June. At this meeting Tecwyn Morgan (Chairman) and Simon Collard (the Company Secretary) were due to retire by rotation. Both directors agreed to continue as trustees and were reappointed.

The trustees met on 13 March, 5 June, 11 September and 11 December. The Management Sub-Committee met on 4 February, 29 April, 22 July, and 4 November. This sub-committee dealt with all matters of a practical day-to-day nature as well as preparing for the Trustee Meetings, making appropriate recommendations and commissioning necessary advance papers.

The trustees have endeavoured to implement measures in order substantially to reduce the trading deficit of previous years by adhering to strict accounting procedures and tight budgetary control and by encouraging increased effectiveness and efficiency of staff.

The books published include the following new titles: "Elijah - Prophet of the Living God", "The New Israel: Studies in Matthew's Gospel", "The Messiah and His Ministry (Part Two)", "Hard Questions/Real Answers" and "Looking Unto Jesus". All these titles were published in both printed and electronic versions and there are now over 200 titles available in e-book format. Several titles were also reprinted, using print-on-demand to limit the amount of stock in hand, compared with previous larger-scale reprints.

The recently launched digital library, accessed via the website, has attracted well over 100 subscribers and is continuing to grow as new publications and magazines are produced. It is expected that this subscription service will become more attractive following a planned merger with another magazine and its extensive back catalogue. The digital library is a subscription service, offering a weekly, monthly and annual access. At present, the library contains archival copies of "The Christadelphian" magazine, and its predecessors, the current issue and our electronic publications.

It is customary for the Editor, Assistant Editor, and some of the trustees to be invited to speak at Christadelphian meetings in many parts of the world when they also publicise the work of the Office. Again, this year the opportunity has been limited to Zoom communication. Even so, the process of advertising the work of the charity has continued.

We have been more dependent on online sales during the last twelve months because of the limited opportunities for people to visit the office in person. This has had a major impact on our income. At first the lockdown required most members of staff to work from home but, whilst that opportunity still exists, all have now returned to the office.

The sale of second-hand religious books has continued to be successful, as it provides a significant service to our community, both by making books available at a cheaper price than their new equivalents and by making titles available that are now out of print. The June Book Sale Day was replaced by special offers which were made available online, but was a poor substitute for person-to-person contact. The December Book Sale Day proved to be successful, but attendance was lower than for previous occasions.

In the same way our Bible Story Times for children had to be discontinued until such time as it is deemed safe to continue them.

THE CHRISTADELPHIAN MAGAZINE AND PUBLISHING ASSOCIATION

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 DECEMBER 2021

OBJECTIVES AND ACTIVITIES - continued

Significant activities - continued

Bookstalls are usually taken to a variety of Christadelphian functions; some last one day, some a weekend and some are week-long opportunities to make our merchandise available. Those functions went online and, whilst we took the opportunity to offer discounts for people who were attending, the take-up of items was far down on our usual sales, when people had the opportunity to see and handle the various items. The position is now beginning to change as conferences and functions recommence as before, and we anticipate that these sales will begin to increase.

Volunteers

Volunteers usually assist in the despatch of magazines, working with the second-hand books, and manning some of our bookstalls. At the beginning of 2021 we had to ask most of them to stay away and members of the staff who were in the office had to undertake those tasks. But later in the year, as new regulations were introduced, they began to return and the situation is now getting back to normal.

Public benefit

The trustees acknowledge their requirement to demonstrate that the charity has a charitable purpose that is for the public benefit. The trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit in deciding what activities to undertake.

The books and periodicals published by the Association are available for purchase by everyone at our Registered Office, by post, online and at an outlet in Solihull. Booklets and pamphlets on religious issues are also available, as are materials for use in Sunday Schools that are open to all children wishing to attend. We continue to extend the range of booklets designed specifically for non-Christadelphians.

ACHIEVEMENT AND PERFORMANCE

General

The deficit for the year from charitable activities, excluding third party donations, has been £41,230 compared with £20,234 in the previous year. We were fortunate to have increased legacy income this year in addition to a substantial single donation in 2020, both of which have considerably reduced our operating losses.

Charitable activities

We provide a supervisory printing and graphic design capability for other Christadelphian organisations to try to ensure that best use is made of our resources. Through some of these organisations, resources are made available, often on favourable terms for the general public in the UK and overseas. The Office also despatches books, booklets and magazines to interested parties. We also offer our website development expertise to other Christadelphian charities in the hope that a more consistent appearance will result, compared with the mix of Christadelphian styles now in existence, because of independent website design.

External factors

An important external factor is the decline in the size of the English-speaking Christadelphian community in Britain (but not in the developing world) and especially the actively reading but the ageing segment of our community. This has necessitated a consideration of means of encouraging greater interest. Marketing efforts are made continuously, including by publicising new material, printed and electronic, and we are using social media and other means of communicating to Christadelphian ecclesias as appropriate. We are working to refine and further develop that important strategy. A welcome change has been a continuing influx of non-English-speaking Iranian converts in the UK, and in response we have begun producing material in Farsi.

THE CHRISTADELPHIAN MAGAZINE AND PUBLISHING ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2021

FINANCIAL REVIEW

Principal funding sources

The principal funding resources are the sales of the charity's publications, donations from Christadelphian organisations and individuals and legacies.

Financial position

The charity had a net deficit of £41,230 for the year ending 31 December 2021 of which £41,280 relates to unrestricted funds and £50 net surplus relates to restricted funds. This compares with a net deficit of £20,234 for the year ending 31 December 2020 of which £20,310 relates to unrestricted funds and £76 net surplus relates to restricted funds, representing a deterioration in the financial performance of the previous year, mainly on account of lower donations received due to a large one-off donation in 2020.

In line with the financial reporting standard FRS102 we re-valued our investment properties which has had a modest effect of boosting the balance sheet.

The level of donations needs to be maintained, and preferably increased, if the ongoing deficit is to be reduced to more acceptable and manageable levels. The legacy component is, by its very nature, an unpredictable element.

The trustees are aware of the Charity's reliance on donations and legacies to fund its deficits and continue to take necessary action to secure the long-term nature of the business. As well as various efforts to increase the product range and generate more sales, costs continue to be reviewed and controlled carefully. As a result the staff headcount has been reduced through the year to 6.8 full time equivalents (from 7.5) and stock levels continue to be reduced.

The trustees will continue regularly to review the progress against the stated objectives over the coming year. The aim of the trustees' actions is to leave the charity in a more stable condition to be able to fulfil its objectives over the coming years, if our Lord remains away.

Reserves policy

Each month the trustees review the Association's activities to ensure compliance with its reserves policy in line with the guidelines of the Charity Commission. For the foreseeable future, the reserves need to be maintained at a high level in order that the income derived from the accumulated capital may be used to help offset the present trading deficit.

The fixed assets of land and office buildings were re-valued in 2015. Under FRS 102 transition it was elected to adopt the revalued amount of the land and office buildings at deemed cost. The two investment properties were re-valued in 2021. The trustees consider that the current Balance Sheet presents a reasonable and fair estimation of the charity's net worth.

The unrestricted funds as at 31 December 2021 comprise general fund £545,863 (2020: £585,254), revaluation reserve £318,459 (2020: £320,348) and fair value reserve of £218,245 (2020: £218,245). The restricted funds as at 31 December 2021 amounted to £4,291 (2020: £4,241).

The trustees consider that, in order to fulfil the charity's obligations to the Christadelphian community throughout the world, it is desirable to maintain liquid reserves at a level equal to nine months' running costs, with the minimum liquid reserves to be £300,000. Total reserves should be equal to the annual running costs. The recent period of deficits is supported by these funds, and although the trustees have implemented changes to reverse the deficit, it is considered that this may take some time, during which the excess funds will be utilised.

THE CHRISTADELPHIAN MAGAZINE AND PUBLISHING ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2021

FUTURE PLANS

The trustees' policies for 2022 are:

- to continue to monitor progress in addressing the operating deficit by increased efficiency;
- to attempt to extend the circulation of the printed and electronic magazines and by making them more relevant to the needs of readers of all ages;
- to extend the list and range of books available in both printed and electronic format;
- to continue to ensure that certain publications remain "in print" using 'publication on demand' technology;
- to continue to approve our web-site that will not only meet our own future needs but also provide a facility for a one-stop shop linking all the various components of the Christadelphian community. It is already a shared searchable repository of archival material which extends back to the nineteenth century and more of our electronic books are being added as opportunity allow; and
- to merge the magazine with a similar Christadelphian charity and its magazine, "Testimony", which was on the point of closing; to continue to make its extensive archive available, to stock and market its remaining publications, and to integrate some of its committee members into our committee and trustee structure.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity (Registered No 240090) is controlled by its governing document, the Articles of Association, and constitutes a company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

The directors of the company are also charity trustees for the purpose of charity law. New trustees are recruited by invitation and election by the existing trustees.

Induction and training of new trustees

Most trustees are already familiar with the aims of the charity and the methods of working. All new trustees receive a pack containing:

- Copies of the Articles of Association
- A copy of the minutes of recent previous meetings
- The latest financial statements
- Charity Commission guidance "The Essential Trustee"

Organisational structure

The overall direction of the activities of the charity is determined by the trustees at their meetings, held four times a year. An Operating Sub-Committee (the Management Sub-Committee), composed of Chairman, Deputy Chairman, Secretary, one other trustee, Editor and Assistant Editor, meets as necessary in order to consider appropriate matters in some detail and makes recommendations for consideration by the full Committee by email and at quarterly meetings. Another Sub-Committee is responsible for the creation of "Faith Alive", our magazine for younger readers, and during the year we have formed a Books Sub-Committee (to consider publications during 2023 and onwards, following the merger with "Testimony"), a Magazine Sub-Committee (to prepare for the merger of the two magazines, which will result in a new merged magazine), and a Digital Sub-Committee (to prepare for the integration of the two websites and the back catalogues).

Day-to-day management of the charity is in the hands of the Editor, Andrew Bramhill, in association with the Assistant Editor, Roger Long, who consult the trustees for guidance on matters of policy and strategy. The Editor updates the trustees on a weekly basis and submits monthly management accounts and a quarterly report, and the Assistant Editor keeps the trustees informed on progress with the programme of publications and related matters. These reports are considered at the quarterly meetings of the trustees.

Wider network

Informal relations are maintained with other Christadelphian organisations throughout the world.

Related parties

Whilst the charity has no formally related parties, close links are maintained with publishers of material for the Christadelphian community in Britain, including the "Testimony" magazine (the subject of the intended merger); Christadelphian Auxiliary Lecturing Society (CALs) and the Christadelphian Bible Mission (CBM) and also in other parts of the world, for example "Christadelphian Tidings" on the American continent and "The Lampstand" in Australia. Distribution and storage facilities are made available, at a cost, for both CALs and CBM.

THE CHRISTADELPHIAN MAGAZINE AND PUBLISHING ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT - continued

Risk management

The trustees recognise their duty to identify and review risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The identified risks in recent years have been

- a reducing readership within the UK Christadelphian community;
- continued loss-making; and
- the holding of large stocks of books and pamphlets which may take many years to sell.

Recognition of these risks has encouraged the trustees

- to undertake a strategic, long-term review of the charity, directing its activities accordingly;
- through Martyn Lawrence (a Trustee), work in conjunction with the Editorial Board of "Faith Alive" which comprises five volunteers;
- to stock a wider selection of Christadelphian books by cooperating with other Christadelphian publishers;
- through a mix of discounts and write downs to continue reducing stock levels;
- to examine carefully the publication of new books and re-prints which are most likely to appeal to Christadelphian readers;
- to establish and fulfil an operating plan including annual budgets and firm publication schedules;
- to use appropriate printing methods to limit, without extra unit cost, the number of copies printed in order to provide stocks equivalent to no more than 5 years' projected sales;
- to diversify into the production and distribution of electronic media, including making available valuable archival material;
- to seek further ways of increasing the efficiency of production, sales and distribution;
- to continue improving marketing, sales and distribution by means of a new website and the increased use of social media; and
- to widen the service we provide to the community by becoming the agents for the Christadelphian Auxiliary Lecturing Society, which involves the storage, servicing and despatch of their preaching material.

THE CRISTADELPHIAN MAGAZINE AND PUBLISHING ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2021

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

00329186 (England and Wales)

Registered Charity number

240090

Registered office

404 Shaftmoor Lane
Hall Green
BIRMINGHAM
West Midlands
B28 8SZ

Trustees

O T Morgan	Chairman
S Collard	
P Davies	
J M Hellawell	
M Lawrence	
M Morris	Deputy Chairman
A J Walker	
S G Whitehouse	

Company secretary

S Collard

Independent Examiner

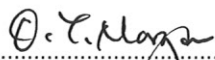
Johnson Tidsall Limited
Chartered Accountants
81 Burton Road
Derby
Derbyshire
DE1 1TJ

Bankers

National Westminster Bank plc
231-235 Stratford Road
Shirley
B90 3AJ

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 4 June 2022 and signed on its behalf by:


.....
O T Morgan - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE CHRISTADELPHIAN MAGAZINE AND PUBLISHING ASSOCIATION

Independent examiner's report to the trustees of The Christadelphian Magazine and Publishing Association ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Institute of Chartered Accountants in England and Wales which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



David Mellor FCA
Institute of Chartered Accountants in England and Wales
Johnson Tidsall Limited
Chartered Accountants
81 Burton Road
Derby
Derbyshire
DE1 1TJ

Date: 15/6/2022

THE CHRISTADELPHIAN MAGAZINE AND PUBLISHING ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 DECEMBER 2021

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	3	67,724	1,450	69,174	89,031
Charitable activities					
Own publications	5	83,833	-	83,833	97,847
Outside publications		52,468	-	52,468	56,150
Magazines		119,884	-	119,884	109,017
Other income (including design and print)		14,918	-	14,918	13,093
Booklets		3,304	-	3,304	4,072
Investment income	4	24,778	-	24,778	25,113
Total		366,909	1,450	368,359	394,323
EXPENDITURE ON					
Charitable activities					
Own publications	6	122,476	-	122,476	133,905
Outside publications		67,670	-	67,670	68,103
Magazines		108,303	-	108,303	106,418
Other income (including design and print)		68,203	-	68,203	62,733
Booklets		20,760	-	20,760	20,807
Distribution of third-party donations		-	1,400	1,400	-
Advisory		21,985	-	21,985	22,591
Total		409,397	1,400	410,797	414,557
Net gains on investments		1,208	-	1,208	-
NET INCOME/(EXPENDITURE)		(41,280)	50	(41,230)	(20,234)
RECONCILIATION OF FUNDS					
Total funds brought forward		1,123,847	4,241	1,128,088	1,148,322
TOTAL FUNDS CARRIED FORWARD		1,082,567	4,291	1,086,858	1,128,088

The notes form part of these financial statements

THE CHRISTADELPHIAN MAGAZINE AND PUBLISHING ASSOCIATION

BALANCE SHEET 31 DECEMBER 2021

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
FIXED ASSETS					
Tangible assets	14	348,211	-	348,211	356,038
Investment property	15	<u>254,000</u>	-	<u>254,000</u>	<u>242,500</u>
		602,211	-	602,211	598,538
CURRENT ASSETS					
Stocks	16	82,213	-	82,213	95,764
Debtors	17	29,818	-	29,818	26,831
Investments	18	417,221	-	417,221	402,194
Cash at bank and in hand		<u>76,797</u>	<u>4,291</u>	<u>81,088</u>	<u>142,292</u>
		606,049	4,291	610,340	667,081
CREDITORS					
Amounts falling due within one year	19	<u>(125,693)</u>	-	<u>(125,693)</u>	<u>(137,531)</u>
NET CURRENT ASSETS		<u>480,356</u>	<u>4,291</u>	<u>484,647</u>	<u>529,550</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>1,082,567</u>	<u>4,291</u>	<u>1,086,858</u>	<u>1,128,088</u>
NET ASSETS		<u>1,082,567</u>	<u>4,291</u>	<u>1,086,858</u>	<u>1,128,088</u>
FUNDS	20				
Unrestricted funds:					
General fund				545,863	585,254
Revaluation reserve				318,459	320,348
Fair value reserve				<u>218,245</u>	<u>218,245</u>
				<u>1,082,567</u>	<u>1,123,847</u>
Restricted funds				<u>4,291</u>	<u>4,241</u>
TOTAL FUNDS				<u>1,086,858</u>	<u>1,128,088</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

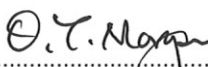
The notes form part of these financial statements

THE CHRISTADELPHIAN MAGAZINE AND PUBLISHING ASSOCIATION

BALANCE SHEET - continued 31 DECEMBER 2021

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies' regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 4 June 2022 and were signed on its behalf by:


.....
O T Morgan - Trustee

The notes form part of these financial statements

THE CHRISTADELPHIAN MAGAZINE AND PUBLISHING ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

1. STATUTORY INFORMATION

The Christadelphian Magazine and Publishing Association is a charitable company registered in England and Wales. The charitable company's registered charity number, registered company number and registered office address can be found in the reference and administrative details section of the Report of the Trustees.

The presentation currency of the financial statements is the Pound Sterling (£).

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain assets.

Financial reporting standard 102 - reduced disclosure exemptions

The charitable company has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

Going concern

Despite continuing deficits, the trustees consider that there are no problems with going concern due to the level of unrestricted general funds. The trustees regularly monitor the charity's reserves policy and risk assessment. The adverse effects of the Coronavirus in 2021 have been evaluated by the trustees. There has been a drop in sales income in certain areas, but this reduction can be readily absorbed by the present level of reserves with no adverse effects on the ongoing activities of the charity.

Significant judgements

The following judgements (apart from those involving estimates) have been made in the process of applying the charity's accounting policies that have had the most significant effect on amounts recognised in the financial statements:

Carrying value of stock - when calculating the stock provision, management considers the nature and condition of stock, together with the age of stock, and sales activity. The net carrying value of stock at the year end is £82,213.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received, and the amount can be measured reliably.

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised.

Income from trading activities represents income earned to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

Deferred income

The charity has deferred income in relation to its magazine subscriptions which are renewable each year on 1 January. The deferred income is released to the Statement of Financial Activities throughout the year on a monthly basis.

Debtors

Trade debtors and other debtors are recognised at the settlement amount due less any discount. Prepayments are valued at the amount prepaid.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2021

2. ACCOUNTING POLICIES - continued

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are recognised at their settlement amount.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Allocation and apportionment of costs

The costs of the charity have been apportioned on the basis of the amount of time spent on each activity. This may be revised from time to time by management to reflect changes in the sales activity.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- 2% on cost
Plant and machinery	- 20% on cost
Fixtures and fittings	- 10% on cost
Computer equipment	- 33% on cost

Tangible fixed assets are stated at cost or deemed cost less accumulated depreciation. Cost includes costs directly attributable to making the asset capable of operating as intended.

The value of land in respect of freehold property is not depreciated.

Investment property

Investment property is included at fair value at the balance sheet date. An open market basis of valuation is deemed to represent fair value.

Unrealised gains and losses on investment property represent the movement in fair values during the year and are credited or charged to the statement of financial activities based on the fair value at the year end.

Stocks

Stocks represent goods for resale, which are valued at cost less a provision against certain stocks where quantities are regarded as high in relation to the expected levels of sales and consumables valued at the lower of cost and net realisable value.

Investments

Investments are shown under current assets at cost and are made up of bank deposit accounts which are held for investment purposes.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds are unrestricted funds set aside at the discretion of the trustees for specific purposes.

THE CHRISTADELPHIAN MAGAZINE AND PUBLISHING ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2021

2. ACCOUNTING POLICIES - continued

Fund accounting - continued

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Financial instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

3. DONATIONS AND LEGACIES

	2021	2020
	£	£
Donations	43,174	86,965
Legacies	<u>26,000</u>	<u>2,066</u>
	<u>69,174</u>	<u>89,031</u>

The charity benefits from the involvement of volunteers and trustees, details of which are given in our annual report. In accordance with FRS102 and the Charities SORP (FRS102), the economic contribution of volunteers is not recognised in these financial statements. The charity also benefits from donations of second-hand books for resale, the proceeds of which are reflected in income from outside publications.

4. INVESTMENT INCOME

	2021	2020
	£	£
Rents received	22,780	21,960
Deposit account interest	<u>1,998</u>	<u>3,153</u>
	<u>24,778</u>	<u>25,113</u>

5. INCOME FROM CHARITABLE ACTIVITIES

	2021	2020
Activity	£	£
Own publications	83,833	97,847
Outside publications	52,468	56,150
Magazines	119,884	109,017
Other income (including design and print)	14,918	13,093
Booklets	<u>3,304</u>	<u>4,072</u>
	<u>274,407</u>	<u>280,179</u>

THE CHRISTADELPHIAN MAGAZINE AND PUBLISHING ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2021

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 7) £	Grant funding of activities (see note 8) £	Support costs (see note 9) £	Totals £
Own publications	117,902	-	4,574	122,476
Outside publications	65,550	-	2,120	67,670
Magazines	103,728	-	4,575	108,303
Other income (including design and print)	63,088	-	5,115	68,203
Booklets	19,328	-	1,432	20,760
Distribution of third-party donations	-	1,400	-	1,400
Advisory	21,204	-	781	21,985
	<u>390,800</u>	<u>1,400</u>	<u>18,597</u>	<u>410,797</u>

7. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2021 £	2020 £
Staff costs	212,383	208,481
Rates and water	3,690	3,760
Insurance	7,847	7,793
Light and heat	4,900	5,084
Telephone	1,691	1,517
Postage and stationery	2,367	1,739
Sundries	1,125	862
Own publications - purchases	52,689	65,807
Outside publications purchases	43,897	45,872
Magazines purchases	36,137	35,732
Website costs	1,262	(97)
Computer expenses	7,465	6,684
Cleaning	3,009	2,741
Premises expenses	5,045	3,904
Printing costs	2,492	-
Booklets purchases	1,551	2,362
Bookkeeping	3,250	3,768
	<u>390,800</u>	<u>396,009</u>

8. GRANTS PAYABLE

	2021 £	2020 £
Distribution of third-party donations	<u>1,400</u>	<u>-</u>
The total grants paid to institutions during the year was as follows:		
	2021 £	2020 £
Distribution of third-party donations	<u>1,400</u>	<u>-</u>

THE CHRISTADELPHIAN MAGAZINE AND PUBLISHING ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2021

9. SUPPORT COSTS

	Other £	Governance costs £	Totals £
Own publications	3,823	751	4,574
Outside publications	1,772	348	2,120
Magazines	3,824	751	4,575
Other income (including design and print)	4,275	840	5,115
Booklets	1,197	235	1,432
Advisory	653	128	781
	<u>15,544</u>	<u>3,053</u>	<u>18,597</u>

Support costs, included in the above, are as follows:

	Own publications £	Outside publications £	Magazines £	Other income (including design and print) £
Bank charges	1,898	880	1,898	2,122
Depreciation of tangible fixed assets	1,925	892	1,926	2,153
Trustees' expenses	-	-	-	-
Accountancy and legal fees	751	348	751	840
	<u>4,574</u>	<u>2,120</u>	<u>4,575</u>	<u>5,115</u>

	Booklets £	Advisory £	2021 Total activities £	2020 Total activities £
Bank charges	594	324	7,716	6,462
Depreciation of tangible fixed assets	603	329	7,828	9,313
Trustees' expenses	-	-	-	20
Accountancy and legal fees	235	128	3,053	2,753
	<u>1,432</u>	<u>781</u>	<u>18,597</u>	<u>18,548</u>

10. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2021 £	2020 £
Depreciation - owned assets	7,827	9,313
Independent examination	<u>2,700</u>	<u>2,700</u>

THE CHRISTADELPHIAN MAGAZINE AND PUBLISHING ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2021

11. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2021 nor for the year ended 31 December 2020.

Trustees' expenses

	2021 £	2020 £
Trustees' expenses	-	20

Trustees expenses were incurred in the normal course of business and no trustees received payment (2020: 1 trustee).

12. STAFF COSTS

	2021 £	2020 £
Wages and salaries	185,620	180,884
Social security costs	11,947	12,034
Other pension costs	14,816	15,563
	<u>212,383</u>	<u>208,481</u>

The average monthly number of employees during the year was as follows:

	2021	2020
Editors	2	2
Publishing and office staff	6	5
	<u>8</u>	<u>7</u>

No employees received emoluments in excess of £60,000.

The full time equivalent of the above total staff numbers were 7 (2020: 6).

The key management personnel of the charity comprise the Editor and Assistant Editor. The total employee benefits of the key management personnel of the charity amounted to £79,262 (2020: £87,259).

13. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	88,955	76	89,031
Charitable activities			
Own publications	97,847	-	97,847
Outside publications	56,150	-	56,150
Magazines	109,017	-	109,017
Other income (including design and print)	13,093	-	13,093
Booklets	4,072	-	4,072
Investment income	<u>25,113</u>	<u>-</u>	<u>25,113</u>
Total	394,247	76	394,323

THE CHRISTADELPHIAN MAGAZINE AND PUBLISHING ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2021

13. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds	Restricted funds	Total funds
	£	£	£
EXPENDITURE ON			
Charitable activities			
Own publications	133,905	-	133,905
Outside publications	68,103	-	68,103
Magazines	106,418	-	106,418
Other income (including design and print)	62,733	-	62,733
Booklets	20,807	-	20,807
Advisory	22,591	-	22,591
Total	414,557	-	414,557
NET INCOME/(EXPENDITURE)	(20,310)	76	(20,234)
RECONCILIATION OF FUNDS			
Total funds brought forward	1,144,157	4,165	1,148,322
TOTAL FUNDS CARRIED FORWARD	1,123,847	4,241	1,128,088

14. TANGIBLE FIXED ASSETS

	Freehold property £	Plant and machinery £	Fixtures and fittings £	Computer equipment £	Totals £
COST					
At 1 January 2021 and 31 December 2021	<u>370,000</u>	<u>1,239</u>	<u>15,609</u>	<u>28,895</u>	<u>415,743</u>
DEPRECIATION					
At 1 January 2021	22,200	1,239	12,060	24,206	59,705
Charge for year	<u>4,440</u>	<u>-</u>	<u>822</u>	<u>2,565</u>	<u>7,827</u>
At 31 December 2021	<u>26,640</u>	<u>1,239</u>	<u>12,882</u>	<u>26,771</u>	<u>67,532</u>
NET BOOK VALUE					
At 31 December 2021	<u>343,360</u>	<u>-</u>	<u>2,727</u>	<u>2,124</u>	<u>348,211</u>
At 31 December 2020	<u>347,800</u>	<u>-</u>	<u>3,549</u>	<u>4,689</u>	<u>356,038</u>

Included in cost or valuation of land and buildings is freehold land of £148,000 (2020 - £148,000) which is not depreciated.

If the freehold property had not been revalued, it would have been included at the following historical cost:

	2021 £	2020 £
Cost	<u>67,130</u>	<u>67,130</u>
Aggregate depreciation	<u>41,052</u>	<u>39,679</u>

Freehold land and buildings were valued on an open market basis on 31 December 2015 by an independent valuer. Under FRS 102 transition it was elected to adopt the revalued amount as deemed cost.

THE CRISTADELPHIAN MAGAZINE AND PUBLISHING ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2021

15. INVESTMENT PROPERTY

	£
FAIR VALUE	
At 1 January 2021	242,500
Additions	10,292
Revaluation	<u>1,208</u>
At 31 December 2021	<u>254,000</u>
NET BOOK VALUE	
At 31 December 2021	<u>254,000</u>
At 31 December 2020	<u>242,500</u>

Fair value at 31 December 2021 is represented by:

	£
Valuation in 2015	242,500
Valuation in 2021	<u>11,500</u>
	<u>254,000</u>

Investment property was revalued on an open market basis as at 31 December 2021 by a professional valuer.

The historical cost of the asset as at 31 December 2021 and 2020 was £24,256.

16. STOCKS

	2021 £	2020 £
Stocks	<u>82,213</u>	<u>95,764</u>

17. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade debtors	19,937	22,559
Other debtors	2,617	-
VAT	48	383
Prepayments	<u>7,216</u>	<u>3,889</u>
	<u>29,818</u>	<u>26,831</u>

18. CURRENT ASSET INVESTMENTS

	2021 £	2020 £
Other	<u>417,221</u>	<u>402,194</u>

The investments consist of cash held on deposit in the United Kingdom.

THE CHRISTADELPHIAN MAGAZINE AND PUBLISHING ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2021

19. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Trade creditors	11,317	9,950
Social security and other taxes	4,417	5,156
Other creditors	3,521	4,469
Accruals and deferred income	<u>106,438</u>	<u>117,956</u>
	<u>125,693</u>	<u>137,531</u>

Accruals and deferred income include £100,264 (2020: £111,788) in respect of magazine subscriptions which are renewable in January each year. The deferred income is released throughout the year on a monthly basis.

20. MOVEMENT IN FUNDS

	At 1/1/21 £	Net movement in funds £	Transfers between funds £	At 31/12/21 £
Unrestricted funds				
General fund	585,254	(42,488)	3,097	545,863
Revaluation reserve	320,348	1,208	(3,097)	318,459
Fair value reserve	<u>218,245</u>	<u>-</u>	<u>-</u>	<u>218,245</u>
	1,123,847	(41,280)	-	1,082,567
Restricted funds				
Hage fund	<u>4,241</u>	<u>50</u>	<u>-</u>	<u>4,291</u>
TOTAL FUNDS	<u>1,128,088</u>	<u>(41,230)</u>	<u>-</u>	<u>1,086,858</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	366,909	(409,397)	-	(42,488)
Revaluation reserve	<u>-</u>	<u>-</u>	<u>1,208</u>	<u>1,208</u>
	366,909	(409,397)	1,208	(41,280)
Restricted funds				
Distribution of third- party donations	1,400	(1,400)	-	-
Hage fund	<u>50</u>	<u>-</u>	<u>-</u>	<u>50</u>
	<u>1,450</u>	<u>(1,400)</u>	<u>-</u>	<u>50</u>
TOTAL FUNDS	<u>368,359</u>	<u>(410,797)</u>	<u>1,208</u>	<u>(41,230)</u>

THE CHRISTADELPHIAN MAGAZINE AND PUBLISHING ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2021

20. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1/1/20 £	Net movement in funds £	Transfers between funds £	At 31/12/20 £
Unrestricted funds				
General fund	602,467	(20,310)	3,097	585,254
Revaluation reserve	323,445	-	(3,097)	320,348
Fair value reserve	218,245	-	-	218,245
	1,144,157	(20,310)	-	1,123,847
Restricted funds				
Hage fund	4,165	76	-	4,241
TOTAL FUNDS	<u>1,148,322</u>	<u>(20,234)</u>	<u>-</u>	<u>1,128,088</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	394,247	(414,557)	(20,310)
Restricted funds			
Hage fund	76	-	76
TOTAL FUNDS	<u>394,323</u>	<u>(414,557)</u>	<u>(20,234)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/1/20 £	Net movement in funds £	Transfers between funds £	At 31/12/21 £
Unrestricted funds				
General fund	602,467	(62,798)	6,194	545,863
Revaluation reserve	323,445	1,208	(6,194)	318,459
Fair value reserve	218,245	-	-	218,245
	1,144,157	(61,590)	-	1,082,567
Restricted funds				
Hage fund	4,165	126	-	4,291
TOTAL FUNDS	<u>1,148,322</u>	<u>(61,464)</u>	<u>-</u>	<u>1,086,858</u>

THE CHRISTADELPHIAN MAGAZINE AND PUBLISHING ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2021

20. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	761,156	(823,954)	-	(62,798)
Revaluation reserve	-	-	1,208	1,208
	761,156	(823,954)	1,208	(61,590)
Restricted funds				
Distribution of third- party donations	1,400	(1,400)	-	-
Hage fund	126	-	-	126
	1,526	(1,400)	-	126
TOTAL FUNDS	<u>762,682</u>	<u>(825,354)</u>	<u>1,208</u>	<u>(61,464)</u>

Restricted funds

Hage fund

This represents monies donated for the use of certain individuals and organisations to subscribe to the Association's magazine who may otherwise be unable to do so.

Distribution of third- party donations

These represent funds received by the Association with the intention that they be distributed to other charities.

Transfers between funds

During the year £3,097 was transferred from the revaluation reserve to general reserves being the excess depreciation charge on the revalued amount of freehold property over the historic cost depreciation charge.

21. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2021.

22. ULTIMATE CONTROLLING PARTY

The charity is controlled by its Board of Trustees.