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# The Trustees Annual Report and Accounts

1 July 2019 to 30 June 2020

Registered Charity Number 240034

## Annual Report for the Year ended 30 June 2020

The British Cartographic Society, c/o Royal Geographical Society (with the Institute of British Geographers) 1 Kensington Gore, London, SW7 2AR, is registered with the Charity Commission (No. 240034). The Society was founded 28<sup>th</sup> September 1963 as a Learned Society and the Constitution and By-Laws adopted in September 1964.

The Charity is administered by the Council of the Society, who are the Trustees, comprising:

President	Mr R Carpenter
Vice-President	Mr M Lubikowski
Hon. Secretary	Mr D Sherren
Treasurer	Dr S Cassettari (interim)

Council Members: Dr D Forrest, Mr J Goldsmith, Mr P Naylor (resigned 4<sup>th</sup> May 2020), Dr J Peaty, Ms E Watts, Mr C Budas

At the 56<sup>th</sup> Annual General Meeting on 19<sup>th</sup> November 2019 there being one nomination for President (Mr R Carpenter) and one nomination for Vice-President (Mr M Lubikowski), a ballot was not required. There were no nominations for the post of Honorary Treasurer.<sup>1</sup> There being six vacancies for Ordinary Members of Council and four nominations, a ballot was not required. Council Members re-elected: Dr D Forrest, Mr J Goldsmith, Mr P Naylor and Dr J Peaty.

The normal term of office for service on Council shall be one year for Officers and two years for Members. When a Member does not complete the normal term of office, Council may seek to fill the vacancy for the unexpired period by election at an Annual General Meeting.

Co-opted Members of Council: Ms M Spence MBE, Dr A J Kent, Mr M Irving and Mrs P Williams. Co-opted Members are not Trustees of the Society.

Honorary Coordinators and other post-holders:

Chairman of Membership Committee: Ms E Watts  
 Chairman of Programme Committee: Mr C Budas  
 Chairman of the Publications Committee: Mr M Lubikowski  
 Chairman of UK Cartography Committee, International Cartographic Association: Dr D Forrest  
 Corporate Members Liaison: Mr A Grimwade  
 Editor, *The Cartographic Journal*, and Chairman of the Editorial Board: Dr A J Kent  
 Senior Editor, *Maplines*: Ms C Robinson  
 Acting Editor, *Cartographiti*: Ms J Fox  
 Historical Military Mapping Group (HMMG) Convener: Dr J Peaty  
 Map Curators' Group Convener: Mrs P Williams

<sup>1</sup> At the Council meeting on 20<sup>th</sup> November, it was agreed to appoint Mr J Nichol as Hon. Treasurer up to 31<sup>st</sup> December 2019. Dr S Cassettari was co-opted as Hon. Treasurer for the period from 1<sup>st</sup> January 2020 up to the 2020 AGM.

Restless Earth Coordinator: Ms J Johnston

Society Administrator: Mrs S Cassettari (until 12/19); Ms L Bourne (from 01/20)

Society Awards Officer: Mr J Goldsmith

### **Aims:**

The object of the Charity is the promotion of that class of knowledge which distinguishes the Art and Science of Cartography. For that purpose, the Society shall, *inter alia*:

- facilitate the exchange of information and ideas amongst the members of the Society and others;
- hold meetings and publish periodicals and books;
- arrange and participate in national and international conferences;
- advance cartographic education and encourage research;
- establish and maintain libraries and collections of maps, books, plans and photographs;
- print, publish, sell, lend and distribute communications made to the Society;
- provide and award medals and prizes;
- do all other things incidental to the Society's object provided that no part of the property or funds of the Society shall be applied other than for charitable purposes.

The Trustees' policy is to offer a forum for the exchange of ideas and the sharing of cartographic knowledge, and to inform Members of technical changes and opportunities that affect their professional standing.

Volunteer members manage most of the Society activities. Society administration was outsourced to GeoInforma Ltd until December 2019. It then passed to Watershed Creative Ltd in January 2020.

### **Services provided:**

- Conferences (Society Annual Conference)
- Training Seminars
- Society Awards for excellence in cartography
- Society Awards Archive
- Support for students at the Conference in the form of bursaries
- Corporate and Freelancers' Directories (website)
- General cartographic information and advice
- Restless Earth Workshops for schools

## **Society publications and resources:**

*The Cartographic Journal* (the peer-reviewed academic periodical of the Society – ISSN 0008-7041)

*Maplines* (the news magazine of the Society)

*Cartographiti* (the newsletter of the Map Curators' Group)

*BCS Members' Bulletin* (the President's e-newsletter to Members)

*Cartography – an introduction* (2<sup>nd</sup> edition) (ISBN 978-0-904482-25-6)

*A Celebration of 50 Years of The British Cartographic Society* (ISBN 978-0-904482-24-9)

Careers in Cartography (available on the website)

Directory of UK Map Collections (available on the website)

## **Representation on National and International organisations:**

British and Irish Committee for Map Information and Cataloguing Systems (BRICMICS)

International Cartographic Association (ICA)

UK Committee of the ICA (UK Cartography Committee)

UK GEOForum

World Cartographic Forum

## **Special interest groups:**

Historical Military Mapping Group

Map Curators' Group

## **Other affiliations:**

The Society is a member of the Foundation for Science and Technology and benefits from free advice on legislation.

## **Review of the year**

### **Membership**

The BCS membership year runs from 1<sup>st</sup> January to 31<sup>st</sup> December.

As of 30<sup>th</sup> June 2020, BCS membership comprised 10 Honorary Fellows, 76 Fellows, 274 Full members, 26 Corporate members, 17 Small Corporate members, 8 Educational, 23 Student and 43 Affiliate members, making a total of 477. 81 new members joined during the year of reporting and 111 members resigned or failed to renew their subscription.

The Society recognises the importance of education and outreach activities, including building upon its Restless Earth workshops and furthering the Society's working relationships with the sister bodies such as the Royal Geographical Society (RGS), the Geographical Association (GA), the higher education community and with geography teachers, as being vital for the future of the discipline and for fostering an interest in cartography in young people. We were delighted to receive a query from a mother about whether the Society accepts Members under the age of 18, to which we responded by sending various goodies (thanks to Jim Goldsmith and the Ordnance Survey) and a Junior Membership category has now been proposed.

Membership subscriptions are one of the Society's main sources of income and recruitment is a continuous process, as is the retention of existing members. This year has been an exceptional one in running the Society in more agile and efficient ways, with the introduction of more online content and

events that have now become a necessity. The following initiatives have also taken place or have been introduced

- A copy of the latest BCS publication *Cartography: an introduction* (2nd edition) is now included in new Member's packs for all membership categories, except the Affiliate category.

- It has been a successful year working with the Corporate and Small Corporate Members and their support of the Society and at BCS events is appreciated. All Corporate Members will be followed via the BCS social media platforms where appropriate.

- We are working on a webpage dedicated to Corporate and Small Corporate Members which will contain their company logo, link and a statement of their business activity.

- The online Freelancers' Directory is currently being updated and improved.

- The Editor of *Maplines* has allocated space for Corporate Members to place their adverts in the publication, as well as space for reports of interest, both of which are free to them.

- The BCS attended the London Book Fair and made contact with the International Map Industry Association (IMIA), which has resulted in an agreement on a closer working relationship between the IMIA and the BCS.

- The BCS attended the (GA) Geographical Conference in April with an exhibition stand. This annual conference is attended by geography teachers and sixth-form students and other exhibitors include the RGS, ESRI, OS, map publishers and other geographical and mapping organisations.

- A BCS Code of Conduct was drafted by the Committee and approved by Council. This states that the Society will not tolerate inappropriate behaviour at any BCS event, meeting or related activity.

- The Society of Cartographers (SoC) held its final meeting on 31<sup>st</sup> August 2019, following which the BCS agreed to confer BCS Honorary Fellowships on their Honorary Fellows: Chris Board, David A. Wallis, Michael Wood and Terry Garfield.

- The Membership Committee has moved to monthly online meetings, which saves both time and expense.

It is the responsibility of all Society Officers and Council Members to support the ongoing recruitment and retention of our Members, which are the most valuable asset of the Society.

Given the ever-changing landscape of the discipline, any feedback or suggestions for new membership benefits is welcomed by the Membership Committee for consideration. Please get in touch with the Chair (elaine.watts@cartography.org.uk).

## UK Cartography Committee (UKCC)

The Society is the adhering body for the United Kingdom to the International Cartographic Association (ICA). The Royal Society continues to take an active interest in ICA affairs and contributes to the annual subscription. The UK Cartography Committee (UKCC), chaired by Council member David Forrest, continues to exercise this responsibility, holding an annual meeting and additional meetings focused on ICA General Assemblies. While a sub-committee of BCS Council, UKCC membership represent all facets of cartography in the UK, including commercial, academic and government, along with other appropriate cartographic organisations. The BCS supports the UK National Delegate to attend the ICA General Assembly and individual members to participate in ICA activities by offering BCS-ICA support awards.

## World Cartographic Forum

An initiative to bring together leaders of national cartographic societies from around the world to discuss common issues such as membership, collaboration and fostering the learning of new mapping skills. The third meeting of the World Cartographic Forum is planned for ICC2021 in Florence, Italy.

## Programme

The BCS Programme Committee is responsible for delivering the Society's Annual Conference and its calendar of events. It has members that report on the Map Curators' Group, the Historical Military Mapping Group, Restless Earth and BCS Awards. In the reporting period, the Annual Conference took the form of a joint conference with the Society of Cartographers. The formal conference presentation sessions were held at the Ordnance Survey, Southampton on 12<sup>th</sup> September 2019.

## Awards

In 2019, the awards were presented in all five categories: the Avenza Award for Electronic Mapping, the Garsdale Design Award for 3D Mapping, the John C. Bartholomew Award for Thematic Mapping, the Stanfords Award for Printed Mapping and the OS Award for Excellence in the Use of Ordnance Survey Data. The Henry Johns Award for the most outstanding paper published in *The Cartographic Journal* was awarded and the Ian Mumford Award for excellence in original research by students was also awarded.

The prestigious BCS Award was presented to the best entry from the winners of the major design awards. The 2019 winner was 'Streets of Gold' by Warren Vick and Ewan David Eason. "Streets of Gold is a beautiful and stunning map of London created on a base of 24-carat gold leaf. Its complex production method and innovative use of OS data is something the judges had never seen before and it's a map you can just not help but stop and look at."

Sadly, because of the COVID-19 global pandemic the plans for the 2020 awards had to be postponed and the entry forms will remain open until 27<sup>th</sup> June 2021. The exception to this decision was for the Henry Johns Award. To see the presentation, please visit the British Cartographic Society YouTube channel <https://youtu.be/OQiMejxNwJw>

Full details of all these award categories and the results of the Society's awards may be found on the Society's website ([www.cartography.org.uk](http://www.cartography.org.uk))

and in the 2019 winter edition of *Maplines* (pages 14–15), while a summary is published in *The Cartographic Journal*.

## Restless Earth Workshops

The British Cartographic Society's Restless Earth programme ran for its eighth year during 2019–20, with 16 sessions of the workshop despite schools being closed down on 20<sup>th</sup> March 2020 due to COVID-19. This resulted in the cancellation of planned Restless Earth workshops for the remainder of the school year. A total of 1,059 students participated, which is only 351 students fewer than the previous year despite having seven fewer workshops and schools being closed three months into 2020. There were 11 sessions held in 2019 with 804 students in attendance and five sessions in 2020 with 255 students.

The workshops will continue to focus on the Japanese earthquake, tsunami and nuclear disaster of 2011 but with a second option of the Nepal earthquake of 2015. The Japanese earthquake of 2011 has proven to be an ideal scenario to keep the students from using Google Maps on their phones, as the entire area has been rebuilt since the disaster. They are forced to rely on the paper maps that were printed prior to the disaster to find meaningful information related to the exercise. The reference maps being almost entirely in Japanese is also ideal, given the workshops focus on understanding symbology and being able to understand maps regardless of language.

The Nepal 2015 scenario will be slightly easier as there has been a lot of interest from younger year levels. Two workshops have been run with Year 6 students by adapting the Japanese 2011 workshop to a much greater simplicity. It went really well on both occasions. The students were very engaged and keen. The Nepal earthquake 2015 workshop will still touch on plate tectonics as that seems to be a key way for teachers to weave the workshops into their curriculum. The students will be looking at Kathmandu and Mount Everest. Hopefully, simulating sending rescue crews up Mount Everest will be an added exciting element of the workshop for the students. Once again, we are very grateful to all our volunteers and to those who support the workshops. Special thanks to volunteers Stephen Dodds and Craig Coates from the Ministry of Defence and Nick Millea and Stuart Auckland from the Bodleian Library for their enthusiasm and support.

The workshops are open for bookings as of September 2020 in the hope that students will be returning to school for the 2020/21 academic year. So far, two schools are booked in for 2021. Teachers continue to comment on the value of the workshop as helping students to retain more information about the topic than standard classroom teaching. The students themselves comment positively about working with a real-life situation and although they initially struggle to work with maps that are printed in Japanese, they can extract useful information from the resources.

"Just a note to say a massive thank you for today's sessions. The feedback from the girls has been very positive. Thank you for your enthusiasm in working with them.

"We'd love to book in a date with you again next year. What is your availability in January 2021?"

*St Helen and St Katherine School, 2020*

"I just wanted to say thank you again for another great Restless Earth workshop. I'll be in touch regarding next year."

*Langley Prep School, 2020*

## **Better Mapping Seminars**

The year started well with the session at the 2019 BCS-SoC Conference where we had a successful and well-received event. The programme included key topics from our regular presenters, as well as some specific case studies from leading cartographers both from the UK and overseas.

This year has proven a bit of challenge in looking for a replacement convener/organiser of Better Mapping. We continue to look for a replacement that would be interested in talking up and driving the activity forward.

We have decided that during this time that it would be a good opportunity while looking for a new lead on this work to evolve the existing Better Mapping programme. This will take the form of a rebranding of Better Mapping with a new name and format. This will aim at building on what has gone before in Better Mapping, but also opening up to new developments and to other people with an interest in visualisation of geodata as well as the existing mapping community.

We intend to have more online offerings to enable people to access material virtually and build up an online repository of knowledge including from talks and webinars. We would also make use of Twitter and other channels to promote events.

We had been preparing to have an event at the 2020 conference, but unfortunately due to COVID-19 this event was unable to go ahead. We intend to have the event though at the rescheduled conference in 2021.

## **Exhibitions and Public Relations**

The BCS has attended a number of exhibitions throughout the year, including DGI (the Defence and Geolnt Conference), and the Geographers in Government Conference. Sadly, this year we have been unable to attend many events because of cancellations caused by COVID-19. We remain in contact with organisers and will resume attendance at events when the situation improves.

## **Council Meetings**

During the reporting period, Council met in September and November in 2019 and in February, April and June in 2020. The first two meetings were held at New Prospect House, in Leake Street, London and the Civil Service Club at Great Scotland Yard, London; the last two were held virtually using Google Meet. We are indebted to Prospect for making their facilities available to the Society.

## **Special Interest Groups (SIGs)**

Members of the Society represent a wide range of cartographic interests; they include practical mapmakers, map curators and collectors, academics and teachers, historians, GIS specialists, and so on. Corporate Members cover an equally diverse field, including hardware and software manufacturers, government and commercial map publishers, and retailers and national libraries. To cater for these interests there are two main groups. If the need arises the Society is willing to promote further groups.



## **Historical Military Mapping Group (HMMG)**

The group provides a point of contact and a forum for discussion for those interested in or engaged in research into any aspect of the history of military survey and mapping. The group has not been able to publish an issue of its newsletter (*Maps & Surveys*) for some time, though the Convener has written/co-written pieces for *Maplines* (most recently in August 2019 on D-Day). Happily, after the Convener circulated a piece around the group on a British operation in the Netherlands in 1944 by new member Paul Hesp, Paul agreed to become Editor and work with the Convener to resurrect *Maps & Surveys*. The founder Convener of the group (Dr Peter Chasseaud FRGS) delivered the Annual Lecture after the AGM at the RAF Club in November 2019 on WWII maps, chaired by the current Convener. Visits by the group to Hughenden Manor and Southwick House were under active consideration before the virus hit. The Convener would welcome volunteers to be Secretary of the group. Ideas for events and activities from members are very welcome.

## **Map Curators' Group (MCG)**

The Map Curators' Group is for librarians, curators, archivists, map historians and map collectors – anyone interested or involved in looking after map collections. It aims to provide a forum for discussion and professional support for all aspects of managing map collections in any format. The 2019 workshop took place pre-conference to the BCS symposium at Ordnance Survey, Southampton, on the theme of map collection development: dispersal, disposal and digital transition. It was followed by the business meeting, chaired by convener Paula Williams, and attended by 20 members. The MCG continues to plan future training and workshop events.

## Publications

**The Cartographic Journal** (the peer-reviewed academic periodical of the Society)

The printing and publication schedules of *The Cartographic Journal* were affected by COVID-19 at the beginning of 2020 and Taylor & Francis duly issued a message to the membership via BCS Administration. Schedules are expected to return to normal by the end of the year.

The Journal's five-year impact factor now stands at 1.246, although its one-year impact factor has decreased to 0.517 (for 2019) since fewer papers have attracted higher numbers of citations. The overall number of submissions remains healthy.

Dr Kent's strategy for advancing the *Journal* remains focused on selecting the best manuscripts from new researchers and speeding up turnaround times for manuscript review.

The *Journal's* editorial staff welcome Dr Andrew Kelly, who will serve as the *Journal's* new Portfolio Manager from Taylor & Francis.

**Maplines** (the Society news magazine)

Caroline Robinson joined the team in January 2019 and has been working with Martin Lubikowski to create a consistent methodology for providing the society with its membership magazine. Caroline and Martin have been implementing this strategy for almost two years, and this has improved the content and efficiency of delivery considerably.

We have analysed the budget for *Maplines* and have implemented ways to minimise costs and increase value. Working with the new printers OXUNI Print has been successful. We have also used different ways to extend the reach of *Maplines* by offering non-members a copy of their article in print and this has worked.

There are further plans to include other sections of the BCS, such as Membership, Corporates and Media Pack for Advertisers. However, the strategy for these elements are still being examined and will become part of the 2020–2021 strategy.

With the International Women's Day edition (Spring 2020), Caroline has been able to encourage two new members and editors to support the creation of original content for *Maplines*. The new editors are Alina Vizireanu and Cristina Andra Vrinceanu, who have already proven themselves with the Sustainable Development Goals (Summer 2020) edition. Hard work and dedication to raising the profile of journalism within the BCS has been successful.

There are further plans for generating content for the next three editions for 2021 with national and international writers submitting interesting content.

Please note: with Martin Lubikowski stepping down this year as Head of Publications, Caroline and team would like to thank Martin for his dedication, encouragement and years of service to *Maplines*. We wish him well in his new adventures.

### **Cartographiti** (the newsletter of the Map Curators' Group)

Cartographiti continues to be produced in print and is issued free of charge to all MCG Members and by subscription to non-members. The editorship passed to Ms J A Fox in April 2019 due to the long-term illness of Mr A A C da Cruz. Council are currently exploring new formats for this lively and informative publication and it is likely to move to online publication in 2021. Members and non-members wishing to receive back copies should contact BCS Administration.

### **BCS Members' Bulletin** (the bi-monthly e-newsletter to Members)

The newsletter, disseminated to Members by email, presents a short report by the President on BCS activities and promotes Society events, together with a listing of other known events likely to be of interest to members. The 'Passing Interest' section provides a collection of cartographic news and discoveries with hyperlinks, allowing Members to access associated websites.

### **Cartography - an introduction (2<sup>nd</sup> edition)**

The second edition of the Society's bestselling practical guide to making better maps by Giles Darkes and Mary Spence MBE was published in June 2017. The book is available to Members at the special price of £10 (+ £2 p&p) from the website.

### **Directory of UK Map Collections**

The latest edition of the Directory is published on the BCS website. It is updated regularly and access is free and unlimited. Additions and amendments should be sent to [MCGMapcollections@cartography.org.uk](mailto:MCGMapcollections@cartography.org.uk).

### **Corporate Members' Directory**

Accessible to all via the website, the Directory provides an opportunity for all Corporate Members to advertise their work and to list their contact details and areas of expertise. Corporate Members who wish to be included should contact BCS Administration or edit their own profile on the BCS website.

### **Freelancers' Directory**

Promoting the work of self-employed cartographers who are Members of the Society, the Freelancers' Directory is available on the website. It is currently being re-designed and will be updated regularly. Members who wish to be included should contact BCS Administration or edit their own profile on the BCS website.

## Website and Social Networks

[www.cartography.org.uk](http://www.cartography.org.uk)

[twitter.com/@bcswweb](https://twitter.com/@bcswweb)

[facebook.com/bcswweb](https://facebook.com/bcswweb)

[instagram.com/bcswweb](https://instagram.com/bcswweb)

LinkedIn Group ([www.linkedin.com/groups/3447480/](https://www.linkedin.com/groups/3447480/))

Alongside the website, the BCS has a Social Media Team (SMT) headed by Clare Seldon. Their remit is to promote the Society by means of Facebook, Twitter, LinkedIn, Instagram or any other relevant social media platform. The SMT's task is to support the Society by using social media to promote the work of the Society by disseminating news and information about BCS and its activities and giving readers the opportunity of interacting with us, giving feedback and making a wider public aware of our presence. They also strive to share members' or others' work and events where it is deemed of interest to the wider community.

The Society's Take Down Policy and Social Media Guidelines can be found in the Terms area of the website and the team continue to create guidance for other members involved in contributing via the SMT.

## Finance

The Society's main source of income is membership subscriptions and revenue from publications, supported by donations, investment interest and Gift Aid. Financial policy is to maintain a minimum reserve at the following level, (a) 18 months' costs of production for the Society's publications and maintaining our web presence, and, (b) 12 months' costs of running/administering the Society, plus an amount to cover the cashflow requirement of the society over a 12-month period. At the discretion of Council, up to 20% of the reserve may be spent on a special project, provided that a plan is agreed for returning the reserves to their targeted level within a 12-month period.

Careful financial management of the Society's monetary assets was maintained throughout the year. Total income from subscriptions and the *Journal* were in line with budget and overall income was consistent with expectations. The main reason for the drop from the previous year was the lower level of donations and the gift aid income which fell into the current year.

Overall expenditure was in line with budget and significantly down on the prior year. This resulted in an overall surplus of £4,776, against the previous loss of £4,851.

The main change was in the value of the BCS investments, which declined from £106,771 to £86,840. Towards the end of the financial period there was a small recovery in overall value but the Society will have to make sure the overall accumulated assets of £141,465 continue to meet its reserves policy.

The Trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the Trust, and are satisfied that systems are in place to mitigate the Society's exposure to those major risks.

A handwritten signature in black ink, reading "Richard Carpenter". The signature is written in a cursive style with a horizontal line under the name.

Signed by Mr Richard Carpenter (President) for, and on behalf of, the Council of the British Cartographic Society

12 October 2020

## Independent Examiners Report for the Trustees The British Cartographic Society

Our report on the financial statement of the Society for the year ended 30 June 2020 which are set out on pages 17 to 23.

### Respective responsibilities of Trustees and Examiner

As the Charity's Trustees you are responsible for the preparation of the financial statements; you consider that the audit requirement of section 43 (2) of the Charities Act 1993 (the Act) does not apply. It is your responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7) of the Act, whether particular matters have come to your attention.

### Basis of Independent Examiners Report

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the financial statements.

### Independent Examiners' Statement

In connection with our examination, no matter has come to our attention which gives us reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the Act, and to prepare financial statements which accord with the accounting records and to comply with the accounting requirements of the Act have not been met, or to which, in our opinion, attention should be drawn in order to enable proper understanding of the financial statements


Signed by:



Richard Paden  
Hon. Independent Examiner

Date:

10<sup>th</sup> Sept 2020



Richard Barrett  
Hon. Independent Examiner

Date:

17 - Sept 2020

**Receipts & Payments Account and  
Statement of Assets & Liabilities  
Under Section 42(3) of the Charities Act 1993**

**Charity Reference**

Charity Name	The British Cartographic Society
Charity Commission Number	240034
For the financial year to	30 June 2020

**Declaration**

The account set out on pages 15 to 17 for the financial year ended on the date above, and the Statement of Assets and Liabilities at that date as set out on page 18 are as approved by the Trustees.



Mr R Carpenter (President)	Date: 12 October 2020
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Trustee authorised to sign on behalf of all trustees

Full name: Mr Richard Carpenter

Forwarded by: Mr D Sherren (Hon Secretary)

The University Library  
University of Portsmouth  
Cambridge Road  
Portsmouth  
PO1 2ST

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**Principal Bankers**

The National Westminster Bank  
Shirley Southampton Branch  
1 Romsey Road  
Southampton

**Hon Independent Examiners**

Mr R Barrett  
Mr R Paden

Charity Commission NumberCharity NameFinancial Year Ending**240034****The British Cartographic Society****30 June 2020****A1 Receipts**

	<b>2018/19</b>	<b>2019/20</b>
	£	£
<b>A1a Voluntary Sources</b>		
Membership Subscriptions	28,541.33	26,554.67
Donations	12,150.00	3,357.38
Gift Aid	4,813.33	-
	<b>45,504.66</b>	<b>29,912.05</b>

**A1b Trading Activities****Charitable Trading:**

The Cartographic Journal - Subscriptions	29,543.29	31,414.13
Maplines - Advertising	-	-
Cartographiti - Subscriptions	-	-
Cartography - an introduction	2,437.63	1,535.58
50th Anniversary Book	-	-
Society Events including Fellows Lunch, AGM, Autumn Lecture	-	736.74
Special Interest Group activities	-	2,571.09
Misc Sales	-	60.00
	<b>31,980.92</b>	<b>36,317.54</b>

**A1c Income from Assets**

Bank interest	-	-
Dividends	5,315.44	5,461.05
	<b>5,315.44</b>	<b>5,461.05</b>

**Sub total A1 (a+b+c)**

<b>82,801.02</b>	<b>71,690.64</b>
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**A1d Miscellaneous Receipts**

ICA Affiliation	644.74	650.00
Awards Funding	750.00	1,000.00
Restless Earth Workshops	2,090.00	1,520.00
Miscellaneous - VAT refund	-	130.71
	<b>3,484.74</b>	<b>3,300.71</b>

**Total Receipts for Section A1 (a+b+c+d)**

<b>86,285.76</b>	<b>74,991.35</b>
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**A2 Payments****2018/19****2019/20****A2a Direct Charitable Expenditure****£****£**

Affiliations & Meetings	(225.00)	(1,085.34)
Society Meetings (Council/Prog/Memb/Pub)	(8,334.12)	(2,621.01)
50th Anniversary Book	-	-
Cartographiti	-	(115.00)
The Cartographic Journal	(36,442.04)	(15,324.90)
Maplines	(7,264.12)	(8,267.21)
Cartography: an introduction	(1,109.65)	(1,175.58)
Website/Internet	(1,136.77)	(1,909.50)
Student Support/Society Awards	(751.72)	(1,203.90)
Society Library	-	-
Special Interest Group - expenses	-	(214.99)
Better Mapping Seminars	(555.88)	(245.20)
	<b>(55,819.30)</b>	<b>(32,162.63)</b>

**A2b Other Expenditure**

Publicity	(3,899.28)	-
Insurance	(409.92)	(409.92)
Society Printing, Stationery etc.	(92.80)	(90.00)
Maintenance/Repairs	(24.99)	(313.59)
Administration Fees	(18,000.00)	(23,799.25)
Restless Earth Coordinator Fees	(6,000.00)	(6,000.00)
Postage	(1,926.68)	(1,164.33)
Telephone	(384.19)	(37.80)
Consumables - Paper, envelopes etc.	(437.07)	(283.84)
Administrator's Travel Expenses	-	(431.22)
Miscellaneous Administration	1,067.98	(495.22)
President's Expenses	180.80	-
WorldPay charges	369.39	(78.38)
	<b>(32,793.10)</b>	<b>(33,103.55)</b>
<b>Sub Total A2 (a+b)</b>	<b>(88,612.40)</b>	<b>(65,266.18)</b>

**A2c Payments for Other Assets**

Purchase of Office Equipment	-	-
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**A2d Miscellaneous Payments**

Restless Earth Workshops	(1,954.56)	(1,348.76)
Society Events/Functions	-	(1,248.80)
Refunds - Members Subs	(270.00)	(725.00)
Miscellaneous	(300.00)	(1,626.72)
Rebranding—New Website	-	-
	<b>(2,524.56)</b>	<b>(4,949.28)</b>
<b>Total Payments for Section A2</b>	<b>(91,136.96)</b>	<b>(70,215.46)</b>

**Surplus/(Deficit) on Unrestricted Activities (A1-A2)****(4,851.20)****(4,775.89)****A3**

Bank balances brought forward	<b>51,596.49</b>	<b>45,183.32</b>
Bank balances in hand (Section D1a)	<b>45,183.32</b>	<b>54,976.98</b>
<b>Balance on Unrestricted Funds</b>	<b>(6,413.17)</b>	<b>9,793.66</b>

**Section B****Restricted Funds****B1 Receipts**

	2018/19	2019/20
	£	£
<b>B1a Voluntary Sources (specify restriction)</b>		
Annual Symposium - Sponsorships	500.00	250.00
Annual Symposium - Receipts	-	3,580.66
<b>Total Receipts for Section B1</b>	<b>500.00</b>	<b>3,830.66</b>

**B2 Payments****B2a Direct Charitable Expenditure**

Annual Symposium - Venue and Committee Expenses	-	(3,175.26)
Annual Symposium - Speakers Expenses	(293.00)	-
Annual Symposium - Other	(1,883.60)	-
<b>Total Payments for Section B2</b>	<b>(2,176.60)</b>	<b>(3,175.26)</b>

**Surplus/(Deficit) on Restricted Activities (B1-B2)****(1,676.60)****655.40****B3**

Bank balances brought forward	<b>5,081.71</b>	<b>4,781.71</b>
Bank balances in hand (Section D1a)	<b>4,781.71</b>	-
<b>Balance on Restricted Funds</b>	<b>(300.00)</b>	<b>(4,781.71)</b>

**Surplus/(Deficit) on All Activities (A2 + B2)****(6,527.80)****5,431.29****Balance on all Funds (A3 + B3)****(6,713.17)****5,011.95**

## Section D

## Statement of Assets & Liabilities

### D1 Monetary Assets

#### D1a Cash Balances carried forward (at 30 June 2020)

	General	Restricted	2018/19	2019/20
	£	£	£	£
Current Account Balance	51,490.98		35,345.86	51,490.98
Membership Account Balance	3,486.00		9,837.46	3,486.00
Symposium Account Balance		-	4,781.71	-
Total Bank Balances	54,976.98	-	49,965.03	54,976.98

### D3a Non-Monetary Assets

	Fund	No of units held	Cost to Date £	Unit price at 30 June 2020 (p)	2018/19	2019/20
					£	£
<b>D3a Held for Investment Purposes</b>						
M&G Charifund	General	6,471,480	67,010.00	1,279.89	102,800.11	82,827.83
M&G Charibond Shares	General	3,204,310	5,000.00	125.22	3,970.78	4,012.44
					106,770.89	86,840.26

				2018/19	2019/20
Office equipment	General			-	-

#### Accumulated surplus at 30 June 2020

2018/19	2019/20
£	£

#### Trading Summary

Surplus/deficit on all activities	(6,527.80)	5,431.29
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#### Accumulated Assets

Net fixed asset value	-	-
Bank balances	49,965.03	54,976.98
VAT account balance	213.55	(352.25)
Charifund and Charibond value	106,770.89	86,840.26
<b>Accumulated Assets at 30 June 2020</b>	<b>156,949.47</b>	<b>141,464.99</b>



Mr R Carpenter President



Dr G Cassettari Treasurer

12 October 2020

## Notes to the Account

### Unrestricted Funds

		2019/20		
2018/19		Deposit	Payment	Balance
£	Income from voluntary sources	£	£	£
28,541.33	Membership Subscriptions	26,554.67	-	26,554.67
(270.00)	Subscription Refunds	-	(725.00)	(725.00)
12,150.00	Donations	3,357.38	-	3,357.38
4,813.33	Gift Aid	-	-	-
<b>45,234.66</b>		<b>29,912.05</b>	<b>(725.00)</b>	<b>29,187.05</b>
<b>Income from Assets</b>				
5,225.72	Dividends: Charifund	5,371.33	-	5,371.33
89.72	Dividends Charibond	89.72	-	89.72
-	Interest	-	-	-
<b>5,315.44</b>		<b>5,461.05</b>	<b>-</b>	<b>5,461.05</b>
<b>Administration &amp; Management</b>				
(409.92)	Admin: Insurance	-	(409.92)	(409.92)
(92.80)	Admin: Printing	-	(90.00)	(90.00)
(1,067.98)	Admin: Miscellaneous	-	(495.22)	(495.22)
(18,000.00)	Management: Administrator's Fees	-	(23,799.25)	(23,799.25)
-	Management: Administrator's T&S	-	(431.22)	(431.22)
(6,000.00)	Management: Restless Earth Coordinator Fees	-	(6,000.00)	(6,000.00)
(437.07)	Management: Consumables	-	(283.84)	(283.84)
(1,926.68)	Management: Postage	-	(1,164.33)	(1,164.33)
(384.19)	Management: Phone	-	(37.80)	(37.80)
(369.39)	Management: Worldpay charges	-	(78.38)	(78.38)
-	Management: Capital expenditure	-	-	-
(24.99)	Equipment maintenance	-	(313.59)	(313.59)
(180.80)	President's expenses	-	-	-
<b>(28,893.82)</b>		<b>-</b>	<b>(33,103.55)</b>	<b>(33,103.55)</b>
<b>Fund Raising &amp; Publicity</b>				
(3,899.28)	Publicity	-	-	-
-	Miscellaneous Sales	-	-	-
<b>(3,899.28)</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>Society Events</b>				
-	Fellows Lunch/AGM and Lecture	736.74	(1,248.80)	(512.06)
-	SIG talks and visit	-	-	-
<b>-</b>		<b>736.74</b>	<b>(1,248.80)</b>	<b>(512.06)</b>
<b>Affiliations</b>				
644.74	Affiliations: ICA	650.00	-	650.00
(190.00)	Foundation for Science & Tech.	-	(195.00)	(195.00)
(35.00)	Other	-	-	-
<b>(419.74)</b>		<b>650.00</b>	<b>(195.00)</b>	<b>455.00</b>

2018/19 £		Deposit £	2019/20 Payment £	Balance £
	<b>Meetings</b>			
(3,735.51)	Meetings: Council	-	(1,573.61)	(1,573.61)
(499.64)	Meetings Other BCS Committees	-	(292.98)	(292.98)
(3,477.68)	Meetings: UKCC/ICA	-	(890.34)	(890.34)
(671.29)	Meetings: Other (AGI, GeoForum, etc)	-	(754.42)	(754.42)
<b>(8,334.12)</b>		<b>-</b>	<b>(3,511.35)</b>	<b>(3,511.35)</b>

#### **Publications**

##### **The Cartographic Journal**

(2,754.04)	Journal: Editorial expenses	-	(79.90)	(79.90)
(33,688.00)	Journal: Printing & Distribution	-	(15,245.00)	(15,245.00)
29,543.29	Journal: Subscribing Members	31,414.13	-	31,414.13
<b>(6,898.75)</b>		<b>31,414.13</b>	<b>(15,324.90)</b>	<b>16,089.23</b>

##### **Maplines**

(160.91)	Maplines: Editorial Expenses	-	(3,171.02)	(3,171.02)
(7,103.21)	Maplines: Printing & Distribution	-	(5,096.19)	(5,096.19)
-	Maplines: Advertising	-	-	-
<b>(7,264.12)</b>		<b>-</b>	<b>(8,267.21)</b>	<b>(8,267.21)</b>

##### **Other Publications**

1,327.98	Cartography an introduction	1,535.58	(1,175.58)	360.00
-	50th Anniversary Book	-	-	-
-	Cartographiti	-	(115.00)	(115.00)
(1,136.77)	Internet & Web pages	-	(1,909.50)	(1,909.50)
<b>(191.21)</b>		<b>1,535.58</b>	<b>(3,200.08)</b>	<b>(1,664.50)</b>

#### **Society Services**

-	GIS SIG	-	-	-
-	Map Design Group	-	-	-
-	Map Curators' Group	886.80	(214.99)	671.81
-	Historic Military Mapping Group	-	-	-
(555.88)	Better Mapping Seminars	1,684.29	(245.20)	1,439.09
135.44	Restless Earth Workshops	1,520.00	(1,348.76)	171.24
<b>(420.44)</b>		<b>4,091.09</b>	<b>(1,808.95)</b>	<b>2,282.14</b>

2018/19		Receipt	2019/20 Payment	Balance
£		£	£	£
	<b>Awards</b>			
(1.72)	Awards expenses	1,000.00	(1,203.90)	(203.90)
<b>(1.72)</b>		<b>1,000.00</b>	<b>(1,203.90)</b>	<b>(203.90)</b>
	<b>Misc Income and Expenditure</b>			
(300.00)	Other	60.00	-	60.00
-	VAT	130.71	(1,626.72)	(1,496.01)
<b>(300.00)</b>		<b>190.71</b>	<b>-</b>	<b>(1,436.01)</b>
<b>(4,851.20)</b>	<b>Total Unrestricted Activities</b>	<b>74,991.35</b>	<b>(68,588.74)</b>	<b>4,775.89</b>

#### Restricted Funds

2018/19		Receipt	2019/20 Payment	Balance
£		£	£	£
	<b>Symposium Account</b>			
-	Symposia - Committee Expenses	-	(45.31)	(45.31)
500.00	Symposia - Corporate Sponsorship	250.00	-	250.00
-	Symposia - Registrations & Misc Receipts	3,580.66	-	3,580.66
-	Symposia - Venue expenses		(3,129.95)	(3,129.95)
(293.00)	Symposia - Speakers' expenses	-	-	-
(1,883.60)	Symposia - Other	-	-	-
<b>(1,676.60)</b>	<b>Total Symposium Account</b>	<b>3,830.66</b>	<b>(3,175.26)</b>	<b>655.40</b>
<b>(1,676.60)</b>	<b>Total Restricted Activities</b>	<b>3,830.66</b>	<b>(3,175.26)</b>	<b>655.40</b>

<b>(4,851.20)</b>	<b>Total Unrestricted Activities</b>	<b>74,991.35</b>	<b>(68,588.74)</b>	<b>4,775.89</b>
<b>(1,676.60)</b>	<b>Total Restricted Activities</b>	<b>3,830.66</b>	<b>(3,175.26)</b>	<b>655.40</b>
<b>(6,527.80)</b>	<b>Total All Activities</b>	<b>78,822.01</b>	<b>(71,764.00)</b>	<b>5,431.29</b>

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