

Independent Examiner's Report to the Trustees of
Tatsfield Village Hall

I report on the accounts for the year ended 31 March 2025, which are set out on the following pages.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011.

I have examined your charity's accounts as required under section 145 of the Charities Act 2011. In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept as required by section 130 of the Act; or
2. That the accounts do not accord with those records; or
3. That the accounts do not comply with the accounting requirements of the Act;
4. That there is further information needed for a proper understanding of the accounts.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.



Leigh Wiercx (CMA)
31 Woodland Way
Bidborough
Tunbridge Wells
Kent
TN4 0UY

10 October 2025

TATSFIELD VILLAGE HALL -
Supported by the Millennium Commission
and SITA Environmental Trust Limited.

A Registered Charity No 239221

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR TO 31 MARCH 2025

INCOMING RESOURCES		2025	Unrestricted	2024	Unrestricted
		Unrestricted	funds	Unrestricted	funds
		funds	£p	funds	£p
		£p		£p	
Regular Local Organisations	Note 3	21,402		21,961	
Occasional Local Organisations		-		-	
Other Functions	Note 4	3,408		5,738	
Equipment Hire		-		-	
Interest income		742		73	
			25,552		27,772
RESOURCES EXPENDED					
Repairs and Equipment		1,412		916	
Water tank repairs				204	
Replacement tables					
CCTV cameras				57	
Warm air heater repairs				2,245	
Boiler service				589	
Plumbing/electrical repairs & works (including PAT Test)		1,369		1,669	
Lincat/dishwasher repairs		192		716	
Loft works				1,290	
Sound system				845	
		2,973		8,531	
Internal Decorations provision					
Boiler Replacement provision					
Air conditioning provision					
Hall Light Unit Replacement provision					
Chair Replacement provision					
Promotional video provision					
Kitchen Refurbishment provision					
Toilets Refurbishment provision		1,350			
Carpeting Replacement provision					
Air Blades					
Fuseboards					
Water provision					
Gas provision					
Insulation provision					
Electrical Survey provision					
Cost of 5 yearly survey (net of accrual)				318	
Air Cooling Units Service		500			
Window Cleaning		90		45	
Piano Tuning		110		110	
Electricity		4,682		4,132	
Gas		2,036		2,653	
Cleaning Services/Supplies		8,144		7,946	
Council Tax				153	
PRS/PPL Music Licence		334		302	
Insurance		868		832	
Fire Protection		1,132		716	
Water		1,726		651	
Floor re-sealing				800	
Telephone		826		777	
Zoom/IONOS/Xero		686		659	
Postage, printing & stationery		40		40	
Subscriptions		47		35	
Parish Magazine				110	
Jubilee flowers					
			25,544		28,810
NET INCOMING/(OUTGOING) RESOURCES			8	-	1,038
Total funds brought forward			7,157		8,195
TOTAL FUNDS CARRIED FORWARD			7,165		7,157

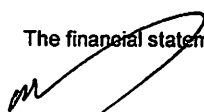
TATSFIELD VILLAGE HALL -
Supported by the Millennium Commission
and SITA Environmental Trust Limited.

A Registered Charity No 239221

BALANCE SHEET AT 31 MARCH 2025

	£p	£p	2025 £p	£p	£p	2024 £p
	Unrestricted funds	Unrestricted funds	Unrestricted funds	Unrestricted funds	Unrestricted funds	Unrestricted funds
Bank Deposit Account - Fund Raising						
Opening balance			1,050			1,050
Total funds raised in year - see note 1 below						
Funds spent in year - see note 2 below						
Closing balance			1,050			1,050
Total to date held awaiting spending			-	1,050		-
Bank Current Account		58,987			57,190	
Overpaid room hire	-	9				
Covid grant carried forward		-				
ACCRUALS		58,978			57,190	
Internal Redecoration accrual	4,000			4,000		
Replacement of Boilers accrual	7,500			7,500		
Electrical Survey accrual	270			270		
Hall Light Units accrual	2,500			2,500		
Kitchen Refurbishment	5,000			5,000		
Toilets Refurbishment	14,900			13,500		
Carpeting Replacement	2,500			2,500		
Chair Replacement	2,000			2,000		
Curtain Replacement	2,250			2,250		
Air Blades	2,500			2,500		
Fuseboards	1,500			1,500		
Water	-			-		
Gas	472			473		
Insulation	5,000			5,000		
Promotional Video	-			500		
Air conditioning units	-					
		50,392			49,493	
Cash			8,586			7,697
Deposits Held			500			540
		-	2,970		-	2,130
The difference between these two balances is £8 which is the surplus of Receipts over Payments for the year to 31 March 2025			6,116			6,107
Funds to date held awaiting spending			1,050			1,050
There is no difference between these two balances as there were no funds spent or raised for the year to 31 March 2025						
Total Net Assets			7,166			7,157
Net funds raised/spent			-			

The financial statements were approved by the Board of Trustees on 9 October 2024 and were signed on its behalf by:



Mark Stokkoe
- Chairman



Michelle Trivett
- Treasurer



Tatsfield Village Hall Management Committee
Trustees Annual Report for the period from April 1st 2023 to 31st March 2024

Section A Reference and administration details

Charity Name	Tatsfield Village Hall
Registered Charity Number	239221
Charity Principal Address	Westmore Green Tatsfield TN16 2AG

Names of the charity trustees who manage the charity

	Trustee Name	Office	Name of person (or body) entitled to appoint trustee
1	Jennie Dickens		Little Acorns Pre School
2	Nick Troake		
3	Helena Garcia-Macleod	Bookings Secretary	
4	Mark Stokkoe	Chairman	
5	Jennifer Miller		
6	Peter Maynard	Vice Chairman	North Downs Sinfonia
7	Peter Greenwood	Secretary	
8	Jonnie Panther		Tatsfield Table Tennis Club
9	Jackie Copeman		Tatsfield Art Group
10	Michelle Trivett	Treasurer	
11	David Pinchin		Tatsfield Parish Council
12	Jon Allbutt		Tatsfield Horticultural Society

Section B Structure, Governance and management

Description of the charity's trusts

Type of governing document	Scheme
How the charity is constituted	Unincorporated association
Trustee selection methods	elected, co-opted or appointed by regular user groups

Additional governance issues (Optional information)

- Trustees' assessment of major risks
 - Destruction of or significant damage to building:
 - Unless attributable to negligence, covered by landlord's insurance policy.
 - If building uninhabitable, alternative accommodation is available.
- Serious fire damage caused by negligence:
 - Trustees ensure that all precautionary procedures & equipment maintenance programmes are regularly updated.

- Successful claim against the Village Hall for injury or death caused by negligence (and thus not covered by insurance policy)
 - Risk assessment records reviewed and updated annually. Fire risk assessment reviewed and updated annually.
- Loss of income caused by long term closure due to identification of potential risk.
 - Covered by Village Hall's Insurance policy.
- Loss of income due to regular user group(s) disbanding or moving to alternative premises.
 - Loss of income offset by savings to overhead costs.
- Landlord (Tatsfield Parish Council) refusing to renew lease in 2132.
 - Assessed as low risk.

Section C Objectives and Activities

The provision and maintenance of a Village Hall for the use by the inhabitants of Tatsfield and the surrounding neighbourhood without distinction of political, religious or other opinions, including use for meetings, lectures and classes and other forms of recreation and leisure time occupation with the object of improving the conditions of life for the inhabitants

Providing a community building for use by clubs, groups, organisations and individuals for leisure, recreational and educational purposes. To this end and with regard to the Charity Commission's guidance on public benefit, the trustees have continued general management, including: advertising & promotion, taking bookings, maintaining a schedule of bookings, supervising hirers where necessary, setting & revising rates of hire and updating conditions of hire; arranging necessary repairs and general maintenance, including cleaning & waste disposal and regular servicing of utilities & appliances; dealing with matters arising such as plumbing emergencies, pest control and security issues documentation & record-keeping, including collecting hiring fees, making payments, keeping accounts and setting budgets. Ensuring licensing requirements complied with. holding monthly committee meetings for two-way reporting and accountability and for decision-making.

Section D Achievements and Performance

Reviewing and, where necessary, updating policies, including

- Health & Safety Policy Document
- Child & Vulnerable Adult Protection Policy
- Data Protection Policy Environmental Policy
- Equal Opportunities Policy
- Implementing a regular regime for monitoring Legionella risk
- Planning for future major refurbishments programmes.
- Running fund raising activities to raise funds towards the cost of improvements.

Section E Financial review

Tatsfield Village Hall reserves unrestricted funds designated for essential future spending on the replacement or refurbishment of major fixtures, fittings and equipment.

Agreed amounts are set aside each month to accumulate funds for specific contingencies such as replacement of the central heating boiler. Each designated sum is reviewed regularly.

In addition, income generated by fundraising events organised by the trustees is designated for acquisitions not strictly essential to the maintenance of the building but deemed desirable to enhance the facilities available for users.

Tatsfield Village Hall is self-supporting and rates of hire are set in order to cover actual costs and to provide realistic reserves against eventual contingencies.

All trustees give their time voluntarily and receive no remuneration or benefit in kind.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	M Stokkoe	M Trivett
Full name(s)	Mark Stokkoe	Michelle Trivett
Position	Chairman	Treasurer
Date	09.10.2024	09.10.2024