

# **Annual Report of the Bovingdon Memorial Hall 20-21**

## **Charity 238850**

The year has been badly affected by Covid closures. Luckily, grant aid for Charity Halls did bring in £20,000 which largely offset the loss of Lettings Income. Although 20 community groups use the hall on a regular basis many did not attend for much of the year and one off bookings for parties etc was negligible.

Many of the hall users are charities themselves and the Bovingdon Pre School Group uses the hall every day in term time offering an important local service as well as a substantial income to the Hall. During the year, every effort was made to keep the hall open for the preschool to allow parents to continue working.

The hall is used for blood donation sessions, elections and child health clinics. Importantly the Hall has public conveniences open in the day time but these had to close for much of the year.

Along with a number of fitness activities such as dance, yoga and karate, together with an over 50's fitness session, the facilities clearly provide a Community focus for a large spectrum of local people when Covid rules have allowed. The hall is a key community hub and, when possible, it is the focus for an annual Christmas Lights event.

The Trustees continue to prudently set aside reserves to fund large future repairs and any unexpected losses. These now total £39,000. In addition, a reserve of £72,000 has been accumulated towards the eventual major refurbishments..

This prudence will serve the charity well if closures owing to Coronal Virus continue into 2021-22. Whilst a surplus was made in the 2020-21 it is likely that reserves will be called on in future.

Julie Steer

Chair of the Hall Committee

## Detailed Income &amp; Expenditure by Budget Heading 31/03/2021

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
<b>100 General Income</b>						
1000 Grant From Parish Council	4,374	4,374	0			
1010 Hall Hire	9,416	33,000	23,584			
1020 Interest Received	646	1,000	354			
1030 Grants & Donation Received	20,339	0	(20,339)			
General Income :- Income	<b>34,774</b>	<b>38,374</b>	<b>3,600</b>			<b>0</b>
<b>Net Income</b>	<b>34,774</b>	<b>38,374</b>	<b>3,600</b>			
<b>110 Administration</b>						
4000 Cleaner	12,826	14,370	1,544		1,544	
4020 Gas	2,835	7,800	4,965		4,965	
4030 Electric	1,309	0	(1,309)		(1,309)	
4035 Refuse	2,268	0	(2,268)		(2,268)	
4040 Water	756	0	(756)		(756)	
4050 Maintenance	1,887	3,260	1,373		1,373	
4060 Insurance	3,630	0	(3,630)		(3,630)	
4070 Annual Costs	1,810	7,400	5,590		5,590	
4990 Supplies & Sundries	560	0	(560)		(560)	
Administration :- Indirect Expenditure	<b>27,881</b>	<b>32,830</b>	<b>4,949</b>	<b>0</b>	<b>4,949</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(27,881)</b>	<b>(32,830)</b>	<b>(4,949)</b>			
6001 less Transfer to EMR	6,893					
<b>Movement to/(from) Gen Reserve</b>	<b>(34,774)</b>					
Grand Totals:- Income	<b>34,774</b>	<b>38,374</b>	<b>3,600</b>			
Expenditure	<b>27,881</b>	<b>32,830</b>	<b>4,949</b>	<b>0</b>	<b>4,949</b>	
<b>Net Income over Expenditure</b>	<b>6,893</b>	<b>5,544</b>	<b>(1,349)</b>			
less Transfer to EMR	<b>6,893</b>					
<b>Movement to/(from) Gen Reserve</b>	<b>0</b>					

The Parish Clerk  
 Bovingdon Parish Council  
 Memorial Hall  
 High Street  
 Bovingdon  
 Herts  
 HP3 0HJ

31<sup>st</sup> July 2021

INVOICE NO. 13781

## INVOICE

### FOR PROFESSIONAL SERVICES RENDERED

Examining the Council's financial and accounting records for the year ended 31<sup>st</sup> March 2021 in accordance with the suggested approach to Internal Audit testing, completing the Audit Commission Annual Internal Audit Report, checking the statement of accounts, reporting back to David Kirk and yourself and all other matters arising.

**FEE** **£400.00**

Examining the Memorial Hall accounts for the year ended 31<sup>st</sup> March 2021, reporting back to David Kirk and all other matters arising.

**FEE** **£350.00**

**£750.00**

**VAT @ 20%** **£150.00**

**TOTAL DUE** **£900.00**

With Compliments

VAT No: 115 193 240

Payment methods:

By cheque payable to APS Accountancy Ltd

BACS payment:

NatWest Bank

Sort code: 60-01-31

Account number: 50907417

BACS 21/8/21 PC £400 + £80 vat = £480  
 BACS 21/8/21 MH £350 + £70 vat = £420

Paid by PC, after £420 for MH  
 in 2 separate bks.