

WAR MEMORIAL HALL

England & Wales · Charity number 238850

Details

Other names BOVINGDON MEMORIAL HALL

Status Registered

Legal form Trust

Registered 1968-07-06

Register [View on the Charity Commission register](#)

Contact

Address Bovingdon Parish Council
Memorial Hall
High Street
Bovingdon
Hemel Hempstead
HP3 0HJ

Phone 01442833036

Email office@bovingdonparishcouncil.gov.uk

Website www.bovingdonparishcouncil.gov.uk

Activities

Objects: FOR USE AS A DRILL HALL, MUSEUM, LIBRARY OR OTHER PUBLICS BUILDING AS A WAR MEMORIAL HALL.

Activities: Village Hall for the use by the community for its various activities

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Arts/culture/heritage/science, Amateur Sport
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** BOVINGDON
- Hertfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£46,609	£44,934	-	-
2024-03-31	£43,547	£51,086	-	-
2023-03-31	£40,098	£33,959	-	-
2022-03-31	£38,773	£38,983	-	-
2021-03-31	£34,774	£27,881	-	-

Trustees

Name	Role	Appointed
Bovingdon Parish Council		2025-04-01

WAR MEMORIAL HALL

England & Wales - Charity number 238850

Accounts

Working details for ANNUAL RETURN - Year ended 31 March 2025

	<u>Last Year £</u>	<u>This Year £</u>	<u>Variance £</u>	<u>Variance %</u>	<u>Code</u>	<u>Centre</u>	<u>Code Description</u>
1	5,929	-1,228			310		General Reserves
1	1,618	1,618			320		EMR Fundraising
1	35,000	0			321		EMR Bricks & Mortar
1	7,000	0			322		EMR 5yr Maintenance Plan
1	10,000	10,000			323		Reserve for unexpected losses
1	56,987	98,605			324		EMR Hall Reserve
1	Balances brought forward	116,534	108,995				Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of the previous year.
3	4,374	4,374	0	0.00	1000	100	DBC - Concurrent Services
3	580	569	-11	-1.90	1005	100	Transfer from Parish Council
3	38,017	39,160	1,143	3.01	1010	100	Hall Hire
3	576	2,506	1,930	335.07	1020	100	Interest Received
3	(+) Total other receipts	43,547	46,609	3,062	7.03		Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
5	(-) Loan interest/capital repayments	0	0	0			Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6	14,436	14,797	361	2.50	4000	110	Cleaner
6	7,335	4,312	-3,023	-41.21	4020	110	Gas
6	5,646	2,497	-3,149	-55.77	4030	110	Electric
6	2,606	2,882	276	10.59	4035	110	Refuse
6	8,186	271	-7,915	-96.69	4040	110	Water
6	4,802	10,347	5,545	115.47	4050	110	Repairs & Maintenance
6	0	4,374	4,374		4060	110	Insurance
6	7,442	4,560	-2,882	-38.73	4070	110	Annual Costs
6	0	35	35		4080	110	Hall Hire Refunds
6	633	858	225	35.55	4990	110	Supplies & Sundries
6	(-) All other payments	51,086	44,934	-6,152	-12.04		Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7	(=) Balances carried forward	108,995	110,670				Total balances and reserves at the end of the year. [Must equal (1+2+3)-(4+5+6)]
8	8,151	7,408			200		Current Bank A/c
8	30,095	10,158			210		Hampshire Trust 90 Day
8	50,000	52,106			211		Hampshire Trust 2 Year Bond
8	16,370	36,522			215		Deposit A/c
8	Total value of cash and short	104,616	106,195				The sum of all current and deposit bank accounts, cash holdings and short term

Continued over page

Working details for ANNUAL RETURN - Year ended 31 March 2025

	<u>Last Year £</u>	<u>This Year £</u>	<u>Variance £</u>	<u>Variance %</u>	<u>Code</u>	<u>Centre</u>	<u>Code Description</u>
term investments							investments held as at 31 March – To agree with bank reconciliation.
9	Total fixed assets plus long term investments and assets	0	0	0			The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10	Total borrowings	0	0	0			The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

29/04/2025

Bovingdon Memorial Hall

14:14

Balance Sheet as at 31st March 2025

31st March 2024

31st March 2025

31st March 2024		31st March 2025	
Current Assets			
4,615	Debtors	5,628	
2,466	VAT Control	2,137	
8,151	Current Bank A/c	7,408	
30,095	Hampshire Trust 90 Day	10,158	
50,000	Hampshire Trust 2 Year Bond	52,106	
16,370	Deposit A/c	36,522	
200	Security Deposits	0	
<u>111,897</u>		<u>113,960</u>	
111,897	Total Assets	113,960	
Current Liabilities			
2,051	Creditors	2,190	
850	Receipts In Advance	0	
0	Security Deposits	1,100	
<u>2,901</u>		<u>3,290</u>	
108,995	Total Assets Less Current Liabilities	110,670	
Represented By			
(1,228)	General Reserves	5,782	
1,618	EMR Fundraising	677	
10,000	Reserve for unexpected losses	10,000	
98,605	EMR Hall Reserve	94,211	
<u>108,995</u>		<u>110,670</u>	

The above statement represents fairly the financial position of the authority as at 31st March 2025 and reflects its Income and Expenditure during the year.

Signed :
Chairman _____ Date : _____

Signed :
Responsible
Financial _____ Date : _____

I have now completed the internal audit and have attached the signed form.

I have also examined the Memorial Hall accounts for Y/E 31.03.25.

I feel there are no matters which need to be brought to your attention.

Finally, I enclose our invoice in respect of completing the Internal Audit and the examination of the Hall accounts for your kind attention.

TAX ENQUIRY FEE PROTECTION SERVICE

including

MY BUSINESS HUB.

the ultimate business

digital toolkit

Senior Accountant

APS Accountancy Limited

Please let me know if you have any queries.

Kind Regards,

Daniel Drury

APS Accountancy are pleased to provide all of our clients Tax Enquiry Fee Protection Insurance, protecting you from accountancy fees associated in dealing with any HMRC enquiry or dispute.

Grow, manage & protect your business in total confidence

My Business Hub gives access to real-time updated expertise on all key business areas, including HR, Health & Safety and Legal.

For more information please [see our website](#). Or for access to My Business Hub please contact a member of the team at APS Accountancy.

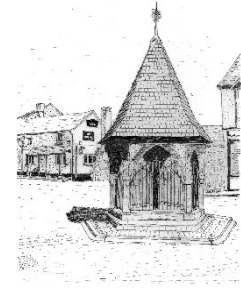
WAR MEMORIAL HALL

England & Wales - Charity number 238850

Accounts

BOVINGDON PARISH COUNCIL

ANNUAL REPORT FOR 2023 – 2024



Dear Resident,

As a Parish Council, we try to do what is best for Bovingdon to make our village a better place for all residents to live in and to prepare for the various challenges we will face during the coming years.

The Council normally meets on the first Monday of every other month and each meeting has time scheduled for parishioners to raise any concerns, which may help to guide the direction of the Council. A full schedule of all the Council and Committee meetings is available on our website.

The team of councillors consists of myself, Mike Foulds, Alison Gunn, Nic Leon, Hugh Schneiders, Julie Steer, David Stent, Philip Walker, Adrian Watney and Pauline Wright. Ben Richardson decided to resign as a councillor in October 2023 after many years' service. We thank him for all his hard work and dedication during his time on the Council. Nic Leon was co-opted on to the Council to fill the vacancy created by Ben Richardson. The Parish Council has always been fortunate to be made up of very committed individuals who give their time voluntarily for the benefit of the village and I would like to extend my thanks to all the councillors for their hard work over the past year.

We are also grateful for the support of the office team. This year has seen some changes with the retirement of both our long-standing Parish Clerk, Mike Kember, and our Responsible Financial Officer, Dave Kirk, who have both diligently served the Council for many years. We are indebted to them both for all their hard work and wish them well in their retirement. I am pleased to report that Gemma Coventry has joined the Council as Parish Clerk and Responsible Financial Officer and Lisa Edwards continues in her role assisting the Parish Clerk. Gemma and Lisa work part time and the office opening hours are 9.30 – 12.00 Monday to Friday.

In addition, I would like to take this opportunity to thank the other members of our community who have shown tremendous support for the Parish Council during the year. In particular Clare Norton for chairing the Neighbourhood Plan Steering Group, Brad Gunn for his contribution in respect of the Christmas Street lights and fayre, Gary Cullum for his ongoing involvement and support, and Ben Richardson for heading up the Parish Marshalls and leading the Bovingdon Community Safety Group.

Finally, I would also like to thank our three Dacorum Borough Council Ward Councillors, Phil Walker, Stewart Riddick and Gbola Adeleke and our Herts County Councillor Richard Roberts for actively supporting the work we do in addition to the teams at Dacorum Borough and Herts County Councils.

Graham Barrett

Councillor Graham Barrett, Chairman, Bovingdon Parish Council

The Annual Parish Report contains a summary of the work carried out by the Parish Council over the past twelve months. The day- to- day work of the Council is carried out through its Committees.

Finance & General Purposes Committee

Councillor Julie Steer has continued to oversee the work of this Committee. Despite the increased pressure on our budgets from the rise in inflation and the tremendous increases in electricity and gas prices, we have successfully managed our budgets although it was considered prudent to increase the precept for the forthcoming financial year 2024 – 2025.

Although total costs have increased by just over 10% the peculiarity of precept calculations across local government is that the precept is only part of the overall income, so the increase will inevitably be larger in percentage terms because grants and other income do not increase at the same rate.

The total precept receipt (net of Council Tax Support Grant and Resilience grant) is £83,743. Bovingdon's precept remains in the lower quartile of charges made by all parishes within the Hertfordshire County Council area.

Community Infrastructure Levy (CIL)

Community Infrastructure Levy (CIL) is a way of collecting contributions from developers towards the provision of infrastructure required to support growth in Dacorum. CIL is a non-negotiable planning charge introduced by the government under the Planning Act 2008 to provide local authorities with a more flexible and transparent means of funding infrastructure projects across their local area. The levy is charged per square metre of new development (floorspace) and the charge may vary according to the size, location and type of development.

As the charging and collecting authority, Dacorum Borough Council are responsible for setting the CIL charge, collecting CIL money and allocating money for infrastructure projects.

The CIL charge was introduced by Dacorum Borough Council on 1 July 2015 and is applicable to developments that received planning permission on or after 1 July 2015.

The Parish Council in conjunction with Dacorum Borough Council monitor developments which are eligible to pay the CIL. The Parish Council currently receives 15% of the receipts from developments within the Parish. This could potentially increase

to 25% if we have an adopted Neighbourhood Plan. The CIL Regulations states that CIL receipts must be used to support the development of the local council's area, or any part of that area, by funding:

- (a) the provision, improvement, replacement, operation or maintenance of infrastructure; or
- (b) anything else that is concerned with addressing the demands that development places on an area.

Our annual CIL report is posted on the Parish website every year.

Memorial Hall Management Committee

Councillor Julie Steer continues to be chair of this Committee. The Memorial Hall is owned and managed by the Parish Council with all councillors automatically becoming trustees on their election to the Council. The Memorial Hall continues to be well used by local community groups together with a number of commercial bookings.

The Memorial Hall was built in 1921 to commemorate the lives of the thirty-seven villagers who died in World War 1. The Hall was built at a cost of £3,000 with the money raised by public subscription and a generous donation of £2,000 from Mr Whichello who lived at Bovingdon Grange. In the near future, important and difficult decisions may have to be taken to review the usage and economic viability of the building and its ability to meet the ever-rising costs of maintenance and sustainability. Currently even with rising costs it is still covering its expenditure. As a registered charity, a report is submitted each year to the Charity Commission.

Outdoors Committee

The Committee is chaired by Councillor Pauline Wright, and is responsible for all aspects of the outdoor areas of the village.

One important aspect of the work of the Committee is to monitor the outsourced village warden contract which is undertaken by The Sunnyside Rural Trust. The Trust was founded in 1990 as a small, horticultural project for young people and adults with learning disabilities. It is now a thriving charity and social enterprise, offering training and work experience for more

than 130 vulnerable people in the local community.

The Trust fulfil the contract with their hard work and they have also taken on further works to improve the environment around the village and to maintain the surrounds of the Memorial Hall.

Many of you will have seen the Trust's teams collecting litter, planting and carrying out maintenance work around the village. A lot of residents have expressed their thanks to the Trust and appreciate their hard work. The Parish Council are very grateful to them for their continued commitment to the village. This year we have also appointed a new part time Parish Warden, Paul Hartwell. Paul will carry out additional works around the village.

The Committee continues to organise and monitor the annual contract for the maintenance of the pond and surrounding area on Bovingdon Green and to care for the surrounds of the 'Docks' on the High Street. The Council has been looking into the possibility of carrying out major improvements to the pond at Bovingdon Green. The Parish Council has this year renewed the lease on the pond for a further period of 25 years with Dacorum Borough Council.

The railings that surround the Docks were damaged during the year and we are currently obtaining quotations for their replacement. In December the Parish Council planted a further 38,000 daffodil bulbs outside Newhall Close, along the Hempstead Road and at Hyde Meadows to complement the bulbs planted in 2023 which have produced a wonderful and lasting display of colour over several weeks.

Personnel Committee

Councillor Mike Foulds is chair of this Committee, which meets as necessary, usually once or twice a year, to review personnel practices and procedures and to monitor the terms and conditions of the employees.

Planning Committee

The Planning Committee, chaired by Councillor Graham Barrett, meets every three weeks. Several major planning applications are in progress which will substantially affect the village:

Permission has been granted for 43 new homes to be built at Molyneaux Avenue, which will be constructed by Carla Homes. The scheme will

provide 40% affordable housing together with a much-needed pedestrian and cycle access from Hyde Lane through to Lancaster Drive.

EH Smith has submitted a planning application to redevelop the old brickworks with more than 8,000 square metres of new industrial units. This will increase the size of the site by 50% more than the old brickworks buildings, and potentially bring an increase in commercial traffic along the Hempstead Road and Chipperfield Road. Included within the application are proposals to divert the footpath that currently runs along the rear of the old brickworks and the land occupied by EH Smith. Whilst the Parish Council supports the principal of development on this site for employment purposes we have objected to the current proposals. The main objections are the overall increase in the built area and the diversion of the footpath, which would result in the loss of a popular circular walk.

Grange Farm

A planning application was submitted by Whitehaven/Taylor Wimpy during August 2023 for 57 dwellings, 59 units of extra care accommodation together with an outline application for a further 129 dwellings.

The application was supported by the Parish Council primarily in the certainty that the land at Grange Farm would eventually be adopted for development within the next Dacorum Borough Council Local Plan. On being made aware that additional land within the site was no longer required by Herts County Council for a new school, we saw an opportunity of working with the developers to negotiate an enhanced package of benefits for the village. The majority of the land that had originally been designated for a new school will now be made available for the direct benefit to the village. This will include the provision of a new Scout building, a new Bowls Club, allotments, a community orchard, and public open space. The development will provide a significant amount of much needed affordable housing together with additional financial contributions which will go directly to the village. We are certain that none of these benefits would have been available if the proposed Local Plan had been adopted prior to a planning application being made.

Dacorum Local Plan (2024-2040): Emerging Strategy for Growth (for consultation)

The Borough Council is still in the process of preparing a new Local Plan for the period 2024 to 2040. The work on this had been delayed by the steps being taken to preserve the Chilterns Beechwoods Special Area of Conservation.

The published changes to the strategy in Bovingdon are plans to deliver 230 new homes from 2024 to 2040, a 5% decrease from the 2020 proposal. DBC believe that this strategy will deliver the following key benefits for Bovingdon: Around 70 affordable homes, including: 18 first homes for affordable home ownership; and 52 genuinely affordable / social homes to rent. Specialist housing provision including wheelchair accessible homes and provision for older people; contributions to help fund new GP capacity; new community facilities, including the provision of a new Scout hut; and new green spaces, including play areas, public parks and food growing areas.

Local Plan Proposed Allocations

Site Reference / Site Name	Proposed Status (Revised Strategy 2023)
Bv01: Grange Farm	Retained for 150 homes
Bv02: Chesham Road / Molyneux Avenue	Retained for 40 homes

High Street

Everyone will be aware of the challenges in the High Street, particularly in respect of parking. Councillors have for several years been looking for a viable solution, however it is abundantly clear that without releasing some land within the High Street there is no realistic prospect of any fundamental improvement. With the potential release of the land currently occupied by the Bowls Club, there will be an opportunity to both potentially redevelop or reconfigure the Memorial Hall which together with the Bowls Club land could transform the High Street, providing additional parking and the possibility of a green corridor through to King George V playing fields, the Church and beyond.

Christmas Street Fayre / Switch-on of High Street Christmas lights – Sunday, 3 December 2023

In December we had yet another highly successful Christmas Fayre and Christmas Light switch-on,

although unfortunately the weather was less favourable than in previous years.

Comedian Lou Sanders alongside her professional partner Brendyn Hatfield turned on the lights. The Parish Council is very grateful for ITV's ongoing sponsorship of our Christmas lights and the support of the Dancing on Ice team

The Parish Council would also like to thank SparkX our lighting contractor who are based in Wendover, for their help with the provision of our Christmas Street Lighting and for their support on the evening of the switch-on.

We are grateful to those businesses and individuals who contributed so generously to the Christmas Lights fund. Our thanks also go to Derek Procter of Marchant's Farm for donating a lovely Christmas tree, which stood lit up on the grass area in front of Archway Flats and which received a lot of positive comments from residents.

Neighbourhood Planning

The Steering Group under the direction of the Chair, Clare Norton and our consultant, Jacqueline Veater have made a lot of progress over the past year and are now able to hold our Neighbourhood plan Referendum.

Neighbourhood Planning Referendums are held once a Local Planning Authority has come to a formal view on whether a Neighbourhood Development Plan (NDP) meets the basic conditions.

The referendum will ask the question:

“Do you want Dacorum Borough Council to use the Neighbourhood Plan for Bovingdon Parish to help it decide planning applications in the neighbourhood area”

Electors are able to respond either ‘yes’ or ‘no’ on the ballot paper.

If more than 50% of those voting in the referendum have voted in favour of the plan, then we must bring the Plan into force. The referendum will take place on Thursday 13th June.

Community Safety

Ben Richardson reports to the Outdoors Committee on matters of Community Safety in the village. The role covers matters relating to road safety, close liaison with local police officers, reporting on crime and antisocial behaviour as well as managing the Parish Marshal patrols.

The village is a relatively safe place for motorists and pedestrians although problems persist with High Street congestion, inconsiderate driving and parking as well as speeding on some local roads.

Parish Marshals

The Parish Marshals aim to create a public face of the Parish Council, to improve community safety and to reduce the fear of crime. In the past year, volunteers (including some councillors) have continued to patrol regularly in Bovingdon achieving more than 225 hours of volunteer patrol in 12 months.

The Marshals always walk in pairs and are there to deal with a wide range of local issues including traffic problems, fly tipping and to engage with local residents.

Ben has subsequently decided to step down from his role in organising the Parish Marshals. The establishment of the Parish Marshals was his initiative, and we thank him for all that he has achieved.

D-Day 80 – 6 June 2024

On the 6 June 2024 there will be the 80th anniversary of the D-Day landings. There will be a national event with beacons being lit across the

Committees and Representatives

Finance & General Purposes Committee

Councillors Graham Barrett, Mike Foulds, Julie Steer (Chairman), David Stent and Philip Walker, Nic Leon

Memorial Hall Management Committee

Councillors Alison Gunn, Mike Foulds, Julie Steer (Chairman), David Stent and Pauline Wright

Outdoors Committee

Councillors Graham Barrett, Alison Gunn, Hugh Schneiders, David Stent, Philip Walker, Adrian Watney and Pauline Wright (Chairman)

Personnel Committee

Mike Foulds (Chairman), Julie Steer, Dave Stent and Adrian Watney

Planning Committee

Councillors Graham Barrett (Chairman), Nic Leon, Hugh Schneiders, David Stent, Philip Walker, Adrian Watney and Pauline Wright

Council representatives

Bovingdon Community Library – Councillor Julie Steer

Bovingdon Primary Academy - Vacant

Community Safety - Vacant

Friends of HMP The Mount – Councillor Nic Leon

country at 9:15pm. Communities in France and the UK will be asked to stop what they are doing to undertake the international tribute. All villagers are invited to attend an event on the Green, there will be a cricket match taking place between 6pm and 8.45pm. The Cricket Club bar will be opened to serve refreshments and a local fish and chip van will be parked on the Green, as 6th June is also National Fish and Chip Day. The official poem will be read at 9.10pm and Councillor Richard Roberts will light the Beacon at 9.15pm. This will be a time of reflection, honouring all those who took part in the D-Day landings.

Herts Councillor representative on the Chilterns Conservation Board – Councillor Adrian Watney
Neighbourhood Plan Steering Group – Clare Norton (Chairman)

Contact Details

Chairman – Councillor Graham Barrett
graham.barrett@councillor.bovingdonparishcouncil.gov.uk

Vice-Chairman – Councillor David Stent
david.stent@councillor.bovingdonparishcouncil.gov.uk

Parish Office – The Memorial Hall, High Street,
Bovingdon, Herts HP3 0HJ
Parish Clerk – Gemma Coventry
office@bovingdonparishcouncil.gov.uk

Telephone - 01442 833036

ANNUAL RETURN
FOR THE YEAR ENDED 31 MARCH 2024
Bovingdon Memorial Hall

SECTION 2 - THE STATEMENT OF ACCOUNTS

I certify that the accounts contained in this return present fairly the financial position of the council, are consistent with the underlying financial records and have been prepared on the basis of Income and Expenditure.

Responsible Financial Officer

Date

I confirm that these accounts are approved by the Council and recorded as council minute reference

Dated

Signed on behalf of the above Council (Chair)

Date

		<u>Last Year £</u>	<u>This Year £</u>	<u>General Notes for Guidance</u>
1	Balances brought forward	110,395	116,534	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of the previous year.
3	(+) Total other receipts	40,098	43,547	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
5	(-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6	(-) All other payments	33,959	51,086	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7	(=) Balances carried forward	116,534	108,995	Total balances and reserves at the end of the year. [Must equal (1+2+3)-(4+5+6)]
8	Total value of cash and short term investments	110,897	104,616	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9	Total fixed assets plus long term investments and assets	0	0	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10	Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

The following documents should accompany the accounts when submitted to the auditor:

- * A brief explanation of significant variations from last year to this year in Section 2;
- * Bank Reconciliation as at 31 March

Hi Julie,

I hope you are well.

I have now completed the internal audit and have attached the form.

I have also examined the Memorial Hall accounts for Y/E 31.03.24.

I feel there are no matters which need to be brought to your attention.

Finally, I enclose our invoice in respect of completing the Internal Audit and the examination of the Hall accounts for your kind attention.

Please let me know if you have any queries.

Kind Regards,

Daniel Drury
Senior Accountant
APS Accountancy Limited



aps accountancy are proud to be sponsoring the Florence Nightingale Hospice Charity & the **Nightingale's Rainbow** appeal to raise money for their healthcare services.

Refer a friend to **aps accountancy** and we will donate £50 to your choice of charity, from the local charities we are supporting.

WAR MEMORIAL HALL

England & Wales - Charity number 238850

Accounts

BOVINGDON PARISH COUNCIL

ANNUAL REPORT FOR 2022 – 2023



Dear Resident,

This is the last report of the present Parish Council, prior to the local elections being held on 4 May 2023.

As a Parish Council, we try to do what we think is best for our village to make Bovingdon a better place to live in and to protect it from the various challenges we will face during the coming years.

The Council normally meets on the first Monday of every other month and each meeting has time scheduled for parishioners to raise any concerns, which help guide the direction of the Council. A full schedule of all the Council and Committee meetings is available on our website.

The team of councillors consist of myself, Mike Foulds, Alison Gunn, Ben Richardson, Hugh Schneiders, Julie Steer, David Stent, Philip Walker, Adrian Watney and Pauline Wright. Mike was co-opted onto the council to fill the vacancy created by Julia Marshall who moved from the village. The Parish Council is fortunate to have been made up of some very committed individuals who give their time voluntarily to the benefit of the village and I would like to extend my thanks to all the councillors for their hard work over the last year.

We are also grateful for the support of the office team who are all part-time comprising Mike Kember, Parish Clerk, Lisa Edwards, Assistant to the Parish Clerk and to the Responsible Financial Officer, Dave Kirk.

In addition, I would like to take this opportunity to thank the other members of our community who have shown tremendous support for the Parish council during the year. In particular Clare Norton for chairing the Neighbourhood Plan Steering Group, Brad Gunn for his contribution in respect of the Christmas Street lights and fayre and Gary Cullum for his on-going involvement and support.

Finally, I would also like to thank our two other Dacorum Borough Council Ward Councillors, Stewart Riddick and Gbola Adeleke and our Herts County Councillor Richard Roberts for actively supporting the work we do in addition to the teams at Dacorum Borough and Herts County Councils.

Graham Barrett

Councillor Graham Barrett, Chair, Bovingdon Parish Council and Dacorum Borough Councillor

The Annual Parish Report contains a summary of the work carried out by the Parish Council over the past twelve months. The day- to- day work of the Council is carried out through its Committees.

Finance & General Purposes Committee

Councillor Julie Steer has continued to oversee the work of this Committee. Despite the increased pressure on our budgets from the rise in inflation and the tremendous 'hikes' in electricity and gas prices, we have successfully managed our budgets again, although it was considered necessary to increase the precept for the forthcoming financial year 2023 – 2024.

The increase is to meet the costs of inflation and the additional costs for employing a replacement Parish Clerk. The current Clerk and Responsible Financial Officer do not have an employer pension contribution. That, along with extra hours, higher national insurance and a higher rate of pay for part of the hours has seen a significant increase.

Although total costs have only increased by just over 10% - the 'quirk' of precept calculations across local government is that the precept is only part of the overall income so the percentage will inevitably be larger in percentage terms because grants and other income do not increase by the same percentage.

The precept figure (net of Council Tax Support Grant and Resilience grant) is £78,411. Based on information available at the time, the Parish Rate for a Band D property increased from £31.90 to £36.68 per annum, an increase of £4.78 or 9.19p per week. A 1% increase in the precept raises approximately £600 additional income for the council. Bovingdon's precept remains in the lower quartile of charges made by Hertfordshire County Council parishes and compares favourably with the national average of approximately £75 per annum.

Community Infrastructure Levy (CIL)

The Community Infrastructure Levy (CIL) is a way of collecting contributions from developers towards the provision of infrastructure required to support growth in Dacorum. CIL is a non-negotiable planning charge introduced by the government under the Planning Act 2008 to provide local authorities with a more flexible and transparent means of funding infrastructure projects across their local area. The levy is charged per square metre of new development (floorspace) and the charge may vary according to the size, location and type of development.

As the charging and collecting authority, Dacorum Borough Council are responsible for setting the CIL charge, collecting CIL money and allocating money for infrastructure projects.

The CIL charge was introduced by Dacorum Borough Council on 1 July 2015 and is applicable to developments that received planning permission on or after 1 July 2015.

The Parish Council in conjunction with Dacorum Borough Council are monitoring the schemes, which are eligible to pay the CIL. The Parish Council currently receives 15% of the receipts from developments in the parish. This could potentially increase to 25% if we have an adopted Neighbourhood Plan. The CIL Regulations states that CIL receipts must be used to support the development of the local council's area, or any part of that area, by funding

- (a) the provision, improvement, replacement, operation or maintenance of infrastructure; or
- (b) anything else that is concerned with addressing the demands that development places on an area.

Since its inception in 2015, the council has received £123,904.71 date from CIL receipts, which is ring fenced. To date £17,856.12 has been allocated including the purchase of new planters in the High Street and £4k towards the new astro-turf playing area in front of the goal post in the King George V Playing Field.

Memorial Hall Management Committee

Councillor Julie Steer continues to be chair of this Committee. The Memorial Hall is owned and managed by the Parish Council with all councillors automatically becoming trustees on their election to the Council. As we resume more normality after the COVID pandemic the Memorial Hall continues to be well used.

The Memorial Hall was built in 1921 to commemorate the lives of the thirty-seven villagers who died in World War 1. The Hall was built at a cost of £3,000 with the money raised by public subscription and a generous donation of £2,000 from Mr Whichello who lived at Bovingdon Grange. During the course of the next year or so, important and difficult decisions will have to be taken to review the usage and economic viability of the building, to meet the ever rising costs of maintenance and sustainability.

Outdoors Committee

The Committee is now chaired by Councillor Pauline Wright, and continues to be responsible for all aspects of the outdoor areas of the village.

One important aspect of the work of this Committee is to monitor the outsourced village warden contract which is undertaken by The Sunnyside Rural Trust. The Trust was founded in 1990 as a small, horticultural project for young people and adults with learning disabilities. It is now a thriving charity and social enterprise, offering training and work experience for over 130 vulnerable people in the local community.

The Trust have worked hard to continue to provide the basic requirements of the contract and have also taken on further works to improve the environment around the village and to maintain the surrounds of the Memorial Hall.

Hopefully many of you will have seen their teams of trainees collecting litter, planting and generally carrying out maintenance work in all areas of the village. We know that many residents express their thanks to the Trust and appreciate the work that is carried out in the parish. The Parish Council are very grateful to them for their continued commitment to the village.

The Committee continues to organise and monitor the annual contract for the maintenance of the pond and surrounding area on Bovingdon Green and to care for the surrounds of 'the docks'. The Council has been looking into the possibility to carry out major improvements to the pond, but quotations for the work have exceeded the budgets the council has available for the project. The Parish Council is in the process of renewing the lease on the pond for a further period of 25 years from Dacorum Borough Council.

In addition, the Borough Council has planted meadow flowers on an area of land opposite Mountbatten House on the corner of Vicarage Lane and Dudley Close. Thank you also to Harvey Mash, the owner of Bovingdon Film Studios who provided 50% of the cost with the remainder being met by the Parish Council, to plant a large area of the verge fronting Bovingdon Airfield along the Chesham Road with daffodil bulbs to provide a wonderful display of colour.

Personnel Committee

Councillor Ben Richardson is chair of this Committee, which meets as necessary, usually once

or twice a year to review personnel practices and procedures and to monitor the terms and conditions of the employees. However, this year it has been busier than usual as the Committee have been involved in the recruitment and appointment of a new Parish Clerk. The Parish Council had made an appointment but sadly this did not work out. The post is currently being re-advertised.

Planning Committee

The Planning Committee, chaired by Councillor Philip Walker, continues to meet every three weeks. This year the number of planning applications has fallen to 116 from 177 applications in 2021- 22. The village will no doubt continue to be under pressure from developers and the Parish Council is committed to maintaining the village environment and will endeavour to defend any proposals that threaten to harm the Green Belt. Generally, new planning applications and planning issues continue to occupy a considerable amount of time for the Council.

Dacorum Local Plan (2020 – 2038): Emerging Strategy for Growth (for consultation)

The Borough Council is still in the process of preparing a new Local Plan for the period 2020 to 2038. The work on this has been delayed by the steps being taken to preserve the Chilterns Beechwoods Special Area of Conservation.

The Bovingdon Delivery Strategy states that at least 240 homes will be provided over the period 2020-2038. The compact and built-up nature of Bovingdon limits opportunities for development on previously developed land in the settlement area. It also states that there is scope for some further redevelopment opportunities on the High Street and on the former Bobsleigh Hotel to the north east of the village. Included in the current allocation is land already allocated under the old plan for 40 homes on the site adjacent to Chesham Road/Molyneaux Ave. However, the majority of the growth is to be accommodated through 'a sustainable urban extension of 150 homes' on a greenfield site on the village edge i.e. Land at Grange Farm, Green Lane (corner of Leyhill Road / Green Lane). The Borough Council has decided at this time against additional development on Land south of Homefield, Land rear of Green Lane / Louise Walk and Land at Duckhall Farm, Newhouse Road and on other sites that had been promoted by various land owners in and around the Village.

The Parish Council has always been protective of the Green Belt and regrets any proposal that seek to remove land from the Green Belt for

development. However, it would be unrealistic to expect the Village not to bear some of the government's requirements for new homes and in principal we support the Borough's proposals, which are in line with the suggestions for growth in the other large villages in the Borough, namely, Kings Langley and Markyate.

Land at Grange Farm

As most residents will be aware, discussions have been taking place with the owners / developers of the Grange Farm site. A public consultation was held in February 2023 to give residents an overview of the possible benefits that may be available as part of this development.

The key points of the proposals are as follows:

- Delivery of Suitable Alternative Natural Greenspace (SANG) for walking and recreation.
- Development of Grange Farm will have a lower impact on the Green Belt and countryside beyond the village than any of the other competing sites.
- Retention of existing trees and new tree planting within the development, to reinforce screening, including the creation of buffer planting zones on the edges of the site.
- Retained employment area.
- A 3 Hectare site was retained for the provision of a new school, but the County Council have advised that the present school site is adequate for the future needs of the village and, therefore, it is proposed that an additional 50 homes will be built on part of the land thereby creating income for the village as follows:
 - Total Community Infrastructure Levy (CIL) from 150 homes is £2,500,000
 - Additional CIL from 50 further homes is £840,000
 - The 200 new homes will thus generate an overall CIL contribution of £3,340,000
 - 25% of those combined CIL contributions will be passed by Dacorum Borough Council (DBC) to Bovingdon Parish Council (BPC) being £840,000
 - An additional contribution of £2,500,000 will be given to BPC by Grange Farm as an enabling development fund, from the 'extra' 50 dwellings above the original 150 homes
 - A further payment of £1,000,000 will be paid to BPC from the development,

assuming that planning consent is granted locally (i.e. not at a contested appeal)

- Those 50 homes will be built on half of what would otherwise be the 3 Ha school site.
- The remaining half of the 3 Ha school site will be donated to BPC for free, to be used for community purposes
- The new scout hall, and its access and car park, will be located there (estimated to cost c. £400,000, to be paid for out of the £3.5 million above, as a parish-led project).
- The balance of £3,100,000 (together with BPC's £840,000 of Grange Farm's CIL) will be used by the parish on the community land uses, and to facilitate the improvements to the High Street, new Memorial Hall, car parking improvements and whatever scheme the people of Bovingdon support.
- Space will be made available within the community land for the bowls club (if they ever wish to relocate), allotments and other open spaces.
- A community orchard will be provided within the development by the developers of Grange Farm, at their expense as marked on the current plans.
-

In addition to all of the above, which relates to the 3 hectare 'former school' part of the site, the original proposal for 150 homes will still provide the following original package of benefits:

- Sustainable and accessible location, well related to the existing settlement of Bovingdon .
- 150 new homes, with a range of types and tenures to support residents' housing needs.
- 40% Affordable Housing (60 new affordable homes).
- Provision of Extra Care elderly accommodation, 60 units, meeting an identified national and local need.
- Surface Water Drainage enhancements to mitigate existing flooding issues.
- New doctors' surgery.
- New pedestrian and cycle linkages, connecting all new facilities via Pembridge Close, and creating a new safe pedestrian and cycle link through to Bovingdon Green.
- New Public open spaces, including equipped play areas and community

orchard, for the benefit of the whole village.

The Parish Council will keep the residents informed of its progress in this major project.

High Street

The Parish Council has set up a small working group comprising councillors and business owners to look at the High Street and how it might be improved both functionally and aesthetically. In addition, the Parish Council continues to work closely with stakeholders in the village and other agencies, including the Aspire Academies Trust, Bovingdon Primary Academy, the County and Borough Councils and the Scouts, in an attempt to look at long term solutions for improving the High Street. This includes options to create additional parking and to provide better quality and more appropriate community facilities.

The first result of this multi-agency working, has been the recent improvements to the area outside the parade of shops comprising Jarman's and the Co-op and the entrance to Old Dean. Bollards have also been installed at the top of the High Street opposite the Tesco Store in an attempt to prevent inconsiderate parking by people who are predominately using the store.

The Parish Council received a grant of £10,235 from the Neighbourhood Planning Programme, funded by the Department for Levelling Up, Housing and Communities, to help with providing planters and bollards as part of the High Street Regeneration improvement work carried outside the Co-op (now NISA).

With the convergence of the work done within the village by the Neighbourhood Plan Steering Group, and the announcement of the proposed Dacorum Local Plan there is a real opportunity for the Parish Council and the community of Bovingdon to pull together an extensive Village Improvement Programme. Both the Neighbourhood and Dacorum Local Plans identify the infrastructure challenges that already exist for the village, and the further impact on that infrastructure of the proposed new housing developments.

Neighbourhood Planning

The Steering Group under the direction of the Chair, Clare Norton and our consultant, Jacqueline Veater have made a lot of progress over the past year. The Regulation 14 Pre-Submission Neighbourhood Plan has been drafted and a consultation period held between 5 January to 17

February 2023 with an Open Event held in the Memorial Hall on 22 January 2023. The responses are currently being analysed. The draft NP will then be sent to the Parish Council for our comments and approval.

All the documents can be accessed on [Neighbourhood Plan - Bovingdon Parish Council](#)

Community Safety

Councillor Ben Richardson reports to the Outdoors Committee on matters of Community Safety in the village. The role covers matters relating to road safety, close liaison with local police officers, reporting on crime and antisocial behaviour as well as managing the Parish Marshal patrols.

The village is a relatively safe place for motorists and pedestrians although problems persist with High Street congestion, inconsiderate driving and parking as well as speeding on some local roads.

Road Safety

Following a long delay, it is anticipated that the village will finally benefit from the Police Commissioner's Road Safety Funds secured prior to the COVID epidemic. These funds are deposited with Hertfordshire Highways for them to improve the three main village gateways and to install, advisory 20mph signs on the approaches to the Bovingdon Primary Academy in the High Street. In addition, following a further bid for road safety funds, there is to be permanent speed monitoring technology installed in Chipperfield Road. This will provide speed monitoring 24/7 instead of the few hours each week achieved by the original team of DriveSafe volunteers

Parish Marshals

In the last year, volunteers (including some Councillors) have continued to patrol regularly in Bovingdon achieving over 225 hours of volunteer patrol in 12 months.

The Marshals always walk in pairs and are there to deal with a wide range of local issues including; traffic problems, fly tipping and to engage with local residents. Currently the top seven issues addressed are:

1. Street Patrol (being seen and engaging with residents, shop keepers and visitors).
2. Deal with Fly Tipping and Fly Posting (removal and collecting evidence of offences).

3. Close Liaison with Staff at HMP Mount (visible patrols and liaison to improve security).
4. Joint patrols with police officers (work with Safer Neighbourhood & Response Teams).
5. Reporting damaged road furniture to Herts Highways.
6. Reporting abandoned motor vehicles to Dacorum Borough Council for removal.
7. After all that, Marshals play a highly visible part in events such as the Christmas Fayre.

Reported Crime

The Parish Marshals aims are to create a public face of the Parish Council, to improve community safety and to reduce the fear of crime. Fear of Crime exists even when crime is low. This problem is reflected in the British Crime Survey. Unfortunately, even when crime is low, the newspaper reports, TV broadcasts and posts on social media make residents feel unsafe.

With local crime it is most important that residents report crime and suspicious incidents to the police and avoid publicising or discussing information on social media. Sharing information in this way (which may be key in a criminal case) could seriously damage the chances of a successful conclusion. TELL THE POLICE AND NOT SOCIAL MEDIA!

BOVINGDON PARISH 10k and 3k Fun Run

This event was held on 4 September 2022 and attracted a lot of interest. Although 182 people had signed up to run the 10k, 143 turned up on the day. This was partly due to the date of this year's London Marathon being changed which had a knock-on effect for runners as they were doing long distance runs instead. There has been positive feedback received from people who attended the run. Due to increased costs and the lower number of runners, this year's event did not make a surplus.

For the past few months, the Parish Council has tried to find another organisation to take over the responsibility for putting on this event. Discussions were held with a couple of village groups but these have not been successful and therefore, the Parish Council has reluctantly taken the decision that they will no longer organise the 10k and 3k fun run.

Grants awarded from surpluses made at this event:

'Tea Time' - Grant of £500 to help towards the purchase of equipment.

Bovingdon Community Library - Grant of £500 to help towards the cost of purchasing chairs and a display unit.

Christmas Street Fayre / switch-on of High Street Christmas lights – Sunday 4 December 2022

Once again this was an extremely successful event with an attendance of over 2,500. Joey Essex and his professional skating partner Vanessa Bauer switched-on the lights. They were both delightful and very popular and spent a lot of time to accommodate a queue of fans wanting a photo opportunity with them.

Prior to the event the Parish Council had paid for the lighting infrastructure to be upgraded

The Parish Council are grateful to SparkX our lighting contractor who are based in Wendover, for their help with the provision of our Christmas Street Lighting and for their support on the evening of the switch-on.

We are grateful to those businesses and individuals who contributed so generously to the Christmas Lights fund. Our thanks also go to Derek Procter of Marchant's Farm for donating a lovely Christmas tree, which stood lit up on the grass area in front of Archway Flats and which received a lot of positive comments from residents.

Bovingdon News

Steph Farrer of Farrspark who has edited the Bovingdon News for a number of years has taken over responsibility for the future publication of the booklet and the Parish Council will continue to distribute it to every household in the village via a band of 40+ volunteers. The Bovingdon News will continue to be delivered in May and November.

The Queens Platinum Jubilee Weekend – 2 to 5 June 2022

On Thursday 2 June 2022, the village celebrated the Queens Platinum Jubilee in style with a wonderful day of celebrations and entertainment centred on Bovingdon Green. There was a classic car show in the afternoon followed by music and entertainments in the evening. The day ended with the singing of the Jubilee Anthem by the St Lawrence Church Choir prior to the lighting of the new beacon followed by a magnificent firework display with music.

The Parish Council arranged for the beacon to be commissioned and installed on Bovingdon Green. We were successful in securing two grants to cover the cost. The first a grant of £4,600 from the UK Communities Foundation (UKCF) administered via

Dacorum Borough Council and the other a grant of £2k from County Councillor Richard Roberts' Locality Budget.

The Parish Council also supported a tea party which was held in the Memorial Hall on Saturday, 28 May 2022.

The Parish Council made 13 grants of £50 to people who arranged street parties to celebrate the event on Sunday, 5 June.

For many months leading up to the Jubilee, a small working group made up of representatives from

groups and organisations within the village and chaired by Councillor Pauline Wright met to organise the village celebrations. Our sincere thanks go to the group and to the many people who volunteered and helped to make this a very special occasion. Many happy memories were made and it will be an important day to remember in the life of the village.

Committees and Representatives

Finance & General Purposes Committee

Councillors Graham Barrett, Mike Foulds, Ben Richardson, Julie Steer (Chair), David Stent and Philip Walker

Memorial Hall Management Committee

Councillors Alison Gunn, Mike Foulds, Julie Steer (Chair), David Stent and Pauline Wright

Outdoors Committee

Councillors Graham Barrett, Alison Gunn, Ben Richardson, Hugh Schneiders, David Stent, Philip Walker, Adrian Watney and Pauline Wright (Chair)

Personnel Committee

Councillors Ben Richardson (Chair), Julie Steer, Dave Stent and Adrian Watney

Planning Committee

Councillors Ben Richardson, Hugh Schneiders, David Stent, Philip Walker (Chair), Adrian Watney and Pauline Wright

Council representatives

Bovingdon Community Library – Councillor Julie Steer

Bovingdon Primary Academy - Vacant

Community Safety - Councillor Ben Richardson

Friends of HMP The Mount - Vacant

Herts Councillor representative on the Chilterns Conservation Board – Councillor Adrian Watney

Neighbourhood Plan Steering Group – Clare Norton (Chair)

Contact Details

Chair – Councillor Graham Barrett

graham.barrett@councillor.bovingdonparishcouncil.gov.uk

Vice-Chair – Councillor David Stent

david.stent@councillor.bovingdonparishcouncil.gov.uk

Parish Clerk – Mike Kember

office@bovingdonparishcouncil.gov.uk

Telephone - 01442 833036

Parish Office – The Memorial Hall, High Street,
Bovingdon, Herts HP3 0HJ

27/06/2023

Bovingdon Memorial Hall

10:52

Balance Sheet as at 1/4/22 23

31st March 2022

31st March 2023

Current Assets			
3,130	Debtors	3,714	
2,446	VAT Control	2,248	
0	Prepayments	4,462	
8,749	Current Bank A/c	5,605	
50,095	Building Societies	50,095	
51,029	Deposit A/c	55,197	
115,450			121,322
	115,450 Total Assets		121,322
Current Liabilities			
1,631	Creditors	3,838	
1,299	Receipts In Advance	0	
2,125	Security Deposits	950	
5,055			4,788
	110,395 Total Assets Less Current Liabilities		116,534
Represented By			
	(210) General Reserves		5,929
	1,618 EMR Fundraising		1,618
	35,000 EMR Bricks & Mortar		35,000
	7,000 EMR 5yr Maintenance Plan		7,000
	10,000 Reserve for unexpected losses		10,000
	56,987 EMR Hall Major Improve Reserve		56,987
	110,395		116,534

The above statement represents fairly the financial position of the authority as at 1/4/22 and reflects its Income and Expenditure during the year.

Signed
Chairman

Date: 06/07/2023

Signed
Responsible
Financial

Date: 6-7-23

Chair
Finance
Committee

ANNUAL RETURN
FOR THE YEAR ENDED 31 MARCH 2023
Bovingdon Memorial Hall

SECTION 2 - THE STATEMENT OF ACCOUNTS

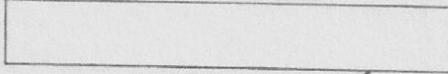
I certify that the accounts contained in this return present fairly the financial position of the council, are consistent with the underlying financial records and have been prepared on the basis of Income and Expenditure.

Chair Finance Committee
 Responsible Financial Officer



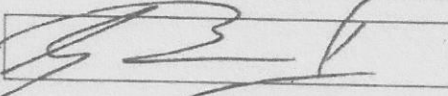
Date 6/7/23

I confirm that these accounts are approved by the Council and recorded as council minute reference



Dated

Signed on behalf of the above Council (Chair)



Date 06/07/2023

	<u>Last Year £</u>	<u>This Year £</u>	<u>General Notes for Guidance</u>
1 Balances brought forward	110,605	110,395	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of the previous year.
3 (+) Total other receipts	38,773	40,098	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
5 (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6 (-) All other payments	38,983	33,959	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7 (=) Balances carried forward	110,395	116,534	Total balances and reserves at the end of the year. [Must equal (1+2+3)-(4+5+6)]
8 Total value of cash and short term investments	109,874	110,897	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9 Total fixed assets plus long term investments and assets	0	0	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10 Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

The following documents should accompany the accounts when submitted to the auditor:

- * A brief explanation of significant variations from last year to this year in Section 2;
- * Bank Reconciliation as at 31 March

Bovingdon Office

From: [REDACTED]
Sent: 20 July 2023 11:04
To: [REDACTED]
Cc: [REDACTED]
Subject: 2023 Internal Audit and Memorial Hall Accounts
Attachments: Invoice 18926.pdf

Hi David,

I hope you are well.

I have now examined the Memorial Hall accounts this year.

I feel there are no matters which need to be brought to your attention.

Finally, I enclose our invoice in respect of completing the Internal Audit and the examination of the Hall accounts for your kind attention.


Please let me know if you have any queries.

Kind regards,

Daniel Drury
Senior Accountant
APS Accountancy Limited



APS Accountancy Limited
Aylesbury Office: 01296 437665
Email: info@apsaccountancy.co.uk Web: www.apsaccountancy.co.uk
Company Registration Number 07648151 | Registered in England & Wales

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WAR MEMORIAL HALL

England & Wales - Charity number 238850

Accounts

BOVINGDON PARISH COUNCIL

ANNUAL REPORT FOR 2021 – 2022



Dear Resident,

This is the third Annual Report of the present Parish Council, following the local elections held on 2 May 2019.

2021 - 22 has been a year of exceptional times due to the on-going issues caused by COVID-19 and over the past few months the conflict in the Ukraine. Whilst we try to return to 'normality' the long term implications of the pandemic continue to affect us.

As a Parish Council, we try to do what we think is best for our village to make Bovingdon a better place to live in and to protect it from the various challenges we will face during the coming years.

The Council normally meets on the first Monday of every other month and each meeting has time scheduled for parishioners to raise any concerns, which help guide the direction of the Council. A full schedule of all the Council and Committee meetings is available on our website.

The team of councillors consist of myself, Mike Foulds, Alison Gunn, Ben Richardson, Hugh Schneiders, Julie Steer, David Stent, Philip Walker, Adrian Watney and Pauline Wright. Mike was co-opted onto the council to fill the vacancy created by Julia Marshall who moved from the village. The Parish Council is fortunate to have been made up of some very committed individuals who give their time voluntarily to the benefit of the village and I would like to extend my thanks to all the councillors for their hard work over the last year.

We are also grateful for the support of the office team who are all part-time comprising Mike Kember, Parish Clerk, Lisa Edwards, Assistant to the Parish Clerk and to the Responsible Financial Officer, Dave Kirk.

In addition, I would like to take this opportunity to thank the other members of our community who have shown tremendous support for the Parish council during the year. In particular Clare Norton for chairing the Neighbourhood Plan Steering Group, Brad Gunn for his contribution in respect of the Charismas Street lights and fayre and Gary Cullum for his on-going involvement and support.

Finally, I would also like to thank our two other Dacorum Borough Council Ward Councillors, Stewart Riddick and Gbola Adeleke and our Herts County Councillor Richard Roberts for actively supporting the work we do in addition to the teams at Dacorum Borough and Herts County Councils.

Graham Barrett

Councillor Graham Barrett, Chair, Bovingdon Parish Council and Dacorum Borough Councillor

The Annual Parish Report contains a summary of the work carried out by the Parish Council over the past twelve months. The day- to- day work of the Council is carried out through its Committees.

Due to the pandemic, the Parish Office was closed for the majority of the past year and the administrative team have been working from home. Despite the exceptional times, the Parish Council and Committee meetings continued to be held remotely via video conference facilities and now we have returned to face-to-face meetings. In all, a total of 29 meetings have been held not counting numerous working group meetings, including those of the Neighbourhood Steering Group.

Finance & General Purposes Committee

Councillor Julie Steer has continued to oversee the work of this Committee. We have successfully managed our budgets again, although it was considered necessary to increase the precept for the forthcoming financial year 2021 – 2022 due to increased costs and to comply with statutory regulations. The precept figure (net of Council Tax Support Grant and Resilience grant) was £64,996. Based on information available at the time, the Parish Rate for a Band D property increased from £29.77 to £30.67 per annum, an increase of 89p (3.0%) or 1.7p per week. A 1% increase in the precept raises approximately £600 additional income for the council.

At the same time, we have been able to build up reserves in support of future projects and for other increasing demands on the council's finances.

Community Infrastructure Levy (CIL)

The Community Infrastructure Levy (CIL) is a way of collecting contributions from developers towards the provision of infrastructure required to support growth in Dacorum. CIL is a non-negotiable planning charge introduced by the government under the Planning Act 2008 to provide local authorities with a more flexible and transparent means of funding infrastructure projects across their local area. The levy is charged per square metre of new development (floorspace) and the charge may vary according to the size, location and type of development.

As the charging and collecting authority, Dacorum Borough Council are responsible for setting the CIL charge, collecting CIL money and allocating money for infrastructure projects.

The CIL charge was introduced by Dacorum Borough Council on 1 July 2015 and is applicable to developments that received planning permission on or after 1 July 2015.

The Parish Council in conjunction with Dacorum Borough Council are monitoring the schemes, which are eligible to pay the CIL. The Parish Council currently receives 15% of the receipts from developments in the parish. This could potentially increase to 25% if we have an adopted Neighbourhood Plan. The CIL Regulations states that CIL receipts must be used to support the development of the local council's area, or any part of that area, by funding

- (a) the provision, improvement, replacement, operation or maintenance of infrastructure; or
- (b) anything else that is concerned with addressing the demands that development places on an area.

Since its inception in 2015, the council has received just over £102,786 to date from CIL receipts, which is ring fenced.

Memorial Hall Management Committee

Councillor Julie Steer continues to be chair of this Committee. The Memorial Hall is owned and managed by the Parish Council with all councillors automatically becoming trustees on their election to the Council. Again this has been a difficult year for the Hall due to the restrictions on usage caused by COVID-19. However, the Memorial Hall has remained open throughout the past year for the Bovingdon Pre-school to look after the children of key workers, the NHS Blood and Transplant Service and the Child Health Clinic. We are pleased that due to the easing of the restrictions on COVID-19 the building is now fully operational.

The council has taken advantage of applying for two more grants totalling £10,667 made available via the National Lockdown Business Support Grant scheme to help make up for the loss of income from hirers during the pandemic.

As many of you aware, the Memorial Hall was built in 1921 to commemorate the lives of the thirty-seven villagers who died in World War 1. The Hall was built at a cost of £3,000 with the money raised by public subscription and a generous donation of £2,000 from Mr Whichello who lived at Bovingdon Grange. The Council has replaced the clock on the front of the building with a new one bearing the inscription 'Memorial Hall 1921 – 2021' to mark the

100th anniversary of the Hall. A lamp has also been installed to illuminate the clock at night.

Outdoors Committee

The Committee, initially under the Chair of Councillor David Stent is now chaired by Councillor Pauline Wright, and continues to be responsible for all aspects of the outdoors of the village.

Despite COVID-19, the Sunnyside Rural Trust whose personnel carry out the warden duties have continued to work safely throughout the past year within the measures and guidelines laid down by the government. We are very grateful to them for their continued commitment to the village. The Trust have worked hard to continue to provide the basic requirements of the contract and have also taken on further works to improve the environment around the village and to maintain the surrounds of the Memorial Hall.

The Sunnyside Rural Trust was founded in 1990 as a small, horticultural project for young people and adults with learning disabilities. It is now a thriving charity and social enterprise, offering training and work experience for over 130 vulnerable people in the local community.

Hopefully many of you will have seen their teams of personnel collecting litter, planting and generally carrying out maintenance work in all areas of the village.

The Committee continues to organise and monitor the annual contract for the maintenance of the pond and surrounding area on Bovingdon Green and to care for the surrounds of 'the docks'. The Council has been looking into the possibility to carry out major improvements to the pond but quotations for the work have exceeded the budgets the council has available for the project. In the meantime, the Sunnyside Rural Trust have carried out some environmental improvements at a more modest cost and will continue to maintain the environs of the pond for the forthcoming year.

In addition, the Borough Council has planted 38,000 various bulbs on the triangular piece of land by the bus stop on Bovingdon Green and it has produced a wonderful and lasting display of colour for several weeks.

Personnel Committee

Councillor Ben Richardson is chair of this Committee, which meets as necessary, usually once or twice a year to review personnel practices and

procedures and to monitor the terms and conditions of the employees.

Planning Committee

The Planning Committee, chaired by Councillor Philip Walker, continues to meet every three weeks. This year the number of planning applications has increased as people have had more time to consider improvements to their properties. The village will doubtless continue to be under pressure from developers and the Parish Council is committed to maintaining the village environment and will endeavour to defend any proposals that threaten to harm the Green Belt. Generally, new planning applications and planning issues continue to occupy a considerable amount of time for the Council.

It is clear from the 177 planning applications considered by the Committee during the year that a number are becoming more complex and require several amendments to the schemes. This represents a 13.5% increase in applications over the previous year. Some of the applications, for instance the redevelopment of older style detached properties in the Chesham Road with terraced and semi-detached houses is clearly having an impact on the street scene in the village.

Chiltern Beechwoods

Dacorum Borough Council has recently published updated evidence on the condition of the Chilterns Beechwoods Special Area of Conservation in the shape of the Footprint Ecology Report. At the same time the Borough Council published Natural England's updated guidance on dealing with planning applications in light of the new information.

More information can be found on the Borough Council's website at: <https://www.dacorum.gov.uk/home/planning-development/planning-strategic-planning/new-single-local-plan/chilterns-beechwoods-special-area-of-conservation>

Dacorum Local Plan (2020 – 2038): Emerging Strategy for Growth (for consultation)

During the latter part of 2020 and the early part of 2021, Dacorum Borough Council carried out an

extensive consultation on the Borough's emerging strategy for growth for the period 2020 – 2038.

The Borough Council is preparing a new Local Plan for the period 2020 to 2038. Once adopted, it will replace the Site Allocations Development Plan Document (adopted July 2017), the Core Strategy Development Plan Document (adopted September 2013) and those "saved" parts of the Dacorum Borough Local Plan (adopted May 2004). The Local Plan is being prepared in accordance with the Council's Local Development Scheme (LDS) (adopted July 2020).

The Bovingdon Delivery Strategy states that at least 240 homes will be provided over the period 2020-2038. The compact and built-up nature of Bovingdon limits opportunities for development on previously developed land in the settlement area. It also states that there is scope for some further redevelopment opportunities on the High Street and on the former Bobsleigh Hotel to the north east of the village. Included in the current allocation is land already allocated under the old plan for 40 homes on the site adjacent to Chesham Road/Molyneaux Ave. However, the majority of the growth is to be accommodated through 'a sustainable urban extension of 150 homes' on a greenfield site on the village edge i.e. Land at Grange Farm, Green Lane (corner of Leyhill Road / Green Lane). The Borough Council has decided at this time against additional development on Land south of Homefield, Land rear of Green Lane / Louise Walk and Land at Duckhall Farm, Newhouse Road and on other sites that had been promoted by various land owners in and around the Village.

The Parish Council has always been protective of the Green Belt and regrets any proposal that seek to remove land from the Green Belt for development. However, it would be unrealistic to expect the Village not to bear some of the governments requirements for new homes and in principal we support the Borough's proposals, which are in line with the suggestions for growth in the other large villages in the Borough, namely, Kings Langley and Markyate. The additional development will provide funding towards improvements to infrastructure within the Village.

High Street

The Parish Council has set up a small working group comprising councillors and business owners to look at the High Street and how it might be improved both functionally and aesthetically. In addition, the Parish Council continues to work closely with stakeholders in the village and other agencies, including the Aspire Academies Trust, Bovingdon Primary Academy, the County and Borough Councils and the Scouts, in an attempt to look at long term solutions for improving the High Street. This includes options to create additional parking and to provide better quality and more appropriate community facilities.

The first result of this multi-agency working, has been the recent improvements to the area outside the parade of shops comprising Jarmans and the Co-op and the entrance to Old Dean. Bollards have also been installed at the top of the High Street opposite the Tesco Store in an attempt to prevent inconsiderate parking by people who are predominately using the store.

With the convergence of the work done within the village by the Neighbourhood Plan Steering Group, and the announcement of the proposed Dacorum Local Plan there is a real opportunity for the Parish Council and the community of Bovingdon to pull together an extensive Village Improvement Programme. Both the Neighbourhood and Dacorum Local Plans identify the infrastructure challenges that already exist for the village, and the further impact on that infrastructure of the proposed new housing developments.

The Parish Council will keep the residents informed of its progress in this major task.

Neighbourhood Planning

A close group of volunteers and Parish Councillors have taken the Neighbourhood Plan forward this year as a Steering Group. We have been able to meet both online and in person, pulling the final draft of the Neighbourhood Plan together following further community consultation.

The group presented their draft policies in a presentation and sought feedback from the community in June 2021. Over 400 people responded with broad support for the policies:

- Residential development on Grange Farm and Molyneaux Avenue sites

- Strategic gap maintained with all neighbouring settlements
- Develop a Design Code
- Protect the proposed Green spaces and Views
- Protect existing and promote new retail employment
- Improve road safety and reduce congestion

The group has secured support from Locality and Central government to develop a Design Code and to carry out an Affordable Housing for Sale Needs Assessment which is further influencing our policies. Additional funding has also been secured from Central government to improve High Street parking through the High Street Regeneration and Social Infrastructure Fund.

The Steering Group finalised its policies and submitted the Screening assessment to Dacorum Borough Council. At this point, Dacorum found they must carry out a Habitats Regulation Assessment to safeguard the Special Area of conservation at Ashridge and Tring. Consequently, the Neighbourhood Plan cannot promote specific sites for residential development until mitigation is in place to protect Ashridge. The group will shortly proceed to Regulation 14 consultation and referendum on the revised final Neighbourhood Plan.

The draft policies are available to view here <https://youtu.be/UyneNI11hPQ>

and all the documents can be accessed on [Neighbourhood Plan - Bovingdon Parish Council](#)

Community Safety

Councillor Ben Richardson continues to report to the Parish Council on questions of Community Safety.

The village continues to be a relatively safe place for motorists and pedestrians although problems persist with High Street congestion, inconsiderate driving and parking as well as speeding on local roads. This is also the situation with levels of crime,

where often, the perception of law breaking is higher than reality.

Road Safety

In July 2021, the Police Commissioner's DriveSafe Campaign operated by volunteers in Chipperfield Road ceased its activities. After almost six years of operation a wealth of data have been built up about excess speed on this road. Over the six years, a total of 51,158 vehicles had been checked and 7,148 reported for excessive speed. These data have now been used as part of a further bid to the Police and Crime Commissioner's Office for funding to install permanent speed monitoring equipment in Chipperfield Road. This, if approved, will provide speed monitoring 24/7 instead of a few hours each week by the DriveSafe Campaign.

This latest bid will augment the already funded improvements to the village gateways and installation of part-time advisory 20mph signs on the approaches to the school in the High Street. There have been meetings between the Police Commissioner and Hertfordshire Road Safety Partnership together with contact from Bovingdon Parish Council and County Councillor Richard Roberts to progress these works.

Parish Marshals

Over the last two years, Councillors and volunteers have worked with Hertfordshire police and fire services in an effort to create a new local citizen patrol scheme. Although the proposed scheme had many benefits, it was clear that local volunteers would have to commit to working throughout Dacorum rather than giving their time to the village.

As a result, at the meeting on 10th January 2022, the Parish Council approved the setting up of a Parish Marshal scheme, unique to the village. The first patrol took place three days later on Wednesday 13th January, with Parish Marshals wearing their distinctive orange HiVis jackets.

The new scheme made the front page of The Villager newspaper in February which raised local awareness further. The Marshals have conducted patrols for over 80 hours in the first four months of operation, dealing with a wide range of local issues including; traffic problems, fly tipping and complaints from local residents. They also met with local shop keepers in the lead up to the recent road

works in the High Street as well as conducting extra patrols while the road was closed.

The Parish Marshals' aims to improve community safety fits closely with the activities of the High Street Improvement Team which aims to improve many aspects of the village centre.

Reported Crime

The village continues to experience low levels of crime and social disorder. There is regular contact with the local, Safer Neighbourhood Policing Team with officers regularly reporting to the Parish Council public meetings. There have been occasions where local police and Parish Marshals have worked together to solve issues.

BOVINGDON PARISH 10 and 3k Fun Run

We were fortunate to have a break in the COVID-19 restrictions in September 2021 to allow the fourth 10k run and 3k fun run to take place. Considering the restrictions of the pandemic, there was a very good turn-out of runners and it was as usual a very enjoyable event. Date for diary - the next event is planned to take place on Sunday 4 September 2022.

Grants awarded from surpluses made at this event

Bovingdon Cricket Club

Grant of £400 towards the cost of purchasing a replacement roller.

Ladybirds

Grant of £436.80 towards the cost of providing four new folding tables for use at events.

Christmas Street Fayre / switch-on of High Street Christmas lights – Sunday 28 November 2021.

A very successful event took place last year and saw the first switch-on of the new Christmas lights. ITV kindly arranged for Regan Gascoigne and his professional skating partner Katrina Mantras to switch-on the lights and we are delighted that they went on to win the Final of this year's Dancing on Ice.

The Parish Council has entered into a new five-year contract with SparkX based in Wendover for the provision of our Christmas Street Lighting.

We are grateful to those businesses and individuals who contributed so generously via Collection Pot adding a further £1,190 to the Christmas Lights fund. Our thanks also go to Derek Procter of

Marchants Farm for donating a lovely Christmas tree, which stood lit up on the forecourt of the Memorial Hall.

Date for your diary – Switch-on of Christmas Lights and Street Fayre Sunday 4 December 2022 at 5:00 p.m.

Bovingdon Community Library

Bovingdon Community Library reopened on 29 June 2021 and is still operating on restricted hours due to a lack of volunteers and new volunteers in training.

The library runs a Toddler Tales session every Monday and a variety of children's activities throughout the holidays.

Photocopying and laminating are available at the library. For library members one hour's free pc use is available daily.

Bovingdon News

Steph Farrer of Farrspark who has edited the Bovingdon News for a number of years agreed to take over responsibility for the future publication of the booklet and the Parish Council will continue to distribute it to every household in the village via a band of 40+ volunteers.

Preparations for Queens Platinum Jubilee Weekend – 2 – 5 June 2022

A major programme of events is being planned across the UK to celebrate the Jubilee.

Since last October, a small working group is being chaired by Councillor Pauline Wright to arrange the village celebrations to mark the Queens Platinum Jubilee – after 70 years HM The Queen is the longest reigning monarch in our history. The working group made up of representatives from groups and organisations within the village.

A beacon has been commissioned to be made and installed on Bovingdon Green. We have been successful in securing two grants to cover the cost. The first is a grant of £4,600 from the UK Communities Foundation (UKCF) administered via Dacorum Borough Council and the other is a grant of £2k from County Councillor Richard Roberts Locality Budget.

In line with information being published by the Pageantmaster we are focusing our celebrations on Thursday 2 June 2022 and these will take place on Bovingdon Green.

There will be a classic car show in the afternoon followed by music and entertainments in the evening. The day will end with the singing of the Jubilee Anthem by the St Lawrence Church Choir prior to the lighting of the new beacon and will finish with a fireworks display. More details can be found in the insert in the May edition of the Bovingdon News and further information will appear in The Bovingdon Villager.

There is also information on the Parish Council's website at www.bovingdonparishcouncil.gov.uk In addition, St Lawrence Church is bringing forward their summer fete to take place on Saturday 4 June.

The Parish Council will be making grants of £50 available towards those streets who are organising street parties to take place on Sunday 5 June.

The Parish Council is supporting a tea party which is being organised to take place in the Memorial Hall on Saturday 28 May 2022.

Committees and Representatives

Finance & General Purposes Committee

Councillors Graham Barrett, Mike Foulds Julie Steer (Chair), David Stent and Philip Walker

Memorial Hall Management Committee

Councillors Alison Gunn, Mike Foulds Julie Steer (Chair) and Pauline Wright

Outdoors Committee

Councillors Graham Barrett, Alison Gunn, Ben Richardson, Hugh Schneiders, Julie Steer, David Stent, Philip Walker, Adrian Watney and Pauline Wright (Chair)

Personnel Committee

Councillors Ben Richardson (Chair), Julie Steer, Dave Stent and Adrian Watney

Planning Committee

Councillors Ben Richardson, Hugh Schneiders, David Stent, Philip Walker (Chair), Adrian Watney and Pauline Wright

Council representatives

BP 10 Run Sub-Group - Councillors Julie Steer (Organiser) and David Stent

Bovingdon Community Library – Councillors Julie Steer

Bovingdon Primary Academy - Vacant

Community Safety - Councillor Ben Richardson

Friends of HMP The Mount -HACCRO

Herts Councillor representative on the Chilterns Conservation Board – Councillor Adrian Watney

Neighbourhood Plan Steering Group – Clare Norton (Chair)

Contact Details

Chair – Councillor Graham Barrett – graham.barrett@councillor.bovingdonparishcouncil.gov.uk

Vice-Chair – Councillor David Stent – david.stent@councillor.bovingdonparishcouncil.gov.uk

Parish Office – The Memorial Hall, High Street, Bovingdon, Herts HP3 0H

Parish Clerk – Mike Kember – office@bovingdoinparishcouncil.gov.uk

Telephone - 01442 833036

Detailed Income & Expenditure by Budget Heading 31/03/2022

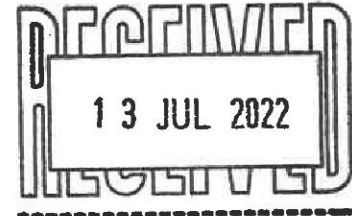
		Annual Budget	Actual	Variance
100 General Income				
1005 Transfer from Parish C		4,374	4,374	0
1010 Hall Hire		30,000	25,805	-4,195
1020 Interest Received		1,000	397	-603
1030 Grants & Donation Received		0	8,000	8,000
1990 Utility Grant		0	197	197
Total Income		<u>35,374</u>	<u>38,773</u>	<u>3,399</u>
110 Administration and Running Costs				
4000 Cleaner	Note 3	14,545	15,433	888
4020 Gas		2,800	2,710	-90
4030 Electric		2,000	1,698	-302
4035 Refuse		2,300	2,343	43
4040 Water	Note 1	1,200	2,207	1,007
4050 Maintenance	Note 1	2,260	4,299	2,039
4060 Insurance	Note 2	3,730	3,738	8
4070 Annual Costs		3,170	4,118	948
4990 Supplies & Sundries		1,000	2,437	1,437
Total Spend		<u>33,005</u>	<u>38,983</u>	<u>5,978</u>
Net Surplus/Deficit(-) 21-22		2,369.00	-210.00	

NOTES

1. A large water leak lead to a very high water consumption and a big repair bill
2. Alternative quotes were sought for Insurance but little interest in a Parish. The current insurers offered a 3 year fixed contract at a discount from 2022 which will equal this year's costs
3. Cleaning costs included 2 deep cleans and a one off chair clean.

Mr M Kember
Bovingdon Parish Council
High Street
Bovingdon
Herts
HP3 0HJ

12th July 2022



Dear Mike,

I have now completed the annual Internal Audit and Report for 2022 and I have discussed matters with David Kirk. I also examined the Memorial Hall accounts this year.

I feel there are no matters which need to be brought to your attention.

Finally, I enclose our invoice in respect of completing the Internal Audit and the examination of the Hall accounts for your kind attention.

Yours Sincerely,

S J PINDER FCA
Senior Client Manager

WAR MEMORIAL HALL

England & Wales - Charity number 238850

Accounts

Annual Report of the Bovingdon Memorial Hall 20-21

Charity 238850

The year has been badly affected by Covid closures. Luckily, grant aid for Charity Halls did bring in £20,000 which largely offset the loss of Lettings Income. Although 20 community groups use the hall on a regular basis many did not attend for much of the year and one off bookings for parties etc was negligible.

Many of the hall users are charities themselves and the Bovingdon Pre School Group uses the hall every day in term time offering an important local service as well as a substantial income to the Hall. During the year, every effort was made to keep the hall open for the preschool to allow parents to continue working.

The hall is used for blood donation sessions, elections and child health clinics. Importantly the Hall has public conveniences open in the day time but these had to close for much of the year.

Along with a number of fitness activities such as dance, yoga and karate, together with an over 50's fitness session, the facilities clearly provide a Community focus for a large spectrum of local people when Covid rules have allowed. The hall is a key community hub and, when possible, it is the focus for an annual Christmas Lights event.

The Trustees continue to prudently set aside reserves to fund large future repairs and any unexpected losses. These now total £39,000. In addition, a reserve of £72,000 has been accumulated towards the eventual major refurbishments..

This prudence will serve the charity well if closures owing to Coronal Virus continue into 2021-22. Whilst a surplus was made in the 2020-21 it is likely that reserves will be called on in future.

Julie Steer

Chair of the Hall Committee

Detailed Income & Expenditure by Budget Heading 31/03/2021

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
<u>100</u> <u>General Income</u>						
1000 Grant From Parish Council	4,374	4,374	0			
1010 Hall Hire	9,416	33,000	23,584			
1020 Interest Received	646	1,000	354			
1030 Grants & Donation Received	20,339	0	(20,339)			
General Income :- Income	<u>34,774</u>	<u>38,374</u>	<u>3,600</u>			<u>0</u>
Net Income	<u>34,774</u>	<u>38,374</u>	<u>3,600</u>			
<u>110</u> <u>Administration</u>						
4000 Cleaner	12,826	14,370	1,544		1,544	
4020 Gas	2,835	7,800	4,965		4,965	
4030 Electric	1,309	0	(1,309)		(1,309)	
4035 Refuse	2,268	0	(2,268)		(2,268)	
4040 Water	756	0	(756)		(756)	
4050 Maintenance	1,887	3,260	1,373		1,373	
4060 Insurance	3,630	0	(3,630)		(3,630)	
4070 Annual Costs	1,810	7,400	5,590		5,590	
4990 Supplies & Sundries	560	0	(560)		(560)	
Administration :- Indirect Expenditure	<u>27,881</u>	<u>32,830</u>	<u>4,949</u>	<u>0</u>	<u>4,949</u>	<u>0</u>
Net Expenditure	<u>(27,881)</u>	<u>(32,830)</u>	<u>(4,949)</u>			
6001 less Transfer to EMR	6,893					
Movement to/(from) Gen Reserve	<u>(34,774)</u>					
Grand Totals:- Income	<u>34,774</u>	<u>38,374</u>	<u>3,600</u>			
Expenditure	<u>27,881</u>	<u>32,830</u>	<u>4,949</u>	<u>0</u>	<u>4,949</u>	
Net Income over Expenditure	<u>6,893</u>	<u>5,544</u>	<u>(1,349)</u>			
less Transfer to EMR	6,893					
Movement to/(from) Gen Reserve	<u>0</u>					

The Parish Clerk
Bovingdon Parish Council
Memorial Hall
High Street
Bovingdon
Herts
HP3 0HJ

31st July 2021

INVOICE NO. 13781

INVOICE

FOR PROFESSIONAL SERVICES RENDERED

Examining the Council's financial and accounting records for the year ended 31st March 2021 in accordance with the suggested approach to Internal Audit testing, completing the Audit Commission Annual Internal Audit Report, checking the statement of accounts, reporting back to David Kirk and yourself and all other matters arising.

FEE **£400.00**

Examining the Memorial Hall accounts for the year ended 31st March 2021, reporting back to David Kirk and all other matters arising.

FEE **£350.00**

£750.00

VAT @ 20% **£150.00**

TOTAL DUE **£900.00**

£900.00

With Compliments

VAT No: 115 193 240

Payment methods:
By cheque payable to APS Accountancy Ltd

BACS payment:
NatWest Bank
Sort code: 60-01-31
Account number: 50907417

BACS 2/8/21 PC £400 + £80 vat = £480
BACS 2/8/21 MH £350 + £70 vat = £420

Paid by PC, info £420 for MH
in 2 separate lobs.