

KESTON VILLAGE HALL TRUST.

A Registered Charity.

ANNUAL REPORT FOR THE YEAR ENDED 31st DECEMBER, 2024.

Keston Village Hall of Heathfield Road. Keston is registered with the Charity Commissioners No. 238848.

The Trust is administered by a management committee consisting of the following trustees:

| | |
|---------------|--|
| Chairman: | Mr. R.G Smithson J.P |
| Secretary: | Mrs.J. Leng and Mrs K Smithson |
| Treasurer: | Mr. R. Ravindran |
| Othe Trustees | Mrs. M. Higgins Mr N Abbott, Mrs G Collins Mrs L Stevenson |

The object of the charity is the provision and maintenance of the Village Hall for the use of the inhabitants of the Ecclesiastical Parish of Keston and the neighbourhood thereof without the distinction of political, religious or other opinions, including meetings, lectures and classes, and other forms of leisure occupations, with the object of improving the conditions of life for the said inhabitants.

Regular users of the Hall included badminton clubs, dancing classes, dog training classes, short mat bowling, mothers and toddlers group, cactus society, Pilate's classes, yoga classes, Morris Men, and sewing classes. Additionally a number of adult and children's parties, concerts, charity fundraising events, Christmas markets, antique fairs and wedding receptions were held.

Investments to ensure safety and security of the halls have been ongoing with the installation of security cameras in key areas. New curtains have been purchased and hung in the main hall. LED lighting has been installed. New flooring for the Jubilee room is scheduled for January
The defibrillator continues to be maintained with new pads and battery purchased to ensure the unit is always ready.

The Bookings Secretary reported bookings remain good, an online availability for payments has been introduced for all hall users. The halls remain to be nearly at 100% usage during the week with only a few spots available in the jubilee room in the evening.

Income from the hire of the halls was £36,013 after expenditure the balance was £9,564 with assets held including investments £64,984

Projected expenditures for 2025 include replacement of Jubilee hall floorings, new fire exit doors computerised remote online booking system and routine maintenance requirements.

R.G.Smithson J.P

Chairman.

For and on behalf of the Trustees

Receipts and payments accounts

CC16a

| | | | |
|------------------------|---------------------------|----|------------------------------|
| For the period from | Period start 01-Jan-24 | To | Period end date 31-Dec-24 |
|------------------------|---------------------------|----|------------------------------|

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|--|--|--|--|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Hire Charges for Use of Hall | 35,326 | - | - | 35,326 | 38,862 |
| Hire Charges for use of Jubilee Room | 797 | - | - | 797 | 1,571 |
| Rent from Men's Club | 340 | - | - | 340 | - |
| Hire Refund | - 450 | - | - | - 450 | - |
| Bequest | - | - | - | - | - |
| Bank Interest | - | - | - | - | - |
| Damage claim | - | - | - | - | - |
| Covid Grant | - | - | - | - | - |
| Sub total (Gross income for AR) | 36,013 | - | - | 36,013 | 40,433 |
| A2 Asset and investment sales, (see table). | | | | | |
| COIF Charities Investment Funds Accumulation Units | 20,433 | | | 20,433 | - |
| | - | | | - | |
| COIF Charities Investment Funds Income Units | | - | - | - | |
| | - | - | - | - | - |
| Sub total | 20,433 | - # | - | 20,433 | - |
| Total receipts | 56,446 | - | - | 56,446 | 40,433 |

A3 Payments

| | | | | | |
|-------------------------------|--------|---|---|--------|--------|
| Heat & Light | 9,763 | - | - | 9,763 | 5,468 |
| Cleaning | 12,850 | - | - | 12,850 | 9,119 |
| Rates & Water | 3,608 | - | - | 3,608 | 4,043 |
| Repair & Maintenance | 12,062 | - | - | 12,062 | 8,138 |
| Insurance | 2,576 | - | - | 2,576 | 2,499 |
| Equipment | 17,490 | - | - | 17,490 | 2,764 |
| Sundries | 241 | - | - | 241 | 144 |
| Secretarial fees and expenses | 4,800 | - | - | 4,800 | 4,800 |
| Performing Rights Fee | 187 | - | - | 187 | 44 |
| Bank Charges | 470 | - | - | 470 | 109 |
| Refund - EDF Energy | | - | - | - | - |
| Building | | - | - | - | - |
| Sub total | 64,046 | - | - | 64,046 | 37,128 |

| | | | | | |
|---|---|---|---|---|---|
| A4 Asset and investment purchases, (see table) | | - | - | - | |
| COIF Charities Investment Funds Accumulation Units | - | - | - | - | - |
| COIF Charities Investment Funds Income Units | - | - | - | - | - |
| | | - | - | - | - |

| | | | | |
|-----------------------------------|---------|---|---|---------|
| <i>Sub total</i> | - | - | - | - |
| <i>Total payments</i> | 64,046 | - | - | 64,046 |
| <i>Net of receipts/(payments)</i> | - 7,600 | - | - | - 7,600 |
| A5 Transfers between funds | - | - | - | - |
| A6 Cash funds last year end | 17,163 | - | - | 17,163 |
| <i>Cash funds this year end</i> | 9,563 | - | - | 9,563 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|--|---|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Bank Accounts RBS | - | - | |
| | Bank Account HSBC | 9,555 | - | |
| | Petty Cash | 9 | - | |
| | <i>Total cash funds</i> | 9,564 | - | |
| | (agree balances with receipts and payments account(s)) | Agreement Error | OK | OK |
| | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| B2 Other monetary assets | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| B3 Investment assets | CCLA Charities Investment Fund Accumulation Units (COIF) | Unrestricted | | |
| | 212 | 55,421 | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| B4 Assets retained for the charity's own use | Land and Buildings used by the Charity: Keston Village Hall (freehold title vested in the Official Custodian for Charities) | | - | - |
| | Furniture and equipment in the building | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |

| | | | |
|--|--|---|---|
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |

B5 Liabilities

| Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|---------|---------------------------------|-----------------------|---------------------|
| | | - | |
| | | - | |
| | | - | |
| | | - | |
| | | - | |

Signed by one or two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|-----------|----------------|------------------|
| | Ravi Ravindran | |
| | | |



Section A

Independent Examiner's Report

Report to the trustees/
members of

Keston Village Hall Trust

On accounts for the year
ended

31 December 2024

Charity no
(if any)

238848

Set out on pages

1,2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2024**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: Signed electronically

Date: 12/Mar/2025

Name: John M Turner

Relevant professional
qualification(s) or body
(if any):

Banker (retired)

Address:

Kingswood

3 Heritage Hill

Keston, Kent BR2 6AU

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None