

**Registered Charity No. 238170**  
**Housing Corporation No. L.2022**

**THE HUNTON BRIDGE COTTAGE TRUST**  
**REPORT AND ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

## THE HUNTON BRIDGE COTTAGE TRUST

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# THE HUNTON BRIDGE COTTAGE TRUST

## BOARD REPORT FOR THE YEAR ENDED 31 DECEMBER 2024

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The board of trustees present their annual report together with the financial statements of the housing association for the year ended 31 December 2024.

The accounts have been prepared in accordance with the accounting policies set out in note 2 to the accounts and comply with the Trust Deed and the Statement of Recommended Practice for Registered Housing Associations (SORP) and comply with the Accounting Directions for Private Registered Providers of Social Housing in England 2012.

### Background history

Hunton Bridge Cottage Trust is registered with the Charity Commissioners No. 238170 and constituted by a Trust Deed dated 6th August 1976.

### Objects

The charitable object of the association is the provision of accommodation in two houses and eight flats for the poor residents in the Langleybury parish and the neighbourhood thereof at low rents.

### Review of activities

In the year, the trustees worked to achieve the main aims which are:

- 1) To ensure a comfortable safe and friendly home for the residents;
- 2) To maintain the premises to a high standard by working to an agreed programme of repairs, replacements and re-decoration;
- 3) To ensure that the welfare of the residents is of a high standard; and
- 4) To manage the affairs of the properties in an efficient, successful manner.

When reviewing activities and setting a lettings policy, the trustees pay due regard to the Charity Commission general guidance on public benefit.

### Financial review

A review of the financial position of the association is given on page 7 of the accounts.

### Principal address

The principal address of the Association is 1-6 Brookside Cottages, Hunton Bridge, Kings Langley, Hertfordshire.

### Trustees

The following served as trustees and officers during the year:

Mr A. Gunning  
Mr A. Warman

The board of trustees meet four times a year and when necessary to administer the association. Trustees are elected when a position arises.

### Risk management

The trustees are in the process of undertaking a full assessment of the major risks to which the charity is exposed, and are putting in place systems to mitigate exposure to the major risks.

## THE HUNTON BRIDGE COTTAGE TRUST

### BOARD REPORT FOR THE YEAR ENDED 31 DECEMBER 2024 (continued)

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#### **Designated reserves**

The cyclical repairs and maintenance designated reserve was set up to meet the costs of unusual or large repairs and maintenance in excess of the regular programme of repairs.

#### **Reserves policy**

During the year the trustees have considered what the charity's reserves requirements are, in line with the Charity Commission guidelines. The trustees set a policy which reflects the need to maintain current operations while providing for future commitments. It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained sufficient to meet association's operating costs for three months. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the association's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

#### **Investment powers**

The funds of the association shall be invested in the name of the Official Custodian for Charities unless the Charity Commissioners otherwise direct.

#### **Creditor payments**

The average number of days between receipt and payment of purchase invoice is 30 days.

#### **Statement of the Trustees' responsibilities**

The board of trustees is responsible for preparing the accounts in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

The Housing Association law and law applicable to charities in England and Wales, requires the board to prepare accounts for each financial year which gives a true and fair view of the association's financial activities during the year and of its financial position at the end of the year. In preparing the accounts the board is required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards (and statements of recommended practice) have been followed, subject to any material departures disclosed and explained in the statement of accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to assume that the association will continue its operations.

The board is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the association at that time and to enable the board to ensure that any statement of account prepared by them complies with the Housing and Regeneration Act 2008 and the Accounting Direction for Social Housing in England from 2012. They are also responsible for safeguarding the assets and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Auditors**

A resolution will be submitted at the forthcoming Annual General Meeting that Myers Clark, Chartered Accountants, be re-appointed as auditors.

By order of the Trustees

Mr A Gunning

Date: 3 March 2025

Mr T Warman

Date: 3 March 2025

## THE HUNTON BRIDGE COTTAGE TRUST

### INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF THE HUNTON BRIDGE COTTAGE TRUST

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#### Opinion

We have audited the financial statements of The Hunton Bridge Cottage Trust ('the charity') for the year ended 31 December 2024 which comprise the statement of comprehensive income, statement of changes in reserves, statement of financial position, cash flow statement and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2024 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least 12 months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

#### Other information

The other information comprises the information included in the annual report, including the trustees' report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in

the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

## **THE HUNTON BRIDGE COTTAGE TRUST**

### **INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF THE HUNTON BRIDGE COTTAGE TRUST**

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#### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the trustees' report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

#### **Responsibilities of trustees**

As explained more fully in the trustees' responsibilities statement set out on page 4, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

## THE HUNTON BRIDGE COTTAGE TRUST

### INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF THE HUNTON BRIDGE COTTAGE TRUST

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#### **The extent to which the audit was considered capable of detecting irregularities including fraud**

In identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, we considered the following;

- The nature of the industry and sector, control environment and performance;
- results of our enquiries of Management about their own identification and assessment of the risks of irregularities;
- any matters we identified having obtained and review the charity's documentation of their policies and procedures relating to;
  - identifying, evaluating and complying with laws and regulation and whether they were aware of any instances of non-compliance;
  - detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud;
  - the internal controls established to mitigate risks of fraud or non-compliance with laws and regulations;
- the matters discussed among the audit engagement team regarding how and where fraud might occur in the financial statements and any potential indicators of fraud.

As a result of these procedures, we considered the opportunities and incentives that may exist within the organisation for fraud. In common with all audits under ISAs (UK), we are also required to perform specific procedures to respond to the risk of management override.

We also obtained an understanding of the legal and regulatory frameworks that the charity operates in, focusing on provisions of those laws and regulations that had a direct effect on the determination of material amounts and disclosures in the financial statements.

In addition, we considered provisions of other laws and regulations that do not have a direct effect on the financial statements but compliance with which may be fundamental to the charity's ability to operate or to avoid a material penalty.

#### **Audit response to risks identified**

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance; and
- enquiring of management as to actual and potential litigation and claims

## THE HUNTON BRIDGE COTTAGE TRUST

### INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF THE HUNTON BRIDGE COTTAGE TRUST

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#### **Audit response to risks identified (continued)**

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws

and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities).

This description forms part of our auditor's report.

#### **Use of our report**

This report is made solely to the charity's trustees, as a body, in accordance with the Charities Act 2011. Our audit work has been undertaken so that we might state to the trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

**Myers Clark** (Statutory Auditor)

Egale 1  
80 St Albans Road  
Watford  
Herts  
WD17 1DL

Date: 6 March 2025

## THE HUNTON BRIDGE COTTAGE TRUST

### STATEMENT OF TOTAL COMPREHENSIVE INCOME FOR THE YEAR ENDED 31 DECEMBER 2024

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	Notes	2024 £	2023 £
Social Housing lettings	2.1	38,768	37,802
Operating costs	3	(36,114)	(37,551)
<b>Operating (deficit)/surplus</b>		<b>2,654</b>	<b>251</b>
Bank interest receivable	4	216	82
Movement in fair value of financial instruments		390	2,217
<b>Total comprehensive (expenditure)/income for the year</b>		<b>3,260</b>	<b>2,550</b>

All activities relate to Social Housing Lettings

The Association has not acquired or discontinued any fundamental activities during the above two financial years.

The accounts were approved by the Board of Trustees on 3 March 2025 and signed on their behalf by:

Mr A Gunning  
TRUSTEE

Mr T Warman  
TRUSTEE

The notes on pages 11 to 14 form part of these accounts.

## THE HUNTON BRIDGE COTTAGE TRUST

### STATEMENT OF CHANGES IN RESERVES FOR THE YEAR ENDED 31 DECEMBER 2024

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	Revenue	Property	Cyclical Repairs	Investment Revaluation	Total
	£	£	£	£	£
<b>Balance at 1 January 2024</b>	24,524	75,782	2,772	20,921	123,999
Surplus/(deficit) per Statement of Comprehensive Income	2,870	-	-	390	3,260
<b>Balance at 31 December 2024</b>	<b>27,394</b>	<b>75,782</b>	<b>2,772</b>	<b>21,311</b>	<b>127,259</b>

# THE HUNTON BRIDGE COTTAGE TRUST

## STATEMENT OF FINANCIAL POSITION AS AT 31 DECEMBER 2024

	Notes	£	2024 £	£	2023 £
<b>Fixed assets</b>					
Tangible fixed assets	7		104,781		104,781
Investments	8		30,579		30,189
			<b>135,360</b>		<b>134,970</b>
<b>Current assets</b>					
Debtors	9	1,142		957	
Cash at bank		23,638		20,395	
		<b>24,780</b>		<b>21,352</b>	
<b>Creditors: amounts falling due within one year</b>	10	(3,882)		(3,324)	
<b>Net current assets</b>			<b>20,898</b>		<b>18,028</b>
<b>Creditors: amounts falling due after one year</b>	11		(28,999)		(28,999)
			<b>127,259</b>		<b>123,999</b>
<b>Reserves</b>					
Revenue reserve			27,394		24,524
Property reserve	12		75,782		75,782
Cyclical repairs reserve	13		2,772		2,772
Investment revaluation reserve	14		21,311		20,921
			<b>127,259</b>		<b>123,999</b>

The accounts were approved by the Board of Trustees on 3 March 2025 and signed on their behalf by:

Mr A Gunning  
TRUSTEE

Mr A Warman  
TRUSTEE

The notes on pages 11 to 14 form part of these accounts.

# THE HUNTON BRIDGE COTTAGE TRUST

## CASH FLOW STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2024

	Notes	2024 £	2023 £
<b>Net cash inflow/(outflow) from operating activities</b>	(i)	3,243	773
<b>Increase/(decrease) in cash in the year</b>		<b>3,243</b>	<b>773</b>
<b>Reconciliation of net cash flow to movement in net funds</b>			
		<b>2024 £</b>	<b>2023 £</b>
Increase/(decrease) in cash in the year / Net movement in net funds in the year		3,243	773
Net funds at 1 January 2024		20,395	19,622
Net funds at 31 December 2024		<b>23,638</b>	<b>20,395</b>
<b>Notes</b>			
(i) <b>Reconciliation of surplus to net cash inflow from operating activities</b>			
		<b>2024 £</b>	<b>2023 £</b>
Surplus/(deficit) for the year		2,870	333
(Increase)/decrease in debtors		(185)	282
(Decrease)/increase in creditors		558	158
<b>Net cash (outflow)/ inflow from operating activities</b>		<b>3,243</b>	<b>773</b>
(ii) <b>Analysis of change in net funds during the year</b>			
		<b>At 1 January 2024 £</b>	<b>Cash flow £</b>
Cash at bank and in hand		20,395	3,243
			<b>At 31 December 2024 £</b>
			23,638

## THE HUNTON BRIDGE COTTAGE TRUST

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2024

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**1. Status**

Hunton Bridge Cottage Trust is a registered charity and a Registered Social Landlord, qualifying for exemption from income and capital gains tax.

**2. Principal accounting policies**

The accounts have been prepared in accordance United Kingdom Generally Accepted Accounting Practice: Financial Reporting Standard 102 (FRS 102), the Statement of Recommended Practice for Registered Housing Associations effective 1 January 2019 (Housing SORP) and the Accounting Direction for Private Registered Providers of Social Housing 2012.

A summary of the more important accounting policies is set out in the following paragraphs.

**2.1 Turnover**

Turnover represents net rents receivable from residents.

**2.2 Expenditure**

Expenditure is recognised in the period in which it is incurred and where there is a constructive obligation to pay. Expenditure includes attributable VAT which cannot be recovered.

**2.3 Housing properties**

The property, situated in Brookside, Old Mill Road, Hunton Bridge, Kings Langley, Hertfordshire to which the redevelopment scheme pertains was bequeathed to the Trust and the probate value cannot be ascertained and hence no value for the property is included in the accounts. By letter dated 24 June 1981 the property was valued at £240,000 by Messrs. Bowyer, Thurgood & Martin.

The housing property cost relates to refurbishment which is being depreciated to its estimated residual value over its deemed useful economic life. The trustees believe the residual value to be at least the current carrying value in these accounts and therefore any depreciation would be negligible. The directors review the estimated residual value at the end of each accounting period.

**2.4 Impairment review – freehold property**

The Trustees have performed an impairment review and consider the recoverable amount of the freehold property is greater than the carrying value of the asset.

**2.5 Investments**

Investments held as fixed assets are valued at mid-point of the quotation in the Stock Exchange Daily Official List.

**2.6 Housing Association Grant**

Housing Association Grant (HAG) is paid by the Housing Corporation to reduce the cost of development. HAG is repayable under certain circumstances, primarily following the sale of a property but will normally be restricted to net proceeds of sale. HAG is shown as deferred income due after one year.

# THE HUNTON BRIDGE COTTAGE TRUST

## NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31 DECEMBER 2024

### 3. Operating costs

	2024	2023
	£	£
Water rates payable	4,296	3,738
Less: paid by residents	(4,296)	(3,738)
	-	-
Management expenses	8,944	8,006
Planned maintenance	27,170	29,545
	<b>36,114</b>	<b>37,551</b>

### 4. Interest receivable

	2024	2023
	£	£
Bank deposit interest	216	82

### 5. Surplus/(deficit) on ordinary activities

This is stated after charging auditors remuneration, including VAT, of £2,380 (2023: £2,300) in their capacity as auditors and £980 (2023: £940) for other services.

### 6. Trustees' emoluments and related party transactions

None of the Trustees received any emoluments or were reimbursed expenses during the year.

There were no employees.

Within the year, two properties had tenants which were either trustees of the charity or related to the trustees.

### 7. Tangible fixed assets

	2024
	£
<b>Housing properties</b>	
Cost	104,781
<b>Net book value</b>	
At 31 December 2024 and 31 December 2023	<b>104,781</b>

# THE HUNTON BRIDGE COTTAGE TRUST

## NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31 DECEMBER 2024

<b>8. Fixed asset investments</b>		<b>2024</b>	<b>2023</b>
		<b>£</b>	<b>£</b>
<b>Market value</b>			
Listed on a recognised stock exchange		30,579	30,189
<b>Historical cost of listed investments</b>	<b>Total</b>	<b>Blackrock</b>	<b>COIF Accumulation Shares</b>
	<b>£</b>	<b>£</b>	<b>£</b>
At 1 January 2024 and 31 December 2024	<b>9,269</b>	<b>5,867</b>	<b>3,402</b>
<b>9. Debtors</b>		<b>2024</b>	<b>2023</b>
		<b>£</b>	<b>£</b>
Prepayments & accrued income		1,142	957
		<b>1,142</b>	<b>957</b>
<b>10. Creditors: amounts falling due within one year</b>		<b>2024</b>	<b>2023</b>
		<b>£</b>	<b>£</b>
Accruals & deferred income		3,882	3,324
		<b>3,882</b>	<b>3,324</b>
<b>11. Creditors: amounts falling due after one year</b>		<b>2024</b>	<b>2023</b>
		<b>£</b>	<b>£</b>
Deferred income: Social Housing Assistance Receivable		28,999	28,999
Balance at 31 December 2024		<b>28,999</b>	<b>28,999</b>
<b>12. Property Reserve</b>		<b>2024</b>	<b>2023</b>
		<b>£</b>	<b>£</b>
Balance at 1 January 2024		75,782	75,782
<b>Balance at 31 December 2024</b>		<b>75,782</b>	<b>75,782</b>

This represents the cost of refurbishment less housing association grant received.

# THE HUNTON BRIDGE COTTAGE TRUST

## NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31 DECEMBER 2024

<b>13. Cyclical repairs and maintenance reserve</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Balance at 1 January 2024 and 31 December 2024	<b>2,772</b>	<b>2,772</b>
This reserve represents amounts set aside to meet any one-off or large maintenance costs that cannot be covered by income in the year.		
<b>14. Investment revaluation reserve</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Balance at 1 January 2024	20,921	18,704
Increase/(Decrease) in market value of investments	390	2,217
Balance at 31 December 2024	<b>21,311</b>	<b>20,921</b>
<b>15. Registered charity</b>		
By Deed, sealed on 6 August 1976, the established properties 1 – 6 Brookside Cottages and 40 – 46 Gallows Hill, were vested in the Official Custodian for Charities under reference 49538. Subject to the conditions set out in the Deed the management of the properties is in the hand of the Trustees of the Hunton Bridge Cottage Trust.		
<b>16. Recoupment account</b>		
The sale of 40-46 Gallows Hill was completed on 26 February 1981 for £62,995. This amount was the subject of a recoupment order by the Charity Commission and commenced to be repaid by annual instalments of £567 from September 1988.		
<b>17. Accommodation in management</b>	<b>2024</b>	<b>2023</b>
	<b>No.</b>	<b>No.</b>
Supported Housing for older people	10	10