

# **STOKE-ON-TRENT LORD MAYOR'S CHARITY**

**ANNUAL REPORT FOR THE  
YEAR ENDED  
31 MAY 2025**

## STOKE-ON-TRENT LORD MAYOR'S CHARITY

### TRUSTEE'S ANNUAL REPORT FOR THE YEAR ENDED 31 MAY 2025

The Trustees present their annual report and financial statements of the charity for the year ended 31 May 2025.

*Note: the accounts have been prepared on a Receipts & Payments basis, summarising all cash received and paid during the financial year. No accruals, prepayments, depreciation or other adjustments have been made.*

### REFERENCE AND ADMINISTRATIVE DETAILS

**Name** Stoke-on-Trent Lord Mayor's Charity

**Principal Office** Civic Centre, Glebe Street, Stoke-on-Trent, ST4 1HH

**Charity No.** 238156

#### Trustees

Councillor Stephen Bartholomew Watkins (Trustee Ex Officio from 22 May 2025 upon his appointment as the Lord Mayor of Stoke-on-Trent)

Jonathan Mark Rouse

James David Doble

Kerry Faine Cartlidge

Councillor Lyn Sharpe (ceased to be Trustee Ex Officio on 22 May 2025 upon end of her term as Lord Mayor of Stoke-on-Trent)

#### Independent Examiner

Clare Potts (CPFA), the Chartered Institute of Public Finance and Accountancy.

### STRUCTURE, GOVERNANCE AND MANAGEMENT

The Charity was established by Declaration of Trust on 10 August 1964 as supplemented by a resolution of the Trustees dated 2 November 2011 and is a registered charity.

#### Appointment of Trustees

There must be no less than 3 and no more than 5 Trustees. The presiding Lord Mayor of Stoke-on-Trent is a Trustee ex officio. Other Trustees are appointed by resolution of the Trustees. Decisions are taken by a two thirds majority of the trustees present, one of whom must be the Lord Mayor.

### OBJECTIVES AND ACTIVITIES

The purpose of the charity is to apply its income to assist local charitable institutions including religious charities and for the relief of aged, sick, needy or otherwise impotent persons in the City of Stoke-on-Trent.

The activities of the charity during the year ended 31 May 2025 principally comprised fund raising carried out by the Lord Mayor of Stoke-on-Trent for the 2024/25 civic year and the

making of donations from funds raised by the previous Lord Mayor during the previous civic year. All activities were carried out in accordance with the purpose of the charity. Fundraising activities included a Ball hosted by the then presiding Lord Mayor of Stoke-on-Trent.

**Public benefit**


Funds are distributed to local charities and good causes in Stoke-on-Trent improving the lives of many beneficiaries. The trustees have had regard to the public benefit guidance published by the Charity Commission.

**ACHIEVEMENTS AND PERFORMANCE**

Income for the year totaled £45,718.41 (2023/24: £ 15,565.47).

Donations of £14,000.00 (2024: £0.00) were made during the year to local charitable organisations in Stoke-on-Trent. These donations paid out relate to funds raised in 2023/24. During 2024/25 £352.71 (2023/24 £115.63) interest was accrued on the bank account which has been added to the accumulated fund.

**Approved by the Trustees on the** 31-Mar-2026 **and signed on their behalf by**

Signed by:  
  
04C226443D75458...

**Trustee** Kerry Cartlidge

31-Mar-2026

**Dated**

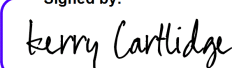
**LORD MAYOR'S CHARITY ACCOUNT****INCOME STATEMENT OF FINANCIAL ACTIVITIES YEAR ENDING 31/05/25**

	<b><u>2023/24</u></b>	<b><u>2024/25</u></b>
	<b>£</b>	<b>£</b>
<b>INCOME</b>		
Donations	15,565.47	45,718.41
Bank Interest	115.63	352.71
	<u>15,681.10</u>	<u>46,071.12</u>
<b>EXPENDITURE</b>		
Expenses	427.70	20.00
Insurance	192.00	0.00
	<u>619.70</u>	<u>20.00</u>
<b>Surplus/(Deficit) of Income over Expenditure</b>	<b><u>15,061.40</u></b>	<b><u>46,051.12</u></b>
Donations paid out in year	0.00	14,000.00
<b>Movement on Accumulated Fund</b>	<b><u>15,061.40</u></b>	<b><u>32,051.12</u></b>
<b>ACCUMULATED FUND</b>		
Balance Brought Forward	263.60	15,325.00
Surplus/(Deficit) of Income over Expenditure	15,061.40	32,051.12
	<u>15,325.00</u>	<u>47,376.12</u>

**LORD MAYORS CHARITY ACCOUNT**

**BALANCE SHEET AS AT 31ST MAY 2025**

	<u>2023/24</u> £	<u>2024/25</u> £
<u>ASSETS</u>		
<u>CURRENT ASSETS</u>		
Cash at Bank	15,325.00	47,376.12
	<hr/> 15,325.00	<hr/> 47,376.12
<u>LIABILITIES</u>		
Creditors: Amounts falling due within one year	0.00	0.00
	<hr/> 0.00	<hr/> 0.00
<u>TOTAL NET ASSETS / (LIABILITIES)</u>	<hr/> 15,325.00	<hr/> 47,376.12
<u>THE FUNDS OF THE CHARITY:</u>		
Funds of the Charity	15,325.00	47,376.12
	<hr/> 15,325.00	<hr/> 47,376.12

Signed by:  
  
04C226443D75458...

Kerry Cartlidge

31-Mar-2026

Your reference  
Our reference CR/CP/255220  
Date 31 March 2026



Trustees of the Lord Mayor's Charity,  
Stoke-on-Trent City Council,  
Civic Centre,  
Glebe Street,  
Stoke-on-Trent,  
ST4 1HH

**Resources Directorate**  
Civic Centre  
Glebe Street  
Stoke-on-Trent  
ST4 1HH

### **Independent examiner's report to the trustees of The Lord Mayor's Charity**

I report to the trustees on my examination of the accounts of the Lord Mayor's Charity (LMC) for the year ended 31<sup>st</sup> May 2025.

### **Responsibilities and basis of report**

As the charity trustees of the LMC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Clare Potts (CPFA), Head of Audit and Fraud (Chief Internal Auditor)

Address: Audit and Fraud, Floor 4 Civic Centre, Glebe Street, Stoke-on-Trent, ST4 1HH  
Date: 31/03/2026

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### **Get in touch**

Telephone: 01782 234 234    [stoke.gov.uk](http://stoke.gov.uk)

