

CONTENTS	PAGE
Trustee's Report	1 to 5
Independent Examiner's Report	6
Receipts & Payments Account	7
Statement of Assets & Liabilities	8
Statement of Trustees' Responsibilities	9

Charity Registration Number 238067



Trustees' Annual Report for the period

Period start date			Period end date		
From	01	October	2023	To	30
					September
					2024

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Caryl Billingham	Chairman		Co-optative
2	George Britchfield			Co-optative
3	Peter Jeskins	Treasurer		Co-optative
4	Anthony Bagot-Webb	Vice-chairman		Brackley Town Council
5	Christopher Cartmell		To 22 December 2023	Brackley Town Council
6	Trevor Gregory			Brackley Town Council
7	Susan Sharps		To 11 May 2024	Ex-officio Town Mayor
8	Paul Wiltshire			Brackley Town Council
9	Richard Duncan			Ex-officio, vicar St Peter's
10	Alexander Britchfield			Co-optative
11	Elaine Dixon			Co-optative
12	Denise Stevens			Co-optative
13	Philip Stevens			Co-optative
14	Elaine Wiltshire		From 12 May 2024	Ex-officio, Town Mayor
15	Kate Nash		From 22 December 2023	Brackley Town Council

Names of the trustees for the charity, if any, (for example, any custodian trustees)

NONE

Names and addresses of advisers (Optional information) - none

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Scheme of 1977
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Four trustees are nominated by Brackley Town Council; seven trustees are co-opted by the other trustees; the Town Mayor and the Vicar of St Peter's are ex-officio trustees for the duration of their respective terms of office.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charity is a standalone organisation.

All meetings are properly convened; trustees usually meet three times per year, and all decisions are properly minuted.

Trustees' views are sought to address applications between meetings to avoid any unnecessary delay in granting important aid to those in need.

All applications for assistance are judged on their individual merits; informal professional advice (eg medical or educational) may be sought on an anonymous basis if required to ensure decisions are soundly based.

Applications are welcomed via professionally trained and qualified third parties as their involvement can play a vital part in the "due diligence" undertaken to ensure validity of any application.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Charity's responsibilities are to maintain the properties in their ownership and to oversee their cash investments, thereafter using the proceeds on the following basis: one-third is given directly to St Peter's Church to assist with the maintenance of the fabric of the building, one-third is allocated to a Relief in Need fund and the final third is allocated to an Education fund.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Trustees consider all applications received on their individual merit. Some applicants may be ineligible for various reasons.

The overarching criterion for assistance is that the recipient must be resident with the ecclesiastical parish of Brackley, which comprises the town of Brackley and the small nearby village of Halse.

Applications are accepted from individuals, from schools, clubs and organisations. Others may be received via local healthcare professionals, via local churches, via housing associations, via local Money Advice Officers.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Annually the charity divides its income into three parts. One third is granted directly to St Peter's Church for assistance towards the maintenance of the fabric of the building. This year, that sum was £11,000.

A second third is transferred into our Relief in Need "pot". During the year grants awarded included:

- To a local community group that caters for elderly, isolated and lonely individuals: a Wednesday project that provides fun and companionship, a warm space, refreshments, entertainments and activities, and additionally also serves as a community hub for many agencies
- Cash gifts were distributed to a number of elderly residents at Christmastime
- The acquisition of an orthopaedic bed for a disabled resident
- Assistance with funding for local families in urgent need due to health issues
- Assistance with furniture and white goods for residents in need
- Assistance towards a week's accommodation for a temporarily homeless resident.
- To the local food bank to enable them also to purchase non food items to help those in need
- Help to provide furniture for a Ukrainian refugee family who all had jobs and had found a house to rent but lacked some of the things required to turn it into a home

The final third goes into our Education fund. Grants here included funding to help a local student participate in junior gliding championships overseas, funding to help another local student participate in the national and European championships in her sport, assistance for two local junior football teams to participate in a national tournament and a payment to help a local deprived child participate in his chosen sport.

During the 12 months under review in this report, grants distributed were less than the sum allocated from our annual accounts. This does not happen often, but the funds do remain in their allocated reserves and can be called upon at any time.

Additionally, and unusually, all grants were made on a reactive basis having received requests to help. Often, the charity will attempt to reach out and help local schools and community groups.

Section E Financial review

Brief statement of the charity's policy on reserves

The charity aims to maximise benefit from its assets: our four properties are let out at full market rent and our COIF investments are carefully monitored. The increase in income enables the charity to accommodate more people in need. An equitable balance between investment in properties and cash investments is maintained.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity is in the fortunate position of not needing to actively fundraise in order to pursue its charitable objectives.

The charity's income derives from:

- a) its rental income and b) its investment income

It should be noted that during this financial year a five-figure sum was required to cover repairs and maintenance on the charity's four properties; this is highly unusual and not expected to occur again in the foreseeable future.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

C S Billingham

G W Britchfield

Full name(s)

Caryl Suzanne Billingham MBE

George William Britchfield

Position (eg Secretary, Chair, etc)

Chairman

Trustee

Date

31 December 2024

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
BRACKLEY UNITED FEOFFEE CHARITY

I report to the trustees on my examination of the accounts of the above charity for the year ended 30 September 2024 which are set out on pages 7 to 9.

Respective Responsibilities of Trustees and Examiner

The charity trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Basis of Independent Examiner's Report

My examination was carried out in accordance with general directions given by the Charity Commission. An Examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to the matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



R F Blencowe BSc FCA
Blencowes Chartered Accountants
15 High Street
Brackley
Northants
NN13 7DH

22 July 2025

BRACKLEY UNITED FEOFFEE CHARITY
RECEIPTS AND PAYMENTS ACCOUNT
YEAR ENDED 30th SEPTEMBER 2024

	Unrestricted Funds £	Restricted Funds £	Total Funds £	Last Year £
Receipts				
Rent Received	37,359		37,359	35,547
C.O.I.F.	5,561		5,561	5,519
Deposit Accounts	2,644		2,644	1,676
Donation	0		0	0
Cyclical Maintenance Fund		552	552	367
Charity Education Fund		1,420	1,420	943
Relief in Need		1,444	1,444	959
Total Receipts	45,564	3,416	48,980	45,011
Payments				
Other	13		13	1
Independent Examiner's Fee	318		318	300
Secretarial Fees	0		0	580
Legal & Professional Fees	4,678		4,678	4,359
Insurance	100		100	2,451
Property Repairs & Maintenance	6,757		6,757	2,463
Distributions				
Brackley P.C.C.	11,000		11,000	9,500
Relief in Need	8,664		8,664	19,897
Educational	6,409		6,409	12,856
Income Allocations			0	0
	37,939	0	37,939	52,407
Assets Purchased				
Accumulation Shares (ERF)			0	0
Total Payments	37,939	0	37,939	52,407
Net Receipts/(Payments)	7,625	3,416	11,041	-7,396
Cash Funds last year end	61,993	65,411	127,404	134,800
Cash Funds this year end	69,618	68,827	138,445	127,404

BRACKLEY UNITED FEOFFEE CHARITY
STATEMENT OF ASSETS AND LIABILITIES AT 30th SEPTEMBER 2024

Categories	Details	Unrestricted Funds	Restricted Funds	Cost Valuation	Amount Due	Current Valuation
Cash Funds	Current Accounts	67,287				
	Deposit Accounts	2,331				
	Relief in Need Deposit Account		29,096			
	Education Deposit Account		28,612			
	Cyclical Maintenance Fund		11,119			
	Total Cash Funds	69,618	68,827			
Investment Assets	COIF Income Shares - at cost			19,976		
	COIF Accumulation Shares - at cost			4,836		
Assets Retained for the Charity's Own Use	Freehold Property - At cost/Valuation			1,135,000		
Prepayments						0
Liabilities	Accruals				1,478	

Approved by the Trustees on 21st November 2024

BRACKLEY UNITED FEOFFEE CHARITY
STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Trustee's Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

The law applicable to charities in (England & Wales) requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity and financial information included on the charity's website.