

CHESTER & DISTRICT COMMITTEE FOR
DEAF PEOPLE

**Annual Report & Financial Statements
Year Ended
31st March 2023**

Registered Charity No: 237910

Chester & District Committee for Deaf People

Annual Report & Financial Statements

For the year ended 31st March 2023

Registered and Operation Address

Chester Deaf Centre
South View Road
Chester
CH1 4JG

Independent Examiners DJH Mitten Clarke

Chester House
Lloyd Drive
Cheshire Oaks Bus Park
Ellesmere Port
Cheshire CH65 9HQ

Bankers National Westminster plc

33 Eastgate St
Chester
Cheshire
CH1 1LG

**Solicitors
Forshaw Davies
Ridgway Solicitors LLP**
21 Palmyra Square
Warrington
Cheshire
WA1 1BW

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Throughout this report the word 'Deaf' (with a capital D) is used to denote an individual whose first language is British Sign Language (BSL), while the term 'D/deaf' – now widely recognised by care service professionals – refers to everyone with a hearing loss: Deaf, deaf, deafened and hard-of-hearing. D/deafblind people are now recognised as having a unique disability, but the D/deaf distinction is still relevant in identifying whether they use BSL or spoken English as their preferred method of communication.

Officers & Council of Management

For the year ended 31st March 2023

The organisation is a charity and was registered on 30th October 1964, prior to registration the organisation had existed as an unregistered charity since 1936.

The Council of Management

The following were members of the Council of Management during the year:

- | | | |
|--------------------------|----------------|--------------------|
| • Chair | Mr M Ritchie | |
| • Secretary (Hon) | Ms B Bain | (appointed Oct 21) |
| • Secretary (Hon) | Ms B Bain | (resigned Sep 22) |
| • Secretary (Hon) | Mr M Ritchie | (appointed Sep 22) |
| • Treasurer (Hon) | Mrs J Stringer | (resigned Sep 22) |
| • Treasurer (Hon) | Mr M Jones | (appointed Sep 22) |
-
- Mrs A Hesketh
 - Mr A Mayers
 - Miss S Fletcher
 - Mr C Beadles
 - Mr J Pane
 - Mrs M Killoran
 - Mr M Jones

Report of the Council of Management

For the year ended 31st March 2023

The Council of Management submit their report and the receipts and payments accounts of the Committee for the year ended 31st March 2023.

Structure, Governance and Management

Governing Document

The organisation is a registered charity and was established under a Constitution which details its objects and powers.

Recruitment and Appointment of Council of Management

Under the requirements of the Constitution the members of the Council are elected to serve for a period of one year, after which they must be re-elected at the next Annual Meeting of Members. The Council seeks to ensure that the needs of D/deaf people are appropriately reflected through the diversity of the Trustee body. To enhance the potential pool of Trustees the charity has, through networking with other organisations in the local area and throughout the local Deaf Communities, sought to identify D/deaf individuals who would be willing to become members of the Council.

Trustee Induction and Training

Most Trustees are already familiar with the practical work of the charity having been involved with the charity, or the local Deaf Community, in one form or another.

New Trustees are invited and encouraged to visit the Charity's offices and meet with the Chair to familiarise themselves with the charity and the context within which it operates.

A Trustee Induction pack has also been prepared which includes the following information:

- Trustee Role Description
- The Essential Trustee (Charity Commission leaflet CC3)
- Welcome to New Trustees
- Statutory Accounts
- Constitution
- Minutes of Previous Council and Members Meetings

Organisational Structure

The charity has a Council of Management of 8 members who meet quarterly and are responsible for the strategic direction and policy of the charity. The Honorary Secretary and Treasurer also attend Council meetings.

Objectives and Activities

The Charity's objects and principal activities are:

The relief of D/deaf people resident in the borough of Chester and such other areas in the County of Cheshire, as the Council of Management may from time to time decide including:

- The provision and maintenance of religious and recreational facilities intended to improve the quality of life for D/deaf people;
- The provision and maintenance of social welfare centres for D/deaf people;
- To increase the active involvement of D/deaf people within the Chester area;
- To improve links with other D/deaf organisations;
- To increase the public's awareness of D/deafness and of the Committee.

In preparing the annual report the Trustees have had regard to the Charity Commission's guidance on public benefit and believe that the objectives and activities meet these requirements. The Committee continues to operate successfully in achieving its overall objectives.

Financial Review

In the financial year to 31st March 2022 the Committee generated a surplus of £1,586. Due to the ongoing pandemic the Centre has not been open and although the office rental income has continued the restrictions brought about by Social Distancing has made it impossible for the Bar and the centre to open as a Social venue. A donation of £15,500 has been promised to the Centre and will form part of the income for year ended 31 March 2023.

Costs has also seen a decline however given the fixed nature of some of these costs they have only reduce by fifty percent.

There was an accounting adjustment in the current year to reflect the repayment of personal funds to VIP members of £2,262.

Investment Policy

The Trustees having regard to the liquidity requirements of the Committee have operated a policy of keeping available funds in an interest bearing deposit account and seek to achieve a rate of deposit interest which matches or exceeds inflation as measured by the retail price index.

Property

In the opinion of the Council of Management, the value of the freehold property is in excess of the net book value.

Future Developments

As reported in the last Trustee report the Committee are continuing their commitment to fundraise for development of the centre. As seen across the third sector fundraising efforts has been adversely affected by the Co Vid pandemic. However, the Committee are continuing to seek funding opportunities to support the development.

Once the economic environment allows we will strongly focus on the promotion of the centre as available for hire for Social events and more fundraising events to enable the future development, to increase the income and future proof the centre.

Responsibilities of the Council of Management

The Committee shall comply with their obligations under the Charities Act 2011 (or any statutory re-enactment or modification of that Act) with regard to:

- the keeping of accounting records for the Charity
- the preparation of annual statements of account for the Charity
- the independent examination of the statements of account of the Charity
- the transmission of statements of account to the Charity Commissioners

Annual General Meeting

The Annual General Meeting of the Committee will be held on 30 September 2023 at the Deaf Centre, South View Road, Chester, in accordance with the formal notice thereof, at which the Council's Report and Statement of Accounts will be amplified.

Under the requirements of the Constitution the members of the Council will be elected to serve for a period of one year.

Independent Examiners

In the year to 31 March 2023 it is not envisaged that an audit will be required. It is recommended that Morris & Co be retained as independent examiners.

Approved by the Council of Management on 30 September 2023 and signed on its behalf by

Chair M Ritchie
Council of Management



The Deaf Centre
South View Road
Chester
Cheshire
CH1 4JG

Independent examiner's report to the Trustees of 'Chester and District Committee for Deaf People

I report the trustees on my examination of the accounts of the Trust for the year ended 31 March 2023.

Independent examiner's report to the Trustees of 'Chester and District Committee for Deaf People

I report the trustees on my examination of the accounts of the Trust for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity trustees or the trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the act").

I report in respect of my examination of the trusts accounts carried out under section 145 of 2011 Act and in carrying out my examination, I have followed all of the applicable directors given by the Charity Commission under section 145 (5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination, other than the disclosure below, giving me course to believe that in any material respect:

1. accounts records were not kept in respect of the trust as required by section 130 of the Act or
2. the accounts do not accord with those records.

Disclosure

During the year a bank reconciliation difference of £1,680 has been reflected in the accounts as a cost to the charity.

Signed:



Mrs D D Lea
FCA, FCCA
DJH Mitten Clarke (Chester) Limited
Chartered Accountants
Chester House
Lloyd Drive, Cheshire Oaks Business Park
Ellesmere Port

Date: 15/12/2023.

RECEIPTS AND PAYMENTS ACCOUNTS

Chester & District Committee for Deaf People

For the year ended 31 March 2023

Account	BAR	COMMITTEE	VIP	Consolidated
Receipts				
Bank Interest Income	67.03	280.13	-	347.16
Chester and District Fundraising Events	-	835.20	-	835.20
Chester and District Membership Subscriptions	-	580.00	-	580.00
Cleaner Reimbursement from DSN	-	89.10	-	89.10
Deesign Choir Fundraising	-	-	2,912.46	2,912.46
Donations and legacies	-	26,655.00	380.00	27,035.00
Hall Hire Income	-	2,937.22	-	2,937.22
Other Revenue	-	440.37	-	440.37
Rent received from Deafness Support Network (DSN)	-	8,750.00	-	8,750.00
Sales	19,836.36	-	-	19,836.36
Space Hive Donations	-	34,300.00	-	34,300.00
Total Receipts	19,903.39	74,867.02	3,292.46	98,062.87
Cost of Sales				
Cost of Goods Sold	5,965.04	-	-	5,965.04
Total Cost of Sales	5,965.04	-	-	5,965.04
Gross Profit	13,938.35	74,867.02	3,292.46	92,097.83
Payments				
Audit & Accountancy fees	-	954.00	-	954.00
Bank Fees	-	99.00	-	99.00
Bar Licence	70.00	-	-	70.00
Bin collection charges	-	282.06	-	282.06
BSL Interpreter Fees	-	80.00	70.00	150.00
Cleaning	-	847.13	-	847.13
DBS Checks and training costs	-	30.00	-	30.00
General Expenses	-	7,080.00	1,080.22	8,160.22
HMRC Fine	-	100.10	-	100.10
Insurance	-	2,300.20	-	2,300.20
IT Software and Consumables	-	842.58	-	842.58
Legal Expenses	-	1,420.00	-	1,420.00
Light, Power, Heating	-	2,769.10	-	2,769.10
Postage, Freight & Courier	-	2.35	-	2.35
Printing & Stationery	-	581.07	90.82	671.89
Repairs & Maintenance	-	20,291.01	-	20,291.01
Subscriptions	-	209.00	163.13	372.13
Taxi Fares	-	322.27	-	322.27
Water charges	-	680.30	-	680.30
Total Payments	70.00	38,890.17	1,404.17	40,364.34
SURPLUS/(DEFICIT) FOR THE YEAR	13,868.35	35,976.85	1,888.29	51,733.49

RECEIPTS AND PAYMENTS ACCOUNTS

Chester & District Committee for Deaf People

For the year ended 31 March 2022

Account	BAR	COMMITTEE	VIP	Consolidated
Receipts				
Bank Interest Income	-	8.00	-	8.00
Chester and District Fundraising Events	-	2,000.00	-	2,000.00
Chester and District Membership Subscriptions	-	270.00	-	270.00
Cleaner Reimbursement from DSN	-	-	-	-
Deesign Choir Fundraising	-	-	-	-
Donations and legacies	-	4,096.00	2,200.00	6,296.00
Hal Hire Income	-	810.00	-	810.00
Other Revenue	-	1,820.00	740.00	2,560.00
Rent received from Deafness Support Network (DSN)	-	8,750.00	-	8,750.00
Sales	5,678.00	-	-	5,678.00
Total Receipts	5,678.00	17,754.00	2,940.00	26,372.00
Cost of Sales				
Cost of Goods Sold	3,797.00	-	-	3,797.00
Total Cost of Sales	3,797.00	-	-	3,797.00
Gross Profit	1,881.00	17,754.00	2,940.00	22,575.00
Payments				
Audit & Accountancy fees	-	-	-	-
Bank Fees	92.00	-	-	92.00
Bar Licence	35.00	-	-	35.00
Cleaning	-	1,201.00	-	1,201.00
DBS Checks and training costs	-	50.00	34.00	84.00
General Expenses	-	998.00	475.00	1,473.00
IT Software and Consumables	-	93.00	298.00	391.00
Legal Expenses	-	605.00	-	605.00
Light, Power, Heating	-	3,814.00	-	3,814.00
Postage, Freight & Courier	-	-	-	-
Printing & Stationery	-	159.00	-	159.00
Repairs & Maintenance	-	12,045.00	1,000.00	13,045.00
Subscriptions	-	50.00	40.00	90.00
Total Payments	127.00	19,015.00	1,847.00	20,989.00
SURPLUS/(DEFICIT) FOR THE YEAR	1,754.00	- 1,261.00	1,093.00	1,586.00

ASSETS AND LIABILITIES

Chester & District Committee for Deaf People

As at 31 March 2023

Account	31 Mar 2023	31 Mar 2022
Assets retained for the charity's own use		
Buildings	624,810.00	624,810.00
Computer Equipment	594.00	594.00
Total Assets retained for the charity's own use	625,404.00	625,404.00
 Cash funds		
Current Reserve Sweep 80851568	94,531.23	29,791.03
NW Bus Reserve 80851541 BAR RESERVE ACCT	12,045.72	22,293.51
NW Liquidity 33861951	5,259.17	5,220.29
NW VIP'S Curr 33067155	25,829.79	28,855.50
Total Cash at bank and in hand	137,665.91	86,160.33