

Minutes of the Annual General Meeting of the Governors of the Lucy Derbyshire Memorial Homes held at 37 Thoresby Road Bramcote Nottingham on Friday 18<sup>th</sup> June 2021 at 2pm.

Present Mr.R Kenyon Chairman Mrs B Kenyon and Mr T Hutchinson Governors and D J Smith their clerk.

The Chairman opened the meeting and reported sudden death of vice chairman Geoff Parkinson on 5<sup>th</sup> August 2020. The Governors wished it to be placed on record their thanks to Mr Parkinson for his work as a Governor of both The Haven and the Derbyshire Homes for many years.

The minutes of the previous meeting which had been distributed to the Governors by the clerk prior to the meeting. Mrs Kenyon proposed that the minutes be approved and adopted as a true record this proposal was seconded by Mr Hutchinson and confirmed by the Chairman.

Matters arising:- The clerk confirmed that the new Derbyshire House sign had been fitted by Signs Express at a cost of £179.90.

Clerks report:- After an attempted break in at 11 Derbyshire Crescent a new kitchen window had to be fitted as the frame of the old window had been bent in the attempt to break in. Lee Glass & Glazing of Sherwood Nottingham made and fitted a new window and replaced nine UPVC double glazed panes on Derbyshire Crescent which had condensation between the double glazing at a total cost of £1673. Andrew Spowage our Accountant for over twenty years retired in October 2020. His business was taken over by Jacksons Accountants who are based in a commercial park near Bilborough College Nottingham. Jacksons were unable to match the fees charged by Andrew Spowage. They were prepared to formalise the accounts as required by the charity commission at a cost of £660 inc VAT. They prepared the account to the 28<sup>th</sup> February 2021.

The flat roofs over the bay windows at 344/346 Wollaton Road showed signs of leaking in the ceilings of both flats. The repair required scaffold to the whole of the front of the property and a complete new flat roof to both bays were needed at a cost of £2986 the work was carried out by Lievers Bros. of Bulwell Nottingham. Signs of damp and condensation had appeared inside wardrobes and on walls on at 344/344A Wollaton Road. Envirovent had fitted a whole house ventilation system in both flats at a cost of £2405. Which solved the problem. Fabfacias have replaced the soffit facias and guttering at Derbyshire House at a cost of £6310. The clerk consulted the Governors for approval before the work was undertaken. Drainage 2000 Ltd replaced a collapsed drain at the rear of 7/9 Brendon Road at a cost of £1140. On the 11<sup>th</sup> July 2020 Geoff Parkinson and the clerk had a fire drill at Derbyshire House. After Mr Parkinsons death the clerk now reads the solar panel meter quarterly and submits the reading to Good Energy.

Three new applications for the waiting list were received for both two bedroomed and one bedroomed accommodation.

The Accounts for the year ending 28<sup>th</sup> February 2021 had been distributed to the Governors by the clerk prior to the meeting and Mr Kenyon proposed that the

accounts be approved and adopted as a true record this proposal was seconded by Mrs Kenyon and confirmed by Mr Hutchinson.

Mrs Kenyon proposed that Mr Kenyon be appointed Chairman and Mr Hutchinson be appointed vice chairman for the ensuing year.

Any other business:- The clerk was instructed to increase Mark Hurrell the gardeners wages by 2% making his gross wage £1170 per calendar month.

The clerk was also instructed to increase the rent on the residents of two bedroomed accommodation who were in residence prior to December 2017 by £5 per week making their rent £50.00 per week. (new resident pay £60) The clerk confirmed that all the one bedroomed accommodation are now paying £40 per week. The Governors proposed not to increase the one bedroomed accommodation rent.

The meeting was closed by the Chairman at 3.45pm.

**THE LUCY DERBYSHIRE MEMORIAL HOMES**  
**ACCOUNTS**  
**FOR**  
**28 FEBRUARY 2022**

**JACKSONS**  
Chartered Certified Accountants  
Ash Tree Court  
Mellors Way  
Nottingham Business Park  
Nottingham  
NG8 6PY

# **THE LUCY DERBYSHIRE MEMORIAL HOMES**

## **ACCOUNTS**

**YEAR ENDED 28 FEBRUARY 2022**

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# THE LUCY DERBYSHIRE MEMORIAL HOMES

## INCOME AND EXPENDITURE ACCOUNT

YEAR ENDED 28 FEBRUARY 2022

	2022		2021	
	£	£	£	£
<b>TURNOVER</b>				
Residents contributions		64,072		62,815
Solar panels tariff		1,163		1,408
Charities deposit fund interest		5		7
		<u>65,240</u>		<u>64,230</u>
<b>EXPENDITURE</b>				
<b>EXPENSES</b>				
Gardeners wages and materials	13,928		13,560	
Nest pension	996		976	
Administration charges	6,300		6,300	
Rates and water	464		458	
Light and heat	636		729	
Insurance	5,587		5,222	
Repairs and maintenance	6,752		4,553	
Drainage services	270		1,590	
Ventilation services	-		2,405	
Replacement windows	1,493		1,673	
Roofing costs	-		2,986	
Fascias and guttering costs	19,620		6,310	
TV licences	75		68	
Legal and professional fees	660		258	
		<u>56,781</u>		<u>47,088</u>
<b>SURPLUS OF INCOME OVER EXPENDITURE</b>		<u>8,459</u>		<u>17,142</u>

# THE LUCY DERBYSHIRE MEMORIAL HOMES

## BALANCE SHEET

28 FEBRUARY 2022

	Note	2022 £	£	2021 £	£
<b>CURRENT ASSETS</b>					
Cash at bank		<u>61,736</u>		<u>53,277</u>	
<b>NET CURRENT ASSETS</b>			<u>61,736</u>		<u>53,277</u>
<b>NET ASSETS</b>			<u><u>61,736</u></u>		<u><u>53,277</u></u>
<b>FINANCED BY:</b>					
<b>CAPITAL ACCOUNT - The Trustees</b>					
Balance Brought Forward			<u>53,277</u>		<u>36,135</u>
Net profit for the year			<u>8,459</u>		<u>17,142</u>
			<u><u>61,736</u></u>		<u><u>53,277</u></u>

## PROPRIETOR'S APPROVAL OF ACCOUNTS

I approve these accounts for the year ended 28 February 2022 set out on pages 2 to 3 and confirm that I have made available all relevant records and information for their preparation.

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20 April 2022  
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**THE LUCY DERBYSHIRE MEMORIAL HOMES**  
**ACCOUNTANTS' REPORT TO THE TRUSTEES**  
**YEAR ENDED 28 FEBRUARY 2022**

As described on page 3, you have approved the accounts for the year ended 28 February 2022 set out on pages 2 to 3. In accordance with your instructions, we have compiled these unaudited accounts from the accounting records and information and explanations supplied to us.

JACKSONS  
Chartered Certified Accountants

Ash Tree Court  
Mellors Way  
Nottingham Business Park  
Nottingham  
NG8 6PY

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