

Registered no: 0809134
Registered Charity no: 237816

THE REHEARSAL ORCHESTRA

(A company limited by guarantee
having no share capital)

ANNUAL REPORT AND ACCOUNTS

YEAR ENDED 30 SEPTEMBER 2021

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OFFICERS AND PROFESSIONAL ADVISERS 2020-2021

Council of Management – the following have served between 1 October 2020 and 1 February 2022:

Adrian Charlesworth
Paul Coleman
Edward Kershaw
Timothy King (elected 22 May 2019; deceased 12 January 2021)
Hugh Macdonald (re-elected 4 May 2021) – Chairman to 4 May 2021
Zoë McMillan (elected 15 June 2021)
Christine Muskett – Hon Secretary
Elizabeth Rantzen (re-elected 4 May 2021) – Chairman from 4 May 2021
Robert Spivey (re-elected 4 May 2021) – Hon Treasurer

Hon Company Secretary: Christine Muskett

Administrator: Anne-Marie Norman
The Rehearsal Orchestra, 4 – 6 Church Road, Burgess Hill, RH15 9AE
Tel: 07483 924338
e-mail: admin@rehearsal-orchestra.org
Website: www.rehearsal-orchestra.org

Registered Office: 4 – 6 Church Road, Burgess Hill, West Sussex RH15 9AE

Registered Number: 0809134

Registered Charity
Number: 237816

Independent Examiners: Keymer Haslam & Co, 4 – 6 Church Rd, Burgess Hill, RH15 9AE

Bankers: National Westminster Bank Plc
PO Box 158, 214 High Holborn, London WC1V 7BX

THE REHEARSAL ORCHESTRA**ANNUAL REPORT AND ACCOUNTS****YEAR ENDED 30 SEPTEMBER 2021**

(A company limited by guarantee having no share capital – number 0809134)

COUNCIL OF MANAGEMENT REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2021**FINANCIAL STATEMENTS**

The Council of Management presents its Report and Financial Statements for the year ended 30 September 2021.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, The Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

PRINCIPAL ACTIVITIES

The main objective of the charity remains: “to further the education of mankind in the art of Music, and especially to promote the study of orchestral music”.

Since its foundation in 1957, the Rehearsal Orchestra has promoted an annual residential orchestral course during the Edinburgh International Festival, and arranged a series of weekend courses in London and other parts of the UK aimed at providing an orchestral training resource for talented players of all ages and from all parts of the UK and abroad.

Public Benefit

While the direct beneficiaries are the 1,500 or so players who have taken part in the orchestral courses in recent years, the training and experience they receive benefits their pupils, the orchestras (both professional and community) in which they perform, and the public who enjoy their enhanced performing abilities. Members of the public are also welcome at the open rehearsals which conclude each orchestral course. The orchestral courses are widely advertised, and applications to play are welcomed from all proficient players. Care is taken to keep charges to an affordable level and every place (especially in the case of students) is subsidized through our fund-raising activities. The Trustees believe, therefore, that the charity is providing public benefit in accordance with charity law requirements.

Management and control

The organization is controlled by the Council of Management, which meets three times a year to discuss policies and strategies, and to authorize plans for all orchestral courses. Detailed management is delegated to administrators engaged on a freelance basis. Artistic Direction is the responsibility of conductor Levon Parikian.

The Council of Management takes care to ensure that all the Company's activities come within the scope of its Objects as approved by the Charity Commission.

WEEKEND COURSES

The normal pattern of weekend courses was disrupted for a second year by restrictions on gathering and movement because of the COVID-19 pandemic. Four courses were, however, held, albeit with smaller numbers of players than usual and with robust COVID-19 risk mitigation measures in place:

Sunday 25 October 2020, at The Warehouse, Waterloo

Conductor: Levon Parikian

Béla Bartók *Divertimento for Strings*

Sunday 23 May 2021, at Henry Wood Hall, Southwark

Conductor: Levon Parikian

Maurice Ravel *Ma Mère l'Oye*

Sunday 6 June 2021, at The Warehouse, Waterloo

Conductor: Levon Parikian

Richard Strauss *Wind Suite* op. 4

Sunday 20 June 2021, at Grey Coat Hospital School, Victoria

Conductor: Levon Parikian

Louise Farrenc *Symphony No. 3*

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Feedback showed that players welcomed the opportunity to play these works, and for some it was the first time they had participated in group music-making since the first lockdown in March 2020.

ANNUAL RESIDENTIAL COURSE – Edinburgh Festival

Plans were in place for a COVID-secure course in Edinburgh but in the light of increasing numbers of infections in Scotland and concern about the impact of players being “pinged” as close contacts of people testing positive and having to self-isolate at short notice, the Board took the difficult decision to cancel the course, due to be held from 7 to 14 August, for a second year in succession.

2021-2022 PROGRAMME

At the time of approving this Report, it is pleasing that two courses have been able to be held, featuring repertoire originally scheduled for 2020:

10 October 2021: Britten *Four Sea Interludes* from *Peter Grimes*, and Smyth *On the Cliffs of Cornwall* (Prelude to Act II of *The Wreckers*) at The Warehouse near Waterloo, conducted by Levon Parikian.

23 January 2022: Béla Bartók *Concerto for Orchestra* at Grey Coat Hospital School, conducted by Levon Parikian.

Plans are in place for a further three one-day courses:

20 February 2022: Malcolm Arnold *Little Suite*, Jean Sibelius *En Saga*, at Henry Wood Hall, to be conducted by Alice Farnham

22 May 2022: Leonard Bernstein *West Side Story Symphonic Dances*, at Henry Wood Hall, to be conducted by Levon Parikian

19 June 2022: Richard Strauss *Don Juan*, Ruth Gipps *Knight in Armour*, at Grey Coat Hospital School, to be conducted by Jessica Cottis

And also for the Edinburgh Residential course from 6 to 13 August. All activity will remain subject to prevailing Government guidance on gathering for music-making.

FINANCIAL REVIEW OF THE YEAR

This year the financial result on Unrestricted Funds was a surplus of £2,894. This compares with a deficit of £7,626 in 2019-20. Course fees and donations were affected by the small-scale nature of the courses that were run, compared with normal, although a number of players generously donated fees in lieu of a refund on the Edinburgh course that was cancelled.

As the Edinburgh course was cancelled this year the restricted funds held for bursaries were not drawn on. The balance held in this fund, from the generous legacy of £7,000 from the estate of the late Harold Taylor in 2014-15 and the grant of £2,000 received in 2018-19 from the Angus Allnatt Charitable Foundation, remains at £1,732.

Fund-raising, to bridge the gap between costs and the subsidized fees paid by players, continues to be difficult and we are very grateful to the charitable trusts who remain loyal to the Rehearsal Orchestra and have this year contributed a total of £12,800: the Aspinwall Educational Trust, the Fitton Trust, the Ian Fleming Charitable Trust, the Tay Charitable Trust and the Veronica Awdry Charitable Trust. As always, it will be important to maintain our fund-raising efforts in the coming year.

We are also exceedingly grateful for the generosity of individual supporters, and especially those who have responded to our “Friends & Angels” scheme.

The Directors would like to record their thanks to the Musicians’ Union who have for many years provided us with practical support.

RESERVES POLICY

It remains the policy of the Council of Management to build a reserve equivalent to half our annual costs in order that they may plan and develop future orchestral activities with confidence. The target level of free reserves is £36,000 which is dependent on the levels of funds that can be raised through Grants and Donations. With the

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ongoing impact of the pandemic and associated uncertainties and pressure on individual and trust finances, this number will be under pressure.

As of 30 September 2021, total unrestricted funds held stand at £44,693, including a proportion of the two exceptional one-off grants received in 2018-19. The Trustees have determined that as these were received from trusts which have previously supported on a regular basis, they should be held as designated funds for use on special projects over future years, drawn down as required in the context of levels of income from other fundraising activities. Where deemed appropriate the Trustees will use this money to support the Charity during the pandemic.

EQUAL OPPORTUNITIES

The Rehearsal Orchestra operates an equal opportunities policy and welcomes talented players of any age, gender, religion, sexual orientation, disability, ethnicity and legal or marital status.

RISK MANAGEMENT

The Trustees consider there are three particular risks, regularly reviewed and managed as follows:

Financial Risk

Accounting records are held by the Hon Treasurer and detailed reports presented to each meeting of the Board of Trustees. COVID has of course severely restricted the Charity's activities. Generally the charity makes small losses on courses which are normally covered by grants and donations, so perversely not running courses helps maintain cash. However, the charity still needs to carry out reduced admin activities and continue with fund-raising activities. Cash balances are enough to continue for the foreseeable future under COVID levels of activity.

Safeguarding

Participants in Rehearsal Orchestra courses are primarily adults aged 18 and over. However, the Orchestra will accept applications from players under the age of 18 as long as they are accompanied by a parent or guardian who undertakes to be responsible for the young person/s.

Health and Safety

The Rehearsal Orchestra is committed to the safety of all participants on its courses and ensuring a safe environment within which rehearsals take place.

In the context of the COVID-19 pandemic, a full risk assessment was undertaken in preparation for the strings-only course on 25 October 2020, using the template materials provided by Making Music, of which Rehearsal Orchestra is a member. This covered all practical arrangements including social distancing, sanitizing and prevention of social mingling on arrival, during breaks and on departure, and was reviewed and updated for the courses held in spring 2021.

DIRECTORS

Members of the Council of Management (who are also the Directors) who have served during the year are disclosed on page 1. We record here our appreciation of the many years of service from Eric von Ibler, who has helped over many years with the Edinburgh courses. We also record our sadness at the death of Tim King in January 2021 after only a brief period of service on the Board, in which his friendly and supportive contributions have been greatly valued. We are delighted to welcome Ned Kershaw and Zoë McMillan to the Board.

The following members of the Council of Management are due to retire in 2022: Adrian Charlesworth, Paul Coleman and Christine Muskett, all of whom are eligible for re-election. Christine Muskett will be stepping down as Hon Secretary after seven years of service in that capacity and will not be standing for re-election as a Trustee.

The Directors would like to record their appreciation to Levon Parikian (Artistic Director), Anne-Marie Norman (Administrator), and Outi Jokiharju (Development Officer) for their expertise and commitment to ensuring the organization is run efficiently, effectively and provides a quality experience for all participants.

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GOVERNANCE

Following the thorough review of governance in May 2018, the Board continued to review its practices and to implement improvements.

Following the resolution passed in 2020 to permit remote meetings, the Board continued to meet as scheduled, reconvening in person in October 2021 for the first time since February 2020. A review of financial arrangements was undertaken, confirming the benefits of the recent move to fully online banking. A review of the Board meetings held during the year was undertaken, and a meeting was held in June looking exclusively at long-term planning. It was decided that late 2021 would be a good moment to consult players about their appetite for slightly different elements to courses, and plans for the 2023 programme will take account of the findings of that survey.

During the year Rehearsal Orchestra joined the Keychange pledge scheme, run by the Reeperbahn Festival, PRS Foundation and Musikcentrum Öst, supported by the Creative Europe programme of the European Union. This demonstrates a public commitment to move towards greater gender parity in all aspects of Rehearsal Orchestra's activity. Key elements of this will be manifest in the balance of male and female composers featured in the course programmes, and of guest conductors for the courses, as well as Board membership and staffing.

SMALL COMPANY PROVISIONS

The Directors' Report has been prepared in accordance with the special provisions of Part VII of the Companies Act 2006 relating to small companies.

Approved by the Board on 1 February 2022 and signed on their behalf by

Christine Muskett
Hon Secretary

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Independent Examiner's Report to the Trustees of The Rehearsal Orchestra

I report on the financial statements of the charity for the year ended 30 September 2021, which are set out on pages 7 to 14.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for the period (under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and it is eligible for independent examination, it is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act
- To follow procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an opinion as to whether the financial statements present a "true and fair view", and the report is limited to those matters set out in the statement below.

Opinion

In connection with my examination, no matter has come to my attention:

- Which gives me reasonable cause to believe that in any material respect the requirements:
 - To keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - To prepare financial statements which accord with the accounting records and to comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

Have not been met; or

- To which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

**A Burgess ACA
Keymer Haslam & Co
Chartered Accountants
4/6 Church Road
Burgess Hill
West Sussex
RH15 9AE**

23 February 2022

THE REHEARSAL ORCHESTRA**ANNUAL REPORT AND ACCOUNTS****YEAR ENDED 30 SEPTEMBER 2021**

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STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30 SEPTEMBER 2021

	<u>Notes</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total Funds</u> <u>2021</u>	<u>Total Funds</u> <u>2020</u>
		£	£	£	£
<u>INCOME</u>					
Grants and donations	2	23,119	-	23,119	18,434
Course fees		5,023	-	5,023	8,235
Sundry income		-	-	-	61
Bank and other interest		5	-	5	163
		<hr/>	<hr/>	<hr/>	<hr/>
<u>TOTAL INCOME</u>		28,147	-	28,147	26,893
		<hr/>	<hr/>	<hr/>	<hr/>
<u>EXPENDITURE</u>					
Direct charitable expenditure	3	17,819	-	17,819	24,379
Fund raising and publicity	4	4,838	-	4,838	6,985
Management and administration	5	2,596	-	2,596	3,155
		<hr/>	<hr/>	<hr/>	<hr/>
<u>TOTAL EXPENDITURE</u>		25,253	-	25,253	34,519
		<hr/>	<hr/>	<hr/>	<hr/>
<u>NET INCOME/(EXPENDITURE)</u>		2,894	-	2,894	(7,626)
<u>NET MOVEMENT IN FUNDS</u>					
Transfer between funds		-	-	-	-
Fund balances brought forward		41,799	1,732	43,531	55,157
		<hr/>	<hr/>	<hr/>	<hr/>
<u>FUND BALANCES CARRIED FORWARD</u>		44,693	1,732	46,425	43,531
		<hr/>	<hr/>	<hr/>	<hr/>

The company's income and expenses all relate to continuing operations.

There are no recognised gains or losses other than the surplus/(deficit) for the financial year shown above.

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COUNCIL OF MANAGEMENT REPORT ON THE BALANCE SHEET AT 30 SEPTEMBER 2021

The Council of Management are satisfied that the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies and no member or members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The Council of Management acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 and the Financial Reporting Standard for Smaller Entities (effective January 2015) relating to smaller entities.

Approved by the Board on 1 February 2022 and signed on their behalf by

Elizabeth Rantzen
Chairman

Robert Spivey
Hon Treasurer

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2021**1 ACCOUNTING POLICIES****Accounting convention**

The Financial Statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Acts 2006.

The Rehearsal Orchestra meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost of transaction value unless otherwise stated in the relevant accounting policy note(s).

Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that a settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accrual basis and has been classified under headings that aggregate all costs relating to the category.

Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Restricted funds are funds which the donor has specified are to be used solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

Depreciation

Depreciation has been provided to write off tangible fixed assets over their estimated useful lives on a straight line basis at the following rate:

Musical equipment – 15% per annum

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	<u>2021</u>	<u>2020</u>
2 <u>INCOME</u>	£	£
Voluntary grants and donations	23,119	18,434
	<hr/>	<hr/>
	23,119	18,434
	<hr/>	<hr/>
3 <u>DIRECT CHARITABLE EXPENDITURE</u>	£	£
Conductors and principals: fees and expenses	7,006	9,439
Hire of hall and accommodation	2,964	4,377
Hire of music and instruments	521	1,285
Management costs	7,328	9,278
	<hr/>	<hr/>
	17,819	24,379
	<hr/>	<hr/>
This includes the direct costs of orchestral courses and ancillary activity.		
4 <u>FUNDRAISING AND PUBLICITY</u>	£	£
Fund raising	4,418	3,986
Publicity	420	2,999
	<hr/>	<hr/>
	4,838	6,985
	<hr/>	<hr/>
5 <u>MANAGEMENT AND ADMINISTRATION</u>	£	£
Office and sundry expenses	1,100	1,430
Professional fees	1,365	1,315
Bank charges	131	189
Depreciation	-	221
	<hr/>	<hr/>
	2,596	3,155
	<hr/>	<hr/>

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6 TANGIBLE FIXED ASSETS**Musical equipment****Cost**

	£
At 1 October 2020	3,478
Additions	-

At 30 September 2021	3,478
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Depreciation

At 1 October 2020	3,478
Provision for the year	-

At 30 September 2021	3,478
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Net book value

At 30 September 2021	-
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At 30 September 2020	-
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<u>2021</u>	<u>2020</u>
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£	£
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7 DEBTORS

Income tax recoverable on Gift Aided donations	1,560	2,257
Prepayments	800	-

2,360	2,257
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8 CREDITORS**Amounts falling due within one year:**

	£	£
Sundry creditors	1,983	1,901
Donations and course fees received in advance	1,340	2,679

3,323	4,580
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9 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible fixed assets	Net current assets	Total
	£	£	£
Unrestricted funds	-	44,693	44,693
Restricted funds	-	1,732	1,732
	-	46,425	46,425

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10 FUND MOVEMENTS

Fund	1 Oct 2020 £	Incoming £	Outgoing £	Transfers £	30 Sept 2021 £
Unrestricted General funds	3,799	28,147	25,253	-	6,693
Unrestricted Designated funds	38,000	-	-	-	38,000
Restricted Funds – Edinburgh Bursaries	1,732	-	-	-	1,732
	=====	=====	=====	=====	=====
Total	43,531	28,147	25,253	-	46,425
	=====	=====	=====	=====	=====

11 RELATED PARTY TRANSACTIONS

No Trustee was paid for their services as a Trustee. Trustees donated a total of £843 (2020: £351).

12 STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30 SEPTEMBER 2020 – for comparatives of all items on the SOFA

	<u>Unrestricted</u> £	<u>Restricted</u> £	Total Funds 2020 £	Total Funds 2019 £
<u>INCOME</u>				
Grants and donations	18,434	-	18,434	24,542
Course fees	8,235	-	8,235	49,409
Sundry income	61	-	61	1,432
Bank and other interest	163	-	163	175
	=====	=====	=====	=====
<u>TOTAL INCOME</u>	26,893	-	26,893	75,558
	=====	=====	=====	=====
<u>EXPENDITURE</u>				
Direct charitable expenditure	24,379	-	24,379	67,235
Fund raising and publicity	6,985	-	6,985	8,947
Management and administration	3,155	-	3,155	5,821
	=====	=====	=====	=====
<u>TOTAL EXPENDITURE</u>	34,519	-	34,519	82,003
	=====	=====	=====	=====
<u>NET INCOME/(EXPENDITURE)</u>	(7,626)	-	(7,626)	(6,445)
<u>NET MOVEMENT IN FUNDS</u>				
Transfer between funds	-	-	-	-
Fund balances brought forward	49,425	1,732	51,157	57,602
	=====	=====	=====	=====
<u>FUND BALANCES CARRIED FORWARD</u>	41,799	1,732	43,531	51,157
	=====	=====	=====	=====

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13 BALANCE SHEET AT 30 SEPTEMBER 2020 – for comparatives of all items on the Balance Sheet

	£	<u>2020</u>	£	£	<u>2019</u>	£
<u>FIXED ASSETS</u>						
Tangible assets			-			221
<u>CURRENT ASSETS</u>						
Debtors and prepayments	2,257				1,800	
Bank deposit accounts	40,748				40,746	
Cash at bank and in hand	5,106				13,916	
	48,111				56,462	
<u>CREDITORS</u>						
Amounts falling due within one year	(4,580)				(5,526)	
<u>NET CURRENT ASSETS</u>		43,531			50,936	
<u>NET ASSETS</u>		43,531			51,157	
<u>INCOME FUNDS</u>						
Unrestricted General fund	3,799				11,425	
Unrestricted Designated fund	38,000				38,000	
Restricted fund	1,732				1,732	
	43,531				51,157	