

THE CECIL AND ALAN PILKINGTON TRUST FUND
(Registered Charity No: 237623)

TRUSTEES' REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2023

THE CECIL AND ALAN PILKINGTON TRUST FUND

Contents

	Page
Trustees' report	1 - 8
Auditors' report	9- 11
Statement of financial activities	12
Balance sheet	13
Cash flow statement	14
Notes to the accounts	15 - 24

THE CECIL AND ALAN PILKINGTON TRUST FUND

Trustees' report for the year ended 31 March 2023

Administrative information

Directors of trustee companies	Lady Pilkington (Kirsty) Mr D J Bricknell Mr J A S Pilkington Mr D C Pilkington Mr J McKenna Mr J Money Ms J Halligan Ms J Tomkinson
Executive officer	Mr P Morgan
Senior management	Mrs S Desmond Ms K Greenhalgh Mrs J Mafi (to 30 June 2022) Mrs P Milligan (from 26 June 2022) Mrs D Swift
Principal office	Enterprise Offices Salisbury Street St Helens Merseyside WA10 1FY
Charity number	237623
Auditors	Livesey Spottiswood Limited 17 George Street St Helens Merseyside WA10 1DB
Bank	National Westminster Bank Plc Ormskirk Street St Helens Merseyside WA10 1DR
Investment managers	CCLA One Angel Lane London EC4R 3AB Sarasin & Partners LLP Juxon House 100 St Paul's Churchyard London EC4M 8BU

THE CECIL AND ALAN PILKINGTON TRUST FUND

Trustees' report for the year ended 31 March 2023 (continued)

The trustees present their report along with the financial statements of the Charity for the year ended 31 March 2023. The financial statements have been prepared in accordance with the accounting policies set out on pages 15 to 16 and comply with the Charity's Trust Deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

Structure, governance and management

The Cecil and Alan Pilkington Trust Fund (Registered Charity No: 237623) is an expendable endowment fund. The Trust Fund also works under the umbrella name of The Pilkington Family Trust.

The Trust Fund is an amalgamation (7th July, 1977) of the following Deeds:

- **Alan Douglas Pilkington Trust Fund** (Founding Deed 11th June 1948)
- **Alfred Cecil Pilkington Trust Fund** (Founding Deed 1st May 1937)

The objectives of the Charity are to provide assistance to those in necessitous circumstances being employees, ex-employees and dependants of employees and ex-employees of Pilkington Brothers Ltd or its successors in business and its subsidiaries. The Trust does not actively fundraise but seeks to continue the work through the planning and management of its resources. Under the Trust Deed the trustees have absolute discretion and unrestricted powers of investment.

The following limited companies acted as trustees throughout the year to 31 March 2023:

- **Pilkington Employees Trustee (No.1) Limited** (Company Registration No: 01161784)
- **Pilkington Employees Trustee (No.2) Limited** (Company Registration No: 01161785)

The directors of the trustee companies are appointed by the Board of the trustee companies. The directors of the trustee companies meet three times a year to agree the broad strategy and areas of activity for the Trust.

The Investment Committee assists the directors of the trustee companies in the consideration of the investment, reserves and risk management policies and performance. The following directors of the trustee companies were members of the Investment Committee during the year:

- Mr D J Bricknell
- Mr J McKenna
- Mr J Money

The management of the Trust is carried out by Pilkington Retirement Services Limited (P.R.S.L), set up as a management company to administer the community care programme.

The following directors of the trustee companies were also members of the P.R.S.L Board.

- Mr D J Bricknell
- Mr J McKenna

THE CECIL AND ALAN PILKINGTON TRUST FUND

Trustees' report for the year ended 31 March 2023 (continued)

The day to day administration of the community care programme and the resources is delegated to the Executive Officer who is the Managing Director of P.R.S.L. and its employees.

The induction process for any newly appointed director of the trustee companies comprises an in depth briefing and training programme to provide an overview of all aspects of the work of the Charity, and includes experience of service delivery. The officers of the Charity provide key information on managing the Trust, which includes:

- Trust deeds and associated documentation;
- trustees' powers and responsibilities;
- investment and financial structure;
- management structure and staffing; and
- the scope and breadth of the community care programme and the end users.

All trustees of the Charity and directors of the board give their time voluntarily and receive no benefits in that capacity. Allowable travel expenses may be claimed and are disclosed in the accounts.

Key management personnel remuneration

The trustees consider the Executive Officer and senior management as the key personnel in charge of running and operating the charity on a day to day basis.

The pay for key personnel is encompassed within the pay review system for all of the Charity's staff. The trustees review appropriate pay research and the union pay claim, consider recommendations and propose an increase which is negotiated with the union representatives. Once agreed, the pay award is implemented for all staff, including key personnel.

Objectives and activities

The objectives of the Charity are to provide assistance to those in necessitous circumstances being employees, ex-employees and dependants of employees and ex-employees of Pilkington Brothers Ltd or its successors in business and its subsidiaries. At 31 March 2023 there were 6,739 people, including spouses of ex-employees, eligible to receive services.

The Trust Fund's mission statement is '*There to care when care is needed*'. To achieve this, the Charity has developed a community care programme to support those individuals in the greatest need. The main purpose of the programme is to enable people to live as fulfilled a life as possible by supporting them to keep mentally and physically active. The programme aims to maintain contact with all beneficiaries to help keep people living independently.

The objectives for the year support the strategic aims and help to ensure the trustees' objectives are met in an efficient and effective way. When setting objectives, the trustees have given due regard to Charity Commission guidance relating to public benefit.

THE CECIL AND ALAN PILKINGTON TRUST FUND

Trustees' report for the year ended 31 March 2023 (continued)

The Trust looks to achieve its aims by maintaining a strong organisational structure, promoting good industrial relations with its staff through periods of change and ensuring effective delivery of services.

The Trust provides a number of benefits, ranging from financial grants to providing emotional and practical support for everyday living, to the most vulnerable older people.

A dedicated respite service in St Helens is available to all retirees living in the UK.

Achievements and performance in the year

As the country starts to live with COVID-19 we have re-established face to face contact with our beneficiaries and resumed our full range of services to support people to live independently in their own homes. Underpinning the Trust's work our welfare officers resumed visits to beneficiaries to assess individual needs, entitlement to benefits, and to identify services and resources we can provide.

The day centre reopened and is regularly attended by around 60 people each week. Dementia group activities have also resumed. Both services play an important role in helping to alleviate social isolation which increased due to COVID-19.

Ruskin Lodge, our respite care facility in St Helens, reopened but has not yet returned to pre-COVID-19 occupancy levels. We have provided support to the NHS by offering transitional beds to help alleviate winter pressures. This has strengthened partnership working, generated income for the Trust and has introduced new people to the respite care we offer.

We continue to provide services to beneficiaries in their own homes, including delivery of meals to our most vulnerable beneficiaries, hairdressing, a laundry service and gardening. We work closely with external agencies to provide essential support, including domestic, shopping and personal care services.

The Trust continues to respond to emerging guidance relating to COVID-19 and has dealt with staff absences as a result of sickness and self-isolation. Ruskin Lodge closed to new admissions for short periods to protect beneficiaries and staff from undue risk.

Ruskin Lodge has not been subject to statutory inspections by the Local Authority or the Care Quality Commission (CQC) during the year. The CQC have moved from a cycle of inspections to a process focussed on managing risk. There have been no major issues arising from other inspections.

The Trust continued to provide support overseas in Australia, Canada and South Africa. The highest spend is in South Africa where our network of volunteers distribute food vouchers to those beneficiaries in greatest need.

Beneficiary numbers continue to decrease on an annual basis in all locations. At 31 March 2023 we had 6,739 beneficiaries in the UK on our records (2022: 7,061).

THE CECIL AND ALAN PILKINGTON TRUST FUND

Trustees' report for the year ended 31 March 2023 (continued)

Financial Review

The Trust is reliant on the income from its investments. Investment income is supplemented by contributions towards the services the Trust provides, through support from donations and a general grant from the Pilkington Charities Fund. The Trust also received restricted donations and grants, including £5,000 from The Rainford Trust, to support additional work in South Africa.

Investment income of £3,105,095, together with support from other sources, funded the key programmes of the Trust in the financial year.

Operational changes made by the Trust in response to COVID-19 suppressed expenditure on some services since March 2020. Most of our services and activities have now been reinstated and this has resulted in higher expenditure on charitable activities compared to the previous financial year.

Last year the accounts reflected an increase in the market value of the Trust's investments as stock markets recovered following the COVID-19 pandemic. This year the accounts reflect a fall in the value of investments. This reflects uncertainty and volatility in financial markets due to the war in Ukraine, the energy crisis and inflation worldwide.

We face significant inflationary pressure on our costs which will determine spending requirements for 2023/24 and future years. However, the trustees remain confident that the Trust will have sufficient resources from cash balances and expected income to meet spending requirements for the next 12 months. The trustees and the Trust's accountant work closely with the Trust's specialist advisers to assess the impact on investment values and expected income. If the trustees anticipate the need for disinvestment, this will be undertaken in a planned way with our investment managers to minimise financial risk.

Investment policy and performance

There are no restrictions on the Charity's power to invest. The trustees have adopted a policy to achieve the optimum return from a broad spread of investments and have not imposed restrictions on the type of investments in the portfolio. The policy is to adopt a medium/high risk investment strategy based on income generation with potential for capital growth. Both of our investment managers have a clear focus on ethical, social and governance (ESG) considerations in managing the Trust's investments.

The Trust relies on the services of our investment managers, CCLA and Sarasin & Partners, to manage the investments.

THE CECIL AND ALAN PILKINGTON TRUST FUND

Trustees' report for the year ended 31 March 2023 (continued)

The investment managers are set the objective of achieving a total return of not less than CPI + 3.5% over a five- year period.

- CCLA made a negative total return of (2.41) % in the year to 31 March 2023. The cumulative total return since March 2020 to 31 March 2023 was +35.3%.
- Sarasin & Partners made a negative total return of (3.99) % in the year to 31 March 2023. The cumulative total return since March 2020 to 31 March 2023 was +26.4%.

The Trust's investments were valued at £4,641,618 above cost as at 31 March 2023 (2022: £9,519,994 above cost). The fall in value reflects a difficult and volatile period for investment markets.

The trustees work closely with the investment managers to identify and assess the risks to achieving the total returns targets set by trustees. The Trust's investment managers have expressed confidence that budgeted income distributions to the Trust will be achieved for the financial year to 31 March 2024.

The trustees will continue to review performance through close working with specialist advisers, information scrutinised by the Investment Committee and reports from an external monitoring company.

Risk management

The trustees review the financial and operational risks to which the charity may be exposed and the systems put in place to mitigate those risks.

A list of the risks, potential impact and the steps taken to mitigate the risks is regularly reviewed. The principal risk faced by the Trust is the performance of the investments to provide the funding for the services. This is mitigated by retaining expert investment managers, having a diversified portfolio and monitoring the performance through the Investment Committee.

Work is ongoing to assess the impact of rising energy costs and inflation on our beneficiaries and the grants and services we provide. To mitigate against the risk of rising costs, the Trust has a robust budget- setting and monitoring process and staff liaise closely with our main suppliers to identify cost pressures as early as possible.

The trustees identified risks presented by COVID-19 and took action to mitigate the risks and the assessment of risks has evolved as the country moves forward in the post-COVID-19 era.

THE CECIL AND ALAN PILKINGTON TRUST FUND

Trustees' report for the year ended 31 March 2023 (continued)

Reserves policy

As an endowed charity it is acknowledged by the trustees that the Trust Deed allows the expenditure of both capital and income to meet the charitable objectives. The trustees consider it important to seek to maintain the capital value of the funds to generate revenue returns that will largely fund the community care programme. We expect to use capital to supplement any shortfall in revenue.

The Trust's unrestricted endowment fund of £97,756,127 at 31 March 2023 (31 March 2022: £102,613,255) includes cumulative unspent income.

The Trust also had restricted funds of £13,672.

Plans for the future

The trustees had put plans for changes to operations and services on hold due to the considerable uncertainty over external factors due to COVID-19. The focus was on providing essential support needed by the Trust's beneficiaries in a safe and effective way.

As we move into the post-COVID-19 era, the trustees have worked with the Executive Officer and his team to refresh the strategic plan to ensure that we continue to identify the needs of our beneficiaries and target resources and services appropriately.

Our beneficiary numbers are falling, and we are looking at opportunities to develop a long-term legacy. We liaise with local authority and health bodies to identify the strategic direction for services for older people in St Helens and to see how our services align and contribute. Tackling social isolation has been identified as a key issue affecting older people in St Helens. Our established day centre and dementia activities already play a key role in helping to tackle social isolation for our beneficiaries. We are looking for opportunities to expand these services.

THE CECIL AND ALAN PILKINGTON TRUST FUND

Trustees' report for the year ended 31 March 2023 (continued)

Trustees' responsibilities in relation to the financial statements

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the Charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 and FRS102;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware at the time of approving the Trustees' Annual Report:

- there is no relevant audit information of which the Charity's auditor is unaware, and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

This report was approved by the trustees on 29th June 2023.

Signed on behalf of the trustees

.....
D J Bricknell

THE CECIL AND ALAN PILKINGTON TRUST FUND

Independent Auditors' Report to the Trustees of The Cecil and Alan Pilkington Trust Fund

Opinion

We have audited the financial statements of The Cecil and Alan Pilkington Trust Fund (the 'charity') for the year ended 31 March 2023 which comprise of the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2023, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the trustees' report and accounts, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the trustees' report and accounts. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

THE CECIL AND ALAN PILKINGTON TRUST FUND

Independent Auditors' Report to the Trustees of The Cecil and Alan Pilkington Trust Fund (continued)

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- the charity has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 8, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as Auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- Discussion with management and those involved in the financial reporting process including consideration of known or suspected instances of non-compliance with laws and regulations central to the charity's ability to operate, and fraud;
- Evaluation and testing of the operating effectiveness of management's controls designed to prevent and detect irregularities;
- Identifying and testing journal entries, in particular any journal entries posted with unusual account combinations or of significant monetary amounts; and
- Review of the rationale for the calculation of key accounting estimates in the financial statements and testing of the accuracy of these calculations.

THE CECIL AND ALAN PILKINGTON TRUST FUND

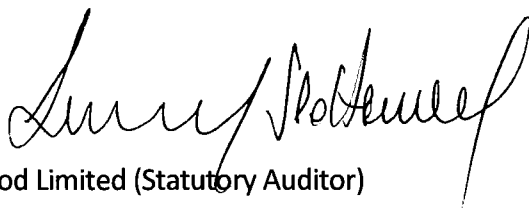
Independent Auditors' Report to the Trustees of The Cecil and Alan Pilkington Trust Fund (continued)

There are inherent limitations in the audit procedures described above. The further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/Our-Work/Audit/Audit-and-assurance/Standards-and-guidance/Standards-and-guidance-for-auditors/Auditors-responsibilities-for-audit/Description-of-auditors-responsibilities-for-audit.aspx>. This description forms part of our Auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Livesey Spottiswood Limited (Statutory Auditor)

Chartered Accountants and Statutory Auditors

17 George Street, St Helens, Merseyside WA10 1DB

Date:

10/11/2023

Livesey Spottiswood Limited is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

THE CECIL AND ALAN PILKINGTON TRUST FUND

Statement of financial activities for the year ended 31 March 2023

	Notes	Restricted funds	Unrestricted endowment fund	Total funds	Total funds
		2023	2023	2023	2022
		£	£	£	£
Income and endowments from:					
Investments	2	-	3,105,095	3,105,095	3,048,315
Donations, legacies and grants	3	5,250	70,680	75,930	209,076
<i>Charitable activities:</i>					
UK benefits and services		-	100,527	100,527	94,162
Ruskin Lodge respite care		-	284,384	284,384	161,532
Other		-	3,395	3,395	12,632
Total income		5,250	3,564,081	3,569,331	3,525,717
Expenditure on raising funds:					
Investment management costs		-	1,500	1,500	1,500
Expenditure on charitable activities:					
UK benefits and services	6	2,579	1,282,828	1,285,407	1,188,757
Ruskin Lodge respite care		-	1,304,762	1,304,762	1,169,219
Visiting beneficiaries		-	674,117	674,117	610,060
Overseas benefits and services		5,000	200,053	205,053	160,903
Donation to Willowbrook Hospice		-	75,000	75,000	75,000
Charitable expenditure		7,579	3,536,760	3,544,339	3,203,939
Total expenditure	4,5	7,579	3,538,260	3,545,839	3,205,439
Net income and movement in funds before gains and losses on investments		(2,329)	25,821	23,492	320,278
Net gains/(losses) on investments		-	(4,882,949)	(4,882,949)	5,090,418
Net movement in funds		(2,329)	(4,857,128)	(4,859,457)	5,410,696
Reconciliation of funds:					
Total funds brought forward		16,001	102,613,255	102,629,256	97,218,560
Total funds carried forward		13,672	97,756,127	97,769,799	102,629,256

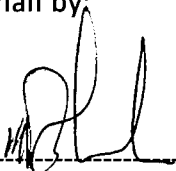
The notes on pages 15 to 24 form part of these accounts

THE CECIL AND ALAN PILKINGTON TRUST FUND

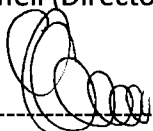
Balance Sheet as at 31 March 2023

	Notes	2023 £	2022 £
Fixed assets			
Tangible fixed assets	8	746,426	793,489
Investments	9	96,503,517	101,169,721
		<u>97,249,943</u>	<u>101,963,210</u>
Current assets			
Debtors	10	118,829	92,939
Cash and bank deposits		<u>544,005</u>	<u>725,930</u>
		662,834	818,869
Creditors amounts falling due within one year	11	(99,404)	(110,028)
Net current assets		<u>563,430</u>	<u>708,841</u>
Provision for liabilities	12	(43,574)	(42,795)
Total assets less current liabilities		<u><u>97,769,799</u></u>	<u><u>102,629,256</u></u>
Fund balances			
Unrestricted endowment fund		97,756,127	102,613,255
Restricted funds	13	<u>13,672</u>	<u>16,001</u>
Total charity funds	14	<u><u>97,769,799</u></u>	<u><u>102,629,256</u></u>

The above accounts were approved by the trustees on 29th June 2023 and were signed on their behalf by:



D J Bricknell (Director of Trustee Companies)



J McKenna (Director of Trustee Companies)

The notes on pages 15 to 24 form part of these accounts

THE CECIL AND ALAN PILKINGTON TRUST FUND

Cash flow statement for the year ended 31 March 2023

	2023 £	2022 £
Cash flows from operating activities		
Net cash from/ (used in) operating activities:	(3,030,890)	(2,658,788)
Cash flows from investing activities		
Purchase of investments	-	(1,000,000)
Purchase of equipment, furniture and vehicles	(39,385)	(65,125)
Proceeds from sale of investments	3,027	-
Dividends and interest from investments	3,105,095	3,048,315
Receipt for sale of fixed assets	-	14,971
Net cash (used by)/provided by investing activities	3,068,737	1,998,161
(Decrease)/ Increase in cash in the period	37,847	(660,627)
Net funds at start of year	1,073,218	1,733,845
Net funds at year end (31 March)	1,111,065	1,073,218
Reconciliation of net income/(expenditure) to net cash flow from operating activities		
Net income/(expenditure) and movement in funds	(4,859,457)	5,410,696
Adjustments for:		
Depreciation charges	85,598	93,905
(Gains)/losses on investments	4,882,949	(5,090,418)
Dividends and interest from investments	(3,105,095)	(3,048,315)
(Profit)/Loss on sale of fixed assets	850	(8,482)
(Increase)/decrease in debtors	(25,890)	(15,206)
Increase/(decrease) in creditors and provisions	(9,845)	(968)
Cash flow from operating activities	(3,030,890)	(2,658,788)
Analysis of cash as at 31 March		
Cash at bank	544,005	725,930
Deposits held by investment managers	567,060	347,288
Total cash	1,111,065	1,073,218

THE CECIL AND ALAN PILKINGTON TRUST FUND

Notes to the financial statements for the year ended 31 March 2023

1. Accounting policies

a) Basis of preparation

The Charity constitutes a public benefit entity as defined by FRS102. The financial statements have been prepared under the historical cost convention, with the exception of the investments which are stated at mid- market value. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Charities Act 2011.

b) Incoming resources

All incoming resources are recognised once the charity has entitlement to the resources, it is certain the resources will be received and the monetary value can be measured with sufficient reliability.

Restricted income is used in accordance with any specific restrictions imposed by the donors.

c) Resources expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis, inclusive of irrecoverable VAT. Where costs cannot be directly attributable to particular categories they have been allocated to activities on the most appropriate basis of apportionment.

d) Investments

All Investments are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price.

All realised and unrealised gains and losses are taken to the statement of financial activities as they arise. Realised gains and losses on investments are calculated as the difference between the sales proceeds and the original cost of the investment. Unrealised gains and losses are calculated as the difference between market value at the end of year and opening market values. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

e) Tangible fixed assets and depreciation

Individual fixed assets costing £1,500 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Freehold buildings	between 10 and 50 years
Motor vehicles	between 5 and 8 years
Furniture, fittings and other equipment	between 3 and 25 years

f) Debtors/Creditors

Debtors and creditors are included in the financial statements at transaction value.

THE CECIL AND ALAN PILKINGTON TRUST FUND

Notes to the financial statements for the year ended 31 March 2023 continued

g) Funds

The unrestricted endowment fund may be spent in accordance with the Trust's charitable objectives at the discretion of the Trustees. Restricted Funds arise from specific grants for individual projects or assets and must be used for the restricted charitable purpose.

h) Pensions

The Trust participates in both a defined benefits scheme and defined contribution pension schemes. The defined benefit scheme is a multi-employer scheme known as the Pilkington Superannuation Scheme (PSS). It has not been possible to identify the underlying assets and liabilities attributable to each participating entity.

All pension contributions paid in the year are charged to the Statement of Financial Activities on a defined contribution basis.

i) Leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities as incurred.

j) Grants

The cost of discretionary grants is recognised when the commitment has been approved.

2. Investment income

	2023	2022
	£	£
Investments listed on a recognised stock exchange	3,098,720	3,047,929
Interest on cash held by investment managers	2,728	99
Bank interest	3,647	287
	<u>3,105,095</u>	<u>3,048,315</u>

3. Grants, donations and legacies

	2023	2022
	£	£
General grants:		
- Pilkington Charities Fund	70,000	70,000
- Job retention scheme (COVID-19)	-	109,014
Restricted grants:		
- Rainford Trust	5,000	5,000
- Local authority (various COVID-19)	-	24,217
Restricted donation	250	500
Other donations	680	345
	<u>75,930</u>	<u>209,076</u>

Grant income in 2022 included £133,231 for COVID-19 initiatives.

THE CECIL AND ALAN PILKINGTON TRUST FUND

Notes to the financial statements for the year ended 31 March 2023 continued

4. Resources expended

	Direct costs	Apportioned support costs	Total 2023	Total 2022
	£	£	£	£
Cost of generating funds				
Investment management costs	1,500	-	1,500	1,500
Charitable activities				
UK benefits & services	1,037,727	247,680	1,285,407	1,188,757
Ruskin Lodge respite care	1,117,648	187,114	1,304,762	1,169,219
Visiting beneficiaries	426,437	247,680	674,117	610,060
Overseas benefits and services	179,459	25,594	205,053	160,903
Donation to Willowbrook Hospice	75,000	-	75,000	75,000
	2,837,771	708,068	3,545,839	3,205,439

Direct costs include:

- £7,579 (2022: £31,795) of restricted expenditure.
- The external audit fee of £7,875 (2022: £7,500).
- Operating lease costs in respect of land and buildings of £111,861 (2022: £110,021)

5. Support costs broken down by activity

	UK benefits & services	Ruskin Lodge respite care	Visiting beneficiaries	Overseas	Total 2023	Total 2022
	£	£	£	£	£	£
Governance	32,149	32,149	32,149	10,717	107,164	111,118
Corporate	16,031	32,061	16,031	8,077	72,200	79,177
Finance	38,540	38,540	38,540	6,800	122,420	108,390
Human resources	24,345	69,764	24,345	-	118,454	113,043
Community care administration	136,615	14,600	136,615	-	287,830	263,470
Total	247,680	187,114	247,680	25,594	708,068	675,198

Support costs have been allocated to activities on the basis deemed most appropriate.

Premises costs are allocated to activity by area, pensions and salary administration by headcount, other costs by proportion of time spent on the activity.

THE CECIL AND ALAN PILKINGTON TRUST FUND

Notes to the financial Statements for the year ended 31 March 2023 continued

6. Expenditure on UK benefits and services

	Unrestricted	Restricted	Total	Total
	2023	2023	2023	2022
	£	£	£	£
Services provided:				
Personal care and sitting service	138,418	-	138,418	138,869
Dementia support	46,002	-	46,002	39,548
Domestic assistance	423,728	-	423,728	418,373
Home meals and laundry	141,815	-	141,815	128,495
Gardening and security	10,550	-	10,550	9,625
Hairdressing	47,872	-	47,872	44,686
Day centre services	109,442	2,500	111,942	80,836
Active leisure/contact groups	52,607	79	52,686	38,570
Prism/calendar	50,986	-	50,986	40,207
Total services provided	1,021,420	2,579	1,023,999	939,209
Grants to individuals:	Number of grants			
	2022/23			
Hairdressing	67		821	997
Domestic assistance	11		440	640
Gardening	108		10,800	11,800
Discretionary	2		1,020	250
Total grants to individuals			13,081	13,687
Gifts/ Christmas provisions			647	972
Total direct costs			1,037,727	953,868
Community care administration and support costs			247,680	234,889
Total expenditure on UK benefits and services			1,285,407	1,188,757

Restricted expenditure on UK benefits and services in 2021/22 was £2,578.

THE CECIL AND ALAN PILKINGTON TRUST FUND

Notes to the financial Statements for the year ended 31 March 2023 continued

7. Trustee and staff costs

Trustees

Members of the Board of the Trustee companies do not receive any remuneration for their services. No expenses were reimbursed during the year to 31 March 2023 (2022: none).

Staff numbers

The average number of employees during the year was 68 (2022: 68).

The average numbers of employees on a full time equivalent basis was:

	2023	2022
Charitable	46	47
Management and administration	6	6

Staff costs

	2023	2022
	£	£
Wages and salaries	1,536,549	1,400,859
Social Security costs	129,279	108,795
Pension contributions	225,661	208,777
	<u>1,891,489</u>	<u>1,718,431</u>

The total employment benefits, including employer pension contributions, of the key management personnel was £334,499 (2022: £332,499).

The number of employees whose emoluments (salaries and benefits in kind) fell within the following band:

	2023	2022
£60,000 - £69,999	1	-
£80,000 - £89,999	1	1

This excludes pension contributions of £17,727 (2022: £10,078).

Pension schemes

The Trust participates in both a defined benefits scheme and defined contribution pension schemes.

The defined benefit scheme is a multi-employer scheme known as the Pilkington Superannuation Scheme (PSS). It has not been possible to identify the underlying assets and liabilities attributable to each participating entity.

THE CECIL AND ALAN PILKINGTON TRUST FUND

Notes to the financial Statements for the year ended 31 March 2023 continued

Under the trust deed governing the PSS, the employer's contributions are fixed at 16% of pensionable salary (fixed at 30 April 2013) for active members who contribute 8%, and 12.5% for members contributing 5.5%. Under the deed, the employer has no right of access to any investment surpluses but equally cannot be required to increase contributions to finance any deficits other than as may be required by legislation. All pension costs of the charity in relation to this scheme are reported on a defined contribution basis. The Pilkington Superannuation Scheme is closed to new members.

An auto enrolment scheme has been in place since July 2014 and a defined contribution scheme with Aviva is offered to all employees.

8. Tangible fixed assets

	Freehold land & buildings	Vehicles	Furniture fittings & equipment	Total
	£	£	£	£
Assets at cost				
Balance at 1 April 2022	1,800,203	289,372	365,573	2,455,148
Additions	-	39,385	-	39,385
Disposals	-	(46,632)	-	(46,632)
Balance at 31 March 2023	1,800,203	282,125	365,573	2,447,901
Depreciation				
Balance at 1 April 2022	1,247,970	125,602	288,087	1,661,659
Charge for the year	36,220	32,588	16,790	85,598
Disposals	-	(45,782)	-	(45,782)
Balance at 31 March 2023	1,284,190	112,408	304,877	1,701,475
Net book value				
At 31 March 2023	516,013	169,717	60,696	746,426
At 31 March 2022	552,233	163,770	77,486	793,489

All fixed assets are used in the direct furtherance of the Charity's objectives.

THE CECIL AND ALAN PILKINGTON TRUST FUND

Notes to the financial Statements for the year ended 31 March 2023 continued

9. Fixed Asset Investments

	Listed UK equities	Overseas and other investments	Managed funds	Cash held on deposit	Total
	£	£	£	£	£
Market value 01 April 2022	-	3,318	100,819,115	347,288	101,169,721
Additions at cost	-	-	-	500,000	500,000
Net cash movement in the year	-	-	-	(280,228)	(280,228)
Disposal proceeds	-	(3,027)	-	-	(3,027)
Realised profit/(loss) on disposals	-	(4,573)	-	-	(4,573)
	-	(4,282)	100,819,115	567,060	101,381,893
Net unrealised investment gains/(losses)	-	4,282	(4,882,658)	-	(4,878,376)
Market value 31 March 2023	-	-	95,936,457	567,060	96,503,517
Historical cost 31 March 2023	-	-	91,294,839	567,060	91,861,899
Historical cost 31 March 2022	-	7,600	91,294,839	347,288	91,649,727

The Trust transferred £500,000 into a CCLA deposit account during the year.

The market value of investments was £4,641,618 above cost (2022: £9,519,994 above cost) at the balance sheet date. This reflects a fall in the value of investments this year.

At 31 March 2023 the Trust was invested in two managed funds, each with a diversified portfolio of investments.

THE CECIL AND ALAN PILKINGTON TRUST FUND

Notes to the financial Statements for the year ended 31 March 2023 continued

10. Debtors

	2023	2022
	£	£
Pilkington Charities Fund	17,500	17,500
St Helens MBC	45,945	15,038
Other debtors	55,384	60,401
	118,829	92,939

There are no debtors falling due after more than one year (2022: nil)

11. Creditors: amounts falling due within one year

	2023	2022
	£	£
St Helens MBC	0	449
Other creditors	99,404	109,579
	99,404	110,028

12. Provisions

	Cumulative leave	Refurbishment	Total
	£	£	£
01 April 2022	22,002	20,793	42,795
Additions	1,484	10,000	11,484
Used in the year	(4,538)	(6,167)	(10,705)
Unused reversed in the year	-	-	-
31 March 2023	18,948	24,626	43,574

Cumulative leave is holiday pay accrued based on pay rates at the balance sheet date.
Refurbishment is provision for replacing furniture and equipment at our respite care home, Ruskin Lodge.

THE CECIL AND ALAN PILKINGTON TRUST FUND

Notes to the financial Statements for the year ended 31 March 2023 continued

13. Restricted Funds

The funds of the charity include donations and grants which need to be used for specific purposes and are classified as restricted funds. At the year- end restricted funds comprise unspent balances as follows:

	Balance 31 March 2022	Movement of funds in the year		Balance 31 March 2023
		Income	Spend	
	£	£	£	£
Pensioners Club	709	-	(79)	630
Minibus	14,792	-	(2,500)	12,292
South Africa	-	5,000	(5,000)	-
Garden furniture	500	-	-	500
Doncaster activities	-	250	-	250
	16,001	5,250	(7,579)	13,672

14. Analysis of net assets between funds

	Restricted funds	Unrestricted endowment fund	Total funds
	£	£	£
Fund balances at 31 March 2023 are represented by:			
Tangible fixed assets	12,922	733,504	746,426
Investments	-	96,503,517	96,503,517
Net current assets	750	562,680	563,430
Provision for liabilities	-	(43,574)	(43,574)
Total net assets	13,672	97,756,127	97,769,799

CECIL AND ALAN PILKINGTON TRUST FUND

Notes to the financial Statements for the year ended 31 March 2023 continued

15. Related parties

The Cecil & Alan Pilkington Trust Fund uses Pilkington Retirement Services Limited as an employment vehicle for 69 (2022: 67) contracts of employment at the Balance Sheet date. All associated salary costs are borne exclusively by the Cecil & Alan Pilkington Trust Fund. During the year the Trust did not pay any trustee for services (2022: none).

16. Operating lease commitments

At 31 March 2023 the charity had total minimum operating lease payments as set out below:

Land and Buildings:

	2023	2022
	£	£
Operating leases which expire:		
- within one year	56,375	14,353
- between one and five years	42,656	153,018
	<u>99,031</u>	<u>167,371</u>