

WOODCROFT CHRISTIAN CENTRE

ANNUAL REPORT AND
FINANCIAL STATEMENTS
FOR YEAR ENDED
31ST DECEMBER 2021

Registered Charity Number 237401

WOODCROFT CHRISTIAN CENTRE
YEAR ENDED 31 DECEMBER 2021

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Annual Report for the year ending 31st December 2021

TRUSTEES' REPORT

1. Reference and Administration Details

Woodcroft Christian Centre, Woodcroft Lane, Woodcroft, Chepstow, Monmouthshire, NP16 7PZ. Is registered with the Charity Commissions (reg.no.237401) and constituted by a deed of Trust dated 23rd August 1890.

The charity trustees are:

Chairman: Mr K. Bounds.
 Financial Advisor: Mr. P Bellingham
 Other Members: Mr L Weller
 Mr A H Samuel
 Mrs R A Williams Resigned 31th December 2021
 Mr M W Townsend

Nature and period of appointment: Appointment at the invitation of other trustees and no fixed period of time.

No remuneration or expenses have been paid to charity trustees during the year

The Management Committee is responsible for the management and organisation of the centre and reports to the trustees on an annual basis.

The members are: Chairman: Mr James Marshall Re-elected 28th March 2021
 Treasurer: Mr M W Townsend Re-elected 28th March 2021

| | |
|---|------------------|
| Other members: Keith Bounds | Les Weller |
| Lily Hall | John Newell |
| James Townsend | Richard Nicholas |
| Josh Bounds | Jonathan Kear |
| Ruth Williams Resigned 31th December 2021 | |

Secretary to the Committee: Mr Jonathan Kear Re-elected 28th March 2021

Nature and Period of appointments: Invitation by committee must be raised and agreed at 2 consecutive meetings prior to invitation. No fixed term for members. Chairman serves for 1 year, Treasurer 2 years and Secretary 3 years. Any of the officers can stand for re-election. No remuneration or expenses have been paid to committee members during the year.

TRUSTEES' REPORT (continued)

Other main Agents:

| | |
|--------------------|---|
| Bankers: | Barclays Bank UK P.L.C 121 Queen Street Cardiff CF10 2BJ |
| | National Westminster Bank P.L.C. 21 Eastgate Street Gloucester GL1 1NH |
| Solicitors: | Everett, Tomlin, Lloyd and Pratt 19-20 Gold Tops Newport NP20 4PH |
| Honorary Auditor: | Christopher Wathen 31 Birchwood Road Woolaston Gloucestershire GL15 6PE |
| Manager of Centre: | Mr. Gareth Birt Sunnydene Woodcroft, Chepstow, Mon NP16 7PZ |

The charity employs a full-time manager together with a part-time assistant and part-time house keepers, With Student Workers providing part –time help, assisting with housekeeping and ground maintenance as and when required. A considerable amount of voluntary help is also utilised at the centre.

Throughout 2021 the House Keeper remained on Furlough, due to the Covid-19 pandemic, returning to work as required from the 1st October 2021.

Both the manager and assistant remained on flexi-furlough working reduced hours until the 30th September 2021, and then both returned to their normal working hours from 1st October 2021.

2. Objectives and Review of Activities:

Woodcroft Christian Centre's aim is to encourage the commitment of peoples lives to the Lord Jesus Christ and spiritual development in individuals of all ages, families, churches and groups, through the provision of Woodcroft Christian Centre, it's leisure facilities and grounds. We aim to keep the cost of staying at Woodcroft Christian Centre as low as practically possible thus enabling those who may otherwise not afford it the opportunity to experience a retreat and to be influenced by the Gospel.

The Trustees have paid due regard to the Charity Commission's guidance on Public Benefit and also the guidance on "The Advancement of Religion for Public Benefit" published in December 2008, in assessing which activities it undertakes.

We intend to provide benefit by:

- Provision of property for group retreats.
- Providing good ethical and moral codes through following the teaching of Jesus.
- Contributing to people's good mental and physical health by offering retreats in a Christian atmosphere.
- Providing opportunities for worship.
- Contributing to spiritual well-being and development.
- Contributing to the spiritual and moral education of young people.

People can come to Woodcroft Christian Centre where they will be welcomed to a Christian atmosphere and encouraged in their spiritual development. It is hoped that the wider public will also benefit through people returning to their communities keen to practice Jesus' teaching to love their neighbour as themselves.

The objects of the charity are achieved as follows:

- Christian groups are encouraged to use the site for fellowship and fun in a relaxed Christian atmosphere and to take time to seek spiritual development.
- Members of the surrounding community are invited to use the facilities as part of a number of local ministries and events which are run for their benefit, along with having access to areas of the grounds for contemplation and reflection.

The Charity usually carries out a number of activities with a view of achieving these objectives however due to Covid -19 restrictions most suspended or cancelled.

These include:

- Fellowship Sports Evening (Fortnightly) (suspended Throughout 2021)
- Luncheon Club for over 50's run in partnership with the local Parish Church (monthly) (suspended Throughout 2021)
- Our annual Bonfire Night and Firework event for the local community usually held in November (due to on the going Covid-19 risk it was decided to cancel again for 2021)
- A smaller concert was however held at the end of November 2021 (inline with government guidance) with Christian indie duo, **Our Atlantic Roots** (Mac and Laura Johnston) bringing an uplifting blend of American & British alt-folk, this event was well attended and enjoyed by members of the both the local community and churches.

Residentially Covid -19 continued to impact Woodcroft Christian Centre massively with restrictions meaning we had no residential group bookings before the end of June 2021. On the 28th June a schools group were able to visit the centre, due to the fact they were all in a class bubble. Then as more restrictions were lifted more groups could come to the site. A new Marquee was purchased thanks to a government restart grant, meaning that groups could spend much more time, outside but protected from the elements, sides were taken down to maximise airflow. Hand sanitise stations were located at each entrance door, and face masks provided when groups were required to wear. From July to December we welcomed a total of 13 groups, made up of 396 people. The duration of stay included 3 Full weeks, 1 midweek, 9 weekends and 1 one night.

We continued to offer our flexible Covid-19 Guarantee to all groups with the option to either receive a refund of their deposit, transfer their booking to a later date or gift deposit to the centre to support work during this time. We are extremely grateful to all groups for their patience, understanding and generosity with a large percentage choosing the latter two options.

The Charity is committed to fulfilling its charitable purpose to further the Christian faith. It is expected that a Christian group will subscribe to the basis of faith published by the Evangelical Alliance. The Charity does not accept bookings for use of its facilities from groups seeking to promote or actively support a faith which is non-Christian, or an ideology, morality or life-style incompatible with its Christian purpose.

3. Financial Review

The financial statement for the year end 31st December 2021 can be found on page 7 of this report and shows a Surplus of £11922.67

Due to the Continued Covid-19 Government restrictions the income generated from Group lettings was heavily impacted again this financial year, thankfully this was offset by a further increase in charitable giving from generous supporters totalling just over £30,000, the Job Retention Scheme, additional Government grants and blanket savings across all expenditure columns whilst the site remained in hibernation.

Expenditure did however increase once restrictions were removed and a number of well over due improvements and updates were made to the site.

As part of the trustees' financial review it was agreed that all deposits for bookings would be allocated as 'Restricted Funds' as now subject to our flexible Covid-19 Guarantee.

It was also recommended to maintain a balance on unrestricted funds which (if possible) equates to at least three months unrestricted payments, to cover emergency situations that may arise from time to time, with funds being moved to a deposit account to cover this.

4. Plans for the future:

As Groups return to Woodcroft Christian Centre and as finances allow it is hoped that continued maintenance and improvements to the site can be made, safeguarding and securing the use of facilities for generations to come.

We will continue to strive to make Woodcroft Christian Centre the special place it is and will be for so many people.

Approved by the Trustees on Sunday 29th May 2022

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Mr K.Bounds

Chairman

To The Trustees of Woodcroft Christian Centre.

Dear Sirs,

I am reporting on the accounts of Woodcroft Christian Centre (registered charity number: 237401) for the year ended 31st December 2021, which are set out on the following page and show a Surplus for the year of £11922.67 (Eleven Thousand, Nine Hundred and Twenty Two Pounds , Sixty Seven Pence).

Respective Responsibilities of Trustees and Examiner.

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

Basis of Independent Examiner's Statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Christopher Wathen ACIB.

DATE: 30th March 2022



Address: 31 Birchwood Road, Woolaston, Gloucestershire GL15 6PE

WOODCROFT CHRISTIAN CENTRE
Statement of Accounts 2021

| Income | 2021 | 2020 | 2019 |
|--|-----------------|-----------------|-----------------|
| Groups, Lettings | 22135.01 | 10815 | 76102.12 |
| Gifts | 30465 | 24756.56 | 7788 |
| Tuck Shop | | 75 | 1508 |
| Bonfire Night | | | 1500.02 |
| Gift Aid | | 1027.79 | 1398.1 |
| Job retention Scheme | 17028.77 | 19278.93 | |
| Grants | 29854.41 | 11334 | |
| Interest & Dividends | 387.67 | 406.17 | 423.43 |
| Change in investment Capital | 412.15 | -338.53 | 944.88 |
| Other | 215 | | 445.2 |
| Total Income | 100498 | 67354.92 | 90109.75 |
| Expenditure | | | |
| Management salaries | 31427.03 | 39775.84 | 40182.02 |
| Tax & Nest | 5746.13 | | |
| Cleaning / Maintenance labour | 1956.96 | 2160.37 | 3052.33 |
| Furniture & Equipment | 17192.56 | 81.25 | 2480.63 |
| Maintenance Woodcroft | 13046.13 | 3545.31 | 13839.21 |
| Sunnydean | 3117.93 | 576.39 | 6586.82 |
| Administration | | | |
| materials & postage | 148.33 | 132.8 | 156.84 |
| Telephone TV Internet | 1261.92 | 1132.52 | 1040.77 |
| mileage | | 96.75 | 371.7 |
| Insurance | 3379.87 | 2909.47 | 3292.24 |
| Council Tax | 2231.96 | 1953.52 | 2957.1 |
| Heating Lighting & Water | 4312.03 | 6001.76 | 10956.42 |
| Catering supplies | | 42.62 | 1534.14 |
| Bonfire Night | | | 984.9 |
| CCI | 235 | 235 | 305 |
| CCLI | | | 132 |
| First Aid Training | | | 420 |
| Fire Safety Training | | | 552 |
| Miscellaneous | 19.49 | 84.2 | 134.73 |
| Total Expenditure | 84075.34 | 58727.8 | 88978.85 |
| Balance brought forward | 53757.73 | 45130.61 | 43999.71 |
| Surplus/deficit for the Year | 11922.67 | 8627.12 | 1130.9 |
| Refundable Deposit monies received in 2021 | 4500 | | |
| Balance Carried Forward | 70180.4 | 53757.73 | 45130.61 |
| Represented by | | | |
| Current A/C | | | |
| General fund | | | |
| Nat West | 36550.89 | 20437.22 | 2349.23 |
| Barclays | 16602.49 | 16705.64 | 25947.01 |
| M&G | 3127.96 | 2758.87 | 3337.99 |
| Charifund | 8221.38 | 8513.82 | 8416.79 |
| Charibond | 2987.36 | 2987.36 | 2985.95 |
| Stewardship Investment | 2690.32 | 2354.82 | 2212.67 |
| COIF Investment | | | |
| Outstanding Cheque | | | -119.03 |
| Total | 70180.4 | 53757.73 | 45130.61 |