

WOODCROFT CHRISTIAN CENTRE

ANNUAL REPORT AND  
FINANCIAL STATEMENTS  
FOR YEAR ENDED  
31<sup>ST</sup> DECEMBER 2020

Registered Charity Number 237401

WOODCROFT CHRISTIAN CENTRE  
YEAR ENDED 31 DECEMBER 2020

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Annual Report for the year ending 31<sup>st</sup> December 2020

## TRUSTEES' REPORT

### 1. Reference and Administration Details

Woodcroft Christian Centre, Woodcroft Lane, Woodcroft, Chepstow, Monmouthshire, NP16 7PZ. Is registered with the Charity Commissions (reg.no.237401) and constituted by a deed of Trust dated 23<sup>rd</sup> August 1890.

The charity trustees are:

Chairman: Mr K. Bounds.  
 Financial Advisor: Mr. P Bellingham  
 Other Members: Mr L Weller  
                             Mr A H Samuel  
                             Mrs R A Williams  
                             Mr M W Townsend

Nature and period of appointment: Appointment at the invitation of other trustees and no fixed period of time.

No remuneration or expenses have been paid to charity trustees during the year

The Management Committee is responsible for the management and organisation of the centre and reports to the trustees on an annual basis.

The members are: Chairman: Mr James Marshall elected 27<sup>th</sup> September 2020  
                             Treasurer: Mr M W Townsend – Re-elected 31<sup>st</sup> March 2019

Other members: Keith Bounds	Les Weller
Ruth Williams	John Newell
James Townsend	Richard Nicholas
Josh Bounds	Jonathan Kear
Lily Hall	

Secretary to the Committee: Mr Jonathan Kear elected 31<sup>st</sup> March 2019

Nature and Period of appointments: Invitation by committee must be raised and agreed at 2 consecutive meetings prior to invitation. No fixed term for members. Chairman serves for 1 year, Treasurer 2 years and Secretary 3 years. Any of the officers can stand for re-election. No remuneration or expenses have been paid to committee members during the year.

## TRUSTEES' REPORT (continued)

### Other main Agents:

Bankers:	Barclays Bank UK P.L.C 121 Queen Street Cardiff CF1 1SG  National Westminster Bank P.L.C. 21 Eastgate Street Gloucester GL1 1NH
Solicitors:	Everett, Tomlin, Lloyd and Pratt 19-20 Gold Tops Newport NP20 4PH
Honorary Auditor:	Christopher Wathen 31 Birchwood Road Woolaston Gloucestershire GL15 6PE
Manager of Centre:	Mr. Gareth Birt Sunnydene Woodcroft, Chepstow. Mon NP16 7PZ

The charity employs a full-time manager together with a part-time assistant and part-time house keepers, With Student Workers providing part –time help, assisting with housekeeping and ground maintenance as and when required. A considerable amount of voluntary help is also utilised at the centre.

Due to the Covid-19 Pandemic the housekeeper was placed on furlough on 16<sup>th</sup> March 2020 and remained on furlough at the end of the year. Both the manager and assistant were placed on furlough on 1<sup>st</sup> April 2020, returning to work on minimum hours (approx. 20% of contracted hours) from 26<sup>th</sup> July 2020 to carry out essential maintenance and to aid decision making in guiding charity through difficult times.

## **2. Objectives and Review of Activities:**

Woodcroft Christian Centre's aim is to encourage the commitment of peoples lives to the Lord Jesus Christ and spiritual development in individuals of all ages, families, churches and groups, through the provision of Woodcroft Christian Centre, it's leisure facilities and grounds. We aim to keep the cost of staying at Woodcroft Christian Centre as low as practically possible thus enabling those who may otherwise not afford it the opportunity to experience a retreat and to be influenced by the Gospel

The Trustees have paid due regard to the Charity Commission's guidance on Public Benefit and also the guidance on "The Advancement of Religion for Public Benefit" published in December 2008, in assessing which activities it undertakes.

We intend to provide benefit by:

- Providing good ethical and moral codes through following the teaching of Jesus.
- Contributing to people's good mental and physical health by giving them a holiday in a Christian atmosphere.
- Providing opportunities for worship.
- Contributing to spiritual well-being.
- Contributing to the spiritual and moral education of young people.

People can come to Woodcroft Christian Centre where they will be welcomed to a Christian atmosphere and encouraged in their spiritual development. It is hoped that the wider public will also benefit through people returning to their communities keen to practice Jesus' teaching to love their neighbour as themselves.

The objects of the charity are achieved as follows:

- Christian groups are encouraged to use the site for fellowship and fun in a relaxed Christian atmosphere and also to take time to seek spiritual development.
- Members of the surrounding community are invited to use the facilities as part of a number of local ministries and events which are run for their benefit, along with having access to areas of the grounds for contemplation and reflection.

The Charity usually carries out a number of activities with a view of achieving these objectives however due to Covid -19 restrictions most suspended or cancelled.

These include:

- Fellowship Sports Evening (Fortnightly) (suspended March 2020)
- Luncheon Club for over 50's run in partnership with the local Parish Church (monthly) (suspended March 2020)
- Our annual Bonfire Night and Firework event for the local community usually held in November (Cancelled)

Residentially Covid -19 impacted Woodcroft Christian Centre massively with restrictions meaning no residential group bookings could take place from mid March to end of December (with restrictions still in place at the end of the year).

On paper 2020 was looking extremely busy with groups booked in from the start of January right up to end of November, and enquiries flying in for 2021.

Before Government restrictions were put in play, we were fortunate enough to be able to host a total of 10 Weekend bookings, along with 2 mid week groups, welcoming a total of 386 guest for residential stays.

As part of a flexible Covid Guarantee we offered all groups the option to either receive a refund of their deposit, transfer their booking to a later date or gift deposit to the centre to support work during this time. We are extremely grateful to all groups for their patience, understanding and generosity with a large percentage choosing the latter two options.

The Charity is committed to fulfilling its charitable purpose to further the Christian faith. It is expected that a Christian group will subscribe to the basis of faith published by the Evangelical Alliance. The Charity does not accept bookings for use of it's facilities from groups seeking to promote or actively support a faith which is non-Christian, or an ideology, morality or life-style incompatible with it's Christian purpose.

### **3. Financial Review**

The financial statement for the year end 31<sup>st</sup> December 2020 can be found on page 7 of this report and shows a Surplus of £8627.12.

The loss of group lettings for the remainder of the year (projected) was in excess of £65,000, this was offset by a massive increase in charitable giving from generous supporters of nearly £17,000. Along with the Job Retention Scheme, additional Government grants and blanket savings across all expenditure columns, due to the site being placed in hibernation as Government restrictions required us to close with only essential maintenance and general repairs carried out.

### **4. Plans for the future:**

With many bookings transferred into 2021 and an ongoing financial commitment from a number of generous supporters, and Government support schemes, we are confident that the centre will weather this storm enabling us to continue our 2020 plans for the continued maintenance and improvement of the site and we will continue to strive to make Woodcroft Christian Centre the special place it is and will be for so many people.

Approved by the Trustees on Sunday 26<sup>th</sup> September 2021

.....

Mr K.Bounds  
Chairman

To The Trustees of Woodcroft Christian Centre.

Dear Sirs,

I am reporting on the accounts of Woodcroft Christian Centre (registered charity number: 237401 ) for the year ended 31<sup>st</sup> December 2020, which are set out on the following page and show a Surplus for the year of £8627.12 (Eight Thousand, Six Hundred and Twenty Seven Pounds , Twelve Pence).

### Respective Responsibilities of Trustees and Examiner.

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

### Basis of Independent Examiner's Statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Christopher Wathen ACIB.

DATE: 23<sup>rd</sup> February 2021



Address: 31 Birchwood Road, Woolaston, Gloucestershire GL15 6PE



**WOODCROFT CHRISTIAN CENTRE**  
**Statement of Accounts 2020**

<b>Income</b>	<b>2020</b>	<b>2019</b>	<b>2018</b>	<b>2017</b>	<b>2016</b>	<b>2015</b>
Groups, Lettings	10815.00	76102.12	73142.47	66614.00	56331.36	54800
Gifts	24756.56	7788.00	8140.00	10426.00	13485.00	7695
Tuck Shop	75.00	1508.00	2090.00	1500.00	1605.00	93
Bonfire Night		1500.02	1715.11	1354.93	1084.50	125
Gift Aid	1027.79	1398.10	1650.43		1307.48	0
Job retention Scheme	19278.93					
Grants	11334.00					
Interest & Dividends	406.17	423.43	447.59	526.30	514.07	1367
Change in investment Capital	-338.53	944.88	-814.98	237.64	1213.49	-474
Other		445.20	0.01	190.00	293.00	72
<b>Total Income</b>	<b>67354.92</b>	<b>90109.75</b>	<b>86370.63</b>	<b>80848.87</b>	<b>75833.90</b>	<b>63678</b>
<b>Expenditure</b>						
Management salaries	39775.84	40182.02	37084.54	35807.40	34238.85	32968
Tax & Nest						
Cleaning / Maintenance labour	2160.37	3052.33	5961.30	3517.47	5059.15	
Furniture & Equipment	81.25	2480.63	2135.52	4069.38	2988.48	3956
Maintenance Woodcroft	3545.31	13839.21	14142.20	12591.31	9638.19	13066
Centre Lounge					2103.38	
Sunnydean	576.39	6586.82	3713.27	2204.48	1738.08	16567
Administration						
materials & postage	132.80	156.84	294.67	672.13	549.15	320
Telephone TV Internet	1132.52	1040.77	2491.76	1013.24	810.22	583
mileage	96.75	371.70	470.05	479.15	530.10	522
Insurance	2909.47	3292.24	3200.62	3069.73	2917.75	2873
Council Tax	1953.52	2957.10	2555.75	2452.62	2826.16	1513
Heating Lighting & Water	6001.76	10956.42	9847.5	7542.26	6751.08	6746
Catering supplies	42.62	1534.14	1673.03	1549.06	1354.80	
Bonfire Night		984.90	992.85	905.25	1083.73	
CCI	235.00	305.00	287.40	246.20	260.00	
CCLU		132.00	132.00	126.00	126.00	
First Aid Training		420.00				
Fire Safety Training		552.00				
Miscellaneous	84.20	134.73	57.00	228.25	340.80	392
<b>Total Expenditure</b>	<b>58727.80</b>	<b>88978.85</b>	<b>85039.46</b>	<b>76473.93</b>	<b>73315.92</b>	<b>79506</b>
Balance brought forward	45130.61	43999.71	42668.54	38293.60	35775.62	50369
Surplus/deficit for the Year	8627.12	1130.90	1331.17	4374.94	2517.98	-15828
Balance Carried Forward	53757.73	45130.61	43999.71	42668.54	38293.60	34541
Represented by						
Current A/C						20406
General fund Nat West	20437.22	2349.23	4862.98	24586.10	20448.80	
Barcleys	16705.64	25947.01	21866.29			
Sunnydean fund			0.00	0.00	0.00	
Centre lounge fund			1261.92	1261.92	1261.92	
M&G Charfund	2758.87	3337.99	2862.30	3301.79	3086.19	2882.08
Charibond	8513.82	8416.79	8286.52	8608.81	8739.26	8279.74
Stewardship Investment	2987.36	2985.95	2982.97	2979.99	2977.05	2974
COIF Investment	2354.82	2212.67	1876.73	1929.93	1780.38	
Outstanding Cheque		-119.03				
<b>Total</b>	<b>53757.73</b>	<b>45130.61</b>	<b>43999.71</b>	<b>42668.54</b>	<b>38293.60</b>	<b>34541.82</b>