

**LEAGUE OF FRIENDS OF THE
ROYAL SOUTH HANTS HOSPITAL**

Registered Charity Number 237323

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

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LEAGUE OF FRIENDS OF THE ROYAL SOUTH HANTS HOSPITAL
Registered Charity Number 237323
CHAIRMAN'S REPORT FOR THE TWELVE MONTHS ENDING SEPTEMBER 2022 (1 of 2)

It has been a very successful year at the League of Friends, we have become much busier, and the coffee shop has helped so many patients, staff and visitors.

As we are the only place to get drinks, food etc, I would like to say how grateful I am for all the support and help that all the volunteers have given, without you all we would not be able to carry on helping, and to give the best service we can. I know sometimes things do not go to plan each day for you, and you all cope really well to solve any problems you may have. I am always on the other end of the phone to help if I can, although I think we get by very well and that is all because of the dedication you all give which is so appreciated.

We continue to provide toiletries to both Fanshawe and Brambles Wards to any patients who arrive without any of their own, this is something we do on a regular basis. We have also purchased all sorts of goods for various departments and we are always asking for anyone to come forward with any funding requests for us to consider.

We were able to buy gifts for all the patients in the wards again this year. They are always so pleased with a gift when they may not otherwise receive anything.

We do not have a trolley service at present, it has been very difficult to get volunteers to help on shifts in the shop. We have had some new members who have settled in nicely and trying to keep three on each shift. Always looking for new volunteers if anyone has any friends who would like to join us.

We had to say goodbye to Heather Cooper who was our treasurer, things had to be updated to join the modern world now. Martin Young our accountant helped to organise her leaving and explained to her the situation. I presented her with flowers and gifts for her services to us. Sue Lampard has now taken this position on and we are managing very well.

I would like to thank everyone, especially all the committee members who help so much.

Special thanks to Jean Mellor, she has been so supportive to me and has always helped with solutions to any problems we have had. She has a great team behind her and as well as being Vice Chairman she keeps the stores running so successfully with Bev, Iris and Rob, who help her during the week, I don't know what we would do without them all, as I know what a hard job this is.

Thanks also to Bec Holmes who as secretary keeps everyone informed by e-mail of any events

We continue to sell items in the shop, and I would like to thank everyone who has contributed. These items raise funds each week and I would like to thank Heather Cogan for all her help in her displays. We have some beautiful knitted items that come in from various people and they sell really well

LEAGUE OF FRIENDS OF THE ROYAL SOUTH HANTS HOSPITAL
Registered Charity Number 237323
CHAIRMANS REPORT FOR THE TWELVE MONTHS ENDING SEPTEMBER 2022 (2 of 2)

We had an afternoon tea at Hilliers Garden Centre for Christmas this year, as it was very difficult to organise anything else with things still not back to normal. Also afternoon tea at Haskins for the Queens Celebrations, which I hope everyone enjoyed. I hope to take us all somewhere else next time. It would be nice to get together more in the future as everyone seems to enjoy being with their friends.

I know we can continue to give a great service to the hospital, and with all your support and help in the coming year, I am confident that we can achieve this. Once again my personal thanks to you all.

Anne Llewellyn

Mrs Anne Llewellyn - Chairman

12th January 2023

Date-----

LEAGUE OF FRIENDS OF THE
ROYAL SOUTH HANTS HOSPITAL
Registered Charity Number 237323
TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2022

The Trustees present their report together with the financial statements of the Charity for the year ended 31st March 2022. The Committees responsibilities for these financial statements are set out on page 4.

Legal and Administrative Information

The League of friends of the Royal South Hants Hospital is a registered charity, number 237323

The principal address is Brintons Terrace
St. Mary's Road
Southampton
Hampshire
SO14 0YD

The Charity is an unincorporated association and its governing document is the Constitution. The Trustees who served during the year ended 31st March 2022 were as follows

| | |
|---------------------|----------------------------------|
| Mrs Irene Davenport | President (appointed 01/11/2021) |
| Mrs Anne Llewellyn | Chairman |
| Mrs Jean Mellor | Vice Chairman/Stores |
| Mrs Beverly Holmes | Secretary/Stores |
| Mrs Sue Lampard | Treasurer |
| Mrs Iris Pollock | Stores |
| Mrs Tina Mentor | |
| Mr Robert Taylor | Stores |
| Heather Cogan | Sales and donations |
| Anita Burrow | |

One third of the members of the Committee retires by rotation each year and are re-elected or replaced at the Annual General meeting of the members.

The operation of the management of the League is in the hands of the Committee

The League makes use of the services of the following

| | |
|---------|-----------------|
| Bankers | HSBC Bank Plc |
| | 156 High Street |
| | Southampton |
| | SO14 2NZ |

| | |
|-------------|---------------------|
| Independent | Martin Young |
| Examiners | 90 Sherbourne Drive |
| | Salisbury |
| | Southampton |
| | SP4 6GA |

LEAGUE OF FRIENDS OF THE
ROYAL SOUTH HANTS HOSPITAL
Registered Charity Number 237323
TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2022 (Continued)

Auditors

A motion will be put forward at the Annual General Meeting to reappoint Martin Young as accountants and Independent Examiners

Objects

The objectives of the League are as follows:

- 1) To mobilise, encourage, foster and maintain the interest of the public in the patients and in the support of the work for the Royal South Hants Hospital by means of voluntary service.
- 2) To raise funds for the benefits of the patients and nursing staff of the Hospital
- 3) To co-operate with all other bodies for the benefit of the Hospital service

The principle policy for the achievement of the first two objectives is the operation of coffee shop at the Hospital. This policy has not changed from previous years.

Powers

For the purpose of carrying out the above objectives, the League has the following powers.

- To mobilise, encourage, foster and maintain the interest of the public by means of voluntary service or otherwise for the benefit of the patients and all staff of the Royal South Hants Hospital.
- To recruit and to assist in the recruitment of voluntary workers in and for the Hospital
- To raise funds and to invite and receive contributions from any persons or organisations whatsoever by way of subscription, donation or otherwise.
- To take and accept gifts of property, whether subject to any special trust or not, for the object of the League
- To supplement the service provided by the Royal South Hants Hospital for the health, welfare and comfort of the patients therein, by the provision of facilities, buildings and equipment which may be required for the treatment of such patients and for the efficient running of the hospital
- To provide or assist in the provision of amenities in the Royal South Hants Hospital for patients and staff including the provision and running of Hospital Shops
- To undertake and execute any charitable trust
- To assist with the establishment of New Leagues and to foster co-operation and inter-communication between Leagues, other charitable institutions, Local authorities, Hospital Authorities, and National Health Service Authorities.
- To do all such things as are necessary for the attainment of the above Objects.

LEAGUE OF FRIENDS OF THE
ROYAL SOUTH HANTS HOSPITAL
Registered Charity Number 237323
STATEMENT OF THE COMMITTEE'S RESPONSIBILITIES FOR THE FINANCIAL STATEMENTS

The purpose of this statement is to distinguish the Committee's responsibilities for the financial statements from those of the accountants as stated in their report.

The Charities Act 2011 requires the Committee to keep proper books of account with respect to the affairs of the charity, and to prepare financial statements for each accounting period consisting of an Income and Expenditure Account and a Balance Sheet. The Committee is also responsible for safeguarding the charity assets, and hence for taking reasonable steps for the prevention and detection of error, fraud, and other irregularities.

In the preparation of the financial statements, the committee is expected to;

Select suitable accounting policies and apply them consistently, making judgements and estimates that are reasonable and prudent.

Follow the recommendations of the Charity Commission and of the accounting profession with regard to the form and content of the financial statements, or disclose and explain any departures from.

Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will be able to continue to meet its objectives

LEAGUE OF FRIENDS OF THE
ROYAL SOUTH HANTS HOSPITAL
Registered Charity Number 237323
INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES

I report on the accounts of the charity which are set out on pages 7 to 11 which have been prepared under the accounting policies set out on page 9

Respective responsibilities of the trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act;; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Martin Young
Accountants
90 Sherbourne Drive
Old Sarum
Salisbury12
SP4 6GA

Date 12th January 2023

LEAGUE OF FRIENDS OF THE ROYAL SOUTH HANTS HOSPITAL
Registered Charity Number 237323
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2022

| | <u>Note</u> | <u>2022</u> £ | <u>2021</u> £ |
|--|-------------|------------------|------------------|
| Incoming Resources | | | |
| Donations, legacies and similar receipts | | | |
| Donations and legacies | | 9029 | 1481 |
| Activities in furtherance of the charity's objects | | | |
| Incoming resources from shop sales | 2 | 131168 | 33178 |
| Fundraising income | | - | - |
| | | ----- | ----- |
| | | 140197 | 34659 |
| Investment income | | | |
| Interest on money market deposits | | 2 | 1648 |
| Other Income | | 100 | - |
| | | ----- | ----- |
| Total Incoming Resources | | 140299 | 36307 |
| | | ----- | ----- |
| Charitable expenditure | | | |
| Costs of activities in furtherance of the charity's objects | | | |
| Patient amenities | | 2305 | 31489 |
| Costs of shop goods sold | 2 | 78565 | 21907 |
| Support costs | 2 | 3015 | 3598 |
| Management and administration costs | 3 | 3864 | 5133 |
| | | ----- | ----- |
| Total charitable expenditure | | 87749 | 62127 |
| | | ----- | ----- |
| Total Resources Expended | | 87749 | 62127 |
| | | ----- | ----- |
| Net Expended Resources | | 52550 | (25820) |
| Fund balance at 1st April 2021 | | 402779 | 428599 |
| | | ----- | ----- |
| Fund balance at 31st March 2022 | | 455329 | 402779 |
| | | ----- | ----- |

The Statement of Financial activities contains all the gains and losses recognised in the current and preceding years

The only movement in the Charity's funds is the transfer of Net Resources expended shown above

LEAGUE OF FRIENDS OF THE ROYAL SOUTH HANTS HOSPITAL
Registered Charity Number 237323
BALANCE SHEET AT 31ST MARCH 2022

| | <u>Note</u> | <u>2022</u> £ | <u>2021</u> £ |
|------------------------------|-------------|------------------|------------------|
| Fixed Assets | | | |
| Tangible Assets | 4 | 1224 | 1441 |
| Current Assets | | | |
| Cash at bank and in hand | | 460256 | 345330 |
| Cash on deposit | | - | 57944 |
| Stock per valuation | | 3523 | 1926 |
| | | ----- | ----- |
| | | 463779 | 405200 |
| | | ----- | ----- |
| Current Liabilities | | | |
| Trade creditors and accruals | 6 | 9674 | 3862 |
| | | ----- | ----- |
| Net Current Assets | | 454105 | 401338 |
| | | ----- | ----- |
| Total Net Assets | | 455329 | 402779 |
| | | ----- | ----- |
| Funds | | | |
| General Reserve | | 455329 | 402779 |
| | | ----- | ----- |

12th January 2023

These financial statements were approved by the Committee on -----

Mrs Anne Llewellyn

Chairman

Mrs Sue Lampard

Treasurer

LEAGUE OF FRIENDS OF THE ROYAL SOUTH HANTS HOSPITAL
Registered Charity Number 237323
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2022

1 Accounting Policies

a) ***Basis of Accounting***

The financial statements have been prepared in accordance with the Statement of Recommended Accounting Practice: Accounting and Reporting by Charities (SORP 2005), issued in May 2008, UK Accounting Standards and the Charities Act 2011

b) ***Fixed Assets***

Expenditure on major assets is capitalised and depreciated over their expected useful lives at the following rates:

Trading Assets

| | |
|----------------------------|-----------------------|
| Fixtures and Fittings | 15% on net book value |
| Equipment | 15% on net book value |
| Alterations to Coffee Shop | 15% on net book value |

All the fixed assets are held for use in direct charitable activities

c) ***Stock***

Stock used in trading are valued at the lower of cost and net realisable value

d) ***Incoming resources***

Income is recognised in the period in which the charity is entitled to receipt and the amount can be measured with reasonable certainty. In accordance with this policy, legacies are included when the charity is advised that payment will be made and the amount can be quantified

Resources expended

Expenditure is accounted for on an accruals basis.

Amounts payable in respect of 'Patient amenities' are included when paid by the Committee.

Support costs represent the costs involved in the running of the shops and trolleys and charity generally

Management and administrative costs represent costs incurred in respect of audit and compliance with statutory requirements

LEAGUE OF FRIENDS OF THE ROYAL SOUTH HANTS HOSPITAL

Registered Charity Number 237323

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022 (Continued)

| | <u>2022</u> | <u>2021</u> |
|---|-------------|-------------|
| | £ | £ |
| 2) Trading Income from Charitable Objectives | | |
| Sales to patients and visitors | 131168 | 33178 |
| Less: Cost of Sales | (78565) | (21907) |
| | ----- | ----- |
| Gross profit 40.1% (2021 34.0%) | 52603 | 11271 |
| <u>Less Support costs</u> | | |
| Repairs and renewals | 184 | 544 |
| Depreciation | 217 | 254 |
| Stationery, printing and postages | 250 | 873 |
| Insurance | 614 | - |
| Travel and mileage | 800 | 444 |
| Miscellaneous | 950 | 1483 |
| | ----- | ----- |
| Total costs | 3015 | 3598 |
| | ----- | ----- |
| Net Profit for the year before management fees | 49588 | 7673 |
| | ===== | ===== |

There was no paid employees during the year.

No charge is made by the hospital for the space occupied by the Leagues facilities or to the volunteers who operate the facilities

| | | |
|---|-------------|-------------|
| 3) Management and Administration | <u>2022</u> | <u>2021</u> |
| | £ | £ |
| Bank charges | 432 | 361 |
| Audit, accountancy and book-keeping | 3432 | 4772 |
| | ----- | ----- |
| | 3864 | 5133 |
| | ----- | ----- |

LEAGUE OF FRIENDS OF THE ROYAL SOUTH HANTS HOSPITAL
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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022 (Continued)

| 4 Tangible Fixed Assets | <u>Fixtures & Office</u> | <u>Equipment</u> | <u>Shop Alterations</u> | <u>Total</u> |
|-------------------------|----------------------------------|------------------|-----------------------------|--------------|
| | £ | £ | £ | £ |
| Cost | | | | |
| At 1st April 2021 | | | | |
| and 31st March 2022 | 2238 | 7553 | 22682 | 32473 |
| | ----- | ----- | ----- | ----- |
| Depreciation | | | | |
| At 1st April 2021 | 2169 | 7069 | 21794 | 31032 |
| Charge for the year | 11 | 73 | 133 | 217 |
| | ----- | ----- | ----- | ----- |
| At 31st March 2022 | 2180 | 7142 | 21927 | 31249 |
| | ===== | ===== | ===== | ===== |
| Net Book Value | | | | |
| At 31st March 2022 | 58 | 411 | 755 | 1224 |
| | ===== | ===== | ===== | ===== |

| | | |
|-------------|-------------|-------------|
| | <u>2022</u> | <u>2021</u> |
| | £ | £ |
| 5 Debtors | | |
| Prepayments | - | - |
| | ----- | ----- |

| | | |
|---|-------------|-------------|
| | <u>2022</u> | <u>2021</u> |
| | £ | £ |
| 6 Creditors falling due within one year | | |
| Trade creditors | 6314 | 1669 |
| Accruals | 1907 | 2075 |
| VAT Payable | 1453 | 118 |
| | ----- | ----- |
| | 9674 | 3862 |
| | ----- | ----- |

7 Related Party Disclosures

Control

Throughout the year, the charity was controlled ultimately by its members who meet annually at the Annual General Meeting. The Executive Committee elected by the members governs the affairs of the charity between Annual General Meetings

Transactions

No remuneration was paid to any trustee during the year.

LEAGUE OF FRIENDS OF THE ROYAL SOUTH HANTS HOSPITAL
Registered Charity Number 237323
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2022

| | £ | <u>2022</u> £ | £ | <u>2021</u> £ |
|-----------------------------------|-------|------------------|-------|------------------|
| <u>Trading Income</u> | | | | |
| Coffee shop sales | | 131168 | | 33178 |
| <u>Cost of Sales</u> | | | | |
| Purchases (stock adjusted) | 77142 | | 21907 | |
| Payment card fees | 1423 | | - | |
| | ----- | 78565 | ----- | 21907 |
| | | ----- | | ----- |
| Gross Profit 41.2% (2020 34.0%) | | 52603 | | 11271 |
| Other Income (per schedule below) | | 9131 | | 3129 |
| | | ----- | | ----- |
| | | 61734 | | 14400 |
| <u>Overheads</u> | | | | |
| Stationery and postages | 250 | | 873 | |
| Insurances | 614 | | - | |
| Repairs and renewals | 184 | | 544 | |
| Cleaning materials | 150 | | 20 | |
| Travelling and mileage | 800 | | 444 | |
| Book-keeping and accountancy | 3432 | | 4772 | |
| Bank charges | 432 | | 361 | |
| Stock taking fees | 100 | | 60 | |
| Xmas lunch & volunteer gifts | 700 | | 1090 | |
| Miscellaneous expenses | - | | 313 | |
| Depreciation | 217 | | 254 | |
| | ----- | 6879 | ----- | 8731 |
| | | ----- | | ----- |
| Net Profit | | 54855 | | 5669 |
| <u>Less:</u> | | | | |
| Patients amenities | | (2305) | | (31489) |
| | | ----- | | ----- |
| Surplus/(deficit) for the year | | 52550 | | (25820) |
| | | ----- | | ----- |
| <u>Other Income</u> | | | | |
| Donations and legacies | | 9029 | | 1481 |
| Compensation payment | | 100 | | |
| Interest received | | 2 | | 1648 |
| | | ----- | | ----- |
| | | 9131 | | 3129 |
| | | ----- | | ----- |