

WHITEHEAD ALMSHOUSES

England & Wales · Charity number 237244

Details

Status Registered

Legal form Other

Registered 1964-10-06

Register [View on the Charity Commission register](#)

Contact

Address The Lodge
Bates Lane
Tanworth-in-Arden
Solihull
B94 5AP

Phone 07973721229

Email losridley@btinternet.com

Website Whitehead.Almshouses

Activities

Objects: THE PROVISION OF ALMSHOUSES FOR POOR PERSONS OF NOT LESS THAN SIXTY YEARS OF AGE AND WHO (EXCEPT IN SPECIAL CASES TO BE APPROVED BY THE COMMISSIONERS) ARE RESIDENT IN THE PARISH OF TANWORTH (AS CONSTITUTED BEFORE 1932) AND THE ECCLESIASTICAL PARISH OF ST. MARY THE VIRGIN, ULLENHALL WITH ASPLEY, IN THE COUNTY OF WARWICKSHIRE.

Activities: Rented accomodation - 12 units

Classification

- **How:** Provides Other Finance, Provides Human Resources, Provides Buildings/facilities/open Space
- **What:** Accommodation/housing
- **Who:** Elderly/old People

Geography

- **Area of benefit:** SEE OBJECTS
- Warwickshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£47,803	£17,985	-	-
2023-12-31	£29,694	£26,638	-	-
2022-12-31	£24,450	£26,320	-	-
2021-12-31	£20,129	£17,749	-	-
2020-12-31	£17,654	£31,249	-	-

Trustees

Name	Role	Appointed
Graham Essex		2017-07-04
MARGARET MORRIS		
Nick Bushall		2023-12-12
Rev Christopher Kennedy		2023-12-12

WHITEHEAD ALMSHOUSES

England & Wales - Charity number 237244

Accounts

Charity No: 237244
Registered Housing No: A3467

WHITEHEAD ALMSHOUSES

REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31 DECEMBER 2024

BURGIS & BULLOCK
Chartered Accountants
23-25 Waterloo Place
Leamington Spa
Warwickshire
CV32 5LA

WHITEHEAD ALMSHOUSES

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YEAR ENDED

31 DECEMBER 2024

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WHITEHEAD ALMSHOUSES

LEGAL AND ADMINISTRATIVE INFORMATION

FOR THE YEAR TO 31 DECEMBER 2024

Status:	Whitehead Almshouses is a registered charity (number 237244). It is governed by scheme rules of 7 April 1986 as altered by a scheme of 26 July 2000.	
Trustees	Amanda Smith Mrs M Morris Mr D Waller Reverend Christopher Kennedy Mr N Bushall Mr G Essex	Vice-chair from 8 th November 2022
Treasurer	M Clark	
Clerk	Hannah Kennedy	
Principal Address:	The Lodge Bates Lane Tanworth-in-Arden Solihull B94 5AP	
Principal advisors:	<p>Accountants: Burgis & Bullock 23-25 Waterloo Place Leamington Spa Warwickshire CV32 5LA</p> <p>Bankers: Lloyds TSB plc 22 Bridge Street Stratford-upon-Avon CV37 6AG</p> <p>CCLA Investment Management Ltd 80 Cheapside London EC2V 6DZ</p> <p>M&G Securities Limited 10 Fenchurch Avenue London EC3M 5AG</p>	

WHITEHEAD ALMSHOUSES

ANNUAL REPORT

FOR THE YEAR TO 31 DECEMBER 2024

Charity's Objectives

The provision of Almshouses for poor persons not less than sixty years of age and who (except in special cases to be approved by the commissioners) are resident in the parish of Tanworth and the ecclesiastical parish of St Mary the Virgin, Ullenhall with Aspley, in the county of Warwickshire.

Governing Document

The charity is governed by its scheme rules dated 7 April 1986 as altered by a scheme of 26th July 2000. It is a registered Social Housing Provider.

Activities during the year

The charity continued to provide accommodation for residents in the parish of Tanworth and the ecclesiastical parish of St Mary the Virgin, Ullenhall with Aspley.

Investment Powers

The trustees have power over investments. Any monies other than those needed for immediate working purposes are invested by CCLA Investment Management Limited.

Risks

The trustees examine the major risks that the charity faces each financial year when preparing and updating the strategic plan. The charity has developed systems to monitor and control these risks to mitigate any impact that they may have on the charity in the future.

Recruitment, appointment, induction and training of trustees

Recruitment, appointment and induction policies will be reviewed by the trustees as the need arises. Training is undertaken as and when required. The power to appoint new trustees is vested in the trustees.

Organisational Structure

The trustees meet regularly to discuss the charity's affairs and make decisions as required which they believe to be in the best interest of the charity and its beneficiaries.

Reserves Policy

Total reserves at the year-end amounted to £570,169 of which £1,430 have been designated by the trustees to be set aside to cover the potential cost of cyclical maintenance costs of the Housing Properties and £215,511 has been restricted to cover the cost of extraordinary repair costs. £353,002 of the reserves are represented by the Housing Properties which are held as functional assets. The trustees have established a policy of maintaining free cash reserves which equate to a minimum of 3 months anticipated housing costs.

Achievements and Performance

During the year the charity generated a surplus of £41,238 (2023 – £24,451). The Almshouses has 12 dwellings (2023: 12) in management. During the year the Almshouses incurred £12 rental voids (2023: £18).

Compliance with the Governance and Financial Viability Standard

The charity assesses its compliance with the Governance and Financial Viability Standard annually and no instances of non-compliance have been identified during the year and up to the signing of the financial statements.

WHITEHEAD ALMSHOUSES

ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2024

Value for Money Metrics for Registered Providers of Social Housing

The charity is a registered provider of social housing. The Regulator of Social Housing requires registered providers to publish performance against a series of 7 mandatory Value for Money Metrics (VfM metrics) to measure economy, efficiency and effectiveness in their annual accounts to aid transparency and comparability.

The regulator's technical guidance states that they have selected the VfM metrics that work for the majority of providers however, they acknowledge that any metric, however calculated, will inevitably be more appropriate for some providers than others, and there may be a minority of cases where reporting on a particular basis is difficult, or inappropriate, given the unusual nature of a given organisation's business or differences in accounting practice. The Regulator is aware that not all the VfM metrics will be applicable to every small provider given the diversity of business models across the sector. The majority of Registered Providers are large housing associations with thousands of dwellings and the Trustees consider that due to the nature and scale of its almshouses operation the VfM metrics are less useful than a typical Registered Provider.

Metric 1: Reinvestment %: Investment in housing supply during 2024 as a percentage of total housing property held as at 31 December 2024 – 7% (2023: 6%).

Metric 2: New supply delivered %: New social housing delivered during 2024 as a percentage of housing stock held as at 31 December 2024 is 0% (2023: 0%).

Metric 3: Gearing %: The proportion of borrowings in relation to housing assets at 31 December 2024 is 0.1% (2023: 4%).

Metric 4: Earnings before interest, tax, depreciation, amortisation, major repairs included interest cover: The surplus generated by the charity in proportion to interest payable as at 31 December 2024 is 684% (2023: 1,152%).

Metric 5: Headline social housing cost per unit: £2,733 (2023: £2,238) per almshouse dwelling. The charity's cost per unit as defined by the Regulator is relatively higher compared with major Registered Providers achieving economies of scale across very large numbers of dwellings however the trustees seek to keep this to a minimum through the following measures:

- providing financial budgets each year, which are discussed and agreed by the Trustees,
- any work/improvements to the almshouses are put out to tender, usually with 3 contractors. These tenders are reviewed by the Trustees and officers, before deciding which to accept,
- progress of work is carefully monitored and the final bill reviewed to establish value for money.

Metric 6: Operating profit margins: Operating profit margin, overall and for social housing lettings only, as at 31st December 2024 are both 139% (2023: 82%)

Metric 7: Return on capital employed: Operating surplus compared to total assets less current liabilities as at 31 December 2024 is 7% (2023: 5%).

Public Benefit

The trustees have applied the guidance from the Charities Commission relating to public benefit when assessing grant applications. Public benefit is inherent in the objects of the charity.

A Smith
Trustee
Date

WHITEHEAD ALMSHOUSES
ACCOUNTANT'S REPORT
FOR THE YEAR ENDED 31 DECEMBER 2024

ACCOUNTANT'S REPORT TO THE BOARD ON THE UNAUDITED ACCOUNTS OF WHITEHEAD ALMSHOUSES

We report on the accounts for the year ended 31 December 2024 set out on pages 5 to 14.

Respective responsibilities of the Board and reporting accountants

The Board of the Registered Social Housing Provider is responsible for the preparation of the accounts, and they consider that the Registered Social Housing Provider is exempt from an audit. It is our responsibility to carry out procedures designed to enable us to report our opinion.

Basis of opinion

Our procedures consisted of comparing the accounts with the accounting records kept by the Registered Social Housing Provider and making such enquiries of the officers of the Registered Social Housing Provider as we considered necessary for the purpose of this report. These procedures provide the only assurance expressed in our opinion.

Opinion

In our opinion:

- the accounts for year ended 31 December 2024 are in accordance with the accounting records kept by the Registered Social Housing Provider under paragraph 135(2)(a) of the Housing and Regeneration Act 2008;
- having regard only to, and on the basis of the information contained in the accounting records:
 - the accounts comply with the requirements of the Charities Act 2011;
 - the Registered Social Housing Provider has satisfied the conditions for exemption from an audit of the accounts for the year ended 31 December 2021 specified in section 136(3) of the Housing and Regeneration Act 2008;
- the accounts comply with the requirements of the Housing Regeneration Act 2008 and the Accounting Direction for private registered providers of social housing in England 2022.

W Hubbard
FCCA

Date:

BURGIS & BULLOCK
Chartered Accountants
23-25 Waterloo Place
Leamington Spa
CV32 5LA

WHITEHEAD ALMSHOUSES
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2024

Income	Notes	2024 £	2023 £
Charitable Activities -			
Maintenance charges Receivable		29,628	29,694
Donations		15,000	-
Insurance claim		3,175	-
		-----	-----
Total Income		47,803	29,694
Expenditure on Charitable Expenditure -			
Housing Management		(5,463)	(4,612)
Repairs and Maintenance		(6,873)	(17,683)
Sundries		(655)	(59)
Other costs	2	(4,994)	(4,284)
		-----	-----
Total Expenditure		(17,985)	(26,638)
Net gains/(losses) on investments		11,420	21,395
		-----	-----
Net income and net movement in reserves for the year	3	41,238	24,451
Reconciliation of reserves			
Total reserves brought forward	15	528,931	504,480
		-----	-----
Total reserves carried forward		570,169	528,931
		=====	=====

The statement of financial activities includes all gains and losses recognised in the year and has been prepared on the basis that all activities are continuing.

Total reserves include £215,511 of restricted funds.

WHITEHEAD ALMSHOUSES
BALANCE SHEET AT 31 DECEMBER 2024

	Notes	2024 £	2023 £
Fixed Assets			
Tangible assets	4	353,002	336,275
Investments	5	218,189	206,769
		-----	-----
Total Fixed assets		571,191	543,044
Current Assets			
Debtors	6	1,795	2,808
Cash at Bank		20,169	6,131
		-----	-----
		21,964	8,939
Liabilities			
Creditors: falling due within one year	7	(2,165)	(2,165)
Accruals	7	(2,486)	(2,300)
		-----	-----
Net current assets		17,325	4,474
		-----	-----
Total assets less current liabilities		588,504	547,518
Creditors: falling due after more than one year	8	(18,335)	(18,587)
		-----	-----
Net assets		570,169	528,931
		=====	=====
Capital and Reserves			
Designated reserves	9	1,430	1,430
Restricted reserves	10	215,511	203,626
Unrestricted reserves		353,228	323,875
		-----	-----
		570,169	528,931
		=====	=====

The Accounts were approved by the Trustees on and were signed on its behalf by:

A Smith
Trustee
Date:

D Waller
Trustee
Date:

WHITEHEAD ALMSHOUSES**NOTES TO THE ACCOUNTS****YEAR ENDED 31 DECEMBER 2024****1 Accounting Policies**

The Financial Statements have been prepared in accordance with applicable Accounting Standards in the United Kingdom. A summary of the more important accounting policies is set out below.

(a) Basis of Accounting

Whitehead Almshouses is a registered social housing provider charity, governed by its scheme rules dated 7 April 1986 as altered by a scheme of 26th July 2000. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the charity information on page 1 of these financial statements.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, Accounting Direction for private registered providers of social housing in England 2022 and UK Generally Accepted Practice as it applies from 1 January 2022.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are prepared in sterling which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

(b) Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds comprise funds which under the provisions of the charity's governing instruments, it must maintain or which represent unexpended balances of donations and grants held on trust for specific purposes.

WHITEHEAD ALMSHOUSES

NOTES TO THE ACCOUNTS

YEAR ENDED 31 DECEMBER 2024

(c) Incoming resources

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

Rental income is recognised as the charity's right to receive payment is established.

Investment income is recognised when receivable and the amount can be measured reliably by the charity.

(d) Expenditure and irrecoverable VAT

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Expenditure on charitable activities includes repairs and maintenance, housing costs; and
- Other expenditure represents those items not falling into the categories above.

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

(e) Housing Land and Buildings

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Freehold land	Nil
Freehold buildings	No depreciation has been provided on property this year

The trustees have not depreciated the freehold land and buildings because the estimated residual value is not materially different to the carrying amount.

The properties described as Housing Properties were either donated or acquired very many years ago and there is no trace of any acquisition costs. In the circumstances those assets can be disclosed at a nil value in the Accounts. Expenditure on the new developments, except freehold land, is recorded at cost in the Balance Sheet

WHITEHEAD ALMSHOUSES

NOTES TO THE ACCOUNTS

YEAR ENDED 31 DECEMBER 2024

(f) Investments

Investments are recognised initially at fair value which is normally the transaction price excluding transaction costs. Subsequently, they are measured at fair value with changes recognised in 'net gains/(losses) on investments' in the SOFA if the shares are publicly traded or their fair value can otherwise be measured reliably. Other investments are measured at cost less impairment.

The investments in the National Association of Almshouses Common Investment Funds have been included in the Accounts at market value at the Balance Sheet date. Investments held for the long-term are included in fixed assets. Investments held as part of short-term treasury management are included in current assets.

(g) Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

(h) Loans and borrowings

Loans and borrowings are initially recognised at the transaction price including transaction costs. Subsequently, they are measured at amortised cost using the effective interest rate method, less impairment. If an arrangement constitutes a finance transaction it is measured at present value.

(i) Financial instruments

The charity has elected to apply the provisions of Section 11 of FRS 102 'Basic Financial Instruments' to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Basic Financial Assets

Basic financial assets include fixed asset investments, debtors and bank balances. Fixed asset instruments are measured as stated in (g) above. Debtors, cash and bank balances are measured at transaction price including transaction costs.

Basic financial liabilities

Basic financial liabilities include accruals and loans. Accruals are measured at transaction price (cash or expected settlement amount), and loans are measured as stated in (i) above.

(j) Judgements and key sources of estimation uncertainty

No significant judgements (have been made in the process of applying the above accounting policies that have had the most significant effect on amounts recognised in the financial statements).

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised, if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

(k) Taxation

The Almshouses, having been registered under charitable rules, has no liability to corporation tax.

WHITEHEAD ALMSHOUSES
NOTES TO THE ACCOUNTS (CONTINUED)
YEAR ENDED 31 DECEMBER 2024

2 Other costs	2024	2023
	£	£
Interest Payable and Similar Charges	1,914	1,936
Professional fees	3,080	1,998
Council Tax	-	351
	<u>4,994</u>	<u>4,284</u>
	<u>4,994</u>	<u>4,284</u>
3 Surplus on Ordinary Activities	2024	2023
	£	£
This is stated after charging: -		
Accountants' Remuneration (including VAT)	2,140	1,998
	<u>2,140</u>	<u>1,998</u>
	<u>2,140</u>	<u>1,998</u>
4 Fixed Assets - Housing Land and Buildings	2024	2023
	£	£
Cost at 1 January 2024	424,983	422,828
Additions	16,727	2,155
	<u>441,710</u>	<u>424,983</u>
Cost at 31 December 2024	441,710	424,983
Less Accumulated Depreciation at 1 January 2024 & 31 December 2024	(88,708)	(88,708)
	<u>353,002</u>	<u>336,275</u>
Net Book Value		
At 31 December 2024	<u>353,002</u>	<u>336,275</u>
	<u>353,002</u>	<u>336,275</u>

Tangible fixed assets with a net book value of £353,002 (2023: £336,275) have been pledged as security for liabilities of the charity.

The charity received a Social Housing Grant for £350,000 in connection with the above properties. This becomes repayable on the sale of properties.

The value of fixed assets disclosed above is not considered to be below their residual value.

NOTES TO THE ACCOUNTS (CONTINUED)

YEAR ENDED 31 DECEMBER 2024

5 Investments	2024	2023
	£	£
Market Value on 1 January 2024	206,769	185,374
Disposals	-	-
Net gain/(loss) on revaluation	11,420	21,395
Market Value at 31 December 2024	<u>218,189</u>	<u>206,769</u>
Listed Investments		
Unit trusts	218,189	206,769
	<u> </u>	<u> </u>

Investments have been classified as fixed asset investments as they are viewed as being held for long term. Shares are valued at market value.

Because of lack of information it is impractical to establish the original cost of the investments in the National Association of Almshouses Common Investment Funds or Charities Official Investment Fund.

The main form of financial risk faced by the charity is volatility in equity markers and investment markets due to wider economic conditions, the attitude of investors to investment risk, and changes in sentiment concerning equities and within particular sectors or subsectors.

6 Debtors	2024	2023
	£	£
Prepayments (due within one year)	1,795	2,808
	<u> </u>	<u> </u>
7 Creditors: Amounts Falling Due within One Year	2024	2023
	£	£
Housing Loan	2,165	2,165
Accruals	2,486	2,300
	<u>4,650</u>	<u>4,465</u>
	<u> </u>	<u> </u>

Included in accruals is deferred income of £270 (2023 - £260) in relation to rents received in advance.

WHITEHEAD ALMSHOUSES
NOTES TO THE ACCOUNTS (CONTINUED)
YEAR ENDED 31 DECEMBER 2024

8 Creditors: Amounts Falling Due after more than One Year	2024	2023
	£	£
Housing Loan	18,335	18,587
	<u> </u>	<u> </u>

The loan is secured by a charge on the Almshouses' housing land and buildings. The mortgage is repayable by equal six monthly instalments of £1,083 principal and interest, and final instalment falling due after more than five years. The rate of interest is 9.25% (2023: 9.25%).

9 Designated Reserve

	Cyclical Repairs & Maintenance Reserve
	£
Balance at 1 January 2024	1,430
Transfers	-
Balance at 31 December 2024	<u>1,430</u>

During the year a transfer of the balance standing on the Extraordinary Repair Reserve was made from unrestricted to restricted funds to reflect the requirement of the charity's governing instruments that this fund must be maintained by the Trustees.

10 Restricted Reserve

	Extraordinary Repair Reserve
	£
Balance at 1 January 2024	203,626
Transfers	780
Gains/losses	11,105
Balance at 31 December 2024	<u>215,511</u>

WHITEHEAD ALMSHOUSES
NOTES TO THE ACCOUNTS (CONTINUED)
YEAR ENDED 31 DECEMBER 2024

11 Ultimate Controlling Party

The charity's ultimate controlling party is the Board of Trustees.

12 Trustees

None of the trustees received any remuneration for years ended 31 December 2024 and 2023.

13 Financial instruments

The carrying amounts of the charity's financial instruments are as follows:

	2024	2023
	£	£
<i>Financial assets</i>		
Measured at fair value through net income / expenditure:		
- Fixed asset listed investments (note 5)	218,189	206,769
	-----	-----

The income, expenses, net gains and net losses attributable to the charity's financial instruments are summarised as follows:

	2024	2023
	£	£
<i>Income and expense</i>		
<i>Net gains and losses (including changes in fair value)</i>		
<i>Financial assets measured at fair value through net income / expenditure</i>	11,420	21,395

WHITEHEAD ALMSHOUSES
NOTES TO THE ACCOUNTS (CONTINUED)
YEAR ENDED 31 DECEMBER 2024

14 Analysis of Net Assets Between Funds

	Restricted Reserve £	Designated Reserve £	Unrestricted Reserve £	Total £
Fixed assets	213,951	-	357,240	571,191
Current assets	1,560	1,430	18,974	21,964
Current Liabilities	-	-	(4,651)	(4,651)
Creditors falling due after more than one year	-	-	(18,335)	(18,335)
	<u>215,511</u>	<u>1,430</u>	<u>353,228</u>	<u>570,169</u>

15 Capital Commitments

The charity made no commitments to purchasing capital items before the balance sheet date.

16 Related Party Transactions

During the year remuneration of £1,342 (2023: £nil) was awarded to a related party of Reverend Christopher Kennedy in relation to clerk services provided to the charity.

WHITEHEAD ALMSHOUSES

England & Wales - Charity number 237244

Accounts

Charity No: 237244
Registered Housing No: A3467

WHITEHEAD ALMSHOUSES

**ACCOUNTS
FOR THE YEAR ENDED
31 DECEMBER 2013**

**BURGIS & BULLOCK
Chartered Accountants
2 Chapel Court
Holly Walk
Leamington Spa
Warwickshire
CV32 4YS**

WHITEHEAD ALMSHOUSES

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YEAR ENDED

31 DECEMBER 2013

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3	Accountants Report
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5	Statement of Recognised Surplus and Deficits
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WHITEHEAD ALMSHOUSES
LEGAL AND ADMINISTRATIVE INFORMATION
FOR THE YEAR TO 31 DECEMBER 2013

Status: Whitehead Almshouses is a registered charity (number 237244). It is governed by scheme rules of 7 April 1986 as altered by a scheme of 26 July 2000.

Trustees Mrs E Chapman
Mrs J Willis (resigned February 2013)
Reverend J Ganjavi
Mrs M Morris
Mr P Instone
Reverend P Cudby
Mr D Waller
Mrs P Hill

Treasurer M Clark

Clerk Lawrence Ridley

Principal Address: The Lodge
Bates Lane
Tanworth-in-Arden
Solihull
B94 5AP

Principal advisors:

Accountants:
Burgis & Bullock
2 Chapel Court
Holly Walk
Leamington Spa
Warwickshire
CV32 4YS

Bankers:
Lloyds TSB plc
127 High Street
Henley In Arden
Solihull
B95 5AT

CCLA Investment Management Ltd
80 Cheapside
London
EC2V 6DZ

WHITEHEAD ALMSHOUSES
ANNUAL REPORT
FOR THE YEAR TO 31 DECEMBER 2013

Charity's Objects

The provision of Almshouses for poor persons not less than sixty years of age and who (except in special cases to be approved by the commissioners) are resident in the parish of Tanworth and the ecclesiastical parish of St Mary the Virgin, Ullenhall with Aspley, in the county of Warwickshire.

Governing Document

The charity is governed by its scheme rules dated 7 April 1986 as altered by a scheme of 26th July 2000.

Activities during the year

The charity continued to provide accommodation for residents in the parish of Tanworth and the ecclesiastical parish of St Mary the Virgin, Ullenhall with Aspley.

Investment Powers

The trustees have power over investments. Any monies other than those needed for immediate working purposes are invested by CCLA Investment Management Limited.

Risks and Reserves Policy

The trustees examine the major risks that the charity faces each financial year when preparing and updating the strategic plan. The charity has developed systems to monitor and control these risks to mitigate any impact that they may have on the charity in the future.

Recruitment, appointment, induction and training of trustees

Recruitment, appointment and induction policies will be reviewed by the trustees as the need arises. Training is undertaken as and when required. The power to appoint new trustees is vested in the trustees.

Organisational Structure

The trustees meet regularly to discuss the charity's affairs and make decisions as required which they believe to be in the best interest of the charity and its beneficiaries.

Reserves Policy

Unrestricted reserves at the year-end amounted to £182,112. The trustees have established a policy of maintaining revenue reserves which equate to a minimum of 3 months anticipated housing costs.

Public Benefit

The trustees have applied the guidance from the Charities Commission relating to public benefit when assessing grant applications. Public benefit is inherent in the objects of the charity.

P Instone
Trustee
Date

ACCOUNTANT'S REPORT TO THE BOARD ON THE UNAUDITED ACCOUNTS OF WHITEHEAD ALMSHOUSES

We report on the accounts for the year ended 31 December 2013 set out on pages 4 to 9.

Respective responsibilities of the Board and reporting accountant

The Board of the Registered Social Housing Provider is responsible for the preparation of the accounts, and they consider that the Registered Social Housing Provider is exempt from an audit. It is our responsibility to carry out procedures designed to enable us to report our opinion.

Basis of opinion

Our work was conducted in accordance with the Statement of Standards for Reporting Accountants and so our procedures consisted of comparing the accounts with the accounting records kept by the Registered Social Housing Provider and making such limited enquiries of the officers of the Registered Social Housing Provider as we considered necessary for the purpose of this report. These procedures provide the only assurance expressed in our opinion.

Opinion

In our opinion:

- the accounts for year ended 31 December 2013 are in accordance with the accounting records kept by the Registered Social Housing Provider under paragraph 135(2)(a) of the Housing and Regeneration Act 2008;
- on the basis of the information contained in the accounting records:
 - the accounts comply with the requirements of the Charities Act 2011;
 - the Registered Social Housing Provider has satisfied the conditions for exemption from an audit of the accounts for the year ended 31 December 2013 specified in section 136(3) of the Housing and Regeneration Act 2008;
- the accounts comply with the requirements of the Housing and Regeneration Act 2008 and the Accounting Direction for private registered providers of social housing in England 2012.

W A Hubbard

Date:

FCCA

BURGIS & BULLOCK
Chartered Accountants
2 Chapel Court
Holly Walk
Leamington Spa, CV32 4YS

WHITEHEAD ALMSHOUSES
INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2013

Turnover	Notes	2013 £	2012 £
Rents Receivable		11,960	12,087
Operating Costs			
Housing Management Costs		(2,866)	(2,656)
Repairs and Maintenance		(2,482)	(5,400)
Service Costs		(1,954)	(973)
Depreciation		(486)	(486)
		<hr/>	<hr/>
Surplus on Ordinary Activities	4	4,172	2,572
Interest Receivable and Other Income	2	23	67
Interest Payable	3	(2,072)	(2,080)
		<hr/>	<hr/>
Surplus for the Year		2,123	559
Restated Revenue Reserve brought forward		37,937	37,378
		<hr/>	<hr/>
Revenue Reserve carried forward		£40,060	£37,937
		<hr/> <hr/>	<hr/> <hr/>

P Instone
Trustee
Date:

M Morris
Trustee
Date:

WHITEHEAD ALMSHOUSES
STATEMENT OF TOTAL RECOGNISED SURPLUSES AND DEFICITS
FOR THE YEAR ENDED 31 DECEMBER 2013

	Notes	2013 £	2012 £
Surplus for the year		2,123	559
Unrealised surplus on investments		23,862	15,646
Total recognised surpluses and deficits for the year		<u>25,985</u>	<u>16,205</u>

WHITEHEAD ALMSHOUSES

BALANCE SHEET AT 31 DECEMBER 2013

	Notes	2013		2012	
		£	£	£	£
Tangible Fixed Assets					
Housing Properties – Cost	5		369,618		369,618
Less: Housing Association Grant	5		(345,345)		(345,345)
Less: Depreciation	5		(4,860)		(4,374)
			<u>19,413</u>		<u>19,899</u>
Current Assets					
Debtors	6	623		954	
Investments	7	153,345		128,463	
Cash at Bank		10,123		8,267	
		<u>164,091</u>		<u>137,684</u>	
Less: Creditors Amounts falling Due Within One Year					
Accruals		1,392		1,363	
Net Current Assets			<u>162,699</u>		<u>136,321</u>
			<u>£182,112</u>		<u>£156,220</u>
Creditors: Amounts falling Due After More Than One Year					
	8		22,332		22,425
Capital and Reserves					
Designated Reserves	9		22,028		22,028
Revenue Reserves			40,060		37,937
Revaluation Reserves	10		97,692		73,830
			<u>£182,112</u>		<u>£156,220</u>

The Accounts were approved by the Trustees on
and were signed on its behalf by:

P Instone
Trustee
Date:

M Morris
Trustee
Date:

WHITEHEAD ALMSHOUSES**NOTES TO THE ACCOUNTS****YEAR ENDED 31 DECEMBER 2013****1 Accounting Policies**

The Financial Statements have been prepared in accordance with applicable Accounting Standards in the United Kingdom. A summary of the more important accounting policies is set out below

(a) Basis of Accounting

The financial statements have been prepared in accordance with applicable United Kingdom financial reporting standards, the Statement of Recommended Practice: Accounting for Registered Social Housing Providers (Update 2010) and with the Accounting Direction for private registered providers of social housing in England 2012. The accounts are prepared in accordance with the historical cost basis of accounting except as modified by the revaluation of investments.

(b) Turnover

Turnover represents maintenance contributions receivable.

(c) Housing Land and Buildings

The properties described as Housing Properties were either donated or acquired very many years ago and there is no trace of any acquisition costs. In the circumstances those assets can be disclosed at a nil value in the Accounts. Expenditure on the new developments, except freehold land, is recorded at cost in the Balance Sheet less the Social Housing Grant received and the accumulated depreciation. This treatment is a departure from requirement of Company Law but in the opinion of the trustees is relevant accounting policy compared to that adopted by other Registered Social Housing Properties required to present true and view of Registered Properties state of affairs. Depreciation on buildings is charged on a straight-line basis over the expected economic useful life of 50 years, net of Social Housing Grant and other grants. Useful economic lives are reviewed annually.

(d) Extraordinary Repairs Reserve

This Revenue Reserve represents amounts set aside to carry out major repairs on Housing Properties.

(e) Investments

The investments in the National Association of Almshouses Common Investment Funds have been included in the Accounts at market value at the Balance Sheet date. Upward revaluations of investment are reported and credited to an investment revaluation reserve. Diminutions in value are recognised in the Statement of Total Recognised Surpluses and Deficits (STRSD) until the investment revaluation reserve in respect of that asset no longer exists. Further diminutions in value or impairments of fixed asset investments are recognised in the Income and Expenditure account. Reversals of diminutions in value are recognised in the Income and Expenditure account to the extent of the previously recognised diminution in value.

Investments held for the long-term are included in fixed assets. Investments held as part of short-term treasury management are included in current assets.

WHITEHEAD ALMSHOUSES
NOTES TO THE ACCOUNTS (CONTINUED)
YEAR ENDED 31 DECEMBER 2013

2	Interest Receivable and Other Income	2013 £	2012 £
	Bank Interest Receivable	23	67
		-----	-----
		23	67
		=====	=====
3	Interest Payable and Similar Charges	2013 £	2012 £
	On loans wholly or partly repayable in more than five years	2,072	2,080
		-----	-----
		£2,072	£2,080
		=====	=====
4	Surplus on Ordinary Activities	2013 £	2012 £
	This is stated after charging:-		
	Accountants' Remuneration (including VAT)	£1,172	£1,115
		-----	-----
	The Almshouses has 12 dwellings (2012: 12) in management. During the year the Almshouses incurred £260 rental voids (2012: £520).		
5	Fixed Assets - Housing Land and Buildings	2013 £	2012 £
	Cost	369,618	369,618
		-----	-----
	Less Social Housing Grant	(345,345)	(345,345)
	Less Depreciation	(4,860)	(4,374)
		-----	-----
	Net Book Value		
	At 31 December	£19,413	£19,899
		=====	=====

WHITEHEAD ALMSHOUSES
NOTES TO THE ACCOUNTS (CONTINUED)
YEAR ENDED 31 DECEMBER 2013

5 Fixed Assets - Housing Land and Buildings – Continued

The Social Housing Grant becomes repayable on the sale of properties.

6 Debtors	2013	2012
	£	£
Prepayments (due within one year)	£623	£954
	<u> </u>	<u> </u>

Rental debtors at 31 December 2013 were £80 (2012: £420).

7 Investments	2013	2012
	£	£
National Association of Almshouses Common Investments Funds		
1302 Accumulation Shares (2012 : 1302)	81,271	67,538
Charities Official Investment Fund:		
691.81 Accumulation Shares (2012 : 681.46)	72,074	60,925
	<u>£153,345</u>	<u>£128,463</u>
	<u> </u>	<u> </u>

Shares are valued at market value (See Note 1(e)). The shares are all redeemable within 1 year.

Because of lack of information it is impractical to establish the original cost of the investments in the National Association of Almshouses Common Investment Funds or Charities Official Investment Fund.

8 Creditors: Amounts Falling Due after more than One Year	2013	2012
	£	£
Housing Loan	22,332	£22,425
	<u> </u>	<u> </u>

The loan is secured by a charge on the Almshouses' housing land and buildings. The mortgage is repayable by equal six monthly instalments of £1,082 principal and interest, and final instalment falling due after more than five years. The rate of interest is 9.25% (2012: 9.25%).

WHITEHEAD ALMSHOUSES
NOTES TO THE ACCOUNTS (CONTINUED)
YEAR ENDED 31 DECEMBER 2013

9 Designated Reserve

	Extraordinary Repair Reserve	Cyclical Repairs & Maintenance Reserve	Total
Balance at 1 January 2013	£16,698	£5,330	£22,028
Transfer from Income and Expenditure Account	-	-	-
Balance at 31 December 2013	<u>£16,698</u>	<u>£5,330</u>	<u>£22,028</u>

10 Revaluation Reserve

	Revaluation Reserve	Total
Balance at 1 January 2013	73,830	73,830
Surplus on unrealised investments	23,862	23,862
Balance at 31 December 2013	<u>97,692</u>	<u>97,692</u>

The accounts have been restated for a revaluation reserve. The revaluation reserve is based on 1997 figures as these are the most recent available figures.

11 Rent Surplus Fund

The Charity has made calculations in accordance with the Rent Surplus Fund Determination and established that at 31 December 2013 no liability arises.

12 Taxation

The Almshouse, having been registered under charitable rules, has no liability to corporation tax.

13 Ultimate Controlling Party

The charity's ultimate controlling party is the Board of Trustees.