



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **1/08/2023**  
Period end date

Period start date To **31/07/2024**

**Charity name: Croydon Symphony Orchestra**

**Charity registration number: 236965**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The Society is established to provide a symphony orchestra of amateur musicians to promote the advancement and improvement of the general public taste in instrumental music and, without prejudice to the generality of such a purpose, (a) to engage in the promotion and presentation of musical concerts of educational value; (b) to encourage the study and practice of music by means of grants and prizes.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Performing concerts; running the biannual Croydon Concerto Competition</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>Confirmed</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>The charity has fulfilled its objections in the past year by performing concerts and running the Croydon Concerto competition</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		



## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The charity currently has adequate reserves but concert hall hire costs threaten the charity's financial situation. Alternative, cheaper halls are being identified and considered.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>The charity's general policy is to maintain reserves at their current level and not to utilise them to cover deficits.</b>
Amount of reserves held	Para 1.22	<b>£27,294</b>
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Unincorporated association</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Elected annually by playing members</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Croydon Symphony Orchestra
Other name the charity uses	
Registered charity number	236965
Charity's principal address	26 College Street Petersfield GU31 4AD

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Rowlands	Chair		
2	Phil Myers	Publicity Secretary		
3	Alma Burcome	Joint Secretary/200 club		
4	Wendy Albuquerque	Joint Secretary		
5	Linda Penn	Ticket Secretary		
6	Chris Pontin	Treasurer		
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17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

**Signature(s)**

Paul Rowlands

**Full name(s)**

PAUL ROWLANDS

**Position (eg Secretary,  
Chair, etc)**

Chair

**Date**

27 May 2025

# Concert Account

## **Income**

Ticket Sales

Sponsorship/ Donations

## **Total Income**

## **Expenditure**

Concert Venue Hire Charge

Paypal/ Box office Commission

Soloist Fees

Professional Performers' Fees

Concert Music Hire/PRS Fees

Concert Instrument Hire

Concert Advertising & Printing

Miscellaneous Concert Expenses

Payment to International Needs ch

## **Total Expenditure**

Surplus/deficit

Nov	Feb	July	Total
2,252.00	10,327.37	2,689.71	15,269.08
400.00	6,000.00	-	6,400.00
<b>2,652.00</b>	<b>16,327.37</b>	<b>2,689.71</b>	<b>21,669.08</b>
1,150.00	4,565.63	1,150.00	6,865.63
28.51	1,543.00	39.62	1,611.13
540.00	800.00	400.00	1,740.00
2,310.00	2,905.00	2,850.00	8,065.00
48.00	140.00	81.00	269.00
-	35.00	-	35.00
399.07	319.05	200.45	918.57
-	50.00	-	50.00
-	5,983.69	-	-
<b>4,475.58</b>	<b>16,341.37</b>	<b>4,721.07</b>	<b>25,538.02</b>
<b>(1,823.58)</b>	<b>(14.00)</b>	<b>(2,031.36)</b>	<b>(3,868.94)</b>

# **GENERAL ACCOUNT**

## **Income**

Members' Subscriptions  
H R Taylor sponsorship  
Donations  
Interest Received  
Miscellaneous Income  
Surplus/Deficit from Con. A/c  
Surplus from 200 club acc  
Deficit from comp. account  
Total Income

## **Expenditure**

Conductor's Fees  
Leader's fees  
Rehearsal Rooms  
Bad Debts/ Write On  
Music Hire  
Insurance  
Advertising/printing Costs  
Soiree paid concert expenses  
Miscellaneous  
Accounts Inspection fees  
Bank charges/Pay Pal  
  
Total Expenditure

Surplus/Deficit

**2023/24**

**2022/2023**

6,032.50 5,772.50

2,500.00 2,000.00

00.00 192.00

792.40 303.37

336.42 363.11

**(3,868.94) (2,344.40)**

605.00 590.00

00.00 **(570.00)**

6,397.38 6,306.58

3,675.00 3,465.00

870.50 1,068.50

1,470.00 1,386.00

**(35.00) 00.00**

00.00 00.00

383.00 425.00

204.85 34.79

00.00 00.00

248.14 368.08

240.00 **(120.00)**

93.00 109.11

7,149.49 6,736.48

**(752.11) (429.90)**

# CROYDON SYMPH

Balance Sheet as at 31st July 2024

## Assets & Liabilities

3.5% War Loan Stock at cost  
Instruments & Stands

Fixed Assets & Investments  
Debtors & Prepayments  
Bank Deposit Acct Balances  
Bank General Current Acct  
Current Assets  
Current Liabilities  
Net Current Assets  
Net Assets.

Financed By:

General Funds

Balance at Start of Period  
Profit/loss for the period

Balance at end of period

Competition Award Fund

Balance at start of Period  
Competition costs  
Entry fees  
Transfer from Gen Acc

Music Stands & Library  
Balance at start  
Bank Int received

200 Club  
Balance at start  
Unit Sales  
Prizes paid out  
Transfer to General Acc

# ONLY ORCHESTRA

†

2023/2024

2022/2023

£200.00

£200.00

£0.00

£0.00

£200.00

£200.00

£0.00

£1,071.66

£28,372.06

£26,902.03

£2,976.99

£3,384.89

£31,349.05

£31,358.58

-£4,254.40

-£3,511.82

£27,094.65

£27,846.76

£27,294.65

£28,046.76

£11,828.83

£12,258.73

-£752.11

-£429.90

£11,076.72

£11,828.83

£3,049.18  
£0.00  
£0.00

£3,049.18  
~~£1,410.00~~  
£840.00  
£570.00

£3,049.18

£3,049.18

£2,872.31

£2,872.31

£2,872.31

£2,872.31

£10,296.44  
£1,210.00  
~~£605.00~~  
~~£605.00~~

£10,296.44  
£1,180.00  
~~£590.00~~  
~~£590.00~~

£10,296.44

£10,296.44

£27,294.65

£28,046.76

## BREAKDOWN INCOME AND EXPENDITURE

### INCOME

Concert Acc	21669.08
General Acc	6,032.50
H R Taylor	2,500.00
Interest recd	792.40
Miscellaneous	336.42
200 Club	1,210.00

**TOTAL**                      **32,540.40**

**DEFICIT**                      **-752.11**

EXPENDITURE

25538.02

7,149.49

605.00

**33292.51**

**CROYDON SYMPHONY ORCHESTRA  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2024**

We report to the members of Croydon Symphony Orchestra on accounts for the year ended 31 July 2024.

**Respective responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is required.

It is our responsibility to:

- \* examine the accounts under Section 145 of the Charities Act;
- \* follow procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act); and
- \* state whether particular matters have come to our attention

**Basis of Independent Examiner's report**

Our examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the financial return, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

**Independent Examiner's statement**

In connection with our examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in any material respect, the requirements:
  - \* to keep proper accounting records in accordance with section 130 of the Charities Act;
  - \* to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**18, THE BROADWAY  
STONELEIGH, EWELL  
EPSOM,  
SURREY, KT17 2HU.**

*L & F Accounting Ltd*  
**L & F ACCOUNTING LTD.  
CHARTERED ACCOUNTANTS**

12 SEPTEMBER 2024