

# Sulhamstead & Ufton Nervet Village Hall

Report and Unaudited Financial Statements  
Year ended 31 May 2021

Charity Registration No. 236833

## Sulhamstead & Ufton Nerve Village Hall

**Status:** Charity registration no.: 236833  
The charity was established in 1927 and is governed by the Charity Commission.

**Registered Office:** The Old Stores  
Post Office Lane  
Burghfield  
Reading  
RG30 3TL

**Trustees:** Mr J Baxter CBE – Chairman  
Mr S Lindley–Treasurer  
Mr G Robinson

**Independent examiner:** Shruti Soni FCCA FCIE  
Shruti Soni Ltd  
Chartered Certified Accountants  
117A St Johns Hill  
Sevenoaks TN13 3PE

The Trustees have pleasure in presenting their Annual Report and Financial Statements for the year ended 31 May 2021.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

Sulhamstead & Ufton Nervet Village Hall is a charity, registered in England and governed by the Charity Commission, and is a registered charity No: 236833.

The list of current trustees and trustees who served during any part of the year can be found on page 1. The Hon Treasurer/Secretary manages the day-to-day operation of the charity together with the Hall Manager under the direction of the Trustees, and has delegated authority for payments limited by a bank mandate.

#### STATEMENT ON PUBLIC BENEFIT

The objectives and activities, and achievement and performance sections of this report clearly set out the activities which the charity undertakes for the public benefit. The Trustees confirm that they have complied with the duty in section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Commission in determining the activities undertaken by the charity.

#### OBJECTIVES AND ACTIVITIES

The objectives of the Hall are to provide a place that can be used by a wide variety of individuals, clubs and organisations as a safe, practical and user friendly community facility.

#### ACHIEVEMENTS AND PERFORMANCE

The Hall provides two meeting rooms, two halls, a kitchen, lavatories, a car park and storage areas as well as excellent wi-fi.

The Hall was closed for much of the period because of the pandemic, but the Trustees obtained generous grant funding from West Berks Council, Sulhamstead Parish Council and UNFAC for, among other things, a major electrical refurbishment including new internet enabled energy efficient heaters and new ovens.

The Trustees also upgraded the website, added an automated online booking and invoicing system and set up an Instagram account.

The facilities are currently used for yoga, keep fit, tai chi, music, Pop Up Play, children's and adult's parties, weddings, the WI, the RBL, parish council meetings, Country Fayres, roast lunches and afternoon teas.

## Trustees' Report for the year ended 31 May 2020

### FINANCIAL REVIEW

During the year the Charity received income totalling £28111 (2019: £19873 ). Total expenditure during the year amounted to £36461 (2019: £7500).

### Investment Policy

The Trustees have chosen their investment vehicle on the basis of their specialization in Charity Funds and their history of prudent financial management. Funds are invested with CCLA and deposits held with COIF.

### Reserves Policy

The Trustees keep cash reserves of a minimum £5000 or one year's operating costs with NatWest and CCLA

### Statement of Trustees' Responsibilities

The Trustees are responsible for preparing the Annual Report and financial statements in accordance with applicable law and UK Accounting Standards (UK GAAP).

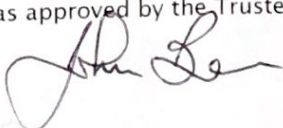
In preparing these statements Trustees are required to:

- a) Select suitable accounting policies and apply them consistently
- b) Observe the methods and principles in the Charities' SORP
- c) Make judgements and accounting estimates that are reasonable and prudent
- d) State whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- e) Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Trust will continue in operation

The Trustees are responsible for keeping proper accounting records that are sufficient to show and explain the Trust's transactions and disclose with reasonable accuracy at any time the financial position of the Trust and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees on.....and signed on their behalf by:

Signed:



(Trustee)

Name:

JOHN BAXTER

## **Independent Examiner's Report to the Trustees of SULHAMSTEAD & UFTON NERVET VILLAGE HALL**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 May 2021 which are set out on pages 6 to 7.

### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Shruti Soni*

**Shruti Soni FCCA FCIE**

Shruti Soni Ltd • Chartered Certified Accountants  
117a St. John's Hill, Sevenoaks TN13 3PE

Date: 21/10/2021

## SULHAMSTEAD & UFTON NERVET VILLAGE HALL

### Receipts and payments accounts

For the year ended 31 May 2021

	31-May-21			31-May-20		
	Unrestricted funds	Restricted funds	Total funds	Unrestricted funds	Restricted funds	Total funds
	£	£	£	£	£	£
<b>Receipts</b>						
Hire of hall & equipment	655	-	655	7,597	-	7,597
Donation (sun e)	-	-	-	300	-	300
Grants	177	25,000	25,177	10,000	-	10,000
Membership	539	-	539	-	-	-
Gift aid	374	-	374	-	-	-
Cream tea - fundraising		-	-	1,085	-	1,085
Solar electricity feed in tariff	1,074	-	1,074	596	-	596
Investment income & bank interest	293	-	293	295	-	295
<b>Sub Total</b>	<b>3,112</b>	<b>25,000</b>	<b>28,112</b>	<b>19,873</b>	<b>-</b>	<b>19,873</b>
<b>Assets and investment sales</b>						
COIF investments	-	-	-	2,089	-	2,089
<b>Sub Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,089</b>	<b>-</b>	<b>2,089</b>
<b>Total Receipts</b>	<b>3,112</b>	<b>25,000</b>	<b>28,112</b>	<b>21,962</b>	<b>-</b>	<b>21,962</b>
<b>Payments</b>						
Caretaking & cleaning	2,000	-	2,000	3,300	-	3,300
Electricity	1,911	-	1,911	2,158	-	2,158
Water	32	-	32	75	-	75
Rates & insurance	995	-	995	1,096	-	1,096
Building maintenance	1,147	25,000	26,147	540	-	540
Legal fees	2,670	-	2,670	-	-	-
Administraton and sundry	377	-	377	331	-	331
Equipment	2,170	-	2,170	-	-	-
Printing	158	-	158	-	-	-
<b>Sub total</b>	<b>11,460</b>	<b>25,000</b>	<b>36,460</b>	<b>7,500</b>	<b>-</b>	<b>7,500</b>
<b>Assets and investment purchase</b>						
COIF investments	1,000	-	1,000	-	-	-
<b>Sub Total</b>	<b>1,000</b>	<b>-</b>	<b>1,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>12,460</b>	<b>25,000</b>	<b>37,460</b>	<b>7,500</b>	<b>-</b>	<b>7,500</b>
<b>Net of receipts/(payments)</b>	<b>(9,348)</b>	<b>-</b>	<b>(9,348)</b>	<b>14,462</b>	<b>-</b>	<b>14,462</b>
<b>Cash funds last year end</b>	<b>15,796</b>	<b>-</b>	<b>15,796</b>	<b>1,334</b>	<b>-</b>	<b>1,334</b>
<b>Cash funds this year end</b>	<b>6,448</b>	<b>-</b>	<b>6,448</b>	<b>15,796</b>	<b>-</b>	<b>15,796</b>

## SULHAMSTEAD & UFTON NERVET VILLAGE HALL

### Statement of assets and liabilities

at the end of the period 31 May 2021

Details	Unrestricted funds	Restricted funds	Total funds
Fixed assets at cost			
Investment at market value	11,427	-	11,427
Cash at bank and on hand	6,447	-	6,447
	<u>17,874</u>	<u>-</u>	<u>17,874</u>
Creditors	660		

### Related party transactions

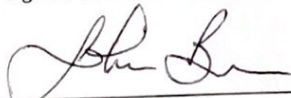
The charity trustees were not paid or received any other benefits from employment with the charity in the year (2020: £nil). No charity trustee received payment for professional or other services supplied to the charity (2020: £nil).

Admin Service charge includes payment to one trustee of £60 towards purchase of computer hardware for use for charity's business. Two trustees were reimbursed £156 for refund of charitable grants welfare paid personally. There are no other related party transactions to disclose for 2021 (2020: none).

There are no donations from related parties which are outside the normal course of business.

The financial statements comprising of the Receipts and Payments Summary and Statement of Assets and Liabilities were approved and authorised for issue by the Board on 17/10/2021

Signed on behalf of the board of trustees



Signature

JOHN BAXTER

Name

Trustee