

THE BROTHERS OF THE FIRST ORDER
of the
SOCIETY OF SAINT FRANCIS

Registered Charity: Number 236464

Year to 30th June 2022

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THE BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS (European Province)

ANNUAL REPORT OF THE TRUSTEES Year to 30th June 2022

Legal and Administrative Details

Charitable Status

The Brothers of the First Order of the Society of St Francis (known as the Society of St Francis) is a registered charity with the Charity Commission, number 236464.

Contact Details

Registered Address: The Friary of Saint Francis, Hilfield, Dorchester, Dorset. DT2 7BE.

Website: www.franciscans.org.uk

Email: bursarssf@franciscans.org.uk

Governing Instruments

The governing instrument for the Society is “The Constitution of the First Order of the Society of Saint Francis” (2011 known as the *Constitution*), which is read in conjunction with:

- a) “The Principles of the First Order” (1996, known as the *Principles*);
- b) “The Constitution of the Society of Saint Francis” (2001, known as the *Constitution (2001)*);
- c) “The Statutes of the European Province of the First Order of the Society of Saint Francis” (2018, known as the *Statutes*).

Trustees

In the Charity Commission publication, *The Essential Trustee* (CC3, May 2018) it states “Trustees must act reasonably and prudently in all matters relating to the charity and must always bear in mind that their prime concern is the charity's interests. The charity's income and property must be applied only for the purposes set out in the governing document.” In coming to understand the role and purpose of trustees within the Society we also take account of the *Hallmarks of an effective charity* (CC10, July 2008) which asks that as trustees we ensure that our mission and planned activities are within the purposes set out in our governing documents (outlined above); that we have a clear idea of our mission and how our decisions and documents need to be regularly reviewed to ensure we are achieving our goals; that we are able to explain how all of our activities relate to and support our purposes, strategy and mission, and benefit the public; and that we consider our sustainability, balancing what is needed now with what will be needed in the future.

The trustees of the Society are taken to be those who serve on the Provincial Chapter¹, which meets three times a year (near to the feast days of St Francis, Candlemas and

¹ the Provincial Chapter is the Provincial governing body of the Order, which is here defined as the community of Brothers who have voluntarily dedicated themselves, or are planning to dedicate themselves, to “the service of our Lord Jesus Christ... following the evangelical counsels of poverty, chastity and obedience” (Formulae of Profession) in the spirit of Saint Francis of Assisi.

Pentecost). Some management of the Society is devolved to smaller working groups such as the mission, pastoral, and finance groups who can give more time and consideration to their respective areas of interest and make reports and recommendations to the Provincial Chapter. In addition, prior to the Pentecost Provincial Chapter meeting, all Brothers attend the Annual Brothers' Chapter in order to discuss the aims, purpose and ministry of the Society and Order for the following year and beyond.

For the period of these accounts the following Brothers have served on the Provincial Chapter and so have been the trustees of the SSF:

- a) Minister General SSF (ex officio)
Christopher Masters - Br Christopher John SSF²
- b) Minister Provincial SSF (ex officio)
Alf Micael Carlström - Br Micael Christoffer SSF (elected Minister from June 2022, taking over from Arthur Winsper - Br Benedict whose term of office had been completed at that date)
- c) Provincial Officers (ex officio)³
Arthur Winsper - Br Benedict SSF - Novice Guardian (from March 2022)
David Lanstrom - Br David SSF - Secretary
Peteris Zeltins - Br Peter SSF - Bursar (from June 2022)
- d) Elected Provincial Chapter Members
William Clark Berge Jr. - Br Clark Berge SSF
Cristian Buliga - Br Cristian Michael SSF
Richard Double – Br Samuel SSF
David Fountain - Br Malcolm SSF
John Hennings - Br John SSF
Martin Price - Br Martin John SSF (from June 2022)
James Yonge - Br Amos SSF
Nicholas Worssam - Br Nicholas Alan SSF (from June 2022)
Hugh Cobbett - Br Hugh SSF (from June 2022)

Recruitment and Appointment of New Trustees.

The Minister General SSF is elected internationally by all professed Brothers⁴ of the Order, initially for a term of six years. The Minister General may hold the office for two terms, the second of which is four years long.

The Minister Provincial is elected by all professed Brothers of the European Province of the Order for a five-year term. The Minister Provincial may hold the office for two terms.

² Individuals' legal names are given first, followed by the individual's name in Religion.

³ The Provincial Officers are ex officio trustees when they are also a life professed brother.

⁴ A professed Brother is a member of the Order who has taken vows of the evangelical counsels of poverty, chastity and obedience. A life professed Brother is a member of the Order who has taken these vows for life.

The Provincial Officers are appointed to office by the Minister Provincial and their appointment is ratified by the Provincial Chapter. There is no set term to their appointment. The elected Chapter members are elected by all professed Brothers of the European Province of the Order for a three-year term. They may hold the office for two terms and are then not eligible to be elected for one year.

Induction and Training of Trustees.

All Brothers, upon their novicing, receive the Manual that includes a copy of the governing instruments relating to the Society and the policies, norms and precedents of the charity. Therefore, all trustees of the Society have a copy of our governing documents. Upon becoming a trustee, the brother is given a copy of the Charity Commission publication, *The Essential Trustee* (CC3, May 2018) and *Charity Finances: Trustee Essentials* (CC25, March 2017).

The office bearers of the Order, especially the Minister Provincial, the Provincial Bursar and the Provincial Secretary, take the initiative in keeping themselves informed of current best practice in the area of being a trustee or any changes in statute and these officers also take responsibility that our current trustees and any new trustees are kept informed of changes and that our governance is in the spirit and letter of the law.

Transactions with Trustees

The trustees of the Society are also Brothers of the Order and as such have made a vow of poverty under which they have renounced all personal rights to income and property. The Society provides for the essential needs of all members of the Order. The living costs of the trustees are, therefore, borne by the charity.

Bishop Protector

The Society, as a Religious Order within the Church of England, also has a Bishop Protector, whose role is outlined within our governing documents. This position is currently held by The Rt Revd Christopher Chessun, Bishop of Southwark. We value his pastoral care and wisdom for our Society.

Organisations and Persons Working with or on behalf of the Society

- a) Bankers: The Cooperative Bank, 80 Cornhill, LONDON, EC3V 3NJ
- b) Auditor: Greaves West & Ayre, Chartered Accountants, 17 Walkergate, Berwick-upon-Tweed, TD15 1DJ.
- c) Investments managed by: CCLA Investment Management Ltd, The CBF Church of England Funds, Senator House, 85 Queen Victoria Street, LONDON, EC4V 4ET.
- d) Insurance Agent and Adviser: Marsh Commercial, 1 Tower Place West, London, EC3R 5BU (from March 2020).⁵

Policy on Investment

"The brothers... desire to have no security resting on earthly possessions but to be wholly dependent on God, relying on faith and prayer... The First Order itself shall not normally hold any land, building or capital in its own name but shall, when possible, place all property of which it may have the use into the hands of others" (*Constitution* 35:1 and 2).

⁵ EIG policy number from July 2020 05ACI0382301

The Society is not restricted in its investment powers, except where legally required. However, it is neither in the spirit of the Order, nor in its interpretation of the Gospel of Christ after the way of Saint Francis, to invest in any material or financial asset other than to provide income for the day-to-day simple needs of the brothers (with a particular care for those of elderly brothers) and for the ministries of the Society. The investments recorded in these accounts relate directly to designated funds, where such funds have been established by the Provincial Chapter for specific purposes. We are constantly aware of ethical issues surrounding investments and so try to invest our assets in an ethical manner.

Information Commissioner's Office

The Society of St Francis is registered with the Information Commissioner's Office, reference number ZA765416.

The Annual Report

The Objects of the Society

"To build up a body of men and women who, accepting Christ as their Lord and Master, will seek to follow him in the way of renunciation and sacrifice as an act of witness and for the loving service of his brethren in the world... [To minister] to the uncared-for, the sick, the suffering and needy." (*Principles*, Day 2 & 21).

"Praise and prayer constitute the atmosphere in which the brothers and sisters must strive to live. They must endeavour to maintain a constant recollection of the presence of God and of the unseen world. An ever-deepening devotion to Christ is the hidden source of all their strength and joy. He is for them the One all-lovely and adorable, God incarnate, crucified and risen, whose love is the inspiration of service and the reward of sacrifice... chiefest of all forms of service that the brothers and sisters can offer must ever be the effort to show others in his beauty and power the Christ who is the inspiration and joy of their own lives." (*Principles*, Day 14 & 22).

Public Benefit

Throughout this report the trustees have sought to highlight those activities undertaken by the Society in furtherance of its charitable objectives for the public benefit and for the promoting of religion.

The Society usually gives special consideration to how effective we are in our objects when all the Brothers meet in our Annual Brothers' Chapter, which meets just before the Pentecost Provincial Chapter. It is at this meeting we give consideration to where the Order is currently living, working and ministering and what changes and developments need to take place.

Many examples of our work can be found on our website www.franciscans.org.uk and through our publication *Franciscan*.

Co-operation

The Brothers of the First Order of the Society of Saint Francis is a Religious Community for men in the Anglican Communion. The work of the Order is spread throughout the world and

divided into five provinces of brothers and two of sisters of which the European Province is one. The unity of the Order as a whole is supported by a degree of financial interdependence, whereby the particular needs of one province can be met by the available resources of another. The Society therefore benefits from this international co-operation.

The Society also particularly benefits from co-operation in some areas of work and administration with the Community of St Francis (The Sisters of the First Order of the Society of St Francis - registered charity number 286615) and with the Society of Saint Francis Central Fund (registered charity number 280238).

Governance and Management

The Society administers its funds through various addresses and centres of work in the UK and one overseas location in Assisi, Italy. These are related to the Provincial General Fund in the same way as the spokes of a wheel to the hub. The houses help to finance the Province as a whole whenever they are able to generate a net surplus within a given year. At the same time, the Province undertakes to meet local requirements as agreed through annual budgeting. The aim of this system is to allow for a degree of local discretion in financial policy making whilst maintaining an interdependence and mutual accountability between our Brothers as a whole.

Each address of the Society administers an account locally for the support of the Brother(s) living and working from it and also to assist in the mission of the Society in that locality. Into these are received donations, part-time wages and other local receipts. It can also receive transfers of funds from other Provincial Funds should they be required, or contribute towards the income of the Province as and where there is a net gain.

“Each Community shall have a Provincial Fund, which shall be administered by the Minister with the assistance of the Provincial Bursar... The Provincial Bursar shall be responsible for the preparation of an annual budget of expenditure for the Provincial Fund and for submitting it to the Minister and Chapter for approval before the commencement of the financial year to which it refers... Payments within the budget require no further authority but permission to make payments outside the approved budget can only be granted by the Minister, in consultation with the Provincial Bursar” (*Statutes*, 11.1-11.3).

The Bursary Team

The financial administration of the Province together with responsibility for compliance with proper regulation of the Society’s activities is held by a Bursary Team consisting of: Br Samuel – with oversight of policy, investments, insurance and capital projects; Br Peter – responsibility for day-to-day receipts and payments, dealings with our bank, entering figures for the annual accounts and engaging with our accountants; David – oversight of compliance throughout SSF. Ms Sara Whistance is employed to look after the Gift Aid claims and payments into the Provincial Account.

The team works closely together and meets weekly by ‘Google Meet’ for consultation and decision-making. Three members attended the annual conference of the Association of Provincial Bursars in October 2021, keeping them in touch with areas of interest and concern amongst religious orders. The Bursary Team keeps the SSF Provincial Minister up-to-date with any developments and decisions about financial policy that need to be taken.

The Provincial Funds are divided into the following parts:

The General Fund

The General Fund includes all the income and expenditure of the Provincial General Fund and the house accounts, as described above. The Provincial General Fund co-ordinates the work and mission of the Society, receiving the pensions of the brothers, as well as other revenue and capital receipts.

The Designated Funds

The Society also administers funds designated for specific purposes within the scope of the Provincial Funds and in keeping with the objects of the Society. Any interest received on these funds is transferred automatically into the General Fund. Details of these designated funds are listed in note 12b of the accounts.

i) Care Fund:

This provides funds towards the support and respite care for elderly or infirm brothers and pays for health and care costs for brothers which are not covered by the NHS. It also pays for the funeral costs brothers. The fund received £50,000 during this year from one brother's pension lump sum leaving the Fund with £301,052.

ii) Bequest Fund:

This fund receives the unrestricted legacy income of the Province, this year totalling £452,601 for this financial year, from which was transferred £98,000 at the end of the financial year to the Development Fund. This left a balance of £428,351 to be allocated to other funds at the Annual Brothers' Chapter 2023 and later to be thus transferred by the Pentecost Provincial Chapter.

iii) Income Tithe Fund:

A tithe based upon the income of the General Fund is set apart according to an agreed policy primarily to help relieve the needs of the world's poorest and to address particular requests from within the Society. Small grants are made to meet the needs of individuals and larger grants being given to charitable organisations with links to the brothers of the Society. The sum identified as a tithe of income for the year ending 30th June 2021 was £20,000 and this was allocated throughout the year 2021-22. At the Annual Brothers' Chapter 2022 £20,000 was identified for the year ending 30th June 2022 and will be allocated throughout the year 2022-23. Further information on our charitable grants in 2021-22 can be found in note 13 of these accounts.

In addition to this charitable giving the Society holds an obligation to support other provinces of the world-wide SSF. To this end £24,000 from the General Fund was sent to the SSF Central Fund Trustees for distribution.

iv) Development Fund:

The capital and the income from this fund are available in order to help offset costs relating to capital projects. £148,000 was transferred into this fund during the year. All unrealised gains and losses on our investments appear in this fund. Therefore, the end of year balance carried forward was £573,706. (see note 12b of the accounts)

v) Fixed Asset Reserve:

Principally records the value of the properties and vehicles listed on the Balance Sheet after adjustments for additions, disposals and depreciation have been made. The majority of the expenditure is due to depreciation, being counteracted by some improvements and small new purchases. (See note 5 of the accounts)

vi) Renewable Energy Fund:

Being aware of the priority for reducing carbon emissions this fund exists to encourage the use of alternative energy sources. £10,000 was transferred into this fund during the year to meet the cost of expected projects of carbon reduction.

vii) Emmaus House, Pickering, Fund:

The property in Pickering has been used by various members of the Order and of the Sisters of the Community of St Francis for times of retreat, holiday and study; all of which are the intentions of maintaining the property and for which this fund helps to ameliorate the associated costs. £2,000 was transferred from the General Fund towards the costs of running and maintaining this property. We were grateful also to receive donations totalling £3,000 from the Community of St Francis towards running costs and to cover the cost of redecoration and refurbishment. This leaves an end-of-year balance of £6,899

viii) Hilfield Fuel Fund

A fund set up for Hilfield Friary to put aside money for the purchase of local wood for the Biomass Boiler. The Fund ended the year with a balance of £7,033

The Restricted Funds

The Society also administers funds restricted for specific purposes within the scope of the Provincial Funds and in keeping with the objects of the Society. Any interest received on these funds is transferred automatically into the General Funds. Details of the restricted funds can be found in note 12c of the accounts.

i) PNG Bursary Fund:

As recorded in last year's Annual Report the Provincial Chapter has agreed to transfer this Fund, set up in memory of a past brother to support programmes of study for brothers in the Papua New Guinea Province and now standing at £4,181, to the Central Fund Trustees to be administered by them. The transfer is currently waiting to be received by the Central Fund Trustees.

ii) Hilfield Bequest Fund:

Income is covenanted to the Order for the care and maintenance of a long-term resident of the friary.

iii) Hilfield Land Grants Fund (previous named the Hilfield Legacies Fund)

This fund covers the cost of the substantial conservation work on the land surrounding Hilfield Friary. This land, consisting of wildflower meadows and wet woodland, hosts precious species of flora and fauna. During the year £83,831 was received in Government payments in support of this work, leaving a balance in the fund of £6,255.

iv) Glasshampton Fund:

A fund for the use of the Monastery of St Mary at the Cross, Glasshampton, largely made up of legacies left to the Monastery but also a transfer during the year from the General Fund of £4,800. £14,486 was spent on repairs identified in the quinquennial surveyor's report, leaving a balance of £40,140 at the year-end.

v) Hilfield Education Fund:

A further grant of £5000 was received from the Community of St Denys for the work of the Society of St Francis in Christian education at the Friary of St Francis Hilfield. £3,247 was spent by The Friary on education projects, leaving a closing balance of £26,902.

vi) Assisi Fund:

This fund exists for the financial management of the chaplaincy based in our rented apartment in Assisi. During the year it received grants from The SSF Central Fund Trustees and the Third Order SSF as well as generous donations from the Anglican congregation which meets at St Leonard's Church, Assisi. The main purpose of the fund is to pay the cost of renting the apartment. At the year-end the balance stood at £3,163

vii) Sanctuary Seekers Fund:

This fund supports the work of the Society among asylum seekers and refugees, especially at our urban friaries. Expenditure this year was on supporting running costs of the friary in Leeds, leaving a closing balance of £7,984

viii) Formation Fund:

This fund supports the training of novices and the on-going formation of brothers in profession, for instance covering the cost of courses and conferences, and the buying of books for house libraries. During the year there was expenditure of £5,572, leaving a balance of £9,111.

ix) Alnmouth Fund:

This receives gifts and legacies specifically for the support of Alnmouth Friary. During the year the fund paid for the cost of replacing the fire alarm system, leaving a balance of £6,414.

x) Plaistow Fund:

Money from legacies and donations received for the support of the life and ministry of the brothers at 42, Balaam St. This year the fund received £8,969 in compensation for scaffolding erected on our land on a neighbouring building site. £9,840 was spent on building repair work identified within the quinquennial survey, leaving a balance of £17,809

Reserves Policy in accordance with our Objects:

According to the Principles of the First Order of SSF, our security comes from God alone and not from the establishment of large reserves of capital, financial or otherwise. In order that we may seek to live in tune with this it is our policy that the Provincial General Fund is not allowed to accumulate significantly more than 50% of the annual expenditure from the previous financial year in order to protect the charitable activities of the Society. The

General Fund on the 30th June 2022 held £375,709 and the annual expenditure was £537,807.

While we believe that brothers are to hold nothing in reserve, the trustees realise that the charity has a duty of care to look after elderly and infirm brothers and to maintain the properties from which its ministry is based. Considering this, and the aging profile of the brothers, the Annual Brothers' Chapter 2018 agreed that we would aim to hold reserves of at least £250,000 in the designated Care Fund, recognising our responsibility to elderly and infirm brothers. At the 30th June 2022 the Care Fund held £301,052. Our policy is to build up the Development Fund in order to make provision for expected expenditure on moving towards a target of zero carbon by 2030. At the end of this financial year the Development Fund held £573,706.

Annual review of transactions and financial position of the Charity

Income:

It is the current policy of our Provincial Chapter to budget our annual revenue expenditure against live income. We gratefully acknowledge that income apart from legacies usually covers our basic costs. Income from legacies is held as a separate designated fund. The income from interest earned on the designated and restricted funds and local house accounts are taken into the General Funds. We are again reminded this year of God's blessing through the generosity of so many friends and supporters throughout the year.

The chief areas of regular income continue to be:

- the generous donations people give us (£336,781)
- legacies (£438,351)
- the gift-aided pensions and salaries of our members (£304,779)
- book and shop sales (£35,457)
- income from interest on investments (£31,977)
- renewable energy incentives (£20,193)
- income from investment properties (£19,721)

In a broad sense, apart from the last two, these categories could be seen as money 'earned' through the ministry of the Brothers and the Trustees wish to acknowledge here the invaluable part that individual brothers and houses play in the material running of the Province as a whole.

Expenditure:

The expenditure of our houses and the support of the life and ministry of our brothers in the year totalled £662,544 (see note 4a in the accounts). The cost of Governance for the charity totalled £34,602 (see note 4a within the accounts).

Our charitable giving in the current year totalled £48,122. Note 13 in the accounts sets out our policy regarding donations and gives a summary of these donations.

Budgeted items of capital expenditure totalling £137,721 were agreed by the Trustees in June 2022 and are mentioned in Note 8. These are for repairs and maintenance to our larger properties which are identified through a process of quinquennial inspection and reports conducted by independent surveyors; also for the purpose of reducing energy use throughout the Province.

Assets held for designated purposes.

The majority of the monies of the Society are held with the CCLA Investment Management Ltd (The CBF Church of England Funds) in order to support the Funds designated for specific purposes. These Funds are outlined above and in the notes of the accounts. The investments of the Society are shown on the Balance Sheet at market value, with the original cost being recorded in Note 9.

Financial position at 30th June 2021 with regard to future commitments and liabilities.

At the Pentecost Meeting (June) of the Provincial Chapter the members consider, in the light of budgets submitted by the houses and by other individual members, what commitments may be undertaken across the Province, bearing in mind our anticipated financial position. Once the books for the previous financial year have been closed, the Province may adapt the budget to take account of any unforeseen changes and will then embark upon the agreed programme. Changes to the agreed budget during the year are agreed by the Finance Group and ratified by the Provincial Chapter.

The plan to maintain our freehold properties is considered in conjunction with advice received from regular quinquennial reports. We recognise our ongoing responsibility for all our freehold properties and a regular programme of maintenance continues.

Note 8 of the accounts lays out our proposed capital work for the year 2022-23 in order to maintain our properties and operations. £10,000 is set aside for the discretionary use by the Provincial Bursar to buy and repair equipment that cannot be planned, such as boilers, laptops and washing machines.

- £47,738 of costs have been identified at the property in Alnmouth, for replacement of the boundary fence, for repairs identified under the 2022 quinquennial inspection, and for energy-saving measures following an anticipated energy audit.
- £7,094 has been allocated for completing repairs at Birmingham according to the 2019 quinquennial report.
- £30,900 has been budgeted for on-going quinquennial repairs at Glasshampton, for the installation of solar PV panels and the conversion of the AGA to running on electricity rather than oil.
- £22,029 has been budgeted for further insulation work at Hilfield Friary, for an upgrade to the fire alarm system and for the construction of a shepherd's hut (this last deferred from the previous year).
- £18,360 has been allocated to the Plaistow friary for completion of work from the 2017 quinquennial survey.

Use of Volunteers and Donations to the Charity.

The Society is blessed by the generosity of those who support it, not solely by money, but also by our volunteers and the time that they give to help in practical ways. This is received from those who perform works for houses at considerably reduced rates. Others provide freely of their time or gifts and yet others support us in their prayers. In the main part, these small acts of generosity are performed on a local or personal level, one brother or one house receiving the benefit. Consequently, these donations are not quantifiable within the formal structure of an Annual Report but the thanks of the Society must be recorded. A Handbook on Volunteers – for use of both members of the Society and the volunteers themselves – has been written and circulated

Data Protection

A data audit is carried out annually to comply with the General Data Protection Regulation. As the Friary of St Francis, Hilfield, now has a CCTV system to aid security, the Society of St Francis now has a CCTV Policy and is registered with the Information Commissioner's Office.

Serious Incident Reports

There were no serious incidents reported during the year.

Risk Management

The Trustees have conducted their own review of the major risks to which the charity is exposed and have set in place systems to mitigate these risks. Internal risks are minimised by the implementation of policy, norms and precedents (which are regularly reviewed) and these are given to all new members of the community. A regular review is maintained of bank balances to gain maximum benefit at a time when deposit rates fluctuate, and the Provincial Finance Group continues to monitor other safe deposit opportunities.

Safeguarding

The Society takes its responsibilities towards safeguarding very seriously and reviews its Safeguarding policies annually. It has been agreed that all brothers and volunteers must have training, renewed every three years, to the C0 (Basic) and C1 (Foundation) levels. A Safeguarding Officer for each house is appointed annually at the Pentecost Joint meeting of the Chapters and is expected to undergo C2 (leadership) level training on the same basis. The Minister and the Designated Safeguarding Person undergo Senior Leadership Training. In addition, those brothers who are ordained and hold a licence or Permission to Officiate have to receive training from the diocese in which they are ministering. During the year 2021-22 Br Martin John has been the Designated Safeguarding Person for the Society.

A joint committee with the Community of St Francis is established to consider matters of safeguarding, made up of the two Ministers Provincial, both Designated Safeguarding Persons and the link brother or sister for the insurance brokers. This group meets twice a year to review our policies, to ensure that we are acting in accordance with them and to discuss any safeguarding concerns which may have occurred. The Bishop of Southwark being our Bishop Protector, our safeguarding is with the Diocese of Southwark to whose Safeguarding Team any matters of safeguarding concern are referred.

The Society of St Francis in 2021 engaged external inspectors to look over our historic records as part of the Past Case Review process. All the relevant files in the archive at Hilfield, and those held by the Minister Provincial and Novice Guardian were examined by two independent reviewers. Their report into past cases, which also included our safeguarding practice, found no significant concerns and has been generally encouraging about our present safeguarding practices. The Church of England's Past Cases Review (2) published in October 2022 has been received. Its recommendations will be discussed and, where appropriate incorporated within a future updating of our Safeguarding Policies.

During 2021-22 the details of SSF's Safeguarding Policy were updated and approved at the Pentecost Joint Meeting SSF and CSF Chapter when also a Harassment and Bullying Policy and a revised Formal Complaints Policy were endorsed. At the Joint Meeting of SSF and CSF Chapters in June 2022, Br Samuel replaced Br Martin John as the Designated Safeguarding Person.

Cyber Security & Internet Provision

We are aware of the growing complexity around computer use and the risk to the Society of computer viruses and problems, potentially leading to the leaking of personal data or online fraud. We are also aware that our reliance on the internet since lockdown has increased the level of risk through online purchases and theft of data. The Society is always reviewing its systems to ensure that our computers and the information they hold are protected and can be best utilised for the benefit of the Order and our charitable aims. An annual audit has been established of all devices used by members of the Society. In March 2022 a paper was written and circulated amongst brothers on the appropriate use of the internet and social media.

Annual review of the development of the Society

As a Religious Community, the Society does not measure achievement or development quantitatively, but rather in terms of improvement to the quality of service that we give to those in our care and also by extending the scope of our ministry through the initiating of new works.

The Life and Ministry of SSF

A Centenary of Hospitality

An important root of the Society of St Francis and of Franciscan life within the Anglican Church goes back to the arrival on 17th December 1921 at Flowers Farm, Dorset (now known as Hilfield Friary), of three men who were inspired by the example of St Francis of Assisi to provide welcome, care and support to some of the many men who had become homeless vagrants following the end of World War 1. Providing a place of sanctuary for people who are on the margins of society has been a major part of the vocation of our Franciscan order over the one hundred years since then. This centenary was celebrated at Hilfield Friary in December 2021 with a Eucharist of Thanksgiving attended by friends and supporters and by the planting of 100 trees on the Friary land.

Although the ministry among homeless men at Hilfield came to an end twenty years ago the Friary continues to offer hospitality to people – including those with special needs - who



come for retreat, rest, respite, refreshment and renewal. Guests are also welcomed at Alnmouth Friary and Glasshampton Monastery. With the closure in recent years of many retreat houses around the country the offer of hospitality which is affordable (a modest donation is suggested rather than a charge made) is a precious asset for many.

The library at Alnmouth Friary overlooking the sea – a place of quiet and study for guests.

The ministry that began at Hilfield Friary with the arrival of the first brothers in 1921 is in many ways continued at the three urban houses – in Leeds, Birmingham and Plaistow where those who are destitute through seeking asylum, waiting for their cases for leave to remain, or who are homeless on account of economic hardship can find a place of friendship and support. The value of this work is often shown by the on-going contact between brothers and residents once they have moved on having found greater security.

At the Plaistow Friary much of this work is undertaken through co-operation with Helping Hands, a separate charity established by the brothers in the 1990s. Every day in Plaistow witnesses a gathering at the house of local people who assist in responding to requests for food, who help in people's homes, or who just a call in for cup of tea and a chat.



Food on offer at Plaistow

There is no government financial remuneration for this work which therefore relies largely upon the Society's other income and on donations from supporters.

The Care of Creation

The brothers' environmental concern and action springs from the example of St Francis who recognized the intrinsic value of every creature, both animate and inanimate, and the 'family-ness' or interconnectedness of all things. We seek, like Francis, to live in harmony with all that is around us. We recognise the huge threats to life on this planet from human induced climate-change and the collapse of biodiversity which is taking place - the effects of which fall most heavily on those who are poor and vulnerable.



We have embraced the Church of England's aim to reduce as far as possible the carbon emissions of our houses to net zero by the year 2030. We realize that this is an ambitious target but have

already begun to make progress. Through investment in the biomass system, solar PV electricity and a steady programme of insulation at Hilfield carbon emissions for heating, hot-water and electricity generation have been reduced by more than 80%. The running of an electric vehicle, the production of much of its own food, and its policy of land management and tree planting contribute further to its mission.

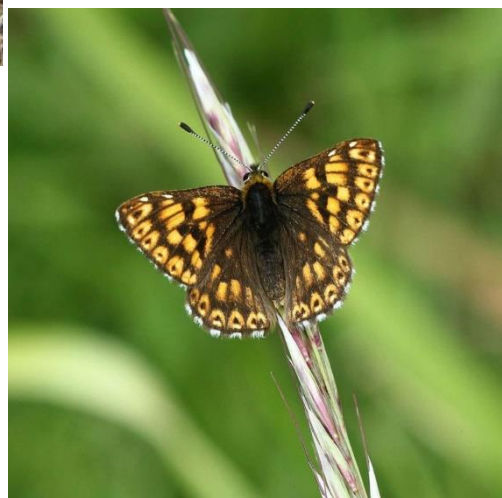
Hilfield Friary's conservation work over the past year under the direction of Richard



Thornbury, resident member of the Hilfield Friary community, has been remarkable. As well as the planting of trees, grants have been received for fencing, thinning, and extending habitats for particular species of plant and animal life. This has been in co-operation with the Dorset Wildlife Trust, Natural England, Dorset County Council and A Rocha UK. The Friary is now a hub for conservation work along this part of the north edge of the Dorset Downs. Hilfield Friary was the first place in the country to

Work on the land at Hilfield Friary.

receive an Eco-Church Gold Award. We rejoice that it is recognised by many as a flagship for an 'integral ecology' – one that is environmental, social and spiritual.



The rare Duke of Burgundy butterfly

It is the aim of the Society to review all our houses – their structures, utilities, and practices – with the aim of reducing carbon emissions and nurturing biodiversity across the Province. A consultant has been engaged to undertake energy audits and come up with recommendations at Alnmouth and Birmingham Friaries. Grants have been applied for and finance budgeted for insulation, solar PV and AGA conversion at Glasshampton and Alnmouth, and ways are being explored of saving energy at Leeds, Birmingham and Plaistow. While we believe it is important for brothers from different friaries to meet physically and have decided that Provincial Chapters should be held in person, many business meetings which formerly required travel are now conducted online via Zoom or Google-meet.

Sharing the gospel of justice and peace

Believing that we are called after the example of Francis of Assisi to preach and make peace,



we are committed to work with people of different faith traditions and of no acknowledged faith. While it is not the policy of the Society to engage in party-politics or to endorse any particular organisation, the brothers are individually engaged with a variety of initiatives that seek to promote justice, reconciliation and social well-being in the world. One brother has an involvement with Citizens UK and shares in the schools' religious education programme, SACRE, in his local very multi-faith area; another takes a regular turn as a 'street pastor', keeping watch over vulnerable young people who are out and about at night in a nearby city; several others work in local food-bank projects. A brother was a member of the International Board of Directors of Franciscans International An NGO with representation at the United Nations) until last year and was present at the COP 26 Conference in Glasgow. Many are involved with action by local church congregations and some brothers are part of a Justice-and-Peace network for

members of religious communities.

Br Hugh at a climate emergency action in London

Volunteers.

From the early days of the Society the brothers have relied upon the help of volunteers in supporting their life and ministry. We are deeply grateful for those who assist us with gardening, cooking, cleaning, maintaining our property and administration. A link over the past eighteen years with the volunteer organization of the Evangelical Church of the Rhineland has led to a regular and fruitful supply of young people at Hilfield and Plaistow

who bring energy and fresh insight to our work, and who themselves are shaped by the common life and ministries of those houses. At Hilfield there are also a number of long-term volunteers who share fully in the life of the friary and who contribute their expertise in a number of areas. Elsewhere we receive help and support, particularly from members of the Third Order of SSF. We recognise our responsibilities towards all who offer their voluntary services to us and have drawn up a Volunteers' Manual for our guidance and for theirs.

The Rhythm of Prayer and Worship.

St Francis had an active ministry of preaching and care for those who were poor, but he also spent significant time each day and throughout the year in silent prayer and contemplation. The participation of brothers in daily prayer shapes and undergirds the life and ministry of our Franciscan community, renewing us in our vocation and keeping us focussed on who we are and what our life is about.



Gathering with guests for the Easter Vigil

We know that it is vital for us, whatever work we are engaged in, to preserve and guard this rhythm, both individual and corporate. Perhaps this commitment to stillness and withdrawal for prayer and praise is the most significant gift we have to offer a crazily busy, frantic and anxious world.

Membership

A number of our brothers are elderly and need particular support and care enabling them to us. Our policy is to care for those who become frail for as long as possible within our friaries but sometimes it is decided through mutual discussion that the care they need can only be provided in a residential or nursing home. We continue to consider them as fully part of our communities and keep in close touch with them. We are currently blessed by two men in their novitiate formation and there are a number of enquirers seeking if it is God's will that they should join us. On-going formation for all brothers from the time they join the Society is an integral part of the care and support that are offered to each member.

A Development Group

A group of three brothers was set up at the Francistide Chapter in September 2021 to consider issues that were recognised during the time of the pandemic lockdown - in particular the vulnerability of our income to the closing down of our guest ministries. Also to be addressed is the uncertain financial viability of our Province due to the projected long-

term decline of income from brothers' pension as a result of an increasing age profile of our brothers.

This Development Group has met several times over the past year and has been grateful for the assistance of Mrs Anita Konrad, a person with experience of assisting group development. Each house was invited to reflect on its assets – of personnel, place and history – to recognise the challenges it faces and to identify its allies – both present and potential. Anita attended and addressed the Annual Brothers' Chapter in June 2022. Her propose that houses identify specific actions to widen their ministries, increase their income and find ways and people to support their work and witness was accepted and endorsed by the June Provincial Chapter. The Chapter has asked the Development Group to continue to meet and support friaries in achieving these aims.

Further examples of our work and ministry can be found on our website and Facebook pages:

www.franciscans.org.uk

<https://hilfieldfriary.org.uk/>

Our Minister General has been making Youtube videos of our houses as he travels around the world, which can be found at:

<https://www.youtube.com/user/AnglicanFranciscan>

TRUSTEES' RESPONSIBILITIES IN RESPECT OF THE FINANCIAL STATEMENTS

Acknowledging the guidance of the Charity Commission's 'Internal financial controls for Charities' (cc8 – July 2012) and especially the very helpful checklist, as Trustees we are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the SSF and of the incoming resources or application of resources of the trust for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in business.

It is our duty as charity trustees to ensure that the charity's resources are protected in order that the charity can fulfil its aims. We recognise it is important that all those working in the charity whether trustees, Brothers, staff or volunteers take the issue of internal financial controls seriously. Making controls work should not be seen as just the responsibility of one or two trustees or senior office holders, or as applying to some but not others.

The aims of our internal financial controls are:

- to protect the charity's assets;
- to identify and manage the risk of conflicts of interest, loss, waste, bribery, theft or fraud;
- to ensure that financial reporting is robust and of sufficient quality; and
- to ensure that we comply with the charity law and any regulations relating to finance.

It is our belief that we live our lives and conduct ourselves as trustees that we do indeed keep ourselves informed about the relevant factors of managing a modern and well run charity; not just our financial responsibilities but also that we keep to the spirit and principle of our charitable objectives and keeping ourselves aware of the developing role for charities in the world in which we find ourselves.

Signed Michael Christoffer Minister Provincial and Chair

24.01.2023

Independent Auditor's Report to the Trustees of The Brothers of the First Order of the Society of Saint Francis

Opinion

We have audited the financial statements of The Brothers of the First Order of the Society of Saint Francis (the 'charity') for the year ended 30 June 2022 which comprise the Balance Sheet, Statement of Financial Activities, Statement of Cashflows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 30 June 2022, and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 20, the trustees are responsible for the preparation of financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK), we exercise professional judgement and maintain professional scepticism throughout the audit.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

The extent to which the audit was considered capable of detecting irregularities, including fraud

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the charity through discussions with trustees and other management, and from our commercial knowledge and experience of the charity sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charity, including legislation such as the Charities Act 2011;

- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management, contacting the entity's solicitor for any details of non-compliance and inspecting current year legal expenditure; and
- identified laws and regulations of particular relevance were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud;
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations; and

To address the risk of fraud through management bias and override of controls, including any fraud associated with revenue recognition, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates set out in Note 5 – Fixed Assets were indicative of potential bias;
- traced a sample of income transactions from source documentation to nominal ledgers;
- traced a sample of income, including legacies, around the year-end from source documentation to invoice to ensure cut-off is operating correctly; and
- evaluated the business rationale of any significant transactions that are unusual or outside the normal course of business.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims against the charity;

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

Use of our report

This report is made solely to the Charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and the regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the Charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.


 Stuart Allister CA (Senior Statutory Auditor)
 For and on behalf of Greaves West & Ayre
 Chartered Accountants
 Statutory Auditor

Date: 20 February 2023

17 Walkergate
 Berwick upon Tweed
 TD15 1DJ

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
(European Province) - Registered Charity No: 236464.

Balance Sheet
as at 30th June 2022

	Notes	2022	2021
		£	£
Fixed Assets			
Buildings - Freehold	5	4,577,629	4,640,449
Buildings - Leasehold	5	0	0
Motor Vehicles	5	4,681	10,441
Equipment	5	7,702	7,668
Renewable Energy	5	188,882	203,483
Investment Properties	7	450,000	450,000
Investments	9	1,064,517	858,700
		<u>6,293,410</u>	<u>6,170,741</u>
Current Assets			
Stock		3,315	5,800
Debtors and prepayments	14	445,296	95,092
Bank and Building Society Deposit Funds		205,812	194,640
Cash at Bank		152,893	167,753
Cash in Hand		579	1,026
		<u>807,894</u>	<u>464,310</u>
Current Liabilities			
Creditors owing	15	(23,388)	(10,501)
Net Current Assets		<u>784,507</u>	<u>453,810</u>
NET ASSETS	10a	<u>7,077,916</u>	<u>6,624,551</u>
FUNDS			
Designated Funds	12	6,576,683	6,141,707
General Funds	12	375,709	308,577
Restricted Funds	12	125,524	174,267
TOTAL FUNDS		<u>7,077,916</u>	<u>6,624,551</u>

N.B. The notes on pages 26 to 36 form a part of these accounts.

Signed 
Micael Christoffer - Trustee and Minister Provincial

Date 24.01.2023


Br Peter - Trustee

24.01.2023

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
(European Province) - Registered Charity No: 236464.

Statement of Financial Activities.
for the year ended 30th June 2022
Current year

		General Fund	Designated Funds	Restricted Funds	Total 2022	Total 2021
		£	£	£	£	£
Income and endowments from:	<i>Notes</i>					
Donations and legacies:						
Donations and Trust Income		321,031	3,000	12,750	336,781	251,660
Legacies		-	438,351		438,351	164,998
Covenanted Salaries, Pensions and Benefits		297,886	1,330	5,563	304,779	147,750
Investments:						
Interest and Investment Income	9	31,977	-	-	31,977	26,650
Property rental income		19,721		-	19,721	23,384
Charitable Activities:						
Engagements		13,027	-	650	13,677	17,114
Other:						
Renewable Energy Incentives		20,193	-	-	20,193	24,940
Surplus on disposal of Vehicles		-	-	-	-	-
Stewardship Income		-	-	76,705	76,705	19,169
Miscellaneous Income		18,952	-	16,071	35,023	12,290
Other trading activities:						
Shop Sales	3a	35,457	-	-	35,457	24,676
Total income		758,243	442,681	111,739	1,312,663	712,633
Expenditure on:	2					
Raising funds:						
Shop and Publication costs	3b	9,056	-	-	9,056	4,805
Costs of Managing Investment properties		2,823	-	-	2,823	747
Charitable Activities	4a	525,927	146,673	140,635	813,235	893,107
Total resources expended		537,807	146,673	140,635	825,115	898,659
Net incoming/(outgoing) resources before gains/(losses) on investments		220,436	296,009	(28,896)	487,549	(186,026)
Revaluation Gain on Investment Properties	7	-	-	-	-	-
Net Unrealised (Losses)/Gains on Investments	10b	-	(34,184)	-	(34,184)	100,100
Net Realised (Losses)/Gains on Investments		-	-	-	-	-
Net incoming/outgoing resources before transfers		220,436	261,825	28,896	453,365	(85,926)
Transfers between funds during Year						
Development - Building Improvements, Vehicles & Equipment	6	(5,310)	5,310	-	-	-
Transfers from Restricted to Designated	12a	-	27,631	(27,631)	-	-
Others	12a	(130,994)	128,210	2,784	0	-
		84,132	422,976	(53,743)	453,365	(85,926)
Transfers at Year End						
Income Tithe	12a	(20,000)	20,000	-	-	-
Transferred to/from Restricted Funds	12a	5,000	(10,000)	5,000	-	-
Transfer to/from General Fund	12a	(2,000)	2,000	-	-	-
Net Movement in Funds		67,132	434,976	(48,743)	453,365	(85,926)
Balances brought forward (1/7/21)		308,577	6,141,707	174,267	6,624,552	6,710,478
Balances carried forward (30/6/22)		375,709	6,576,683	125,524	7,077,918	6,624,553

N.B. The notes on pages 26 to 36 form a part of these accounts.
The Statement of Financial Activities includes all gains and losses recognised in the year.
All incoming resources and all resources expended derive from continuing activities.

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
(European Province) - Registered Charity No: 236464.

Statement of Cash Flows
for the year ended 30th June 2022

	<i>Notes</i>	£	2022 £	£	2021 £
Cash flows from operating activities					
Cash generated from/(absorbed by) operations	17		236,829		(5,409)
Cash flows from Investing activities					
Purchase of tangible fixed assets		(32,941)		(51,069)	
Investment additions		240,000		-	
Interest received		1,509		1,474	
Dividends received		30,468		25,176	
Net cash used in investing activities			(240,964)		(24,419)
Net increase/(decrease) in cash and cash equivalents			(4,136)		(29,828)
Cash and cash equivalents at beginning of year			363,419		393,247
Cash and cash equivalents at end of year			359,283		363,419
Relating to:					
Bank balances and short term deposits			359,283		363,419

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
(European Province) - Registered Charity No: 236464.

Notes to the Accounts
for the Year ended 30th June 2022

1 Accounting Policies

Basis of preparation

Charity information

The Brothers of the First Order of the Society of Saint Francis is a Religious Community for men in the Anglican Communion. The work of the Society is spread throughout the world and divided into five provinces of which the European Province is one.

Accounting convention

The financial statements have been prepared in accordance with the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (as amended for accounting periods commencing from 1st January 2016). The Society is a Public Benefit Entity as defined by FRS 102.

The accounts are prepared in sterling, which is the functional currency of the Society. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention, modified to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

Going concern

At the time of approving the accounts, the trustees have a reasonable expectation that the Society has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the accounts.

Gift Aided Salaries and Pensions

Gift Aided salaries and pensions are received under Perpetual Gift Aid from members of the Brothers of the First Order of the Society of Saint Francis, and are stated inclusive of income tax but net of any deductions for social security payments and contributions to occupational pension schemes.

Fixed assets

Freehold properties occupied by SSF at Glasshampton, Alnmouth, Hilfield, 113 Gillott Road Birmingham, Pickering, 25 Karnac Road Leeds, 42 Rossall Road Leeds, 42 Balaam Street Plaistow and 134 Wincheap Canterbury are vested in the Official Custodian for Charities, as nominees of the Society of St Francis. SSF is permitted free use of the properties, but is liable for their upkeep. The original cost of the properties acquired at our foundation is not known; consequently it is not possible with any degree of certainty to calculate the unrealised gains/losses in their asset value in a given year. The properties held by the Official Custodian for Charities are included in the Balance Sheet at insured value as at 30th June 1995, and depreciated from that date - together with subsequent additions. Depreciation is charged on these properties at a rate of 2% per annum on the closing balance at the end of the year.

The Brothers annually review the carrying value of the properties in order to consider if their carrying value in the Accounts is fairly stated, in accordance with the provisions for impairment reviews.

Motor Vehicles are included in the Balance Sheet at cost and depreciated on a straight-line basis over 4 years with a full year's depreciation charged in the year of purchase.

Items of furniture, fittings and equipment over £1,000 are generally capitalised and depreciated on a straight-line basis over 5 years, with a full year's depreciation charged in the year of purchase. Smaller items of expenditure are charged to income and expenditure in the year of purchase.

Renewable Energy costs including the installation of a Biomass Boiler are included in the Balance Sheet at cost and depreciated on a straight-line basis over 20 years with a full year's depreciation charged in the year of purchase.

Investment Properties

Investment property, which is property held to earn rentals and/or for capital appreciation, is initially recognised at cost, which includes the purchase cost and any directly attributable expenditure. Subsequently it is measured at fair value at the reporting end date. Changes in fair value are recognised in the Statement of Financial Activities. Investment property is currently stated at Trustees' valuation.

Resources Expended

All expenditure is accounted for on an accrual basis. Resources expended are allocated to appropriate headings based on the activities to which they are attributable.

Notes to the Accounts
for the Year ended 30th June 2022

1 Accounting Policies (continued)

Donations

SSF gratefully acknowledges the support received from its well-wishers. Donations are received both in monetary form and in the form of goods and services provided without charge or at below normal commercial rates. Monetary donations, including legacies, are included in these accounts when notified to the Society and when such amount is quantifiable. Non-monetary gifts are excluded from the accounts.

The Brothers have never made any charge for short-term guests and retreatants in our Friaries so this important and highly appreciated part of our income is included within Voluntary Income in the Accounts under the heading "Donations and Trust Income".

Investments

Investments in the Central Board of Finance Investment funds are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net incoming/outgoing resources before transfers. Transaction costs are recorded as expenses as they are incurred. Unquoted investments are valued by the trustees. The cost of these investments is stated in note 9.

Current Assets

Stocks are stated at the lower of cost and net realisable value.

Leasing and Hire Purchase Commitments

Leases are classified as finance leases whenever the terms of the lease transfer substantially all the risks and rewards of ownership to the lessees. All other leases are classified as operating leases.

Assets held under hire purchase contracts and finance leases are recognised as tangible assets at the lower of the assets fair value at the date of inception and the present value of the minimum lease payments. The related liability is included in the balance sheet as a finance lease obligation. Lease payments are treated as consisting of capital and interest elements. The interest is charged to net income/(expenditure) for the year so as to produce a constant periodic rate of interest on the remaining balance of the liability.

Financial Instruments

The Society has elected to apply the provisions of Section 11 "Basic Financial Instruments" and Section 12 "other Financial Instruments" of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Society's balance sheet when the Society becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statement, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic Financial Assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic Financial Liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of Financial Liabilities

Financial liabilities are discharged when the Society's contractual obligations expire or are cancelled.

Critical Accounting Estimates and Areas of Judgements

In the application of the Society's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
(European Province) - Registered Charity No: 236464.

Notes to the Accounts
for the Year ended 30th June 2022

Notes

		Staff	Other	Depreciation	Total 2022	Total 2021
		£	£	£	£	£

2. Analysis of Resources expended:

Raising funds

Shop and Publication costs	3b	-	9,056	-	9,056	4,805
Charitable Activities	4a	15,498	681,648	116,089	813,235	893,107
Total resources used		15,498	690,704	116,089	822,292	897,912

3. Other trading activities

3a. Shop and Publications

		Total 2022	Total 2021
Income		£	£
Shop sales		18,418	7,989
Royalties and Book Sales		891	1,356
		19,310	9,345
Franciscan Magazine Income		16,147	15,331
		35,457	24,676

3b. Shop and Publication

Cost of shop sales		Total 2022	Total 2021
		£	£
Opening stock		800	777
Purchases and Direct Overheads		6,101	3,018
Less Closing Stock		(815)	(800)
		6,086	2,995
Franciscan Magazine Expenditure		2,970	1,810
		9,056	4,805

4a. Charitable Activities

		General Funds	Designated Funds	Restricted Funds	Total 2022	Total 2021
		£	£	£	£	£
Occupancy Costs		216,994	5,409	39,197	261,600	218,662
Food		69,446	-	-	69,446	67,740
Brothers' Expenses		33,089	-	-	33,089	44,955
Brothers' Formation		9,387	-	572	9,959	9,809
Brothers' Care		-	3,215	-	3,215	26,145
Promotion of Religious Life		-	-	1,753	1,753	1,060
Chapel		5,559	-	-	5,559	4,115
Travel and Transport		30,292	-	-	30,292	21,406
Gifts and Donations	13	28,872	19,250	-	48,122	58,455
Equipment		9,865	-	-	9,865	5,950
Staff Costs	4c	15,498	-	-	15,498	17,638
Volunteer Expenses		29,919	-	-	29,919	34,329
Postage and Telephone		21,906	-	-	21,906	26,657
Printing, Stationery and Office		15,963	-	-	15,963	18,451
Safeguarding		2,197	-	-	2,197	282
Other: Non-recurring		782	-	100	882	931
Rural Payment Agency Costs		-	-	75,568	75,568	13,966
Forestry costs		-	2,500	23,446	25,946	9,482
Alnmouth Chalet		-	-	-	-	-
Professional Fees		-	210	-	210	-
Bank Charges		1,556	-	-	1,556	1,230
		491,325	30,584	140,635	662,544	581,263
Depreciation - Equipment	5	-	1,550	-	1,550	1,894
- Buildings - Freehold	5	-	93,421	-	93,421	94,703
- Buildings - Leasehold	5	-	-	-	-	-
- Vehicles	5	-	6,516	-	6,516	8,077
- Renewable Energy	5	-	14,602	-	14,602	14,602
- Loss on disposal	5	-	-	-	-	500
- Impairment	5	-	-	-	-	177,158
Governance costs	4b	34,602	-	-	34,602	14,910
		525,927	146,673	140,635	813,235	893,107

Analysis by fund - prior year

General Funds		495,373
Designated Funds		361,276
Restricted Funds		36,458
Total		893,107

Notes to the Accounts

for the year ended 30th June, 2022

	Total 2022	Total 2021
4b. Governance Costs	£	£
Auditors Remuneration - Audit Fee	8,000	7,000
- Accountancy & Other services	14,272	7,520
- Professional & Legal Fees	-	390
- Chapter expenses	12,330	-
	<u>34,602</u>	<u>14,910</u>
4c. Staff Costs	2022	2021
Wages	<u>15,498</u>	<u>17,638</u>

The average monthly number of employees was 1 (2021 - 1). No employee received benefits of over £60,000.

5. Fixed Assets	Renewable		Properties			Total 2022
	Energy	Equipment	Freehold	Leasehold	Vehicles	
	£	£	£	£	£	£
Cost/Valuation at 1st July 2021	292,032	85,895	8,598,209	-	82,356	9,058,492
Additions/Improvements	-	1,584	30,601	-	756	32,941
Impairment	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
At 30th June 2022	<u>292,032</u>	<u>87,479</u>	<u>8,628,810</u>	<u>-</u>	<u>83,112</u>	<u>9,091,433</u>
Depreciation at 1st July 2021	88,549	78,227	3,957,761	-	71,915	4,196,451
Depreciation charge for the year	14,602	1,550	93,421	-	6,516	116,089
Impairment	-	-	-	-	-	-
Depreciation on Disposals	-	-	-	-	0	-
Transfers	-	-	-	-	-	-
At 30th June 2022	<u>103,151</u>	<u>79,777</u>	<u>4,051,182</u>	<u>-</u>	<u>78,431</u>	<u>4,312,540</u>
Net Book Value						
At 30th June 2022	<u>188,881</u>	<u>7,702</u>	<u>4,577,628</u>	<u>0</u>	<u>4,681</u>	<u>4,778,893</u>
At 1st July 2021	<u>203,483</u>	<u>7,668</u>	<u>4,640,448</u>	<u>0</u>	<u>10,441</u>	<u>4,862,041</u>

The Brothers have reviewed the carrying value of the freehold properties at the year end and are of the opinion that these are fairly stated and that no provisions for impairment are necessary.

The Brothers reviewed the carrying value of the leasehold properties at the previous year end and deemed that an impairment of the property was necessary to ensure that it is fairly stated.

Restriction on title

The charity has restricted title on 2 of the Freehold properties included within the Financial statements. The carrying value of these 2 Freehold properties is £1,601,261 (2021 £1,606,308).

6. Transfers - Building Improvements, Vehicles & Equipment	General	Designated	Restricted	Total 2022
	Fund	Funds	Funds	
	£	£	£	£
Cost of Building Improvements in year	(2,970)	30,601	(27,631)	-
Cost of Vehicles purchased in year	(756)	756	0	-
Cost of Equipment purchased in year	(1,584)	1,584	0	-
	<u>(5,310)</u>	<u>32,941</u>	<u>(27,631)</u>	<u>-</u>

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS

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Notes to the Accounts

for the year to 30th June 2022

7. Investment Properties

	2022	2021
	£	£
Fair Value		
At 1 July 2021	450,000	450,000
Revaluations	-	-
At 30 June 2022	<u>450,000</u>	<u>450,000</u>

If investment properties were stated on a historical cost basis rather than a fair value basis, the amounts would have been as follows:

	2022
	£
Cost	154,160
Accumulated depreciation	<u>(62,846)</u>
Carrying amount	<u>91,314</u>

A property previously treated as Freehold Properties was transferred to Investment Properties in 2019 reflecting its change of use.

The fair value of the Investment Properties have been arrived at by reference to market evidence of transaction prices for similar properties.

In the Trustees opinion the Fair value at 30 June 2022 reflects the Investment Properties current market value.

8. Capital and Major Repair and Other Commitments

In June 2022, the budget for the financial year to 30th June 2023 was presented and discussed at the Provincial Chapter. The following capital and major repair commitments were agreed:

	2022	2021
	£	£
Alnmouth Friary	47,738	33,600
Birmingham	7,094	9,535
Canterbury, Wincheap	-	-
Glasshampton Monastery	30,900	44,099
Hilfield Friary	22,029	25,391
Leeds	1,000	-
Plaistow, Balaam Street	18,360	3,226
Plaistow, Crofton Road	600	
Provincial	<u>10,000</u>	<u>10,000</u>
	<u>137,721</u>	<u>125,851</u>

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
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Notes to the Accounts
for the year to 30th June 2022

9. Fixed Asset Investments

	2022		2021	
	Cost	Market Value	Cost	Market Value
	£	£	£	£
CBF Investment Fund	656,682	1,064,517	416,682	858,700

	2022		2021	
Quoted Investments in the UK (changes in market value in the year)		£		£
Market Value at 1st July 2021		858,701		758,601
Additions		240,000		-
Disposals		-		-
Net (loss)/gain on revaluation at 30th June 2022		(34,184)		100,100
Market Value at 30th June 2022		1,064,517		858,701

Interest and Investment income

Interest Receivable	1,509	1,474
Dividends - CBF Investment Fund	24,663	19,781
Property - CBF Investment Fund	5,805	5,395
	31,977	26,650

10

a. Analysis of Group Net Assets between funds - Current year

	General Fund	Designated Funds	Restricted Funds	Total 2022
	£	£	£	£
Tangible Fixed Assets	-	4,778,893	-	4,778,893
Investment Properties	-	450,000	-	450,000
Investments	-	1,064,517	-	1,064,517
Current Assets	399,097	283,273	125,524	807,894
Current Liabilities	(23,388)	-	-	(23,388)
	375,709	6,576,682	125,524	7,077,915

Analysis of Group Net Assets between funds - Prior year

	General Fund	Designated Funds	Restricted Funds	Total 2021
	£	£	£	£
Tangible Fixed Assets	-	4,862,041	-	4,862,041
Investment Properties	-	450,000	-	450,000
Investments	-	858,700	-	858,700
Current Assets	319,078	(29,034)	174,267	464,310
Current Liabilities	(10,501)	-	-	(10,501)
	308,577	6,141,707	174,267	6,624,550

b. Reconciliation of Movements in Unrealised (Losses)/Gains on Investment Assets:

Unrealised (losses)/gains at 30th June, 2021	-	442,019	-	442,019
Unrealised gains on Disposals in year to 30th June 2022	-	-	-	-
Net (losses)/gains on revaluation at 30th June 2022	-	(34,184)	-	(34,184)
Unrealised (losses)/gains at 30th June, 2022	-	407,835	-	407,835

11. Transactions with Trustees.

The Trustees of the Charity are also Brothers of the Society, and as such have taken vows of poverty under which they have renounced all personal rights to income and capital. The Charity provides for the needs of all members of the Society. The living costs of the Brother-Trustees are, therefore, borne by the Charity.

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.

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Notes to the Accounts: Year ended 30th June 2022

12a. Movement in funds for the Year - Summary

Current year	Notes	General Funds	Designated Funds	Restricted Funds	Total Funds
		£	£	£	£
Total income		758,243	442,681	111,739	1,312,663
Total expenditure		(537,807)	(146,673)	(140,635)	(825,115)
		220,436	296,009	(28,896)	487,549
Net incoming/outgoing resources before gains/(losses) on Investments					
Revaluation Gain on Investment Properties		-	-	-	-
Net Unrealised gains on Investments		-	-34,184	-	-34,184
Net Realised (losses)/gains on Investments		-	-	-	-
Net incoming/outgoing resources before transfers		220,436	261,825	(28,896)	453,365
Transfers during Year:					
Building Improvements, Vehicles and Equipment	6	(5,310)	5,310	0	-
Transferred to/from General Funds		(130,994)	128,210	2,784	0
Transferred from General to Designated Funds		-	-	-	-
Transferred to/from from Restricted Funds		-	27,631	(27,631)	-
		84,132	422,976	(53,743)	453,365
Transfers at Year-End:					
Income Tithe		(20,000)	20,000	-	-
Transferred to/from Restricted Funds		5,000	(10,000)	5,000	-
Transferred to/from General Fund		(2,000)	2,000	-	-
Net movement in funds		67,132	434,976	(48,743)	453,365
Balances brought forward (1/7/21)		308,577	6,141,707	174,266	6,624,549
Balances carried forward (30/6/22)		375,709	6,576,683	125,523	7,077,915

12 (b)

12 (c)

Transfers during Year

Transferred from General Funds

- £5,310 was transferred from General Funds to the Designated Fixed Asset Reserve for the purchase of Equipment & Vehicles.
- £50,000 was transferred from General Funds to the Designated Care Fund towards the support and care of elderly or infirm brothers and to cover funeral costs.
- £50,000 was transferred from General Funds to the Designated Development Fund. This fund was set up to help offset costs relating to specific capital projects undertaken by the Provincial Chapter.
- £10,000 was transferred from General Funds to the Designated Renewable Energy Fund. This fund was created for expenditure which conforms to the principles of carbon reduction.
- £3,750 was transferred from General Funds to the Designated Hilfield Fuel Fund towards the costs of running the Biomass Boiler at Hilfield Friary.
- £14,460 was transferred from General Funds towards the Designated Bequest Fund in respect of a legacy received into General funds.
- £4,800 was transferred from General Funds to the Restricted Glasshampton Fund during the year.
- £1,000 was transferred from General Funds to the Restricted Alnmouth Fund during the year.

Transferred to/from Restricted Funds to Designated Funds

- £27,631 was transferred from the Restricted Alnmouth Fund to the Designated Fixed Asset Reserve being part of the cost of installing a fire alarm system at Alnmouth Friary. All assets are held in the Fixed Asset Reserve and the Chapel conversion contributes towards the upkeep and ministry of Hilfield.

Transfers/Appropriations at the Year-End

In June 2022 the Provincial Chapter agreed, via electronic communication, the projected balance available on the General and designated Funds for the Year ended 30th June 2022 - subject to arithmetical verification - and the following allocations were made from that balance:

Transferred from General Funds

- a tithe of £20,000 based upon the income of the Provincial General Fund is set apart - according to the agreed policy of the Provincial Chapter - primarily to help relieve the needs of the world's poorest, and to address particular requests from within the Society of St Francis to help individuals and organisations.

- £2,000 to the Designated Pickering Emmaus House towards ongoing running costs.

Transferred from Designated Funds

- £98,089 from the Bequest Fund to the Designated Development Fund to help fund future costs relating to specific capital projects undertaken by the Provincial Chapter.

Transferred from Restricted Funds

- £3,016 from the Restricted Sanctuary Fund to the General Funds to fund costs incurred in our mission and ministry with Asylum Seekers and Refugees.

- £5,000 from the Restricted Formation Fund to General Funds towards the major expenses of courses for Life Professed brothers, for conferences for the First Professed and Novices and for the expenses of the Novice Guardian.

- £10,000 from the Designated Development fund to the Restricted Hilfield Land Grants Fund towards projects being undertaken at Hilfield.

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.

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Notes to the Accounts: Year ended 30th June 2022

12b. Movement in funds for the Year - Designated Funds

Current year	Care Fund	Bequest	Income Tithe	Development Fund	Fixed Asset Reserve	Renewable Energy	Pickering Emmaus House	Hilfield Fuel Fund	Total Designated Funds
	£	£	£	£	£	£	£	£	£
Total income	1,330	438,351	-	-	-	-	3,000	-	442,681
Total expenditure	(3,760)	(210)	(19,250)	-	(116,089)	-	(4,864)	(2,500)	(146,673)
Net incoming/outgoing resources before gains/(losses) on Investments	(2,430)	438,141	(19,250)	0	(116,089)	-	(1,864)	(2,500)	296,009
Revaluation Gain on Investment Properties	-	-	-	-	-	-	-	-	-
Net Unrealised gains on Investments	-	-	-	(34,184)	-	-	-	-	(34,184)
Net Realised gains on Investments	-	-	-	-	-	-	-	-	-
Net incoming/outgoing resources before transfers	(2,430)	438,141	(19,250)	(34,184)	(116,089)	-	(1,864)	(2,500)	261,825
Transfers during Year:									
Building Purchase & Improvements	-	-	-	-	2,970	-	-	-	2,970
New Vehicles, Equipment & Renewable Energy	-	-	-	-	-	-	-	-	-
New Vehicles and Equipment from General Fund	-	-	-	-	2,340	-	-	-	2,340
Transferred to/from from Restricted Funds	-	-	-	-	27,631	-	-	-	27,631
Transferred to/from General Funds	50,000	14,460	-	50,000	-	10,000	-	3,750	128,210
	47,570	452,601	(19,250)	15,816	(83,148)	10,000	(1,864)	1,250	422,976
Transfers at Year-End:									
Income Tithe	-	-	20,000	-	-	-	-	-	20,000
Transferred between Designated Funds	-	(98,089)	-	98,089	-	-	-	-	-
Transferred to/from Restricted Funds	-	-	-	(10,000)	-	-	-	-	(10,000)
Transferred to/from from General Fund	-	0	-	-	-	-	2,000	-	2,000
Net movement in funds	47,570	354,512	750	103,906	(83,148)	10,000	136	1,250	434,976
Balances brought forward	253,482	73,839	20,000	469,800	5,312,040	-	6,763	5,783	6,141,707
Balances carried forward	301,052	428,351	20,750	573,706	5,228,892	10,000	6,899	7,033	6,576,683
	(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)	

DESIGNATED FUNDS.

(i) Care Fund:

A fund from which capital or income may be used towards the support and care of elderly or infirm brothers and to cover funeral costs.

(ii) Bequest Fund:

A fund to receive all unrestricted legacy receipts during the year. Provincial Chapter determines the appropriate usage of this money for projects in the Society with the annual budget.

(iii) Income Tithe:

A tithe of income from the General Fund for the financial year specifically to answer the needs of the world's poorest people and to address particular requests from within the Society of St Francis to help individuals and organisations.

(iv) Development Fund:

A fund to help offset costs relating to specific capital projects undertaken by the Provincial Chapter.

(v) Fixed Asset Reserve:

The Reserve comprises the net book values of the tangible fixed assets, reclassified as a Designated Fund as there are no restrictions attached to these items.

(vi) Renewable Energy:

A fund created for expenditure which conforms to the principles of carbon reduction.

(vii) Pickering Emmaus House

A property was received as a legacy in previous years. A further pecuniary sum has been set aside for running costs.

(viii) Hilfield Fuel Fund

A fund to set aside money from Hilfield Friary for the purchase of local wood for the Biomass Boiler.

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12c. Movement in funds for the Year - Restricted Funds

	<u>PNG Bursary</u>	<u>Hilfield</u>	<u>Hilfield Land</u>	<u>Glasshampton</u>	<u>Hilfield</u>		<u>Sanctuary</u>	<u>Formation</u>	<u>Alnmouth</u>		<u>Total</u>
Current year	<u>Fund</u>	<u>Bequest Fund</u>	<u>Grants Fund</u>	<u>Fund</u>	<u>Education</u>	<u>Assisi Fund</u>	<u>Seekers Fund</u>	<u>Fund</u>	<u>Fund</u>	<u>Plastow Fund</u>	<u>Restricted Funds</u>
	£	£	£	£	£	£	£	£	£	£	£
Total income	-	476	83,831	-	5,000	7,900	-	-	5,563	8,969	111,739
Total expenditure	-	-	(99,014)	(14,486)	(1,753)	(7,962)	(100)	(572)	(6,909)	(9,840)	(140,635)
Net incoming/outgoing resources before gains/(losses) on Investments	-	476	(15,183)	(14,486)	3,247	(62)	(100)	(572)	(1,345)	(871)	(28,896)
Transfers during Year:											
Building Improvements	-	-	-	-	-	-	-	-	-	-	-
New Vehicles and Equipment	-	-	-	-	-	-	-	-	-	-	-
Transferred to/from General Funds	-	-	-	4,800	-	-	(3,016)	-	1,000	-	2,784
Transferred to/from Restricted Funds	-	-	-	-	-	-	-	-	-	-	-
Transferred to/from Designated Funds	-	-	-	-	-	-	-	-	(27,631)	-	(27,631)
	-	476	(15,183)	(9,686)	3,247	(62)	(3,116)	(572)	(27,977)	(871)	(53,743)
Transfers at Year-End:											
Transferred to/from Designated Funds	-	-	10,000	-	-	-	-	-	-	-	10,000
Transferred to/from General Funds	-	-	-	-	-	-	-	(5,000)	-	-	(5,000)
Net movement in funds	-	476	(5,183)	(9,686)	3,247	(62)	(3,116)	(5,572)	(27,977)	(871)	(48,743)
Balances brought forward (1/7/21)	4,181	3,091	11,438	49,826	23,655	3,225	11,100	14,682	34,391	18,680	174,267
Balances carried forward (30/6/22)	4,181	3,567	6,255	40,140	26,902	3,163	7,984	9,111	6,414	17,809	125,524
	(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)	(ix)	(x)	

RESTRICTED FUNDS.

(i)	PNG Bursary Fund	A fund for the benefit of Brothers in Papua New Guinea in their studies. Chapter have taken the decision to transfer all the money in this fund (£4,181) to SSF Central Fund trustees, who they feel are in a better position to enable this money to benefit Brothers in PNG. This will happen in the year ended 30 June 2023.
(ii)	Hilfield Bequest Fund	Income is covenanted to the Society of Saint Francis and is entirely used for the care and maintenance of a long term member of the community at Hilfield.
(iii)	Hilfield Land Grants Fund	Formerly named Hilfield Fund. A fund of restricted income for the benefit of Hilfield Friary, Dorset. This fund ended up in deficit during the year as the Society spent more than it had in funds, in fulfilling various projects at Hilfield. The Trustees authorised a transfer of £10,000 from the Designated Development Fund at the year end, to address the deficit and return the fund to a position of surplus. The projects undertaken meet the objectives of the Development fund.
(iv)	Glasshampton Fund	A fund of restricted income for the benefit of Glasshampton Monastery, Worcestershire.
(v)	Hilfield Education Fund	A fund to account for a donation received from the Community of St Denys towards the Society's work in support of its aims and objectives. The aims and objectives of the Community of St Denys are Christian Mission at home and overseas in order to advance Christian Religion in accordance with the principles of the Anglican faith and communion for the public benefit through prayer, intercession, mission, retreat work, education and pastoral care.
(vi)	Assisi Fund	A fund intended to assist with maintaining the Society's presence in Assisi.
(vii)	Sanctuary Seekers Fund	A fund for our mission and ministry with Asylum Seekers and Refugees.
(vii)	Formation Fund	A fund created to pay for the major expenses of courses for Life Professed brothers, for conferences for the First Professed and Novices, and for the expenses of the Novice Guardian.
(ix)	Alnmouth Fund	A fund of restricted income for the benefit of Alnmouth Friary, Northumberland.
(x)	Plastow Fund	A fund of restricted income for the benefit of 42 Balaam Street, Plastow, London.

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for the year to 30th June 2022

13. Gifts and Donations

In accordance with our charitable objects, the Province and the Houses make donations to individuals and charities/organisations. These are shown as Gifts and Donations from the General Fund. It is estimated that financial help was given to in excess of 50 individual people and charities/organisations in the course of the year. Below are donations/gifts over £500 given to other charities and organisations.

	2022	2021
	£	£
To SSF Organisations		
SSF Central Fund (First Order Development Fund), UK	24,000	28,000
CSF Metheringham	-	-
Order of St Clare, Freeland	-	-
	<u>24,000</u>	<u>28,000</u>
To Other Organisations		
Christian Aid	4,500	4,100
United Society Partners in the Gospel (USPG)	8,500	8,200
Gladstone Library, Bishop Moorman Collection	-	500
The International Committee of the Red Cross (for Ukraine)	2,000	-
Tairo UK	-	1,000
Equipping for Life	-	2,000
Disasters Emergency Committee (for Ukraine)	1,000	-
Friends of the Edward Said National Conservatory of Music (online music lessons for Gaza, Palestine)	750	-
Jesuit Refugee Service	-	2,000
Rainbow Junktion (Charitable Café, Leeds)	1,000	-
Community of the Companions of St Benedict in Cameroon	-	1,000
Bonny Downs Food bank	-	1,000
Chernobyl Children Project (UK)	-	1,000
Kushti Bok Travellers	-	1,000
St Aidan's Food bank	-	750
Street Pastors Newcastle	-	530
Community of the Companions of St Benedict in Cameroon	-	500
Juba Prayer Centre in Sudan	-	501
Christopher Boden	-	2,000
	<u>17,750</u>	<u>26,081</u>
Other donations	<u>6,372</u>	<u>4,374</u>
	<u><u>48,122</u></u>	<u><u>58,455</u></u>

14. Debtors and Prepayments

	2022	2021
	£	£
Other Debtors	445,296	95,092
Prepayments	0	0
	<u>445,296</u>	<u>95,092</u>

The Society has not been made aware of any further legacies since the year-end.

15. Accruals and Creditors

	2022	2021
	£	£
Accruals	10,000	10,000
Other Creditors	13,388	501
	<u>23,388</u>	<u>10,501</u>

16. Financial Commitments

	Other		Land and Buildings	
	2022	2021	2022	2021
	£	£	£	£
Total lease commitments	<u>359</u>	<u>936</u>	<u>4,121</u>	<u>13,337</u>

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
(European Province) - Registered Charity No: 236464.

Notes to the Accounts
for the year to 30th June 2022

17. Cash generated from operating activities	2022	2021
	£	£
Surplus for the year	453,365	(85,926)
Adjustments for:		
Interest received	(1,509)	(1,474)
Dividends received	(30,468)	(25,176)
Fair value gains and losses on investments	34,184	(100,100)
Depreciation and impairment of tangible fixed assets	116,089	296,434
Deficit/(Surplus) on disposal of Vehicles	-	500
Movements in working capital:		
Decrease/(increase) in stocks	2,485	977
Decrease/(increase) in debtors	(350,205)	(91,028)
(Decrease)/Increase in creditors	12,887	384
Cash generated from/(absorbed by) operating activities	236,829	(5,409)
18. Financial Instruments	2022	2021
	£	£
Carrying amount of financial assets		
Debt instruments measured at amortised cost	895,296	545,092
Equity instruments measured at cost less impairment	1,064,517	858,700
	1,959,813	1,403,792
Carrying amount of financial liabilities		
Measured at amortised cost	23,388	10,501

19. Related party transactions

There were no reportable related party transactions in this or the prior period.