

THE BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF ST FRANCIS

England & Wales · Charity number 236464

Details

Other names	FIRST ORDER BROTHERS OF THE SOCIETY OF SAINT FRANCIS, SOCIETY OF ST FRANCIS, SSF
Status	Registered
Legal form	Other
Registered	1969-01-21
Register	View on the Charity Commission register

Contact

Address	Society of St. Francis The Friary Hilfield Dorchester DT2 7BE
Phone	01300342311
Email	bursarssf@franciscans.org.uk
Website	www.franciscans.org.uk

Activities

Objects: TO BUILD UP A BODY OF MEN WHO, ACCEPTING CHRIST AS THEIR LORD AND MASTER, WILL SEEK TO FOLLOW HIM IN THE WAY OF RENUNCIATION AND SACRIFICE AS AN ACT OF WITNESS AND FOR THE LOVING SERVICE OF HIS BRETHREN IN THE WORLD. TO MINISTER TO THE UNCARED-FOR, SICK AND SUFFERING AND THE NEEDY. TO SHOW OTHERS BY EXAMPLE AND INSTRUCTION, THE BEAUTY AND POWER OF CHRIST. TO RELIEVE THOSE WHO COME TO THEM FOR HELP OR COUNSEL.

Activities: An Anglican Religious Community for men under a Franciscan rule of life.

Classification

- **How:** Provides Human Resources, Provides Services, Other Charitable Activities
- **What:** Education/training, The Prevention Or Relief Of Poverty, Overseas Aid/famine Relief, Religious Activities, Environment/conservation/heritage, Human Rights/religious Or Racial Harmony/equality Or Diversity
- **Who:** Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** NATIONAL AND OVERSEAS
- Italy
- Northern Ireland
- Birmingham City
- Dorset
- Kent
- Newham
- Northumberland
- Worcestershire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-06-30	£1,289,105	£1,002,759	£8,031,344	1
2024-06-30	£1,147,732	£870,994	£7,746,620	1
2023-06-30	£1,064,624	£827,173	£7,299,250	1
2022-06-30	£1,312,663	£825,115	£7,077,916	1
2021-06-30	£712,633	£898,659	£6,624,551	1

Trustees

Name	Role	Appointed
Br Alf Micael Carlstrom SSF	Chair	2022-06-10
Br Austin Keith Iverson Davis		2025-06-06
Br Benedict Winsper SSF		2022-06-10
Br Christopher John SSF		2017-07-01
Br Cristian Buliga SSF		2022-06-10
Br Hugh Cobbett		2022-06-10
Br James Mohun Yonge SSF		2019-05-01
Br James Race		2025-06-06
Br Malcolm Fountain SSF		2021-03-30
Br Martin Price SSF		2018-06-01
Br Nicholas Alan Worssam		2022-06-10
Br Richard Sydney Double SSF		2022-06-10
Br Robert Ames Chase		2025-06-06

THE BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF ST FRANCIS

England & Wales - Charity number 236464

Accounts

THE BROTHERS OF THE FIRST ORDER
of the
SOCIETY OF SAINT FRANCIS

Registered Charity: Number 236464

Year to 30th June 2025

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THE BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS (European Province)

ANNUAL REPORT OF THE TRUSTEES Year to 30th June 2025

Legal and Administrative Details

Charitable Status

The Brothers of the First Order of the Society of St Francis (known as the Society) is a registered charity with the Charity Commission, number 236464.

Contact Details

Registered Address: The Friary of Saint Francis, Hilfield, Dorchester, Dorset. DT2 7BE.

Website: www.franciscans.org.uk

Email: bursarssf@franciscans.org.uk

Governing Instruments

The governing instrument for the Society is "The Constitution of the First Order of the Society of Saint Francis" (2011 known as the *Constitution*), which is read in conjunction with:

- a) "The Principles of the First Order" (1996, known as the *Principles*);
- b) "The Constitution of the Society of Saint Francis" (2001, known as the *Constitution (2001)*);
- c) "The Statutes of the European Province of the First Order of the Society of Saint Francis" (2018, known as the *Statutes*).

Trustees

In the Charity Commission publication, *The Essential Trustee* (CC3, May 2018) it states "Trustees must act reasonably and prudently in all matters relating to the charity and must always bear in mind that their prime concern is the charity's interests. The charity's income and property must be applied only for the purposes set out in the governing document." In coming to understand the role and purpose of trustees within the Society we also take account of the *Hallmarks of an effective charity* (CC10, July 2008) which asks that as trustees we ensure that our mission and planned activities are within the purposes set out in our governing documents (outlined above); that we have a clear idea of our mission and how our decisions and documents need to be regularly reviewed to ensure we are achieving our goals; that we are able to explain how all of our activities relate to and support our purposes, strategy and mission, and benefit the public; and that we consider our sustainability, balancing what is needed now with what will be needed in the future.

The trustees of the Society are taken to be those who serve on the Provincial Chapter¹, which meets three times a year (near to the feast days of St Francis, Candlemas and Pentecost). Some management of the Society is devolved to smaller working groups such as the mission, pastoral, and finance groups who can give more time and consideration to their respective areas of interest and

¹ the Provincial Chapter is the Provincial governing body of the Order, which is here defined as the community of Brothers who have voluntarily dedicated themselves, or are planning to dedicate themselves, to "the service of our Lord Jesus Christ... following the evangelical counsels of poverty, chastity and obedience" (Formulae of Profession) in the spirit of Saint Francis of Assisi.

make reports and recommendations to the Provincial Chapter. In addition, prior to the Pentecost Provincial Chapter meeting all Brothers attend the Annual Brothers' Chapter in order to discuss the aims, purpose and ministry of the Society and Order for the following year and beyond.

For the period of these accounts the following Brothers have served on the Provincial Chapter and so have been the trustees of the SSF:

- a) Minister General SSF (ex officio)
Christopher Masters - Br Christopher John SSF²
- b) Minister Provincial SSF (ex officio)
Alf Micael Christoffer Carlstrom – Br Micael Christoffer SSF
- c) Provincial Officers (ex officio)³
- d) Cristian Buliga – Br Cristian Michael SSF, Novice Guardian
Luke Daines – Br Michael Jacob SSF, Provincial Secretary
Richard Double – Br Samuel SSF, Provincial Bursar
- e) Elected Provincial Chapter Members
Cristian Buliga – Br Cristian Michael SSF
David Fountain - Br Malcolm SSF
James Yonge – Br Amos SSF
Nicholas Worsam – Br Nicholas Alan SSF
Hugh Cobbett – Br Hugh SSF
Arthur Winsper – Br Benedict SSF
Martin Price – Br Martin John SSF
James Race – Br James Douglas SSF

Recruitment and Appointment of New Trustees.

The Minister General SSF is elected internationally by all professed Brothers⁴ of the Order, initially for a term of six years. The Minister General may hold the office for two terms, the second of which is four years long.

The Minister Provincial is elected by all professed Brothers of the European Province of the Order for a five-year term. The Minister Provincial may hold the office for two terms.

The Provincial Officers are appointed to office by the Minister Provincial and their appointment is ratified by the Provincial Chapter. There is no set term to their appointment.

The elected Chapter members are elected by all professed Brothers of the European Province of the Order for a three-year term. They may hold the office for two terms and are then not eligible to be elected for one year.

Induction and Training of Trustees.

All Brothers, upon their novicing, receive the Manual that includes a copy of the governing instruments relating to the Society and the policies, norms and precedents of the charity. Therefore, all trustees of the Society have a copy of our governing documents. Upon becoming a trustee, the

² Individuals' legal names are given first, followed by the individual's name in Religion.

³ The Provincial Officers are ex officio trustees when they are also a life professed brother.

⁴ A professed Brother is a member of the Order who has taken vows of the evangelical counsels of poverty, chastity and obedience. A life professed Brother is a member of the Order who has taken these vows for life.

brother is given a copy of the Charity Commission publication, *The Essential Trustee* (CC3, May 2018) and *Charity Finances: Trustee Essentials* (CC25, March 2017).

The office bearers of the Order, especially the Minister Provincial, the Provincial Bursar and the Provincial Secretary, take the initiative in keeping themselves informed of current best practice in the area of being a trustee or any changes in statute and these officers also take responsibility that our current trustees and any new trustees are kept informed of changes and that our governance is in the spirit and letter of the law.

Transactions with Trustees

The trustees of the Society are also Brothers of the Order and as such have made a vow of poverty under which they have renounced all personal rights to income and property. The Society provides for the essential needs of all members of the Order. The living costs of the trustees are, therefore, borne by the charity.

Bishop Protector

The Society, as a Religious Order within the Church of England, also has a Bishop Protector, whose role is outlined within our governing documents. The role is presently fulfilled by The Rt Revd Christopher Chessun, Bishop of Southwark

Organisations and Persons Working with or on behalf of the Society

- a) Bankers: The Cooperative Bank, 80 Cornhill, LONDON, EC3V 3NJ
- b) Auditor: Greaves West & Ayre, Chartered Accountants, 17 Walkergate, Berwick-upon-Tweed, TD15 1DJ.
- c) Investments managed by: CCLA Investment Management Ltd, The CBF Church of England Funds, Senator House, 85 Queen Victoria Street, LONDON, EC4V 4ET.
- d) Insurance Agent and Adviser: Marsh Commercial, 1 Tower Place West, London, EC3R 5BU (from March 2020).⁵

Policy on Investment

"The brothers... desire to have no security resting on earthly possessions but to be wholly dependent on God, relying on faith and prayer... The First Order itself shall not normally hold any land, building or capital in its own name but shall, when possible, place all property of which it may have the use into the hands of others" (*Constitution* 35:1 and 2).

The Society is not restricted in its investment powers, except where legally required. However, it is neither in the spirit of the Order, nor in its interpretation of the Gospel of Christ after the way of Saint Francis, to invest in any material or financial asset other than to provide income for the day-to-day simple needs of the brothers (with a particular care for those of elderly brothers) and for the ministries of the Society. The investments recorded in these accounts relate directly to designated funds, where such funds have been established by the Provincial Chapter for specific purposes. We are constantly aware of ethical issues surrounding investments and so try to invest our assets in an ethical manner.

Information Commissioner's Office

The Society of St Francis is registered with the Information Commissioner's Office, reference number ZA765416.

⁵ EIG policy number from July 2020 05ACI0382301

The Annual Report

The Objects of the Society

“To build up a body of men and women who, accepting Christ as their Lord and Master, will seek to follow him in the way of renunciation and sacrifice as an act of witness and for the loving service of his brethren in the world... [To minister] to the uncared-for, the sick, the suffering and needy.”
(*Principles*, Day 2 & 21).

“Praise and prayer constitute the atmosphere in which the brothers and sisters must strive to live. They must endeavour to maintain a constant recollection of the presence of God and of the unseen world. An ever-deepening devotion to Christ is the hidden source of all their strength and joy. He is for them the One all-lovely and adorable, God incarnate, crucified and risen, whose love is the inspiration of service and the reward of sacrifice... chiefest of all forms of service that the brothers and sisters can offer must ever be the effort to show others in his beauty and power the Christ who is the inspiration and joy of their own lives.” (*Principles*, Day 14 & 22).

Public Benefit

Throughout this report the trustees have sought to highlight those activities undertaken by the Society in furtherance of its charitable objectives for the public benefit and for the promoting of religion.

The Society usually gives special consideration to how effective we are in our objects when all the Brothers meet in our Annual Brothers' Chapter, which meets just before the Pentecost Provincial Chapter. It is at this meeting that we give consideration to where the Order is currently living, working and ministering and what changes and developments need to take place.

Many examples of our work can be found on our website www.franciscans.org.uk and through our publication *Franciscan*.

Co-operation

The Brothers of the First Order of the Society of Saint Francis is a Religious Community for men in the Anglican Communion. The work of the Order is spread throughout the world and divided into five provinces of brothers and two of sisters of which the European Province is one. The unity of the Order as a whole is supported by a degree of financial interdependence, whereby the particular needs of one province can be met by the available resources of another. The Society therefore benefits from this international co-operation.

The Society also particularly benefits from co-operation in some areas of work and administration with the Community of St Francis (The Sisters of the First Order of the Society of St Francis - registered charity number 286615) and with the Society of Saint Francis Central Fund (registered charity number 280238).

Governance and Management

The Society administers its funds through various addresses and centres of work in the UK and one overseas location in Assisi, Italy. These are related to the Provincial General Fund in the same way as the spokes of a wheel to the hub. The houses help to finance the Province as a whole whenever they are able to generate a net surplus within a given year. At the same time, the Province undertakes to meet local requirements as agreed through annual budgeting. The aim of this system

is to allow for a degree of local discretion in financial policy making whilst maintaining an interdependence and mutual accountability between our brothers as a whole.

Each address of the Society administers an account locally for the support of the brother(s) living and working from it and also to assist in the mission of the Society in that locality. Into these are received donations, part-time wages and other local receipts. It can also receive transfers of funds from other Provincial Funds should they be required, or contribute towards the income of the Province as and where there is a net gain.

“Each Community shall have a Provincial Fund, which shall be administered by the Minister with the assistance of the Provincial Bursar... The Provincial Bursar shall be responsible for the preparation of an annual budget of expenditure for the Provincial Fund and for submitting it to the Minister and Chapter for approval before the commencement of the financial year to which it refers... Payments within the budget require no further authority but permission to make payments outside the approved budget can only be granted by the Minister, in consultation with the Provincial Bursar” (*Statutes*, 11.1-11.3).

Financial Stewardship

The finances of the Province are managed by a Bursary Team led by the Provincial Bursar, Br Samuel (appointed at the June 2025 Chapter), who is overall responsible for financial policy and governance. He is assisted in this by Ms Sara Whistance, employed as Financial Administrator with responsibility for Gift Aid, insurance, legacies, and the keeping of records, also for dealing with correspondence, including communications with the house bursars. Br Peter deals with receipts and payments to and from the Provincial Fund, manages the accounting system and is responsible for our relationship with the Co-operative Bank. The Team meets at least once a month, joined by Br Micael Christoffer, the Provincial Minister when he is available.

A Finance Group, consisting of the House Bursars together with the Bursary Team, meets three times a year to prepare a report for the next meeting of the Provincial Chapter: in January to review income and expenditure in relation to the annual budget, in April to scrutinize and prioritize applications for capital expenditure for the following year, in September to scrutinize the draft accounts of the previous financial year, and to recommend them to the Provincial Chapter.

The Provincial Funds are divided into the following parts:

The General Fund

The General Fund includes all the income and expenditure of the Provincial General Fund and the house accounts, as described above. The Provincial General Fund co-ordinates the work and mission of the Society, receiving the pensions of the brothers, as well as other revenue and capital receipts.

The Designated Funds

The Society also administers funds designated for specific purposes within the scope of the Provincial Funds and in keeping with the objects of the Society. Any interest received on these funds is transferred automatically into the General Fund. Details of these designated funds are listed in note 12b of the accounts.

i) Care Fund:

This provides funds towards the support and respite care for elderly or infirm brothers; building purchase and improvements to provide care facilities, it is also available for payment of services not available via the NHS: Dentistry (increasingly hard to find NHS dentists), opticians, and private counselling. £24,263 was expended from this fund during the year, leaving a balance of £276,271. During the past year one brother has needed to move into fulltime residential care. His pension is now paid directly into this fund to contribute towards his care costs.

ii) Bequest Fund:

This fund received the unrestricted legacy income of the Province totalling £225,053. £0 was brought forward from the previous year. At the end of the year £221,053 was transferred to the Development Fund, leaving a £4,000 balance at the year end.

iii) Income Tithe Fund:

A tithe based upon the income of the General Fund is set apart according to an agreed policy primarily to help relieve the needs of the world's poorest and to address particular requests from within the Society. Small grants are made to meet the needs of individuals with larger grants available for charitable organisations with links to the brothers of the Society. The sum identified as a tithe of income for the year ending 30th June 2024 was £26,338 and this was allocated throughout the year 2024-25. £24,000 was transferred from the General Funding at the year-end, 30th June 2025. This will be allocated throughout the year 2025-26. Further information on our charitable grants in 2024-25 can be found in note 13 of these accounts. We seek feedback from the organisations to which grants have been made concerning how the money has been applied.

iv) Development Fund:

The capital and the income from this fund is available in order to help offset costs relating to capital projects. All unrealised gains and losses on our investments (this year £64,515) appear in this fund. £221,053 was transferred to this fund during the year from the Bequest Fund, leaving a balance at the end of the year of £1,411,249.

v) Fixed Asset Reserve:

Principally records the value of the properties and vehicles listed on the Balance Sheet after adjustments for additions, disposals and depreciation have been made. The majority of the expenditure is due to depreciation, being counteracted by some improvements and small new purchases. (See note 5 of the accounts)

vi) Renewable Energy Fund:

Being aware of the priority for reducing carbon emissions this fund exists to encourage the use of alternative energy sources. £0 was received into the fund during the year. There was a transfer from the General Fund of £30,000 with expenditure of £16,324 on solar batteries and Biomass Upgrade at Hilfield Friary leaving a balance of £54,161.

vii) Emmaus House, Pickering, Fund:

The property in Pickering has been used by various members of the Order and of the sisters of the Community of St Francis for times of retreat, holiday and, to a limited extent, study; all of which are the intentions of maintaining the property and for which this fund covers the running costs. The fund receives an annual donation of £2,000 from the Community of St Francis for the property's use by sisters, and in this year a contribution of £1,313 from CSF towards repairs and refurbishment.

There was a transfer from the Provincial General Fund of £2,500 leaving an end of year balance of £9,247.

viii) Hilfield Fuel Fund

A fund set up to purchase local biomass for Hilfield Friary which is paid back to the General Fund during the year. The opening balance was £8,408; £10,320 was expended, £12,000 was transferred from the General Fund and the closing balance was £10,088.

The Restricted Funds

The Society also administers funds restricted for specific purposes within the scope of the Provincial Funds and in keeping with the objects of the Society. Any interest received on this fund is transferred automatically into the General Funds. Details of the restricted funds can be found in note 12c of the accounts.

i) Hilfield Bequest Fund (formerly the ARM Will Fund):

A fund administered by SSF to cover the personal expenses of Keith Macdonald, a long-term resident at Hilfield Friary. Keith died in December 2023 and according to the wishes of his family the money is available to the Friary for a memorial to Keith. The closing balance is £4,721.

ii) Hilfield Land Grants Fund:

The purpose of this fund is to receive various grants from the Government's Rural Payments Agency for conservation work on the Friary's land and to pay for this work. During the year £12,817 was received from the RPA together with £5,150 from Dorset Council and £3,990 from Somerset Rivers Authority. Payments were made of £12,812 which includes £86 spent on the Shepherd's Hut, leaving a balance of £14,265 (there is often a time-lag between receipts and payments which overruns the year-end).

iii) Glasshampton Fund:

A fund for the use of the Monastery of St Mary at the Cross, Glasshampton. During the year there was expenditure on boiler repairs totalling £805, leaving a balance of £21,209 at the year end.

iv) The SSF Education Fund (previously The Hilfield Education Fund) for use of educational projects at SSF friaries, and for supporting the education of individuals and of groups that visit friaries. There was £0 income during the year and Grants of £4,549 have been made during the year, leaving a balance of £67,167.

v) Assisi Fund:

This fund exists for the financial management of the chaplaincy based in our rented apartment in Assisi. The SSF received a grant of £5,000 from the SSF Central Fund Trustees, a grant of £1,250 from the Third Order SSF, and £1,366 guest donations and wedding blessing fee. Expenditure on rent for the apartment was £9,612 leaving a balance of £9,146.

vi) Sanctuary Seekers Fund:

From a £10,000 grant received in 2020 to assist the ministry of the brothers working with asylum seekers and refugees, particularly in our urban friaries. With an opening balance of £3384.35 monthly grants were made to the Birmingham friary during the year. It is expected that the balance of £984.35 now remaining will be spent during the current year and that the fund will then be closed.

vii) Formation Fund:

For the purpose of supporting novices and on-going formation within SSF, particularly for conferences, training courses and educational material. £4,641 has been expended from an opening balance of £5,238. A transfer of £7,000 has been received from the General Fund leaving a balance of £7,597.

viii) Alnmouth Fund: for supporting the life and work of the brothers in the North East. Legacies specifically for Alnmouth totalling £23,840 were received into this Fund. There was expenditure during the year on Architect's Services, repairs to the stonework window mullions, repairs and roofing works to the Sacrament Chapel totalling £17,631, leaving a balance of £7,606.

ix) Plaistow Fund:

Money from legacies and donations received for the support of the life and ministry of the brothers at 42, Balaam St. There was no expenditure from the fund during 2024-25 leaving a balance of £4,207.

x) The Mission and Ministry in Ireland Fund

Following receipt of a bequest of £38,259 for the work of 'Anglican Franciscans in Ireland', a new restricted fund was set up. The Minister is engaging with The Church of Ireland and with members of the Third Order to discuss how the fund might best be applied.

xi) The Hilfield Keith Macdonald Fund

Following Keith's death in December it was his family's wish that the trust fund for his benefit set up by his father (and which was returned to the family after Keith's death according to the terms of that trust) should be transferred to the Society in acknowledgment of the sixty-seven years that Keith was supported while living at the Friary. This is being covenanted annually by Keith's nephew over five years at £50,000, (plus investment income per tax year). The money is held in a separate CCLA investment fund, the income to be used to support the life and work of Hilfield Friary. The balance of £194,134 has been transferred to a new Hilfield Keith Macdonald CCLA Income Share Fund and the income paid into the Hilfield Account for the benefit of the Friary.

xii) The Americas Fund. Set up to receive a legacy of £114,783 from the brother of Br Robert Hugh SSF who lived in the SSF Province of the Americas for more than fifty years. The will requests that it should be for the benefit of the Province of the Americas. The total content of the Fund was transferred to the Province of the Americas as agreed by the Provincial Chapter at Pentecost 2024 (item 12a). This fund has now been closed.

Reserves Policy in accordance with our Objects:

According to the Principles of the First Order of SSF, our security comes from God alone and not from the establishment of large reserves of capital, financial or otherwise. In order that we may seek to live in tune with this it is our policy that the Provincial General Fund should not normally accumulate significantly more than 50% of the annual expenditure from the previous financial year in order to protect the charitable activities of the Society. We have decided to be more prudent, because of the reasons noted below, and increase this to 100% of annual expenditure. The General Fund on the 30th June 2025 held £639,381 and the annual expenditure was £658,567.

While we believe that brothers are to hold nothing in reserve, the trustees realise that the charity has a duty of care to look after elderly and infirm brothers and to maintain the properties from

which its ministry is based. It is projected that due to the age profile of brothers in the Province income from pensions is likely to decline significantly over the next ten years. In the light of this the Provincial Chapter June 2023 re-affirmed the decision in June 2020 to build up our investment portfolio in order to provide a level of income equivalent to the expected fall in pension income.

Annual review of transactions and financial position of the Charity

Income:

It is the current policy of our Provincial Chapter to budget our annual revenue expenditure against live income. We gratefully acknowledge that income apart from legacies usually covers our basic costs. Income from legacies is held as a separate designated fund. The income from interest earned on the designated and restricted funds and local house accounts are normally taken into the General Funds. We are again reminded this year of God's blessing through the generosity of so many friends and supporters throughout the year.

The chief areas of regular income continue to be:

- the generous donations people give us (£589,051)
- legacies (£235,053)
- the gift aided pensions and salaries of our members (£236,234)
- book and shop sales (£34,712)
- income from interest and our investments (£87,541)
- renewable energy incentives (£39,308)
- income from investment properties (£46,846)
- Brothers' engagements (£7,544)

In a broad sense these categories could all be seen as money 'earned' through the ministry of the brothers and the Trustees wish to acknowledge here the invaluable part that individual brothers and houses play in the material running of the Province as a whole.

Expenditure:

The expenditure of our houses and the support of the life and ministry of our brothers in the year totalled £581,181 (see note 4a in the accounts). The cost of Governance for the charity totalled £58,465 (see note 4a within the accounts). Staff costs were £29,445.

Our charitable giving in the current year totalled £175,427 (114,00 of which was the transfer of funds from the Americas Fund as in note vii above). Note 13 in the accounts sets out our policy regarding donations and gives a summary of these donations.

A capital budget of £412,434 for 2024-25 had been agreed by the Annual Brothers Chapter in June 2024.

Among the works undertaken within this budget have been:

- Completion of the Chalet renovation at Plaistow.
- Biomass boiler upgrade, solar battery storage and La Verna disabled facility, in Francis House at Hilfield.
- Roofing works on the Sacrament Chapel and repair to the stone mullions of windows at Alnmouth.
- Electrical safety work and decoration at Gillott Road, Birmingham.

- Repair of rental property at 42 Rossall Road, Leeds (extra to the budget).
- The installation of a new shower for Br David Jardine in Belfast (additional to the budget).

Assets held for designated purposes.

The majority of the monies of the Society are held with the CCLA Investment Management Ltd (The CBF Church of England Funds) and the Ecology Building Society in order to support the Funds designated for specific purposes. These Funds are outlined above and in the notes of the accounts. The investments of the Society are shown on the Balance Sheet at market value, with the original cost being recorded in Note 9.

Financial position at 30th June 2025 with regard to future commitments and liabilities.

At the Pentecost Meeting (June) of the Provincial Chapter the members consider, in the light of budgets submitted by the houses and Provincial officers, what commitment may be undertaken across the Province, bearing in mind the anticipated financial position. Once the books for the previous financial year have been closed the Province may adapt the budget to take account of any unforeseen changes and will then embark upon the agreed programme.

Financial Priorities

- To build up an investment portfolio to replace the projected reduction in income from brothers' pensions and so sustain the on-going life and ministry of the Society
- To make provision for the on-going care of older or more infirm brothers
- To invest in measures which will enable SSF to move towards Carbon neutral by 2030

It's the policy of The Society to maintain its properties up to a good standard; quinquennial surveys are commissioned, and priorities are agreed for a programme of capital work. Budgeted items of capital expenditure totalling £169,283 were agreed at the Annual Brothers' Chapter June 2025 and confirmed at the subsequent Pentecost Provincial Chapter.

Note 8 in the accounts lays out proposed work:

Hilfield £47,460 for windows in Clare and Francis Houses, bathrooms in Clare and Douglas Houses, Barn and Craft Room internet, Hymn Books for Chapel, hay rake, additional storage for machinery and a second electric car.

Alnmouth £30,928 for guttering, Chapel floor re-decoration and floor refurbishment, tree work, Prayer Hut renovation and toilet, re-carpet 2 bedrooms, Aga conversion, solar panels, insulation and Guardian's flat roof leak.

Glasshampton £24,300 for Turret Clock repairs, cutting down overgrown leylandii hedge and Quinquennial work.

Plaistow £17,225 for tree surgery, and exterior redecoration plus woodwork repair at the rear of the main building.

In addition, £10,000 is set aside for discretionary use by the Provincial Bursar to buy or repair equipment that cannot be planned, such as fridges, washing machines and computers.

Use of Volunteers and Donations to the Charity.

The Society is blessed by the generosity of those who support it, not solely by money, but also by our volunteers and the time that they give to help in practical ways. This is received from those who perform works for houses at considerably reduced rates. Others provide freely of their time or gifts and yet others support us in their prayers. In the main part, these small acts of generosity are performed on a local or personal level, one brother or one house receiving the benefit. Consequently, these donations are not quantifiable within the formal structure of an Annual Report but the thanks of the Society must be recorded.

Data Protection

A data audit is carried out annually to comply with the General Data Protection Regulation. As the Friary of St Francis, Hilfield, now has a CCTV system to aid security, the Society of St Francis now has a CCTV Policy and is registered with the Information Commissioner's Office.

Serious Incident Reports

There were no serious incidents reported during the year.

Risk Management

The Trustees have conducted their own review of the major risks to which the charity is exposed and have set in place systems to mitigate these risks. Internal risks are minimised by the implementation of policy, norms and precedents (which are regularly reviewed) and these are given to all new members of the community. A regular review is maintained of bank balances to gain maximum benefit at a time when deposit rates fluctuate, and the Provincial Finance Group continues to monitor other safe deposit opportunities.

Safeguarding

The Independent Inquiry into Child Sexual Abuse has highlighted the historic inadequacies of the Church of England and religious orders in protecting children from all forms of abuse, but particularly sexual abuse. The Society takes its responsibilities towards safeguarding very seriously and reviews its Safeguarding policies annually. It has been agreed that all brothers and volunteers must have training, renewed every three years, to the C0 and C1 level. A Safeguarding Officer for each house is appointed annually at the Pentecost Joint meeting of the Chapters and is expected to undergo C2 level training on the same basis. In addition, those brothers who are ordained and hold a licence or Permission to Officiate have to receive training from the diocese in which they are ministering. Br Tobias has been appointed as the Designated Safeguarding Person for the Society.

A joint Safeguarding Committee with The Community of St Francis - made up of the two Ministers Provincial, both Designated Safeguarding Persons and the link brother or sister for the insurance brokers - meets twice yearly to consider matters of safeguarding. Our safeguarding is with the Diocese of Southwark and there have been meetings. A Harassment and Bullying Policy and a Formal Complaints Policy have been endorsed by the Chapter and the Safeguarding policies have been reviewed.

Cyber Security & Internet Provision

We are aware of the growing complexity around computer use and the risk to the Society of computer viruses and problems, potentially leading to the leaking of personal data or online fraud. We are also aware that our reliance on the internet since lockdown has increased the level of risk

through online purchases and theft of data. The Society is always reviewing its systems to ensure that our computers and the information they hold are protected and can be best utilised for the benefit of the Order and our charitable aims. An annual audit has been established of all devices used by members of the Society and all brothers are expected to undertake free training in awareness of the risks of cyber-crime with the National Cyber Security Centre.

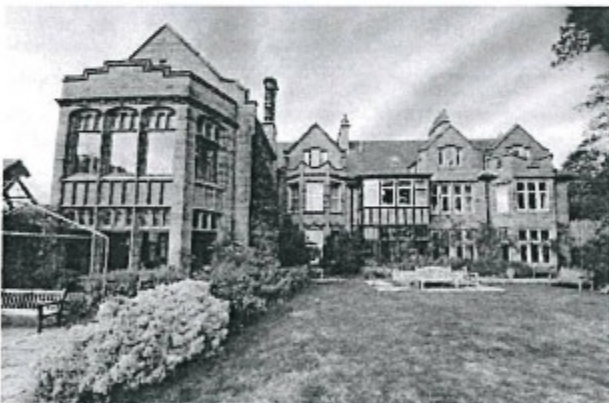
Developments by the Society within the year 2024-25

- At the Pentecost Annual Brothers' Chapter it was reluctantly decided to withdraw our SSF presence from St David's Pilton, Edinburgh on account of the brother who was the priest-in-charge requesting release from the Society of St Francis. Without Franciscan leadership the Chapter felt unable to continue to support its ministry in the place.
- Sadly, became necessary for one brother to enter professional residential care.
- Capital projects undertaken during the year have included a major renovation and improvement of the residential chalet at Plaistow, the repair of the Sacrament Chapel roof and stonework at Alnmouth and the construction of a shepherd's hut at Hilfield in order to provide additional retreat accommodation.

The Life of the First Order Brothers of the Society of St Francis

'The object of the First Order is to build up a body of men [and women] who, accepting Christ as their Lord and Master, will seek to follow him in the way of renunciation and sacrifice as an act of witness and for the loving service of his brothers and sisters in the world' (The Principles of SSF, Day 2)

Our life is essentially that of fraternity, lived in community in which all share responsibility for faithfulness to the gospel after the example of St Francis of Assisi. There are five community houses (friaries):



Alnmouth Friary in Northumberland is in a wonderful situation overlooking the North Sea coast and where the brothers' hospitality to guests and visitors is well-known and valued throughout the North East of England and beyond. The brothers also minister in the life of the local church and community. The five permanent brothers are joined by novices who spend part of their three-year formation at the friary. They are assisted in their life and work by resident volunteers and local friends.

Glasshampton Monastery in Worcester is a house of retreat and reflection where the four resident brothers offer the hospitality of silence, spiritual renewal and study. Novices spend part of their novitiate here free from outside engagements.



Birmingham Friary at 113 Gillott Road aims to offer sanctuary to those seeking asylum in the UK in partnership with other organisations which support refugees. With a change of brothers during the past year this ministry has been temporarily suspended but is expected to be renewed during 2025-26.



113 Gillott Road

The House of Divine Compassion, Plaistow



Front of Balaam Street, Plaistow



The Community at Plaistow



Established in 1894, Plaistow offers hospitality to those who are homeless, and in partnership with the charity, Helping Hands, is a place of warmth, welcome and the sharing of food and support in the local community. The four brothers are also involved in ministry beyond the house.

Chalet resurrexit

Hilfield Friary on the edge of the Dorset Downs overlooking the Blackmore Vale, the friary consists of a collection of buildings set in 50 acres of land, home to a large community of brothers together with others: men and women, married and single, children, young people and those who are older. Hospitality is offered to guests, courses on Franciscan life are run and there is a well-established and increasing well-known programme of engagement with the environment.



Hilfield Community photo 2025 and a rainbow over the Friary



Assisi

SSF rents an apartment in the city as a base for a succession of priests – brothers of the First Order, members of the Third Order and Companions of SSF – to maintain an Anglican chaplaincy in this city of St Francis and St Clare. They serve the Anglican congregation at St Leonard's church which is made available to them by the Roman Catholic bishop of Assisi. They welcome pilgrims to the city and nurture ecumenical links.

Two brothers live singly: Br David Jardine continues a long-established ministry of preaching and teaching in Belfast. Br Austin lives at St John's Alms-house in Canterbury with a ministry of prayer and involvement with the local church.

The work and ministry of the brothers

'The brothers [and sisters] seek to serve their Master by the life of devotion, by sacred study and by works' (The Principles of SSF Day 13) These three commitments of prayer, study and work are expressed in various ways.

The daily rhythm of prayer and worship, both individual and corporate, is central to the life of the brothers. Each house has a chapel which is always open to visitors. Visitors often come with little background or experience of a regular spiritual practice, and while no effort is made to proselytise, brothers are available to accompany them in their journey of faith. Some brothers have received particular training for this work and are under regular supervision.



The Chapel at Hilfield

Communicating the Christian faith through preaching and teaching in churches, schools and colleges. Brothers respond to invitations to speak at conferences and to lead retreats and pilgrimages. One brother has a parish appointment and those who are priests are sometimes called upon to cover in churches where there is no resident vicar. Day and residential courses are organised for the public at two of our houses. Over the course of the past year several hundred engagements have been undertaken by brothers, including a visit by brothers to Sweden



SSF Brothers visiting Sweden



where there is a growing relationship with Lutheran Christians.

Br Finnian with visitors at Alnmouth

Justice, peace and reconciliation



Although the Society itself does not align with any political party or pressure group, our Franciscan calling is to become an 'instrument of peace'. Brothers support those seeking reconciliation between individuals and communities that are divided by conflict, fear and prejudice. They work for the common good and for a more just ordering of society.

Br Hugh and Br Felix at Greenbelt

The Care of Creation

The wisdom of St Francis and of the Franciscan tradition concerning our relationship with the rest of creation plays an important part in shaping our practice. During the past year, a major renovation of a building at



Haymaking at Hilfield

the friary in Plaistow, involved work on insulation, the installation of solar panels and of a storage battery. Energy audits have been undertaken on three of our friaries and there is a five-year programme to reduce our use of fossil fuels towards zero. The conservation programme on the land at Hilfield, working in collaboration with Natural England, the Dorset Wildlife Trust and Dorset County Council, has become a landmark project in the area, with opportunities for groups from schools and other organisations to learn about the foundations of a healthy relationship with the natural world around us.



Solar panels on Leo Guest House roof at Hilfield

Hospitality is an essential part of the brothers' ministry. All our houses welcome guests – those looking for rest, retreat, study and renewal. People come, not to a hotel or conference centre, but



The Shepherds Hut at Hilfield



Br Micael Cristoffer cooking dinner

to a community where something of the life of the brothers can be shared. Some people seek sanctuary and help from difficult situations in life and are supported with kindness, care and friendship. No charge is made and although people may be invited to make a donation towards the cost of their stay, no-one is turned away on account of an inability to contribute.



Alnmouth's Sitting room and a guest bedroom



The Recreation room at Hilfield

Here are some comments from those who have stayed at one or other of our houses during the past year:

"I visited Hilfield Friary for the first time in November 2024. It is, perhaps, the most authentic Christian community I have encountered in their display of love for others, for the environment and for each other. To spend time with the brothers and the community that resides with them is to witness the gospel in radical action. As an ordinand in the Church of England with a view to parish ministry I am frequently asked to reflect on the nature of my calling. While this has always included a sensitivity for environmental issues, social justice and inclusion, the life of the Hilfield community has given me not only a mandate and model for such pursuits, but a challenge to my own life and witness and the encouragement to take what I have learned back into the parish; to put these issues at the front of my mind, and not secondary to other ecclesiastical work."

"I came away - and still am - very challenged by your way of life, and it was clear to see how the community is a place where people flourish. So many people I know suffer from loneliness, even

though they don't know it. I am surprised that such communities are not expanding or multiplying. I pray that they do!"

"It has been a huge privilege to experience a bit of your community life – the beautiful land that is tended with such care and thought; the quiet faith that underpins everything; the delicious food; and all the kindness offered by so many people, both adults and children."

I had a wonderful retreat at Glasshampton. What a prayerful, relaxed atmosphere, fabulous!
(Graham)

Your kindness is open-hearted, your welcome is peace; through the quietness of God's presence you open your home to those who seek. You give your attention to guide us in the times of prayer, so that a novice such as me doesn't fall into despair. Your service is received with gratitude... My time with you has been such a gift of love, hope and counsel. (Virginia)

Thank you for all your warm and gentle hospitality these past days and especially for keeping this friary a household of God and place in which prayer is given. It has been a marvellous re-set for me. (Oswin)

We give thanks for all that sustains and nurtures the Franciscan life to which have been called and to which we dedicate ourselves. Laus Deo.



TRUSTEES' RESPONSIBILITIES IN RESPECT OF THE FINANCIAL STATEMENTS

Acknowledging the guidance of the Charity Commission's 'Internal financial controls for Charities' (cc8 – July 2012) and especially the very helpful checklist, as Trustees we are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the SSF and of the incoming resources or application of resources of the trust for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in business.

It is our duty as charity trustees to ensure that the charity's resources are protected in order that the charity can fulfil its aims. We recognise it is important that all those working in the charity whether trustees, Brothers, staff or volunteers take the issue of internal financial controls seriously. Making controls work should not be seen as just the responsibility of one or two trustees or senior office holders, or as applying to some but not others.

The aims of our internal financial controls are:

- to protect the charity's assets;
- to identify and manage the risk of conflicts of interest, loss, waste, bribery, theft or fraud;
- to ensure that financial reporting is robust and of sufficient quality; and
- to ensure that we comply with the charity law and any regulations relating to finance.

It is our belief that we live our lives and conduct ourselves as trustees that we do indeed keep ourselves informed about the relevant factors of managing a modern and well-run charity; not just our financial responsibilities but also that we keep to the spirit and principle of our charitable objectives and keeping ourselves aware of the developing role for charities in the world in which we find ourselves.

Signed


Br Micael Christoffer SSF, Minister Provincial

23 December 2025
Date

Samuel SSF
Br. Samuel, Provincial Superior

23rd December
2025

Independent Auditor's Report to the Trustees of The Brothers of the First Order of the Society of Saint Francis

Opinion

We have audited the financial statements of The Brothers of the First Order of the Society of Saint Francis (the 'charity') for the year ended 30 June 2025 which comprise the Balance Sheet, Statement of Financial Activities, Statement of Cashflows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 30 June 2025, and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, in the circumstances set out in note 21 to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least 12 months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report, including the trustees' report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Independent Auditor's Report to the Trustees of The Brothers of the First Order of the Society of Saint Francis

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 18, the trustees are responsible for the preparation of financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

The extent to which the audit was considered capable of detecting irregularities, including fraud

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the charity through discussions with trustees and other management, and from our commercial knowledge and experience of the charity sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charity, including legislation such as the Charities Act 2011;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management, contacting the entity's solicitor for any details of non-compliance and inspecting current year legal expenditure; and
- identified laws and regulations of particular relevance were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

Independent Auditor's Report to the Trustees of The Brothers of the First Order of the Society of Saint Francis

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud;
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations; and

To address the risk of fraud through management bias and override of controls, including any fraud associated with revenue recognition, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates set out in Note 5 – Fixed Assets were indicative of potential bias;
- traced a sample of income transactions from source documentation to nominal ledgers;
- traced a sample of income, including legacies, around the year-end from source documentation to invoice to ensure cut-off is operating correctly; and
- evaluated the business rationale of any significant transactions that are unusual or outside the normal course of business.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims against the charity;

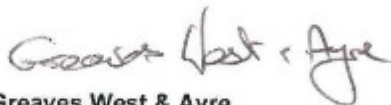
There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with the Charities (Accounts & Reports) Regulations 2008 and the regulations made under section 154 of the Charities Act 2011. Our audit work has been undertaken so that we might state to the Charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Greaves West & Ayre

Chartered Accountants
Statutory Auditor

Date 19 JANUARY 2026

17 Walkergate
Berwick-upon-Tweed
Northumberland
TD15 1DJ

Greaves West & Ayre is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
 (European Province) - Registered Charity No: 236464.

Balance Sheet
 as at 30th June 2025

	Notes	2025	2024
		£	£
Fixed Assets			
Buildings - Freehold	5	4,216,834	4,035,980
Motor Vehicles	5	0	189
Equipment	5	4,666	7,535
Renewable Energy	5	165,356	164,872
Investment Properties	7	911,000	846,626
Investments	9	1,919,789	1,640,170
		<u>7,217,655</u>	<u>6,695,374</u>
Current Assets			
Stock		8,916	10,022
Debtors and prepayments	14	21,000	5,627
Bank and Building Society Deposit Funds		725,487	986,861
Cash at Bank		115,028	160,090
Cash in Hand		2,617	1,637
		<u>873,049</u>	<u>1,164,237</u>
Current Liabilities			
Creditors owing	15	<u>(59,350)</u>	<u>(112,991)</u>
Net Current Assets		<u>813,689</u>	<u>1,051,246</u>
NET ASSETS	10a	<u>8,031,344</u>	<u>7,746,621</u>
FUNDS			
Designated Funds	12	7,022,670	6,830,567
General Funds	12	639,382	535,912
Restricted Funds	12	369,292	380,140
TOTAL FUNDS		<u>8,031,344</u>	<u>7,746,620</u>

N.B. The notes on pages 27 to 40 form a part of these accounts.

Signed 
 Micael Christoffer - Trustee and Minister Provincial


 Br Samuel - Trustee

Date 23rd December 2025

**BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS,
(European Province) - Registered Charity No: 236464.**

**Statement of Financial Activities,
for the year ended 30th June 2025
Current year**

		General Fund	Designated Funds	Restricted Funds	Total 2025	Total 2024
	Notes	£	£	£	£	£
Income and endowments from:						
Donations and legacies:						
Donations and Trust Income		401,107	13,313	174,631	589,051	486,787
Legacies		-	225,053	10,000	235,053	183,909
Covenanted Salaries, Pensions and Benefits		223,342	12,892	-	236,234	210,651
Investments:						
Interest and Investment Income	9	87,541	-	-	87,541	65,951
Property rental income		46,846	-	-	46,846	32,699
Charitable Activities:						
Engagements		6,278	-	1,266	7,544	7,933
Other:						
Renewable Energy Incentives		39,308	-	-	39,308	25,660
Surplus on disposal of Fixed Assets		-	-	-	-	65,423
Stewardship Income		-	-	12,816	12,816	23,167
Miscellaneous Income		-	-	-	-	12,662
Other trading activities:						
Shop Sales	3a	34,712	-	-	34,712	32,889
Total income		839,136	251,258	198,713	1,289,106	1,147,732
Expenditure on:	2					
Raising funds:						
Shop and Publication costs	3b	14,329	-	-	14,329	14,080
Costs of Managing Investment properties		4,591	-	-	4,591	7,043
Charitable Activities	4a	639,647	179,358	164,834	983,839	849,872
Total resources expended		658,567	179,358	164,834	1,002,759	870,994
Net incoming/(outgoing) resources before gains/(losses) on investments		180,570	71,900	33,879	286,347	276,738
Revaluation Gain on Investment Properties	7	-	64,372	-	64,372	58,862
Net Unrealised (Losses)/Gains on Investments	10b	-	(64,515)	(1,481)	(65,996)	111,771
Net Realised (Losses)/Gains on Investments	11	-	-	-	-	-
Net incoming/outgoing resources before transfers		180,570	71,756	32,398	284,724	447,370
Transfers between funds during Year						
Development - Building Improvements, Vehicles & Equipment	6	0	47,846	(47,846)	-	-
Transfers from Restricted to Designated	12a	-	-	0	-	-
Others	12a	(13,600)	16,000	(2,400)	-	-
		166,970	135,603	(17,848)	284,724	447,370
Transfers at Year End						
Income Tithe	12a	(24,000)	24,000	-	-	-
Transferred to/from Restricted Funds	12a	(7,000)	-	7,000	-	-
Transfer to/from General Fund	12a	(32,500)	32,500	-	-	-
Net Movement in Funds		103,470	192,103	(10,648)	284,724	447,370
Balances brought forward (1/7/24)		535,912	6,830,567	380,140	7,746,620	7,299,250
Balances carried forward (30/6/25)		639,382	7,022,670	369,292	8,031,344	7,746,620

N.B. The notes on pages 37 to 51 form a part of these accounts.

The Statement of Financial Activities includes all gains and losses recognised in the year.

All incoming resources and all resources expended derive from continuing activities.

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
 (European Province) - Registered Charity No: 236464.

Statement of Financial Activities
 for the year ended 30th June 2024
 Current year

		General Fund	Designated Funds	Restricted Funds	Total 2024	Total 2023
		£	£	£	£	£
Income and endowments from:	Notes					
Donations and legacies:						
Donations and Trust Income		396,332	4,260	86,186	486,787	488,451
Legacies		-	139,850	44,059	183,909	198,974
Covenanted Salaries, Pensions and Benefits		207,411	3,240	-	210,651	165,897
Investments:						
Interest and Investment Income	8	65,951	-	-	65,951	50,357
Property rental income		32,699	-	-	32,699	21,355
Charitable Activities:						
Engagements		7,933	-	-	7,933	9,841
Other:						
Renewable Energy Incentives		25,660	-	-	25,660	31,854
Surplus on disposal of Fixed Assets		-	65,423	-	65,423	-
Stewardship Income		-	-	23,167	23,167	59,629
Miscellaneous Income		9,958	-	2,704	12,662	1,620
Other trading activities:						
Shop Sales	3a	32,889	-	-	32,889	36,656
Total Income		778,833	212,773	156,125	1,147,732	1,064,824
Expenditure on:	2					
Raising funds:						
Shop and Publication costs	3b	14,080	-	-	14,080	8,718
Costs of Managing Investment properties		7,043	-	-	7,043	-
Charitable Activities	4a	595,092	175,183	79,597	849,872	818,455
Total resources expended		616,214	175,183	79,597	870,994	827,173
Net incoming/(outgoing) resources before gains/(losses) on investments		162,619	37,590	76,529	276,738	237,451
Revaluation Gain on Investment Properties	7	-	58,862	-	58,862	-
Net Unrealised (Losses)/Gains on Investments	10b	-	111,771	-	111,771	(16,117)
Net Realised (Losses)/Gains on Investments	11	-	-	-	-	-
Net incoming/outgoing resources before transfers		162,619	208,223	76,529	447,370	221,334
Transfers between funds during Year						
Development - Building Improvements, Vehicles & Equipment	6	(2,738)	2,738	0	-	-
Transfers from Restricted to Designated	12a	-	-	0	-	-
Others	12a	(13,756)	15,956	(2,200)	-	-
		146,125	226,917	74,329	447,370	221,334
Transfers at Year End						
Income Tax	12a	(20,000)	20,000	-	-	-
Transferred to/from Restricted Funds	12a	(10,000)	-	10,000	-	-
Transfer to/from General Fund	12a	(2,500)	2,500	-	-	-
Net Movement in Funds		113,625	249,417	84,329	447,370	221,334
Balances brought forward (1/7/23)		422,267	8,581,150	295,812	7,299,250	7,077,816
Balances carried forward (30/6/24)		535,912	8,830,567	380,140	7,746,620	7,299,250

N.B. The notes on pages 27 to 41 form a part of these accounts.

The Statement of Financial Activities includes all gains and losses recognised in the year.

All incoming resources and all resources expended derive from continuing activities.

**BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
(European Province) - Registered Charity No: 236464.**

**Statement of Cash Flows
for the year ended 30th June 2025**

	Notes	£	2025 £	£	2024 £
Cash flows from operating activities					
Cash generated from/(absorbed by) operations	17		234,736		492,508
Cash flows from Investing activities					
Purchase of tangible fixed assets		(282,117)		(56,548)	
Investment additions		345,615		-	
Interest received		37,837		18,210	
Dividends received		49,706		47,742	
Proceeds of Disposal of tangible fixed assets		-		153,942	
Net cash used in Investing activities			(540,189)		163,346
Net increase/(decrease) in cash and cash equivalents			(305,453)		655,854
Cash and cash equivalents at beginning of year			1,148,587		492,733
Cash and cash equivalents at end of year			843,133		1,148,587
Relating to:					
Bank balances and short term deposits			843,132		1,148,587

Notes to the Accounts
for the Year ended 30th June 2025

1 Accounting Policies

Basis of preparation

Charity information

The Brothers of the First Order of the Society of Saint Francis (known as the Society) is a registered charity with the Charity Commission, number 236464. The registered office is the Friary of Saint Francis, Hilfield, Dorchester, Dorset, DT2 7BE.

The Brothers of the First Order of the Society of Saint Francis is a Religious Community for men in the Anglican Communion. The work of the Society is spread throughout the world and divided into five provinces of which the European Province is one.

Accounting convention

The financial statements have been prepared in accordance with the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (as amended for accounting periods commencing from 1st January 2016). The Society is a Public Benefit Entity as defined by FRS 102.

The accounts are prepared in sterling, which is the functional currency of the Society. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention, modified to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

Going concern

At the time of approving the accounts, the trustees have a reasonable expectation that the Society has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the accounts.

Gift Aided Salaries and Pensions

Gift Aided salaries and pensions are received under Perpetual Gift Aid from members of the Brothers of the First Order of the Society of Saint Francis, and are stated inclusive of income tax but net of any deductions for social security payments and contributions to occupational pension schemes.

Fixed assets

Freehold properties occupied by SSF at Glasshampton, Alnmouth, Hilfield, 113 Gillott Road Birmingham, Pickering and 42 Balaam Street Plaistow, as well as Investment properties at 42 Rossall Road, 85 Crofton Road Plaistow and 134 Wincheap Canterbury, are vested in the Official Custodian for Charities, as nominees of the Society of St Francis. SSF is permitted free use of the non Investment properties, but is liable for their upkeep. The original cost of the properties acquired at our foundation is not known; consequently it is not possible with any degree of certainty to calculate the unrealised gains/losses in their asset value in a given year. The properties held by the Official Custodian for Charities are included in the Balance Sheet at insured value as at 30th June 1995, and depreciated from that date - together with subsequent additions. Depreciation is charged on these properties at a rate of 2% per annum on the closing balance at the end of the year.

The Brothers annually review the carrying value of the properties in order to consider if their carrying value in the Accounts is fairly stated, in accordance with the provisions for impairment reviews.

Motor Vehicles are included in the Balance Sheet at cost and depreciated on a straight-line basis over 4 years with a full year's depreciation charged in the year of purchase.

Items of furniture, fittings and equipment over £1,000 are generally capitalised and depreciated on a straight-line basis over 5 years, with a full year's depreciation charged in the year of purchase. Smaller items of expenditure are charged to income and expenditure in the year of purchase.

Renewable Energy costs including the installation of a Biomass Boiler are included in the Balance Sheet at cost and depreciated on a straight-line basis over 20 years with a full year's depreciation charged in the year of purchase.

Investment Properties

Investment property, which is property held to earn rentals and/or for capital appreciation, is initially recognised at cost, which includes the purchase cost and any directly attributable expenditure. Subsequently it is measured at fair value at the reporting end date. Changes in fair value are recognised in the Statement of Financial Activities. Investment property is currently stated at Trustees' valuation.

Resources Expended

All expenditure is accounted for on an accrual basis. Resources expended are allocated to appropriate headings based on the activities to which they are attributable.

Notes to the Accounts
for the Year ended 30th June 2025

1 Accounting Policies (continued)

Donations

SSF gratefully acknowledges the support received from its well-wishers. Donations are received both in monetary form and in the form of goods and services provided without charge or at below normal commercial rates. Monetary donations, including legacies, are included in these accounts when notified to the Society and when such amount is quantifiable. Non-monetary gifts are excluded from the accounts.

The Brothers have never made any charge for short-term guests and retreatants in our Friaries so this important and highly appreciated part of our income is included within Voluntary Income in the Accounts under the heading "Donations and Trust Income".

Investments

Investments in the Central Board of Finance Investment funds are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net incoming/outgoing resources before transfers. Transaction costs are recorded as expenses as they are incurred. Unquoted investments are valued by the trustees. The cost of these investments is stated in note 9.

Current Assets

Stocks are stated at the lower of cost and net realisable value.

Leasing and Hire Purchase Commitments

Leases are classified as finance leases whenever the terms of the lease transfer substantially all the risks and rewards of ownership to the lessees. All other leases are classified as operating leases.

Assets held under hire purchase contracts and finance leases are recognised as tangible assets at the lower of the assets fair value at the date of inception and the present value of the minimum lease payments. The related liability is included in the balance sheet as a finance lease obligation. Lease payments are treated as consisting of capital and interest elements. The interest is charged to net income/(expenditure) for the year so as to produce a constant periodic rate of interest on the remaining balance of the liability.

Financial Instruments

The Society has elected to apply the provisions of Section 11 "Basic Financial Instruments" and Section 12 "other Financial Instruments" of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Society's balance sheet when the Society becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statement, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic Financial Assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic Financial Liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of Financial Liabilities

Financial liabilities are discharged when the Society's contractual obligations expire or are cancelled.

Critical Accounting Estimates and Areas of Judgements

In the application of the Society's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
(European Province) - Registered Charity No: 236464.

Notes to the Accounts
for the Year ended 30th June 2025

Notes

		Staff	Other	Depreciation	Total 2025	Total 2024
		£	£	£	£	£
2. Analysis of Resources expended:						
Raising funds						
Shop and Publication costs	3b	-	14,329	-	14,329	14,080
Charitable Activities	4a	29,445	850,567	103,827	983,839	849,872
Costs of Managing Investment properties		-	4,591	-	4,591	7,043
Total resources used		29,445	869,487	103,827	1,002,759	870,994
3. Other trading activities						
3a. Shop and Publications					Total 2025	Total 2024
Income					£	£
Shop sales					14,213	13,662
Royalties and Book Sales					1,087	1,043
					15,300	14,705
Franciscan Magazine Income					19,413	18,185
					34,712	32,889
3b. Shop and Publication					Total 2025	Total 2024
Cost of shop sales					£	£
Opening stock					614	919
Purchases and Direct Overheads					9,654	8,421
Less Closing Stock					(1,076)	(614)
					9,192	8,726
Franciscan Magazine Expenditure					5,136	5,354
					14,329	14,080
4a. Charitable Activities						
		General Funds	Designated Funds	Restricted Funds	Total 2025	Total 2024
		£	£	£	£	£
Occupancy Costs		236,612	14,609	27,008	278,229	324,453
Food		91,421	-	-	91,421	86,007
Brothers' Expenses		49,401	-	1,040	50,441	44,682
Brothers' Formation		11,918	-	4,541	16,559	15,492
Brothers' Care		-	24,263	-	24,263	2,953
Promotion of Religious Life		-	-	4,549	4,549	1,611
Chapel		5,031	-	-	5,031	5,446
Travel and Transport		37,989	-	-	37,989	35,550
Gifts and Donations	13	34,305	26,338	114,783	175,427	54,519
Equipment		14,463	-	-	14,463	4,628
Staff Costs	4c	29,445	-	-	29,445	22,300
Volunteer Expenses		35,070	-	-	35,070	33,306
Postage and Telephone		25,013	-	-	25,013	18,565
Printing, Stationery and Office		7,910	-	-	7,910	13,356
Safeguarding		373	-	-	373	237
Other: Non-recurring		183	-	-	183	0
Rural Payment Agency Costs		-	-	12,612	12,612	37,321
Forestry costs		-	10,320	-	10,320	7,548
Almshouse Chalet		-	-	-	-	-
Professional Fees		-	-	-	-	-
Bank Charges		2,046	-	-	2,046	2,056
		561,181	75,531	164,834	821,546	710,035
Depreciation - Equipment	5	-	2,869	-	2,869	2,870
- Buildings - Freehold	5	-	85,074	-	85,074	82,360
- Buildings - Leasehold	5	-	-	-	-	-
- Vehicles	5	-	-	-	-	189
- Renewable Energy	5	-	15,695	-	15,695	14,885
- Loss on disposal	5	-	189	-	189	-
- Impairment	5	-	-	-	-	-
Governance costs	4b	58,465	-	-	58,465	39,532
		639,647	179,358	164,834	983,839	849,872
Analysis by fund - prior year						
General Funds						595,092
Designated Funds						175,183
Restricted Funds						79,597
Total						849,872

Notes to the Accounts
for the year ended 30th June, 2025

	Total 2025	Total 2024
	£	£
4b. Governance Costs		
Auditors Remuneration - Audit Fee	12,000	12,000
- Accountancy & Other services	17,350	16,728
- Professional & Legal Fees	1,916	-
- Chapter expenses	27,199	10,804
	<u>58,465</u>	<u>39,532</u>
4c. Staff Costs		
Wages	29,445	22,300

The average monthly number of employees was 1 (2024 - 1). No employee received benefits of over £60,000.

5. Fixed Assets	Renewable	Equipment	Properties	Leasehold	Vehicles	Total 2024
	Energy		Freehold			
	£	£	£	£	£	£
Cost/Valuation at 1st July 2024	297,790	96,955	8,176,516	-	83,112	8,654,372
Additions/Improvements	16,189	-	265,928	-	-	282,117
Impairment	-	-	-	-	-	-
Disposals	-	-	0	-	(756)	(756)
Transfers to Investment Properties	-	-	-	-	-	-
At 30th June 2025	<u>313,978</u>	<u>96,955</u>	<u>8,442,443</u>	<u>-</u>	<u>82,356</u>	<u>8,935,733</u>
Depreciation at 1st July 2024	132,919	89,420	4,140,536	-	82,923	4,445,798
Depreciation charge for the year	15,695	2,869	85,074	-	-	103,638
Impairment	-	-	-	-	-	-
Depreciation on Disposals	-	-	-	-	(567)	(567)
Transfers to Investment Properties	-	-	-	-	-	-
At 30th June 2025	<u>148,613</u>	<u>92,289</u>	<u>4,225,610</u>	<u>-</u>	<u>82,356</u>	<u>4,548,868</u>
Net Book Value						
At 30th June 2025	<u>165,365</u>	<u>4,666</u>	<u>4,216,834</u>	<u>0</u>	<u>0</u>	<u>4,386,865</u>
At 1st July 2024	<u>164,871</u>	<u>7,535</u>	<u>4,035,980</u>	<u>0</u>	<u>189</u>	<u>4,208,576</u>

The Brothers have reviewed the carrying value of the freehold properties at the year end and are of the opinion that these are fairly stated and that no provisions for in

Restriction on title

The charity has restricted title on 2 of the Freehold properties included within the Financial statements. The carrying value of these 2 Freehold properties is £1,5077,1

6. Transfers - Building Improvements, Vehicles & Equipment	General Fund	Designated Funds	Restricted Funds	Total 2025
	£	£	£	£
Cost of Building Improvements in year	-	47,846	47,846	-
Cost of Vehicles purchased in year	-	-	-	-
Cost of Renewable Energy purchased in year	-	-	-	-
Cost of Equipment purchased in year	-	-	-	-
	<u>0</u>	<u>47,846</u>	<u>(47,846)</u>	<u>-</u>

7. Investment Properties

	2025	2024
	£	£
Fair Value		
At 1 July 2024	546,628	450,000
Transfers from Properties Freehold	-	337,766
Revaluations	64,372	58,862
At 30 June 2025	<u>911,000</u>	<u>846,628</u>

If investment properties were stated on a historical cost basis rather than a fair value basis, the amounts would have been as follows:

	2025
	£
Cost	545,085
Accumulated depreciation	<u>229,122</u>
Carrying amount	<u>315,963</u>

Three properties previously treated as Freehold Properties were transferred to Investment Properties in earlier years reflecting their change of use. The fair value of the Investment Properties have been arrived at by reference to market evidence of transaction prices for similar properties. In the Trustees opinion the Fair value at 30 June 2025 reflects the Investment Properties current market value.

8. Capital and Major Repair and Other Commitments

In June 2025, the budget for the financial year to 30th June 2026 was presented and discussed at the Provincial Chapter. The following capital and major repairs were agreed:

	2025	2024
	£	£
Ainmouth Friary	30,298	32,500
Birmingham	40,000	-
Glasshampton Monastery	24,300	35,000
Hilfield Friary	47,460	81,314
Leeds	-	2,620
Plastow, Balsam Street	17,225	250,000
Plastow, Crofton Road	-	1,000
Provincial	<u>10,000</u>	<u>10,000</u>
	<u>169,283</u>	<u>412,434</u>

Of the above capital and major repairs, £14,985 represented contractual commitments that had been formally agreed and were expected to be incurred after the year-end.

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
(European Province) - Registered Charity No: 236464.

Notes to the Accounts
for the year to 30th June 2025

9. Fixed Asset Investments

	2025		2024	
	Cost	Market Value	Cost	Market Value
	£	£	£	£
CBF Investment Fund	1,482,297	1,919,789	1,136,682	1,640,170
Quoted Investments in the UK (changes in market value in the year)				
Market Value at 1st July 2024		1,640,171		1,528,400
Additions		345,615		-
Disposals		-		-
Net (loss)/gain on revaluation at 30th June 2025		(65,996)		111,771
Market Value at 30th June 2025		<u>1,919,789</u>		<u>1,640,171</u>
Interest and Investment income				
Interest Receivable		37,836		18,209
Dividends - CBF Investment Fund		41,711		39,904
Property - CBF Investment Fund		7,995		7,836
		<u>87,541</u>		<u>65,951</u>

10

a. Analysis of Group Net Assets between funds - Current year

	General Fund	Designated Funds	Restricted Funds	Total 2025
	£	£	£	£
Tangible Fixed Assets	-	4,386,855	-	4,386,855
Investment Properties	-	911,000	-	911,000
Investments	-	1,725,655	194,134	1,919,789
Current Assets	698,742	(851)	175,158	873,049
Current Liabilities	(59,360)	-	-	(59,360)
	<u>639,382</u>	<u>7,022,668</u>	<u>369,292</u>	<u>8,031,343</u>

Analysis of Group Net Assets between funds - Prior year

	General Fund	Designated Funds	Restricted Funds	Total 2024
	£	£	£	£
Tangible Fixed Assets	-	4,208,575	-	4,208,575
Investment Properties	-	846,628	-	846,628
Investments	-	1,640,170	-	1,640,170
Current Assets	648,903	135,193	360,140	1,164,237
Current Liabilities	(112,991)	-	-	(112,991)
	<u>535,912</u>	<u>6,830,566</u>	<u>360,140</u>	<u>7,746,619</u>

b. Reconciliation of Movements in Unrealised (Losses)/Gains on Investment Assets:

Unrealised (losses)/gains at 30th June, 2024	-	503,489	-	503,489
Unrealised gains on Disposals in year to 30th June 2025	-	-	-	-
Net (losses)/gains on revaluation at 30th June 2025	-	(64,515)	(1,481)	(65,996)
Unrealised (losses)/gains at 30th June, 2025	-	<u>438,974</u>	<u>(1,481)</u>	<u>437,493</u>

11. Transactions with Trustees.

The Trustees of the Charity are also Brothers of the Society, and as such have taken vows of poverty under which they have renounced all personal rights to income and capital. The Charity provides for the needs of all members of the Society. The living costs of the Brother-Trustees are, therefore, borne by the Charity.

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.

(European Province) - Registered Charity No: 236464.

Notes to the Accounts: Year ended 30th June 2025

12a. Movement in funds for the Year - Summary

Current year	Notes	General Funds	Designated Funds	Restricted Funds	Total Funds
		£	£	£	£
Total income		839,136	251,258	196,713	1,289,107
Total expenditure		(658,567)	(179,358)	(164,834)	(1,002,759)
		180,570	71,900	33,879	286,348
Net incoming/outgoing resources before gains/(losses) on Investments					
Revaluation Gain on Investment Properties		-	64,372	-	64,372
Net Unrealised gains/(losses) on Investments		-	(64,515)	(1,481)	(65,996)
Net Realised (losses)/gains on Investments		-	-	-	-
Net incoming/outgoing resources before transfers		180,570	71,756	32,398	284,724
Transfers during Year:					
Building Improvements, Vehicles and Equipment	6	-	47,846	(47,846)	-
Transferred to/from General Funds		(13,600)	16,000	(2,400)	-
Transferred from General to Designated Funds		-	-	-	-
Transferred to/from from Restricted Funds		-	-	-	-
		166,970	135,603	(17,848)	284,724
Transfers at Year-End:					
Income Tithe		(24,000)	24,000	-	-
Transferred to/from Restricted Funds		(7,000)	-	7,000	-
Transferred to/from General Fund		(32,500)	32,500	-	-
Net movement in funds		103,470	192,103	(10,848)	284,724
Balances brought forward (1/7/24)		535,913	6,830,568	380,140	7,746,621
Balances carried forward (30/6/25)		639,383	7,022,670	369,292	8,031,345
			12 (b)	12 (c)	

Transfers at year end

- £7,000 was transferred from General Funds to the Restricted Formation Fund at the year end.

Transfers/Appropriations at the Year-End

In June 2025 the Provincial Chapter agreed, the projected balance available on the General and designated Funds for the Year ended 30th June 2025 - subject to arithmetical verification - and the following allocations were made from that balance:

Transferred from General Funds

- a tithe of £24,000 based upon the income of the Provincial General Fund is set apart - according to the agreed policy of the Provincial Chapter - primarily to help relieve the needs of the world's poorest, and to address particular requests from within the Society of St Francis to help individuals and organisations.

- £2,500 to the Designated Pickering Emmaus House towards ongoing running costs.

- £30,000 to the Designated Renewable Energy fund towards future carbon reduction.

Transferred to/from Designated Funds

- £221,053 from the Designated Bequest Fund to the Designated Development Fund to help fund future costs relating to specific capital projects undertaken by the Provincial Chapter.

- £210,420 from the Designated Development Fund to the Designated Fixed Asset Reserve Fund to help fund the renovation of Balaam Street and shower rooms at Hilfield.

Hilfield.

- £16,189 from the Designated Renewable Energy Fund to the Designated Fixed Asset Reserve fund to fund a Biomass boiler upgrade and a Solar battery for Hilfield.

Transferred from Restricted Funds

- £2,400 from the Restricted Sanctuary Fund to the General Funds to fund costs incurred in our mission and ministry with Asylum Seekers and Refugees.

- £47,846 from the Restricted Hilfield Land Grants fund to the Designated Fixed Asset Reserve to fund the construction of a new barn at Hilfield.

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.

(European Province) - Registered Charity No: 236464.

Notes to the Accounts: Year ended 30th June 2024

12a. Movement in funds for the Year - Summary

Current year	Notes	Designated			Total Funds
		General Funds	Funds	Restricted Funds	
		£	£	£	£
Total income		778,833	212,773	156,125	1,147,732
Total expenditure		(616,214)	(175,183)	(79,597)	(870,994)
		162,619	37,590	76,529	276,738
Net incoming/outgoing resources before gains/(losses) on Investments					
Revaluation Gain on Investment Properties		-	58,862	-	58,862
Net Unrealised gains on Investments		-	111,771	-	111,771
Net Realised (losses)/gains on Investments		-	-	-	-
Net incoming/outgoing resources before transfers		162,619	208,223	76,529	447,370
Transfers during Year:					
Building Improvements, Vehicles and Equipment	6	(2,738)	2,738	0	-
Transferred to/from General Funds		(13,756)	15,956	(2,200)	-
Transferred from General to Designated Funds		-	-	-	-
Transferred to/from from Restricted Funds		-	-	-	-
		146,125	226,917	74,329	447,370
Transfers at Year-End:					
Income Tithe		(20,000)	20,000	-	-
Transferred to/from Restricted Funds		(10,000)	-	10,000	-
Transferred to/from General Fund		(2,500)	2,500	-	-
Net movement in funds		113,625	249,417	84,329	447,370
Balances brought forward (1/7/23)		422,288	6,581,151	295,812	7,299,251
Balances carried forward (30/6/24)		535,913	6,830,568	380,140	7,746,621
			12 (b)	12 (c)	

Transfers during Year

Transferred from General Funds

- £2,738 was transferred from General Funds to the Designated Fixed Asset Reserve for the purchase of Equipment.

- £15,956 was transferred from General Funds to the Designated Hillfield Fuel Fund. This fund was created from money from Hillfield Friary for the purchase of local wood for the Biomass Boiler.

Transfers at year end

- £5,000 was transferred from General Funds to the Restricted Assisi Fund at the year end.

- £5,000 was transferred from General Funds to the Restricted Formation Fund at the year end.

Transfers/Appropriations at the Year-End

In June 2024 the Provincial Chapter agreed, the projected balance available on the General and designated Funds for the Year ended 30th June 2024 - subject to arithmetical verification - and the following allocations were made from that balance:

Transferred from General Funds

- a tithe of £20,000 based upon the income of the Provincial General Fund is set apart - according to the agreed policy of the Provincial Chapter - primarily to help relieve the needs of the world's poorest, and to address particular requests from within the Society of St Francis to help individuals and organisations.

- £2,500 to the Designated Pickering Emmaus House towards ongoing running costs.

Transferred to/from Designated Funds

- £53,810 from the Designated Development Fund to the Designated Fixed Asset Reserve Fund to help fund the renovation of Balaam Street.

- £88,521 from the Designated Fixed Asset Reserve Fund to the Designated Development Fund in respect of the disposal of a Freehold property.

- £139,850 from the Designated Bequest Fund to the Designated Development Fund to help fund future costs relating to specific capital projects undertaken by the Provincial Chapter.

Transferred from Restricted Funds

- £2,200 from the Restricted Sanctuary Fund to the General Funds to fund costs incurred in our mission and ministry with Asylum Seekers and Refugees.

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS,
(European Province) - Registered Charity No: 235464.

Notes to the Accounts: Year ended 30th June 2025

12b. Movement in funds for the Year - Designated Funds

Current year	Care Fund		Bequest		Income Tithe		Development Fund		Fixed Asset Reserve		Renewable Energy		Pickering Emmaus House Fuel Fund		Total Designated Funds	
	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£
Total income	12,882	225,053	-	-	-	10,000	-	-	-	-	-	-	3,313	-	-	251,256
Total expenditure	(24,263)	-	(26,336)	(8,816)	(103,827)	(136)	(5,656)	(10,320)	(179,356)	-	-	-	-	-	-	-
Net incoming/outgoing resources before gains/(losses) on Investments	(11,371)	225,053	(26,336)	1,182	(103,827)	(136)	(2,342)	(10,320)	71,900	-	-	-	-	-	-	71,900
Revaluation Gain on Investment Properties	-	-	-	-	64,372	-	-	-	64,372	-	-	-	-	-	-	64,372
Net Unrealised gains/(losses) on Investments	-	-	-	(64,515)	-	-	-	-	-	-	-	-	-	-	-	(64,515)
Net Realised gains on Investments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Net incoming/outgoing resources before transfers	(11,371)	225,053	(26,336)	(63,333)	(39,455)	(136)	(2,342)	(10,320)	71,756	-	-	-	-	-	-	71,756
Transfers during Year:																
Building Purchase & Improvements	(7,862)	-	-	(210,420)	265,928	-	-	-	47,846	-	-	-	-	-	-	47,846
New Vehicles, Equipment & Renewable Energy	-	-	-	-	16,189	(16,189)	-	-	0	-	-	-	-	-	-	0
New Vehicles and Equipment from General Fund	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transferred to/from Designated Funds	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transferred to/from Restricted Funds	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transferred to/from General Funds	-	-	4,000	-	-	-	-	-	-	-	-	-	-	-	-	-
	(19,033)	225,053	(22,339)	(273,753)	242,861	(16,326)	(2,342)	1,660	16,000	-	-	-	-	-	-	135,603
Transfers at Year-End:																
Income Tithe	-	-	24,000	-	-	-	-	-	-	-	-	-	-	-	-	24,000
Transferred between Designated Funds	-	(221,053)	-	221,053	-	-	-	0	-	-	-	-	-	-	-	-
Transferred to/from Restricted Funds	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transferred to/from General Fund	-	0	-	-	-	30,000	2,500	-	32,500	-	-	-	-	-	-	32,500
Net movement in funds	(19,033)	4,000	1,662	(52,700)	242,661	13,675	158	1,660	182,103	-	-	-	-	-	-	182,103
Balances brought forward	295,304	0	22,500	1,399,577	5,055,203	40,486	9,089	8,408	6,830,568	-	-	-	-	-	-	6,830,568
Balances carried forward	276,271	4,000	24,162	1,346,877	5,297,865	54,161	9,247	10,068	7,022,670	-	-	-	-	-	-	7,022,670

DESIGNATED FUNDS.
(i) Care Fund:
(ii) Bequest Fund:
(iii) Income Tithe:
(iv) Development Fund:
(v) Fixed Asset Reserve:
(vi) Renewable Energy:
(vii) Pickering Emmaus House
(viii) Hilfield Fuel Fund

A fund from which capital or income may be used towards the support and care of elderly or infirm brothers and to cover funeral costs.
A fund to receive all unrestricted legacy receipts during the year. Provincial Chapter determines the appropriate usage of this money for projects in the Society with the annual budget.
A tithe of income from the General Fund for the financial year specifically to answer the needs of the world's poorest people and to address particular requests from within the Society of St Francis to help individuals and organisations.
A fund to help offset costs relating to specific capital projects undertaken by the Provincial Chapter.
The Reserve comprises the net book values of the tangible fixed assets, reclassified as a Designated Fund as there are no A fund created for expenditure which conforms to the principles of carbon reduction.
A property was received as a legacy in previous years. A further pecuniary sum has been set aside for running costs.
A fund to set aside money from Hilfield Friary for the purchase of local wood for the Biomass Boiler.

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS
 (European Province) - Registered Charity No: 238464.
 Notes to the Accounts: Year ended 30th June 2024
 12b. Movement in funds for the Year - Designated Funds

	Current year	Care Fund	Bequest	Income Tithe	Development Fund	Fixed Asset Reserve	Renewable Energy	Pickering		Total Designated Funds
								Emmaus House Fuel Fund	Hillfield Fuel Fund	
Total income	£	£	£	£	£	£	£	£	£	£
	3,240	139,850	10	65,423	-	-	-	4,250	-	212,773
Total expenditure	(2,953)	-	(17,510)	(40,092)	(100,304)	(1,092)	(5,884)	(7,548)		(175,183)
Net incoming/outgoing resources before gains/(losses) on investments	287	139,850	(17,500)	25,331	(100,304)	(1,092)	(1,434)	(7,548)		37,590
Revaluation Gain on Investment Properties	-	-	-	-	58,862	-	-	-	-	58,862
Net Unrealised gains on Investments	-	-	-	111,771	-	-	-	-	-	111,771
Net Realised gains on Investments	-	-	-	-	-	-	-	-	-	-
Net incoming/outgoing resources before transfers	287	139,850	(17,500)	137,102	(41,442)	(1,092)	(1,434)	(7,548)		208,223
Transfers during Year:										
Building Purchase & Improvements	-	-	-	(53,810)	53,810	-	-	-	-	-
New Vehicles, Equipment & Renewable Energy	-	-	-	-	-	-	-	-	-	-
New Vehicles and Equipment from General Fund	-	-	-	-	2,738	-	-	-	-	2,738
Transferred to/from Designated Funds	-	-	-	88,521	(88,521)	-	-	-	-	(1)
Transferred to/from Restricted Funds	-	-	-	-	-	-	-	-	-	-
Transferred to/from General Funds	-	-	-	-	-	-	-	15,956	-	15,956
Transfers at Year-End:	287	139,850	(17,500)	171,813	(73,415)	(1,092)	(1,434)	8,408		226,916
Income Tithe	-	-	20,000	-	-	-	-	-	-	20,000
Transferred between Designated Funds	-	(139,850)	-	139,850	-	-	-	-	0	-
Transferred to/from Restricted Funds	-	-	-	-	-	-	-	-	-	-
Transferred to/from from General Fund	-	0	-	-	-	-	-	2,500	-	2,500
Net movement in funds	287	-	2,500	311,663	(73,415)	(1,092)	(1,092)	1,056	8,408	249,417
Balances brought forward	295,017	0	20,000	1,067,914	5,128,618	41,578	8,023	0	0	6,581,151
Balances carried forward	295,304	0	22,500	1,399,577	5,055,203	40,486	9,059	8,408		6,630,568
	(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)		

DESIGNATED FUNDS.

(i) Care Fund: A fund from which capital or income may be used towards the support and care of elderly or infirm brothers and to cover funeral costs. A fund to receive all unrestricted legacy receipts during the year. Provincial Chapter determines the appropriate usage of this money for projects in the Society with the annual budget.

(ii) Bequest Fund: A tithe of income from the General Fund for the financial year specifically to answer the needs of the world's poorest people and to address particular requests from within the Society of St Francis to help individuals and organisations.

(iii) Income Tithe: A fund to help offset costs relating to specific capital projects undertaken by the Provincial Chapter.

(iv) Development Fund: The Reserve comprises the net book values of the tangible fixed assets, reclassified as a Designated Fund as there are no A fund created for expenditure which conforms to the principles of carbon reduction.

(v) Fixed Asset Reserve: A property was received as a legacy in previous years. A further pecuniary sum has been set aside for running costs.

(vi) Renewable Energy: A fund to set aside money from Hillfield Friary for the purchase of local wood for the Biomass Boiler.

(vii) Pickering Emmaus House

(viii) Hillfield Fuel Fund

**BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS,
(Romania Province) - Romanian Charity for 2011**
Notes to the Accounts Year ended 30th June 2011

12a. Movement in funds for the Year - Restricted Funds

Current Year	Hilfield Request Fund	Hilfield Land Grant Fund	Gloucestershire Fund	The SSF Education Fund	Assist Fund	Sanctuary Seekers Fund	Almshouse Fund	Rainbow Fund	American Fund	Hilfield Health Foundation Fund	Whitby and Mission Fund	Total Restricted Funds
Total income	£ -	£ 21,967	£ -	£ -	£ 7,918	£ -	£ -	£ 23,840	£ -	£ 149,301	£ -	£ 198,713
Total expenditure	-	(12,812)	(925)	(4,548)	(8,812)	-	(4,641)	(17,851)	-	(114,783)	-	(184,854)
Net Income/outgoing resources before gains/losses on investments	-	9,145	(866)	(6,548)	(1,968)	-	(4,641)	5,989	-	(114,783)	-	33,879
Revaluation Gains on Investment Properties	-	-	-	-	-	-	-	-	-	-	-	-
Net Unrealised gains/losses on Investments	-	-	-	-	-	-	-	-	-	(1,481)	-	(1,481)
Net Realised gains on Investments	-	-	-	-	-	-	-	-	-	-	-	-
Net Income/outgoing resources before transfers	-	9,145	(866)	(6,548)	(1,968)	-	(4,641)	5,989	-	(114,783)	-	32,398
Transfers during Year:												
Building Improvements	-	(67,846)	-	-	-	-	-	-	-	-	-	(67,846)
New Vehicles and Equipment	-	-	-	-	-	-	-	-	-	-	-	-
Transferred to/from General Funds	-	-	-	-	-	(2,402)	-	-	-	-	-	(2,402)
Transferred to/from Restricted Funds	-	-	-	-	-	-	-	-	-	-	-	-
Transferred to/from Designated Funds	-	-	-	-	-	-	-	-	-	-	-	-
Transfers at Year-End:												
Transferred to/from Designated Funds	-	-	(803)	(4,549)	(1,925)	(2,402)	(4,641)	8,728	-	(14,793)	-	(17,846)
Transferred to/from Restricted Funds	-	-	-	-	-	-	-	-	-	-	-	-
Transferred to/from General Funds	-	-	-	-	-	2,000	-	-	-	-	-	2,000
Net movement in funds	-	(38,702)	(803)	(4,549)	(1,925)	(2,402)	(4,641)	8,728	-	(14,793)	-	(7,846)
Salances brought forward (1/7/20)	4,721	52,967	22,014	71,717	11,142	3,384	2,238	1,187	-	(14,793)	-	(10,840)
Salances carried forward (30/6/25)	4,721	14,265	21,211	67,168	9,145	984	7,387	7,918	4,238	(14,134)	-	265,143
	(1)	(1)	(1)	(1)	(1)	(1)	(1)	(1)	(1)	(1)	(1)	(1)

RESTRICTED FUNDS

- (1) Hilfield Request Fund Income is committed to the Society of Saint Francis and is entirely used for the care and maintenance of a long term member of the community at Hilfield.
- (2) Hilfield Land Grant Fund A fund of restricted income for the benefit of Hilfield Priory, Dorset. Legacies have been received specifying that these are to be applied on certain purposes at Hilfield Priory.
- (3) Gloucestershire Fund A fund of restricted income for the benefit of Gloucestershire Monastery, Worcester.
- (4) The SSF Education Fund A fund to account for a donation received from the Community of St Dennis towards the Society's work in support of its aims and objectives. The aims and objectives of the Community of St Dennis are Christian Mission at home and overseas in order to advance Christian Religion in accordance with the principles of the Anglican faith and communion for the public benefit through prayer, evangelism, mission, outreach work, education and pastoral care.
- (5) Assist Fund A fund intended to assist with maintaining the Society's presence in Assis.
- (6) Sanctuary Seekers Fund A fund for our mission and ministry with Asylum Seekers and Refugees.
- (7) Almshouse Fund A fund created to pay for the major expenses of courses for Life Professed Sisters, for conferences for the First Professed and Novices and for the expenses of the Novice Guardian.
- (8) Rainbow Fund A fund of restricted income for the benefit of Almshouse Priory, Northumberland.
- (9) American Fund A legacy has been received specifying that this is to be applied for the benefit of the Society's work in the Province of the Americas, as directed by the Provincial Chapter. During the year all of the fund was donated to SSP American Province.
- (10) Hilfield Health Foundation Fund A donation received from a relative of a long term member of the Hilfield Community.
- (11) Whitby and Mission Fund A donation received to support SSF work in Ireland.

Notes to the Accounts
for the year to 30th June 2025

13. Gifts and Donations

In accordance with our charitable objects, the Province and the Houses make donations to individuals and charities/organisations. These are shown as Gifts and Donations from the General Fund. It is estimated that financial help was given to in excess of 50 individual people and charities/organisations in the course of the year. Below are donations/gifts over £500 given to other charities and organisations.

	2025	2024
	£	£
To SSF Organisations		
SSF Central Fund (First Order Development Fund), UK	28,000	28,000
SSF Papua New Guinea	-	4,181
SSF Americas	114,783	
	<u>142,783</u>	<u>32,181</u>
To Other Organisations		
Christian Aid	4,000	3,000
United Society Partners in the Gospel (USPG)	7,000	6,000
Divine Healing Ministries, Belfast	500	1,000
Practical Compassion for Destitute Children	1,000	1,000
Sherborne Deanery for Diocese of Ezo South Sudan	-	510
Bonny Downs Baptist Church	-	1,000
Eastbridge Hospital	-	500
Tariro Project	-	1,000
Cross Green Growing	-	1,000
Old Catholic Benedictines - Belgium	-	1,000
The Order of Friars Minor Conventual	800	-
Medical Aid for Palestinians	2,500	-
Hospital in Gaza	1,000	-
Memorial Community Church, Plaistow	1,000	-
The Church of the Most Holy Trinity in Bleckley	500	-
Lyn's House Cambridge	1000	-
Disasters Emergency Committee	2000	-
Development Education in Dorset (DEED)	1000	-
WFP for Ukraine	1020	-
Christopher Dallon Memorial Appeal	522	-
WFP for Sudan	1020	-
	<u>21,300</u>	<u>16,010</u>
Other donations	11,344	6,328
	<u>175,427</u>	<u>54,519</u>

14. Debtors and Prepayments

	2025	2024
	£	£
Other Debtors	21,000	5,627
Prepayments	0	0
	<u>21,000</u>	<u>5,627</u>

The Society has been made aware of a further £NIL of legacies since the year-end, and has been notified of some residues which cannot be quantified at this time.

15. Accruals and Creditors

	2025	2024
	£	£
Accruals	10,000	10,000
Other Creditors	49,360	102,991
	<u>59,360</u>	<u>112,991</u>

16. Financial Commitments

	Other		Land and Buildings	
	2025	2024	2025	2024
	£	£	£	£
Lease payments due within 1 year			8186	8116
Lease payments between 1 and 5 years			5457	13502
Total lease commitments	<u>0</u>	<u>0</u>	<u>13,643</u>	<u>21,618</u>

Notes to the Accounts
 for the year to 30th June 2025

17. Cash generated from operating activities	2025	2024
	£	£
Surplus for the year	284,724	447,370
Adjustments for:		
Interest received	(37,836)	(18,209)
Dividends received	(49,706)	(47,742)
Fair value gains and losses on investments	1,624	(170,533)
Depreciation and impairment of tangible fixed assets	103,638	100,304
Loss on disposal of fixed assets	189	
Deficit/(Surplus) on disposal of Fixed Assets	-	(65,423)
Movements in working capital:		
Decrease/(increase) in stocks	1,106	(6,103)
Decrease/(increase) in debtors	(15,373)	156,262
(Decrease)/Increase in creditors	(53,631)	96,662
Cash generated from/(absorbed by) operating activities	234,736	492,509
18. Financial Instruments	2025	2024
	£	£
Carrying amount of financial assets		
Debt instruments measured at amortised cost	932,000	652,255
Equity instruments measured at cost less impairment	1,919,789	1,640,170
	<u>2,851,789</u>	<u>2,492,426</u>
Carrying amount of financial liabilities		
Measured at amortised cost	<u>59,360</u>	<u>112,991</u>

19. Custodian Trustee

The Society is acting as a custodian trustee for a third party, with whom there is a long standing relationship.

The assets which are included within Cash at Bank in the accounts, are held by the Society as explained below:

Keith Macdonald lived as a resident at Hillfield Friary for 67 years from the age of 16 supported by a bequest from his father, Allan Ronald Macdonald. Out of this bequest a trust fund was set up in a CCLA investment fund (the A R Macdonald Will Trust Investment Account), administered by SSF solely for Keith's support. Under the terms of his father's will this bequest would return, on Keith's death, to his remaining descendants. Keith died on 7th December 2023. In March 2024 the balance in the A R Macdonald Fund was transferred out of the CCLA Investment Fund into SSF's Provincial Fund with the Co-op Bank. A proportion of this was then paid over to Keith's descendants. The remaining balance of £11,507 (2024 £53,313) is being held by SSF to cover the Capital Gains Tax expected and the related accountancy fees.

20. Related party transactions

There were no reportable related party transactions in this or the prior period.

21. Non-audit services provided by auditor

In common with many charities of our size and nature, we use our auditor to prepare our financial statements from our accounting records.

THE BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF ST FRANCIS

England & Wales - Charity number 236464

Accounts

THE BROTHERS OF THE FIRST ORDER

of the

SOCIETY OF SAINT FRANCIS

Registered Charity: Number 236464

Year to 30th June 2024

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THE BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS (European Province)

ANNUAL REPORT OF THE TRUSTEES Year to 30th June 2024

Legal and Administrative Details

Charitable Status

The Brothers of the First Order of the Society of St Francis (known as the Society) is a registered charity with the Charity Commission, number 236464.

Contact Details

Registered Address: The Friary of Saint Francis, Hilfield, Dorchester, Dorset. DT2 7BE.

Website: www.franciscans.org.uk

Email: bursarssf@franciscans.org.uk

Governing Instruments

The governing instrument for the Society is “The Constitution of the First Order of the Society of Saint Francis” (2011 known as the *Constitution*), which is read in conjunction with:

- a) “The Principles of the First Order” (1996, known as the *Principles*);
- b) “The Constitution of the Society of Saint Francis” (2001, known as the *Constitution (2001)*);
- c) “The Statutes of the European Province of the First Order of the Society of Saint Francis” (2018, known as the *Statutes*).

Trustees

In the Charity Commission publication, *The Essential Trustee* (CC3, May 2018) it states “Trustees must act reasonably and prudently in all matters relating to the charity and must always bear in mind that their prime concern is the charity's interests. The charity's income and property must be applied only for the purposes set out in the governing document.” In coming to understand the role and purpose of trustees within the Society we also take account of the *Hallmarks of an effective charity* (CC10, July 2008) which asks that as trustees we ensure that our mission and planned activities are within the purposes set out in our governing documents (outlined above); that we have a clear idea of our mission and how our decisions and documents need to be regularly reviewed to ensure we are achieving our goals; that we are able to explain how all of our activities relate to and support our purposes, strategy and mission, and benefit the public; and that we consider our sustainability, balancing what is needed now with what will be needed in the future.

The trustees of the Society are taken to be those who serve on the Provincial Chapter¹, which meets three times a year (near to the feast days of St Francis, Candlemas and Pentecost). Some management of the Society is devolved to smaller working groups such as the mission, pastoral, and

¹ the Provincial Chapter is the Provincial governing body of the Order, which is here defined as the community of Brothers who have voluntarily dedicated themselves, or are planning to dedicate themselves, to “the service of our Lord Jesus Christ... following the evangelical counsels of poverty, chastity and obedience” (Formulae of Profession) in the spirit of Saint Francis of Assisi.

finance groups who can give more time and consideration to their respective areas of interest and make reports and recommendations to the Provincial Chapter. In addition, prior to the Pentecost Provincial Chapter meeting all Brothers attend the Annual Brothers' Chapter in order to discuss the aims, purpose and ministry of the Society and Order for the following year and beyond.

For the period of these accounts the following Brothers have served on the Provincial Chapter and so have been the trustees of the SSF:

- a) Minister General SSF (ex officio)
Christopher Masters - Br Christopher John SSF²
- b) Minister Provincial SSF (ex officio)
Alf Micael Christoffer Carlstrom – Br Micael Christoffer SSF
- c) Provincial Officers (ex officio)³
Martin Price – Br Martin John SSF, Novice Guardian
Peteris Zeltins – Br Peter SSF, Provincial Bursar
David Karl Martin Lanstrom – Br David SSF, Secretary

- d) Elected Provincial Chapter Members
Cristian Buliga – Br Cristian Michael SSF
David Fountain - Br Malcolm SSF
John Hennings - Br John SSF
James Yonge – Br Amos SSF
Nicholas Worssam – Br Nicholas Alan SSF
Hugh Cobbett – Br Hugh SSF
Arthur Winsper – Br Benedict SSF
Richard Double – Br Samuel SSF

Recruitment and Appointment of New Trustees.

The Minister General SSF is elected internationally by all professed Brothers⁴ of the Order, initially for a term of six years. The Minister General may hold the office for two terms, the second of which is four years long.

The Minister Provincial is elected by all professed Brothers of the European Province of the Order for a five-year term. The Minister Provincial may hold the office for two terms.

The Provincial Officers are appointed to office by the Minister Provincial and their appointment is ratified by the Provincial Chapter. There is no set term to their appointment.

The elected Chapter members are elected by all professed Brothers of the European Province of the Order for a three-year term. They may hold the office for two terms and are then not eligible to be elected for one year.

² Individuals' legal names are given first, followed by the individual's name in Religion.

³ The Provincial Officers are ex officio trustees when they are also a life professed brother.

⁴ A professed Brother is a member of the Order who has taken vows of the evangelical counsels of poverty, chastity and obedience. A life professed Brother is a member of the Order who has taken these vows for life.

Induction and Training of Trustees.

All Brothers, upon their novicing, receive the Manual that includes a copy of the governing instruments relating to the Society and the policies, norms and precedents of the charity. Therefore, all trustees of the Society have a copy of our governing documents. Upon becoming a trustee, the brother is given a copy of the Charity Commission publication, *The Essential Trustee* (CC3, May 2018) and *Charity Finances: Trustee Essentials* (CC25, March 2017).

The office bearers of the Order, especially the Minister Provincial, the Provincial Bursar and the Provincial Secretary, take the initiative in keeping themselves informed of current best practice in the area of being a trustee or any changes in statute and these officers also take responsibility that our current trustees and any new trustees are kept informed of changes and that our governance is in the spirit and letter of the law.

Transactions with Trustees

The trustees of the Society are also Brothers of the Order and as such have made a vow of poverty under which they have renounced all personal rights to income and property. The Society provides for the essential needs of all members of the Order. The living costs of the trustees are, therefore, borne by the charity.

Bishop Protector

The Society, as a Religious Order within the Church of England, also has a Bishop Protector, whose role is outlined within our governing documents. The role is presently fulfilled by The Rt Revd Christopher Chessun, Bishop of Southwark

Organisations and Persons Working with or on behalf of the Society

- a) Bankers: The Cooperative Bank, 80 Cornhill, LONDON, EC3V 3NJ
- b) Auditor: Greaves West & Ayre, Chartered Accountants, 17 Walkergate, Berwick-upon-Tweed, TD15 1DJ.
- c) Investments managed by: CCLA Investment Management Ltd, The CBF Church of England Funds, Senator House, 85 Queen Victoria Street, LONDON, EC4V 4ET.
- d) Insurance Agent and Adviser: Marsh Commercial, 1 Tower Place West, London, EC3R 5BU (from March 2020).⁵
- e) Solicitors: S J Palin & Co., 11 Church Street, Amble, Morpeth, Northumberland, NE65 0DZ.

Policy on Investment

"The brothers... desire to have no security resting on earthly possessions but to be wholly dependent on God, relying on faith and prayer... The First Order itself shall not normally hold any land, building or capital in its own name but shall, when possible, place all property of which it may have the use into the hands of others" (*Constitution* 35:1 and 2).

The Society is not restricted in its investment powers, except where legally required. However, it is neither in the spirit of the Order, nor in its interpretation of the Gospel of Christ after the way of Saint Francis, to invest in any material or financial asset other than to provide income for the day-to-day simple needs of the brothers (with a particular care for those of elderly brothers) and for the ministries of the Society. The investments recorded in these accounts relate directly to designated

⁵ EIG policy number from July 2020 05ACI0382301

funds, where such funds have been established by the Provincial Chapter for specific purposes. We are constantly aware of ethical issues surrounding investments and so try to invest our assets in an ethical manner.

Information Commissioner's Office

The Society of St Francis is registered with the Information Commissioner's Office, reference number ZA765416.

The Annual Report

The Objects of the Society

“To build up a body of men and women who, accepting Christ as their Lord and Master, will seek to follow him in the way of renunciation and sacrifice as an act of witness and for the loving service of his brethren in the world... [To minister] to the uncared-for, the sick, the suffering and needy.”
(*Principles*, Day 2 & 21).

“Praise and prayer constitute the atmosphere in which the brothers and sisters must strive to live. They must endeavour to maintain a constant recollection of the presence of God and of the unseen world. An ever-deepening devotion to Christ is the hidden source of all their strength and joy. He is for them the One all-lovely and adorable, God incarnate, crucified and risen, whose love is the inspiration of service and the reward of sacrifice... chiefest of all forms of service that the brothers and sisters can offer must ever be the effort to show others in his beauty and power the Christ who is the inspiration and joy of their own lives.” (*Principles*, Day 14 & 22).

Public Benefit

The Trustees have regard to the public benefit guidance published by the Charity Commission under section 17(5) of the Charities Act 2011. Throughout this report the trustees have sought to highlight those activities undertaken by the Society in furtherance of its charitable objectives for the public benefit and for the promoting of religion.

The Society usually gives special consideration to how effective we are in our objects when all the Brothers meet in our Annual Brothers’ Chapter, which meets just before the Pentecost Provincial Chapter. It is at this meeting that we give consideration to where the Order is currently living, working and ministering and what changes and developments need to take place.

Many examples of our work can be found on our website www.franciscans.org.uk and through our publication *Franciscan*.

Co-operation

The Brothers of the First Order of the Society of Saint Francis is a Religious Community for men in the Anglican Communion. The work of the Order is spread throughout the world and divided into five provinces of brothers and two of sisters of which the European Province is one. The unity of the Order as a whole is supported by a degree of financial interdependence, whereby the particular needs of one province can be met by the available resources of another. The Society therefore benefits from this international co-operation.

The Society also particularly benefits from co-operation in some areas of work and administration with the Community of St Francis (The Sisters of the First Order of the Society of St Francis - registered charity number 286615) and with the Society of Saint Francis Central Fund (registered charity number 280238).

Governance and Management

The Society administers its funds through various addresses and centres of work in the UK and one overseas location in Assisi, Italy. These are related to the Provincial General Fund in the same way as the spokes of a wheel to the hub. The houses help to finance the Province as a whole whenever

they are able to generate a net surplus within a given year. At the same time, the Province undertakes to meet local requirements as agreed through annual budgeting. The aim of this system is to allow for a degree of local discretion in financial policy making whilst maintaining an interdependence and mutual accountability between our brothers as a whole.

Each address of the Society administers an account locally for the support of the brother(s) living and working from it and also to assist in the mission of the Society in that locality. Into these are received donations, part-time wages and other local receipts. It can also receive transfers of funds from other Provincial Funds should they be required, or contribute towards the income of the Province as and where there is a net gain.

“Each Community shall have a Provincial Fund, which shall be administered by the Minister with the assistance of the Provincial Bursar... The Provincial Bursar shall be responsible for the preparation of an annual budget of expenditure for the Provincial Fund and for submitting it to the Minister and Chapter for approval before the commencement of the financial year to which it refers... Payments within the budget require no further authority but permission to make payments outside the approved budget can only be granted by the Minister, in consultation with the Provincial Bursar” (*Statutes*, 11.1-11.3).

Financial Stewardship

The finances of the Province are managed on a day-to-day basis by the Provincial Bursar, Brother Peter, who deals with receipts and payments to and from the Provincial Fund, relationships with house bursars, with the Co-operative Bank, and with the accountants, Greaves, West & Ayre. The Bursar is assisted by the Bursary Team consisting of the Provincial Minister, the Provincial Secretary and Br Samuel, meeting either weekly or fortnightly to discuss and decide on wider issues of management.

On the 1st January 2024 Sara Whistance was appointed by the Provincial Chapter to the post of Financial Administrator, joining the Bursary Team and undertaking a substantial part of the work previously covered by other members of the team. At the time of writing Br Peter has indicated that he wishes to stand down as Bursar from the end of the current financial year 30th June 2025. At the Provincial Chapter meeting 28th September 2024 Sara Whistance was appointed to take over Peter’s work from 1st July 2025. From the same date, the Minister will appoint a brother as Provincial Bursar who will be an ex-officio member of the Chapter and who will be able to speak in Chapter on behalf of the Financial Administrator.

As at 30th June 2024, the Society held funds in total of £7,746,620. The Provincial Funds are divided into the following parts:

The General Fund

The General Fund includes all the income and expenditure of the Provincial General Fund and the house accounts, as described above. The Provincial General Fund co-ordinates the work and mission of the Society, receiving the pensions of the brothers, as well as other revenue and capital receipts.

The Designated Funds

The Society also administers funds designated for specific purposes within the scope of the Provincial Funds and in keeping with the objects of the Society. Any interest received on these funds

is transferred automatically into the General Fund. Details of these designated funds are listed in note 12b of the accounts.

i) Care Fund:

This provides funds towards the support and respite care for elderly or infirm brothers; also available for payment of services not available via the NHS: Dentistry (increasingly hard to find NHS dentists), opticians, and private counselling. £2,953 was expended from this fund during the year, leaving a balance of £295,304.

ii) Bequest Fund:

This fund received the unrestricted legacy income of the Province totalling £139,850. £0 was brought forward from the previous year. At the end of the year £139,850 was transferred to the Development Fund, leaving a zero balance at the year end.

iii) Income Tithe Fund:

A tithe based upon the income of the General Fund is set apart according to an agreed policy primarily to help relieve the needs of the world's poorest and to address particular requests from within the Society. Small grants are made to meet the needs of individuals with larger grants available for charitable organisations with links to the brothers of the Society. The sum identified as a tithe of income for the year ending 30th June 2023 was £20,000 and £17,500 of this was allocated throughout the year 2023-24. £20,000 was transferred from the General Funding at the year-end, 30th June 2024, leaving the fund balance at £22,500 at the year end. This will be allocated throughout the year 2024-25. Further information on our charitable grants in 2023-24 can be found in note 13 of these accounts.

iv) Development Fund:

The capital and the income from this fund is available in order to help offset costs relating to capital projects. All unrealised gains and losses on our investments (this year £111,771) appear in this fund. £139,850 was transferred to this fund during the year from the Bequest Fund, leaving a balance at the end of the year of £1,399,577.

v) Fixed Asset Reserve:

Principally records the value of the properties and vehicles listed on the Balance Sheet after adjustments for additions, disposals and depreciation have been made. The majority of the expenditure is due to depreciation, being counteracted by some improvements and small new purchases. (See note 5 of the accounts)

vi) Renewable Energy Fund:

Being aware of the priority for reducing carbon emissions this fund exists to encourage the use of alternative energy sources. £0 was received into the fund during the year. £1092 was expended - on an energy audit for Plaistow and the completion of insulation for the library building at Hilfield, leaving a balance of £40,486.

vii) Emmaus House, Pickering, Fund:

The property in Pickering has been used by various members of the Order and of the sisters of the Community of St Francis for times of retreat, holiday and, to a limited extent, study; all of which are the intentions of maintaining the property and for which this fund covers the running costs. The fund receives an annual donation of £2,000 from the Community of St Francis for the property's use

by sisters, and in this year a contribution of £2,250 from CSF towards repairs and refurbishment. There was a transfer from the Provincial General Fund of £2,500 leaving an end of year balance of £9,090.

viii) Hilfield Fuel Fund

A fund set up for Hilfield Friary to put aside money for the purchase of local wood for the Biomass Boiler. £13,956 was transferred from the General Fund and £2,000 was transferred from Hilfield. £7,548 was expended on timber purchase and chipping.

The Restricted Funds

The Society also administers funds restricted for specific purposes within the scope of the Provincial Funds and in keeping with the objects of the Society. Any interest received on this fund is transferred automatically into the General Funds. Details of the restricted funds can be found in note 12c of the accounts.

i) PNG Bursary Fund:

Established with a gift in memory of a past SSF brother; the donor's wish being that it may benefit programmes of study for Brothers in the Papua New Guinea Province. Following a decision by the Provincial Chapter the £4,181 in this fund was transferred to the Society of St Francis Central Fund in order that the money could be better applied according to the wish of the donor.

ii) Hilfield Bequest Fund (formerly the ARM Will Fund):

A fund administered by SSF to cover the personal expenses of Keith Macdonald, a long-term resident at Hilfield Friary. Keith died in December 2023 and according to the wishes of his family the money is available to the Friary for a memorial to Keith. The closing balance is £4,721.

iii) Hilfield Land Grants Fund:

The purpose of this fund is to receive various grants from the Government's Rural Payments Agency for conservation work on the Friary's land and to pay for this work. During the year £20,776 was received from the RPA together with £16,010 from Dorset Council. Payments were made of £37,321 which includes £5,149 spent on the Shepherd's Hut, leaving a balance of £52,966 (there is often a time-lag between receipts and payments which overruns the year-end).

iv) Glasshampton Fund:

A fund for the use of the Monastery of St Mary at the Cross, Glasshampton. During the year there was expenditure on the replacement of a boiler, the kitchen extractor fan, the renewal of radiators and pipework in parts of the monastery, and roof repair and scaffolding totalling £7,194, leaving a balance of £22,014 at the year end.

v) The SSF Education Fund (previously The Hilfield Education Fund) for use of educational projects at SSF friaries, and for supporting the education of individuals and of groups that visit friaries. There was £0 income during the year and Grants of £1,492 have been made during the year, leaving a balance of £71,717.

vi) Assisi Fund:

This fund exists for the financial management of the chaplaincy based in our rented apartment in Assisi. The SSF received a grant of £5,000 from the SSF Central Fund Trustees, a grant of £1,250 from the Third Order SSF, a £5,000 transfer from the General Fund and £1,138 guest donations and

wedding blessing fee. Expenditure on rent for the apartment was £8,662 leaving a balance of £11,142.

vii) Sanctuary Seekers Fund:

From a £10,000 grant received in 2020 to assist the ministry of the brothers working with asylum seekers and refugees, particularly in our urban friaries. With an opening balance of £5,584 and expenditure of £2,200 on the work in Leeds the closing balance stands at £3,384.

viii) Formation Fund:

For the purpose of supporting novices and on-going formation within SSF, particularly for conferences, training courses and educational material. £4,778 has been expended from an opening balance of £5,015. A transfer of £5,000 has been received from the General Fund leaving a balance of £5,237.

ix) Alnmouth Fund: for supporting the life and work of the brothers in the North East. Legacies specifically for Alnmouth totalling £7,800 were received into this. There was expenditure during the year on the repair of the Bell Tower, tree surgery, boiler repairs, roof repairs, sky-light installation and architect's fees totalling £12,397, leaving a balance of £1,397.

x) Plaistow Fund:

Money from legacies and donations received for the support of the life and ministry of the brothers at 42, Balaam St. A donation of £500 was received into this fund. There was expenditure of £401 on the mains isolator switch for the fire alarm, leaving a balance of £4,207.

xi) The Mission and Ministry in Ireland Fund

Following receipt of a bequest of £38,258 for the work of 'Anglican Franciscans in Ireland', a new restricted fund has been set up. The Minister is engaging with The Church of Ireland and with members of the Third Order to discuss how the fund might best be applied.

xii) The Hilfield Keith Macdonald Fund

Following Keith's death in December it was his family's wish that the trust fund for his benefit set up by his father (and which was returned to the family after Keith's death according to the terms of that trust) should be transferred to the Society in acknowledgment of the sixty-seven years that Keith was supported while living at the Friary. This is being covenanted annually by Keith's nephew over five years at £50,000, (plus investment income per tax year). The money is held in a separate CCLA investment fund, the income to be used to support the life and work of Hilfield Friary.

xiii) The Americas Fund. Set up to receive a legacy of £114,783 from the brother of Br Robert Hugh SSF who has lived in the SSF Province of the Americas for the past fifty years. The will requests that it should be for the benefit of the Province of the Americas. The Provincial Chapter agreed at the Pentecost Chapter, June 2024 (Item 12a of the minutes) that this fund should be transferred to that Province.

Reserves Policy in accordance with our Objects:

According to the Principles of the First Order of SSF, our security comes from God alone and not from the establishment of large reserves of capital, financial or otherwise. In order that we may seek to live in tune with this it is our policy that the Provincial General Fund should not normally

accumulate significantly more than 50% of the annual expenditure from the previous financial year in order to protect the charitable activities of the Society. The General Fund on the 30th June 2024 held £535,912 and the annual expenditure was £595,092.

While we believe that brothers are to hold nothing in reserve, the trustees realise that the charity has a duty of care to look after elderly and infirm brothers and to maintain the properties from which its ministry is based. It is projected that due to age profile of brothers in the Province income from pensions is likely to decline significantly over the next ten years. In the light of this the Provincial Chapter June 2023 re-affirmed the decision in June 2020 to build up our investment portfolio in order to provide a level of income equivalent to the expected fall in pension income.

Annual review of transactions and financial position of the Charity

Income:

It is the current policy of our Provincial Chapter to budget our annual revenue expenditure against live income. We gratefully acknowledge that income apart from legacies usually covers our basic costs. Income from legacies is held as a separate designated fund. The income from interest earned on the designated and restricted funds and local house accounts are taken into the General Funds. We are again reminded this year of God's blessing through the generosity of so many friends and supporters throughout the year.

The chief areas of regular income continue to be:

- the generous donations people give us (£486,787)
- legacies (£183,909)
- the gift aided pensions and salaries of our members (£210,651)
- book and shop sales (£32,889)
- income from interest and our investments (£65,951)
- renewable energy incentives (£25,660)
- income from investment properties (£32,699)
- Brothers' engagements (£7,993)

In a broad sense these categories could all be seen as money 'earned' through the ministry of the brothers and the Trustees wish to acknowledge here the invaluable part that individual brothers and houses play in the material running of the Province as a whole.

Expenditure:

The expenditure of our houses and the support of the life and ministry of our brothers in the year totalled £555,559 (see note 4a in the accounts). The cost of Governance for the charity totalled £39,532 (see note 4a within the accounts). Staff costs were £22,300.

Our charitable giving in the current year totalled £54,519. Note 13 in the accounts sets out our policy regarding donations and gives a summary of these donations.

A capital budget of £518,503 for 2023-24 had been agreed by the Annual Brothers Chapter in June 2023.

Among the works undertaken within this budget have been:

- Providing a new roof to the Sacrament Chapel at Alnmouth and the replacement of leaking windows on the main building.

- The library at Hilfield has been insulated and an electric hob purchased for the kitchen to use surplus solar energy.
- At Plaistow a major renovation of the chalet was begun in early June with the aim of extending the life of the building, to make it carbon neutral and to provide facilities suitable for brothers who may need more care. The majority of cost of the work on the chalet is borne with the 2024-25 financial year.

Assets held for designated purposes.

The majority of the monies of the Society are held with the CCLA Investment Management Ltd (The CBF Church of England Funds) and the Ecology Building Society in order to support the Funds designated for specific purposes. These Funds are outlined above and in the notes of the accounts. The investments of the Society are shown on the Balance Sheet at market value, with the original cost being recorded in Note 9.

Financial position at 30th June 2024 with regard to future commitments and liabilities.

At the Pentecost Meeting (June) of the Provincial Chapter the members consider, in the light of budgets submitted by the houses, by Provincial officers, what commitment may be undertaken across the Province, bearing in mind the anticipated financial position. Once the books for the previous financial year have been closed the Province may adapt the budget to take account of any unforeseen changes and will then embark upon the agreed programme.

Financial Priorities

- To build up an investment portfolio to replace the projected reduction in income from brothers' pensions and so sustain the on-going life and ministry of the Society
- To make provision for the on-going care of older or more infirm brothers
- To invest in measures which will enable SSF to move towards Carbon neutral by 2030

It is the policy of The Society to maintain its properties up to a good standard; quinquennial surveys are commissioned, and priorities are agreed for a programme of capital work. Budgeted items of capital expenditure totalling £391,344 were agreed at the Annual Brothers' Chapter June 2024 and confirmed at the subsequent Pentecost Provincial Chapter.

Note 8 in the accounts lays out proposed work:

Hilfield £44,314 for a ten-year upgrade to the biomass system, the purchase of solar batteries, the upgrade of shower rooms, improvements to facilities for disabled persons, re-surfacing the car park, an extension of the animal yard and general repairs. An additional £37,000 has been allocated for barn upgrades, specifically to improve the flooring and construct a slurry pit.

Alnmouth £32,500 for repair to stone window mullions, the redecoration of the chapel, installation of solar panels, improvements to insulation and tree surgery.

Glasshampton £35,000 for expected repairs arising from a recent quinquennial inspection, solar installation and the conversion of the AGA from oil to electricity.

Plaistow £251,000 for completion of the chalet renovation; also for repairs to the roof and replacement of windows at 42 Balaam Street.

Leeds £2,620 for repairs to 42 Rossall Road prior to leasing the building.

In addition, £10,000 is set aside for discretionary use by the Provincial Bursar to buy or repair equipment that cannot be planned, such as fridges, washing machines and computers.

Use of Volunteers and Donations to the Charity.

The Society is blessed by the generosity of those who support it, not solely by money, but also by our volunteers and the time that they give to help in practical ways. This is received from those who perform works for houses at considerably reduced rates. Others provide freely of their time or gifts and yet others support us in their prayers. In the main part, these small acts of generosity are performed on a local or personal level, one brother or one house receiving the benefit. Consequently, these donations are not quantifiable within the formal structure of an Annual Report but the thanks of the Society must be recorded.

Data Protection

A data audit is carried out annually to comply with the General Data Protection Regulation. As the Friary of St Francis, Hilfield, now has a CCTV system to aid security, the Society of St Francis now has a CCTV Policy and is registered with the Information Commissioner's Office.

Serious Incident Reports

There were no serious incidents reported during the year.

Risk Management

The Trustees have conducted their own review of the major risks to which the charity is exposed and have set in place systems to mitigate these risks. Internal risks are minimised by the implementation of policy, norms and precedents (which are regularly reviewed) and these are given to all new members of the community. A regular review is maintained of bank balances to gain maximum benefit at a time when deposit rates fluctuate, and the Provincial Finance Group continues to monitor other safe deposit opportunities.

Safeguarding

The Independent Inquiry into Child Sexual Abuse has highlighted the historic inadequacies of the Church of England and religious orders in protecting children from all forms of abuse, but particularly sexual abuse. The Society takes its responsibilities towards safeguarding very seriously and reviews its Safeguarding policies annually. It has been agreed that all brothers and volunteers must have training, renewed every three years, to the C0 and C1 level. A Safeguarding Officer for each house is appointed annually at the Pentecost Joint meeting of the Chapters and is expected to undergo C2 level training on the same basis. In addition, those brothers who are ordained and hold a licence or Permission to Officiate have to receive training from the diocese in which they are ministering. During the year Br Samuel was appointed as the Designated Safeguarding Person for the Society.

A joint Safeguarding Committee with The Community of St Francis - made up of the two Ministers Provincial, both Designated Safeguarding Persons and the link brother or sister for the insurance brokers - meets twice yearly to consider matters of safeguarding. Our safeguarding is with the Diocese of Southwark and there have been meetings. A Harassment and Bullying Policy and a

Formal Complaints Policy have been endorsed by the Chapter and the Safeguarding policies have been reviewed.

Cyber Security & Internet Provision

We are aware of the growing complexity around computer use and the risk to the Society of computer viruses and problems, potentially leading to the leaking of personal data or online fraud. We are also aware that our reliance on the internet since lockdown has increased the level of risk through online purchases and theft of data. The Society is always reviewing its systems to ensure that our computers and the information they hold are protected and can be best utilised for the benefit of the Order and our charitable aims. An annual audit has been established of all devices used by members of the Society and all brothers are expected to undertake training in awareness of the risks of cyber-crime.

Developments by the Society within the year 2023-24

Following Br Austin's move from the small house in Canterbury at 134 Wincheap into The St John's Almshouse, it was decided to lease this property. A certain expenditure was necessary to bring it up to the appropriate standard for letting.

Following the decision by the Annual Brothers' Chapter in June 2023 for the Society to withdraw from its ministry to asylum seekers in Leeds, the brothers finally left in May 2024. The property at 25 Karnac Road was sold to LEDAS, a Leeds-based charity supporting asylum-seekers. The capital received has been transferred to the General Fund. SSF's second house in the area, 42, Rossall Road has been leased to the same charity.

Together with the other previously leased property at 85 Crofton Road, London E13 8QT and the lease of rooms at 42 Balaam St to Helping Hands, there is now a property portfolio which makes a significant contribution to the Society's annual income.

Following the decision at the same Chapter to respond to the Bishop of Edinburgh's invitation to establish a Franciscan presence at St David's, Pilton, and to undertake ministry in the area, Br Joseph Emmanuel was licensed as Priest-in-charge of St David's in October 2023 for a period of five years, receiving a stipend and pension contribution for this ministry. Another brother is also based at the friary.

There are long-standing links between SSF and the Church of Sweden which have been strengthened over the past eighteen months through visits from brothers, particularly to the Diocese of Vasteras and the Diocese of Skara. A Letter of Intent was signed between SSF and the Diocese of Vasteras to nurture the relationship through continuing visits by SSF brother and CSF sisters and to encourage young Swedish volunteers to spend time in one or other of the UK houses. It is hoped that one day it may be possible to establish a house of First Order brothers and sisters in Sweden.

The Life and Ministry of SSF.

'The brothers [and sisters] seek to serve their Master by the life of devotion, by sacred study and by works' (The Principles of SSF Day 13)

These three commitments are expressed through a daily rhythm of corporate and private prayer, by the opportunity to study in order to teach, preach, write and encourage others in the Christian life, and by works of various kinds:

- hospitality towards guests and visitors to our houses,
- service among those on the margins of society (including advocacy),
- promoting the care of creation,
- work in local churches, including the leading of retreats and quiet days,
- spiritual accompaniment and the ministry of reconciliation, both of individuals and communities,
- the nurturing of understanding between people of different faith communities.

The following are extracts from the reports submitted by each house following the end of the financial year:

Glasshampton, our monastic house:



‘For most of the year we have been four or five Brothers resident here: Brothers have various areas of work over which they are responsible. The guest brother greets callers at the door and looks after the guests staying with us; the sacristan orders the chapel worship so that all can join in the daily round of prayer and thanksgiving; the bursars administer the house and provincial funds; those who work in the garden maintain it as a place of relaxation and restoration; all share in the work of preparing food and keeping the house clean and tidy’.

Comments from guests: *“It is always such a privilege*

to join in the rhythm of the life of the community and to spend more time than usual on the exercises I do. My stay certainly gave my practice a boost... Thank you again for your kind and generous hospitality”.

“Thank you for opening and sharing your home and your worship over the last few days. It has been a good start to Lent for me – grounded, prayerful, stilling – all much appreciated. -Thank you for your warm hospitality”.

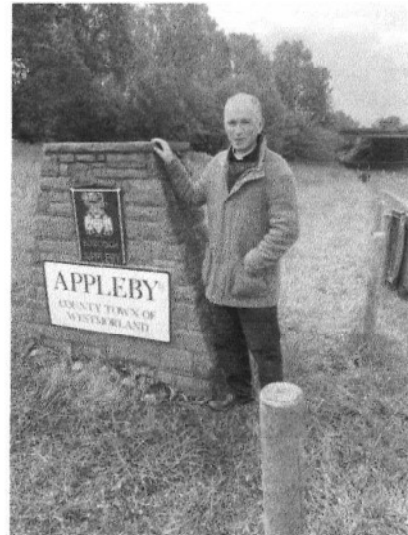
“Another wonderful stay. Food was very good indeed. The singing enhanced our services in the chapel. Feeling cleansed and renewed”.

From Hilfield Friary set in the heart of the Dorset countryside: ‘A major focus at Hilfield is the Community’s ecological work to protect and enhance wildflower meadows, wet woodland and hedgerows that promote habitat connectivity. We work in partnership with the Wildlife Trust, Dorset Council and our local High Stoy Conservation Cluster (a group of neighbouring landowners/managers working together to help each other deliver our conservation goals) on over one thousand acres including helping to develop a Local Nature Recovery Strategy as required by central government.

'A series of natural flood management features have been created including bunds, swales and attenuation ponds which all help to reduce flooding, create new wetland habitats and sequester carbon. We offer peer-to-peer training and advice to other conservation projects through A Rocha Partners in Action. Future projects include planting hedgerows, expanding our grazing partnership and cutting scrub on Hilfield Hill Local Nature Reserve. We have been invited to assist with the development of a new 5-year management plan for the Dorset National Landscape. We will continue our work to encourage and empower marginalised groups to access nature including through the DNLs emerging Nature Buddies Network'.

'Environmental groups and school groups come to the friary to learn about our conservation work and our Franciscan spirituality. We host a regular wellbeing and nurture group from a local primary school who come to experience the mental, physical and emotional benefits of working in nature. We also welcome Third Order Franciscan groups to Hilfield throughout the year'.

'Brothers and other Community members offer the ministry of spiritual accompaniment in conjunction with the diocese of Salisbury. From September 2024, one of the brothers will be embarking on a training course through Sarum College to equip him to share in this ministry in the future'.



'Our concern for the marginalised in our society is also expressed through the chaplaincy to Gypsies and Travellers in which one of our community members, Rev Jonathan Herbert, is employed part-time. He is particularly active in Dorset and Wiltshire, but journeys as far as the Appleby Horse Fair. A Travellers' wedding was held at the friary this year'.

Feedback from guests: *"Now and again, it does the body and mind good to step away from everyday life and reflect on one's thoughts and emotions, and to appreciate nature."*

"We sense such a calm and prayerful atmosphere in the whole site and just coming into Hilfield is entering a beautiful place where a healing quiet welcomes us – even after negotiating floods and heavy rain on the way."



Plaistow in London's East End. 'The house is a 'warm place' for many who call in for a chat and a cup of tea day by day. Br Julian has a well-established ministry of listening and a store of wisdom about the local area which has been built up over the past 43 years.'

'Surplus food from East London supermarkets is delivered almost daily which is then made available for those who come to collect it at the door. This is more a 'food hub' than a 'food bank' as there is no qualification of those who can receive it, much of the food being unsuitable for storing. Volunteers from Helping Hands play a major role in looking after this'.

A major project during the year has been the planning for and carrying out the renovation of The Chalet in the garden of 42.'

Alnmouth – a house of hospitality and prayer on the Northumbrian coast. 'Our life here is based on prayer, whether that be the recitation of the daily office from the SSF Office book, the daily Eucharist or the times of silent prayer taken each morning corporately as well as an evening prayer time. We have accommodation for guests and find that our guest rooms are well booked throughout the year by individuals, or groups, many of whom have returned time and time again, but it is always good to welcome newcomers. We have day visitors who come for their own quiet time, or want a brother to give them a listening ear. The friary is well known in the north but we are always surprised by the distances some make in order to visit. We try and maintain a happy prayerful atmosphere into which guests can come and find peace and the presence of Christ who is so important and central to our own lives. We are fortunate to have a local group of friends who regularly visit, either for the chapel services, or for afternoon tea, or for a Bible Study which we host each Friday afternoon.

Birmingham 'The intentional ministry of hosting destitute asylum seekers takes place through Hope Projects and this year three have gained their Leave to Remain in the UK. We are in touch with several former asylum seekers who have stayed with us in the past and still visit occasionally. This work allows us to collect food via Foodiverse through our local Tesco's twice weekly, and anything that we don't use is donated to the local foodbank'.

'One of our brothers is particularly involved with pastoral contacts of welcome and listening to those living locally. Our presence here seems to provide a place of stability in an otherwise sometimes fractious location, with loneliness and drug abuse epidemic'.

St David's Friary on the Pilton estate, Edinburgh. 'On Sunday afternoons, we welcome people for a cup of tea or coffee before going into Church for Evening Prayer. It is particularly encouraging that people from other congregations and none have also felt that they can come for fellowship in this way and continue to come. Another aspect of hospitality is the hospitality afforded by having the Church open for a period some days of the week'

'Since October we have begun to volunteer at the Granton Foodbank and the Stenhouse Foodbank weekly as far as we are able.'

Assisi, where SSF rents an apartment and supports an Anglican chaplaincy in the city throughout the year. 'The chaplaincy ministers to a small but faithful Anglican congregation which worships each Sunday in the church of St Leonard's. Pilgrims, both groups and individuals from all denominations are welcomed and encouraged and both ecumenical and interfaith relationships are nurtured. The apartment has enabled small groups of SSF brothers and sisters to stay in Assisi over the past year and to renew and strengthen their vocation in the city of St Francis'.



October 2024

TRUSTEES' RESPONSIBILITIES IN RESPECT OF THE FINANCIAL STATEMENTS

Acknowledging the guidance of the Charity Commission's 'Internal financial controls for Charities' (cc8 – July 2012) and especially the very helpful checklist, as Trustees we are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the SSF and of the incoming resources or application of resources of the trust for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in business.

It is our duty as charity trustees to ensure that the charity's resources are protected in order that the charity can fulfil its aims. We recognise it is important that all those working in the charity whether trustees, Brothers, staff or volunteers take the issue of internal financial controls seriously. Making controls work should not be seen as just the responsibility of one or two trustees or senior office holders, or as applying to some but not others.

The aims of our internal financial controls are:

- to protect the charity's assets;
- to identify and manage the risk of conflicts of interest, loss, waste, bribery, theft or fraud;
- to ensure that financial reporting is robust and of sufficient quality; and
- to ensure that we comply with the charity law and any regulations relating to finance.

It is our belief that we live our lives and conduct ourselves as trustees that we do indeed keep ourselves informed about the relevant factors of managing a modern and well-run charity; not just our financial responsibilities but also that we keep to the spirit and principle of our charitable objectives and keeping ourselves aware of the developing role for charities in the world in which we find ourselves.

Signed


Br Micael Christoffer SSF, Minister Provincial

19.12.2024
Date

Independent Auditor's Report to the Trustees of The Brothers of the First Order of the Society of Saint Francis

Opinion

We have audited the financial statements of The Brothers of the First Order of the Society of Saint Francis (the 'charity') for the year ended 30 June 2024 which comprise the Balance Sheet, Statement of Financial Activities, Statement of Cashflows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 30 June 2024, and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, in the circumstances set out in note 21 to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least 12 months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report, including the trustees' report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Independent Auditor's Report to the Trustees of The Brothers of the First Order of the Society of Saint Francis

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 18, the trustees are responsible for the preparation of financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

The extent to which the audit was considered capable of detecting irregularities, including fraud

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the charity through discussions with trustees and other management, and from our commercial knowledge and experience of the charity sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charity, including legislation such as the Charities Act 2011;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management, contacting the entity's solicitor for any details of non-compliance and inspecting current year legal expenditure; and
- identified laws and regulations of particular relevance were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

Independent Auditor's Report to the Trustees of The Brothers of the First Order of the Society of Saint Francis

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud;
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations; and

To address the risk of fraud through management bias and override of controls, including any fraud associated with revenue recognition, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates set out in Note 5 – Fixed Assets were indicative of potential bias;
- traced a sample of income transactions from source documentation to nominal ledgers;
- traced a sample of income, including legacies, around the year-end from source documentation to invoice to ensure cut-off is operating correctly; and
- evaluated the business rationale of any significant transactions that are unusual or outside the normal course of business.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims against the charity;

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with the Charities (Accounts & Reports) Regulations 2008 and the regulations made under section 154 of the Charities Act 2011. Our audit work has been undertaken so that we might state to the Charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.


Greaves West & Ayre

Chartered Accountants
Statutory Auditor

Date 24 DECEMBER 2024

17 Walkergate
Berwick-upon-Tweed
Northumberland
TD15 1DJ

Greaves West & Ayre is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

**BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
(European Province) - Registered Charity No: 236464.**

**Balance Sheet
as at 30th June 2024**

	Notes	2024	2023
		£	£
Fixed Assets			
Buildings - Freehold	5	4,035,980	4,490,817
Buildings - Leasehold	5	0	0
Motor Vehicles	5	189	378
Equipment	5	7,535	7,667
Renewable Energy	5	164,871	179,757
Investment Properties	7	846,628	450,000
Investments	9	1,640,170	1,528,400
		<u>6,695,373</u>	<u>6,657,019</u>
Current Assets			
Stock		10,022	3,919
Debtors and prepayments	14	5,627	161,889
Bank and Building Society Deposit Funds		986,861	336,821
Cash at Bank		160,090	155,462
Cash in Hand		1,637	450
		<u>1,164,237</u>	<u>658,541</u>
Current Liabilities			
Creditors owing	15	<u>(112,991)</u>	<u>(16,309)</u>
Net Current Assets		<u>1,051,246</u>	<u>642,231</u>
NET ASSETS	10a	<u><u>7,746,620</u></u>	<u><u>7,299,250</u></u>
FUNDS			
Designated Funds	12	6,830,567	6,581,150
General Funds	12	535,912	422,287
Restricted Funds	12	380,140	295,812
TOTAL FUNDS		<u><u>7,746,620</u></u>	<u><u>7,299,250</u></u>

N.B. The notes on pages 37 to 51 form a part of these accounts.

Signed

Micael Christoffer - Trustee and Minister Provincial

Br Peter - Trustee

Date

Micael Christoffer SFA
19.12.2024

Br Peter
19.12.2024

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
(European Province) - Registered Charity No: 236464.

Statement of Financial Activities.
for the year ended 30th June 2024
Current year

		General Fund	Designated Funds	Restricted Funds	Total 2024	Total 2023
		£	£	£	£	£
Income and endowments from:	<i>Notes</i>					
Donations and legacies:						
Donations and Trust Income		396,332	4,260	86,196	486,787	488,451
Legacies		-	139,850	44,059	183,909	198,974
Covenanted Salaries, Pensions and Benefits		207,411	3,240	-	210,651	165,887
Investments:						
Interest and Investment Income	9	65,951	-	-	65,951	50,357
Property rental income		32,699	-	-	32,699	21,355
Charitable Activities:						
Engagements		7,933	-	-	7,933	9,841
Other:						
Renewable Energy Incentives		25,660	-	-	25,660	31,854
Surplus on disposal of Fixed Assets		-	65,423	-	65,423	-
Stewardship Income		-	-	23,167	23,167	59,629
Miscellaneous Income		9,958	-	2,704	12,662	1,620
Other trading activities:						
Shop Sales	3a	32,889	-	-	32,889	36,656
Total income		778,833	212,773	156,125	1,147,732	1,064,624
Expenditure on:	2					
Raising funds:						
Shop and Publication costs	3b	14,080	-	-	14,080	8,718
Costs of Managing Investment properties		7,043	-	-	7,043	-
Charitable Activities	4a	595,092	175,183	79,597	849,872	818,455
Total resources expended		616,214	175,183	79,597	870,994	827,173
Net incoming/(outgoing) resources before gains/(losses) on investments		162,619	37,590	76,529	276,738	237,451
Revaluation Gain on Investment Properties	7	-	58,862	-	58,862	-
Net Unrealised (Losses)/Gains on Investments	10b	-	111,771	-	111,771	(16,117)
Net Realised (Losses)/Gains on Investments	11	-	-	-	-	-
Net incoming/outgoing resources before transfers		162,619	208,223	76,529	447,370	221,334
Transfers between funds during Year						
Development - Building Improvements, Vehicles & Equipment	6	(2,738)	2,738	0	-	-
Transfers from Restricted to Designated	12a	-	-	0	-	-
Others	12a	(13,756)	15,956	(2,200)	-	-
		146,125	226,917	74,329	447,370	221,334
Transfers at Year End						
Income Tithe	12a	(20,000)	20,000	-	-	-
Transferred to/from Restricted Funds	12a	(10,000)	-	10,000	-	-
Transfer to/from General Fund	12a	(2,500)	2,500	-	-	-
Net Movement in Funds		113,625	249,417	84,329	447,370	221,334
Balances brought forward (1/7/23)		422,287	6,581,150	295,812	7,299,250	7,077,916
Balances carried forward (30/6/24)		535,912	6,830,567	380,140	7,746,620	7,299,250

N.B. The notes on pages 37 to 51 form a part of these accounts.
The Statement of Financial Activities includes all gains and losses recognised in the year.
All incoming resources and all resources expended derive from continuing activities.

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
(European Province) - Registered Charity No: 236464.

Statement of Financial Activities.
for the year ended 30th June 2023
Prior year

		General Fund	Designated Funds	Restricted Funds	Total 2023	Total 2022
	Notes	£	£	£	£	£
Income and endowments from:						
Donations and legacies:						
Donations and Trust Income		371,667	44,803	71,961	488,451	336,781
Legacies		-	81,974	117,000	198,974	438,351
Covenanted Salaries, Pensions and Benefits		162,757	3,130	-	165,887	304,779
Investments:						
Interest and Investment Income	9	50,357	-	-	50,357	31,977
Property rental income		21,355	-	-	21,355	19,721
Charitable Activities:						
Engagements		9,841	-	-	9,841	13,677
Other:						
Renewable Energy Incentives		31,854	-	-	31,854	20,193
Surplus on disposal of Vehicles		-	-	-	-	-
Stewardship Income		-	-	59,629	59,629	76,705
Miscellaneous Income		-	-	1,620	1,620	35,023
Other trading activities:						
Shop Sales	3a	36,656	-	-	36,656	35,457
Total income		684,487	129,907	250,231	1,064,624	1,312,663
Expenditure on:						
Raising funds:						
Shop and Publication costs	3b	8,718	-	-	8,718	9,056
Costs of Managing Investment properties		0	-	-	0	2,823
Charitable Activities	4a	587,824	154,176	76,455	818,455	813,235
Total resources expended		596,542	154,176	76,455	827,173	825,115
Net incoming/(outgoing) resources before gains/(losses) on investments		87,945	(24,269)	173,776	237,451	487,549
Revaluation Gain on Investment Properties	7	-	-	-	-	-
Net Unrealised (Losses)/Gains on Investments	10b	-	(16,117)	-	(16,117)	(34,184)
Net Realised (Losses)/Gains on Investments	11	-	-	-	-	-
Net incoming/outgoing resources before transfers		87,945	(40,386)	173,776	221,334	453,365
Transfers between funds during Year						
Development - Building Improvements, Vehicles & Equipment	6	(4,820)	11,558	(6,738)	-	-
Transfers from Restricted to Designated	12a	-	-	0	-	-
Others	12a	(8,396)	10,796	(2,400)	-	-
		74,729	(18,032)	164,638	221,334	453,365
Transfers at Year End						
Income Tithe	12a	(20,000)	20,000	-	-	-
Transferred to/from Restricted Funds	12a	(5,650)	-	5,650	-	-
Transfer to/from General Fund	12a	(2,500)	2,500	-	-	-
Net Movement in Funds		46,579	4,468	170,288	221,334	453,365
Balances brought forward (1/7/22)		375,709	6,576,683	125,524	7,077,916	6,624,552
Balances carried forward (30/6/23)		422,288	6,581,151	295,812	7,299,250	7,077,917

N.B. The notes on pages 37 to 51 form a part of these accounts.
The Statement of Financial Activities includes all gains and losses recognised in the year.
All incoming resources and all resources expended derive from continuing activities.

**BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
(European Province) - Registered Charity No: 236464.**

**Statement of Cash Flows
for the year ended 30th June 2024**

	Notes	£	2024 £	£	2023 £
Cash flows from operating activities					
Cash generated from/(absorbed by) operations	17		492,508		580,408
Cash flows from Investing activities					
Purchase of tangible fixed assets		(56,548)		(17,316)	
Investment additions		-		480,000	
Interest received		18,210		7,545	
Dividends received		47,742		42,813	
Proceeds of Disposal of tangible fixed assets		153,942		-	
Net cash used in investing activities			<u>163,346</u>		<u>(446,958)</u>
Net increase/(decrease) in cash and cash equivalents			<u>655,854</u>		<u>133,450</u>
Cash and cash equivalents at beginning of year			492,733		359,283
Cash and cash equivalents at end of year			<u><u>1,148,587</u></u>		<u><u>492,733</u></u>
Relating to:					
Bank balances and short term deposits			<u><u>1,148,587</u></u>		<u><u>492,733</u></u>

**BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
(European Province) - Registered Charity No: 236464.**

**Notes to the Accounts
for the Year ended 30th June 2024**

1 Accounting Policies

Basis of preparation

Charity information

The Brothers of the First Order of the Society of St Francis (known as the Society) is a registered charity with the Charity Commission, number 236464. The registered office is The Friary of Saint Francis, Hilfield, Dorchester, Dorset, DT2 7BE.

The Brothers of the First Order of the Society of Saint Francis is a Religious Community for men in the Anglican Communion. The work of the Society is spread throughout the world and divided into five provinces of which the European Province is one.

Accounting convention

The financial statements have been prepared in accordance with the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (as amended for accounting periods commencing from 1st January 2016). The Society is a Public Benefit Entity as defined by FRS 102.

The accounts are prepared in sterling, which is the functional currency of the Society. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention, modified to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

Going concern

At the time of approving the accounts, the trustees have a reasonable expectation that the Society has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the accounts.

Gift Aided Salaries and Pensions

Gift Aided salaries and pensions are received under Perpetual Gift Aid from members of the Brothers of the First Order of the Society of Saint Francis, and are stated inclusive of income tax but net of any deductions for social security payments and contributions to occupational pension schemes.

Fixed assets

Freehold properties occupied by SSF at Glasshampton, Alnmouth, Hilfield, 113 Gillott Road Birmingham, Pickering and 42 Balaam Street Plaistow, as well as Investment properties at 42 Rossall Road Leeds, 85 Crofton Road Plaistow and 134 Wincheap Canterbury, are vested in the Official Custodian for Charities, as nominees of the Society of St Francis. SSF is permitted free use of the non Investment properties, but is liable for their upkeep. The original cost of the properties acquired at our foundation is not known; consequently it is not possible with any degree of certainty to calculate the unrealised gains/losses in their asset value in a given year. The properties held by the Official Custodian for Charities are included in the Balance Sheet at insured value as at 30th June 1995, and depreciated from that date - together with subsequent additions. Depreciation is charged on these properties at a rate of 2% per annum on the closing balance at the end of the year.

The Brothers annually review the carrying value of the properties in order to consider if their carrying value in the Accounts is fairly stated, in accordance with the provisions for impairment reviews.

Motor Vehicles are included in the Balance Sheet at cost and depreciated on a straight-line basis over 4 years with a full year's depreciation charged in the year of purchase.

Items of furniture, fittings and equipment over £1,000 are generally capitalised and depreciated on a straight-line basis over 5 years, with a full year's depreciation charged in the year of purchase. Smaller items of expenditure are charged to income and expenditure in the year of purchase.

Renewable Energy costs including the installation of a Biomass Boiler are included in the Balance Sheet at cost and depreciated on a straight-line basis over 20 years with a full year's depreciation charged in the year of purchase.

Investment Properties

Investment property, which is property held to earn rentals and/or for capital appreciation, is initially recognised at cost, which includes the purchase cost and any directly attributable expenditure. Subsequently it is measured at fair value at the reporting end date. Changes in fair value are recognised in the Statement of Financial Activities. Investment property is currently stated at Trustees' valuation.

**BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
(European Province) - Registered Charity No: 236464.**

Notes to the Accounts

for the Year ended 30th June 2024

1 Accounting Policies (continued)

Resources Expended

All expenditure is accounted for on an accrual basis. Resources expended are allocated to appropriate headings based on the activities to which they are attributable.

Donations

SSF gratefully acknowledges the support received from its well-wishers. Donations are received both in monetary form and in the form of goods and services provided without charge or at below normal commercial rates. Monetary donations, including legacies, are included in these accounts when notified to the Society and when such amount is quantifiable. Non-monetary gifts are excluded from the accounts.

The Brothers have never made any charge for short-term guests and retreatants in our Friaries so this important and highly appreciated part of our income is included within Voluntary Income in the Accounts under the heading "Donations and Trust Income".

Investments

Investments in the Central Board of Finance Investment funds are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net incoming/outgoing resources before transfers. Transaction costs are recorded as expenses as they are incurred. Unquoted investments are valued by the trustees. The cost of these investments is stated in note 9.

Current Assets

Stocks are stated at the lower of cost and net realisable value.

Leasing and Hire Purchase Commitments

Leases are classified as finance leases whenever the terms of the lease transfer substantially all the risks and rewards of ownership to the lessees. All other leases are classified as operating leases.

Assets held under hire purchase contracts and finance leases are recognised as tangible assets at the lower of the assets fair value at the date of inception and the present value of the minimum lease payments. The related liability is included in the balance sheet as a finance lease obligation. Lease payments are treated as consisting of capital and interest elements. The interest is charged to net income/(expenditure) for the year so as to produce a constant periodic rate of interest on the remaining balance of the liability.

Financial Instruments

The Society has elected to apply the provisions of Section 11 "Basic Financial Instruments" and Section 12 "other Financial Instruments" of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Society's balance sheet when the Society becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statement, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic Financial Assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic Financial Liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of Financial Liabilities

Financial liabilities are discharged when the Society's contractual obligations expire or are cancelled.

**BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
(European Province) - Registered Charity No: 236464.**

**Notes to the Accounts
for the Year ended 30th June 2024**

1 Accounting Policies (continued)

Critical Accounting Estimates and Areas of Judgements

In the application of the Society's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
(European Province) - Registered Charity No: 236464.

Notes to the Accounts
for the Year ended 30th June 2024

2. Analysis of Resources expended:

	<i>Notes</i>	Staff	Other	Depreciation	Total 2024	Total 2023
		£	£	£	£	£
Raising funds						
Shop and Publication costs	3b	-	14,080	-	14,080	8,718
Charitable Activities	4a	22,300	727,267	100,304	849,872	818,455
Costs of Managing Investment properties		-	7,043	-	7,043	-
Total resources used		22,300	748,390	100,304	870,994	827,173

3. Other trading activities

3a. Shop and Publications

	Total 2024	Total 2023
	£	£
Income		
Shop sales	13,662	17,838
Royalties and Book Sales	1,043	1,412
	14,705	19,250
Franciscan Magazine Income	18,185	17,406
	32,889	36,656

3b. Shop and Publication

Cost of shop sales

	Total 2024	Total 2023
	£	£
Opening stock	919	815
Purchases and Direct Overheads	8,421	5,317
Less Closing Stock	(614)	(919)
	8,726	5,212
Franciscan Magazine Expenditure	5,354	3,506
	14,080	8,718

**BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
(European Province) - Registered Charity No: 236464.**

**Notes to the Accounts
for the Year ended 30th June 2024**

4a. Charitable Activities

		General Funds	Designated Funds	Restricted Funds	Total 2024	Total 2023
	Notes	£	£	£	£	£
Occupancy Costs		245,761	46,868	31,824	324,453	273,703
Food		86,007	-	-	86,007	78,452
Brothers' Expenses		44,682	-	-	44,682	76,097
Brothers' Formation		10,713	-	4,778	15,492	11,788
Brothers' Care		-	2,953	-	2,953	9,165
Promotion of Religious Life		119	-	1,492	1,611	4,023
Chapel		5,448	-	-	5,448	4,375
Travel and Transport		35,550	-	-	35,550	27,040
Gifts and Donations	13	32,829	17,510	4,181	54,519	50,930
Equipment		4,628	-	-	4,628	9,180
Staff Costs	4c	22,300	-	-	22,300	20,649
Volunteer Expenses		33,306	-	-	33,306	28,401
Postage and Telephone		18,565	-	-	18,565	21,675
Printing, Stationery and Office		13,356	-	-	13,356	15,966
Safeguarding		237	-	-	237	232
Other: Non-recurring		0	-	-	0	139
Rural Payment Agency Costs		-	-	37,321	37,321	25,663
Forestry costs		-	7,548	-	7,548	3,990
Alnmouth Chalet		-	-	-	-	-
Professional Fees		-	-	-	-	2,500
Bank Charges		2,058	-	-	2,058	1,950
		555,559	74,879	79,597	710,035	665,918
Depreciation - Equipment	5	-	2,870	-	2,870	6,773
- Buildings - Freehold	5	-	82,360	-	82,360	91,632
- Buildings - Leasehold	5	-	-	-	-	-
- Vehicles	5	-	189	-	189	4,303
- Renewable Energy	5	-	14,885	-	14,885	14,883
- Gain on disposal	5	-	-	-	-	-
- Impairment	5	-	-	-	-	-
Governance costs	4b	39,532	-	-	39,532	34,947
		595,092	175,183	79,597	849,872	818,455

Analysis by fund - prior year

General Funds	587,824
Designated Funds	154,176
Restricted Funds	76,455
Total	<u>818,455</u>

4b. Governance Costs

	Total 2024	Total 2023
	£	£
Auditors Remuneration - Audit Fee	12,000	9,000
- Accountancy & Other services	16,728	14,016
- Professional & Legal Fees	-	3,920
- Chapter expenses	10,804	8,011
	<u>39,532</u>	<u>34,947</u>

4c. Staff Costs

	2024	2023
	£	£
Wages	22,300	20,649

The average monthly number of employees was 1 (2023 - 1). No employee received benefits of over £60,000.

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
(European Province) - Registered Charity No: 236464.

Notes to the Accounts
for the year ended 30th June, 2024

5. Fixed Assets	Renewable		Properties		Vehicles	Total 2024
	Energy	Equipment	Freehold	Leasehold		
	£	£	£	£	£	£
Cost/Valuation at 1st July 2023	297,790	94,217	8,633,631	-	83,112	9,108,749
Additions/Improvements	-	2,738	53,810	-	-	56,548
Impairment	-	-	-	-	-	-
Disposals	-	-	(120,000)	-	-	(120,000)
Transfers to Investment Properties	-	-	(390,925)	-	-	(390,925)
At 30th June 2024	297,790	96,955	8,176,516	-	83,112	8,654,372
Depreciation at 1st July 2023	118,034	86,550	4,142,814	-	82,734	4,430,130
Depreciation charge for the year	14,885	2,870	82,360	-	189	100,304
Impairment	-	-	-	-	-	-
Depreciation on Disposals	-	-	(31,479)	-	-	(31,479)
Transfers to Investment Properties	-	-	(53,159)	-	-	(53,159)
At 30th June 2024	132,919	89,420	4,140,536	-	82,923	4,445,796
Net Book Value						
At 30th June 2024	164,871	7,535	4,035,980	0	189	4,208,576
At 1st July 2023	179,756	7,667	4,490,817	0	378	4,678,619

The Brothers have reviewed the carrying value of the freehold properties at the year end and are of the opinion that these are fairly stated and that no provisions for impairment are necessary.

The Brothers reviewed the carrying value of the leasehold properties at the previous year end and deemed that an impairment of the property was necessary to ensure that it is fairly stated.

Restriction on title

The charity has restricted title on 2 of the Freehold properties included within the Financial statements. The carrying value of these 2 Freehold properties is £1,537,857 (2023 £1,569,239).

6. Transfers - Building Improvements, Vehicles & Equipment	General Fund	Designated Funds	Restricted Funds	Total 2024
	£	£	£	£
Cost of Building Improvements in year	-	-	-	-
Cost of Vehicles purchased in year	-	-	-	-
Cost of Renewable Energy purchased in year	-	-	-	-
Cost of Equipment purchased in year	(2,738)	2,738	-	-
NBV of Buildings Freehold sold in the year	-	-	-	-
	(2,738)	2,738	0	-

7. Investment Properties

Fair Value	2024	2023
	£	£
At 1 July 2023	450,000	450,000
Transfers from Properties Freehold	337,766	-
Revaluations	58,862	-
At 30 June 2024	846,628	450,000

If investment properties were stated on a historical cost basis rather than a fair value basis, the amounts would have been as follows:

	2024
	£
Cost	545,085
Accumulated depreciation	218,221
Carrying amount	326,864

A property previously treated as Freehold Properties was transferred to Investment Properties in 2019 reflecting its change of use, followed by a further 2 properties in the current year.

The fair value of the Investment Properties have been arrived at by reference to market evidence of transaction prices for similar properties. In the Trustees opinion the Fair value at 30 June 2024 reflects the Investment Properties current market value.

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
(European Province) - Registered Charity No: 236464.

Notes to the Accounts
for the year to 30th June 2024

8. Capital and Major Repair and Other Commitments

In June 2024, the budget for the financial year to 30th June 2025 was presented and discussed at the Provincial Chapter. The following capital and major repair commitments were agreed:

	2024	2023
	£	£
Alnmouth Friary	32,500	41,200
Birmingham	-	40,000
Canterbury, Wincheap	-	-
Glasshampton Monastery	35,000	39,165
Hilfield Friary	81,314	21,530
Leeds	2,620	-
Plaislow, Balaam Street	250,000	356,608
Plaislow, Crofton Road	1,000	-
Provincial	10,000	20,000
	<u>412,434</u>	<u>518,503</u>

9. Fixed Asset Investments

	2024		2023	
	Cost	Market Value	Cost	Market Value
	£	£	£	£
CBF Investment Fund	1,136,682	1,640,170	1,136,682	1,528,400

	2023		2022	
	£		£	
Quoted Investments in the UK (changes in market value in the year)				
Market Value at 1st July 2023		1,528,400		1,064,517
Additions		-		480,000
Disposals		-		-
Net (loss)/gain on revaluation at 30th June 2024		111,771		(16,117)
Market Value at 30th June 2024		<u>1,640,170</u>		<u>1,528,400</u>

Interest and Investment income

Interest Receivable	18,209	7,544
Dividends - CBF Investment Fund	39,904	35,465
Property - CBF Investment Fund	7,838	7,348
	<u>65,951</u>	<u>50,357</u>

10 a. Analysis of Group Net Assets between funds - Current year

	General Fund	Designated Funds	Restricted Funds	Total 2024
	£	£	£	£
Tangible Fixed Assets	-	4,208,575	-	4,208,575
Investment Properties	-	846,628	-	846,628
Investments	-	1,640,170	-	1,640,170
Current Assets	648,903	135,193	380,140	1,164,237
Current Liabilities	(112,991)	-	-	(112,991)
	<u>535,912</u>	<u>6,830,566</u>	<u>380,140</u>	<u>7,746,619</u>

Analysis of Group Net Assets between funds - Prior year

	General Fund	Designated Funds	Restricted Funds	Total 2023
	£	£	£	£
Tangible Fixed Assets	-	4,678,619	-	4,678,619
Investment Properties	-	450,000	-	450,000
Investments	-	1,528,400	-	1,528,400
Current Assets	438,597	(75,868)	295,812	658,541
Current Liabilities	(16,309)	-	-	-16,309
	<u>422,288</u>	<u>6,581,151</u>	<u>295,812</u>	<u>7,299,250</u>

10 b. Reconciliation of Movements in Unrealised (Losses)/Gains on Investment Assets:

Unrealised (losses)/gains at 30th June, 2023	-	391,718	-	391,718
Unrealised gains on Disposals in year to 30th June 2024	-	-	-	-
Net (losses)/gains on revaluation at 30th June 2024	-	111,771	-	111,771
Unrealised (losses)/gains at 30th June, 2024	<u>-</u>	<u>503,489</u>	<u>-</u>	<u>503,489</u>

11. Transactions with Trustees.

The Trustees of the Charity are also Brothers of the Society, and as such have taken vows of poverty under which they have renounced all personal rights to income and capital. The Charity provides for the needs of all members of the Society. The living costs of the Brother-Trustees are, therefore, borne by the Charity.

**BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
(European Province) - Registered Charity No: 236464.**

Notes to the Accounts: Year ended 30th June 2024

12a. Movement in funds for the Year - Summary

Current year	Notes	General Funds	Designated Funds	Restricted Funds	Total Funds
		£	£	£	£
Total income		778,833	212,773	156,125	1,147,732
Total expenditure		(616,214)	(175,183)	(79,597)	(870,994)
		162,619	37,590	76,529	276,738
Net incoming/outgoing resources before gains/(losses) on Investments					
Revaluation Gain on Investment Properties		-	58,862	-	58,862
Net Unrealised gains on Investments		-	111,771	-	111,771
Net Realised (losses)/gains on Investments		-	-	-	-
Net incoming/outgoing resources before transfers		162,619	208,223	76,529	447,370
Transfers during Year:					
Building Improvements, Vehicles and Equipment	6	(2,738)	2,738	0	-
Transferred to/from General Funds		(13,756)	15,956	(2,200)	-
Transferred from General to Designated Funds		-	-	-	-
Transferred to/from from Restricted Funds		-	-	-	-
		146,125	226,917	74,329	447,370
Transfers at Year-End:					
Income Tithe		(20,000)	20,000	-	-
Transferred to/from Restricted Funds		(10,000)	-	10,000	-
Transferred to/from General Fund		(2,500)	2,500	-	-
Net movement in funds		113,625	249,417	84,329	447,370
Balances brought forward (1/7/23)		422,288	6,581,151	295,812	7,299,251
Balances carried forward (30/6/24)		535,913	6,830,568	380,140	7,746,621
			12 (b)	12 (c)	

Transfers during Year

Transferred from General Funds

- £2,738 was transferred from General Funds to the Designated Fixed Asset Reserve for the purchase of Equipment.

- £15,956 was transferred from General Funds to the Designated Hilfield Fuel Fund. This fund was created from money from Hilfield Friary for the purchase of local wood for the Biomass Boiler.

Transfers at year end

- £5,000 was transferred from General Funds to the Restricted Assisi Fund at the year end.

- £5,000 was transferred from General Funds to the Restricted Formation Fund at the year end.

Transfers/Appropriations at the Year-End

In June 2024 the Provincial Chapter agreed, the projected balance available on the General and designated Funds for the Year ended 30th June 2024 - subject to arithmetical verification - and the following allocations were made from that balance:

Transferred from General Funds

- a tithe of £20,000 based upon the income of the Provincial General Fund is set apart - according to the agreed policy of the Provincial Chapter - primarily to help relieve the needs of the world's poorest, and to address particular requests from within the Society of St Francis to help individuals and organisations.

- £2,500 to the Designated Pickering Emmaus House towards ongoing running costs.

Transferred to/from Designated Funds

- £53,810 from the Designated Development Fund to the Designated Fixed Asset Reserve Fund to help fund the renovation of Balaam Street.

- £88,521 from the Designated Fixed Asset Reserve Fund to the Designated Development Fund in respect of the disposal of a Freehold property.

- £139,850 from the Designated Bequest Fund to the Designated Development Fund to help fund future costs relating to specific capital projects undertaken by the Provincial Chapter.

Transferred from Restricted Funds

- £2,200 from the Restricted Sanctuary Fund to the General Funds to fund costs incurred in our mission and ministry with Asylum Seekers and Refugees.

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
(European Province) - Registered Charity No: 236464.

Notes to the Accounts: Year ended 30th June 2023

12a. Movement in funds for the Year - Summary

Current year	Notes	<u>General Funds</u>	<u>Designated Funds</u>	<u>Restricted Funds</u>	<u>Total Funds</u>
		£	£	£	£
Total income		684,487	129,907	250,231	1,064,625
Total expenditure		(596,542)	(154,176)	(76,455)	(827,173)
		87,945	(24,269)	173,776	237,452
Net incoming/outgoing resources before gains/(losses) on Investments					
Revaluation Gain on Investment Properties		-	-	-	-
Net Unrealised gains on Investments		-	(16,117)	-	(16,117)
Net Realised (losses)/gains on Investments		-	-	-	-
Net incoming/outgoing resources before transfers		87,945	(40,386)	173,776	221,335
Transfers during Year:					
Building Improvements, Vehicles and Equipment	6	(4,820)	11,558	(6,738)	-
Transferred to/from General Funds		(8,396)	10,796	(2,400)	-
Transferred from General to Designated Funds		-	-	-	-
Transferred to/from from Restricted Funds		-	-	-	-
		74,729	(18,032)	164,638	221,335
Transfers at Year-End:					
Income Tithe		(20,000)	20,000	-	-
Transferred to/from Restricted Funds		(5,650)	-	5,650	-
Transferred to/from General Fund		(2,500)	2,500	-	-
Net movement in funds		46,579	4,468	170,288	221,335
Balances brought forward (1/7/22)		375,709	6,576,683	125,524	7,077,916
Balances carried forward (30/6/23)		422,288	6,581,151	295,812	7,299,251
			12 (b)	12 (c)	

Transfers during Year

Transferred from General Funds

- £4,820 was transferred from General Funds to the Designated Fixed Asset Reserve for the purchase of Equipment & Vehicles.
- £10,000 was transferred from General Funds to the Designated Renewable Energy Fund. This fund was created for expenditure which conforms to the principles of carbon reduction.
- £5,650 was transferred from General Funds to the Restricted Assisi Fund during the year.
- £796 was transferred from General Funds to the Designated Income Tithe Fund during the year to fulfil a donation commitment.

Transferred to/from Restricted Funds to Designated Funds

- £6,738 was transferred from the Restricted Alnmouth Fund to the Designated Fixed Asset Reserve being part of the cost of upgrading the phone system at Alnmouth Friary. All assets are held in the Fixed Asset Reserve and the phone system upgrade benefits Alnmouth Friary.

Transfers/Appropriations at the Year-End

In June 2023 the Provincial Chapter agreed, the projected balance available on the General and designated Funds for the Year ended 30th June 2023 - subject to arithmetical verification - and the following allocations were made from that balance:

Transferred from General Funds

- a tithe of £20,000 based upon the income of the Provincial General Fund is set apart - according to the agreed policy of the Provincial Chapter - primarily to help relieve the needs of the world's poorest, and to address particular requests from within the Society of St Francis to help individuals and organisations.

- £2,500 to the Designated Pickering Emmaus House towards ongoing running costs.

Transferred from Designated Funds

- £510,325 from the Designated Bequest Fund to the Designated Development Fund to help fund future costs relating to specific capital projects undertaken by the Provincial Chapter.

- £5,758 from the Designated Renewable Energy Fund to the Designated Fixed Asset Reserve being the cost of installing insulation at at Hilfield Library. All assets are held in the Fixed Asset Reserve and the library installation contributes towards reducing carbon.

- £7,033 from the Designated Hilfield Fuel Fund to the Designated Renewable Energy Fund to close the Fund.

Transferred from Restricted Funds

- £2,400 from the Restricted Sanctuary Fund to the General Funds to fund costs incurred in our mission and ministry with Asylum Seekers and Refugees.

**BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS,
(European Province) - Registered Charity No: 236464.**

Notes to the Accounts: Year ended 30th June 2024

12b. Movement in funds for the Year - Designated Funds

Current year	Care Fund	Bequest	Income Tithe	Development Fund	Fixed Asset Reserve	Renewable Energy	Pickering Emmaus House	Hilfield Fuel Fund	Total Designated Funds
	£	£	£	£	£	£	£	£	£
Total income	3,240	139,850	10	65,423	-	-	4,250	-	212,773
Total expenditure	(2,953)	-	(17,510)	(40,092)	(100,304)	(1,092)	(5,684)	(7,548)	(175,183)
Net incoming/outgoing resources before gains/(losses) on Investments	287	139,850	(17,500)	25,331	(100,304)	(1,092)	(1,434)	(7,548)	37,590
Revaluation Gain on Investment Properties	-	-	-	-	58,862	-	-	-	58,862
Net Unrealised gains on Investments	-	-	-	111,771	-	-	-	-	111,771
Net Realised gains on Investments	-	-	-	-	-	-	-	-	-
Net incoming/outgoing resources before transfers	287	139,850	(17,500)	137,102	(41,442)	(1,092)	(1,434)	(7,548)	208,223
Transfers during Year:									
Building Purchase & Improvements	-	-	-	(53,810)	53,810	-	-	-	-
New Vehicles, Equipment & Renewable Energy	-	-	-	-	-	-	-	-	-
New Vehicles and Equipment from General Fund	-	-	-	-	2,738	-	-	-	2,738
Transferred to/from from Designated Funds	-	-	-	88,521	(88,521)	-	-	-	(1)
Transferred to/from from Restricted Funds	-	-	-	-	-	-	-	-	-
Transferred to/from from General Funds	-	-	-	-	-	-	-	15,956	15,956
Transfers at Year-End:	287	139,850	(17,500)	171,813	(73,415)	(1,092)	(1,434)	8,408	226,916
Income Tithe	-	-	20,000	-	-	-	-	-	20,000
Transferred between Designated Funds	-	(139,850)	-	139,850	-	-	-	0	-
Transferred to/from Restricted Funds	-	-	-	-	-	-	-	-	-
Transferred to/from from General Fund	-	0	-	-	-	-	2,500	-	2,500
Net movement in funds	287	-	2,500	311,663	(73,415)	(1,092)	1,066	8,408	249,417
Balances brought forward	295,017	0	20,000	1,087,914	5,128,618	41,578	8,023	0	6,581,151
Balances carried forward	295,304	0	22,500	1,399,577	5,055,203	40,486	9,089	8,408	6,830,568
	(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)	

DESIGNATED FUNDS.
(i) Care Fund: A fund from which capital or income may be used towards the support and care of elderly or infirm brothers and to cover funeral costs.
(ii) Bequest Fund: A fund to receive all unrestricted legacy receipts during the year. Provincial Chapter determines the appropriate usage of this money for projects in the Society with the annual budget.

(iii) Income Tithe: A tithe of income from the General Fund for the financial year specifically to answer the needs of the world's poorest people and to address particular requests from within the Society of St Francis to help individuals and organisations.

(iv) Development Fund: A fund to help offset costs relating to specific capital projects undertaken by the Provincial Chapter.

(v) Fixed Asset Reserve: The Reserve comprises the net book values of the tangible fixed assets, reclassified as a Designated Fund as there are no restrictions

(vi) Renewable Energy: A fund created for expenditure which conforms to the principles of carbon reduction.

(vii) Pickering Emmaus House: A property was received as a legacy in previous years. A further pecuniary sum has been set aside for running costs.

(viii) Hilfield Fuel Fund: A fund to set aside money from Hilfield Friary for the purchase of local wood for the Biomass Boiler.

**BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS,
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Notes to the Accounts: Year ended 30th June 2023
12b. Movement in funds for the Year - Designated Funds

Current year	Care Fund	Bequest	Income Tithe	Development Fund	Fixed Asset Reserve	Renewable Energy	Pickerling Emmaus House	Hilfield Fuel Fund	Total Designated Funds
Total income	£ 3,130	£ 81,974	£ -	£ 20,000	£ -	£ 22,803	£ 2,000	£ -	£ 129,907
Total expenditure	(9,165)	-	(21,546)	-	(117,590)	(2,500)	(3,376)	-	(154,177)
Net incoming/outgoing resources before gains/(losses) on Investments	(6,035)	81,974	(21,546)	20,000	(117,590)	20,303	(1,376)	-	(24,270)
Revaluation Gain on Investment Properties	-	-	-	-	-	-	-	-	-
Net Unrealised gains on Investments	-	-	-	(16,117)	-	-	-	-	(16,117)
Net Realised gains on Investments	-	-	-	-	-	-	-	-	-
Net incoming/outgoing resources before transfers	(6,035)	81,974	(21,546)	3,883	(117,590)	20,303	(1,376)	-	(40,387)
Transfers during Year:									
Building Purchase & Improvements	-	-	-	-	4,820	-	-	-	4,820
New Vehicles, Equipment & Renewable Energy	-	-	-	-	6,738	-	-	-	6,738
New Vehicles and Equipment from General Fund	-	-	-	-	-	-	-	-	-
Transferred to/from from Designated Funds	-	-	-	-	5,758	(5,758)	-	-	-
Transferred to/from from Restricted Funds	-	-	-	-	-	-	-	-	-
Transferred to/from General Funds	-	-	796	-	-	10,000	-	-	10,796
Transfers at Year-End:	(6,035)	81,974	(20,750)	3,883	(100,274)	24,545	(1,376)	-	(18,033)
Income Tithe	-	-	20,000	-	-	-	-	-	20,000
Transferred between Designated Funds	-	(510,325)	-	510,325	-	7,033	-	(7,033)	-
Transferred to/from Restricted Funds	-	-	-	-	-	-	-	-	-
Transferred to/from from General Fund	-	0	-	-	-	-	2,500	-	2,500
Net movement in funds	(6,035)	(428,351)	(750)	514,208	(100,274)	31,578	1,124	(7,033)	4,467
Balances brought forward	301,052	428,351	20,750	573,706	5,228,892	10,000	6,899	7,033	6,576,683
Balances carried forward	<u>295,017</u>	<u>-</u>	<u>20,000</u>	<u>1,087,914</u>	<u>5,128,618</u>	<u>41,578</u>	<u>8,023</u>	<u>-</u>	<u>6,581,150</u>

DESIGNATED FUNDS.

- (i) Care Fund: A fund from which capital or income may be used towards the support and care of elderly or infirm brothers and to cover funeral costs.
- (ii) Bequest Fund: A fund to receive all unrestricted legacy receipts during the year. Provincial Chapter determines the appropriate usage of this money for projects in the Society with the annual budget.
- (iii) Income Tithe: A tithe of income from the General Fund for the financial year specifically to answer the needs of the world's poorest people and to address particular requests from within the Society of St Francis to help individuals and organisations.
- (iv) Development Fund: A fund to help offset costs relating to specific capital projects undertaken by the Provincial Chapter.
- (v) Fixed Asset Reserve: The Reserve comprises the net book values of the tangible fixed assets, reclassified as a Designated Fund as there are no restrictions
- (vi) Renewable Energy: A fund created for expenditure which conforms to the principles of carbon reduction.
- (vii) Pickerling Emmaus House: A property was received as a legacy in previous years. A further pecuniary sum has been set aside for running costs.
- (viii) Hilfield Fuel Fund: A fund to set aside money from Hilfield Friary for the purchase of local wood for the Biomass Boiler.

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
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Notes to the Accounts: Year ended 30th June 2024
12c. Movement in funds for the Year - Restricted Funds

Current Year	PNG Bursary Fund	Hilfield Bequest Fund	Hilfield Land Grants Fund	Glasshampton Education Fund	The SSF Education Fund	Assisi Fund	Sanctuary Seekers Fund	Formation Fund	Almsouth Fund	Plastow Fund	Americas Fund	Hilfield Keith Macdonald Fund	Ministry and Mission in Ireland Fund	Total Restricted Funds
£	£	£	£	£	£	£	£	£	£	£	£	£	£	£
Total income	-	2,704	39,177	1,200	-	7,388	-	-	7,800	500	8,783	50,314	38,259	156,125
Total expenditure	(4,181)	(3,170)	(37,321)	(7,194)	(1,492)	(8,862)	-	(4,778)	(12,397)	(401)	-	-	-	(79,697)
Net incoming/outgoing resources before gains/(losses) on investments	(4,181)	(466)	1,856	(5,994)	(1,492)	(1,274)	-	(4,778)	(4,597)	69	8,783	50,314	38,259	76,529
Transfers during Year:														
Building Improvements	-	-	-	-	-	-	-	-	-	-	-	-	-	-
New Vehicles and Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transferred to/from General Funds	-	-	-	-	-	-	(2,200)	-	-	-	-	-	-	(2,200)
Transferred to/from Restricted Funds	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transferred to/from Designated Funds	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers at Year-End:														
Transferred to/from Designated Funds	-	(466)	1,856	(5,994)	(1,492)	(1,274)	(2,200)	(4,778)	(4,597)	99	8,783	50,314	38,259	74,329
Transferred to/from General Funds	-	-	-	-	-	5,000	-	-	-	-	-	-	-	-
Net movement in funds	(4,181)	(466)	1,856	(5,994)	(1,492)	3,726	(2,200)	222	(4,597)	99	8,783	50,314	38,259	84,329
Balances brought forward (1/7/23)	4,181	5,187	51,111	28,008	73,209	7,416	5,584	5,016	5,964	4,109	105,000	-	-	295,815
Balances carried forward (30/6/24)	-	4,721	52,967	22,014	71,717	11,142	3,384	5,238	1,367	4,209	114,783	50,314	38,259	390,143

RESTRICTED FUNDS.

- (i) PNG Bursary Fund
A fund for the benefit of Brothers in Papua New Guinea in their studies. Chapter have taken the decision to transfer all the money in this fund (£4,181) to SSF Central Fund trustees, who they feel are in a better position to enable this money to benefit Brothers in PNG.
- (ii) Hilfield Bequest Fund
Income is covenanted to the Society of Saint Francis and is entirely used for the care and maintenance of a long term member of the community at Hilfield.
- (iii) Hilfield Land Grants Fund
Formerly named Hilfield Fund. A fund of restricted income for the benefit of Hilfield Friary, Dorset. Legacies have been received specifying that these are to be spent on certain purposes at Hilfield Friary.
- (iv) Glasshampton Fund
A fund of restricted income for the benefit of Glasshampton Monastery, Worcestershire.
- (v) The SSF Education Fund
Formerly named The Hilfield Education Fund. A fund to account for a donation received from the Community of St Denys towards the Society's work in support of its aims and objectives. The aims and objectives of the Community of St Denys are Christian Mission at home and overseas in order to advance Christian Religion in accordance with the principles of the Anglican faith and communion for the public benefit through prayer, intercession, mission, retreat work, education and pastoral care.
- (vi) Assisi Fund
A fund intended to assist with maintaining the Society's presence in Assisi.
- (vii) Sanctuary Seekers Fund
A fund for our mission and ministry with Asylum Seekers and Refugees.
- (viii) Formation Fund
A fund created to pay for the major expenses of courses for Life Professed brothers, for conferences for the First Professed and Novices, and for the expenses of the Novice Guardian.
- (ix) Almsouth Fund
A fund of restricted income for the benefit of Almsouth Friary, Northumberland.
- (x) Plastow Fund
A fund of restricted income for the benefit of 42 Balaam Street, Plastow, London.
- (xi) Americas Fund
A legacy has been received specifying that this is to be applied for the benefit of the Society's work in the Province of the Americas, as directed by the Provincial Chapter.
- (xii) Hilfield Keith Macdonald Fund
A donation received from a relative of a late long term member of the Hilfield Community.
- (xiii) Ministry and Mission in Ireland Fund
A donation received to support SSF work in Ireland.

**BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS,
(European Province) - Registered Charity No: 236464.**

Notes to the Accounts: Year ended 30th June 2023
12. Movement in funds for the Year - Restricted Funds

Current year	PNG Bursary Fund	Hilfield Bequest Fund	Hilfield Land Grants Fund	Glaashampton Fund	The SSF Education Fund	Assist Fund	Sanctuary Seekers Fund	Formation Fund	Alnmouth Fund	Plaislow Fund	Americas Fund	Total Restricted Funds
£	£	£	£	£	£	£	£	£	£	£	£	£
Total income	-	1,620	74,526	-	50,000	7,302	-	-	9,800	1,000	106,000	250,231
Total expenditure	-	-	(29,653)	(12,132)	(3,653)	(6,699)	-	(4,095)	(3,482)	(14,700)	-	(76,454)
Net incoming/outgoing resources before gains/(losses) on investments	-	1,620	44,866	(12,132)	46,307	(1,397)	-	(4,095)	6,318	(13,700)	106,000	173,777
Transfers during Year:												
Building improvements	-	-	-	-	-	-	-	-	-	-	-	-
New Vehicles and Equipment	-	-	-	-	-	-	-	-	(6,736)	-	-	(6,736)
Transferred to/from General Funds	-	-	-	-	-	-	(2,400)	-	-	-	-	(2,400)
Transferred to/from Restricted Funds	-	-	-	-	-	-	-	-	-	-	-	-
Transferred to/from Designated Funds	-	-	-	-	-	-	-	-	-	-	-	-
Transfers at Year-End:												
Transferred to/from Designated Funds	-	-	-	-	-	(1,397)	(2,400)	(4,095)	(420)	(13,700)	106,000	84,639
Transferred to/from General Funds	-	-	-	-	-	5,650	-	-	-	-	-	-
Net movement in funds	-	1,620	44,866	(12,132)	46,307	4,253	(2,400)	(4,095)	(420)	(13,700)	106,000	5,650
Balances brought forward (1/7/22)	4,181	3,567	6,255	40,140	26,902	3,163	7,984	3,111	6,414	17,809	-	170,280
Balances carried forward (30/6/23)	4,181	5,187	51,111	28,008	73,209	7,416	5,584	3,016	5,994	4,109	106,000	285,813

RESTRICTED FUNDS.

- (i) PNG Bursary Fund
A fund for the benefit of Brothers in Papua New Guinea in their studies. Chapter have taken the decision to transfer all the money in this fund (£4,181) to SSF Central Fund trustees, who they feel are in a better position to enable the money to benefit Brothers in PNG. This will happen in the year ended 30 June 2023.
- (ii) Hilfield Bequest Fund
Income is covenanted to the Society of Saint Francis and is entirely used for the care and maintenance of a long term member of the community at Hilfield.
- (iii) Hilfield Land Grants Fund
Formerly named Hilfield Fund. A fund of restricted income for the benefit of Hilfield Friary, Dorset. Legacies have been received specifying that these are to be spent on certain purposes at Hilfield Friary.
- (iv) Glaashampton Fund
A fund of restricted income for the benefit of Glaashampton Monastery, Worcestershire.
- (v) The SSF Education Fund
Formerly named The Hilfield Education Fund. A fund to account for a donation received from the Community of St Denys towards the Society's work in support of its aims and objectives. The aims and objectives of the Community of St Denys are Christian Mission at home and overseas in order to advance Christian Religion in accordance with the principles of the Anglican faith and communion for the public benefit through prayer, intercession, mission, retreat work, education and pastoral care.
- (vi) Assist Fund
A fund intended to assist with maintaining the Society's presence in Assisi.
- (vii) Sanctuary Seekers Fund
A fund for our mission and ministry with Asylum Seekers and Refugees.
- (viii) Formation Fund
A fund created to pay for the major expenses of courses for Life Professed brothers, for conferences for the Frat Professed and Novices, and for the expenses of the Novice Guardian.
- (ix) Alnmouth Fund
A fund of restricted income for the benefit of Alnmouth Friary, Northumberland.
- (x) Plaislow Fund
A fund of restricted income for the benefit of 42 Balsam Street, Plaislow, London.
- (xi) Americas Fund
A legacy has been received specifying that this is to be applied for the benefit of the Society's work in the Province of the Americas, as directed by the Provincial Chapter.

**BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
(European Province) - Registered Charity No: 236464.**

**Notes to the Accounts
for the year to 30th June 2024**

13. Gifts and Donations

In accordance with our charitable objects, the Province and the Houses make donations to individuals and charities/organisations. These are shown as Gifts and Donations from the General Fund. It is estimated that financial help was given to in excess of 50 individual people and charities/organisations in the course of the year. Below are donations/gifts over £500 given to other charities and organisations.

	2024	2023
	£	£
To SSF Organisations		
SSF Central Fund (First Order Development Fund), UK	28,000	24,000
SSF Papua New Guinea	4,181	
	<u>32,181</u>	<u>24,000</u>
To Other Organisations		
Christian Aid	3,000	3,000
United Society Partners in the Gospel (USPG)	6,000	6,000
St. Salvador's Church Edinburgh	-	1,000
L'Arche	-	1,000
A Rocha UK	-	1,000
The Amos Trust	-	1,000
Community of the Companions of St Benedict in Cameroon	-	6,501
Divine Healing Ministries, Belfast	1,000	1,000
Practical Compassion for Destitute Children	1,000	1,000
Sherborne Deanery for Diocese of Ezo South Sudan	510	-
Bonny Downs Baptist Church	1,000	-
Eastbridge Hospital	500	-
Tairo Project	1,000	-
Cross Green Growing	1,000	-
Old Catholic Benedictines - Belgium	1,000	-
	<u>16,010</u>	<u>21,501</u>
Other donations	6,328	5,429
	<u>54,519</u>	<u>50,930</u>

14. Debtors and Prepayments

	2024	2023
	£	£
Other Debtors	5,627	161,889
Prepayments	0	0
	<u>5,627</u>	<u>161,889</u>

The Society has been made aware of a further £NIL of legacies since the year-end, and has been notified of some residues which cannot be quantified at this time.

15. Accruals and Creditors

	2024	2023
	£	£
Accruals	10,000	10,000
Other Creditors	102,991	6,309
	<u>112,991</u>	<u>16,309</u>

16. Financial Commitments

	Other		Land and Buildings	
	2024	2023	2024	2023
	£	£	£	£
Lease payments due within 1 year	0	0	8,116	8,242
Lease payments between 1 and five years	0	0	13,502	21,978
Total lease commitments	<u>0</u>	<u>0</u>	<u>21,618</u>	<u>30,220</u>

**BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
(European Province) - Registered Charity No: 236464.**

**Notes to the Accounts
for the year to 30th June 2024**

17. Cash generated from operating activities	2024	2023
	£	£
Surplus for the year	447,370	221,334
Adjustments for:		
Interest received	(18,209)	(7,544)
Dividends received	(47,742)	(42,813)
Fair value gains and losses on investments	(170,633)	16,117
Depreciation and impairment of tangible fixed assets	100,304	117,590
Deficit/(Surplus) on disposal of Fixed Assets	(65,423)	-
Movements in working capital:		
Decrease/(increase) in stocks	(6,103)	(605)
Decrease/(increase) in debtors	156,262	283,407
(Decrease)/Increase in creditors	96,682	(7,078)
Cash generated from/(absorbed by) operating activities	492,508	580,408
18. Financial Instruments	2024	2023
	£	£
Carrying amount of financial assets		
Debt instruments measured at amortised cost	852,255	611,889
Equity instruments measured at cost less impairment	1,640,170	1,528,400
	2,492,426	2,140,288
Carrying amount of financial liabilities		
Measured at amortised cost	112,991	16,309

19. Custodian Trustee

The Society is acting as a custodian trustee for a third party, with whom there is a long standing relationship.

The assets which are included within Cash at Bank in the accounts, are held by the Society as explained below:

Keith Macdonald lived as a resident at Hilfield Friary for 67 years from the age of 16 supported by a bequest from his father, Allan Ronald Macdonald. Out of this bequest a trust fund was set up in a CCLA investment fund (the A R Macdonald Will Trust Investment Account), administered by SSF solely for Keith's support. Under the terms of his father's will this bequest would return, on Keith's death, to his remaining descendants. Keith died on 7th December 2023. In March 2024 the balance in the A R Macdonald Fund was transferred out of the CCLA Investment Fund into SSF's Provincial Fund with the Co-op Bank. A proportion of this was then paid over to Keith's descendants. The remaining balance of £53,313 is being held by SSF to cover the Capital Gains Tax expected and the related accountancy fees.

20. Related party transactions

There were no reportable related party transactions in this or the prior period.

21. Non-audit services provided by auditor

In common with many charities of our size and nature, we use our auditor to prepare our financial statements from our accounting records.

THE BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF ST FRANCIS

England & Wales - Charity number 236464

Accounts

THE BROTHERS OF THE FIRST ORDER

of the

SOCIETY OF SAINT FRANCIS

Registered Charity: Number 236464

Year to 30th June 2023

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THE BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS (European Province)

ANNUAL REPORT OF THE TRUSTEES Year to 30th June 2023

Legal and Administrative Details

Charitable Status

The Brothers of the First Order of the Society of St Francis (known as the Society) is a registered charity with the Charity Commission, number 236464.

Contact Details

Registered Address: The Friary of Saint Francis, Hilfield, Dorchester, Dorset, DT2 7BE.

Website: www.franciscans.org.uk

Email: bursarssf@franciscans.org.uk

Governing Instruments

The governing instrument for the Society is "The Constitution of the First Order of the Society of Saint Francis" (2011 known as the *Constitution*), which is read in conjunction with:

- a) "The Principles of the First Order" (1996, known as the *Principles*);
- b) "The Constitution of the Society of Saint Francis" (2001, known as the *Constitution (2001)*);
- c) "The Statutes of the European Province of the First Order of the Society of Saint Francis" (2018, known as the *Statutes*).

Trustees

In the Charity Commission publication, *The Essential Trustee* (CC3, May 2018) it states "Trustees must act reasonably and prudently in all matters relating to the charity and must always bear in mind that their prime concern is the charity's interests. The charity's income and property must be applied only for the purposes set out in the governing document." In coming to understand the role and purpose of trustees within the Society we also take account of the *Hallmarks of an effective charity* (CC10, July 2008) which asks that as trustees we ensure that our mission and planned activities are within the purposes set out in our governing documents (outlined above); that we have a clear idea of our mission and how our decisions and documents need to be regularly reviewed to ensure we are achieving our goals; that we are able to explain how all of our activities relate to and support our purposes, strategy and mission, and benefit the public; and that we consider our sustainability, balancing what is needed now with what will be needed in the future.

The trustees of the Society are taken to be those who serve on the Provincial Chapter¹, which meets three times a year (near to the feast days of St Francis, Candlemas and Pentecost). Some management of the Society is devolved to smaller working groups such as the mission, pastoral, and

¹ the Provincial Chapter is the Provincial governing body of the Order, which is here defined as the community of Brothers who have voluntarily dedicated themselves, or are planning to dedicate themselves, to "the service of our Lord Jesus Christ... following the evangelical counsels of poverty, chastity and obedience" (Formulae of Profession) in the spirit of Saint Francis of Assisi.

finance groups who can give more time and consideration to their respective areas of interest and make reports and recommendations to the Provincial Chapter. In addition, prior to the Pentecost Provincial Chapter meeting all Brothers attend the Annual Brothers' Chapter in order to discuss the aims, purpose and ministry of the Society and Order for the following year and beyond.

For the period of these accounts the following Brothers have served on the Provincial Chapter and so have been the trustees of the SSF:

- a) Minister General SSF (ex officio)
Christopher Masters - Br Christopher John SSF²
- b) Minister Provincial SSF (ex officio)
Alf Micael Christoffer Carlstrom – Br Micael Christoffer SSF
- c) Provincial Officers (ex officio)³
Martin Price – Br Martin John SSF, Novice Guardian
Peteris Zeltins – Br Peter SSF, Provincial Bursar
David Karl Martin Lanstrom – Br David SSF, Secretary

- d) Elected Provincial Chapter Members
William Clark Berge Jr. - Br Clark Berge SSF
Cristian Buliga – Br Cristian Michael SSF
David Fountain - Br Malcolm SSF
John Hennings - Br John SSF
James Yonge – Br Amos SSF
Nicholas Worssam – Br Nicholas Alan SSF
Hugh Cobbett – Br Hugh SSF
Arthur Winsper – Br Benedict SSF
Richard Double – Br Samuel SSF

Recruitment and Appointment of New Trustees.

The Minister General SSF is elected internationally by all professed Brothers⁴ of the Order, initially for a term of six years. The Minister General may hold the office for two terms, the second of which is four years long.

The Minister Provincial is elected by all professed Brothers of the European Province of the Order for a five-year term. The Minister Provincial may hold the office for two terms.

The Provincial Officers are appointed to office by the Minister Provincial and their appointment is ratified by the Provincial Chapter. There is no set term to their appointment.

The elected Chapter members are elected by all professed Brothers of the European Province of the Order for a three-year term. They may hold the office for two terms and are then not eligible to be elected for one year.

Induction and Training of Trustees.

² Individuals' legal names are given first, followed by the individual's name in Religion.

³ The Provincial Officers are ex officio trustees when they are also a life professed brother.

⁴ A professed Brother is a member of the Order who has taken vows of the evangelical counsels of poverty, chastity and obedience. A life professed Brother is a member of the Order who has taken these vows for life.

All Brothers, upon their novicing, receive the Manual that includes a copy of the governing instruments relating to the Society and the policies, norms and precedents of the charity. Therefore, all trustees of the Society have a copy of our governing documents. Upon becoming a trustee, the brother is given a copy of the Charity Commission publication, *The Essential Trustee* (CC3, May 2018) and *Charity Finances: Trustee Essentials* (CC25, March 2017).

The office bearers of the Order, especially the Minister Provincial, the Provincial Bursar and the Provincial Secretary, take the initiative in keeping themselves informed of current best practice in the area of being a trustee or any changes in statute and these officers also take responsibility that our current trustees and any new trustees are kept informed of changes and that our governance is in the spirit and letter of the law.

Transactions with Trustees

The trustees of the Society are also Brothers of the Order and as such have made a vow of poverty under which they have renounced all personal rights to income and property. The Society provides for the essential needs of all members of the Order. The living costs of the trustees are, therefore, borne by the charity.

Bishop Protector

The Society, as a Religious Order within the Church of England, also has a Bishop Protector, whose role is outlined within our governing documents. The role is presently fulfilled by The Rt Revd Christopher Chessun, Bishop of Southwark.

Organisations and Persons Working with or on behalf of the Society

- a) Bankers: The Cooperative Bank, 80 Cornhill, LONDON, EC3V 3NJ
- b) Auditor: Greaves West & Ayre, Chartered Accountants, 17 Walkergate, Berwick-upon-Tweed, TD15 1DJ.
- c) Investments managed by: CCLA Investment Management Ltd, The CBF Church of England Funds, Senator House, 85 Queen Victoria Street, LONDON, EC4V 4ET.
- d) Insurance Agent and Adviser: Marsh Commercial, 1 Tower Place West, London, EC3R 5BU (from March 2020).⁵

Policy on Investment

"The brothers... desire to have no security resting on earthly possessions but to be wholly dependent on God, relying on faith and prayer... The First Order itself shall not normally hold any land, building or capital in its own name but shall, when possible, place all property of which it may have the use into the hands of others" (*Constitution* 35:1 and 2).

The Society is not restricted in its investment powers, except where legally required. However, it is neither in the spirit of the Order, nor in its interpretation of the Gospel of Christ after the way of Saint Francis, to invest in any material or financial asset other than to provide income for the day-to-day simple needs of the brothers (with a particular care for those of elderly brothers) and for the ministries of the Society. The investments recorded in these accounts relate directly to designated funds, where such funds have been established by the Provincial Chapter for specific purposes. We

⁵ EIG policy number from July 2020 05ACI0382301

are constantly aware of ethical issues surrounding investments and so try to invest our assets in an ethical manner.

Information Commissioner's Office

The Society of St Francis is registered with the Information Commissioner's Office, reference number ZA765416.

The Annual Report

The Objects of the Society

“To build up a body of men and women who, accepting Christ as their Lord and Master, will seek to follow him in the way of renunciation and sacrifice as an act of witness and for the loving service of his brethren in the world... [To minister] to the uncared-for, the sick, the suffering and needy.”
(*Principles*, Day 2 & 21).

“Praise and prayer constitute the atmosphere in which the brothers and sisters must strive to live. They must endeavour to maintain a constant recollection of the presence of God and of the unseen world. An ever-deepening devotion to Christ is the hidden source of all their strength and joy. He is for them the One all-lovely and adorable, God incarnate, crucified and risen, whose love is the inspiration of service and the reward of sacrifice... chiefest of all forms of service that the brothers and sisters can offer must ever be the effort to show others in his beauty and power the Christ who is the inspiration and joy of their own lives.” (*Principles*, Day 14 & 22).

Public Benefit

Throughout this report the trustees have sought to highlight those activities undertaken by the Society in furtherance of its charitable objectives for the public benefit and for the promoting of religion.

The Society usually gives special consideration to how effective we are in our objects when all the Brothers meet in our Annual Brothers’ Chapter, which meets just before the Pentecost Provincial Chapter. It is at this meeting that we give consideration to where the Order is currently living, working and ministering and what changes and developments need to take place.

Many examples of our work can be found on our website www.franciscans.org.uk and through our publication *Franciscan*.

Co-operation

The Brothers of the First Order of the Society of Saint Francis is a Religious Community for men in the Anglican Communion. The work of the Order is spread throughout the world and divided into five provinces of brothers and two of sisters of which the European Province is one. The unity of the Order as a whole is supported by a degree of financial interdependence, whereby the particular needs of one province can be met by the available resources of another. The Society therefore benefits from this international co-operation.

The Society also particularly benefits from co-operation in some areas of work and administration with the Community of St Francis (The Sisters of the First Order of the Society of St Francis - registered charity number 286615) and with the Society of Saint Francis Central Fund (registered charity number 280238).

Governance and Management

The Society administers its funds through various addresses and centres of work in the UK and one overseas location in Assisi, Italy. These are related to the Provincial General Fund in the same way as the spokes of a wheel to the hub. The houses help to finance the Province as a whole whenever they are able to generate a net surplus within a given year. At the same time, the Province

undertakes to meet local requirements as agreed through annual budgeting. The aim of this system is to allow for a degree of local discretion in financial policy making whilst maintaining an interdependence and mutual accountability between our brothers as a whole.

Each address of the Society administers an account locally for the support of the brother(s) living and working from it and also to assist in the mission of the Society in that locality. Into these are received donations, part-time wages and other local receipts. It can also receive transfers of funds from other Provincial Funds should they be required, or contribute towards the income of the Province as and where there is a net gain.

“Each Community shall have a Provincial Fund, which shall be administered by the Minister with the assistance of the Provincial Bursar... The Provincial Bursar shall be responsible for the preparation of an annual budget of expenditure for the Provincial Fund and for submitting it to the Minister and Chapter for approval before the commencement of the financial year to which it refers... Payments within the budget require no further authority but permission to make payments outside the approved budget can only be granted by the Minister, in consultation with the Provincial Bursar” (*Statutes*, 11.1-11.3).

The Bursary Team

The financial and legal management of the Province is undertaken by the Bursary Team, appointed by the Provincial Chapter. This consists of Br Peter, the Bursar with responsibility for day-to-day receipts and payments, the preparing of the annual Provincial Budget, the overseeing of our accounts and relationship with the Cooperative Bank, preparing figures for the annual accounts and working with Greaves, West & Ayre, our auditors; Br Samuel who has oversight of financial policy, capital projects, legal matters and insurance, and who convenes and chairs the Bursary Team; Br David with oversight of compliance cyber security and data protection throughout SSF.

The team works together closely and meets weekly by ‘Google Meet’ for consultation and decision-making. Br Micael Christoffer as Minister Provincial attends meetings of the Team when he is available in order to be kept in touch with any major decisions and matters of policy.

One or two members of the team usually attend the annual conference of the Association of Provincial Bursars which gives opportunity for the sharing of wisdom about governance of religious communities and for meetings with our insurance brokers and investment managers.

Management assistance.

With the increasing requirements of management, the Provincial Chapter has decided to employ someone from outside SSF who has professional training and experience of charity management on a part-time basis to complement the members of the Bursary Team. It is hoped that an appointment will be made by the start of 2024. This will allow Br Samuel, after a period of hand-over, to stand back from his responsibilities in the team.

The Provincial Funds are divided into the following parts:

The General Fund

The General Fund includes all the income and expenditure of the Provincial General Fund and the house accounts, as described above. The Provincial General Fund co-ordinates the work and mission of the Society, receiving the pensions of the brothers, as well as other revenue and capital receipts.

The Designated Funds

The Society also administers funds designated for specific purposes within the scope of the Provincial Funds and in keeping with the objects of the Society. Any interest received on these funds is transferred automatically into the General Fund. Details of these designated funds are listed in note 12b of the accounts.

i) Care Fund:

This provides funds towards the support and respite care for elderly or infirm brothers; also available for payment of services not available via the NHS: Dentistry (increasingly hard to find NHS dentists), opticians, and private counselling. £9,285.20 was expended from this fund during the year, leaving a balance of £295,017.

ii) Bequest Fund:

This fund received the unrestricted legacy income of the Province totalling £81,974. £428,351 was brought forward from the previous year. At the end of the year £510,325 was transferred to the Development Fund, leaving a zero balance at the year end.

iii) Income Tithe Fund:

A tithe based upon the income of the General Fund is set apart according to an agreed policy primarily to help relieve the needs of the world's poorest and to address particular requests from within the Society. Small grants are made to meet the needs of individuals with larger grants available for charitable organisations with links to the brothers of the Society. The sum identified as a tithe of income for the year ending 30th June 2022 was £20,796 and this was allocated throughout the year 2022-23. £20,000 was transferred from the General Funding at the year-end, 30th June 2023. This will be allocated throughout the year 2022-24. Further information on our charitable grants in 2022-23 can be found in note 13 of these accounts.

iv) Development Fund:

The capital and the income from this fund is available in order to help offset costs relating to capital projects. All unrealised gains and losses on our investments (this year £3,883) appear in this fund. £510,325 was transferred to this fund during the year from the Bequest Fund, leaving a balance at the end of the year of £1,087,914.

v) Fixed Asset Reserve:

Principally records the value of the properties and vehicles listed on the Balance Sheet after adjustments for additions, disposals and depreciation have been made. The majority of the expenditure is due to depreciation, being counteracted by some improvements and small new purchases. (See note 5 of the accounts).

vi) Renewable Energy Fund:

Being aware of the priority for reducing carbon emissions this fund exists to encourage the use of alternative energy sources. £39,835 was received into the fund during the year – transfers from the

Development Fund and a grant from the SSF Central Fund Trustees. £8,258 was expended - on an energy audit for Alnmouth Friary and insulation for the library building at Hilfield, leaving a balance of £41,577.60 for project earmarked for 2023-24.

vii) Emmaus House, Pickering, Fund:

The property in Pickering has been used by various members of the Order and of the sisters of the Community of St Francis for times of retreat, holiday and, to a limited extent, study; all of which are the intentions of maintaining the property and for which this fund covers the running costs. The fund receives an annual donation of £2,000 from the Community of St Francis for the property's use by sisters and there was a transfer from the Provincial General Fund of £2,500 leaving an end of year balance of £8,023.

viii) Hilfield Fuel Fund

A fund set up for Hilfield Friary to put aside money for the purchase of local wood for the Biomass Boiler. Since it was decided not to purchase wood during the year, the £7,033 balance was transferred to the Renewable Energy, leaving a zero balance.

The Restricted Funds

The Society also administers funds restricted for specific purposes within the scope of the Provincial Funds and in keeping with the objects of the Society. Any interest received on this fund is transferred automatically into the General Funds. Details of the restricted funds can be found in note 12c of the accounts.

i) PNG Bursary Fund:

Established with a gift in memory of a past SSF brother; the donor's wish being that it may benefit programmes of study for Brothers in the Papua New Guinea Province. There was neither income nor expenditure from this fund during the year, leaving a balance of £4,181 at the year-end. The SSF Central Fund Trustees have now agreed to receive the capital from this fund in order for it to be more directly available to those who are working with the PNG Province.

ii) Hilfield Bequest Fund:

Income is covenanted to the Order for the care and maintenance of a long-term resident of the friary.

iii) Hilfield Land Grants Fund:

The purpose of this fund is to receive various grants from the Government's Rural Payments Agency for conservation work on the Friary's land and to pay for this work. During the year £64,509 was received from the RPA together with a £10,000 legacy for the building of a Shepherd's Hut. Payments were made of £29,653, leaving a balance of £51,111 (there is often a time-lag between receipts and payments which overruns the year-end).

iv) Glasshampton Fund:

A fund for the use of the Monastery of St Mary at the Cross, Glasshampton. During the year there was expenditure on fire safety measures, repairs to the clock tower and windows totalling £12,132, leaving a balance of £28,008 at the year end.

v) The SSF Education Fund (previously The Hilfield Education Fund)

For a number of years annual grants of £5000 have been received from the St Denys' Warminster Trust in support of education programmes at Hilfield Friary. During the year the St Denys Trust has been in the process of being dissolved and its capital distributed to its regular beneficiaries. Consequently, this year the Fund has received a one-off grant from the Trust of £50,000. Following an approach to the St Denys Trustees they have agreed to the money being applied more widely for education projects throughout the European Province of SSF. It was therefore decided to rename the Fund accordingly. Grants of £3,693 have been made during the year, leaving a balance of £73,209.

vi) Assisi Fund:

This fund exists for the financial management of the chaplaincy based in our rented apartment in Assisi. The SSF receives a grant of £5000 from the SSF Central Fund Trustees and the occasional fees for weddings undertaken by the chaplaincy. Expenditure on rent for the apartment was £8,699 leaving a balance of £7,416.

vii) Sanctuary Seekers Fund:

From a £10,000 grant received in 2020 to assist the ministry of the brothers working with asylum seekers and refugees, particularly in our urban friaries. With an opening balance of £7,984 and expenditure of £2,400 on the work in Leeds the closing balance stands at £5,584.35.

viii) Formation Fund:

For the purpose of supporting novices and on-going formation within SSF, particularly for conferences and for educational material. £4,095 has been expended from an opening balance of £9,111 leaving a balance of £5,016.

ix) Alnmouth Fund: for supporting the life and work of the brothers in the North East. Donations to this fund were received from Robert Wilson (£9000) and the Rothley Trust (£800). Expenditure during the year on a new phone system, general repairs and equipment replacement totalled £10,220, leaving a balance of £5,994.20.

x) Plaistow Fund:

Money from legacies and donations received for the support of the life and ministry of the brothers at 42, Balaam St. A bequest of £1000 was received from the estate of Patrica Smalldon. There was expenditure on repairs to the house totalling £14,700, leaving a balance of £4108.29.

Reserves Policy in accordance with our Objects:

According to the Principles of the First Order of SSF, our security comes from God alone and not from the establishment of large reserves of capital, financial or otherwise. In order that we may seek to live in tune with this it is our policy that the Provincial General Fund should not normally accumulate significantly more than 50% of the annual expenditure from the previous financial year in order to protect the charitable activities of the Society. The General Fund on the 30th June 2023 held £422,287 and the annual expenditure was £537,807.

While we believe that brothers are to hold nothing in reserve, the trustees realise that the charity has a duty of care to look after elderly and infirm brothers and to maintain the properties from which its ministry is based. It is projected that due to age profile of brothers in the Province income

from pensions is likely to decline significantly over the next ten years. In the light of this the Provincial Chapter June 2023 re-affirmed the decision in June 2020 to build up our investment portfolio in order to provide a level of income equivalent to the expected fall in pension income.

Annual review of transactions and financial position of the Charity

Income:

It is the current policy of our Provincial Chapter to budget our annual revenue expenditure against live income. We gratefully acknowledge that income apart from legacies usually covers our basic costs. Income from legacies is held as a separate designated fund. The income from interest earned on the designated and restricted funds and local house accounts are taken into the General Funds. We are again reminded this year of God's blessing through the generosity of so many friends and supporters throughout the year.

The chief areas of regular income continue to be:

- the generous donations people give us (£488,451)
- legacies (£198,974)
- the gift aided pensions and salaries of our members (£165,887)
- book and shop sales (£36,656)
- income from interest and our investments (£50,357)
- renewable energy incentives (£31,854)
- income from investment properties (£21,355)
- Brothers' engagements (£9,841)

In a broad sense these categories could all be seen as money 'earned' through the ministry of the brothers and the Trustees wish to acknowledge here the invaluable part that individual brothers and houses play in the material running of the Province as a whole.

Expenditure:

The expenditure of our houses and the support of the life and ministry of our brothers in the year totalled £665,918 (see note 4a in the accounts). The cost of Governance for the charity totalled £34,947 (see note 4a within the accounts). Staff costs were £20,649.

Our charitable giving in the current year totalled £50,930. Note 13 in the accounts sets out our policy regarding donations and gives a summary of these donations.

Budgeted items of capital expenditure totalling £518,503 were agreed at the Annual Brothers Chapter June 2023 and confirmed at the subsequent Pentecost Provincial Chapter. These are for repairs and maintenance to our larger properties.

Assets held for designated purposes.

The majority of the monies of the Society are held with the CCLA Investment Management Ltd (The CBF Church of England Funds) and the Ecology Building Society in order to support the Funds designated for specific purposes. These Funds are outlined above and in the notes of the accounts. The investments of the Society are shown on the Balance Sheet at market value, with the original cost being recorded in Note 9.

Financial position at 30th June 2023 with regard to future commitments and liabilities.

At the Pentecost Meeting (June) of the Provincial Chapter the members consider, in the light of budgets submitted by the houses and by other individual members, what commitments may be undertaken across the Province, bearing in mind our anticipated financial position. Once the books for the previous financial year have been closed the Province may adapt the budget to take account of any unforeseen changes and will then embark upon the agreed programme.

The plan to maintain our freehold properties is considered in conjunction with advice received from regular quinquennial reports. We fully recognise our ongoing responsibility for all our freehold properties and a regular programme of maintenance continues.

The 2023-24 annual budget reflects three financial priorities over the coming years:

- to build up our investment portfolio to balance the projected reduction in income from brothers' pensions over the coming years.
- to make better provision for the on-going care of older or more infirm brothers, particularly in our urban houses which are better placed than houses in rural situations for drawing upon the necessary services.
- to invest in measures which will enable us to move towards Carbon Neutral by 2030.

Note 8 of the accounts lays out our proposed capital work for the year 2023 - 24 in order to maintain our properties and operations. £10,000 is set aside for the discretionary use by the Provincial Bursar to buy and repair equipment that cannot be planned, such as boilers, laptops and washing machines.

£41,200 of costs have been identified at Alnmouth Friary, following a quinquennial survey for repairs to the roof of the Sacrament Chapel, for replacement of windows in the library, main chapel and sacrament chapel, for repairs to stonework and redecoration of the chapel, as well as insulation work and the installation of solar panels following an energy audit.

£40,000 has been allocated for the property in Birmingham to complete repairs according to the 2019 quinquennial report, insulation and solar installation following an energy audit and improvements of access for those with limited mobility.

£39,165 of repairs have been identified for the year at Glasshampton; of which £10,000 expected for work identified in the forthcoming quinquennial survey, £8,000 repairs to the mechanism of the clock in the tower; £15,3936 for solar installation and conversion of the Aga to electricity, and £3,936 for replacement of a boiler.

At the Friary of St Francis, Hilfield, £21,590 has been agreed for insulation work, repairs and for building a hermitage.

A significant item in the 2023-24 capital budget is the replacement of the prefabricated residential building in the garden of 42, Balaam St, Plaistow at a projected cost of £350,000.

Use of Volunteers and Donations to the Charity.

The Society is blessed by the generosity of those who support it, not solely by money, but also by our volunteers and the time that they give to help in practical ways. This is received from those who perform works for houses at considerably reduced rates. Others provide freely of their time or gifts and yet others support us in their prayers. In the main part, these small acts of generosity are performed on a local or personal level, one brother or one house receiving the benefit. Consequently, these donations are not quantifiable within the formal structure of an Annual Report but the thanks of the Society must be recorded.

Data Protection

A data audit is carried out annually to comply with the General Data Protection Regulation. As the Friary of St Francis, Hilfield, now has a CCTV system to aid security, the Society of St Francis now has a CCTV Policy and is registered with the Information Commissioner's Office.

Serious Incident Reports

There were no serious incidents reported during the year.

Risk Management

The Trustees have conducted their own review of the major risks to which the charity is exposed and have set in place systems to mitigate these risks. Internal risks are minimised by the implementation of policy, norms and precedents (which are regularly reviewed) and these are given to all new members of the community. A regular review is maintained of bank balances to gain maximum benefit at a time when deposit rates fluctuate, and the Provincial Finance Group continues to monitor other safe deposit opportunities.

Safeguarding

The Independent Inquiry into Child Sexual Abuse has highlighted the historic inadequacies of the Church of England and religious orders in protecting children from all forms of abuse, but particularly sexual abuse. The Society takes its responsibilities towards safeguarding very seriously and reviews its Safeguarding policies annually. It has been agreed that all brothers and volunteers must have training, renewed every three years, to the C0 and C1 level. A Safeguarding Officer for each house is appointed annually at the Pentecost Joint meeting of the Chapters and is expected to undergo C2 level training on the same basis. In addition, those brothers who are ordained and hold a licence or Permission to Officiate have to receive training from the diocese in which they are ministering. During the year Br Samuel was appointed as the Designated Safeguarding Person for the Society.

A joint Safeguarding Committee with The Community of St Francis - made up of the two Ministers Provincial, both Designated Safeguarding Persons and the link brother or sister for the insurance brokers - meets twice yearly to consider matters of safeguarding. Our safeguarding is with the Diocese of Southwark and there have been meetings. A Harassment and Bullying Policy and a Formal Complaints Policy have been endorsed by the Chapter and the Safeguarding policies have been reviewed.

Cyber Security & Internet Provision

We are aware of the growing complexity around computer use and the risk to the Society of computer viruses and problems, potentially leading to the leaking of personal data or online fraud.

We are also aware that our reliance on the internet since lockdown has increased the level of risk through online purchases and theft of data. The Society is always reviewing its systems to ensure that our computers and the information they hold are protected and can be best utilised for the benefit of the Order and our charitable aims. An annual audit has been established of all devices used by members of the Society and all brothers are expected to undertake training in awareness of the risks of cybercrime.

Review of the development of the Society

As a Religious Community, the Society does not measure achievement or development quantitatively, but rather in terms of improvement to the quality of service that we give to those in our care and also by extending the scope of our ministry through co-operation with other organisations and individuals. A Development Group, consisting of Br Micael Christoffer, Br David and Br Samuel has been meeting over the year with a consultant, Ms Anita Konrad, to review our assets – both of buildings and personnel, to identify our allies and to discern priorities for the Province.

The Development Group recognised that brothers in all the houses have been expressing that they are overstretched with insufficient numbers to sustain comfortably the life of prayer, fraternity and service. As a result of this it was decided at the Pentecost Chapter 2023 to bring to an end our work with asylum seekers in Leeds. At the same Chapter, however, it was decided to accept an invitation from the Diocese of Edinburgh to re-establish a presence in the parish of St David's Pilton, a place we left forty years ago. This may seem a contradiction of Development Group's recommendation but it was felt that our new presence Edinburgh will not be as demanding on personnel for the Province as it involves a brother who had previously been living outside a community house. With the use of the parish house and a full stipend it will also make a substantial contribution to our Provincial finances.

The Life and Ministry of SSF.

The life and work of the brothers takes place in and beyond our houses. We here offer a short review of where we are and the sort of ministries with which we are engaged. It is our belief that this shows our commitment to our Franciscan vocation to serve God and to share with others God's love in Jesus Christ in a practical way.



Alnmouth Friary

Midway between Newcastle and Berwick-upon-Tweed with a spectacular view of the Northumberland coast, the Friary is home to five brothers who offer hospitality throughout the year to a large number of day visitors and resident guests who come for retreat, for rest, and to share in the rhythm of prayer which is central to the life of the community. A highlight of the ministry during the year is an involvement with the Alnmouth Arts Festival.



Most of the work of the Friary – cooking, cleaning, gardening, maintenance, washing up – is undertaken by the brothers with the assistance of local friends and usually a resident volunteer. In addition, the brothers are available with a listening ear, an understanding mind, and an open heart to those who come. Generous support is given in the form of donations which covers the cost of running this large (and expensive to heat and maintain) building. Following a quinquennial survey, a major renovation of the building fabric is planned for 2023-24 and beyond. An energy audit has identified ways in which the Friary will be able to become less reliant of fossil fuels. Soft fruit bushes and apple trees have been planted in order to contribute to food supply. In addition to the ministry within the Friary some the brothers have been able to undertake ministries of preaching, leading retreats and speaking at conferences on Franciscan life.

Leeds

The brothers have been based in the Harehills area of Leeds since 2008 offering hospitality to men seeking asylum in the UK - over the past year they have hosted men from Kurdish Iraq, Sri Lanka, Somalia and Kuwait. Support is given to those who are applying for leave-to-remain, occasionally involving attending court hearings with them, and contact is once this has been granted and they have moved on to other accommodation. There are good relations with neighbours in this predominantly Muslim area but there is also engagement with the local parish of St Aidens and the

work undertaken there with the large number of people who are living close to poverty, and with other parishes in the city. It's with regret that the decision was made for the brothers to leave this place and this work after more than fifteen years. However, we are in negotiation with an allied organisation that is working in the same field of support for asylum-seekers, for them to buy one of the two properties and lease the other so that this work can continue.

Glasshampton

Based in what was once the stable block of a grand and long disappeared house, our 'monastery' is a place of silence, prayer, study and reflection. It is open to guests who come for up to six days to share in the simplicity of the life, to use the fine library and, if they wish to meet with a brother for discernment and counsel. It is also a place of formation for novices to the order who spend one of their three novitiate years there, and of refreshment and study for those who are professed. During the past year 'Being Franciscan' a work on some of the early Franciscans written by the Guardian of the house, was published by the Canterbury Press.



Hilfield Friary.

SSF's 'foundation house' in Dorset is set below the escarpment of the Dorset Downs. Based around what was originally a farm it has the feel of small village consisting of eight separate buildings. This gives opportunity for a substantial ministry of hospitality; over the past year more than 4,200 guests, both residential and day visitors, were welcomed – individuals and groups for retreat, rest or to share in the life, prayer and worship of the community. The four or five brothers are at the heart of the wider 'Hilfield Community' of volunteer members which includes young people on placement, a priest in training, people from overseas and three families. Ages range from 4 to 84. A major work is focussed on the care of the land and natural environment, the 50 acres of land being carefully managed to guard and increase biodiversity. Much effort has been put in over the years to reduce the Friary's carbon footprint with growing food, a biomass heating system, 120 solar panels, and a continuing programme of insulation. The Friary has become a model of the integral ecology outlined in Pope Francis' encyclical '*Laudato 'si – On Care for Our Common Home*', and was the first place to receive an Eco-church Gold Award. There are developing relations with neighbouring land-holders for the conservation of a number of threatened species and with schools which are incorporating ecology studies within their curriculum. It is planned to build an on-site classroom to accommodate school groups. As well as their commitment to the life of the Friary the brothers have undertaken speaking and other engagements in various parts of the UK.

Birmingham Friary

A house offering hospitality to those seeking asylum in cooperation with other groups in the city and engaging with the life of local churches. One brother assists at a local Drop-in Centre; another is serving a part time curacy in a parish on an outer-ring housing estate to the north of the city. The decision was taken during the year to use this house as a place of formation in urban ministry for novices and there is presently one novice brother based there. It is planned to invest in a programme of insulation and solar panel installation during 2023-24.

Plaistow Friary – The House of Divine Compassion

There have been religious brothers living in Plaistow since 1884 and SSF took over the house in 1952. There are now three brothers living here along with up to six people who would otherwise be homeless. There is also usually a room available for short term guests. Helping Hands, a sister charity established by the brothers, rents space in the house and extends the engagement of the brothers within the very culturally and religiously diverse local community. Daily deliveries of food



from the Felix Project which recycles food from supermarkets are offered for collection at the door. Being an old listed building the house is expensive to run and heat but there is generous financial support from a number of regular donors. There is a plan being worked on to redevelop the 'temporary' building in the garden which provides six bedrooms and houses the chapel which has survived more than sixty years but is now feeling its age. Its replacement will be an eco-building which should substantially reduce costs.

Canterbury

Br Austin was living for the past six years at 134 Wincheap, a small house bought six years ago, but has now moved to the St John's Almshouse within the city walls. The initial plan was to sell the property, but with the property market very slow during this past year it is now in the process of being prepared it for letting. Austin continues to assist with organising a rota of priests for the Greyfriars Chapel and occasionally preaching at the Cathedral.

Belfast

Br David Jardine continues a long-established ministry of preaching, prayer and healing in the city and beyond. He lives in accommodation provided for him by the Divine Healing Ministries and the parish of St George's Belfast, and he is supported financially by a generous local donor.

More examples of our work and ministry can be found on our website and Facebook pages:

www.franciscans.org.uk and also through the triannual publication of *Franciscan*

<https://hilfieldfriary.org.uk/>

@TheCommunityAndSocietyOfStFrancisEuropeanProvince

@HilfieldFriary

Our Minister General has been making Youtube videos of our houses as he travels around the world, which can be found at:

<https://www.youtube.com/user/AnglicanFranciscan>



TRUSTEES' RESPONSIBILITIES IN RESPECT OF THE FINANCIAL STATEMENTS

Acknowledging the guidance of the Charity Commission's 'Internal financial controls for Charities' (cc8 – July 2012) and especially the very helpful checklist, as Trustees we are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the SSF and of the incoming resources or application of resources of the trust for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in business.

It is our duty as charity trustees to ensure that the charity's resources are protected in order that the charity can fulfil its aims. We recognise it is important that all those working in the charity whether trustees, Brothers, staff or volunteers take the issue of internal financial controls seriously. Making controls work should not be seen as just the responsibility of one or two trustees or senior office holders, or as applying to some but not others.

The aims of our internal financial controls are:

- to protect the charity's assets;
- to identify and manage the risk of conflicts of interest, loss, waste, bribery, theft or fraud;
- to ensure that financial reporting is robust and of sufficient quality; and
- to ensure that we comply with the charity law and any regulations relating to finance.

It is our belief that we live our lives and conduct ourselves as trustees that we do indeed keep ourselves informed about the relevant factors of managing a modern and well-run charity; not just our financial responsibilities but also that we keep to the spirit and principle of our charitable objectives and keeping ourselves aware of the developing role for charities in the world in which we find ourselves.

Signed.....*Michael Corbett*.....Minister Provincial and Chairman

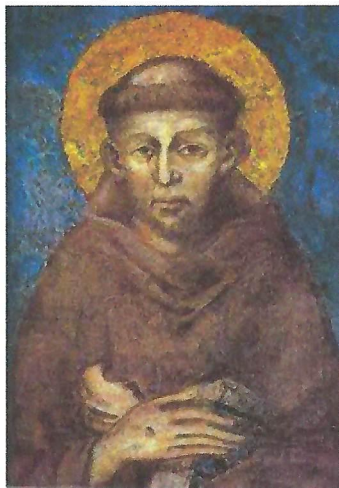
26 January 2024

Sweden.

There are historic links between The Society of St Francis and Lutheran Christians in Sweden, maintained over the years largely through the Third Order of SSF. Now, with two Swedish life-professed members of the First Order, the Provincial Chapter is seeking to develop this relationship. The Provincial Chapter has responded to an invitation from the Diocese of Vasteras to build a closer partnership. This may involve visits by brothers of the First Order to parishes in this and other Swedish dioceses, fuller co-operation with Swedish tertiaries and reciprocal visits from Sweden to the UK. It is hoped that some may come to live as volunteers in our friaries and that vocations to the First Order will be encouraged and nurtured.

Assisi – the City of St Francis and St Clare

For the past eighteen years SSF has supported a chaplaincy of the Church of England Diocese



in Europe in the city of Assisi, renting an apartment in the city and arranging for chaplains from both the First and Third Orders of the Society to minister for a month or more at a time to the Anglican and non-Roman Catholic pilgrims. There is a small core of Anglicans who worship at the medieval church of St Leonard's with the permission of the Roman Catholic Bishop, and who are joined, especially from April to October, by pilgrims and other visitors. Good ecumenical links have been established and there is a world-wide network of friends who support our presence in this place where St Francis' message of peace and joy in creation is a powerful witness in the conflicted and broken world of today.

Independent Auditor's Report to the Trustees of The Brothers of the First Order of the Society of Saint Francis

Opinion

We have audited the financial statements of The Brothers of the First Order of the Society of Saint Francis (the 'charity') for the year ended 30 June 2023 which comprise the Balance Sheet, Statement of Financial Activities, Statement of Cashflows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 30 June 2023, and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 19, the trustees are responsible for the preparation of financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK), we exercise professional judgement and maintain professional scepticism throughout the audit.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

The extent to which the audit was considered capable of detecting irregularities, including fraud

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the charity through discussions with trustees and other management, and from our commercial knowledge and experience of the charity sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charity, including legislation such as the Charities Act 2011;

- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management, contacting the entity's solicitor for any details of non-compliance and inspecting current year legal expenditure; and
- identified laws and regulations of particular relevance were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud;
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations; and

To address the risk of fraud through management bias and override of controls, including any fraud associated with revenue recognition, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates set out in Note 5 – Fixed Assets were indicative of potential bias;
- traced a sample of income transactions from source documentation to nominal ledgers;
- traced a sample of income, including legacies, around the year-end from source documentation to invoice to ensure cut-off is operating correctly; and
- evaluated the business rationale of any significant transactions that are unusual or outside the normal course of business.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims against the charity;

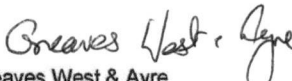
There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

Use of our report

This report is made solely to the Charity's trustees, as a body, in accordance with the Charities (Accounts & Reports) Regulations 2008 and the regulations made under section 154 of the Charities Act 2011. Our audit work has been undertaken so that we might state to the Charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Greaves West & Ayre is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.


Greaves West & Ayre
Chartered Accountants
Statutory Auditor

Date: 1 MARCH 2024

17 Walkergate
Berwick upon Tweed
TD15 1DJ

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
 (European Province) - Registered Charity No: 236464.

Balance Sheet
 as at 30th June 2023

	Notes	2023	2022
		£	£
Fixed Assets			
Buildings - Freehold	5	4,490,817	4,577,629
Buildings - Leasehold	5	0	0
Motor Vehicles	5	378	4,681
Equipment	5	7,667	7,702
Renewable Energy	5	179,757	188,882
Investment Properties	7	450,000	450,000
Investments	9	1,528,400	1,064,517
		<u>6,657,019</u>	<u>6,293,409</u>
Current Assets			
Stock		3,919	3,315
Debtors and prepayments	14	161,889	445,296
Bank and Building Society Deposit Funds		336,821	205,812
Cash at Bank		155,462	152,893
Cash in Hand		450	579
		<u>658,541</u>	<u>807,894</u>
Current Liabilities			
Creditors owing	15	(16,309)	(23,388)
Net Current Assets		<u>642,231</u>	<u>784,507</u>
NET ASSETS	10a	<u>7,299,250</u>	<u>7,077,916</u>
FUNDS			
Designated Funds	12	6,581,150	6,576,683
General Funds	12	422,287	375,709
Restricted Funds	12	295,812	125,524
TOTAL FUNDS		<u>7,299,250</u>	<u>7,077,916</u>

N.B. The notes on pages 27 to 40 form a part of these accounts.

Signed 
 Micael Christoffer - Trustee and Minister Provincial


 Br Peter - Trustee

Date 26.01.2024

26.01.2024

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
(European Province) - Registered Charity No: 236464.

Statement of Financial Activities.
for the year ended 30th June 2023
Current year

		General Fund	Designated Funds	Restricted Funds	Total 2023	Total 2022
		£	£	£	£	£
Income and endowments from:	<i>Notes</i>					
Donations and legacies:						
Donations and Trust Income		371,667	44,803	71,981	488,451	336,781
Legacies		-	81,974	117,000	198,974	438,351
Covenanted Salaries, Pensions and Benefits		162,757	3,130	-	165,887	304,779
Investments:						
Interest and Investment Income	9	50,357	-	-	50,357	31,977
Property rental income		21,355	-	-	21,355	19,721
Charitable Activities:						
Engagements		9,841	-	-	9,841	13,677
Other:						
Renewable Energy Incentives		31,854	-	-	31,854	20,193
Surplus on disposal of Vehicles		-	-	-	-	-
Stewardship Income		-	-	59,629	59,629	76,705
Miscellaneous Income		-	-	1,620	1,620	35,023
Other trading activities:						
Shop Sales	3a	36,656	-	-	36,656	35,457
Total income		<u>684,487</u>	<u>129,907</u>	<u>250,231</u>	<u>1,064,624</u>	<u>1,312,663</u>
Expenditure on:	2					
Raising funds:						
Shop and Publication costs	3b	8,718	-	-	8,718	9,056
Costs of Managing Investment properties		0	-	-	0	2,823
Charitable Activities	4a	<u>587,824</u>	<u>154,176</u>	<u>76,455</u>	<u>818,455</u>	<u>813,235</u>
Total resources expended		<u>596,542</u>	<u>154,176</u>	<u>76,455</u>	<u>827,173</u>	<u>825,115</u>
Net incoming/(outgoing) resources before gains/(losses) on investments		<u>87,945</u>	<u>(24,270)</u>	<u>173,776</u>	<u>237,451</u>	<u>487,549</u>
Revaluation Gain on Investment Properties	7	-	-	-	-	-
Net Unrealised (Losses)/Gains on Investments	10b	-	(16,117)	-	(16,117)	(34,184)
Net Realised (Losses)/Gains on Investments	11	-	-	-	-	-
Net incoming/outgoing resources before transfers		<u>87,945</u>	<u>(40,387)</u>	<u>173,776</u>	<u>221,334</u>	<u>453,365</u>
Transfers between funds during Year						
Development - Building Improvements, Vehicles & Equipment	6	(4,820)	11,558	(6,738)	-	-
Transfers from Restricted to Designated	12a	-	-	0	-	-
Others	12a	(8,396)	10,796	(2,400)	-	0
		<u>74,728</u>	<u>(18,033)</u>	<u>164,638</u>	<u>221,334</u>	<u>453,365</u>
Transfers at Year End						
Income Tithe	12a	(20,000)	20,000	-	-	-
Transferred to/from Restricted Funds	12a	(5,650)	-	5,650	-	-
Transfer to/from General Fund	12a	(2,500)	2,500	-	-	-
Net Movement in Funds		<u>46,578</u>	<u>4,467</u>	<u>170,288</u>	<u>221,334</u>	<u>453,365</u>
Balances brought forward (1/7/22)		<u>375,709</u>	<u>6,576,683</u>	<u>125,524</u>	<u>7,077,916</u>	<u>6,624,552</u>
Balances carried forward (30/6/23)		<u><u>422,287</u></u>	<u><u>6,581,150</u></u>	<u><u>295,812</u></u>	<u><u>7,299,250</u></u>	<u><u>7,077,917</u></u>

N.B. The notes on pages 28 to 41 form a part of these accounts.
The Statement of Financial Activities includes all gains and losses recognised in the year.
All incoming resources and all resources expended derive from continuing activities.

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
(European Province) - Registered Charity No: 236464.

Statement of Financial Activities.
for the year ended 30th June 2022
Prior year

		General Fund	Designated Funds	Restricted Funds	Total 2022	Total 2021
	Notes	£	£	£	£	£
Income and endowments from:						
Donations and legacies:						
Donations and Trust Income		321,031	3,000	12,750	336,781	251,660
Legacies		-	438,351	-	438,351	164,998
Covenanted Salaries, Pensions and Benefits		297,886	1,330	5,563	304,779	147,750
Investments:						
Interest and Investment Income	9	31,977	-	-	31,977	26,650
Property rental income		19,721	-	-	19,721	23,384
Charitable Activities:						
Engagements		13,027	-	650	13,677	17,114
Other:						
Renewable Energy Incentives		20,193	-	-	20,193	24,940
Surplus on disposal of Vehicles		-	-	-	-	-
Stewardship Income		-	-	76,705	76,705	19,169
Miscellaneous Income		18,952	-	16,071	35,023	12,290
Other trading activities:						
Shop Sales	3a	35,457	-	-	35,457	24,676
Total income		758,243	442,681	111,739	1,312,663	712,633
Expenditure on:						
Raising funds:						
Shop and Publication costs	3b	9,056	-	-	9,056	4,805
Costs of Managing Investment properties		2,823	-	-	2,823	747
Charitable Activities	4a	525,927	146,673	140,635	813,235	893,107
Total resources expended		537,807	146,673	140,635	825,115	898,659
Net incoming/(outgoing) resources before gains/(losses) on investments		220,436	296,009	(28,896)	487,549	(186,026)
Revaluation Gain on Investment Properties	7	-	-	-	-	-
Net Unrealised (Losses)/Gains on Investments	10b	-	(34,184)	-	(34,184)	100,100
Net Realised (Losses)/Gains on Investments	11	-	-	-	-	-
Net incoming/outgoing resources before transfers		220,436	261,825	28,896	453,365	(85,926)
Transfers between funds during Year						
Development - Building Improvements, Vehicles & Equipmen	6	(5,310)	5,310	-	-	-
Transfers from Restricted to Designated	12a	-	27,631	(27,631)	-	-
Others	12a	(130,994)	128,210	2,784	0	-
		84,132	422,976	(53,743)	453,365	(85,926)
Transfers at Year End						
Income Tithe	12a	(20,000)	20,000	-	-	-
Transfer to/from General Fund	12a	(2,000)	2,000	-	-	-
Net Movement in Funds		67,132	434,976	(48,743)	453,365	(85,926)
Balances brought forward (1/7/21)		308,577	6,141,707	174,267	6,624,552	6,710,478
Balances carried forward (30/6/22)		375,709	6,576,683	125,524	7,077,918	6,624,552

N.B. The notes on pages 28 to 41 form a part of these accounts.

The Statement of Financial Activities includes all gains and losses recognised in the year.
All incoming resources and all resources expended derive from continuing activities.

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
(European Province) - Registered Charity No: 236464.

Statement of Cash Flows
for the year ended 30th June 2023

	<i>Notes</i>	£	2023 £	£	2022 £
Cash flows from operating activities					
Cash generated from/(absorbed by) operations	17		580,408		236,829
Cash flows from Investing activities					
Purchase of tangible fixed assets		(17,316)		(32,941)	
Investment additions		480,000		240,000	
Interest received		7,545		1,509	
Dividends received		42,813		30,468	
Net cash used in investing activities			(446,958)		(240,964)
Net increase/(decrease) in cash and cash equivalents			133,450		(4,136)
Cash and cash equivalents at beginning of year			359,283		363,419
Cash and cash equivalents at end of year			492,733		359,283
Relating to:					
Bank balances and short term deposits			492,733		359,283

**BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
(European Province) - Registered Charity No: 236464.**

**Notes to the Accounts
for the Year ended 30th June 2023**

1 Accounting Policies

Basis of preparation

Charity information

The Brothers of the First Order of the Society of Saint Francis is a Religious Community for men in the Anglican Communion. The work of the Society is spread throughout the world and divided into five provinces of which the European Province is one.

Accounting convention

The financial statements have been prepared in accordance with the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (as amended for accounting periods commencing from 1st January 2016). The Society is a Public Benefit Entity as defined by FRS 102.

The accounts are prepared in sterling, which is the functional currency of the Society. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention, modified to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

Going concern

At the time of approving the accounts, the trustees have a reasonable expectation that the Society has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the accounts.

Gift Aided Salaries and Pensions

Gift Aided salaries and pensions are received under Perpetual Gift Aid from members of the Brothers of the First Order of the Society of Saint Francis, and are stated inclusive of income tax but net of any deductions for social security payments and contributions to occupational pension schemes.

Fixed assets

Freehold properties occupied by SSF at Glasshampton, Alnmouth, Hilfield, 113 Gillott Road Birmingham, Pickering, 25 Karnac Road Leeds, 42 Rossall Road Leeds, 42 Balaam Street Plaistow and 134 Wincheap Canterbury are vested in the Official Custodian for Charities, as nominees of the Society of St Francis. SSF is permitted free use of the properties, but is liable for their upkeep. The original cost of the properties acquired at our foundation is not known; consequently it is not possible with any degree of certainty to calculate the unrealised gains/losses in their asset value in a given year. The properties held by the Official Custodian for Charities are included in the Balance Sheet at insured value as at 30th June 1995, and depreciated from that date - together with subsequent additions. Depreciation is charged on these properties at a rate of 2% per annum on the closing balance at the end of the year.

The Brothers annually review the carrying value of the properties in order to consider if their carrying value in the Accounts is fairly stated, in accordance with the provisions for impairment reviews.

Motor Vehicles are included in the Balance Sheet at cost and depreciated on a straight-line basis over 4 years with a full year's depreciation charged in the year of purchase.

Items of furniture, fittings and equipment over £1,000 are generally capitalised and depreciated on a straight-line basis over 5 years, with a full year's depreciation charged in the year of purchase. Smaller items of expenditure are charged to income and expenditure in the year of purchase.

Renewable Energy costs including the installation of a Biomass Boiler are included in the Balance Sheet at cost and depreciated on a straight-line basis over 20 years with a full year's depreciation charged in the year of purchase.

Investment Properties

Investment property, which is property held to earn rentals and/or for capital appreciation, is initially recognised at cost, which includes the purchase cost and any directly attributable expenditure. Subsequently it is measured at fair value at the reporting end date. Changes in fair value are recognised in the Statement of Financial Activities. Investment property is currently stated at Trustees' valuation.

Resources Expended

All expenditure is accounted for on an accrual basis. Resources expended are allocated to appropriate headings based on the activities to which they are attributable.

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
(European Province) - Registered Charity No: 236464.

Notes to the Accounts
for the Year ended 30th June 2023

1 Accounting Policies (continued)

Donations

SSF gratefully acknowledges the support received from its well-wishers. Donations are received both in monetary form and in the form of goods and services provided without charge or at below normal commercial rates. Monetary donations, including legacies, are included in these accounts when notified to the Society and when such amount is quantifiable. Non-monetary gifts are excluded from the accounts.

The Brothers have never made any charge for short-term guests and retreatants in our Friaries so this important and highly appreciated part of our income is included within Voluntary Income in the Accounts under the heading "Donations and Trust Income".

Investments

Investments in the Central Board of Finance Investment funds are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net incoming/outgoing resources before transfers. Transaction costs are recorded as expenses as they are incurred. Unquoted investments are valued by the trustees. The cost of these investments is stated in note 9.

Current Assets

Stocks are stated at the lower of cost and net realisable value.

Leasing and Hire Purchase Commitments

Leases are classified as finance leases whenever the terms of the lease transfer substantially all the risks and rewards of ownership to the lessees. All other leases are classified as operating leases.

Assets held under hire purchase contracts and finance leases are recognised as tangible assets at the lower of the assets fair value at the date of inception and the present value of the minimum lease payments. The related liability is included in the balance sheet as a finance lease obligation. Lease payments are treated as consisting of capital and interest elements. The interest is charged to net income/(expenditure) for the year so as to produce a constant periodic rate of interest on the remaining balance of the liability.

Financial Instruments

The Society has elected to apply the provisions of Section 11 "Basic Financial Instruments" and Section 12 "other Financial Instruments" of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Society's balance sheet when the Society becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statement, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic Financial Assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic Financial Liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of Financial Liabilities

Financial liabilities are discharged when the Society's contractual obligations expire or are cancelled.

Critical Accounting Estimates and Areas of Judgements

In the application of the Society's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
(European Province) - Registered Charity No: 236464.

Notes to the Accounts

for the Year ended 30th June 2023

Notes

	Staff	Other	Depreciation	Total 2023	Total 2022
	£	£	£	£	£
2. Analysis of Resources expended:					
Raising funds					
Shop and Publication costs	3b	8,718	-	8,718	9,056
Charitable Activities	4a	20,649	680,216	117,590	818,455
Total resources used		20,649	688,934	117,590	827,173
				827,173	822,292

3. Other trading activities

3a. Shop and Publications

	Total 2023	Total 2022
	£	£
Income		
Shop sales	17,838	18,418
Royalties and Book Sales	1,412	891
	19,250	19,310
Franciscan Magazine Income	17,406	16,147
	36,656	35,457

3b. Shop and Publication

	Total 2023	Total 2022
	£	£
Cost of shop sales		
Opening stock	815	800
Purchases and Direct Overheads	5,317	6,101
Less Closing Stock	(919)	(815)
	5,212	6,086
Franciscan Magazine Expenditure	3,506	2,970
	8,718	9,056

4a. Charitable Activities

	General Funds	Designated Funds	Restricted Funds	Total 2023	Total 2022
	£	£	£	£	£
Occupancy Costs	231,313	3,376	39,014	273,703	261,600
Food	78,452	-	-	78,452	69,446
Brothers' Expenses	76,097	-	-	76,097	33,089
Brothers' Formation	7,693	-	4,095	11,788	9,959
Brothers' Care	-	9,165	-	9,165	3,215
Promotion of Religious Life	330	-	3,693	4,023	1,753
Chapel	4,375	-	-	4,375	5,559
Travel and Transport	27,040	-	-	27,040	30,292
Gifts and Donations	29,384	21,546	-	50,930	48,122
Equipment	9,180	-	-	9,180	9,865
Staff Costs	20,649	-	-	20,649	15,498
Volunteer Expenses	28,401	-	-	28,401	29,919
Postage and Telephone	21,675	-	-	21,675	21,906
Printing, Stationery and Office	15,966	-	-	15,966	15,963
Safeguarding	232	-	-	232	2,197
Other: Non-recurring	139	-	-	139	882
Rural Payment Agency Costs	-	-	25,663	25,663	75,568
Forestry costs	-	-	3,990	3,990	25,946
Alnmouth Chalet	-	-	-	-	-
Professional Fees	-	2,500	-	2,500	210
Bank Charges	1,950	-	-	1,950	1,556
	552,877	36,586	76,455	665,918	662,544
Depreciation - Equipment	5	6,773	-	6,773	1,550
- Buildings - Freehold	5	91,632	-	91,632	93,421
- Buildings - Leasehold	5	-	-	-	-
- Vehicles	5	4,303	-	4,303	6,516
- Renewable Energy	5	14,883	-	14,883	14,602
- Loss on disposal	5	-	-	-	-
- Impairment	5	-	-	-	-
Governance costs	4b	34,947	-	34,947	34,602
	587,824	154,176	76,455	818,455	813,235

Analysis by fund - prior year

General Funds	525,927
Designated Funds	146,673
Restricted Funds	140,635
Total	813,235

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
(European Province) - Registered Charity No: 236464.

Notes to the Accounts
for the year ended 30th June, 2023

	Total 2023	Total 2022
	£	£
4b. Governance Costs		
Auditors Remuneration - Audit Fee	9,000	8,000
- Accountancy & Other services	14,016	14,272
- Professional & Legal Fees	3,920	-
- Chapter expenses	8,011	12,330
	<u>34,947</u>	<u>34,602</u>
4c. Staff Costs	2023	2022
Wages	<u>20,649</u>	<u>15,498</u>

The average monthly number of employees was 1 (2022 - 1). No employee received benefits of over £60,000.

5. Fixed Assets	Renewable		Properties			Total 2023
	Energy	Equipment	Freehold	Leasehold	Vehicles	
	£	£	£	£	£	£
Cost/Valuation at 1st July 2022	292,032	87,479	8,628,810	-	83,112	9,081,433
Additions/Improvements	5,758	6,738	4,820	-	-	17,316
Impairment	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
At 30th June 2023	<u>297,790</u>	<u>94,217</u>	<u>8,633,631</u>	<u>-</u>	<u>83,112</u>	<u>9,108,749</u>
Depreciation at 1st July 2022	103,151	79,777	4,051,182	-	78,431	4,312,540
Depreciation charge for the year	14,883	6,773	91,632	-	4,303	117,590
Impairment	-	-	-	-	-	-
Depreciation on Disposals	-	-	-	-	0	-
Transfers	-	-	-	-	-	-
At 30th June 2023	<u>118,034</u>	<u>86,550</u>	<u>4,142,814</u>	<u>-</u>	<u>82,734</u>	<u>4,430,130</u>
Net Book Value						
At 30th June 2023	<u>179,756</u>	<u>7,667</u>	<u>4,490,817</u>	<u>0</u>	<u>378</u>	<u>4,678,619</u>
At 1st July 2022	<u>188,881</u>	<u>7,702</u>	<u>4,577,628</u>	<u>0</u>	<u>4,681</u>	<u>4,778,893</u>

The Brothers have reviewed the carrying value of the freehold properties at the year end and are of the opinion that these are fairly stated and that no provisions for impairment are necessary.

The Brothers reviewed the carrying value of the leasehold properties at the previous year end and deemed that an impairment of the property was necessary to ensure that it is fairly stated.

Restriction on title

The charity has restricted title on 2 of the Freehold properties included within the Financial statements. The carrying value of these 2 Freehold properties is £1,569,239 (2022 £1,601,261).

6. Transfers - Building Improvements, Vehicles & Equipment	General	Designated	Restricted	Total 2023
	Fund	Funds	Funds	
	£	£	£	£
Cost of Building Improvements in year	(4,820)	4,820	0	-
Cost of Vehicles purchased in year	0	-	0	-
Cost of Renewable Energy purchased in year	0	-	0	-
Cost of Equipment purchased in year	0	6,738	(6,738)	-
	<u>(4,820)</u>	<u>11,558</u>	<u>(6,738)</u>	<u>-</u>

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS
 (European Province) - Registered Charity No. 236464
 Notes to the Accounts
 for the year to 30th June 2023

7. Investment Properties

	2023	2022
	£	£
Fair Value		
At 1 July 2022	450,000	450,000
Revaluations	-	-
At 30 June 2023	<u>450,000</u>	<u>450,000</u>

If investment properties were stated on a historical cost basis rather than a fair value basis, the amounts would have been as follows:

	2023
	£
Cost	154,160
Accumulated depreciation	<u>(65,929)</u>
Carrying amount	<u>88,231</u>

A property previously treated as Freehold Properties was transferred to Investment Properties in 2019 reflecting its change of use.

The fair value of the Investment Properties have been arrived at by reference to market evidence of transaction prices for similar properties. In the Trustees opinion the Fair value at 30 June 2023 reflects the Investment Properties current market value.

8. Capital and Major Repair and Other Commitments

In June 2023, the budget for the financial year to 30th June 2024 was presented and discussed at the Provincial Chapter. The following capital and major repair commitments were agreed:

	2023	2022
	£	£
Alnmouth Friary	41,200	47,738
Birmingham	40,000	7,094
Canterbury, Wincheap	-	-
Glasshampton Monastery	39,165	30,900
Hilfield Friary	21,530	22,029
Leeds	-	1,000
Plaietow, Balaam Street	356,608	18,360
Plaietow, Crofton Road	-	600
Provincial	<u>20,000</u>	<u>10,000</u>
	<u>518,503</u>	<u>137,721</u>

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
(European Province) - Registered Charity No: 236464.

Notes to the Accounts
for the year to 30th June 2023

9. Fixed Asset Investments

	2023		2022	
	Cost	Market Value	Cost	Market Value
	£	£	£	£
CBF Investment Fund	1,136,682	1,528,400	656,682	1,064,517

	2023	2022
	£	£
Quoted Investments in the UK (changes in market value in the year)		
Market Value at 1st July 2022	1,064,517	858,701
Additions	480,000	240,000
Disposals	-	-
Net (loss)/gain on revaluation at 30th June 2023	(16,117)	(34,184)
Market Value at 30th June 2023	1,528,400	1,064,517

Interest and Investment income

Interest Receivable	7,544	1,509
Dividends - CBF Investment Fund	35,465	24,663
Property - CBF Investment Fund	7,348	5,805
	50,357	31,977

10

a. Analysis of Group Net Assets between funds - Current year

	General Fund	Designated Funds	Restricted Funds	Total 2023
	£	£	£	£
Tangible Fixed Assets	-	4,678,619	-	4,678,619
Investment Properties	-	450,000	-	450,000
Investments	-	1,528,400	-	1,528,400
Current Assets	438,597	(75,868)	295,812	658,541
Current Liabilities	(16,309)	-	-	(16,309)
	422,287	6,581,150	295,812	7,299,249

Analysis of Group Net Assets between funds - Prior year

	General Fund	Designated Funds	Restricted Funds	Total 2022
	£	£	£	£
Tangible Fixed Assets	-	4,778,893	-	4,778,893
Investment Properties	-	450,000	-	450,000
Investments	-	1,064,517	-	1,064,517
Current Assets	399,097	283,273	125,524	807,894
Current Liabilities	(23,388)	-	-	(23,388)
	375,709	6,576,683	125,524	7,077,916

b. Reconciliation of Movements in Unrealised (Losses)/Gains on Investment Assets:

Unrealised (losses)/gains at 30th June, 2022	-	407,835	-	407,835
Unrealised gains on Disposals in year to 30th June 2023	-	-	-	-
Net (losses)/gains on revaluation at 30th June 2023	-	(16,117)	-	(16,117)
Unrealised (losses)/gains at 30th June, 2023	-	391,718	-	391,718

11. Transactions with Trustees.

The Trustees of the Charity are also Brothers of the Society, and as such have taken vows of poverty under which they have renounced all personal rights to income and capital. The Charity provides for the needs of all members of the Society. The living costs of the Brother-Trustees are, therefore, borne by the Charity.

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.

(European Province) - Registered Charity No: 236464.

Notes to the Accounts: Year ended 30th June 2023

12a. Movement in funds for the Year - Summary

Current year	Notes	General Funds	Designated Funds	Restricted Funds	Total Funds
		£	£	£	£
Total income		684,487	129,907	250,231	1,064,624
Total expenditure		(596,542)	(154,176)	(76,455)	(827,173)
		87,945	(24,270)	173,776	237,451
Net incoming/outgoing resources before gains/(losses) on Investments					
Revaluation Gain on Investment Properties		-	-	-	-
Net Unrealised gains on Investments		-	(16,117)	-	(16,117)
Net Realised (losses)/gains on Investments		-	-	-	-
Net incoming/outgoing resources before transfers		87,945	(40,387)	173,776	221,334
Transfers during Year:					
Building Improvements, Vehicles and Equipment	6	(4,820)	11,558	(6,738)	-
Transferred to/from General Funds		(8,396)	10,796	(2,400)	-
Transferred from General to Designated Funds		-	-	-	-
Transferred to/from from Restricted Funds		-	-	-	-
		74,728	(18,033)	164,638	221,334
Transfers at Year-End:					
Income Tithe		(20,000)	20,000	-	-
Transferred to/from Restricted Funds		(5,650)	-	5,650	-
Transferred to/from General Fund		(2,500)	2,500	-	-
Net movement in funds		46,578	4,467	170,288	221,334
Balances brought forward (17/22)		375,709	6,576,683	125,524	7,077,916
Balances carried forward (30/6/23)		422,287	6,581,150	295,812	7,299,250

12 (b)

12 (c)

Transfers during Year

Transferred from General Funds

- £4,820 was transferred from General Funds to the Designated Fixed Asset Reserve for the purchase of Equipment & Vehicles.
- £10,000 was transferred from General Funds to the Designated Renewable Energy Fund. This fund was created for expenditure which conforms to the principles of carbon reduction.
- £5,650 was transferred from General Funds to the Restricted Assisi Fund during the year.
- £796 was transferred from General Funds to the Designated Income Tithe Fund during the year to fulfil a donation commitment.

Transferred to/from Restricted Funds to Designated Funds

- £6,738 was transferred from the Restricted Alnmouth Fund to the Designated Fixed Asset Reserve being part of the cost of upgrading the phone system at Alnmouth Friary. All assets are held in the Fixed Asset Reserve and the phone system upgrade benefits Alnmouth Friary.

Transfers/Appropriations at the Year-End

In June 2023 the Provincial Chapter agreed, the projected balance available on the General and designated Funds for the Year ended 30th June 2023 - subject to arithmetical verification - and the following allocations were made from that balance:

Transferred from General Funds

- a tithe of £20,000 based upon the income of the Provincial General Fund is set apart - according to the agreed policy of the Provincial Chapter - primarily to help relieve the needs of the world's poorest, and to address particular requests from within the Society of St Francis to help individuals and organisations.
- £2,500 to the Designated Pickering Emmaus House towards ongoing running costs.

Transferred from Designated Funds

- £510,325 from the Designated Bequest Fund to the Designated Development Fund to help fund future costs relating to specific capital projects undertaken by the Provincial Chapter.

- £5,758 from the Designated Renewable Energy Fund to the Designated Fixed Asset Reserve being the cost of installing insulation at at Hilfield Library. All assets are held in the Fixed Asset Reserve and the library installation contributes towards reducing carbon.

- £7,033 from the Designated Hilfield Fuel Fund to the Designated Renewable Energy Fund to close the Fund.

Transferred from Restricted Funds

- £2,400 from the Restricted Sanctuary Fund to the General Funds to fund costs incurred in our mission and ministry with Asylum Seekers and Refugees.

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.

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Notes to the Accounts: Year ended 30th June 2022

12a. Movement in funds for the Year - Summary

Prior year	Notes	General Funds	Designated Funds	Restricted Funds	Total Funds
		£	£	£	£
Total income		758,243	442,681	111,739	1,312,663
Total expenditure		(537,807)	(146,672)	(140,635)	(825,114)
		220,436	296,009	(28,896)	487,549
Net incoming/outgoing resources before gains/(losses) on Investments					
Revaluation Gain on Investment Properties		-	-	-	-
Net Unrealised gains on Investments		-	-34,184	-	-34,184
Net Realised (losses)/gains on Investments		-	-	-	-
Net incoming/outgoing resources before transfers		220,436	261,825	(28,896)	453,365
Transfers during Year:					
Building Improvements, Vehicles and Equipment	6	(5,310)	5,310	0	-
Transferred to/from General Funds		(130,994)	128,210	2,784	0
Transferred from General to Designated Funds		-	-	-	-
Transferred to/from Restricted Funds		-	27,631	(27,631)	-
		84,132	422,976	(53,743)	453,365
Transfers at Year-End:					
Income Tithe		(20,000)	20,000	-	-
Transferred to/from Restricted Funds		5,000	(10,000)	5,000	-
Transferred to/from General Fund		(2,000)	2,000	-	-
Net movement in funds		67,132	434,976	(48,743)	453,365
Balances brought forward (1/7/21)		308,577	6,141,707	174,266	6,624,549
Balances carried forward (30/6/22)		375,709	6,576,683	125,523	7,077,914

12 (b)

12 (c)

Transfers during Year

Transferred from General Funds

- £5,310 was transferred from General Funds to the Designated Fixed Asset Reserve for the purchase of Equipment & Vehicles.
- £50,000 was transferred from General Funds to the Designated Care Fund towards the support and care of elderly or infirm brothers and to cover funeral costs.
- £50,000 was transferred from General Funds to the Designated Development Fund. This fund was set up to help offset costs relating to specific capital projects undertaken by the Provincial Chapter.
- £10,000 was transferred from General Funds to the Designated Renewable Energy Fund. This fund was created for expenditure which conforms to the principles of carbon reduction.
- £3,750 was transferred from General Funds to the Designated Hilfield Fuel Fund towards the costs of running the Biomass Boiler at Hilfield Friary.
- £14,460 was transferred from General Funds towards the Designated Bequest Fund in respect of a legacy received into General funds.
- £4,800 was transferred from General Funds to the Restricted Glasshampton Fund during the year.
- £1,000 was transferred from General Funds to the Restricted Alnmouth Fund during the year.

Transferred to/from Restricted Funds to Designated Funds

- £27,631 was transferred from the Restricted Alnmouth Fund to the Designated Fixed Asset Reserve being part of the cost of installing a fire alarm system at Alnmouth Friary. All assets are held in the Fixed Asset Reserve and the Chapel conversion contributes towards the upkeep and ministry of Hilfield.

Transfers/Appropriations at the Year-End

In June 2022 the Provincial Chapter agreed, via electronic communication, the projected balance available on the General and designated Funds for the Year ended 30th June 2022 - subject to arithmetical verification - and the following allocations were made from that balance:

Transferred from General Funds

- a tithe of £20,000 based upon the income of the Provincial General Fund is set apart - according to the agreed policy of the Provincial Chapter - primarily to help relieve the needs of the world's poorest, and to address particular requests from within the Society of St Francis to help individuals and organisations.
- £2,000 to the Designated Pickering Emmaus House towards ongoing running costs.

Transferred from Designated Funds

- £98,089 from the Bequest Fund to the Designated Development Fund to help fund future costs relating to specific capital projects undertaken by the Provincial Chapter.

Transferred from Restricted Funds

- £3,016 from the Restricted Sanctuary Fund to the General Funds to fund costs incurred in our mission and ministry with Asylum Seekers and Refugees.
- £5,000 from the Restricted Formation Fund to General Funds towards the major expenses of courses for Life Professed brothers, for conferences for the First Professed and Novices and for the expenses of the Novice Guardian.
- £10,000 from the Designated Development fund to the Restricted Hilfield Land Grants Fund towards projects being undertaken at Hilfield.

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS,

(European Province) - Registered Charity No: 236464.

Notes to the Accounts: Year ended 30th June 2023

12b. Movement in funds for the Year - Designated Funds

Current year	Care Fund	Bequest Income Tithe	Development Fund	Fixed Asset Reserve	Renewable Energy	Pickering Emmaus House	Hilfield Fuel Fund	Total Designated Funds
	£	£	£	£	£	£	£	£
Total Income	3,130	81,974	20,000	-	22,803	2,000	-	129,907
Total expenditure	(9,165)	(21,546)	-	(117,590)	(2,500)	(3,376)	-	(154,176)
Net incoming/outgoing resources before gains/(losses) on Investments	(6,035)	81,974	20,000	(117,590)	20,303	(1,376)	-	(34,270)
Revaluation Gain on Investment Properties	-	-	-	-	-	-	-	-
Net Unrealised gains on Investments	-	-	(16,117)	-	-	-	-	(16,117)
Net Realised gains on Investments	-	-	-	-	-	-	-	-
Net incoming/outgoing resources before transfers	(6,035)	81,974	3,883	(117,590)	20,303	(1,376)	-	(40,367)
Transfers during Year:								
Building Purchase & Improvements	-	-	-	4,820	-	-	-	4,820
New Vehicles, Equipment & Renewable Energy	-	-	-	6,738	-	-	-	6,738
New Vehicles and Equipment from General Fund	-	-	-	-	-	-	-	-
Transferred to/from from Designated Funds	-	-	-	5,758	(5,758)	-	-	-
Transferred to/from from Restricted Funds	-	-	-	-	-	-	-	-
Transferred to/from General Funds	-	796	-	-	10,000	-	-	10,796
	(6,035)	81,974	3,883	(100,274)	24,545	(1,376)	-	(18,033)
Transfers at Year-End:								
Income Tithe	-	20,000	-	-	-	-	-	20,000
Transferred between Designated Funds	-	(510,325)	510,325	-	7,033	-	(7,033)	-
Transferred to/from Restricted Funds	-	-	-	-	-	-	-	-
Transferred to/from from General Fund	-	0	-	-	-	2,500	-	2,500
Net movement in funds	(6,035)	(428,351)	(750)	(100,274)	31,578	1,124	(7,033)	4,468
Balances brought forward	307,052	428,351	20,750	5,228,892	10,000	6,899	7,033	6,576,683
Balances carried forward	295,017	0	1,087,914	5,128,618	41,578	8,023	0	6,581,151
	(i)	(ii)	(iii)	(v)	(vi)	(vii)	(viii)	

DESIGNATED FUNDS.

(i) Care Fund: A fund from which capital or income may be used towards the support and care of elderly or infirm brothers and to cover funeral costs.

(ii) Bequest Fund: A fund to receive all unrestricted legacy receipts during the year. Provincial Chapter determines the appropriate usage of this money for projects in the Society with the annual budget.

(iii) Income Tithe: A tithe of income from the General Fund for the financial year specifically to answer the needs of the world's poorest people and to address particular requests from within the Society of St Francis to help individuals and organisations.

(iv) Development Fund: A fund to help offset costs relating to specific capital projects undertaken by the Provincial Chapter.

(v) Fixed Asset Reserve: The Reserve comprises the net book values of the tangible fixed assets, reclassified as a Designated Fund as there are no restrictions attached to these items.

(vi) Renewable Energy: A fund created for expenditure which conforms to the principles of carbon reduction.

(vii) Pickering Emmaus House: A property was received as a legacy in previous years. A further pecuniary sum has been set aside for running costs.

(viii) Hilfield Fuel Fund: A fund to set aside money from Hilfield Friary for the purchase of local wood for the Biomass Boiler.

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.

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Notes to the Accounts: Year ended 30th June 2022

12b. Movement in funds for the Year - Designated Funds

Prior year	Care Fund	Bequest	Income Tithe	Development Fund	Fixed Asset Reserve	Renewable Energy	Pickering Emmaus House	Hillfield Fuel Fund	Total Designated Funds
£	£	£	£	£	£	£	£	£	£
	1,330	438,351	-	-	-	-	3,000	-	442,681
Total income									
	(3,760)	(210)	(19,250)	-	(116,089)	-	(4,864)	(2,500)	(146,673)
Total expenditure									
Net incoming/outgoing resources before gains/(losses) on investments	(2,430)	438,141	(19,250)	0	(116,089)	-	(1,864)	(2,500)	296,009
Revaluation Gain on Investment Properties	-	-	-	-	-	-	-	-	-
Net Unrealised gains on Investments	-	-	-	(34,184)	-	-	-	-	(34,184)
Net Realised gains on Investments	-	-	-	-	-	-	-	-	-
Net incoming/outgoing resources before transfers	(2,430)	438,141	(19,250)	(34,184)	(116,089)	-	(1,864)	(2,500)	261,825
Transfers during Year:									
Building Purchase & Improvements	-	-	-	-	2,970	-	-	-	2,970
New Vehicles, Equipment & Renewable Energy	-	-	-	-	-	-	-	-	-
New Vehicles and Equipment from General Fund	-	-	-	-	2,340	-	-	-	2,340
Transferred to/from Restricted Funds	-	-	-	-	27,831	-	-	-	27,831
Transferred to/from General Funds	50,000	14,460	-	50,000	-	10,000	-	3,750	128,210
	47,570	452,601	(19,250)	15,816	(83,148)	10,000	(1,864)	1,250	422,976
Transfers at Year-End:									
Income Tithe	-	-	20,000	-	-	-	-	-	20,000
Transferred between Designated Funds	-	(86,089)	-	98,089	-	-	-	-	-
Transferred to/from Restricted Funds	-	-	-	(10,000)	-	-	-	-	(10,000)
Transferred to/from General Fund	-	0	-	-	-	-	2,000	-	2,000
Net movement in funds	47,570	354,512	750	103,906	(83,148)	10,000	136	1,250	434,976
Balances brought forward	283,482	73,839	20,000	489,800	5,312,040	-	6,783	5,783	6,141,707
Balances carried forward	301,052	428,351	20,750	573,706	5,228,892	10,000	6,899	7,033	6,576,683

DESIGNATED FUNDS.

(i) Care Fund:

(ii) Bequest Fund:

(iii) Income Tithe:

(iv) Development Fund:

(v) Fixed Asset Reserve:

(vi) Renewable Energy:

(vii) Pickering Emmaus House

(viii) Hillfield Fuel Fund

A fund from which capital or income may be used towards the support and care of elderly or infirm brothers and to cover funeral costs.

A fund to receive all unrestricted legacy receipts during the year. Provincial Chapter determines the appropriate usage of this money for projects in the Society with the annual budget.

A tithe of income from the General Fund for the financial year specifically to answer the needs of the world's poorest people and to address particular requests from within the Society of St Francis to help individuals and organisations.

A fund to help offset costs relating to specific capital projects undertaken by the Provincial Chapter.

The Reserve comprises the net book values of the tangible fixed assets, reclassified as a Designated Fund as there are no restrictions attached to these items.

A fund created for expenditure which conforms to the principles of carbon reduction.

A property was received as a legacy in previous years. A further pecuniary sum has been set aside for running costs.

A fund to set aside money from Hillfield Friary for the purchase of local wood for the Biomass Boiler.

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.

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Notes to the Accounts: Year ended 30th June 2023

12c. Movement in funds for the Year - Restricted Funds

Current year	PNG Bursary Fund	Hilfield Bequest Fund	Hilfield Land Grants Fund	Glasshampton Fund	The SSF Education Fund	Assisi Fund	Sanctuary Seekers Fund	Formation Fund	Almough Fund	Plaislow Fund	Americas Fund	Total Restricted Funds
Total income	£ -	£ 1,620	£ 74,509	£ -	£ 50,000	£ 7,302	£ -	£ -	£ 9,800	£ 1,000	£ 106,000	£ 260,231
Total expenditure	-	-	(29,653)	(12,132)	(3,693)	(6,699)	-	(4,095)	(3,482)	(14,700)	-	(76,455)
Net incoming/outgoing resources before gains/(losses) on Investments	-	1,620	44,856	(12,132)	46,307	(1,387)	-	(4,095)	6,318	(13,700)	106,000	173,776
Transfers during Year:												
Building Improvements	-	-	-	-	-	-	-	-	-	-	-	-
New Vehicles and Equipment	-	-	-	-	-	-	-	-	(6,738)	-	-	(6,738)
Transferred to/from General Funds	-	-	-	-	-	-	(2,400)	-	-	-	-	(2,400)
Transferred to/from Restricted Funds	-	-	-	-	-	-	-	-	-	-	-	-
Transferred to/from Designated Funds	-	-	-	-	-	-	-	-	-	-	-	-
Transfers at Year-End:												
Transferred to/from Designated Funds	-	1,620	44,856	(12,132)	46,307	(1,387)	(2,400)	(4,095)	(420)	(13,700)	106,000	164,638
Transferred to/from General Funds	-	-	-	-	-	5,650	-	-	-	-	-	5,650
Net movement in funds	-	1,620	44,856	(12,132)	46,307	4,263	(2,400)	(4,095)	(420)	(13,700)	106,000	170,288
Balances brought forward (1/1/22)	4,181	3,587	6,255	40,140	26,902	3,163	7,964	9,111	6,414	17,809	-	125,524
Balances carried forward (30/6/23)	4,181	5,187	51,111	28,008	73,209	7,416	5,564	5,016	5,994	4,109	106,000	295,812

RESTRICTED FUNDS.

- (i) PNG Bursary Fund
A fund for the benefit of Brothers in Papua New Guinea in their studies. Chapter have taken the decision to transfer all the money in this fund (£4,181) to SSF Central Fund trustees, who they feel are in a better position to enable this money to benefit Brothers in PNG. This will happen in the year ended 30 June 2023.
- (ii) Hilfield Bequest Fund
Income is covenanted to the Society of Saint Francis and is entirely used for the care and maintenance of a long term member of the community at Hilfield.
- (iii) Hilfield Land Grants Fund
Formerly named Hilfield Fund. A fund of restricted income for the benefit of Hilfield Friary, Dorset. Legacies have been received specifying that these are to be spent on certain purposes at Hilfield Friary.
- (iv) Glasshampton Fund
A fund of restricted income for the benefit of Glasshampton Monastery, Worcestershire.
- (v) The SSF Education Fund
Formerly named The Hilfield Education Fund. A fund to account for a donation received from the Community of St Denys towards the Society's work in support of its aims and objectives. The aims and objectives of the Community of St Denys are Christian Mission at home and overseas in order to advance Christian Religion in accordance with the principles of the Anglican faith and communion for the public benefit through prayer, intercession, mission, retreat work, education and pastoral care.
- (vi) Assisi Fund
A fund intended to assist with maintaining the Society's presence in Assisi.
- (vii) Sanctuary Seekers Fund
A fund for our mission and ministry with Asylum Seekers and Refugees.
- (viii) Formation Fund
A fund created to pay for the major expenses of courses for Life Professed brothers, for conferences for the First Professed and Novices, and for the expenses of the Novice Guardian.
- (ix) Almough Fund
A fund of restricted income for the benefit of Almough Friary, Northumberland.
- (x) Plaislow Fund
A fund of restricted income for the benefit of 42 Balaam Street, Plaislow, London.
- (xi) Americas Fund
A legacy has been received specifying that this is to be applied for the benefit of the Society's work in the Province of the Americas, as directed by the Provincial Chapter.

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.

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Notes to the Accounts: Year ended 30th June 2022

12c. Movement in Funds for the Year - Restricted Funds

Prior year	PNG Bursary Fund	Hillfield Bequest Fund	Hillfield Land Grants Fund	Glasshampton Fund	Hillfield Education Fund	Assisi Fund	Sanctuary Seekers Fund	Formation Fund	Alnmouth Fund	Plaiستow Fund	Total Restricted Funds
£	£	£	£	£	£	£	£	£	£	£	£
Total income	-	476	83,831	-	5,000	7,900	-	-	5,653	8,969	111,739
Total expenditure	-	-	(99,014)	(14,465)	(1,753)	(7,962)	(100)	(672)	(6,698)	(9,840)	(140,695)
Net incoming/outgoing resources before gains/(losses) on Investments	-	476	(15,183)	(14,468)	3,247	(62)	(100)	(572)	(1,045)	(871)	(28,989)
Transfers during Year:											
Building Improvements	-	-	-	-	-	-	-	-	-	-	-
New Vehicles and Equipment	-	-	-	-	-	-	-	-	-	-	-
Transferred to/from General Funds	-	-	-	4,800	-	(3,016)	-	-	1,000	-	2,784
Transferred to/from Restricted Funds	-	-	-	-	-	-	-	-	-	-	-
Transferred to/from Designated Funds	-	476	(15,183)	(9,686)	3,247	(62)	(3,116)	(572)	(27,631)	(871)	(27,631)
Transfers at Year-End:											
Transferred to/from Designated Funds	-	-	10,000	-	-	-	-	-	-	-	10,000
Transferred to/from General Funds	-	-	-	-	-	-	-	(5,000)	-	-	(5,000)
Net movement in funds	-	476	(5,183)	(9,686)	3,247	(62)	(3,116)	(5,572)	(27,677)	(871)	(48,743)
Balances brought forward (1/7/21)	4,181	3,091	11,438	49,828	23,655	3,225	11,100	14,852	34,391	18,650	174,267
Balances carried forward (30/6/22)	4,181	3,567	6,255	40,140	26,902	3,163	7,984	9,111	6,414	17,809	125,624

RESTRICTED FUNDS.

- (i) PNG Bursary Fund
A fund for the benefit of Brothers in Papua New Guinea in their studies. Chapter have taken the decision to transfer all the money in this fund (£4,161) to SSF Central Fund trustees, who they feel are in a better position to enable this money to benefit Brothers in PNG. This will happen in the year ended 30 June 2023.
- (ii) Hillfield Bequest Fund
Income is covenanted to the Society of Saint Francis and is entirely used for the care and maintenance of a long term member of the community at Hillfield.
Formerly named Hillfield Fund. A fund of restricted income for the benefit of Hillfield Friary, Dorset.
This fund ended up in deficit during the year as the Society spent more than it had in funds, in fulfilling various projects at Hillfield.
The Trustees authorised a transfer of £10,000 from the Designated Development Fund at the year end, to address the deficit and return the fund to a position of surplus. The projects undertaken meet the objectives of the Development fund.
- (iv) Glasshampton Fund
A fund of restricted income for the benefit of Glasshampton Monastery, Worcestershire.
- (v) Hillfield Education Fund
A fund to account for a donation received from the Community of St Denys towards the Society's work in support of its aims and objectives. The aims and objectives of the Community of St Denys are Christian Mission at home and overseas in order to advance Christian Religion in accordance with the principles of the Anglican faith and communion for the public benefit through prayer, intercession, mission, retreat work, education and pastoral care.
- (vi) Assisi Fund
A fund intended to assist with maintaining the Society's presence in Assisi.
- (vii) Sanctuary Seekers Fund
A fund for our mission and ministry with Asylum Seekers and Refugees.
- (viii) Formation Fund
A fund created to pay for the major expenses of courses for Life Professed brothers, for conferences for the First Professed and Novices, and for the expenses of the Novice Guardian.
- (ix) Alnmouth Fund
A fund of restricted income for the benefit of Alnmouth Friary, Northumberland.
- (x) Plaiستow Fund
A fund of restricted income for the benefit of 42 Balaam Street, Plaiستow, London.

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS
(European Province) - Registered Charity No: 236464.

Notes to the Accounts
for the year to 30th June 2023

13. Gifts and Donations

In accordance with our charitable objects, the Province and the Houses make donations to individuals and charities/organisations. These are shown as Gifts and Donations from the General Fund. It is estimated that financial help was given to in excess of 50 individual people and charities/organisations in the course of the year. Below are donations/gifts over £500 given to other charities and organisations.

	2023	2022
	£	£
To SSF Organisations		
SSF Central Fund (First Order Development Fund), UK	24,000	24,000
	<u>24,000</u>	<u>24,000</u>
To Other Organisations		
Christian Aid	3,000	4,500
United Society Partners in the Gospel (USPG)	6,000	8,500
St. Salvador's Church Edinburgh	1,000	-
The International Committee of the Red Cross (for Ukraine)	-	2,000
L'Arche	1,000	-
A Rocha UK	1,000	-
Disasters Emergency Committee (for Ukraine)	-	1,000
Friends of the Edward Said National Conservatory of Music (online music lessons for Gaza, Palestine)	-	750
The Amos Trust	1,000	-
Rainbow Junktion (Charitable Café, Leeds)	-	1,000
Community of the Companions of St Benedict in Cameroon	6,501	-
Divine Healing Ministries, Belfast	1,000	-
Practical Compassion for Destitute Children	1,000	-
	-	-
	-	-
	-	-
	-	-
	-	-
	-	-
	<u>21,501</u>	<u>17,750</u>
Other donations	<u>5,429</u>	<u>4,374</u>
	<u><u>50,930</u></u>	<u><u>48,122</u></u>

14. Debtors and Prepayments

	2023	2022
	£	£
Other Debtors	161,889	445,296
Prepayments	0	0
	<u>161,889</u>	<u>445,296</u>

The Society has been made aware of a further £3,219 of legacies since the year-end, and has been notified of some residues which cannot be quantified at this time.

15. Accruals and Creditors

	2023	2022
	£	£
Accruals	10,000	10,000
Other Creditors	6,309	13,388
	<u>16,309</u>	<u>23,388</u>

16. Financial Commitments

	Other		Land and Buildings	
	2023	2022	2023	2022
	£	£	£	£
Total lease commitments	<u>0</u>	<u>359</u>	<u>30,220</u>	<u>4,121</u>

**BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
(European Province) - Registered Charity No: 236464.**

**Notes to the Accounts
for the year to 30th June 2023**

17. Cash generated from operating activities	2023	2022
	£	£
Surplus for the year	221,334	453,365
Adjustments for:		
Interest received	(7,544)	(1,509)
Dividends received	(42,813)	(30,468)
Fair value gains and losses on investments	16,117	34,184
Depreciation and impairment of tangible fixed assets	117,590	116,089
Deficit/(Surplus) on disposal of Vehicles	-	-
Movements in working capital:		
Decrease/(increase) in stocks	(605)	2,485
Decrease/(increase) in debtors	283,407	(350,205)
(Decrease)/Increase in creditors	(7,078)	12,887
Cash generated from/(absorbed by) operating activities	580,408	236,828
	£	£
18. Financial Instruments	2023	2022
	£	£
Carrying amount of financial assets		
Debt instruments measured at amortised cost	611,889	895,296
Equity instruments measured at cost less impairment	1,528,400	1,064,517
	2,140,288	1,959,813
Carrying amount of financial liabilities		
Measured at amortised cost	16,309	23,388

20. Related party transactions

There were no reportable related party transactions in this or the prior period.

THE BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF ST FRANCIS

England & Wales - Charity number 236464

Accounts

THE BROTHERS OF THE FIRST ORDER

of the

SOCIETY OF SAINT FRANCIS

Registered Charity: Number 236464

Year to 30th June 2022

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THE BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS (European Province)

ANNUAL REPORT OF THE TRUSTEES Year to 30th June 2022

Legal and Administrative Details

Charitable Status

The Brothers of the First Order of the Society of St Francis (known as the Society of St Francis) is a registered charity with the Charity Commission, number 236464.

Contact Details

Registered Address: The Friary of Saint Francis, Hilfield, Dorchester, Dorset. DT2 7BE.

Website: www.franciscans.org.uk

Email: bursarssf@franciscans.org.uk

Governing Instruments

The governing instrument for the Society is “The Constitution of the First Order of the Society of Saint Francis” (2011 known as the *Constitution*), which is read in conjunction with:

- a) “The Principles of the First Order” (1996, known as the *Principles*);
- b) “The Constitution of the Society of Saint Francis” (2001, known as the *Constitution (2001)*);
- c) “The Statutes of the European Province of the First Order of the Society of Saint Francis” (2018, known as the *Statutes*).

Trustees

In the Charity Commission publication, *The Essential Trustee* (CC3, May 2018) it states “Trustees must act reasonably and prudently in all matters relating to the charity and must always bear in mind that their prime concern is the charity's interests. The charity's income and property must be applied only for the purposes set out in the governing document.” In coming to understand the role and purpose of trustees within the Society we also take account of the *Hallmarks of an effective charity* (CC10, July 2008) which asks that as trustees we ensure that our mission and planned activities are within the purposes set out in our governing documents (outlined above); that we have a clear idea of our mission and how our decisions and documents need to be regularly reviewed to ensure we are achieving our goals; that we are able to explain how all of our activities relate to and support our purposes, strategy and mission, and benefit the public; and that we consider our sustainability, balancing what is needed now with what will be needed in the future.

The trustees of the Society are taken to be those who serve on the Provincial Chapter¹, which meets three times a year (near to the feast days of St Francis, Candlemas and

¹ the Provincial Chapter is the Provincial governing body of the Order, which is here defined as the community of Brothers who have voluntarily dedicated themselves, or are planning to dedicate themselves, to “the service of our Lord Jesus Christ... following the evangelical counsels of poverty, chastity and obedience” (Formulae of Profession) in the spirit of Saint Francis of Assisi.

Pentecost). Some management of the Society is devolved to smaller working groups such as the mission, pastoral, and finance groups who can give more time and consideration to their respective areas of interest and make reports and recommendations to the Provincial Chapter. In addition, prior to the Pentecost Provincial Chapter meeting, all Brothers attend the Annual Brothers' Chapter in order to discuss the aims, purpose and ministry of the Society and Order for the following year and beyond.

For the period of these accounts the following Brothers have served on the Provincial Chapter and so have been the trustees of the SSF:

- a) Minister General SSF (ex officio)
Christopher Masters - Br Christopher John SSF²

- b) Minister Provincial SSF (ex officio)
Alf Micael Carlström - Br Micael Christoffer SSF (elected Minister from June 2022, taking over from Arthur Winsper - Br Benedict whose term of office had been completed at that date)

- c) Provincial Officers (ex officio)³
Arthur Winsper - Br Benedict SSF - Novice Guardian (from March 2022)
David Lanstrom - Br David SSF - Secretary
Peteris Zeltins - Br Peter SSF - Bursar (from June 2022)

- d) Elected Provincial Chapter Members
William Clark Berge Jr. - Br Clark Berge SSF
Cristian Buliga - Br Cristian Michael SSF
Richard Double – Br Samuel SSF
David Fountain - Br Malcolm SSF
John Hennings - Br John SSF
Martin Price - Br Martin John SSF (from June 2022)
James Yonge - Br Amos SSF
Nicholas Worssam - Br Nicholas Alan SSF (from June 2022)
Hugh Cobbett - Br Hugh SSF (from June 2022)

Recruitment and Appointment of New Trustees.

The Minister General SSF is elected internationally by all professed Brothers⁴ of the Order, initially for a term of six years. The Minister General may hold the office for two terms, the second of which is four years long.

The Minister Provincial is elected by all professed Brothers of the European Province of the Order for a five-year term. The Minister Provincial may hold the office for two terms.

² Individuals' legal names are given first, followed by the individual's name in Religion.

³ The Provincial Officers are ex officio trustees when they are also a life professed brother.

⁴ A professed Brother is a member of the Order who has taken vows of the evangelical counsels of poverty, chastity and obedience. A life professed Brother is a member of the Order who has taken these vows for life.

The Provincial Officers are appointed to office by the Minister Provincial and their appointment is ratified by the Provincial Chapter. There is no set term to their appointment. The elected Chapter members are elected by all professed Brothers of the European Province of the Order for a three-year term. They may hold the office for two terms and are then not eligible to be elected for one year.

Induction and Training of Trustees.

All Brothers, upon their novicing, receive the Manual that includes a copy of the governing instruments relating to the Society and the policies, norms and precedents of the charity. Therefore, all trustees of the Society have a copy of our governing documents. Upon becoming a trustee, the brother is given a copy of the Charity Commission publication, *The Essential Trustee* (CC3, May 2018) and *Charity Finances: Trustee Essentials* (CC25, March 2017).

The office bearers of the Order, especially the Minister Provincial, the Provincial Bursar and the Provincial Secretary, take the initiative in keeping themselves informed of current best practice in the area of being a trustee or any changes in statute and these officers also take responsibility that our current trustees and any new trustees are kept informed of changes and that our governance is in the spirit and letter of the law.

Transactions with Trustees

The trustees of the Society are also Brothers of the Order and as such have made a vow of poverty under which they have renounced all personal rights to income and property. The Society provides for the essential needs of all members of the Order. The living costs of the trustees are, therefore, borne by the charity.

Bishop Protector

The Society, as a Religious Order within the Church of England, also has a Bishop Protector, whose role is outlined within our governing documents. This position is currently held by The Rt Revd Christopher Chessun, Bishop of Southwark. We value his pastoral care and wisdom for our Society.

Organisations and Persons Working with or on behalf of the Society

- a) Bankers: The Cooperative Bank, 80 Cornhill, LONDON, EC3V 3NJ
- b) Auditor: Greaves West & Ayre, Chartered Accountants, 17 Walkergate, Berwick-upon-Tweed, TD15 1DJ.
- c) Investments managed by: CCLA Investment Management Ltd, The CBF Church of England Funds, Senator House, 85 Queen Victoria Street, LONDON, EC4V 4ET.
- d) Insurance Agent and Adviser: Marsh Commercial, 1 Tower Place West, London, EC3R 5BU (from March 2020).⁵

Policy on Investment

"The brothers... desire to have no security resting on earthly possessions but to be wholly dependent on God, relying on faith and prayer... The First Order itself shall not normally hold any land, building or capital in its own name but shall, when possible, place all property of which it may have the use into the hands of others" (*Constitution* 35:1 and 2).

⁵ EIG policy number from July 2020 05ACI0382301

The Society is not restricted in its investment powers, except where legally required. However, it is neither in the spirit of the Order, nor in its interpretation of the Gospel of Christ after the way of Saint Francis, to invest in any material or financial asset other than to provide income for the day-to-day simple needs of the brothers (with a particular care for those of elderly brothers) and for the ministries of the Society. The investments recorded in these accounts relate directly to designated funds, where such funds have been established by the Provincial Chapter for specific purposes. We are constantly aware of ethical issues surrounding investments and so try to invest our assets in an ethical manner.

Information Commissioner's Office

The Society of St Francis is registered with the Information Commissioner's Office, reference number ZA765416.

The Annual Report

The Objects of the Society

"To build up a body of men and women who, accepting Christ as their Lord and Master, will seek to follow him in the way of renunciation and sacrifice as an act of witness and for the loving service of his brethren in the world... [To minister] to the uncared-for, the sick, the suffering and needy." (*Principles*, Day 2 & 21).

"Praise and prayer constitute the atmosphere in which the brothers and sisters must strive to live. They must endeavour to maintain a constant recollection of the presence of God and of the unseen world. An ever-deepening devotion to Christ is the hidden source of all their strength and joy. He is for them the One all-lovely and adorable, God incarnate, crucified and risen, whose love is the inspiration of service and the reward of sacrifice... chiefest of all forms of service that the brothers and sisters can offer must ever be the effort to show others in his beauty and power the Christ who is the inspiration and joy of their own lives." (*Principles*, Day 14 & 22).

Public Benefit

Throughout this report the trustees have sought to highlight those activities undertaken by the Society in furtherance of its charitable objectives for the public benefit and for the promoting of religion.

The Society usually gives special consideration to how effective we are in our objects when all the Brothers meet in our Annual Brothers' Chapter, which meets just before the Pentecost Provincial Chapter. It is at this meeting we give consideration to where the Order is currently living, working and ministering and what changes and developments need to take place.

Many examples of our work can be found on our website www.franciscans.org.uk and through our publication *Franciscan*.

Co-operation

The Brothers of the First Order of the Society of Saint Francis is a Religious Community for men in the Anglican Communion. The work of the Order is spread throughout the world and

divided into five provinces of brothers and two of sisters of which the European Province is one. The unity of the Order as a whole is supported by a degree of financial interdependence, whereby the particular needs of one province can be met by the available resources of another. The Society therefore benefits from this international co-operation.

The Society also particularly benefits from co-operation in some areas of work and administration with the Community of St Francis (The Sisters of the First Order of the Society of St Francis - registered charity number 286615) and with the Society of Saint Francis Central Fund (registered charity number 280238).

Governance and Management

The Society administers its funds through various addresses and centres of work in the UK and one overseas location in Assisi, Italy. These are related to the Provincial General Fund in the same way as the spokes of a wheel to the hub. The houses help to finance the Province as a whole whenever they are able to generate a net surplus within a given year. At the same time, the Province undertakes to meet local requirements as agreed through annual budgeting. The aim of this system is to allow for a degree of local discretion in financial policy making whilst maintaining an interdependence and mutual accountability between our Brothers as a whole.

Each address of the Society administers an account locally for the support of the Brother(s) living and working from it and also to assist in the mission of the Society in that locality. Into these are received donations, part-time wages and other local receipts. It can also receive transfers of funds from other Provincial Funds should they be required, or contribute towards the income of the Province as and where there is a net gain.

“Each Community shall have a Provincial Fund, which shall be administered by the Minister with the assistance of the Provincial Bursar... The Provincial Bursar shall be responsible for the preparation of an annual budget of expenditure for the Provincial Fund and for submitting it to the Minister and Chapter for approval before the commencement of the financial year to which it refers... Payments within the budget require no further authority but permission to make payments outside the approved budget can only be granted by the Minister, in consultation with the Provincial Bursar” (*Statutes*, 11.1-11.3).

The Bursary Team

The financial administration of the Province together with responsibility for compliance with proper regulation of the Society’s activities is held by a Bursary Team consisting of: Br Samuel – with oversight of policy, investments, insurance and capital projects; Br Peter – responsibility for day-today receipts and payments, dealings with our bank, entering figures for the annual accounts and engaging with our accountants; David – oversight of compliance throughout SSF. Ms Sara Whistance is employed to look after the Gift Aid claims and payments into the Provincial Account.

The team works closely together and meets weekly by ‘Google Meet’ for consultation and decision-making. Three members attended the annual conference of the Association of Provincial Bursars in October 2021, keeping them in touch with areas of interest and concern amongst religious orders. The Bursary Team keeps the SSF Provincial Minister up-to-date with any developments and decisions about financial policy that need to be taken.

The Provincial Funds are divided into the following parts:

The General Fund

The General Fund includes all the income and expenditure of the Provincial General Fund and the house accounts, as described above. The Provincial General Fund co-ordinates the work and mission of the Society, receiving the pensions of the brothers, as well as other revenue and capital receipts.

The Designated Funds

The Society also administers funds designated for specific purposes within the scope of the Provincial Funds and in keeping with the objects of the Society. Any interest received on these funds is transferred automatically into the General Fund. Details of these designated funds are listed in note 12b of the accounts.

i) Care Fund:

This provides funds towards the support and respite care for elderly or infirm brothers and pays for health and care costs for brothers which are not covered by the NHS. It also pays for the funeral costs brothers. The fund received £50,000 during this year from one brother's pension lump sum leaving the Fund with £301,052.

ii) Bequest Fund:

This fund receives the unrestricted legacy income of the Province, this year totalling £452,601 for this financial year, from which was transferred £98,000 at the end of the financial year to the Development Fund. This left a balance of £428,351 to be allocated to other funds at the Annual Brothers' Chapter 2023 and later to be thus transferred by the Pentecost Provincial Chapter.

iii) Income Tithe Fund:

A tithe based upon the income of the General Fund is set apart according to an agreed policy primarily to help relieve the needs of the world's poorest and to address particular requests from within the Society. Small grants are made to meet the needs of individuals and larger grants being given to charitable organisations with links to the brothers of the Society. The sum identified as a tithe of income for the year ending 30th June 2021 was £20,000 and this was allocated throughout the year 2021-22. At the Annual Brothers' Chapter 2022 £20,000 was identified for the year ending 30th June 2022 and will be allocated throughout the year 2022-23. Further information on our charitable grants in 2021-22 can be found in note 13 of these accounts.

In addition to this charitable giving the Society holds an obligation to support other provinces of the world-wide SSF. To this end £24,000 from the General Fund was sent to the SSF Central Fund Trustees for distribution.

iv) Development Fund:

The capital and the income from this fund are available in order to help offset costs relating to capital projects. £148,000 was transferred into this fund during the year. All unrealised gains and losses on our investments appear in this fund. Therefore, the end of year balance carried forward was £573,706. (see note 12b of the accounts)

v) Fixed Asset Reserve:

Principally records the value of the properties and vehicles listed on the Balance Sheet after adjustments for additions, disposals and depreciation have been made. The majority of the expenditure is due to depreciation, being counteracted by some improvements and small new purchases. (See note 5 of the accounts)

vi) Renewable Energy Fund:

Being aware of the priority for reducing carbon emissions this fund exists to encourage the use of alternative energy sources. £10,000 was transferred into this fund during the year to meet the cost of expected projects of carbon reduction.

vii) Emmaus House, Pickering, Fund:

The property in Pickering has been used by various members of the Order and of the Sisters of the Community of St Francis for times of retreat, holiday and study; all of which are the intentions of maintaining the property and for which this fund helps to ameliorate the associated costs. £2,000 was transferred from the General Fund towards the costs of running and maintaining this property. We were grateful also to receive donations totalling £3,000 from the Community of St Francis towards running costs and to cover the cost of redecoration and refurbishment. This leaves an end-of-year balance of £6,899

viii) Hilfield Fuel Fund

A fund set up for Hilfield Friary to put aside money for the purchase of local wood for the Biomass Boiler. The Fund ended the year with a balance of £7,033

The Restricted Funds

The Society also administers funds restricted for specific purposes within the scope of the Provincial Funds and in keeping with the objects of the Society. Any interest received on these funds is transferred automatically into the General Funds. Details of the restricted funds can be found in note 12c of the accounts.

i) PNG Bursary Fund:

As recorded in last year's Annual Report the Provincial Chapter has agreed to transfer this Fund, set up in memory of a past brother to support programmes of study for brothers in the Papua New Guinea Province and now standing at £4,181, to the Central Fund Trustees to be administered by them. The transfer is currently waiting to be received by the Central Fund Trustees.

ii) Hilfield Bequest Fund:

Income is covenanted to the Order for the care and maintenance of a long-term resident of the friary.

iii) Hilfield Land Grants Fund (previous named the Hilfield Legacies Fund)

This fund covers the cost of the substantial conservation work on the land surrounding Hilfield Friary. This land, consisting of wildflower meadows and wet woodland, hosts precious species of flora and fauna. During the year £83,831 was received in Government payments in support of this work, leaving a balance in the fund of £6,255.

iv) Glasshampton Fund:

A fund for the use of the Monastery of St Mary at the Cross, Glasshampton, largely made up of legacies left to the Monastery but also a transfer during the year from the General Fund of £4,800. £14,486 was spent on repairs identified in the quinquennial surveyor's report, leaving a balance of £40,140 at the year-end.

v) Hilfield Education Fund:

A further grant of £5000 was received from the Community of St Denys for the work of the Society of St Francis in Christian education at the Friary of St Francis Hilfield. £3,247 was spent by The Friary on education projects, leaving a closing balance of £26,902.

vi) Assisi Fund:

This fund exists for the financial management of the chaplaincy based in our rented apartment in Assisi. During the year it received grants from The SSF Central Fund Trustees and the Third Order SSF as well as generous donations from the Anglican congregation which meets at St Leonard's Church, Assisi. The main purpose of the fund is to pay the cost of renting the apartment. At the year-end the balance stood at £3,163

vii) Sanctuary Seekers Fund:

This fund supports the work of the Society among asylum seekers and refugees, especially at our urban friaries. Expenditure this year was on supporting running costs of the friary in Leeds, leaving a closing balance of £7,984

viii) Formation Fund:

This fund supports the training of novices and the on-going formation of brothers in profession, for instance covering the cost of courses and conferences, and the buying of books for house libraries. During the year there was expenditure of £5,572, leaving a balance of £9,111.

ix) Alnmouth Fund:

This receives gifts and legacies specifically for the support of Alnmouth Friary. During the year the fund paid for the cost of replacing the fire alarm system, leaving a balance of £6,414.

x) Plaistow Fund:

Money from legacies and donations received for the support of the life and ministry of the brothers at 42, Balaam St. This year the fund received £8,969 in compensation for scaffolding erected on our land on a neighbouring building site. £9,840 was spent on building repair work identified within the quinquennial survey, leaving a balance of £17,809

Reserves Policy in accordance with our Objects:

According to the Principles of the First Order of SSF, our security comes from God alone and not from the establishment of large reserves of capital, financial or otherwise. In order that we may seek to live in tune with this it is our policy that the Provincial General Fund is not allowed to accumulate significantly more than 50% of the annual expenditure from the previous financial year in order to protect the charitable activities of the Society. The

General Fund on the 30th June 2022 held £375,709 and the annual expenditure was £537,807.

While we believe that brothers are to hold nothing in reserve, the trustees realise that the charity has a duty of care to look after elderly and infirm brothers and to maintain the properties from which its ministry is based. Considering this, and the aging profile of the brothers, the Annual Brothers' Chapter 2018 agreed that we would aim to hold reserves of at least £250,000 in the designated Care Fund, recognising our responsibility to elderly and infirm brothers. At the 30th June 2022 the Care Fund held £301,052. Our policy is to build up the Development Fund in order to make provision for expected expenditure on moving towards a target of zero carbon by 2030. At the end of this financial year the Development Fund held £573,706.

Annual review of transactions and financial position of the Charity

Income:

It is the current policy of our Provincial Chapter to budget our annual revenue expenditure against live income. We gratefully acknowledge that income apart from legacies usually covers our basic costs. Income from legacies is held as a separate designated fund. The income from interest earned on the designated and restricted funds and local house accounts are taken into the General Funds. We are again reminded this year of God's blessing through the generosity of so many friends and supporters throughout the year.

The chief areas of regular income continue to be:

- the generous donations people give us (£336,781)
- legacies (£438,351)
- the gift-aided pensions and salaries of our members (£304,779)
- book and shop sales (£35,457)
- income from interest on investments (£31,977)
- renewable energy incentives (£20,193)
- income from investment properties (£19,721)

In a broad sense, apart from the last two, these categories could be seen as money 'earned' through the ministry of the Brothers and the Trustees wish to acknowledge here the invaluable part that individual brothers and houses play in the material running of the Province as a whole.

Expenditure:

The expenditure of our houses and the support of the life and ministry of our brothers in the year totalled £662,544 (see note 4a in the accounts). The cost of Governance for the charity totalled £34,602 (see note 4a within the accounts).

Our charitable giving in the current year totalled £48,122. Note 13 in the accounts sets out our policy regarding donations and gives a summary of these donations.

Budgeted items of capital expenditure totalling £137,721 were agreed by the Trustees in June 2022 and are mentioned in Note 8. These are for repairs and maintenance to our larger properties which are identified through a process of quinquennial inspection and reports conducted by independent surveyors; also for the purpose of reducing energy use throughout the Province.

Assets held for designated purposes.

The majority of the monies of the Society are held with the CCLA Investment Management Ltd (The CBF Church of England Funds) in order to support the Funds designated for specific purposes. These Funds are outlined above and in the notes of the accounts. The investments of the Society are shown on the Balance Sheet at market value, with the original cost being recorded in Note 9.

Financial position at 30th June 2021 with regard to future commitments and liabilities.

At the Pentecost Meeting (June) of the Provincial Chapter the members consider, in the light of budgets submitted by the houses and by other individual members, what commitments may be undertaken across the Province, bearing in mind our anticipated financial position. Once the books for the previous financial year have been closed, the Province may adapt the budget to take account of any unforeseen changes and will then embark upon the agreed programme. Changes to the agreed budget during the year are agreed by the Finance Group and ratified by the Provincial Chapter.

The plan to maintain our freehold properties is considered in conjunction with advice received from regular quinquennial reports. We recognise our ongoing responsibility for all our freehold properties and a regular programme of maintenance continues.

Note 8 of the accounts lays out our proposed capital work for the year 2022-23 in order to maintain our properties and operations. £10,000 is set aside for the discretionary use by the Provincial Bursar to buy and repair equipment that cannot be planned, such as boilers, laptops and washing machines.

- £47,738 of costs have been identified at the property in Alnmouth, for replacement of the boundary fence, for repairs identified under the 2022 quinquennial inspection, and for energy-saving measures following an anticipated energy audit.
- £7,094 has been allocated for completing repairs at Birmingham according to the 2019 quinquennial report.
- £30,900 has been budgeted for on-going quinquennial repairs at Glasshampton, for the installation of solar PV panels and the conversion of the AGA to running on electricity rather than oil.
- £22,029 has been budgeted for further insulation work at Hilfield Friary, for an upgrade to the fire alarm system and for the construction of a shepherd's hut (this last deferred from the previous year).
- £18,360 has been allocated to the Plaistow friary for completion of work from the 2017 quinquennial survey.

Use of Volunteers and Donations to the Charity.

The Society is blessed by the generosity of those who support it, not solely by money, but also by our volunteers and the time that they give to help in practical ways. This is received from those who perform works for houses at considerably reduced rates. Others provide freely of their time or gifts and yet others support us in their prayers. In the main part, these small acts of generosity are performed on a local or personal level, one brother or one house receiving the benefit. Consequently, these donations are not quantifiable within the formal structure of an Annual Report but the thanks of the Society must be recorded. A Handbook on Volunteers – for use of both members of the Society and the volunteers themselves – has been written and circulated

Data Protection

A data audit is carried out annually to comply with the General Data Protection Regulation. As the Friary of St Francis, Hilfield, now has a CCTV system to aid security, the Society of St Francis now has a CCTV Policy and is registered with the Information Commissioner's Office.

Serious Incident Reports

There were no serious incidents reported during the year.

Risk Management

The Trustees have conducted their own review of the major risks to which the charity is exposed and have set in place systems to mitigate these risks. Internal risks are minimised by the implementation of policy, norms and precedents (which are regularly reviewed) and these are given to all new members of the community. A regular review is maintained of bank balances to gain maximum benefit at a time when deposit rates fluctuate, and the Provincial Finance Group continues to monitor other safe deposit opportunities.

Safeguarding

The Society takes its responsibilities towards safeguarding very seriously and reviews its Safeguarding policies annually. It has been agreed that all brothers and volunteers must have training, renewed every three years, to the C0 (Basic) and C1(Foundation) levels. A Safeguarding Officer for each house is appointed annually at the Pentecost Joint meeting of the Chapters and is expected to undergo C2 (leadership) level training on the same basis. The Minister and the Designated Safeguarding Person undergo Senior Leadership Training. In addition, those brothers who are ordained and hold a licence or Permission to Officiate have to receive training from the diocese in which they are ministering. During the year 2021-22 Br Martin John has been the Designated Safeguarding Person for the Society.

A joint committee with the Community of St Francis is established to consider matters of safeguarding, made up of the two Ministers Provincial, both Designated Safeguarding Persons and the link brother or sister for the insurance brokers. This group meets twice a year to review our policies, to ensure that we are acting in accordance with them and to discuss any safeguarding concerns which may have occurred. The Bishop of Southwark being our Bishop Protector, our safeguarding is with the Diocese of Southwark to whose Safeguarding Team any matters of safeguarding concern are referred.

The Society of St Francis in 2021 engaged external inspectors to look over our historic records as part of the Past Case Review process. All the relevant files in the archive at Hilfield, and those held by the Minister Provincial and Novice Guardian were examined by two independent reviewers. Their report into past cases, which also included our safeguarding practice, found no significant concerns and has been generally encouraging about our present safeguarding practices. The Church of England's Past Cases Review (2) published in October 2022 has been received. Its recommendations will be discussed and, where appropriate incorporated within a future updating of our Safeguarding Policies.

During 2021-22 the details of SSF's Safeguarding Policy were updated and approved at the Pentecost Joint Meeting SSF and CSF Chapter when also a Harassment and Bullying Policy and a revised Formal Complaints Policy were endorsed. At the Joint Meeting of SSF and CSF Chapters in June 2022, Br Samuel replaced Br Martin John as the Designated Safeguarding Person.

Cyber Security & Internet Provision

We are aware of the growing complexity around computer use and the risk to the Society of computer viruses and problems, potentially leading to the leaking of personal data or online fraud. We are also aware that our reliance on the internet since lockdown has increased the level of risk through online purchases and theft of data. The Society is always reviewing its systems to ensure that our computers and the information they hold are protected and can be best utilised for the benefit of the Order and our charitable aims. An annual audit has been established of all devices used by members of the Society. In March 2022 a paper was written and circulated amongst brothers on the appropriate use of the internet and social media.

Annual review of the development of the Society

As a Religious Community, the Society does not measure achievement or development quantitatively, but rather in terms of improvement to the quality of service that we give to those in our care and also by extending the scope of our ministry through the initiating of new works.

The Life and Ministry of SSF

A Centenary of Hospitality

An important root of the Society of St Francis and of Franciscan life within the Anglican Church goes back to the arrival on 17th December 1921 at Flowers Farm, Dorset (now known as Hilfield Friary), of three men who were inspired by the example of St Francis of Assisi to provide welcome, care and support to some of the many men who had become homeless vagrants following the end of World War 1. Providing a place of sanctuary for people who are on the margins of society has been a major part of the vocation of our Franciscan order over the one hundred years since then. This centenary was celebrated at Hilfield Friary in December 2021 with a Eucharist of Thanksgiving attended by friends and supporters and by the planting of 100 trees on the Friary land.

Although the ministry among homeless men at Hilfield came to an end twenty years ago the Friary continues to offer hospitality to people – including those with special needs - who



come for retreat, rest, respite, refreshment and renewal. Guests are also welcomed at Alnmouth Friary and Glasshampton Monastery. With the closure in recent years of many retreat houses around the country the offer of hospitality which is affordable (a modest donation is suggested rather than a charge made) is a precious asset for many.

The library at Alnmouth Friary overlooking the sea – a place of quiet and study for guests.

The ministry that began at Hilfield Friary with the arrival of the first brothers in 1921 is in many ways continued at the three urban houses – in Leeds, Birmingham and Plaistow where those who are destitute through seeking asylum, waiting for their cases for leave to remain, or who are homeless on account of economic hardship can find a place of friendship and support. The value of this work is often shown by the on-going contact between brothers and residents once they have moved on having found greater security.

At the Plaistow Friary much of this work is undertaken through co-operation with Helping Hands, a separate charity established by the brothers in the 1990s. Every day in Plaistow witnesses a gathering at the house of local people who assist in responding to requests for food, who help in people's homes, or who just a call in for cup of tea and a chat.



Food on offer at Plaistow

There is no government financial remuneration for this work which therefore relies largely upon the Society's other income and on donations from supporters.

The Care of Creation

The brothers' environmental concern and action springs from the example of St Francis who recognized the intrinsic value of every creature, both animate and inanimate, and the 'family-ness' or interconnectedness of all things. We seek, like Francis, to live in harmony with all that is around us. We recognise the huge threats to life on this planet from human induced climate-change and the collapse of biodiversity which is taking place - the effects of which fall most heavily on those who are poor and vulnerable.



We have embraced the Church of England's aim to reduce as far as possible the carbon emissions of our houses to net zero by the year 2030. We realize that this is an ambitious target but have

already begun to make progress. Through investment in the biomass system, solar PV electricity and a steady programme of insulation at Hilfield carbon emissions for heating, hot-water and electricity generation have been reduced by more than 80%. The running of an electric vehicle, the production of much of its own food, and its policy of land management and tree planting contribute further to its mission.

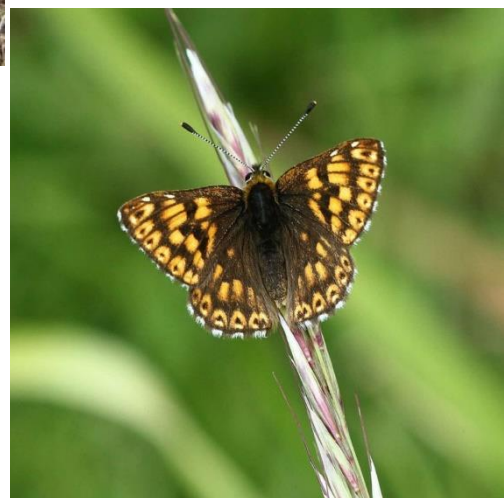
Hilfield Friary's conservation work over the past year under the direction of Richard



Thornbury, resident member of the Hilfield Friary community, has been remarkable. As well as the planting of trees, grants have been received for fencing, thinning, and extending habitats for particular species of plant and animal life. This has been in co-operation with the Dorset Wildlife Trust, Natural England, Dorset County Council and A Rocha UK. The Friary is now a hub for conservation work along this part of the north edge of the Dorset Downs. Hilfield Friary was the first place in the country to

Work on the land at Hilfield Friary.

receive an Eco-Church Gold Award. We rejoice that it is recognised by many as a flagship for an 'integral ecology' – one that is environmental, social and spiritual.



The rare Duke of Burgundy butterfly

It is the aim of the Society to review all our houses – their structures, utilities, and practices – with the aim of reducing carbon emissions and nurturing biodiversity across the Province. A consultant has been engaged to undertake energy audits and come up with recommendations at Alnmouth and Birmingham Friaries. Grants have been applied for and finance budgeted for insulation, solar PV and AGA conversion at Glasshampton and Alnmouth, and ways are being explored of saving energy at Leeds, Birmingham and Plaistow. While we believe it is important for brothers from different friaries to meet physically and have decided that Provincial Chapters should be held in person, many business meetings which formerly required travel are now conducted online via Zoom or Google-meet.

Sharing the gospel of justice and peace

Believing that we are called after the example of Francis of Assisi to preach and make peace,



we are committed to work with people of different faith traditions and of no acknowledged faith. While it is not the policy of the Society to engage in party-politics or to endorse any particular organisation, the brothers are individually engaged with a variety of initiatives that seek to promote justice, reconciliation and social well-being in the world. One brother has an involvement with Citizens UK and shares in the schools' religious education programme, SACRE, in his local very multi-faith area; another takes a regular turn as a 'street pastor', keeping watch over vulnerable young people who are out and about at night in a nearby city; several others work in local food-bank projects. A brother was a member of the International Board of Directors of Franciscans International An NGO with representation at the United Nations) until last year and was present at the COP 26 Conference in Glasgow. Many are involved with action by local church congregations and some brothers are part of a Justice-and-Peace network for

members of religious communities.

Br Hugh at a climate emergency action in London

Volunteers.

From the early days of the Society the brothers have relied upon the help of volunteers in supporting their life and ministry. We are deeply grateful for those who assist us with gardening, cooking, cleaning, maintaining our property and administration. A link over the past eighteen years with the volunteer organization of the Evangelical Church of the Rhineland has led to a regular and fruitful supply of young people at Hilfield and Plaistow

who bring energy and fresh insight to our work, and who themselves are shaped by the common life and ministries of those houses. At Hilfield there are also a number of long-term volunteers who share fully in the life of the friary and who contribute their expertise in a number of areas. Elsewhere we receive help and support, particularly from members of the Third Order of SSF. We recognise our responsibilities towards all who offer their voluntary services to us and have drawn up a Volunteers' Manual for our guidance and for theirs.

The Rhythm of Prayer and Worship.

St Francis had an active ministry of preaching and care for those who were poor, but he also spent significant time each day and throughout the year in silent prayer and contemplation. The participation of brothers in daily prayer shapes and undergirds the life and ministry of our Franciscan community, renewing us in our vocation and keeping us focussed on who we are and what our life is about.



Gathering with guests for the Easter Vigil

We know that it is vital for us, whatever work we are engaged in, to preserve and guard this rhythm, both individual and corporate. Perhaps this commitment to stillness and withdrawal for prayer and praise is the most significant gift we have to offer a crazily busy, frantic and anxious world.

Membership

A number of our brothers are elderly and need particular support and care enabling them to us. Our policy is to care for those who become frail for as long as possible within our friaries but sometimes it is decided through mutual discussion that the care they need can only be provided in a residential or nursing home. We continue to consider them as fully part of our communities and keep in close touch with them. We are currently blessed by two men in their novitiate formation and there are a number of enquirers seeking if it is God's will that they should join us. On-going formation for all brothers from the time they join the Society is an integral part of the care and support that are offered to each member.

A Development Group

A group of three brothers was set up at the Francistide Chapter in September 2021 to consider issues that were recognised during the time of the pandemic lockdown - in particular the vulnerability of our income to the closing down of our guest ministries. Also to be addressed is the uncertain financial viability of our Province due to the projected long-

term decline of income from brothers' pension as a result of an increasing age profile of our brothers.

This Development Group has met several times over the past year and has been grateful for the assistance of Mrs Anita Konrad, a person with experience of assisting group development. Each house was invited to reflect on its assets – of personnel, place and history – to recognise the challenges it faces and to identify its allies – both present and potential. Anita attended and addressed the Annual Brothers' Chapter in June 2022. Her propose that houses identify specific actions to widen their ministries, increase their income and find ways and people to support their work and witness was accepted and endorsed by the June Provincial Chapter. The Chapter has asked the Development Group to continue to meet and support friaries in achieving these aims.

Further examples of our work and ministry can be found on our website and Facebook pages:

www.franciscans.org.uk

<https://hilfieldfriary.org.uk/>

Our Minister General has been making Youtube videos of our houses as he travels around the world, which can be found at:

<https://www.youtube.com/user/AnglicanFranciscan>

TRUSTEES' RESPONSIBILITIES IN RESPECT OF THE FINANCIAL STATEMENTS

Acknowledging the guidance of the Charity Commission's 'Internal financial controls for Charities' (cc8 – July 2012) and especially the very helpful checklist, as Trustees we are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the SSF and of the incoming resources or application of resources of the trust for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in business.

It is our duty as charity trustees to ensure that the charity's resources are protected in order that the charity can fulfil its aims. We recognise it is important that all those working in the charity whether trustees, Brothers, staff or volunteers take the issue of internal financial controls seriously. Making controls work should not be seen as just the responsibility of one or two trustees or senior office holders, or as applying to some but not others.

The aims of our internal financial controls are:

- to protect the charity's assets;
- to identify and manage the risk of conflicts of interest, loss, waste, bribery, theft or fraud;
- to ensure that financial reporting is robust and of sufficient quality; and
- to ensure that we comply with the charity law and any regulations relating to finance.

It is our belief that we live our lives and conduct ourselves as trustees that we do indeed keep ourselves informed about the relevant factors of managing a modern and well run charity; not just our financial responsibilities but also that we keep to the spirit and principle of our charitable objectives and keeping ourselves aware of the developing role for charities in the world in which we find ourselves.

Signed *Michael Christoffer*.....Minister Provincial and Chair

24.01.2023
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Independent Auditor's Report to the Trustees of The Brothers of the First Order of the Society of Saint Francis

Opinion

We have audited the financial statements of The Brothers of the First Order of the Society of Saint Francis (the 'charity') for the year ended 30 June 2022 which comprise the Balance Sheet, Statement of Financial Activities, Statement of Cashflows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 30 June 2022, and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 20, the trustees are responsible for the preparation of financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK), we exercise professional judgement and maintain professional scepticism throughout the audit.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

The extent to which the audit was considered capable of detecting irregularities, including fraud

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the charity through discussions with trustees and other management, and from our commercial knowledge and experience of the charity sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charity, including legislation such as the Charities Act 2011;

- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management, contacting the entity's solicitor for any details of non-compliance and inspecting current year legal expenditure; and
- identified laws and regulations of particular relevance were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud;
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations; and

To address the risk of fraud through management bias and override of controls, including any fraud associated with revenue recognition, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates set out in Note 5 – Fixed Assets were indicative of potential bias;
- traced a sample of income transactions from source documentation to nominal ledgers;
- traced a sample of income, including legacies, around the year-end from source documentation to invoice to ensure cut-off is operating correctly; and
- evaluated the business rationale of any significant transactions that are unusual or outside the normal course of business.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims against the charity;

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

Use of our report

This report is made solely to the Charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and the regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the Charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.


 Stuart Allister CA (Senior Statutory Auditor)
 For and on behalf of Greaves West & Ayre
 Chartered Accountants
 Statutory Auditor

Date: 20 FEBRUARY 2023

17 Walkergate
 Berwick upon Tweed
 TD15 1DJ

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
(European Province) - Registered Charity No: 236464.

Balance Sheet
as at 30th June 2022

	Notes	2022	2021
		£	£
Fixed Assets			
Buildings - Freehold	5	4,577,629	4,640,449
Buildings - Leasehold	5	0	0
Motor Vehicles	5	4,681	10,441
Equipment	5	7,702	7,668
Renewable Energy	5	188,882	203,483
Investment Properties	7	450,000	450,000
Investments	9	1,064,517	858,700
		<u>6,293,410</u>	<u>6,170,741</u>
Current Assets			
Stock		3,315	5,800
Debtors and prepayments	14	445,296	95,092
Bank and Building Society Deposit Funds		205,812	194,640
Cash at Bank		152,893	167,753
Cash in Hand		579	1,026
		<u>807,894</u>	<u>464,310</u>
Current Liabilities			
Creditors owing	15	<u>(23,388)</u>	<u>(10,501)</u>
Net Current Assets		784,507	453,810
NET ASSETS	10a	<u>7,077,916</u>	<u>6,624,551</u>
FUNDS			
Designated Funds	12	6,576,683	6,141,707
General Funds	12	375,709	308,577
Restricted Funds	12	125,524	174,267
TOTAL FUNDS		<u>7,077,916</u>	<u>6,624,551</u>

N.B. The notes on pages 26 to 36 form a part of these accounts.

Signed 
Micael Christoffer - Trustee and Minister Provincial


Br Peter - Trustee

Date 24.01.2023

24.01.2023

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
(European Province) - Registered Charity No: 236464.

Statement of Financial Activities.
for the year ended 30th June 2022
Current year

		General Fund	Designated Funds	Restricted Funds	Total 2022	Total 2021
	Notes	£	£	£	£	£
Income and endowments from:						
Donations and legacies:						
Donations and Trust Income		321,031	3,000	12,750	336,781	251,660
Legacies		-	438,351	-	438,351	164,998
Covenanted Salaries, Pensions and Benefits		297,886	1,330	5,563	304,779	147,750
Investments:						
Interest and Investment Income	9	31,977	-	-	31,977	26,650
Property rental income		19,721	-	-	19,721	23,384
Charitable Activities:						
Engagements		13,027	-	650	13,677	17,114
Other:						
Renewable Energy Incentives		20,193	-	-	20,193	24,940
Surplus on disposal of Vehicles		-	-	-	-	-
Stewardship Income		-	-	76,705	76,705	19,169
Miscellaneous Income		18,952	-	16,071	35,023	12,290
Other trading activities:						
Shop Sales	3a	35,457	-	-	35,457	24,676
Total income		758,243	442,681	111,739	1,312,663	712,633
Expenditure on:	2					
Raising funds:						
Shop and Publication costs	3b	9,056	-	-	9,056	4,805
Costs of Managing Investment properties		2,823	-	-	2,823	747
Charitable Activities	4a	525,927	146,673	140,635	813,235	893,107
Total resources expended		537,807	146,673	140,635	825,115	898,659
Net incoming/(outgoing) resources before gains/(losses) on investments		220,436	296,009	(28,896)	487,549	(186,026)
Revaluation Gain on Investment Properties	7	-	-	-	-	-
Net Unrealised (Losses)/Gains on Investments	10b	-	(34,184)	-	(34,184)	100,100
Net Realised (Losses)/Gains on Investments		-	-	-	-	-
Net incoming/outgoing resources before transfers		220,436	261,825	28,896	453,365	(85,926)
Transfers between funds during Year						
Development - Building Improvements, Vehicles & Equipment	6	(5,310)	5,310	-	-	-
Transfers from Restricted to Designated	12a	-	27,631	(27,631)	-	-
Others	12a	(130,994)	128,210	2,784	0	-
		84,132	422,976	(53,743)	453,365	(85,926)
Transfers at Year End						
Income Tithe	12a	(20,000)	20,000	-	-	-
Transferred to/from Restricted Funds	12a	5,000	(10,000)	5,000	-	-
Transfer to/from General Fund	12a	(2,000)	2,000	-	-	-
Net Movement in Funds		67,132	434,976	(48,743)	453,365	(85,926)
Balances brought forward (1/7/21)		308,577	6,141,707	174,267	6,624,552	6,710,478
Balances carried forward (30/6/22)		375,709	6,576,683	125,524	7,077,918	6,624,553

N.B. The notes on pages 26 to 36 form a part of these accounts.
The Statement of Financial Activities includes all gains and losses recognised in the year.
All incoming resources and all resources expended derive from continuing activities.

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
 (European Province) - Registered Charity No: 236464.

Statement of Cash Flows
 for the year ended 30th June 2022

	<i>Notes</i>	£	2022 £	£	2021 £
Cash flows from operating activities					
Cash generated from/(absorbed by) operations	17		236,829		(5,409)
Cash flows from Investing activities					
Purchase of tangible fixed assets		(32,941)		(51,069)	
Investment additions		240,000		-	
Interest received		1,509		1,474	
Dividends received		30,468		25,176	
		<hr/>		<hr/>	
Net cash used in investing activities			(240,964)		(24,419)
			<hr/>		<hr/>
Net increase/(decrease) in cash and cash equivalents			(4,136)		(29,828)
Cash and cash equivalents at beginning of year			363,419		393,247
			<hr/>		<hr/>
Cash and cash equivalents at end of year			359,283		363,419
			<hr/> <hr/>		<hr/> <hr/>
Relating to:					
Bank balances and short term deposits			359,283		363,419
			<hr/> <hr/>		<hr/> <hr/>

**BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
(European Province) - Registered Charity No: 236464.**

**Notes to the Accounts
for the Year ended 30th June 2022**

1 Accounting Policies

Basis of preparation

Charity information

The Brothers of the First Order of the Society of Saint Francis is a Religious Community for men in the Anglican Communion. The work of the Society is spread throughout the world and divided into five provinces of which the European Province is one.

Accounting convention

The financial statements have been prepared in accordance with the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (as amended for accounting periods commencing from 1st January 2016). The Society is a Public Benefit Entity as defined by FRS 102.

The accounts are prepared in sterling, which is the functional currency of the Society. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention, modified to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

Going concern

At the time of approving the accounts, the trustees have a reasonable expectation that the Society has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the accounts.

Gift Aided Salaries and Pensions

Gift Aided salaries and pensions are received under Perpetual Gift Aid from members of the Brothers of the First Order of the Society of Saint Francis, and are stated inclusive of income tax but net of any deductions for social security payments and contributions to occupational pension schemes.

Fixed assets

Freehold properties occupied by SSF at Glasshampton, Alnmouth, Hilfield, 113 Gillott Road Birmingham, Pickering, 25 Karnac Road Leeds, 42 Rossall Road Leeds, 42 Balaam Street Plaistow and 134 Wincheap Canterbury are vested in the Official Custodian for Charities, as nominees of the Society of St Francis. SSF is permitted free use of the properties, but is liable for their upkeep. The original cost of the properties acquired at our foundation is not known; consequently it is not possible with any degree of certainty to calculate the unrealised gains/losses in their asset value in a given year. The properties held by the Official Custodian for Charities are included in the Balance Sheet at insured value as at 30th June 1995, and depreciated from that date - together with subsequent additions. Depreciation is charged on these properties at a rate of 2% per annum on the closing balance at the end of the year.

The Brothers annually review the carrying value of the properties in order to consider if their carrying value in the Accounts is fairly stated, in accordance with the provisions for impairment reviews.

Motor Vehicles are included in the Balance Sheet at cost and depreciated on a straight-line basis over 4 years with a full year's depreciation charged in the year of purchase.

Items of furniture, fittings and equipment over £1,000 are generally capitalised and depreciated on a straight-line basis over 5 years, with a full year's depreciation charged in the year of purchase. Smaller items of expenditure are charged to income and expenditure in the year of purchase.

Renewable Energy costs including the installation of a Biomass Boiler are included in the Balance Sheet at cost and depreciated on a straight-line basis over 20 years with a full year's depreciation charged in the year of purchase.

Investment Properties

Investment property, which is property held to earn rentals and/or for capital appreciation, is initially recognised at cost, which includes the purchase cost and any directly attributable expenditure. Subsequently it is measured at fair value at the reporting end date. Changes in fair value are recognised in the Statement of Financial Activities. Investment property is currently stated at Trustees' valuation.

Resources Expended

All expenditure is accounted for on an accrual basis. Resources expended are allocated to appropriate headings based on the activities to which they are attributable.

Notes to the Accounts
for the Year ended 30th June 2022

1 Accounting Policies (continued)

Donations

SSF gratefully acknowledges the support received from its well-wishers. Donations are received both in monetary form and in the form of goods and services provided without charge or at below normal commercial rates. Monetary donations, including legacies, are included in these accounts when notified to the Society and when such amount is quantifiable. Non-monetary gifts are excluded from the accounts.

The Brothers have never made any charge for short-term guests and retreatants in our Friaries so this important and highly appreciated part of our income is included within Voluntary Income in the Accounts under the heading "Donations and Trust Income".

Investments

Investments in the Central Board of Finance Investment funds are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net incoming/outgoing resources before transfers. Transaction costs are recorded as expenses as they are incurred. Unquoted investments are valued by the trustees. The cost of these investments is stated in note 9.

Current Assets

Stocks are stated at the lower of cost and net realisable value.

Leasing and Hire Purchase Commitments

Leases are classified as finance leases whenever the terms of the lease transfer substantially all the risks and rewards of ownership to the lessees. All other leases are classified as operating leases.

Assets held under hire purchase contracts and finance leases are recognised as tangible assets at the lower of the assets fair value at the date of inception and the present value of the minimum lease payments. The related liability is included in the balance sheet as a finance lease obligation. Lease payments are treated as consisting of capital and interest elements. The interest is charged to net income/(expenditure) for the year so as to produce a constant periodic rate of interest on the remaining balance of the liability.

Financial Instruments

The Society has elected to apply the provisions of Section 11 "Basic Financial Instruments" and Section 12 "other Financial Instruments" of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Society's balance sheet when the Society becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statement, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic Financial Assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic Financial Liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of Financial Liabilities

Financial liabilities are discharged when the Society's contractual obligations expire or are cancelled.

Critical Accounting Estimates and Areas of Judgements

In the application of the Society's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
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Notes to the Accounts
for the Year ended 30th June 2022

Notes

		Staff	Other	Depreciation	Total 2022	Total 2021
		£	£	£	£	£
2. Analysis of Resources expended:						
Raising funds						
Shop and Publication costs	3b	-	9,056	-	9,056	4,805
Charitable Activities	4a	15,498	681,648	116,089	813,235	893,107
Total resources used		15,498	690,704	116,089	822,292	897,912

3. Other trading activities

3a. Shop and Publications

		Total 2022	Total 2021
		£	£
Income			
Shop sales		18,418	7,989
Royalties and Book Sales		891	1,356
		<u>19,310</u>	<u>9,345</u>
Franciscan Magazine Income		16,147	15,331
		<u>35,457</u>	<u>24,676</u>

3b. Shop and Publication

Cost of shop sales

		Total 2022	Total 2021
		£	£
Opening stock		800	777
Purchases and Direct Overheads		6,101	3,018
Less Closing Stock		(815)	(800)
		<u>6,086</u>	<u>2,995</u>
Franciscan Magazine Expenditure		2,970	1,810
		<u>9,056</u>	<u>4,805</u>

4a. Charitable Activities

		General Funds	Designated Funds	Restricted Funds	Total 2022	Total 2021
		£	£	£	£	£
Occupancy Costs		216,994	5,409	39,197	261,600	218,662
Food		69,446	-	-	69,446	67,740
Brothers' Expenses		33,089	-	-	33,089	44,955
Brothers' Formation		9,387	-	572	9,959	9,809
Brothers' Care		-	3,215	-	3,215	26,145
Promotion of Religious Life		-	-	1,753	1,753	1,060
Chapel		5,559	-	-	5,559	4,115
Travel and Transport		30,292	-	-	30,292	21,406
Gifts and Donations	13	28,872	19,250	-	48,122	58,455
Equipment		9,865	-	-	9,865	5,950
Staff Costs	4c	15,498	-	-	15,498	17,638
Volunteer Expenses		29,919	-	-	29,919	34,329
Postage and Telephone		21,906	-	-	21,906	26,657
Printing, Stationery and Office		15,963	-	-	15,963	18,451
Safeguarding		2,197	-	-	2,197	282
Other: Non-recurring		782	-	100	882	931
Rural Payment Agency Costs		-	-	75,568	75,568	13,966
Forestry costs		-	2,500	23,446	25,946	9,482
Alnmouth Chalet		-	-	-	-	-
Professional Fees		-	210	-	210	-
Bank Charges		1,556	-	-	1,556	1,230
		<u>491,325</u>	<u>30,584</u>	<u>140,635</u>	<u>662,544</u>	<u>581,263</u>
Depreciation - Equipment	5	-	1,550	-	1,550	1,894
- Buildings - Freehold	5	-	93,421	-	93,421	94,703
- Buildings - Leasehold	5	-	-	-	-	-
- Vehicles	5	-	6,516	-	6,516	8,077
- Renewable Energy	5	-	14,602	-	14,602	14,602
- Loss on disposal	5	-	-	-	-	500
- Impairment	5	-	-	-	-	177,158
Governance costs	4b	34,602	-	-	34,602	14,910
		<u>525,927</u>	<u>146,673</u>	<u>140,635</u>	<u>813,235</u>	<u>893,107</u>

Analysis by fund - prior year

General Funds		495,373
Designated Funds		361,276
Restricted Funds		36,458
Total		893,107

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
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Notes to the Accounts
for the year ended 30th June, 2022

	Total 2022	Total 2021
4b. Governance Costs	£	£
Auditors Remuneration - Audit Fee	8,000	7,000
- Accountancy & Other services	14,272	7,520
- Professional & Legal Fees	-	390
- Chapter expenses	12,330	-
	<u>34,602</u>	<u>14,910</u>
4c. Staff Costs	2022	2021
Wages	<u>15,498</u>	<u>17,638</u>

The average monthly number of employees was 1 (2021 - 1). No employee received benefits of over £60,000.

5. Fixed Assets	Renewable		Properties			Total 2022
	Energy	Equipment	Freehold	Leasehold	Vehicles	
	£	£	£	£	£	£
Cost/Valuation at 1st July 2021	292,032	85,895	8,598,209	-	82,356	9,058,492
Additions/Improvements	-	1,584	30,601	-	756	32,941
Impairment	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
At 30th June 2022	<u>292,032</u>	<u>87,479</u>	<u>8,628,810</u>	<u>-</u>	<u>83,112</u>	<u>9,091,433</u>
Depreciation at 1st July 2021	88,549	78,227	3,957,761	-	71,915	4,196,451
Depreciation charge for the year	14,602	1,550	93,421	-	6,516	116,089
Impairment	-	-	-	-	-	-
Depreciation on Disposals	-	-	-	-	0	-
Transfers	-	-	-	-	-	-
At 30th June 2022	<u>103,151</u>	<u>79,777</u>	<u>4,051,182</u>	<u>-</u>	<u>78,431</u>	<u>4,312,540</u>
Net Book Value						
At 30th June 2022	<u>188,881</u>	<u>7,702</u>	<u>4,577,628</u>	<u>0</u>	<u>4,681</u>	<u>4,778,893</u>
At 1st July 2021	<u>203,483</u>	<u>7,668</u>	<u>4,640,448</u>	<u>0</u>	<u>10,441</u>	<u>4,862,041</u>

The Brothers have reviewed the carrying value of the freehold properties at the year end and are of the opinion that these are fairly stated and that no provisions for impairment are necessary.

The Brothers reviewed the carrying value of the leasehold properties at the previous year end and deemed that an impairment of the property was necessary to ensure that it is fairly stated.

Restriction on title

The charity has restricted title on 2 of the Freehold properties included within the Financial statements. The carrying value of these 2 Freehold properties is £1,601,261 (2021 £1,606,308).

6. Transfers - Building Improvements, Vehicles & Equipment	General	Designated	Restricted	Total 2022
	Fund	Funds	Funds	
	£	£	£	£
Cost of Building Improvements in year	(2,970)	30,601	(27,631)	-
Cost of Vehicles purchased in year	(756)	756	0	-
Cost of Equipment purchased in year	(1,584)	1,584	0	-
	<u>(5,310)</u>	<u>32,941</u>	<u>(27,631)</u>	<u>-</u>

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS

(European Province) - Registered Charity No. 236464

Notes to the Accounts

for the year to 30th June 2022

7. Investment Properties

	2022	2021
	£	£
Fair Value		
At 1 July 2021	450,000	450,000
Revaluations	-	-
At 30 June 2022	<u>450,000</u>	<u>450,000</u>

If investment properties were stated on a historical cost basis rather than a fair value basis, the amounts would have been as follows:

	2022
	£
Cost	154,160
Accumulated depreciation	<u>(62,846)</u>
Carrying amount	<u>91,314</u>

A property previously treated as Freehold Properties was transferred to Investment Properties in 2019 reflecting its change of use.

The fair value of the Investment Properties have been arrived at by reference to market evidence of transaction prices for similar properties.

In the Trustees opinion the Fair value at 30 June 2022 reflects the Investment Properties current market value.

8. Capital and Major Repair and Other Commitments

In June 2022, the budget for the financial year to 30th June 2023 was presented and discussed at the Provincial Chapter. The following capital and major repair commitments were agreed:

	2022	2021
	£	£
Alnmouth Friary	47,738	33,600
Birmingham	7,094	9,535
Canterbury, Wincheap	-	-
Glasshampton Monastery	30,900	44,099
Hilfield Friary	22,029	25,391
Leeds	1,000	-
Plaistow, Balaam Street	18,360	3,226
Plaistow, Crofton Road	600	
Provincial	10,000	10,000
	<u>137,721</u>	<u>125,851</u>

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
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Notes to the Accounts
for the year to 30th June 2022

9. Fixed Asset Investments

	2022		2021	
	Cost	Market Value	Cost	Market Value
	£	£	£	£
CBF Investment Fund	656,682	1,064,517	416,682	858,700

	2022		2021	
	£	£	£	£
Quoted Investments in the UK (changes in market value in the year)				
Market Value at 1st July 2021		858,701		758,601
Additions		240,000		-
Disposals		-		-
Net (loss)/gain on revaluation at 30th June 2022		(34,184)		100,100
Market Value at 30th June 2022		1,064,517		858,701

Interest and Investment income

Interest Receivable		1,509		1,474
Dividends - CBF Investment Fund		24,663		19,781
Property - CBF Investment Fund		5,805		5,395
		31,977		26,650

10

a. Analysis of Group Net Assets between funds - Current year

	General Fund	Designated Funds	Restricted Funds	Total 2022
	£	£	£	£
Tangible Fixed Assets	-	4,778,893	-	4,778,893
Investment Properties	-	450,000	-	450,000
Investments	-	1,064,517	-	1,064,517
Current Assets	399,097	283,273	125,524	807,894
Current Liabilities	(23,388)	-	-	(23,388)
	375,709	6,576,682	125,524	7,077,915

Analysis of Group Net Assets between funds - Prior year

	General Fund	Designated Funds	Restricted Funds	Total 2021
	£	£	£	£
Tangible Fixed Assets	-	4,862,041	-	4,862,041
Investment Properties	-	450,000	-	450,000
Investments	-	858,700	-	858,700
Current Assets	319,078	(29,034)	174,267	464,310
Current Liabilities	(10,501)	-	-	(10,501)
	308,577	6,141,707	174,267	6,624,550

b. Reconciliation of Movements in Unrealised (Losses)/Gains on Investment Assets:

Unrealised (losses)/gains at 30th June, 2021	-	442,019	-	442,019
Unrealised gains on Disposals in year to 30th June 2022	-	-	-	-
Net (losses)/gains on revaluation at 30th June 2022	-	(34,184)	-	(34,184)
Unrealised (losses)/gains at 30th June, 2022	-	407,835	-	407,835

11. Transactions with Trustees.

The Trustees of the Charity are also Brothers of the Society, and as such have taken vows of poverty under which they have renounced all personal rights to income and capital. The Charity provides for the needs of all members of the Society. The living costs of the Brother-Trustees are, therefore, borne by the Charity.

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.

(European Province) - Registered Charity No: 236464.

Notes to the Accounts: Year ended 30th June 2022

12a. Movement in funds for the Year - Summary

Current year	Notes	General Funds	Designated Funds	Restricted Funds	Total Funds
		£	£	£	£
Total income		758,243	442,681	111,739	1,312,663
Total expenditure		(537,807)	(146,673)	(140,635)	(825,115)
		220,436	296,009	(28,896)	487,549
Net incoming/outgoing resources before gains/(losses) on Investments					
Revaluation Gain on Investment Properties		-	-	-	-
Net Unrealised gains on Investments		-	-34,184	-	-34,184
Net Realised (losses)/gains on Investments		-	-	-	-
Net incoming/outgoing resources before transfers		220,436	261,825	(28,896)	453,365
Transfers during Year:					
Building Improvements, Vehicles and Equipment	6	(5,310)	5,310	0	-
Transferred to/from General Funds		(130,994)	128,210	2,784	0
Transferred from General to Designated Funds		-	-	-	-
Transferred to/from from Restricted Funds		-	27,631	(27,631)	-
		84,132	422,976	(53,743)	453,365
Transfers at Year-End:					
Income Tithe		(20,000)	20,000	-	-
Transferred to/from Restricted Funds		5,000	(10,000)	5,000	-
Transferred to/from General Fund		(2,000)	2,000	-	-
Net movement in funds		67,132	434,976	(48,743)	453,365
Balances brought forward (1/7/21)		308,577	6,141,707	174,266	6,624,549
Balances carried forward (30/6/22)		375,709	6,576,683	125,523	7,077,915

12 (b)

12 (c)

Transfers during Year

Transferred from General Funds

- £5,310 was transferred from General Funds to the Designated Fixed Asset Reserve for the purchase of Equipment & Vehicles.
- £50,000 was transferred from General Funds to the Designated Care Fund towards the support and care of elderly or infirm brothers and to cover funeral costs.
- £50,000 was transferred from General Funds to the Designated Development Fund. This fund was set up to help offset costs relating to specific capital projects undertaken by the Provincial Chapter.
- £10,000 was transferred from General Funds to the Designated Renewable Energy Fund. This fund was created for expenditure which conforms to the principles of carbon reduction.
- £3,750 was transferred from General Funds to the Designated Hilfield Fuel Fund towards the costs of running the Biomass Boiler at Hilfield Friary.
- £14,460 was transferred from General Funds towards the Designated Bequest Fund in respect of a legacy received into General funds.
- £4,800 was transferred from General Funds to the Restricted Glasshampton Fund during the year.
- £1,000 was transferred from General Funds to the Restricted Alnmouth Fund during the year.

Transferred to/from Restricted Funds to Designated Funds

- £27,631 was transferred from the Restricted Alnmouth Fund to the Designated Fixed Asset Reserve being part of the cost of installing a fire alarm system at Alnmouth Friary. All assets are held in the Fixed Asset Reserve and the Chapel conversion contributes towards the upkeep and ministry of Hilfield.

Transfers/Appropriations at the Year-End

In June 2022 the Provincial Chapter agreed, via electronic communication, the projected balance available on the General and designated Funds for the Year ended 30th June 2022 - subject to arithmetical verification - and the following allocations were made from that balance:

Transferred from General Funds

- a tithe of £20,000 based upon the income of the Provincial General Fund is set apart - according to the agreed policy of the Provincial Chapter - primarily to help relieve the needs of the world's poorest, and to address particular requests from within the Society of St Francis to help individuals and organisations.
- £2,000 to the Designated Pickering Emmaus House towards ongoing running costs.

Transferred from Designated Funds

- £98,089 from the Bequest Fund to the Designated Development Fund to help fund future costs relating to specific capital projects undertaken by the Provincial Chapter.

Transferred from Restricted Funds

- £3,016 from the Restricted Sanctuary Fund to the General Funds to fund costs incurred in our mission and ministry with Asylum Seekers and Refugees.
- £5,000 from the Restricted Formation Fund to General Funds towards the major expenses of courses for Life Professed brothers, for conferences for the First Professed and Novices and for the expenses of the Novice Guardian.
- £10,000 from the Designated Development fund to the Restricted Hilfield Land Grants Fund towards projects being undertaken at Hilfield.

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.

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Notes to the Accounts: Year ended 30th June 2022

12b. Movement in funds for the Year - Designated Funds

Current year	Care Fund	Bequest	Income Tithe	Development Fund	Fixed Asset Reserve	Renewable Energy	Pickering Emmaus House	Hilfield Fuel Fund	Total Designated Funds
	£	£	£	£	£	£	£	£	£
Total income	1,330	438,351	-	-	-	-	3,000	-	442,681
Total expenditure	(3,760)	(210)	(19,250)	-	(116,089)	-	(4,864)	(2,500)	(146,673)
Net incoming/outgoing resources before gains/(losses) on Investments	(2,430)	438,141	(19,250)	0	(116,089)	-	(1,864)	(2,500)	296,009
Revaluation Gain on Investment Properties	-	-	-	-	-	-	-	-	-
Net Unrealised gains on Investments	-	-	-	(34,184)	-	-	-	-	(34,184)
Net Realised gains on Investments	-	-	-	-	-	-	-	-	-
Net incoming/outgoing resources before transfers	(2,430)	438,141	(19,250)	(34,184)	(116,089)	-	(1,864)	(2,500)	261,825
Transfers during Year:									
Building Purchase & Improvements	-	-	-	-	2,970	-	-	-	2,970
New Vehicles, Equipment & Renewable Energy	-	-	-	-	-	-	-	-	-
New Vehicles and Equipment from General Fund	-	-	-	-	2,340	-	-	-	2,340
Transferred to/from from Restricted Funds	-	-	-	-	27,631	-	-	-	27,631
Transferred to/from General Funds	50,000	14,460	-	50,000	-	10,000	-	3,750	128,210
	47,570	452,601	(19,250)	15,816	(83,148)	10,000	(1,864)	1,250	422,976
Transfers at Year-End:									
Income Tithe	-	-	20,000	-	-	-	-	-	20,000
Transferred between Designated Funds	-	(98,089)	-	98,089	-	-	-	-	-
Transferred to/from Restricted Funds	-	-	-	(10,000)	-	-	-	-	(10,000)
Transferred to/from from General Fund	-	0	-	-	-	-	2,000	-	2,000
Net movement in funds	47,570	354,512	750	103,906	(83,148)	10,000	136	1,250	434,976
Balances brought forward	253,482	73,839	20,000	469,800	5,312,040	-	6,763	5,783	6,141,707
Balances carried forward	301,052	428,351	20,750	573,706	5,228,892	10,000	6,899	7,033	6,576,683
	(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)	

DESIGNATED FUNDS.

(i) Care Fund:

A fund from which capital or income may be used towards the support and care of elderly or infirm brothers and to cover funeral costs.

(ii) Bequest Fund:

A fund to receive all unrestricted legacy receipts during the year. Provincial Chapter determines the appropriate usage of this money for projects in the Society with the annual budget.

(iii) Income Tithe:

A tithe of income from the General Fund for the financial year specifically to answer the needs of the world's poorest people and to address particular requests from within the Society of St Francis to help individuals and organisations.

(iv) Development Fund:

A fund to help offset costs relating to specific capital projects undertaken by the Provincial Chapter.

(v) Fixed Asset Reserve:

The Reserve comprises the net book values of the tangible fixed assets, reclassified as a Designated Fund as there are no restrictions attached to these items.

(vi) Renewable Energy:

A fund created for expenditure which conforms to the principles of carbon reduction.

(vii) Pickering Emmaus House

A property was received as a legacy in previous years. A further pecuniary sum has been set aside for running costs.

(viii) Hilfield Fuel Fund

A fund to set aside money from Hilfield Friary for the purchase of local wood for the Biomass Boiler.

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.

(European Province) - Registered Charity No: 236464.

Notes to the Accounts: Year ended 30th June 2022

12c. Movement in funds for the Year - Restricted Funds

	<u>PNG Bursary Fund</u>	<u>Hilfield Bequest Fund</u>	<u>Hilfield Land Grants Fund</u>	<u>Glasshampton Fund</u>	<u>Hilfield Education Fund</u>	<u>Assisi Fund</u>	<u>Sanctuary Seekers Fund</u>	<u>Formation Fund</u>	<u>Alnmouth Fund</u>	<u>Plastow Fund</u>	<u>Total Restricted Funds</u>
	£	£	£	£	£	£	£	£	£	£	£
Current year											
Total income	-	476	83,831	-	5,000	7,900	-	-	5,563	8,969	111,739
Total expenditure	-	-	(99,014)	(14,486)	(1,753)	(7,962)	(100)	(572)	(6,909)	(9,840)	(140,635)
Net incoming/outgoing resources before gains/(losses) on Investments	-	476	(15,183)	(14,486)	3,247	(62)	(100)	(572)	(1,345)	(871)	(28,896)
Transfers during Year:											
Building Improvements	-	-	-	-	-	-	-	-	-	-	-
New Vehicles and Equipment	-	-	-	-	-	-	-	-	-	-	-
Transferred to/from General Funds	-	-	-	4,800	-	-	(3,016)	-	1,000	-	2,784
Transferred to/from Restricted Funds	-	-	-	-	-	-	-	-	-	-	-
Transferred to/from Designated Funds	-	-	-	-	-	-	-	-	(27,631)	-	(27,631)
	-	476	(15,183)	(9,686)	3,247	(62)	(3,116)	(572)	(27,977)	(871)	(53,743)
Transfers at Year-End:											
Transferred to/from Designated Funds	-	-	10,000	-	-	-	-	-	-	-	10,000
Transferred to/from General Funds	-	-	-	-	-	-	-	(5,000)	-	-	(5,000)
Net movement in funds	-	476	(5,183)	(9,686)	3,247	(62)	(3,116)	(5,572)	(27,977)	(871)	(48,743)
Balances brought forward (1/7/21)	4,181	3,091	11,438	49,826	23,655	3,225	11,100	14,682	34,391	18,680	174,267
Balances carried forward (30/6/22)	<u>4,181</u>	<u>3,567</u>	<u>6,255</u>	<u>40,140</u>	<u>26,902</u>	<u>3,163</u>	<u>7,984</u>	<u>9,111</u>	<u>6,414</u>	<u>17,809</u>	<u>125,524</u>
	(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)	(ix)	(x)	

RESTRICTED FUNDS.

(i)	PNG Bursary Fund	A fund for the benefit of Brothers in Papua New Guinea in their studies. Chapter have taken the decision to transfer all the money in this fund (£4,181) to SSF Central Fund trustees, who they feel are in a better position to enable this money to benefit Brothers in PNG. This will happen in the year ended 30 June 2023.
(ii)	Hilfield Bequest Fund	Income is covenanted to the Society of Saint Francis and is entirely used for the care and maintenance of a long term member of the community at Hilfield.
(iii)	Hilfield Land Grants Fund	Formerly named Hilfield Fund. A fund of restricted income for the benefit of Hilfield Friary, Dorset. This fund ended up in deficit during the year as the Society spent more than it had in funds, in fulfilling various projects at Hilfield. The Trustees authorised a transfer of £10,000 from the Designated Development Fund at the year end, to address the deficit and return the fund to a position of surplus. The projects undertaken meet the objectives of the Development fund.
(iv)	Glasshampton Fund	A fund of restricted income for the benefit of Glasshampton Monastery, Worcestershire.
(v)	Hilfield Education Fund	A fund to account for a donation received from the Community of St Denys towards the Society's work in support of its aims and objectives. The aims and objectives of the Community of St Denys are Christian Mission at home and overseas in order to advance Christian Religion in accordance with the principles of the Anglican faith and communion for the public benefit through prayer, intercession, mission, retreat work, education and pastoral care.
(vi)	Assisi Fund	A fund intended to assist with maintaining the Society's presence in Assisi.
(vii)	Sanctuary Seekers Fund	A fund for our mission and ministry with Asylum Seekers and Refugees.
(viii)	Formation Fund	A fund created to pay for the major expenses of courses for Life Professed brothers, for conferences for the First Professed and Novices, and for the expenses of the Novice Guardian.
(ix)	Alnmouth Fund	A fund of restricted income for the benefit of Alnmouth Friary, Northumberland.
(x)	Plastow Fund	A fund of restricted income for the benefit of 42 Balaam Street, Plastow, London.

**BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS
(European Province) - Registered Charity No: 236464.**

**Notes to the Accounts
for the year to 30th June 2022**

13. Gifts and Donations

In accordance with our charitable objects, the Province and the Houses make donations to individuals and charities/organisations. These are shown as Gifts and Donations from the General Fund. It is estimated that financial help was given to in excess of 50 individual people and charities/organisations in the course of the year. Below are donations/gifts over £500 given to other charities and organisations.

	2022	2021
	£	£
To SSF Organisations		
SSF Central Fund (First Order Development Fund), UK	24,000	28,000
CSF Metheringham	-	-
Order of St Clare, Freeland	-	-
	<u>24,000</u>	<u>28,000</u>
To Other Organisations		
Christian Aid	4,500	4,100
United Society Partners in the Gospel (USPG)	8,500	8,200
Gladstone Library, Bishop Moorman Collection	-	500
The International Committee of the Red Cross (for Ukraine)	2,000	-
Tairo UK	-	1,000
Equipping for Life	-	2,000
Disasters Emergency Committee (for Ukraine)	1,000	-
Friends of the Edward Said National Conservatory of Music (online music lessons for Gaza, Palestine)	750	-
Jesuit Refugee Service	-	2,000
Rainbow Junktion (Charitable Café, Leeds)	1,000	-
Community of the Companions of St Benedict in Cameroon	-	1,000
Bonny Downs Food bank	-	1,000
Chernobyl Children Project (UK)	-	1,000
Kushti Bok Travellers	-	1,000
St Aidan's Food bank	-	750
Street Pastors Newcastle	-	530
Community of the Companions of St Benedict in Cameroon	-	500
Juba Prayer Centre in Sudan	-	501
Christopher Boden	-	2,000
	<u>17,750</u>	<u>26,081</u>
Other donations	6,372	4,374
	<u><u>48,122</u></u>	<u><u>58,455</u></u>

14. Debtors and Prepayments

	2022	2021
	£	£
Other Debtors	445,296	95,092
Prepayments	0	0
	<u>445,296</u>	<u>95,092</u>

The Society has not been made aware of any further legacies since the year-end.

15. Accruals and Creditors

	2022	2021
	£	£
Accruals	10,000	10,000
Other Creditors	13,388	501
	<u>23,388</u>	<u>10,501</u>

16. Financial Commitments

	Other		Land and Buildings	
	2022	2021	2022	2021
	£	£	£	£
Total lease commitments	<u>359</u>	<u>936</u>	<u>4,121</u>	<u>13,337</u>

**BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
(European Province) - Registered Charity No: 236464.**

**Notes to the Accounts
for the year to 30th June 2022**

17. Cash generated from operating activities	2022	2021
	£	£
Surplus for the year	453,365	(85,926)
Adjustments for:		
Interest received	(1,509)	(1,474)
Dividends received	(30,468)	(25,176)
Fair value gains and losses on investments	34,184	(100,100)
Depreciation and impairment of tangible fixed assets	116,089	296,434
Deficit/(Surplus) on disposal of Vehicles	-	500
Movements in working capital:		
Decrease/(increase) in stocks	2,485	977
Decrease/(increase) in debtors	(350,205)	(91,028)
(Decrease)/Increase in creditors	12,887	384
	<u>236,829</u>	<u>(5,409)</u>
Cash generated from/(absorbed by) operating activities	<u><u>236,829</u></u>	<u><u>(5,409)</u></u>

18. Financial Instruments	2022	2021
	£	£
Carrying amount of financial assets		
Debt instruments measured at amortised cost	895,296	545,092
Equity instruments measured at cost less impairment	1,064,517	858,700
	<u><u>1,959,813</u></u>	<u><u>1,403,792</u></u>
Carrying amount of financial liabilities		
Measured at amortised cost	<u><u>23,388</u></u>	<u><u>10,501</u></u>

19. Related party transactions

There were no reportable related party transactions in this or the prior period.

THE BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF ST FRANCIS

England & Wales - Charity number 236464

Accounts

THE BROTHERS OF THE FIRST ORDER
of the
SOCIETY OF SAINT FRANCIS

Registered Charity: Number 236464

Year to 30th June 2021

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THE BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS (European Province)

ANNUAL REPORT OF THE TRUSTEES Year to 30th June 2021

Legal and Administrative Details

Charitable Status

The Brothers of the First Order of the Society of St Francis (known as the Society) is a registered charity with the Charity Commission, number 236464.

Contact Details

Registered Address: The Friary of Saint Francis, Hilfield, Dorchester, Dorset. DT2 7BE.

Website: www.franciscans.org.uk

Email: bursarssf@franciscans.org.uk

Governing Instruments

The governing instrument for the Society is “The Constitution of the First Order of the Society of Saint Francis” (2011 known as the *Constitution*), which is read in conjunction with:

- a) “The Principles of the First Order” (1996, known as the *Principles*);
- b) “The Constitution of the Society of Saint Francis” (2001, known as the *Constitution (2001)*);
- c) “The Statutes of the European Province of the First Order of the Society of Saint Francis” (2018, known as the *Statutes*).

Trustees

In the Charity Commission publication, *The Essential Trustee* (CC3, May 2018) it states “Trustees must act reasonably and prudently in all matters relating to the charity and must always bear in mind that their prime concern is the charity's interests. The charity's income and property must be applied only for the purposes set out in the governing document.” In coming to understand the role and purpose of trustees within the Society we also take account of the *Hallmarks of an effective charity* (CC10, July 2008) which asks that as trustees we ensure that our mission and planned activities are within the purposes set out in our governing documents (outlined above); that we have a clear idea of our mission and how our decisions and documents need to be regularly reviewed to ensure we are achieving our goals; that we are able to explain how all of our activities relate to and support our purposes, strategy and mission, and benefit the public; and that we consider our sustainability, balancing what is needed now with what will be needed in the future.

The trustees of the Society are taken to be those who serve on the Provincial Chapter¹, which meets three times a year (near to the feast days of St Francis, Candlemas and

¹ the Provincial Chapter is the Provincial governing body of the Order, which is here defined as the community of Brothers who have voluntarily dedicated themselves, or are planning to dedicate themselves, to “the service of our Lord Jesus Christ... following the evangelical counsels of poverty, chastity and obedience” (Formulae of Profession) in the spirit of Saint Francis of Assisi.

Pentecost). Some management of the Society is devolved to smaller working groups such as the mission, pastoral, and finance groups who can give more time and consideration to their respective areas of interest and make reports and recommendations to the Provincial Chapter. In addition, prior to the Pentecost Provincial Chapter meeting all Brothers attend the Annual Brothers' Chapter in order to discuss the aims, purpose and ministry of the Society and Order for the following year and beyond.

In 2021 the Annual Brothers' Chapter was postponed to the autumn on account of continuing Covid restrictions, and some of the business of the ABC – notably the acceptance of a Provincial budget for 2021-22 – was undertaken by the Pentecost Provincial Chapter meeting via Zoom. The 2021 Annual Brothers' Chapter eventually met at Francistide, 20th-23rd September and addressed matters raised by the draft annual accounts for 2020-21.

For the period of these accounts the following Brothers have served on the Provincial Chapter and so have been the trustees of the SSF:

- a) Minister General SSF (ex officio)
Christopher Masters - Br Christopher John SSF²

- b) Minister Provincial SSF (ex officio)
Arthur Winsper - Br Benedict SSF

- c) Provincial Officers (ex officio)³
Colin Dickson - Br Joseph Emmanuel SSF - Novice Guardian
Richard Double – Br Samuel – Bursar (replacing Br Christopher Martin SSF from Candlemas Chapter 2021)
David Lanstrom – Br David SSF – Secretary (replacing Br Nicholas Alan from Francistide 2020)

- d) Elected Provincial Chapter Members
William Clark Berge Jr. - Br Clark Berge SSF (re-elected June 2021)
Cristian Buliga – Br Cristian Michael SSF
Alf Micael Carlström - Br Micael Christoffer SSF (re-elected June 2021)
Austin Davis - Br Austin SSF
David Fountain - Br Malcolm SSF
John Hennings - Br John SSF
Philip Kennedy - Br Philip Bartholomew SSF (until June 2020)
Martin Price - Br Martin John SSF
James Yonge – Br Amos SSF
Peteris Zeltins – Br Peter (elected June 2020)

² Individuals' legal names are given first, followed by the individual's name in Religion.

³ The Provincial Officers are ex officio trustees when they are also a life professed brother.

Recruitment and Appointment of New Trustees.

The Minister General SSF is elected internationally by all professed Brothers⁴ of the Order, initially for a term of six years. The Minister General may hold the office for two terms, the second of which is four years long.

The Minister Provincial is elected by all professed Brothers of the European Province of the Order for a five-year term. The Minister Provincial may hold the office for two terms.

The Provincial Officers are appointed to office by the Minister Provincial and their appointment is ratified by the Provincial Chapter. There is no set term to their appointment. The elected Chapter members are elected by all professed Brothers of the European Province of the Order for a three-year term. They may hold the office for two terms and are then not eligible to be elected for one year.

Induction and Training of Trustees.

All Brothers, upon their novicing, receive the Manual that includes a copy of the governing instruments relating to the Society and the policies, norms and precedents of the charity. Therefore, all trustees of the Society have a copy of our governing documents. Upon becoming a trustee, the brother is given a copy of the Charity Commission publication, *The Essential Trustee* (CC3, May 2018) and *Charity Finances: Trustee Essentials* (CC25, March 2017).

The office bearers of the Order, especially the Minister Provincial, the Provincial Bursar and the Provincial Secretary, take the initiative in keeping themselves informed of current best practice in the area of being a trustee or any changes in statute and these officers also take responsibility that our current trustees and any new trustees are kept informed of changes and that our governance is in the spirit and letter of the law.

Transactions with Trustees

The trustees of the Society are also Brothers of the Order and as such have made a vow of poverty under which they have renounced all personal rights to income and property. The Society provides for the essential needs of all members of the Order. The living costs of the trustees are, therefore, borne by the charity.

Bishop Protector

The Society, as a Religious Order within the Church of England, also has a Bishop Protector, whose role is outlined within our governing documents.

The Rt Revd Christopher Chessun, Bishop of Southwark, succeeded Bp Stephen Cottrell as Bishop Protector at Francistide 2020 on the appointment of the latter as Archbishop of York.

Organisations and Persons Working with or on behalf of the Society

- a) Bankers: The Cooperative Bank, 80 Cornhill, LONDON, EC3V 3NJ

⁴ A professed Brother is a member of the Order who has taken vows of the evangelical counsels of poverty, chastity and obedience. A life professed Brother is a member of the Order who has taken these vows for life.

- b) Auditor: Greaves West & Ayre, Chartered Accountants, 17 Walkergate, Berwick-upon-Tweed, TD15 1DJ.
- c) Investments managed by: CCLA Investment Management Ltd, The CBF Church of England Funds, Senator House, 85 Queen Victoria Street, LONDON, EC4V 4ET.
- d) Insurance Agent and Adviser: Marsh Commercial, 1 Tower Place West, London, EC3R 5BU (from March 2020).⁵

Policy on Investment

"The brothers... desire to have no security resting on earthly possessions but to be wholly dependent on God, relying on faith and prayer... The First Order itself shall not normally hold any land, building or capital in its own name but shall, when possible, place all property of which it may have the use into the hands of others" (*Constitution* 35:1 and 2).

The Society is not restricted in its investment powers, except where legally required. However, it is neither in the spirit of the Order, nor in its interpretation of the Gospel of Christ after the way of Saint Francis, to invest in any material or financial asset other than to provide income for the day-to-day simple needs of the brothers (with a particular care for those of elderly brothers) and for the ministries of the Society. The investments recorded in these accounts relate directly to designated funds, where such funds have been established by the Provincial Chapter for specific purposes. We are constantly aware of ethical issues surrounding investments and so try to invest our assets in an ethical manner.

Information Commissioner's Office

The Society of St Francis is registered with the Information Commissioner's Office, reference number ZA765416.

⁵ EIG policy number from July 2020 05ACI0382301

The Annual Report

The Objects of the Society

“To build up a body of men and women who, accepting Christ as their Lord and Master, will seek to follow him in the way of renunciation and sacrifice as an act of witness and for the loving service of his brethren in the world... [To minister] to the uncared-for, the sick, the suffering and needy.” (*Principles*, Day 2 & 21).

“Praise and prayer constitute the atmosphere in which the brothers and sisters must strive to live. They must endeavour to maintain a constant recollection of the presence of God and of the unseen world. An ever-deepening devotion to Christ is the hidden source of all their strength and joy. He is for them the One all-lovely and adorable, God incarnate, crucified and risen, whose love is the inspiration of service and the reward of sacrifice... chiefest of all forms of service that the brothers and sisters can offer must ever be the effort to show others in his beauty and power the Christ who is the inspiration and joy of their own lives.” (*Principles*, Day 14 & 22).

Public Benefit

Throughout this report the trustees have sought to highlight those activities undertaken by the Society in furtherance of its charitable objectives for the public benefit and for the promoting of religion.

The Society usually gives special consideration to how effective we are in our objects when all the Brothers meet in our Annual Brothers’ Chapter, which meets just before the Pentecost Provincial Chapter (but postponed in 2021 till Francistide). It is at this meeting we give consideration to where the Order is currently living, working and ministering and what changes and developments need to take place.

Many examples of our work can be found on our website www.franciscans.org.uk and through our publication *Franciscan*.

Co-operation

The Brothers of the First Order of the Society of Saint Francis is a Religious Community for men in the Anglican Communion. The work of the Order is spread throughout the world and divided into five provinces of brothers and two of sisters of which the European Province is one. The unity of the Order as a whole is supported by a degree of financial interdependence, whereby the particular needs of one province can be met by the available resources of another. The Society therefore benefits from this international co-operation.

The Society also particularly benefits from co-operation in some areas of work and administration with the Community of St Francis (The Sisters of the First Order of the Society of St Francis - registered charity number 286615) and with the Society of Saint Francis Central Fund (registered charity number 280238).

Governance and Management

The Society administers its funds through various addresses and centres of work in the UK and one overseas location in Assisi, Italy. These are related to the Provincial General Fund in the same way as the spokes of a wheel to the hub. The houses help to finance the Province

as a whole whenever they are able to generate a net surplus within a given year. At the same time, the Province undertakes to meet local requirements as agreed through annual budgeting. The aim of this system is to allow for a degree of local discretion in financial policy making whilst maintaining an interdependence and mutual accountability between our Brothers as a whole.

Each address of the Society administers an account locally for the support of the Brother(s) living and working from it and also to assist in the mission of the Society in that locality. Into these are received donations, part-time wages and other local receipts. It can also receive transfers of funds from other Provincial Funds should they be required, or contribute towards the income of the Province as and where there is a net gain.

“Each Community shall have a Provincial Fund, which shall be administered by the Minister with the assistance of the Provincial Bursar... The Provincial Bursar shall be responsible for the preparation of an annual budget of expenditure for the Provincial Fund and for submitting it to the Minister and Chapter for approval before the commencement of the financial year to which it refers... Payments within the budget require no further authority but permission to make payments outside the approved budget can only be granted by the Minister, in consultation with the Provincial Bursar” (*Statutes*, 11.1-11.3).

The Bursary Team

In the Trustees’ Report last year (2019-20) it was stated that a small group had been set up to consider succession planning for the bursary. The group began meeting in September 2020 and had identified that the workload was becoming too much for one person (the Provincial Bursar) to manage alone. The process of discernment was brought forward in November as a result of the then bursar requesting to be released from the post. After consultation with SSF’s auditor, Stuart Allister, it was decided to establish a bursary team to share the financial and administrative burden, rather than looking for one person either within or from without the order. Four brothers were appointed to the team at the Candlemass Chapter in January to take on the following responsibilities: Br Samuel – Provincial Bursar with oversight of policy and insurance; Br Peter – day-to-day receipts and payments, dealings with our bank, and entering figures for the annual accounts; Br Cristian Micael – Gift Aid receipts and distribution and capital projects; Br David – oversight of compliance throughout SSF.

The team works closely together and meets weekly by ‘Google Meet’ for consultation and decision-making. Three members attended the annual conference of the Association of Provincial Bursars which introduced them to a range of subjects connected with governance of the Society including ethical investment, changes in employment and immigration laws, working towards carbon zero, safeguarding policy, cyber security and disaster management. It also gave opportunity for face-to-face meeting with our insurers, Marsh Commercial, and our investment manager at CCLA. The Provincial Bursar keeps the SSF Provincial Minister up-to-date with any developments and decisions about financial policy that need to be taken.

The Provincial Funds are divided into the following parts:

The General Fund

The General Fund includes all the income and expenditure of the Provincial General Fund and the house accounts, as described above. The Provincial General Fund co-ordinates the work and mission of the Society, receiving the pensions of the brothers, as well as other revenue and capital receipts.

The Designated Funds

The Society also administers funds designated for specific purposes within the scope of the Provincial Funds and in keeping with the objects of the Society. Any interest received on these funds is transferred automatically into the General Fund. Details of these designated funds are listed in note 12b of the accounts.

i) Care Fund:

This provides funds towards the support and respite care for elderly or infirm brothers. This fund received £18,828 of income during the financial year, mostly in the form of pensions and benefits for brothers in care. The main expenditure on this fund was on the care fees for elderly brothers, leaving the Fund with £ 253,482

ii) Bequest Fund:

This fund receives the unrestricted legacy income of the Province totalling £113,787 for this financial year. £54,884 was transferred at the end of the year to the Designated Development Fund. This left a balance of £73,839 to be transferred later for transfer to other funds by the Provincial Chapter.

It is intended that the practice of allocating funds received into the Bequest Funds at the Annual Brothers Meeting and then ratified by the subsequent Provincial Chapter should be re-established at Pentecost 2022.

iii) Income Tithe Fund:

A tithe based upon the income of the General Fund is set apart according to an agreed policy primarily to help relieve the needs of the world's poorest and to address particular requests from within the Society. Small grants are made to meet the needs of individuals and larger grants being given to charitable organisations with links to the brothers of the Society. The sum identified as a tithe of income for the year ending 30th June 2020 was £24,646 and this was allocated throughout the year 2020-21. £20,000 was identified for the year ending 30th June 2021 and will be allocated throughout the year 2021.22. Further information on our charitable grants in 2020-21 can be found in note 13 of these accounts.

iv) Development Fund:

The capital and the income from this fund are available in order to help offset costs relating to capital projects. The fund spent £4,676 in the year on work at 42 Balaam Street, Plaistow and 113 Gillott Road, Birmingham. All unrealised gains and losses on our investments appear in this fund. Therefore, the end of year balance carried forward was £469,800.

v) Fixed Asset Reserve:

Principally records the value of the properties and vehicles listed on the Balance Sheet after adjustments for additions, disposals and depreciation have been made. The majority of the expenditure is due to depreciation and impairment, being counteracted by some improvements and small new purchases. (See note 5 of the accounts)

vi) Renewable Energy Fund:

Being aware of the priority for reducing carbon emissions this fund exists to encourage the use of alternative energy sources. The Fund received a grant of £12,645 from Dorset County Council towards the £31,612 cost of installing a further 80 solar panels at Hilfield Friary. This, together with a £4,214.84 transfer from the Hilfield Legacy Fund, left a zero sum in the closing balance.

vii) Emmaus House, Pickering, Fund:

The property in Pickering has been used by various members of the Order and of the Sisters of the Community of St Francis for times of retreat, holiday and, to a limited extent, study; all of which are the intentions of maintaining the property and for which this fund helps to ameliorate the associated costs. Receiving a donation of £2,000 from the Community of St Francis and an end of year transfer from the General Fund, this leave an end of year balance of £6,763

viii) Hilfield Fuel Fund

A fund set up for Hilfield Friary to put aside money for the purchase of local wood for the Biomass Boiler. The Fund ended the year with a balance of £5,783

The Restricted Funds

The Society also administers funds restricted for specific purposes within the scope of the Provincial Funds and in keeping with the objects of the Society. Any interest received on this fund is transferred automatically into the General Funds. Details of the restricted funds can be found in note 12c of the accounts.

i) PNG Bursary Fund:

A gift in memory of a past Brother has been received with the donor's wish that it may benefit programmes of study for Brothers in the Papua New Guinea Province. There was neither income nor expenditure from this fund during the year, leaving a balance of £4,181 at the year-end. The Provincial Chapter has agreed to seek a way in which this fund may be transferred to the SSF Central Fund where it could be combined with other funds for the benefit of the PNG Province.

ii) Hilfield Bequest Fund:

Income is covenanted to the Order for the care and maintenance of a long-term resident of the friary.

iii) Hilfield Legacies Fund:

Legacies and grants given to the Society of St Francis particularly for the use of the Friary of St Francis, Hilfield. It had an income during the year of £26,061. £4,214 was transferred to the Hilfield Renewable Fund to cover the cost of solar panel installation and £23,311 was

spent on fencing for the new fields and conservation work in Hermits Wood, an environmentally precious site of wet woodland. This left a balance of £11,438

iv) Glasshampton Fund:

A fund for the use of the Monastery of St Mary at the Cross, Glasshampton. There was an income from legacies left specifically to the Monastery of £38,107 and no spending. This left a balance of £49,826 at the year end.

v) Hilfield Education Fund:

A further grant of £5000 was received from the Community of St Denys for the work of the Society of St Francis in Christian education at the Friary of St Francis, Hilfield, leaving a closing balance of £23,655.

vi) Assisi Fund:

This fund exists for the financial management of the chaplaincy based in our rented apartment in Assisi, During the year it received a grant from the Third Order SSF as well as generous donations from the Anglican congregation which meets at St Leonard's Church, Assisi. The apartment has been unoccupied throughout the year on account of the pandemic, and therefore without income from guest donations. This has led to a gap between expenditure and income, the deficit being addressed by a transfer from the General Fund.

vii) Sanctuary Seekers Fund:

A grant of £10,000 was received from the Trustees of Franciscan Aid and a £1000 donation received from an individual donor to assist the ministry of the brothers working with asylum seekers and refugees, particularly in our urban friaries. Expenditure was on replacing showers in the Birmingham friary and on supporting running costs of the friary in Leeds, leaving a closing balance of £11,100.

viii) Formation Fund:

£2,500 was received into the Fund from the Peter Storrs Trust. Grants of £2,030 were made for courses during the year and £5,000 was transferred to the Assisi Fund to maintain the apartment on the basis that sustaining our presence in Assisi is of particular benefit to novices and those in formation. This leaves a balance of £19,682.

ix) Alnmouth Fund:

A legacy of £12,105 was received specifically for support of the Friary of St Francis, Alnmouth. Donations of £5,000 and a grant of £10,000 were also received into this fund. There was no expenditure from this fund, leaving a balance of £34,391.

x) Plaistow Fund:

Money from legacies and donations received for the support of the life and ministry of the brothers at 42, Balaam St. A legacy of £1000 was received during the year and there was expenditure on repairs to the house totally £4,572, leaving a balance of £18,680.

Reserves Policy in accordance with our Objects:

According to the Principles of the First Order of SSF, our security comes from God alone and not from the establishment of large reserves of capital, financial or otherwise. in order that

we may seek to live in tune with this it is our policy that the Provincial General Fund is not allowed to accumulate significantly more than 50% of the annual expenditure from the previous financial year in order to protect the charitable activities of the Society. The General Fund on the 30th June 2021 held £308,577 and the annual expenditure was £500,925.

While we believe that brothers are to hold nothing in reserve, the trustees realise that the charity has a duty of care to look after elderly and infirm brothers and to maintain the properties from which its ministry is based. Considering this, and the aging profile of the brothers, the Annual Brothers' Chapter 2018 agreed that we would aim to hold reserves of at least £250,000 in the designated Care Fund, recognising our responsibility to elderly and infirm brothers; and at least £200,000 in the designated Development Fund, recognising our responsibility to maintaining the properties that we have been entrusted with. At the 30th June 2021 the Care Fund held £253,482 and the Development Fund held £469,800. At the Pentecost Provincial Chapter June 2021, and on the advice of our auditor, it was agreed that we should aim to increase the Care Fund further. It was also agreed that the Development Fund should be built up over the coming years to make provision for expected expenditure on moving towards a target of zero carbon by 2030.

Annual review of transactions and financial position of the Charity

Income:

It is the current policy of our Provincial Chapter to budget our annual revenue expenditure against live income. We gratefully acknowledge that income apart from legacies usually covers our basic costs. Income from legacies is held as a separate designated fund. The income from interest earned on the designated and restricted funds and local house accounts are taken into the General Funds. We are again reminded this year of God's blessing through the generosity of so many friends and supporters throughout the year.

The chief areas of regular income continue to be:

- the generous donations people give us (£251,660)
- legacies (£164,998)
- the gift aided pensions and salaries of our members (£147,750)
- book and shop sales (£24,676)
- income from interest and our investments (£26,650)
- renewable energy incentives (£24,940)
- income from investment properties (£23,384)

In a broad sense these categories could all be seen as money 'earned' through the ministry of the Brothers and the Trustees wish to acknowledge here the invaluable part that individual brothers and houses play in the material running of the Province as a whole.

Expenditure:

The expenditure of our houses and the support of the life and ministry of our brothers in the year totalled £581,263 (see note 4a in the accounts). The cost of Governance for the charity totalled £14,910 (see note 4a within the accounts).

Our charitable giving in the current year totalled £58,455. Note 13 in the accounts sets out our policy regarding donations and gives a summary of these donations.

Budgeted items of capital expenditure totalling £125,851 were agreed online by the Trustees in June 2021 and are mentioned in Note 8; these are mostly for repairs and maintenance to our larger properties, which are identified through a process of quinquennial inspection and reports conducted by independent surveyors.

Assets held for designated purposes.

The majority of the monies of the Society are held with the CCLA Investment Management Ltd (The CBF Church of England Funds) in order to support the Funds designated for specific purposes. These Funds are outlined above and in the notes of the accounts. The investments of the Society are shown on the Balance Sheet at market value, with the original cost being recorded in Note 9.

Financial position at 30th June 2021 with regard to future commitments and liabilities.

Usually at the Pentecost Meeting (June) of the Provincial Chapter the members consider annually, in the light of budgets submitted by the houses and by other individual members, what commitments may be undertaken across the Province; bearing in mind our anticipated financial position. Once the books for the previous financial year have been closed, the Province may adapt the budget to take account of any unforeseen changes and will then embark upon the agreed programme. This year this was all done via online methods.

The plan to maintain our freehold properties is considered in conjunction with advice received from regular quinquennial reports. We fully recognise our ongoing responsibility for all our freehold properties and a regular programme of maintenance continues.

Note 8 of the accounts lays out our proposed capital work for the year 2021 - 22 in order to maintain our properties and operations. £10,000 is set aside for the discretionary use by the Provincial Bursar to buy and repair equipment that cannot be planned, such as boilers, laptops and washing machines.

£33,600 of costs have been identified at the property in Alnmouth, for replacement of the fire alarm system and initial repair work on the roof of the Sacrament Chapel. A further £9535 has been allocated for the property in Birmingham to complete repairs according to the quinquennial report. £44,099 of repairs have been identified for the year at Glasshampton, including roof repairs identified in the previous quinquennial and decorative items from the previous quinquennial inspection, which we hope to carry out.

At the Friary of St Francis, Hilfield, £25,391 has been agreed for insulation, repairs and for building a hermitage,

£3,226 has been allocated to the Plaistow friary (in addition to funds held over from the previous year) for decoration and repairs following quinquennial inspections.

The Financial Effects of the Pandemic

Throughout the financial year 2020-21 the guest accommodation at our large Friaries – Hilfield, Alnmouth and Glasshampton – was closed in order to comply with the lockdown.

This led to a reduction of nearly £180,000 income from guests over the course of the year, and these three friaries have needed support from the General Fund to cover their running expenses. The overall shortfall has been made up by reductions of expenditure - travel costs, food, meetings - by generous donations from supporters, by bringing part of our legacy income directly into the General fund, and by reducing the reserves in the General Fund. We are deeply grateful to have got by without a serious financial crisis.

However, the pandemic has made us aware of our vulnerability in relying so heavily on guest donations for the maintenance of our life and our charitable activities. Although since July 1st guests are being welcomed at all our houses, there are still some restrictions in place. Separate from the pandemic crisis, income from brothers' pensions has been declining over a number of years with the deaths of elderly brothers, a decline which is likely to continue. In addition, the policy of working towards carbon zero for our properties and ministries over the coming years (the Church of England has a target of being carbon zero by 2030) will mean considerable expense for adaptation.

At the Pentecost Chapter 2020 we recognised that we need to look ahead and seek advice in order to establish a sustainable financial future for the Society. We are already underway with this. Each friary is being asked to consider ways in which the Society's assets of property, people and connections may be developed to provide a more reliable income. On the advice of our auditor, we are aiming to increase our investment capital with CCLA in order to make up for the expected decrease in pension income over the coming years. Advice is being sought over the process of achieving carbon net zero. For the first time, we are looking at opportunities for active fund-raising.

Use of Volunteers and Donations to the Charity.

The Society is blessed by the generosity of those who support it, not solely by money, but also by our volunteers and the time that they give to help in practical ways. This is received from those who perform works for houses at considerably reduced rates. Others provide freely of their time or gifts and yet others support us in their prayers. In the main part, these small acts of generosity are performed on a local or personal level, one brother or one house receiving the benefit. Consequently, these donations are not quantifiable within the formal structure of an Annual Report but the thanks of the Society must be recorded.

Data Protection

A data audit is carried out annually to comply with the General Data Protection Regulation. As the Friary of St Francis, Hilfield, now has a CCTV system to aid security, the Society of St Francis now has a CCTV Policy and is registered with the Information Commissioner's Office.

Serious Incident Reports

There were no serious incidents reported during the year.

Risk Management

The Trustees have conducted their own review of the major risks to which the charity is exposed and have set in place systems to mitigate these risks. Internal risks are minimised by the implementation of policy, norms and precedents (which are regularly reviewed) and these are given to all new members of the community. A regular review is maintained of

bank balances to gain maximum benefit at a time when deposit rates fluctuate, and the Provincial Finance Group continues to monitor other safe deposit opportunities.

Safeguarding

The Independent Inquiry into Child Sexual Abuse has highlighted the historic inadequacies of the Church of England and religious orders in protecting children from all forms of abuse, but particularly sexual abuse. The Society takes its responsibilities towards safeguarding very seriously and reviews its Safeguarding policies annually. It has been agreed that all brothers and volunteers must have training, renewed every three years, to the C0 and C1 level. A Safeguarding Officer for each house is appointed annually at the Pentecost Joint meeting of the Chapters and is expected to undergo C2 level training on the same basis. In addition, those brothers who are ordained and hold a licence or Permission to Officiate have to receive training from the diocese in which they are ministering. The Society has appointed Br Martin John as the Designated Safeguarding Person for the Society.

A joint committee with the Community of St Francis has been set up to consider matters of safeguarding, made up of the two Ministers Provincial, both Designated Safeguarding Persons and the link brother or sister for the insurance brokers. This group meets around twice a year and reviews our policies to ensure that we are acting in accordance with our policies and to discuss any safeguarding incidents which may have occurred. With the change in Bishop Protector our safeguarding is now with the Diocese of Southwark and there have been meetings with that diocese's Safeguarding Officer to establish a working relationship between us. A draft Harassment and Bullying Policy has been sent to the above person for consideration. The Formal Complaints Policy has been re-written and awaits endorsement by the next Pentecost Joint Chapter meeting.

The Society of St Francis has engaged external inspectors to look over our historic records as part of the Past Case Review process. All the relevant files in the archive at Hilfield, and those held by the Minister Provincial and Novice Guardian have been examined by two independent reviewers. Their report into past cases which also includes our present safeguarding practice, has found no significant concerns and has been generally encouraging about our present safeguarding practices.

Cyber Security & Internet Provision

We are aware of the growing complexity around computer use and the risk to the Society of computer viruses and problems, potentially leading to the leaking of personal data or online fraud. We are also aware that our reliance on the internet since lockdown has increased the level of risk through online purchases and theft of data. The Society is always reviewing its systems to ensure that our computers and the information they hold are protected and can be best utilised for the benefit of the Order and our charitable aims. An annual audit has been established of all devices used by members of the Society.

Annual review of the development of the Society

As a Religious Community, the Society does not measure achievement or development quantitatively, but rather in terms of improvement to the quality of service that we give to those in our care and also by extending the scope of our ministry through the initiating of new works.

Covid19

For a large part of the financial year 2020-21 the lives of our brothers – along with those of everyone else - have been severely curtailed by lockdown. Our houses have been unable to receive guests and it hasn't been possible to undertake engagements of preaching and teaching with churches and other groups. Keeping our friaries and those within them safe from infection has been a major concern. The mental health of some brothers has been affected by isolation and anxiety. We have been blessed, however, in that no-one as yet has caught the virus.

Despite the restrictions of the lockdown ways have been found to continue the life and ministry of the brothers – made possible by the use of Zoom or Google Meet. Spiritual accompaniment, engagement with outside study groups, sermons and online seminars have taken place virtually. One brother has led an on-line parish teaching mission. People have looked to the brothers for re-assurance, for prayer, and for guidance in what has been a hugely difficult time for the world. Ways have been found to welcome and meet people outside our buildings where the risk of infection has been lower. The lockdown has been less strict at the three urban friaries where it has been felt necessary to respond to people's immediate needs for food, support and sometimes for shelter. At the time of writing this report all the friaries have re-opened to visitors and are once again able to engage in ministries within and beyond churches. Via Zoom three groups of brothers have reflected on the pandemic and on what wisdom there is to be learnt from this crisis for the future.

Offering Sanctuary

An important root of the Society of St Francis and of Franciscan life within the Anglican Church goes back to the arrival on 17th December 1921 at Flowers Farm, Dorset (now known as Hilfield Friary), of three men who were inspired by the example of St Francis of Assisi to provide welcome, care and support to some of the many men who had become homeless vagrants following the end of World War 1. Providing a place of sanctuary for people who are on the margins of society has been a major part of the vocation of our Franciscan order over the one hundred years since then.

This ministry is now largely focussed at the three urban friaries. At Leeds and Birmingham people are referred by refugee support organizations to stay while their applications for leave to remain in this country are being processed. In Plaistow, East London, as well as supporting asylum seekers, there are some residents who would otherwise be homeless. In partnership with a Plaistow charity, 'Helping Hands' (which has a lease on the use of two of the rooms in the house for five days each week), support is given to local people in need and the house is a food collection and distribution hub for the area. In each of these houses those who are residents become part of our family, sharing in as much of our life as they wish. There is no government financial remuneration for this work of hospitality so it relies largely upon the Society's other income and on donations from supporters. The guest-accommodation at the larger houses - Glasshampton, Hilfield and Alnmouth - provides an opportunity for visitors to be with us for rest, respite and retreat in return for a donation which is requested but not demanded – thereby allowing people to come who would otherwise be unable to afford to stay.



Br John with residents at the Birmingham friary.

The Care of Creation

The brothers' environmental concern and action springs from the example of St Francis who recognized the intrinsic value of every creature, both animate and inanimate, and the 'family-ness' or interconnectedness of all things. They seek, like Francis, to live in harmony with all that is around them. We recognise the huge threats to life on this planet from human induced climate-change and the collapse of biodiversity which is taking place - the effects of which fall most heavily on those who are poor and vulnerable. It is the policy of the Society to find ways to move towards a carbon zero footprint within the present decade. Reducing, re-using and re-cycling have high priority in our practice with food and household goods; the use of Zoom and Google-meet has allowed us to cut down on car mileage significantly over the past year, and we will be incorporating better insulation and alternative heating systems into our capital budgets from next year.

At Hilfield Friary in Dorset this process has been underway for several years. Its buildings have been well-insulated and its land is used sensitively for producing food; eighty more solar panels have been installed on its roofs and heat and hot-water are from a biomass system using wood from the thinning of nearby woodland. The Friary has been instrumental in establishing the High Stoy Conservation Cluster, consisting of local landowners (including Dorset County Council and the Dorset Wildlife Trust) with the aim of preserving and nurturing the local habitat for a number of threatened species.



In partnership with A Rocha, a Christian environmental charity, the Friary has become a model of sustainable living and runs courses which introduce people to the vision of an ‘integral ecology’, one which is environmental, social and spiritual.

New solar panels being installed at Hilfield Friary.

Sharing the gospel of justice and peace

Believing that we are called after the example of Francis of Assisi to preach and make peace, we are committed to work with people of different faith traditions and of no acknowledged faith. While it is not the policy of the Society to engage in party-politics or to endorse any particular organisation, the brothers are individually engaged with a variety of initiatives that seek to promote justice, reconciliation and social well-being in the world. One brother has an involvement with Citizens UK and shares in the schools’ religious education programme, SACRE, in his local very multi-faith area; another takes a regular turn as a ‘street pastor’, keeping watch over vulnerable young people who are out and about at night in a nearby city; several others work in local food-bank projects. A brother is a trustee of Franciscans International, a non-governmental organisation with representation at the UN, and will be present at the COP 26 Conference in Glasgow. Many are involved with action by local church congregations and some brothers are part of a Justice-and-Peace network for members of religious communities.



Br Samuel and Br Tobias Visiting a mosque during the time of pandemic

Volunteers.

From the early days of the Society the brothers have relied upon the help of volunteers in supporting their life and ministry. We are deeply grateful for those who assist us with gardening, cooking, cleaning, maintaining our property and administration. A link over the

past eighteen years with the volunteer organization of the Evangelical Church of the Rhineland has led to a regular and fruitful supply of young people at Hilfield and Plaistow who bring energy and fresh insight to our work, and who themselves are shaped by the common life and ministries of those houses. At Hilfield there are also a number of long-term volunteers who share fully in the life of the friary and who contribute their expertise in a number of areas. Elsewhere we receive help and support, particularly from members of the Third Order of SSF. We recognise our responsibilities towards all who offer their voluntary services to us and have drawn up a Volunteers' Manual for our guidance and for theirs.

The Rhythm of Prayer and Worship.

St Francis had an active ministry of preaching and care for those who were poor, but he also spent significant time each day and throughout the year in silent prayer and contemplation. The participation of brothers in daily prayer shapes and undergirds the life and ministry of our Franciscan community, renewing us in our vocation and keeping us focussed on who we are and what our life is about. We know that it is vital for us, whatever work we are engaged in, to preserve and guard this rhythm, both individual and corporate. Perhaps this commitment to stillness and withdrawal for prayer and praise is the most significant gift we have to offer a crazily busy, frantic and anxious world.

Membership

A number of our brothers are elderly and need particular support and care enabling them to us. Our policy is to care for those who become frail for as long as possible within our friaries but sometimes it is decided through mutual discussion that the care they need can only be provided in a residential or nursing home. We continue to consider them as fully part of our communities and keep in close touch with them. Br Donald died (aged 95) on Easter Day, 4th April, after five years in residential care and Br Raymond Christian died (aged 84) later the same month following a long period of illness.



Br Donald's funeral in Plaistow, 22nd April

The loss of brothers through death or departure from the order has been balanced by the arrival of two men to test their vocation with us, increasing the novitiate to four. During the year Br Finnian has made his profession in vows and Br Tobias was elected at the Pentecost Chapter to make his profession.

Continuing formation for all brothers from the time they join the Society onwards is an integral part of their care. The ending of lockdown has made it easier for a number of men enquiring into the possibility of joining the Society to visit our friaries. We look to the future in trust and hope.



Br Finnian makes his profession in vows before the Minister, Br Benedict. 17th May 2021

More examples of our work and ministry can be found on our website and Facebook pages:

www.franciscans.org.uk

<https://hilfieldfriary.org.uk/>

@TheCommunityAndSocietyOfStFrancisEuropeanProvince

@HilfieldFriary

Also, our Minister General has been making Youtube videos of our houses as he travels around the world, which can be found at:

<https://www.youtube.com/user/AnglicanFranciscan>

TRUSTEES' RESPONSIBILITIES IN RESPECT OF THE FINANCIAL STATEMENTS

Acknowledging the guidance of the Charity Commission's 'Internal financial controls for Charities' (cc8 – July 2012) and especially the very helpful checklist, as Trustees we are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the SSF and of the incoming resources or application of resources of the trust for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in business.

It is our duty as charity trustees to ensure that the charity's resources are protected in order that the charity can fulfil its aims. We recognise it is important that all those working in the charity whether trustees, Brothers, staff or volunteers take the issue of internal financial controls seriously. Making controls work should not be seen as just the responsibility of one or two trustees or senior office holders, or as applying to some but not others.

The aims of our internal financial controls are:

- to protect the charity's assets;
- to identify and manage the risk of conflicts of interest, loss, waste, bribery, theft or fraud;
- to ensure that financial reporting is robust and of sufficient quality; and
- to ensure that we comply with the charity law and any regulations relating to finance.

It is our belief that we live our lives and conduct ourselves as trustees that we do indeed keep ourselves informed about the relevant factors of managing a modern and well run charity; not just our financial responsibilities but also that we keep to the spirit and principle of our charitable objectives and keeping ourselves aware of the developing role for charities in the world in which we find ourselves.

Signed.....Minister Provincial and Chairman

..... January 2021

Independent Auditor's Report to the Trustees of The Brothers of the First Order of the Society of Saint Francis

Opinion

We have audited the financial statements of The Brothers of the First Order of the Society of Saint Francis (the 'charity') for the year ended 30 June 2021 which comprise the Balance Sheet, Statement of Financial Activities, Statement of Cashflows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 30 June 2021, and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 20, the trustees are responsible for the preparation of financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK), we exercise professional judgement and maintain professional scepticism throughout the audit.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

The extent to which the audit was considered capable of detecting irregularities, including fraud

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the charity through discussions with trustees and other management, and from our commercial knowledge and experience of the charity sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charity, including legislation such as the Charities Act 2011;

- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management, contacting the entity's solicitor for any details of non-compliance and inspecting current year legal expenditure; and
- identified laws and regulations of particular relevance were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud;
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations; and

To address the risk of fraud through management bias and override of controls, including any fraud associated with revenue recognition, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates set out in Note 5 – Fixed Assets were indicative of potential bias;
- traced a sample of income transactions from source documentation to nominal ledgers;
- traced a sample of income, including legacies, around the year-end from source documentation to invoice to ensure cut-off is operating correctly; and
- evaluated the business rationale of any significant transactions that are unusual or outside the normal course of business.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims against the charity;

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

Use of our report

This report is made solely to the Charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and the regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the Charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Stuart Allister CA (Senior Statutory Auditor)
For and on behalf of Greaves West & Ayre
Chartered Accountants
Statutory Auditor

Date:

17 Walkergate
Berwick upon Tweed
TD15 1DJ

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
(European Province) - Registered Charity No: 236464.

Balance Sheet
as at 30th June 2021

	<i>Notes</i>	2021	2020
		£	£
Fixed Assets			
Buildings - Freehold	5	4,640,449	4,718,999
Buildings - Leasehold	5	0	177,158
Motor Vehicles	5	10,441	19,018
Equipment	5	7,668	6,258
Renewable Energy	5	203,483	186,473
Investment Properties	7	450,000	450,000
Investments	9	858,700	758,601
		<u>6,170,741</u>	<u>6,316,507</u>
Current Assets			
Stock		5,800	6,777
Debtors and prepayments	14	95,092	4,063
Bank and Building Society Deposit Funds		194,640	293,385
Cash at Bank		167,753	99,581
Cash in Hand		1,026	281
		<u>464,310</u>	<u>404,088</u>
Current Liabilities			
Creditors owing	15	<u>(10,501)</u>	<u>(10,117)</u>
Net Current Assets		453,810	393,971
NET ASSETS	10a	<u>6,624,551</u>	<u>6,710,478</u>
FUNDS			
Designated Funds	12	6,141,707	6,205,792
General Funds	12	308,577	391,069
Restricted Funds	12	174,267	113,616
TOTAL FUNDS		<u>6,624,551</u>	<u>6,710,478</u>

N.B. The notes on pages 37 to 51 form a part of these accounts.

Signed

Br Benedict - Trustee and Minister Provincial

Br Samuel - Trustee

Date

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
(European Province) - Registered Charity No: 236464.

Statement of Financial Activities.
for the year ended 30th June 2021
Current year

		General Fund	Designated Funds	Restricted Funds	Total 2021	Total 2020
	Notes	£	£	£	£	£
Income and endowments from:						
Donations and legacies:						
Donations and Trust Income		203,781	14,645	33,233	251,660	352,076
Legacies		-	113,787	51,211	164,998	219,155
Covenanted Salaries, Pensions and Benefits		129,122	18,628	-	147,750	175,640
Investments:						
Interest and Investment Income	9	26,650	-	-	26,650	26,871
Property rental income		23,384	-	-	23,384	12,610
Charitable Activities:						
Engagements		17,054	-	60	17,114	8,361
Other:						
Renewable Energy Incentives		24,940	-	-	24,940	21,433
Surplus on disposal of Vehicles		-	-	-	-	1,450
Miscellaneous Income		12,290	-	19,169	31,460	24,859
Other trading activities:						
Shop Sales	3a	24,676	-	-	24,676	37,793
Total income		461,899	147,060	103,674	712,633	880,248
Expenditure on:						
Raising funds:						
Shop and Publication costs	3b	4,805	-	-	4,805	14,526
Costs of Managing Investment properties		747	-	-	747	473
Charitable Activities	4a	495,373	361,276	36,458	893,107	836,456
Total resources expended		500,925	361,276	36,458	898,659	851,456
Net incoming/(outgoing) resources before gains/(losses) on investments		(39,026)	(214,216)	67,216	(186,026)	28,792
Revaluation Gain on Investment Properties	7	-	-	-	-	50,000
Net Unrealised (Losses)/Gains on Investments	10b	-	100,100	-	100,100	17,221
Net Realised (Losses)/Gains on Investments	11	-	-	-	-	-
Net incoming/outgoing resources before transfers		(39,026)	(114,116)	67,216	(85,926)	96,013
Transfers between funds during Year						
Development - Building Improvements, Vehicles & Equipment	6	(3,304)	3,304	-	-	-
Transfers from Restricted to Designated	12a	-	14,534	(14,534)	-	-
Others	12a	(23,162)	10,194	12,969	-	-
		(65,492)	(86,085)	65,651	(85,926)	96,013
Transfers at Year End						
Income Tithe	12a	(20,000)	20,000	-	-	-
Transfer to/from General Fund	12a	3,000	2,000	-5,000	-	-
Net Movement in Funds		(82,492)	(64,085)	60,651	(85,926)	96,013
Balances brought forward (1/7/20)		391,069	6,205,792	113,616	6,710,478	6,614,464
Balances carried forward (30/6/21)		308,577	6,141,707	174,267	6,624,553	6,710,478

N.B. The notes on pages 37 to 51 form a part of these accounts.

The Statement of Financial Activities includes all gains and losses recognised in the year.

All incoming resources and all resources expended derive from continuing activities.

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
(European Province) - Registered Charity No: 236464.

Statement of Financial Activities.
for the year ended 30th June 2020

Prior year		General Fund	Designated Funds	Restricted Funds	Total 2020	Total 2019
	Notes	£	£	£	£	£
Income and endowments from:						
Donations and legacies:						
Donations and Trust Income		326,336	2,500	23,240	352,076	370,029
Legacies		-	181,274	37,881	219,155	26,782
Covenanted Salaries, Pensions and Benefits		137,608	38,032	-	175,640	209,447
Investments:						
Interest and Investment Income	9	26,871	-	-	26,871	29,362
Property rental income		12,610	-	-	12,610	2,913
Charitable Activities:						
Engagements		8,361	-	-	8,361	2,036
Other:						
Renewable Energy Incentives		21,433	-	-	21,433	21,843
Surplus on disposal of Vehicles		1,450	-	-	1,450	-
Miscellaneous Income		9,225	-	15,634	24,859	6,881
Other trading activities:						
Shop Sales	3a	37,793	-	-	37,793	39,959
Total income		581,687	221,806	76,755	880,248	709,253
Expenditure on:						
Raising funds:						
Shop and Publication costs	3b	14,526	-	-	14,526	16,455
Costs of Managing Investment properties		473	-	-	473	-
Charitable Activities	4a	584,331	211,366	40,760	836,456	896,923
Total resources expended		599,330	211,366	40,760	851,456	913,378
Net incoming/(outgoing) resources before gains/(losses) on investments		(17,644)	10,440	35,996	28,792	(204,125)
Revaluation Gain on Investment Properties	7	-	50,000	-	50,000	308,686
Net Unrealised (Losses)/Gains on Investments	10b	-	17,221	-	17,221	53,054
Net Realised (Losses)/Gains on Investments	11	-	-	-	-	8,264
Net incoming/outgoing resources before transfers		(17,644)	77,660	35,996	96,013	165,879
Transfers between funds during Year						
Development - Building Improvements, Vehicles & Equipment	6	(12,020)	12,020	-	-	-
Transfers from Restricted to Designated	12a	-	1,299	(1,299)	-	-
Others	12a	(12,542)	12,600	(58)	-	-
		(42,206)	103,580	34,639	96,013	165,879
Transfers at Year End						
Income Tithe	12a	(20,000)	20,000	-	-	-
Transfer to General Fund	12a	111,337	(111,337)	-	-	-
Net Movement in Funds		49,131	12,242	34,639	96,013	165,879
Balances brought forward (1/7/19)		341,938	6,193,550	78,977	6,614,464	6,448,586
Balances carried forward (30/6/20)		391,069	6,205,792	113,616	6,710,478	6,614,464

N.B. The notes on pages 37 to 51 form a part of these accounts.
The Statement of Financial Activities includes all gains and losses recognised in the year.
All incoming resources and all resources expended derive from continuing activities.

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
(European Province) - Registered Charity No: 236464.

Statement of Cash Flows
for the year ended 30th June 2021

	<i>Notes</i>	£	2021 £	£	2020 £
Cash flows from operating activities					
Cash generated from/(absorbed by) operations	17		(5,409)		146,427
Cash flows from Investing activities					
Purchase of tangible fixed assets		(51,069)		(27,286)	
Interest received		1,474		1,146	
Dividends received		25,176		25,723	
Proceeds of Disposal of tangible fixed assets		-		1,450	
Proceeds of Disposal of Investments		-		-	
		<hr/>		<hr/>	
Net cash used in investing activities			(24,419)		1,033
			<hr/>		<hr/>
Net increase/(decrease) in cash and cash equivalents			(29,828)		147,460
Cash and cash equivalents at beginning of year			393,247		245,787
			<hr/>		<hr/>
Cash and cash equivalents at end of year			363,419		393,247
			<hr/> <hr/>		<hr/> <hr/>
Relating to:					
Bank balances and short term deposits			363,419		393,247
			<hr/> <hr/>		<hr/> <hr/>

**BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
(European Province) - Registered Charity No: 236464.**

**Notes to the Accounts
for the Year ended 30th June 2021**

1 Accounting Policies

Basis of preparation

Charity information

The Brothers of the First Order of the Society of Saint Francis is a Religious Community for men in the Anglican Communion. The work of the Society is spread throughout the world and divided into five provinces of which the European Province is one.

Accounting convention

The financial statements have been prepared in accordance with the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (as amended for accounting periods commencing from 1st January 2016). The Society is a Public Benefit Entity as defined by FRS 102.

The accounts are prepared in sterling, which is the functional currency of the Society. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention, modified to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

Going concern

At the time of approving the accounts, the trustees have a reasonable expectation that the Society has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the accounts.

Gift Aided Salaries and Pensions

Gift Aided salaries and pensions are received under Perpetual Gift Aid from members of the Brothers of the First Order of the Society of Saint Francis, and are stated inclusive of income tax but net of any deductions for social security payments and contributions to occupational pension schemes.

Fixed assets

Freehold properties occupied by SSF at Glasshampton, Alnmouth, Hilfield, 113 Gillott Road Birmingham, Pickering, 25 Karnac Road Leeds, 42 Rossall Road Leeds, 42 Balaam Street Plaistow and 134 Wincheap Canterbury are vested in the Official Custodian for Charities, as nominees of the Society of St Francis. SSF is permitted free use of the properties, but is liable for their upkeep. The original cost of the properties acquired at our foundation is not known; consequently it is not possible with any degree of certainty to calculate the unrealised gains/losses in their asset value in a given year. The properties held by the Official Custodian for Charities are included in the Balance Sheet at insured value as at 30th June 1995, and depreciated from that date - together with subsequent additions. Depreciation is charged on these properties at a rate of 2% per annum on the closing balance at the end of the year.

The Brothers annually review the carrying value of the properties in order to consider if their carrying value in the Accounts is fairly stated, in accordance with the provisions for impairment reviews.

The Leasehold property is at Shepherds Law Hermitage and Chapel, Alnwick. The full value of this property has been impaired during the year due to the property no longer meeting standards for capitalisation of assets.

Motor Vehicles are included in the Balance Sheet at cost and depreciated on a straight-line basis over 4 years with a full year's depreciation charged in the year of purchase.

Items of furniture, fittings and equipment over £1,000 are generally capitalised and depreciated on a straight-line basis over 5 years, with a full year's depreciation charged in the year of purchase. Smaller items of expenditure are charged to income and expenditure in the year of purchase.

Renewable Energy costs including the installation of a Biomass Boiler are included in the Balance Sheet at cost and depreciated on a straight-line basis over 20 years with a full year's depreciation charged in the year of purchase.

Investment Properties

Investment property, which is property held to earn rentals and/or for capital appreciation, is initially recognised at cost, which includes the purchase cost and any directly attributable expenditure. Subsequently it is measured at fair value at the reporting end date. Changes in fair value are recognised in the Statement of Financial Activities. Investment property is currently stated at Trustees' valuation.

Resources Expended

All expenditure is accounted for on an accrual basis. Resources expended are allocated to appropriate headings based on the activities to which they are attributable.

Notes to the Accounts
for the Year ended 30th June 2021

1 Accounting Policies (continued)

Donations

SSF gratefully acknowledges the support received from its well-wishers. Donations are received both in monetary form and in the form of goods and services provided without charge or at below normal commercial rates. Monetary donations, including legacies, are included in these accounts when notified to the Society and when such amount is quantifiable. Non-monetary gifts are excluded from the accounts.

The Brothers have never made any charge for short-term guests and retreatants in our Friaries so this important and highly appreciated part of our income is included within Voluntary Income in the Accounts under the heading "Donations and Trust Income".

Investments

Investments in the Central Board of Finance Investment funds are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net incoming/outgoing resources before transfers. Transaction costs are recorded as expenses as they are incurred. Unquoted investments are valued by the trustees. The cost of these investments is stated in note 9.

Current Assets

Stocks are stated at the lower of cost and net realisable value.

Leasing and Hire Purchase Commitments

Leases are classified as finance leases whenever the terms of the lease transfer substantially all the risks and rewards of ownership to the lessees. All other leases are classified as operating leases.

Assets held under hire purchase contracts and finance leases are recognised as tangible assets at the lower of the assets fair value at the date of inception and the present value of the minimum lease payments. The related liability is included in the balance sheet as a finance lease obligation. Lease payments are treated as consisting of capital and interest elements. The interest is charged to net income/(expenditure) for the year so as to produce a constant periodic rate of interest on the remaining balance of the liability.

Financial Instruments

The Society has elected to apply the provisions of Section 11 "Basic Financial Instruments" and Section 12 "other Financial Instruments" of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Society's balance sheet when the Society becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statement, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic Financial Assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic Financial Liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of Financial Liabilities

Financial liabilities are discharged when the Society's contractual obligations expire or are cancelled.

Critical Accounting Estimates and Areas of Judgements

In the application of the Society's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
(European Province) - Registered Charity No: 236464.

Notes to the Accounts

for the Year ended 30th June 2021

Notes

	Staff	Other	Depreciation	Total 2021	Total 2020
2. Analysis of Resources expended:	£	£	£	£	£

Raising funds

Shop and Publication costs	3b	-	4,805	-	4,805	14,526
Charitable Activities	4a	17,638	578,535	296,934	893,107	836,456
Total resources used		<u>17,638</u>	<u>583,340</u>	<u>296,934</u>	<u>897,912</u>	<u>850,983</u>

3. Other trading activities

3a. Shop and Publications

	Total 2021	Total 2020
Income	£	£
Shop sales	7,989	17,356
Royalties and Book Sales	1,356	693
	<u>9,345</u>	<u>18,049</u>
Franciscan Magazine Income	15,331	19,745
	<u>24,676</u>	<u>37,793</u>

3b. Shop and Publication

	Total 2021	Total 2020
Cost of shop sales	£	£
Opening stock	777	1,021
Purchases and Direct Overheads	3,018	11,237
Less Closing Stock	(800)	(777)
	<u>2,995</u>	<u>11,480</u>
Franciscan Magazine Expenditure	1,810	3,046
	<u>4,805</u>	<u>14,526</u>

4a. Charitable Activities

	General Funds	Designated Funds	Restricted Funds	Total 2021	Total 2020
	£	£	£	£	£
Occupancy Costs	197,080	5,204	30,344	232,627	238,154
Food	67,740	-	-	67,740	78,094
Brothers' Expenses	44,955	-	-	44,955	42,083
Brothers' Formation	7,779	-	2,030	9,809	17,406
Brothers' Care	-	26,145	-	26,145	46,125
Promotion of Religious Life	936	-	124	1,060	4,828
Chapel	4,115	-	-	4,115	5,836
Travel and Transport	21,406	-	-	21,406	42,336
Gifts and Donations	13 33,609	24,646	200	58,455	61,435
Equipment	5,950	-	-	5,950	14,088
Staff Costs	4c 15,013	-	2,625	17,638	15,340
Volunteer Expenses	34,329	-	-	34,329	51,898
Postage and Telephone	26,657	-	-	26,657	20,916
Printing, Stationery and Office	18,451	-	-	18,451	13,364
Safeguarding	282	-	-	282	9,798
Other: Non-recurring	931	-	-	931	-
Forestry costs	-	8,347	1,135	9,482	7,470
Alnmouth Chalet	-	-	-	-	10,595
Professional Fees	-	-	-	-	3,594
Bank Charges	1,230	-	-	1,230	2,118
	<u>480,463</u>	<u>64,342</u>	<u>36,458</u>	<u>581,263</u>	<u>685,478</u>
Depreciation - Equipment	5 -	1,894	-	1,894	1,234
- Buildings - Freehold	5 -	94,703	-	94,703	96,306
- Buildings - Leasehold	5 -	-	-	-	3,474
- Vehicles	5 -	8,077	-	8,077	12,616
- Renewable Energy	5 -	14,602	-	14,602	13,021
- Loss on disposal	5 -	500	-	500	-
- Impairment	5 -	177,158	-	177,158	-
Governance costs	4b 14,910	-	-	14,910	24,327
	<u>495,373</u>	<u>361,276</u>	<u>36,458</u>	<u>893,107</u>	<u>836,456</u>

Analysis by fund - prior year

General Funds	584,331
Designated Funds	211,366
Restricted Funds	40,760
Total	<u>836,456</u>

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
(European Province) - Registered Charity No: 236464.

Notes to the Accounts
for the year ended 30th June, 2021

	Total 2021	Total 2020
4b. Governance Costs	£	£
Auditors Remuneration - Audit Fee	7,000	7,000
- Accountancy & Other services	7,520	8,720
- Professional & Legal Fees	390	-
- Chapter expenses	-	8,607
	<u>14,910</u>	<u>24,327</u>
4c. Staff Costs	2021	2020
Wages	<u>17,638</u>	<u>15,340</u>

The average monthly number of employees was 1 (2020 - 1). No employee received benefits of over £60,000.

5. Fixed Assets	Renewable		Properties			Total 2021
	Energy	Equipment	Freehold	Leasehold	Vehicles	
	£	£	£	£	£	£
Cost/Valuation at 1st July 2020	260,420	82,591	8,582,057	244,902	84,356	9,254,325
Additions/Improvements	31,612	3,304	16,153	-	-	51,069
Impairment	-	-	-	244,902	-	-
Disposals	-	-	-	-	(2,000)	(2,000)
Transfers	-	-	-	-	-	-
At 30th June 2021	<u>292,032</u>	<u>85,895</u>	<u>8,598,209</u>	<u>-</u>	<u>82,356</u>	<u>9,303,394</u>
Depreciation at 1st July 2020	73,947	76,333	3,863,058	67,744	65,338	4,146,419
Depreciation charge for the year	14,602	1,894	94,703	-	8,077	119,276
Impairment	-	-	-	67,744	-	-
Depreciation on Disposals	-	-	-	-	(1,500)	(1,500)
Transfers	-	-	-	-	-	-
At 30th June 2021	<u>88,549</u>	<u>78,227</u>	<u>3,957,761</u>	<u>-</u>	<u>71,915</u>	<u>4,264,195</u>
Net Book Value						
At 30th June 2021	<u>203,483</u>	<u>7,668</u>	<u>4,640,448</u>	<u>0</u>	<u>10,441</u>	<u>4,862,041</u>
At 1st July 2020	<u>186,473</u>	<u>6,258</u>	<u>4,718,999</u>	<u>177,158</u>	<u>19,018</u>	<u>5,107,906</u>

The Brothers have reviewed the carrying value of the freehold properties at the year end and are of the opinion that these are fairly stated and that no provisions for impairment are necessary.

The Brothers have reviewed the carrying value of the leasehold properties at the year end and deemed that an impairment of the property was necessary to ensure that it is fairly stated.

Restriction on title

The charity has restricted title on 2 of the Freehold properties included within the Financial statements. The carrying value of these 2 Freehold properties is £1,606,308 (2020 £1,638,583).

6. Transfers - Building Improvements, Vehicles & Equipment	General	Designated	Restricted	Total 2021
	Fund	Funds	Funds	
	£	£	£	£
Cost of Building Improvements in year	(1,194)	1,194	-	-
Cost of Building Improvements in year	-	10,319	(10,319)	-
Cost of Equipment purchased in year	(3,304)	3,304	-	-
	<u>(4,498)</u>	<u>14,817</u>	<u>(10,319)</u>	<u>-</u>

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS
 (European Province) - Registered Charity No. 236464
Notes to the Accounts
 for the year to 30th June 2021

7. Investment Properties

	2021	2020
	£	£
Fair Value		
At 1 July 2020	450,000	400,000
Revaluations	-	50,000
At 30 June 2021	<u>450,000</u>	<u>450,000</u>

If investment properties were stated on a historical cost basis rather than a fair value basis, the amounts would have been as follows:

	2021
	£
Cost	154,160
Accumulated depreciation	<u>(62,846)</u>
Carrying amount	<u>91,314</u>

A property previously treated as Freehold Properties was transferred to Investment Properties in 2019 reflecting its change of use.

The fair value of the Investment Properties have been arrived at by reference to market evidence of transaction prices for similar properties. In the Trustees opinion the Fair value at 30 June 2021 reflects the Investment Properties current market value.

8. Capital and Major Repair and Other Commitments

In June 2021 the Provincial Chapter agreed via electronic communication, at which the budget for the financial year to 30th June 2022 was presented and discussed, to the following capital and major repair commitments.

	2021	2020
	£	£
Alnmouth Friary	33,600	2,185
Birmingham	9,535	10,000
Canterbury, Wincheap		2,240
Glasshampton Monastery	44,099	16,053
Hilfield Friary	25,391	35,606
Leeds	-	988
Plaiistow, Balaam Street	3,226	8,890
Plaiistow, Crofton Road		-
Provincial	<u>10,000</u>	<u>10,000</u>
	<u>125,851</u>	<u>85,961</u>

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
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Notes to the Accounts
 for the year to 30th June 2021

9. Fixed Asset Investments

	2021		2020	
	Cost	Market Value	Cost	Market Value
	£	£	£	£
CBF Investment Fund	416,682	858,700	416,682	758,601

	2021	2020
Quoted Investments in the UK (changes in market value in the year)	£	£
Market Value at 1st July 2021	758,601	741,380
Additions	-	-
Disposals	-	-
Net (loss)/gain on revaluation at 30th June 2021	100,100	17,221
Market Value at 30th June 2021	858,700	758,601

Interest and Investment income

Interest Receivable	1,474	1,146
Dividends - CBF Investment Fund	19,781	19,099
Property - CBF Investment Fund	5,395	6,626
	26,650	26,871

10

a. Analysis of Group Net Assets between funds - Current year

	General Fund	Designated Funds	Restricted Funds	Total 2021
	£	£	£	£
Tangible Fixed Assets	-	4,862,041	-	4,862,041
Investment Properties	-	450,000	-	450,000
Investments	-	858,700	-	858,700
Current Assets	319,078	(29,034)	174,267	464,310
Current Liabilities	(10,501)	-	-	(10,501)
	308,577	6,141,707	174,267	6,624,550

Analysis of Group Net Assets between funds - Prior year

	General Fund	Designated Funds	Restricted Funds	Total 2019
	£	£	£	£
Tangible Fixed Assets	-	5,107,906	-	5,107,906
Investment Properties	-	450,000	-	450,000
Investments	-	758,601	-	758,601
Current Assets	401,186	(110,714)	113,616	404,088
Current Liabilities	(10,117)	-	-	(10,117)
	391,069	6,205,793	113,616	6,710,478

b. Reconciliation of Movements in Unrealised (Losses)/Gains on Investment Assets:

Unrealised (losses)/gains at 30th June, 2020	-	341,919	-	341,919
Unrealised gains on Disposals in year to 30th June 2021	-	-	-	-
Net (losses)/gains on revaluation at 30th June 2021	-	100,100	-	100,100
Unrealised (losses)/gains at 30th June, 2021	-	442,019	-	442,019

11. Transactions with Trustees.

The Trustees of the Charity are also Brothers of the Society, and as such have taken vows of poverty under which they have renounced all personal rights to income and capital. The Charity provides for the needs of all members of the Society. The living costs of the Brother-Trustees are, therefore, borne by the Charity.

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.

(European Province) - Registered Charity No: 236464.

Notes to the Accounts: Year ended 30th June 2021

12a. Movement in funds for the Year - Summary

Current year	Notes	General Funds	Designated Funds	Restricted Funds	Total Funds
		£	£	£	£
Total income		461,899	147,060	103,674	712,633
Total expenditure		(500,925)	(361,277)	(36,458)	(898,660)
		(39,026)	(214,217)	67,216	(186,027)
Net incoming/outgoing resources before gains/(losses) on Investments					
Revaluation Gain on Investment Properties		-	-	-	-
Net Unrealised gains on Investments		-	100,100	-	100,100
Net Realised (losses)/gains on Investments		-	-	-	-
Net incoming/outgoing resources before transfers		(39,026)	(114,117)	67,216	(85,927)
Transfers during Year:					
Building Improvements, Vehicles and Equipment	6	(3,304)	3,304	-	-
Transferred to/from General Funds		(23,162)	10,194	12,969	-
Transferred from General to Designated Funds		-	-	-	-
Transferred to/from from Restricted Funds		-	14,534	(14,534)	-
		(65,492)	(86,086)	65,651	(85,927)
Transfers at Year-End:					
Income Tithe		(20,000)	20,000	-	-
Transferred to/from Restricted Funds		5,000	-	(5,000)	5,000
Transferred to/from General Fund		(2,000)	2,000	-	-
Net movement in funds		(82,492)	(64,086)	60,651	(90,927)
Balances brought forward (1/7/20)		391,069	6,205,792	113,616	6,710,476
Balances carried forward (30/6/21)		308,577	6,141,707	174,266	6,619,550

12 (b)

12 (c)

Transfers during Year

Transferred from General Funds

- £4,498 was transferred from General Funds to the Fixed Asset Reserve for the purchase of Equipment & Vehicles.
£15,000 was transferred from General Funds to the Alnmouth Restricted Fund during the year, being some of the unrestricted donations received by Alnmouth which the Trustees have designated to the Alnmouth fund to be restricted for the benefit of Alnmouth Friary.

- £2,031 from General Funds to the Sanctuary Seekers Fund to fund our mission and ministry with Asylum Seekers and Refugees.

Transferred to/from Restricted Funds to Designated Funds

- £7,095 was transferred from the Restricted Hilfield Fund to the Designated Fixed Asset Reserve being part of the cost of Chapel conversion at Hilfield. All assets are held in the Fixed Asset Reserve and the Chapel conversion contributes towards the upkeep and ministry of Hilfield.

£4,215 was transferred from the Restricted Hilfield Fund to the Designated Renewable Energy Fund which benefits Hilfield.

- £3,224 was transferred from the Restricted Plaistow Fund to the designated Fixed Asset Fund in respect of Improvements at Balaam Street. All assets are held in the Fixed Asset Reserve and this represents the Plaistow Funds spend for the benefit of Balaam Street.

Transfers/Appropriations at the Year-End

In June 2021 the Provincial Chapter agreed, via electronic communication, the projected balance available on the General and designated Funds for the Year ended 30th June 2021 - subject to arithmetical verification - and the following allocations were made from that balance:

Transferred from General Funds

- a tithe of £20,000 based upon the income of the Provincial General Fund is set apart - according to the agreed policy of the Provincial Chapter - primarily to help relieve the needs of the world's poorest, and to address particular requests from within the Society of St Francis to help individuals and organisations.

- £2,000 to the Designated Pickering Emmaus House towards ongoing running costs.

Transferred from Designated Funds

- £54884 from the Bequest Fund to the Designated Development Fund to help fund future costs relating to specific capital projects undertaken by the Provincial Chapter.

Transferred from Restricted Funds

- £5,000 from the Restricted Formation Fund to the General Funds for the expenses of the Novice Guardian.

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.

(European Province) - Registered Charity No: 236464.

Notes to the Accounts: Year ended 30th June 2020

12a. Movement in funds for the Year - Summary

Prior year	Notes	<u>General Funds</u>	<u>Designated Funds</u>	<u>Restricted Funds</u>	<u>Total Funds</u>
		£	£	£	£
Total income		581,687	221,806	76,755	880,248
Total expenditure		(599,330)	(211,366)	(40,760)	(851,456)
		(17,644)	10,440	35,996	28,792
Net incoming/outgoing resources before gains/(losses) on Investments					
Revaluation Gain on Investment Properties		-	50,000	-	50,000
Net Unrealised gains on Investments		-	17,221	-	17,221
Net Realised (losses)/gains on Investments		-	-	-	-
Net incoming/outgoing resources before transfers		(17,644)	77,660	35,996	96,013
Transfers during Year:					
Building Improvements, Vehicles and Equipment	6	(12,020)	12,020	-	-
Transferred to/from General Funds		58	-	(58)	-
Transferred from General to Designated Funds		(12,600)	12,600	-	-
Transferred to/from from Restricted Funds		-	1,299	(1,299)	-
		(42,206)	103,580	34,639	96,013
Transfers at Year-End:					
Income Tithe		(20,000)	20,000	-	-
Transferred to/from Restricted Funds		-	-	-	-
Transferred to/from General Fund		111,337	(111,337)	-	-
Net movement in funds		49,131	12,242	34,639	96,013
Balances brought forward (1/7/19)		341,938	6,193,550	78,977	6,614,464
Balances carried forward (30/6/20)		391,069	6,205,792	113,616	6,710,478

12 (b)

12 (c)

Transfers during Year

Transferred from General Funds

- £12,020 was transferred from General Funds to the Fixed Asset Reserve for the purchase of Equipment & Vehicles.
- £5,000 was transferred from the restricted Formation Fund to General Funds for the expenses of the Novice Guardian.
- During the year income £4,942 was received from the Rural Payments Agency in respect of land at Hilfield. A transfer of £4,942 was made from General Funds to the restricted Hilfield Fund, as the Trustees want these funds to be spent for the benefit of Hilfield Friary, Dorset, where the land relating to the payment is located.
- During the year £12,600 was transferred from General Funds into the new Hilfield Fuel Fund. These transfers represent money set aside for the future purchase and chipping of local wood in order to fuel the Biomass Boiler at Hilfield Friary, Dorset.

Transferred to/from Restricted Funds to Designated Funds

- £1,551 was transferred from the Restricted Hilfield Fund to the Designated Fixed Asset Reserve being part of the cost of constructing a Manure shed at Hilfield. All assets are held in the Fixed Asset Reserve and the construction of the Manure shed contributes towards the upkeep and ministry of Hilfield.
- £252 was transferred from the designated Plaistow Fund to a new restricted Plaistow Fund. This was the balance remaining on the old Plaistow Fund which the Trustees decided should be transferred to the new restricted fund.
- £13,716 was transferred from the designated Renewable Energy Fund to the designated Fixed Asset Fund. All assets are held in the Fixed Asset Reserve and this represents the Renewable Energy Funds contribution towards the purchase of a new vehicle for Alnmouth and new equipment for Hilfield.

Transfers/Appropriations at the Year-End

In June 2020 the Provincial Chapter agreed, via electronic communication, the projected balance available on the General and designated Funds for the Year ended 30th June 2020 - subject to arithmetical verification - and the following allocations were made from that balance:

Transferred from General Funds

- a tithe of £20,000 based upon the income of the Provincial General Fund is set apart - according to the agreed policy of the Provincial Chapter - primarily to help relieve the needs of the world's poorest, and to address particular requests from within the Society of St Francis to help individuals and organisations.

Transferred from Designated Funds

- £111,337 from the Bequest Fund to General Funds to help cover running costs in what has been a challenging year.
- £50,000 from the Bequest Fund to the Designated Care Fund to help cover costs related to elderly and infirm brothers.
- £5,000 from the Bequest Fund to the Designates Pickering Fund to help cover running costs.

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.

(European Province) - Registered Charity No: 236464.

Notes to the Accounts: Year ended 30th June 2021

12b. Movement in funds for the Year - Designated Funds

Current year	Care Fund	Bequest	Income Tithe	Development Fund	Fixed Asset Reserve	Renewable Energy	Pickering Emmaus House	Hilfield Fuel Fund	Total Designated Funds
	£	£	£	£	£	£	£	£	£
Total income	18,628	113,787	-	-	-	12,645	2,000	-	147,060
Total expenditure	(26,145)	-	(24,646)	(2,236)	(296,935)	-	(2,968)	(8,347)	(361,277)
Net incoming/outgoing resources before gains/(losses) on investments	(7,516)	113,787	(24,646)	(2,236)	(296,935)	12,645	(968)	(8,347)	(214,217)
Revaluation Gain on Investment Properties	-	-	-	-	-	-	-	-	-
Net Unrealised gains on Investments	-	-	-	100,100	-	-	-	-	100,100
Net Realised gains on Investments	-	-	-	-	-	-	-	-	-
Net incoming/outgoing resources before transfers	(7,516)	113,787	(24,646)	97,864	(296,935)	12,645	(968)	(8,347)	(114,117)
Transfers during Year:									
Building Purchase & Improvements	(2,200)	-	-	(2,440)	4,640	-	-	-	-
New Vehicles, Equipment & Renewable Energy	-	-	-	-	31,612	(31,612)	-	-	-
New Vehicles and Equipment from General Fund	-	-	-	-	3,304	-	-	-	3,304
Transferred to/from from Restricted Funds	-	-	-	-	10,319	4,215	-	-	14,534
Transferred to/from General Funds	-	-	-	-	1,194	-	-	9,000	10,194
	(9,716)	113,787	(24,646)	95,424	(245,866)	(14,753)	(968)	653	(86,086)
Transfers at Year-End:									
Income Tithe	-	-	20,000	-	-	-	-	-	20,000
Transferred between Designated Funds	-	(54,884)	-	54,884	-	-	-	-	-
Transferred to/from Restricted Funds	-	-	-	-	-	-	-	-	-
Transferred to/from from General Fund	-	0	-	-	-	-	2,000	-	2,000
Net movement in funds	(9,716)	58,903	(4,646)	150,308	(245,866)	(14,753)	1,032	653	(64,086)
Balances brought forward	263,198	14,936	24,646	319,493	5,557,906	14,753	5,731	5,130	6,205,793
Balances carried forward	253,482	73,839	20,000	469,800	5,312,040	0	6,763	5,783	6,141,707
	(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)	

DESIGNATED FUNDS.

(i) Care Fund:

A fund from which capital or income may be used towards the support and care of elderly or infirm brothers and to cover funeral costs.

(ii) Bequest Fund:

A fund to receive all unrestricted legacy receipts during the year. Provincial Chapter determines the appropriate usage of this money for projects in the Society with the annual budget.

(iii) Income Tithe:

A tithe of income from the General Fund for the financial year specifically to answer the needs of the world's poorest people and to address particular requests from within the Society of St Francis to help individuals and organisations.

(iv) Development Fund:

A fund to help offset costs relating to specific capital projects undertaken by the Provincial Chapter.

(v) Fixed Asset Reserve:

The Reserve comprises the net book values of the tangible fixed assets, reclassified as a Designated Fund as there are no restrictions attached to these items.

(vi) Renewable Energy:

A fund created for expenditure which conforms to the principles of carbon reduction.

(vii) Pickering Emmaus House

A property was received as a legacy in previous years. A further pecuniary sum has been set aside for running costs.

(viii) Hilfield Fuel Fund

A fund to set aside money from Hilfield Friary for the purchase of local wood for the Biomass Boiler.

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.

(European Province) - Registered Charity No: 236464.

Notes to the Accounts: Year ended 30th June 2021

12b. Movement in funds for the Year - Designated Funds

Prior year	<u>Plaistow</u> <u>Fund</u>	<u>Care Fund</u>	<u>Bequest</u>	<u>Income</u> <u>Tithe</u>	<u>Development</u> <u>Fund</u>	<u>Fixed Asset</u> <u>Reserve</u>	<u>Renewable</u> <u>Energy</u>	<u>Pickering</u> <u>Emmaus House</u>	<u>Hilfield Fuel</u> <u>Fund</u>	<u>Total Designated Funds</u>
	£	£	£	£	£	£	£	£	£	£
Total income	-	38,032	181,274	-	-	-	-	2,500	-	221,806
Total expenditure	(2,167)	(46,125)	-	(19,446)	(4,000)	(126,651)	(280)	(5,227)	(7,470)	(211,366)
Net incoming/outgoing resources before gains/(losses) on investments	(2,167)	(8,093)	181,274	(19,446)	(4,000)	(126,651)	(280)	(2,727)	(7,470)	10,440
Revaluation Gain on Investment Properties	-	-	-	-	-	50,000	-	-	-	50,000
Net Unrealised gains on Investments	-	-	-	-	17,221	-	-	-	-	17,221
Net Realised gains on Investments	-	-	-	-	-	-	-	-	-	-
Net incoming/outgoing resources before transfers	(2,167)	(8,093)	181,274	(19,446)	13,221	(76,651)	(280)	(2,727)	(7,470)	77,661
Transfers during Year:										
Building Purchase & Improvements	-	-	-	-	-	3,570	-	-	-	3,570
New Vehicles and Equipment	-	-	-	-	-	13,716	(13,716)	-	-	-
New Vehicles and Equipment from General Fund	-	-	-	-	-	8,450	-	-	-	8,450
Transferred to/from Restricted Funds	(252)	-	-	-	-	1,551	-	-	-	1,299
Transferred to/from General Funds	-	-	-	-	-	-	-	-	12,600	12,600
	(2,418)	(8,093)	181,274	(19,446)	13,221	(49,365)	(13,995)	(2,727)	5,130	103,580
Transfers at Year-End:										
Income Tithe	-	-	-	20,000	-	-	-	-	-	20,000
Transferred between Designated Funds	-	50,000	(55,000)	-	-	-	-	5,000	-	-
Transferred to/from Restricted Funds	-	-	-	-	-	-	-	-	-	-
Transferred to/from General Fund	-	-	(111,337)	-	-	-	-	-	-	(111,337)
Net movement in funds	(2,418)	41,907	14,936	554	13,221	(49,365)	(13,995)	2,273	5,130	12,243
Balances brought forward	2,418	221,291	-	24,092	306,272	5,607,271	28,748	3,458	-	6,193,550
Balances carried forward	0	263,198	14,936	24,646	319,493	5,557,906	14,753	5,731	5,130	6,205,793
	(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)	(ix)	

DESIGNATED FUNDS.

- (i) Plaistow Fund: Established to benefit alterations and improvements at 42 Balaam Street, Plaistow, London. This was closed at the year-end and remaining balance transferred to the restricted Plaistow Fund.
- (ii) Care Fund: A fund from which capital or income may be used towards the support and care of elderly or infirm brothers and to cover funeral costs.
- (iii) Bequest Fund: A fund to receive all unrestricted legacy receipts during the year. Provincial Chapter determines the appropriate usage of this money for projects in the Society with the annual budget.
- (iv) Income Tithe: A tithe of income from the General Fund for the financial year specifically to answer the needs of the world's poorest people and to address particular requests from within the Society of St Francis to help individuals and organisations.
- (v) Development Fund: A fund to help offset costs relating to specific capital projects undertaken by the Provincial Chapter.
- (vi) Fixed Asset Reserve: The Reserve comprises the net book values of the tangible fixed assets, reclassified as a Designated Fund as there are no restrictions attached to these items.
- (vii) Renewable Energy: A fund created for expenditure which conforms to the principles of carbon reduction.
- (viii) Pickering Emmaus House: A property was received as a legacy in previous years. A further pecuniary sum has been set aside for running costs.
- (ix) Hilfield Fuel Fund: A fund to set aside money from Hilfield Friary for the purchase of local wood for the Biomass Boiler.

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.

(European Province) - Registered Charity No: 236464.

Notes to the Accounts: Year ended 30th June 2021

12c. Movement in funds for the Year - Restricted Funds

Current year	<u>PNG Bursary</u>		<u>Hilfield</u>		<u>Glasshampton</u>	<u>Hilfield</u>		<u>Sanctuary</u>	<u>Formation</u>	<u>Alnmouth</u>		<u>Total Restricted Funds</u>
	<u>Fund</u>	<u>Bequest Fund</u>	<u>Hilfield Fund</u>	<u>Fund</u>	<u>Education</u>	<u>Assisi Fund</u>	<u>Seekers Fund</u>	<u>Fund</u>	<u>Fund</u>	<u>Fund</u>	<u>Plaistow Fund</u>	
	£	£	£	£	£	£	£	£	£	£	£	£
Total income	-	3,091	26,061	38,107	5,000	3,310	12,500	2,500	12,105	1,000		103,674
Total expenditure	-	(2,680)	(16,001)	-	(124)	(13,075)	(1,200)	(2,030)	-	(1,348)		(36,458)
Net incoming/outgoing resources before gains/(losses) on Investments	-	411	10,060	38,107	4,876	(9,765)	11,300	470	12,105	(348)		67,216
Transfers during Year:												
Building Improvements	-	-	-	-	-	-	-	-	-	-	-	-
New Vehicles and Equipment	-	-	-	-	-	-	-	-	-	-	-	-
Transferred to/from General Funds	-	-	-	-	-	-	(2,031)	-	15,000	-	-	12,969
Transferred to/from Restricted Funds	-	-	-	-	-	-	-	-	-	-	-	-
Transferred to/from Designated Funds	-	-	(11,310)	-	-	-	-	-	-	(3,224)	-	(14,534)
	-	411	(1,249)	38,107	4,876	(9,765)	9,269	470	27,105	(3,572)		65,651
Transfers at Year-End:												
Transferred to/from General Funds	-	-	-	-	-	-	-	(5,000)	-	-	-	(5,000)
Net movement in funds	-	411	(1,249)	38,107	4,876	(9,765)	9,269	(4,530)	27,105	(3,572)		60,651
Balances brought forward (1/7/20)	4,181	2,680	12,687	11,719	18,779	12,990	1,831	19,212	7,286	22,252		113,616
Balances carried forward (30/6/21)	4,181	3,091	11,438	49,826	23,655	3,225	11,100	14,682	34,391	18,680		174,267
	(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)	(ix)	(x)		

RESTRICTED FUNDS.

(i)	PNG Bursary Fund	A fund for the benefit of Brothers in Papua New Guinea in their studies.
(ii)	Hilfield Bequest Fund	Income is covenanted to the Society of Saint Francis and is entirely used for the care and maintenance of a long term member of the community at Hilfield.
(iii)	Hilfield Fund	A fund of restricted income for the benefit of Hilfield Friary, Dorset. Formerly called the Sharp Bequest Fund
(iv)	Glasshampton Fund	A fund of restricted income for the benefit of Glasshampton Monastery, Worcestershire.
(v)	Hilfield Education Fund	A fund to account for a donation received from the Community of St Denys towards the Society's work in support of its aims and objectives. The aims and objectives of the Community of St Denys are Christian Mission at home and overseas in order to advance Christian Religion in accordance with the principles of the Anglican faith and communion for the public benefit through prayer, intercession, mission, retreat work, education and pastoral care.
(vi)	Assisi Fund	A fund intended to assist with maintaining the Society's presence in Assisi.
(vii)	Sanctuary Seekers Fund	A fund for our mission and ministry with Asylum Seekers and Refugees.
(viii)	Formation Fund	A fund created to pay for the major expenses of courses for Life Professed brothers, for conferences for the First Professed and Novices, and for the expenses of the Novice Guardian.
(ix)	Alnmouth Fund	A fund of restricted income for the benefit of Alnmouth Friary, Northumberland.
(x)	Plaistow Fund	A fund of restricted income for the benefit of 42 Balaam Street, Plaistow, London.

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.

(European Province) - Registered Charity No: 236464.

Notes to the Accounts: Year ended 30th June 2021

12c. Movement in funds for the Year - Restricted Funds

Prior year	<u>PNG Bursary</u>	<u>Hilfield Bequest</u>	<u>Hilfield Fund</u>	<u>Glasshampton</u>	<u>Hilfield</u>	<u>Assisi Fund</u>	<u>Sanctuary</u>	<u>Formation</u>	<u>Alnmouth</u>	<u>Plaistow Fund</u>	<u>Total Restricted Funds</u>
	<u>Fund</u>	<u>Fund</u>		<u>Fund</u>	<u>Education</u>		<u>Seekers Fund</u>	<u>Fund</u>	<u>Fund</u>		
	£	£	£	£	£	£	£	£	£	£	£
Total income	500	2,392	11,596	3,000	5,000	12,240	500	6,588	17,881	22,000	81,698
Total expenditure	-	(6,465)	(3,607)	-	(603)	(11,444)	(669)	(7,377)	(10,595)	-	(40,760)
Net incoming/outgoing resources before gains/(losses) on Investments	500	(4,074)	7,989	3,000	4,397	796	(169)	(788)	7,286	22,000	40,938
Transfers during Year:											
New Vehicles and Equipment	-	-	-	-	-	-	-	-	-	-	-
Transferred to/from General Funds	-	-	-	-	-	-	-	(5,000)	-	-	(5,000)
Transferred to/from Designated Funds	-	-	(1,551)	-	-	-	-	-	-	252	(1,299)
	500	(4,074)	6,438	3,000	4,397	796	(169)	(5,788)	7,286	22,252	34,639
Transfers at Year-End:											
Transferred to/from Designated Funds	-	-	-	-	-	-	-	-	-	-	-
Net movement in funds	500	(4,074)	6,438	3,000	4,397	796	(169)	(5,788)	7,286	22,252	34,639
Balances brought forward (1/7/19)	3,681	6,754	6,249	8,719	14,382	12,193	2,000	25,000	-	-	78,977
Balances carried forward (30/6/20)	4,181	2,680	12,687	11,719	18,779	12,989	1,831	19,212	7,286	22,252	113,616
	(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)	(ix)	(x)	

RESTRICTED FUNDS.

(i)	PNG Bursary Fund	A fund for the benefit of Brothers in Papua New Guinea in their studies.
(ii)	Hilfield Bequest Fund	Income is covenanted to the Society of Saint Francis and is entirely used for the care and maintenance of a long term member of the community at Hilfield.
(iii)	Hilfield Fund	A fund of restricted income for the benefit of Hilfield Friary, Dorset. Formerly called the Sharp Bequest Fund
(iv)	Glasshampton Fund	A fund of restricted income for the benefit of Glasshampton Monastery, Worcestershire.
(v)	Hilfield Education Fund	A fund to account for a donation received from the Community of St Denys towards the Society's work in support of its aims and objectives. The aims and objectives of the Community of St Denys are Christian Mission at home and overseas in order to advance Christian Religion in accordance with the principles of the Anglican faith and communion for the public benefit through prayer, intercession, mission, retreat work, education and pastoral care.
(vi)	Assisi Fund	A fund intended to assist with maintaining the Society's presence in Assisi.
(vii)	Sanctuary Seekers Fund	A fund for our mission and ministry with Asylum Seekers and Refugees.
(viii)	Formation Fund	A fund created to pay for the major expenses of courses for Life Professed brothers, for conferences for the First Professed and Novices, and for the expenses of the Novice Guardian.
(ix)	Alnmouth Fund	A fund of restricted income for the benefit of Alnmouth Friary, Northumberland.
(x)	Plaistow Fund	A fund of restricted income for the benefit of 42 Balaam Street, Plaistow, London.

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS
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Notes to the Accounts
for the year to 30th June 2021

13. Gifts and Donations

In accordance with our charitable objects, the Province and the Houses make donations to individuals and charities/organisations. These are shown as Gifts and Donations from the General Fund. It is estimated that financial help was given to in excess of 50 individual people and charities/organisations in the course of the year. Below are donations/gifts over £500 given to other charities and organisations.

	2021	2020
	£	£
To SSF Organisations		
SSF Central Fund (First Order Development Fund), UK	28,000	32,000
CSF Metheringham	-	2,000
Order of St Clare, Freeland	-	1,500
	<u>28,000</u>	<u>35,500</u>
To Other Organisations		
Christian Aid	4,100	4,015
United Society Partners in the Gospel (USPG)	8,200	8,031
Gladstone Library, Bishop Moorman Collection	500	500
Shepherds Law Trustees	-	758
Tariro UK	1,000	1,000
Equipping for Life	2,000	1,000
University of Durham	-	3,000
Life Changing Choices	-	1,000
Jesuit Refugee Service	2,000	1,000
West End Refugee Service	-	1,000
Community of the Companions of St Benedict in Cameroon	1,000	-
Bonny Downs Food bank	1,000	-
Chernobyl Children Project (UK)	1,000	-
Kushti Bok Travellers	1000	-
St Aidan's Food bank	750	-
Street Pastors Newcastle	530	-
Community of the Companions of St Benedict in Cameroon	500	-
Juba Prayer Centre in Sudan	501	-
Chirstopher Boden	2000	-
	<u>26,081</u>	<u>21,304</u>
Other donations	<u>4,374</u>	<u>4,631</u>
	<u><u>58,455</u></u>	<u><u>61,435</u></u>

14. Debtors and Prepayments

	2021	2020
	£	£
Other Debtors	95,092	4,063
Prepayments	0	0
	<u>95,092</u>	<u>0</u>

The Society has been made aware of a further £4,300 of legacies since the year-end, and has been notified of some residues which cannot be quantified at this time.

15. Accruals and Creditors

	2021	2020
	£	£
Accruals	10,000	10,000
Other Creditors	501	117
	<u>10,501</u>	<u>10,117</u>

16. Financial Commitments

	Other		Land and Buildings	
	2021	2020	2021	2020
	£	£	£	£
Total lease commitments	<u>936</u>	<u>319</u>	<u>13,337</u>	<u>13,047</u>

BROTHERS OF THE FIRST ORDER OF THE SOCIETY OF SAINT FRANCIS.
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for the year to 30th June 2021

17. Cash generated from operating activities	2021	2020
	£	£
Surplus for the year	(85,926)	96,013
Adjustments for:		
Interest received	(1,474)	(1,146)
Dividends received	(25,176)	(25,724)
Fair value gains and losses on investments	(100,100)	(67,221)
Depreciation and impairment of tangible fixed assets	296,434	126,651
Deficit/(Surplus) on disposal of Vehicles	500	(1,450)
Movements in working capital:		
Decrease/(increase) in stocks	977	6,844
Decrease/(increase) in debtors	(91,028)	20,385
(Decrease)/Increase in creditors	384	(7,924)
Cash generated from/(absorbed by) operating activities	(5,409)	146,427

18. Financial Instruments	2020	2019
	£	£
Carrying amount of financial assets		
Debt instruments measured at amortised cost	545,092	454,063
Equity instruments measured at cost less impairment	858,700	758,601
	<u>1,403,792</u>	<u>1,212,664</u>
Carrying amount of financial liabilities		
Measured at amortised cost	<u>10,501</u>	<u>10,117</u>

20. Related party transactions

There were no reportable related party transactions in this or the prior period.