



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1st November 2019** To **31st October 2020**

Charity name : **Parish Hall Charity**

Charity registration number: **235455**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Management and maintenance of Headley Village Hall and surrounding grounds
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Use of the hall to provide a space for activities for the people of the village and surrounding. Leisure and fitness classes meeting place for clubs and society and space to hire for social events.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to the guidance issued by the Charity Commission.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Charity has maintained the hall and its facilities for the use of the residents of the village and the surrounding area in providing an attractive and affordable venue for local societies and individuals to enjoy a variety of social, educational and community-based activities.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity continues to have sufficient income to continue serving the community and sufficient reserves for maintenance of the property
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are to ensure the ability of the trustees to maintain the property and surrounding area
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	none

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		Parish Hall Trust
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are drawn from regular users of the village hall.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Parish Hall Charity
Other name the charity uses	Headley Village Hall Trustees
Registered charity number	235455
Charity's principal address	Headley Village Hall Arford Road Headley Hampshire GU35 8LJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Neil Hardinge	Chairman		
2	John Owen Smith	Treasurer		Headley Society
3	Dilys Williamson	Secretary		
4	Janet Hardinge	Booking Secretary		Headley Theatre Club
5	Christine Leonard			Headley Horticultural Society
6	Rosemary Schofield			Headley Fete Committee
7	Mike Withers			Ludshott Photographic Club
8	Marguerite Withers			Line Dancing
9	Patricia Page			Ringcraft
10	Terry Eames			Royal British Legion
11	Marion Davey			
12				
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18				
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Corporate trustees – names of the directors at the date the report was approved
N/A

Director name		

Name of trustees holding title to property belonging to the charity -**N/A**

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information



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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Neil Hardinge	Dilys Williamson
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Position (eg
Secretary, Chair, etc)

Chair	
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Date

25 th August 2021

**THE TRUSTEES OF HEADLEY VILLAGE HALL
INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31st OCTOBER 2020**

	2020		2019	
	£	£	£	£
Income for Rent and Hire of Hall		14,006.85		20,040.90
Bank Interest		-		44.76
		14,006.85		20,085.66
<i>Other Income:</i>			<i>Other Income:</i>	
Donations: Fete & Here's Headley	58.11		Donations: HTC and Raff	352.50
HTC for Car Park	657.45			
CAF for Car Park	500.00			
EHDC Coronavirus payment	10,000.00			
Open Gardens for Car Park	2,500.00			
		13,715.56		352.50
TOTAL INCOME		27,722.41		20,438.16
<i>Expenses of Upkeep:</i>				
Wages	4,111.20		3,985.20	
Heat & Light	2,465.60		2,973.21	
Rates & Water	515.84		936.75	
Repairs & Maintenance	15,237.77		15,287.68	
Postage, telephone & stationery	8.00		-	
Insurance	1,882.15		1,862.22	
Licences	331.92		351.48	
Sundry Expenses	554.89	25,107.37	423.09	25,819.63
TOTAL EXPENSES		25,107.37		25,819.63
SURPLUS (DEFICIT)		2,615.04		-5,381.47

THE TRUSTEES OF HEADLEY VILLAGE HALL

BALANCE SHEET AS AT 31st OCTOBER 2020

	2020 £	2019 £
Current Bank Account (Natwest)	42,478	19,199
Bonus saver a/c (Natwest)	0	20,664
Card a/c (Natwest)		
Halifax Building Society		
Debtors	0	0
Creditors	0	0
NET ASSETS	42,478	39,863

NET ASSETS are represented by:

ACCUMULATED FUND		
Balance brought forward	39,863	45,244
Surplus (Deficit) for year	2,615	-5,381
	42,478	39,863

Treasurer:

 12/12/2021

Auditor:

 12/02/2021