



## Trustees' Annual Report for the period

From 1<sup>st</sup> July 2023 to 30<sup>th</sup> June 2024

Charity name: Winchelsea New Hall

Charity registration number: 235174

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To stand possessed of Winchelsea Village Hall (known as Winchelsea New Hall) so as to permit it to be used, occupied and enjoyed in perpetuity as a village hall.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>To provide premises as venue for social activities for the residents of Winchelsea and the surrounding settlements. These activities cover local clubs and societies as well as independent organisers of leisure, sport and cultural events.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The trustees continue to have due regard to the guidance published by the Charity Commission on public benefit and all activities are considered in that light.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During the year the following improvements have been made:</p> <p><b>Disability, health and safety</b></p> <ul style="list-style-type: none"> <li>• Provision of effective ventilation within the WCs by means of opening windows. The previous windows had become decayed and not been openable for many years. The enhanced acoustic insulation of draught sealing and double glazing also has advantages during talks as passing traffic noise is less intrusive.</li> <li>• The Ladies WCs have been completely refurbished including thermal insulation and extract fans over the WCs.</li> <li>• These changes, like those made in the previous year, enhance comfort, eliminate back mould on the WC walls and benefit the elderly and disabled and promote social inclusion.</li> </ul> <p><b>Sport facilities</b></p> <ul style="list-style-type: none"> <li>• Provision of Pickle Ball court facilities within the Hall which can be set up within a few minutes</li> <li>• Table Tennis and Badminton activities were identified in the 2016 community survey as a valuable addition to the range of activities available locally and provided by the Hall Management Committee for use in an ad hoc system of booking at short notice when the Hall is not otherwise in use. These facilities have generated regular use over the year.</li> </ul> <p><b>Impact of improvements</b></p> <ul style="list-style-type: none"> <li>• The improvements to insulation and ventilation in the Ladies WCs shows the benefits when the Gents WCs are refurbished this coming year. These 98 year old facilities were not matching the enhanced standards we have already achieved in the Hall with new double glazed windows and ceiling insulation. The black mould growth on the lower walls of the WC compartments were particularly troubling.</li> <li>• This in turn will promote the long term sustainability of the hall</li> <li>• The Sporting facilities have been used regularly.</li> </ul>

		<p><b>Exterior Areas</b></p> <ul style="list-style-type: none"> <li>We have identified the need to renew the drain covers on the north side to prevent odours and have a suitable hard wearing cover next to the car parking area..</li> </ul> <p><b>Website</b></p> <ul style="list-style-type: none"> <li>The well designed website continues to attract new hirings and provides indications to the committee of users looking at the site information</li> <li>We have identified that more frequent updates to the website should be made to keep it current and benefit from the years wedding's decorative set ups in the Hall which our hirers share with us.</li> </ul> <p><b>Activity Development</b></p> <ul style="list-style-type: none"> <li>We continue to promote new activities for community use by providing discounted rates of hire for trial bookings.</li> <li>There are regular new booking enquiries which enhance choice for residents.</li> <li>The free monthly Film Night is a popular event which is designed principally for social cohesion. The cost of the annual license to show films is successfully covered by a pay bar and donations.</li> </ul> <p><b>Documents</b></p> <ul style="list-style-type: none"> <li>The standard hiring agreement has been improved to make it easier for users and operatives to use, and we are preparing refreshed documents to keep the hiring agreements up to date with requirements.</li> </ul>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>The trustees are aware of their legal duty to apply income funds to the objectives of the charity within a reasonable time of receiving them. In view of this, reserves are to be restricted as far as possible to the level necessary to cover future eventualities, which will allow for medium term planning and avoid the risk of insolvency.</b>
Amount of reserves held	Para 1.22	<b>£8,455</b>
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Hall hire fees, fundraising including fairs and fetes, 100 Club, one-off events such as auction of promises, grant applications and regular donations. Specific fundraising and grant applications are needed for development projects eg. refurbishments or new or updated equipment.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Declaration of trust dated 29 March 1926 as amended by resolution dated 28 November 2015</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Trust</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Elected by management committee from among their number</b>

**Additional information (optional)**

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>Policies etc. No specific arrangements for induction and training of trustees but trustees are generally required to demonstrate relevant skills and experience.</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p><b>Organisational structure. On 28 November 2015 the members in general meeting resolved that the administrative provisions of the declaration of trust dated 29 March 1926 should be amended.</b></p> <p><b>These amendments were accepted by the Charity Commission on 23 January 2016 subject to minor changes they deemed necessary to avoid conflict with the governing document.</b></p> <p><b>Following the resolution of 28 November 2015, Winchelsea New Hall Society registered charity number 258230 (whose purpose was to raise funds for the upkeep of the hall) merged with Winchelsea Village Hall.</b></p>
Relationship with any related parties	Para 1.51	<b>No relationship with related parties.</b>
Other		

**Reference and Administrative details**

Charity name	Winchelsea New Hall
Other name the charity uses	Winchelsea Village Hall
Registered charity number	235174
Charity's principal address	Rectory Lane Winchelsea East Sussex TN36 4AA

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year
1	Alison Clare Casey	Chair	29 <sup>th</sup> July 2023 to present
2	Elizabeth Rosemarie Roberts	Treasurer	
3	Paul Michael Robert Mortimer	Secretary	
4			
5			

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

**Additional information (optional)****Names and addresses of advisers  
(Optional information)**

Type of adviser	Name

**Name of chief executive or names of senior staff members (Optional information)**

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**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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**Other optional information**

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

*A. Casey*

Full name(s)

Alison Clare Casey

Position (eg Secretary, Chair, etc)

Chair

Date

31<sup>st</sup> October 2024

# WINCHELSEA NEW HALL Year End Accounts 1st July 2023 - 30th June 2024

## INCOME AND EXPENDITURE

	2022-23	BUDGET 23-24	30/06/2024
<b>INCOME</b>			
Lettings Regular	4,324.00	4,300	4,648.00
Lettings Occasional	3,530.00	3,200	3,896.90
Lettings Weddings	3,500.00	3,500	3,962.00
<b>GRANTS</b>			
Icklesham Parish Council	1,725.00	1,725	1,690.00
Sussex Community Fund (Wind Farm)		5,000	5,000.00
Sussex Community (Rye) Fund		1,000	1,000.00
Rother Community Fund		3,802	
Other (Rother Carbon reduction scheme)		2,310	
Subscriptions from supporters	900.00	850	875.00
Donations	478.17	500	1,828.00
<b>FUNDRAISING</b>			
Summer Fete Lunches/Teas	2,245.89	800	1,445.93
Christmas Fair & Grand Raffle	3,037.70	3,200	3,652.25
Film Night	605.43	700	683.21
100 Club	586.14	1,200	1,617.18
General fundraising/Other events	90.00	1,000	4,697.90
Gift Aid	649.85	400	
Bank Interest	52.61	120	187.50
<b>TOTAL INCOME</b>	21,724.79	33,607	35,183.87
<b>EXPENDITURE</b>			
Cleaning	1,730.38	2,000	1,948.93
Electricity SSE	497.16	1,500	1,049.67
Gas British Gas Lite	1,097.83	3,000	2,218.70
Rates	180.37	150	113.52
Water	93.94	110	112.38
Broadband	119.16	400	391.14
Event costs	1,052.22	1,500	2,390.84
Advertising	175.00	150	100.00
Premises Repairs & Maintenance	1,383.96	900	2,215.45
Equipment Repairs & Renewals	1,189.66	800	264.65
Donations made to other charities	1,168.00	850	893.00
Insurance	995.56	1,315	1,095.08
Admin costs + postage	9.58	100	271.49
Licences	883.70	1,000	187.56
Society Subscriptions	50.00	60	50.00
Car Park rent	50.00	52	52.00
<b>Sub-Total</b>	10,676.52	13,887	13,354.41
<b>ASSETS &amp; Investment Purchases</b>			
Premises improvements	11,227.84	24,200	25,050.94
Furnishings			
<b>Sub-Total</b>	11,227.84	24,200	25,050.94
<b>TOTAL EXPENDITURE</b>	21,904.36	38,087	38,405.35
<b>Net of income/expenditure</b>	-179.57	-4,480	-3,221.48
<b>CURRENT BALANCES</b>			
NatWest Management Account	21,885.97		18,649.57
Shawbrook Reserve	8,455.42		8,455.42
<b>NET CURRENT ASSETS</b>	30,341.39		27,104.99

Rosemarie Robert 11/7/24  
Treasurer





Section A

Independent Examiner's Report

Report to the trustees/  
members of

Winchester New Hall

On accounts for the year  
ended

30 June 2024

Charity no  
(if any)

235174

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended 30 June 2024

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation  
of the accounts in accordance with the requirements of the Charities Act  
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have  
come to my attention (~~other than that disclosed below~~\*) in connection with  
the examination which gives me cause to believe that in, any material  
respect:

- accounting records were not kept in accordance with section 130 of  
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in order to enable a  
proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

T. D Collins

Date:

15 Aug 2024

Name:

Mr Trevor D Collins

Relevant professional  
qualification(s) or body  
(if any):

MRICS Chartered Surveyor

Address:

Fairview, Main Street  
Peasmarsh Rye T#31 60h