

Wivelsfield Village Hall and Recreation Ground



Trustees Report and Accounts

For the Year ended 31 December 2024



Trustees Annual Report for the period

Period start date

Period end date

From

Day Month Year
01 01 2024

To

Day Month Year
31 12 2024

Reference and administration details

Charity name **Wivelsfield Village Hall and Recreation Ground**

Registered charity number (if any) **235098**

Charity's principal address **The Secretary, Springfields, Ditchling Road,
Wivelsfield, Haywards Heath, West Sussex
Postcode **RH17 7RF****

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole period
Elected Trustees		
Cameron Wallis	Chairman	
Andrew Savidge	Vice-Chairman	
Peter Burton	Secretary	
Ann Savidge	Treasurer	
Liz Burton		
Lesley Corbett		
Representative Trustees		
Dave Callaghan	Wivelsfield Little Theatre	
Sue Blunden	Mid-Sussex Parkinson's Group	
Rhonda Janes	Wivelsfield Films	
Non-Voting Representatives		
Chloe Hodgson	Letting Secretary	
Ian Haffenden	Parish Council	
Sue Morris	Parish Council	
Robert Packer	Wivelsfield Green Cricket Club	
Sheila Blair	Historical Society/Church	
Alison Cumberland	Wivelsfield Community Club	
Sandra Truran	Green Park Corner	

Names of the custodian trustees for the charity,

Wivelsfield Parish Council	
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Names and addresses of Banks

Name	Address
Lloyds TSB Bank plc	Haywards Heath Branch, PO Box 1000, BX1 1LT
CCLA Investment Management Ltd	COIF Charity Funds, Senator House, 85 Queen Victoria Street, London EC4V 4ET
Shawbrook Bank Ltd	Lutea House, Warley Hill Business Park, The Drive, Great Warley, Brentwood, Essex, CM13 3BE

Structure, governance and management**Description of the charity's trusts**

Type of governing document

The governing document is a Charity Commission Scheme dated 27 September 1978, which amalgamated two charities: the Wivelsfield Reading Room and Institute (1912) and the Wivelsfield Playing Field and Recreation Ground (1956 and 1966). Some of the Charity's rules have been subsequently amended by agreement of the Managing Committee and these amendments have been submitted to the Charities Commission

How the charity is constituted

Trust

Trustee selection methods

The managing trustees consist of up to 8 members elected at each annual general meeting and up to 13 representative members appointed before it by the local organisations listed above. All trustees retire at the start of each annual general meeting but are eligible to be re-elected or reappointed at that meeting.

Additional governance issues (Optional information)

- Policies and procedures adopted for the induction and training of trustees.

The Trustees met five times in person in 2024.

The Trustees have had regular email contact during this year.

Objectives and activities

Summary of the objects of the charity set out in its governing document

The object is to provide recreation and leisure facilities for the inhabitants of the Wivelsfield Parish.

Summary of the main activities undertaken for the public benefit in relation to these objects

Its main activities are to run the Village Hall, built in 1981, together with the Recreation Ground, its pavilion, and the car park. Its mission, for the public benefit, is to maintain and enhance the existing facilities, making them available at the lowest cost, consistent with long-term economic viability.

Achievements and performance

Summary of the main achievements of the charity during the year

This year, a number of amendments have been made to the facility. The installation of fixings to enhance a hirer experience, repainting where required, the area to the rear of the hall has been expanded and is awaiting further works. This year has been focussed on providing the best building possible for our hirers, making it easy for them to hold a booking in our fantastic community venue.

Financial review

Brief statement of the charity's policy on reserves

The policy on reserves is to hold only sufficient to cover the wear and tear and eventual restoration of the buildings, the maintenance and eventual replacement of other facilities, and contingencies. There is a larger than normal reserve held this year as a number of the smaller hall enhancement projects for which funding has been allocated have yet to complete.

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- The charity's principal sources of funds.
- How expenditure has supported the key objectives of the charity.

The charity's main source of income has been from hirings of the Village Hall, Pavilion and Recreation Ground. The charity also receives income from long term parking in the Village Hall car park and from the solar energy array.

The main items of expenditure have been the day to day running costs of the village hall and pavilion, including cleaning, heating, lighting, water and insurance. Other items have been completed this year, using grant funding, which we have been very lucky to receive.

Other optional information

Future Plans

There are always many items that we would like to complete in order to enhance our building and we will always continue to complete these, as and when funds are available. This coming year, we are hoping to fence and tarmac our newly opened up rear area, and to provide facilities for our hirers to enjoy all year round. A small bar, seating area and lighting.

We will be looking to update our website, move over to a new booking system, and hopefully install a new projector within the Main Hall, amongst many other things.

We will also be working very closely with our Parish Council this year to install new facilities on the Recreation Ground, using monies from the local housing development, alongside any further grant funding that we are applicable for.

Trustees responsibilities as to accounts.

Charity law requires the Trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the Charity's financial activities and of its financial position at the end of the year.

In preparing the financial statements, the Trustees are required to select suitable accounting policies and then apply them consistently; make judgements and estimates that are reasonable and prudent; state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements, and prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

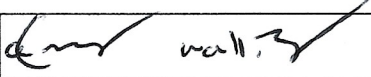
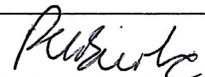
The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with applicable law. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees confirm that the financial statements comply with the requirements of the Charities Statement of Recommended Practice (2005) and the accounting provisions of the Charities Act 1993 and Regulations thereafter.

Declaration

The trustees approved the trustees report above on

Signed on behalf of the charity's trustees:

Signature(s)	 wallis	
Full name(s)	Cameron Wallis	Peter Burton
Position	Chairman	Secretary
Date	22/04/25	



Wivelsfield Village Hall and Recreation Ground				CC16a
Receipts and payments accounts				
For the period from	01/01/2024	To	31/12/2024	

Section A Receipts and payments

	Village Hall/ Recreation Ground	Charity Fund	Total funds	Last year Total
	£	£	£	£
A1 Receipts				
Hall hirings	40,114	-	40,114	43,358
Pavilion hirings	1,830	-	1,830	1,230
Parking income	6,488	-	6,488	4,894
Interest on funds	2,177	57	2,234	1,511
Donations and fundraising	213	-	213	932
Solar energy	5,635	-	5,635	5,444
Miscellaneous	-	600	-	600
Grants received	-	-	-	-
Sub total	55,857	57	55,914	57,369
A2 Asset, investment sales, etc.	-	-	-	-
Total receipts	55,857	57	55,914	57,369
A3 Payments				
Wages	13,064	-	13,064	9,284
Repairs and maintenance	4,470	-	4,470	6,775
Light and heating	8,180	-	8,180	3,763
Water and wastewater	-	115	-	6,741
Insurance	2,913	-	2,913	3,199
Cleaning materials	5,973	-	5,973	6,879
Telephone	579	-	579	744
Office expenses (including licences)	1,103	-	1,103	801
Furniture and equipment	1,236	-	1,236	3,592
Miscellaneous projects	12,775	-	12,775	-
Building project	-	-	-	5,221
Sub total	50,178	-	50,178	46,999
A4 Asset and investment purchases, etc.	-	-	-	-
Total payments	50,178	-	50,178	46,999
Net of receipts/(payments)	5,679	57	5,736	10,370
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	55,249	1,113	56,362	45,992
Cash funds this year end	60,928	1,170	62,098	56,362

Section B Statement of assets and liabilities at the end of the period

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £												
B1 Cash funds	<table border="1"> <tr><td>Cash at Bank</td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td>Total cash funds</td></tr> </table> <p>(agree balances with receipts and payments account(s))</p>	Cash at Bank			Total cash funds	<table border="1"> <tr><td>60,928</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>60,928</td></tr> </table>	60,928	-	-	60,928	<table border="1"> <tr><td>1,170</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>1,170</td></tr> </table>	1,170	-	-	1,170
Cash at Bank															
Total cash funds															
60,928															
-															
-															
60,928															
1,170															
-															
-															
1,170															
B2 Other monetary assets	<p>Details</p> <table border="1"> <tr><td>None</td></tr> <tr><td></td></tr> </table>	None		<table border="1"> <tr><td>-</td></tr> <tr><td>-</td></tr> </table>	-	-	<table border="1"> <tr><td>-</td></tr> <tr><td>-</td></tr> </table>	-	-						
None															
-															
-															
-															
-															
B3 Investment assets	<p>Details</p> <table border="1"> <tr><td>None</td></tr> <tr><td></td></tr> </table>	None		<table border="1"> <tr><td></td></tr> <tr><td></td></tr> </table>			<table border="1"> <tr><td></td></tr> <tr><td></td></tr> </table>								
None															
B4 Assets retained for the charity's own use	<p>Details</p> <table border="1"> <tr><td>Village Hall & Pavilion Annexe including fixtures and fittings</td></tr> <tr><td>Recreation Ground</td></tr> <tr><td></td></tr> <tr><td></td></tr> </table>	Village Hall & Pavilion Annexe including fixtures and fittings	Recreation Ground			<table border="1"> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> </table>					<table border="1"> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> </table>				
Village Hall & Pavilion Annexe including fixtures and fittings															
Recreation Ground															
B5 Liabilities	<p>Details</p> <table border="1"> <tr><td>None</td></tr> <tr><td></td></tr> </table>	None		<table border="1"> <tr><td></td></tr> <tr><td></td></tr> </table>			<table border="1"> <tr><td></td></tr> <tr><td></td></tr> </table>								
None															
Signed by one or two trustees on behalf of all the trustees	Signature	Name	Date of approval												



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's
report on the accounts**

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Wivelsfield Village Hall and Recreation Ground Charity

**On accounts for the year
ended**

31 December 2024

**Charity no
(if any)**

235098

Set out on pages

7 and 8

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2024

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 29 March 2025

Name: Barbara Patricia Kite

**Relevant professional
qualification(s) or body
(if any):**

FCA, CTA & BFP

Address:

4 The Waldrons, Oxted, Surrey. RH8 9DY

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.