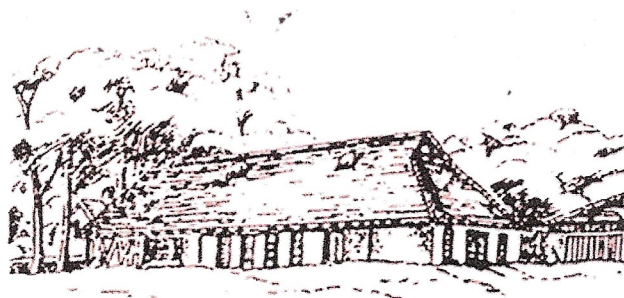


Wivelsfield Village Hall and Recreation Ground



Trustees Report and Accounts

For the Year ended 31 December 2021



Trustees Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	01	2021		31	12	2021

Reference and administration details

Charity name **Wivelsfield Village Hall and Recreation Ground**

Registered charity number (if any) **235098**

Charity's principal address **The Secretary, Springfields, Ditchling Road,
Wivelsfield, Haywards Heath, West Sussex
Postcode **RH17 7RF****

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole period
Elected Trustees		
Cameron Wallis	Chairman	From 20.04.2021
Andrew Savidge	Vice-Chairman	
Liz Burton	Secretary	
Ann Savidge	Treasurer	
Peter Burton	Letting Secretary	
Lesley Corbett		
Barbara Harty		
Representative Trustees		
Jane Silk	Wivelsfield Stoolball Club	
Dave Callaghan	Wivelsfield Little Theatre	
Sue Blunden	Mid-Sussex Parkinson's Group	
Rhonda Janes	Wivelsfield Films	
Non-Voting Representatives		
Ian Dawson	Parish Council	
Sue Morris	Parish Council	
Robert Packer	Wivelsfield Green Cricket Club	
Sheila Blair	Historical Society	
Sam Mann	Wivelsfield Community Club	
Sarah Cox	Wivelsfield Green Playgroup	Until 16.07.2021

Names of the custodian trustees for the charity,

Wivelsfield Parish Council	
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Names and addresses of Banks

Name	Address
Lloyds TSB Bank plc	Haywards Heath Branch, PO Box 1000, BX1 1LT
CCLA Investment Management Ltd	COIF Charity Funds, Senator House, 85 Queen Victoria Street, London EC4V 4ET
Shawbrook Bank Ltd	Lutea House, Warley Hill Business Park, The Drive, Great Warley, Brentwood, Essex, CM13 3BE

Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

The governing document is a Charity Commission Scheme dated 27 September 1978, which amalgamated two charities: the Wivelsfield Reading Room and Institute (1912) and the Wivelsfield Playing Field and Recreation Ground (1956 and 1966). Some of the Charity's rules have been subsequently amended by agreement of the Managing Committee and these amendments have been submitted to the Charities Commission

How the charity is constituted
(eg. trust, association, company)

Trust

Trustee selection methods
(eg. appointed by, elected by)

The managing trustees consist of up to 8 members elected at each annual general meeting and up to 13 representative members appointed before it by the local organisations listed above. All trustees retire at the end of each annual general meeting but are eligible to be re-elected or reappointed.

Additional governance issues (Optional information)

- Policies and procedures adopted for the induction and training of trustees.

The Trustees met eleven times in 2021. Six times in person and five times via Zoom, due to Covid restrictions.

The Trustees have had regular email contact during this very important but difficult year

Objectives and activities

Summary of the objects of the charity set out in its governing document

The object is to provide recreation and leisure facilities for the inhabitants of Wivelsfield Parish

Summary of the main activities undertaken for the public benefit in relation to these objects

Its main activities are to run the Village Hall, built in 1981, together with the Recreation Ground, its pavilion, and the car park. Its mission, for the public benefit, is to maintain and enhance the existing facilities, making them available at the lowest cost consistent with long-term economic viability

Achievements and performance

Summary of the main achievements of the charity during the year

The Management Committee's fundraising, plus financial support and advice from Wivelsfield Parish Council has resulted in raising sufficient funds to commence its ambitious plans to improve the Village Hall. The work to extend and improve the hall commenced in May 2021 and was completed in December 2021. The hall now has disabled and child's toilets, an extended and fully refitted kitchen at the east end and a parish office, parish meeting room and public toilets at the west end along with much needed additional storage rooms. The main hall has also had all asbestos removed from the walls, been replastered, the ceiling insulated and been partially redecorated. The building has been completely rewired and a new heating system installed. However, although the hall is now open to hirers, there remain several smaller projects that require funding and these will provide the focus for the Management Committee's efforts in 2022.

Financial review

Brief statement of the charity's policy on reserves

The policy on reserves is to hold only sufficient to cover the wear and tear and eventual restoration of the buildings, the maintenance and eventual replacement of other facilities, and contingencies.

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- The charity's principal sources of funds.
- How expenditure has supported the key objectives of the charity.

The charity's main source of income has been from hirings of the village hall, pavilion and recreation ground. The charity also received some income from long term parking in the village hall car park and from the solar energy array.

The main item of expenditure has been the professional and contractors fees for the Hall Improvement Project. The day to day running costs of the village hall and pavilion have still needed to be funded during the year, for example cleaning, heating, lighting, water and insurance.

Other optional information

Future Plans

Following the completion of the main building project in December 2021, several smaller projects that were not part of the main project need to be planned and funded to enable the hall to be efficiently managed and secure. These include installing a CCTV system and extending the access control system. Extending the roof insulation, completing the redecoration, installing a control system for the hot water and heating system. and redesigning the private external area. Grants will be sought with the Parish Council and fundraising will continue to enable the completion of these.

Trustees responsibilities as to accounts.

Charity law requires the Trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the Charity's financial activities and of its financial position at the end of the year.

In preparing the financial statements, the Trustees are required to select suitable accounting policies and then apply them consistently; make judgements and estimates that are reasonable and prudent; state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements, and prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with applicable law. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

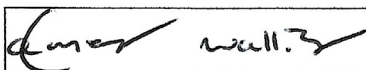
The Trustees confirm that the financial statements comply with the requirements of the Charities Statement of Recommended Practice (2005) and the accounting provisions of the Charities Act 1993 and Regulations thereafter.

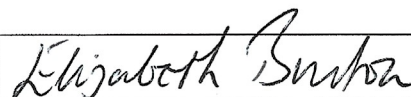
Declaration

The trustees approved the trustees report above on

Signed on behalf of the charity's trustees

Signature(s)





Full name(s)

Cameron Wallis

Elizabeth Burton

Position

Chairman

Secretary

Date

15/08/2022



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Wivelsfield Village Hall and Recreation Ground Charity

**On accounts for the year
ended**

31 December 2021

**Charity no
(if any)** 235098

Set out on pages

7 and 8

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

RH0 Ayton

Date:

*12 February
2022*

Name:

Rupert Ayton

**Relevant professional
qualification(s) or body
(if any):**

FCA
Chartered Accountant

Address:

22 Dukes Road, Lindfield
Haywards Heath, West Sussex
RH16 2JQ



Charity Name Wivelsfield Village Hall and Recreation Ground	No (if any) 235098
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Receipts and payments accounts

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For the period from	Period start date 01/01/2021	To	Period end date 31/12/2021
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Section A Receipts and payments

Funds: Unrestricted Restricted Unrestricted

	Village Hall/ Recreation Ground £	Charity Fund £	Improvement Fund £	Total funds £	Last year Total £
A1 Receipts					
Hall Hirings	7,939	-	-	7,939	5,453
Pavilion Hirings	2,235	-	-	2,235	1,077
Parking income	4,550	-	-	4,550	4,342
Interest on funds	142	1	4	147	219
Donations and fundraising	40	-	-	40	1,880
Solar energy	3,120	-	-	3,120	2,809
Miscellaneous	800	-	-	800	2,072
Grants received	17,374	-	10,000	27,374	16,334
Monies held for potential future bookings	1,183	-	-	1,183	2,756
Sub total	35,017	1	10,004	45,022	36,942
A2 Asset, Investment sales, etc.					
	-	-	-	-	-
Total receipts	35,017	1	10,004	45,022	36,942
A3 Payments					
Wages	3,344	-	-	3,344	10,793
Repairs and maintenance	890	-	-	890	1,430
Light and heating	2,638	-	-	2,638	6,104
Water and wastewater	222	-	-	222	819
Insurance	2,268	-	-	2,268	2,711
Cleaning materials	140	-	-	140	775
Telephone	419	-	-	419	422
Office expenses (including licences)	668	-	-	668	1,469
Furniture and equipment	309	-	-	309	-
Miscellaneous	-	1,050	-	1,050	-
Building Project	4,758	-	41,600	46,358	2,717
Fundraising expenses	-	-	-	-	190
Sub total	15,656	1,050	41,600	58,306	27,429
A4 Asset and investment purchases, etc.					
	-	-	-	-	-
Total payments	15,656	1,050	41,600	58,306	27,429
Net of receipts/(payments)					
	19,361	(1,049)	(31,597)	(13,285)	9,512
A5 Transfers between funds					
	51,242		51,242	-	-
A6 Cash funds last year end					
	51,458	2,927	18,894	73,279	63,767
Cash funds this year end					
	19,577	1,878	38,539	59,994	73,279

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	Cash at Bank	58,116	1,878
		-	-
		-	-
	Total cash funds	58,116	1,878
	(agree balances with receipts and payments account(s))		
B2 Other monetary assets	Details		
	None	-	-
B3 Investment assets	Details		
	None	-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)
	Village Hall & Pavilion Annexe including fixtures and fittings	unrestricted	124,630
	Recreation Ground	restricted	-
			-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)
	None		-
Signed by one or two trustees on behalf of all the trustees		Name	Date of approval
Signature		A. L. SAVIDGE	20/2/22