

Market Hall Trust End of Year Report 2021 -2022



Report on the Activities of the Market Hall

Hall Users

For the first month of the year the Market Hall became the Covid 19 Testing Centre for the Town. In the Spring and Summer of 2021 as restrictions were lifted hirers gradually returned to the Hall. The Trust were pleased to welcome Alde and Blythe Community Radio who took a licence for the Webster room and had a successful year broadcasting to the Town and surrounding areas. Over the year the following organisations used the hall:

- Public Health Suffolk Covid19 Testing Centre
- Saxmundham Horticultural Society
- Alde and Blyth Community Radio
- Sax Jazz
- Elections East Suffolk Council
- Saxmundham Town Council
- East Suffolk U3A
- ESTA
- Active Adults
- IP17 Good Neighbours Scheme
- Keep Fit
- Saxmundham carpet bowls club
- East Suffolk Lib Dems
- Suffolk Coastal Conservative Association
- Mid Wales Geology Club
- The Art Station
- Reed in Partnership
- Snape Maltings
- AA
- Saxmundham Library
- Greener Sax
- Saxmundham PPG
- Access Community Trust
- Creative Core Movement
- Saxmundham Judo Club
- Saxmundham Museum
- East Suffolk Council
- Green Team
- 2 Funeral Services
- 6 Private Parties

In the Autumn Rosie Hoare organised 3 well attended music events and a new makers market was launched at the Christmas shopping event in December. The website was revamped to promote the venue and allow people to book events online.

In January, the Market Hall Trustees improved the kitchen facilities. This would not have been possible without the work of the trustees and the contractor DBS projects. Jen Morcom, the Assistant Clerk worked hard to ensure the venue could reopen safely by creating coronavirus cleaning stations and guidance for users. Judy Chesterfield continued doing an excellent job of cleaning the hall.

The Trust would like to say a particular thank you to the Trustees who gave their considerable expertise for free.

Below shows the balance sheet for 2021-22.

09/05/2022

Market Hall

13:26

Balance Sheet as at 31st March 2022

31st March 2021

31st March 2022

Current Assets			
3,328	VAT Control A/c	3,422	
12,293	Current Bank A/c	9,610	
<u>15,622</u>		<u>13,032</u>	
15,622	Total Assets	13,032	
Current Liabilities			
<u>0</u>		<u>0</u>	
15,622	Total Assets Less Current Liabilities	13,032	
Represented By			
15,622	General Reserves	13,032	
<u>15,622</u>		<u>13,032</u>	

The above statement represents fairly the financial position of the authority as at 31 st March 2022 and reflects its Income and Expenditure during the year.

Signed :
Chairman

Date : _____

Signed :
Responsible
Financial

Date : _____

Below shows the income and expenditure for 2021-22.

Market Hall		
Income and Expenditure Account for Year Ended 31st March 2022		
31st March 2021		31st March 2022
	Operating Income	
46,472	Income	41,397
46,472	Total Income	41,397
	Running Costs	
3,003	Salaries & Staff Expenses	345
8,113	Admin Costs	8,105
31,907	Building Maintenance	25,641
626	Marketing, Events & Publicity	917
43,649	Total Expenditure	35,007
	General Fund Analysis	
6,408	Opening Balance	9,232
46,472	Plus : Income for Year	41,397
52,881		50,629
43,649	Less : Expenditure for Year	35,007
9,232		15,622
0	Transfers TO / FROM Reserves	0
9,232	Closing Balance	15,622

Market Hall**Income and Expenditure Account for Year Ended 31st March 2022**

31st March 2021

31st March 2022

Operating Income

46,472

46,472

Income

41,397

Total Income

41,397

Running Costs

3,003
8,113
31,907
626

43,649

Salaries & Staff Expenses

345

Admin Costs

8,105

Building Maintenance

25,641

Marketing, Events & Publicity

917

Total Expenditure

35,007

General Fund Analysis

6,408
46,472

52,881
43,649

9,232
0

9,232

Opening Balance

9,232

Plus : Income for Year

41,397

Less : Expenditure for Year

50,629

35,007

Transfers TO / FROM Reserves

15,622

0**Closing Balance**

15,622



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The Trustee
The Market Hall
c/o Saxmundham Town Council
Station Approach
Saxmundham
Suffolk
IP17 1AF

12th May 2022

Dear Trustee,

Independent examination – The Market Hall, Charity No 235072

2021-22 Income £41,397; expenditure = £35,007; Reserves £15,622

Bank balance as at 31st March 2020 was £12,293.17

The Market Hall is a charity set up with the objective:

“A market hall to be used for such useful or benevolent purposes in connection with the town or district of Saxmundham as the Trustees sanction including the user thereof as a court house for magistrates meetings and the county council.”

The Charity's governing documents are:

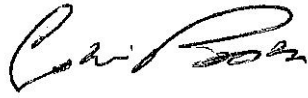
- Indenture dated 16 January 1893
- Charity Commission Scheme dated 12 October 1920

The Charity has a sole Trustee, Saxmundham Town Council. Councillors sit in charity meetings as the corporate body. Two sub groups, the Market Hall Development Group and the Market Hall management Committee work to oversee the operation of the market Hall and refurbishment works.

The 2020/21 Annual Return was submitted 14th October 2021, well within the deadline for filing. Note the latest filing date for the accounts for 2021/22 is 31st January 2022.

The Town Council provide administration without charge and Annual accounts are presented to the Town Council as sole Trustee.

The year-end accounts were examined and all found to be in order. There are no matters which give me cause to believe that in, any material respect, the Trustees have not met the requirements of the Charity Act 2011.

A handwritten signature in black ink, appearing to read 'Colin Poole', written in a cursive style.

Colin Poole

On Behalf of Suffolk Association of Local Councils