

FRIENDS OF CHALFONTS & GX COMMUNITY HOSPITAL
TRUSTEES REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023

C/o
Chalfonts and Gerrards Cross Community Hospital
Hampden Road
Chalfont St Peter
Bucks

Charity Number 234889

FRIENDS OF CHALFONTS & GX COMMUNITY HOSPITAL

FOR THE YEAR ENDED 31 AUGUST 2023

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FRIENDS OF CHALFONTS & GX COMMUNITY HOSPITAL

FOR THE YEAR ENDED 31 AUGUST 2023

Charity Information

| | | |
|------------------|--|-------------------------------------|
| Trustees: | Sara Sabine - Chair | |
| | Jeffrey Coteman - Treasurer | |
| | Valerie Smith - Secretary | |
| | David Cooknell - Membership Secretary | |
| | Wendy Nowell | |
| | Angela Windsor | |
| | Carol Cooknell | |
| | Graham Lister | |
| | Paul Michael Down | |
| | Desmond Bray | Appointed - 18th July 2023 |
| | Brian Peck | Appointed - 21st March 2023 |
| | Win Foxton | Resigned - 7th November 2022 |
| | Wendy Watts | Resigned - 7th November 2022 |

Principal Office:

Sharrow Whit
11a Denham Walk,
Chalfont St Peter
Gerrards Cross
Buckinghamshire
SL9 0EN

Charity Registration Number: 234889

Accountants:

Nunn Hayward LLP
2-4 Packhorse Road
Gerrards Cross
Buckinghamshire
SL9 7QE

Solicitors:

Beaujeux Wild & King
Stone House
Chalfont St Giles
Buckinghamshire
HQ8 4QA

Principal Bankers:

HSBC BANK
1 Corn Market
High Wycombe
Buckinghamshire

FRIENDS OF CHALFONTS & GX COMMUNITY HOSPITAL

FOR THE YEAR ENDED 31 AUGUST 2023

TRUSTEES' REPORT

Introduction

The Trustees are pleased to present their Annual Report and the Financial Statements for the year ended 31 August 2023. The Financial Statements have been prepared in accordance with the accounting policies set out in note 2 to the accounts and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1st January 2019).

Friends of Chalfont & GX Community Hospital (Friends) is a Registered Charity constituted by a Deed of Trust and governed by a constitution adopted in October 1955 as amended in November 1972, November 1979 and subsequently by the Charity Commissioners in October 2003, March 2015 and December 2021.

The Objectives of the Charity are:

The Trustees have referred to the guidance contained in the Charity's Commission general guidance on public benefit when reviewing the aims and objectives and in planning future activities.

The objects for which the charity is established for the public benefit are:

- to inform the public in the needs of the patients of the Hospital to mobilise, encourage, foster and maintain the interest and support of the public in the Hospital;
- to supplement services provided by the Hospital for the health welfare and comfort of the patients therein, by the provisions of facilities, buildings and equipment which may be required for the treatment of such patients, or for the efficient running of the Hospital; and
- to provide or assist in the provision of amenities for patients, users and staff of the Hospital.

The changes made in March 2015 extended the area served by the Friends to include the wider community of the Chalfonts, Gerrards Cross and the surrounding areas for the provision of health care services.

Organisational Structure

The activities of the Charity are governed by the Trustees' who would normally meet 10 times a year. Day to day management is delegated to the officers who report progress at each Trustees meeting. Various Hospital and Bucks Healthcare NHS Trust representatives are invited to attend on a regular basis.

FRIENDS OF CHALFONTS & GX COMMUNITY HOSPITAL

FOR THE YEAR ENDED 31 AUGUST 2023

TRUSTEES' REPORT (continued)

Trustees

The Trustees who served throughout the year are listed on page 1. At each Annual General Meeting (AGM) the two longest serving Trustees retire and may offer themselves for re-election. Vacancies may be filled by co-option at any time during the year and confirmed at the next AGM.

Trustees Investment Powers

The Trustees have powers to invest monies not immediately required as they think fit. It has not been the policy to invest long term, however the trustees continue to retain funds either on deposit or in reputable Charity Funds, held in various short term notice and fixed term (up to 12 months) and deposit accounts. All accounts are regularly monitored.

Results and Review of the year

At the Trustees meeting on 13th September 2022 it was agreed that members would not be asked for a membership fee for the coming year, in view of the large amount of funds held, and insufficient information regarding the future of the hospital.

The majority of funds are invested in interest bearing deposit accounts with banks and building societies. Interest income for the year totals £46,634 (2022: £13,449).

Donations received in the year were £809 (2022: £5,062). Income from gift aid claims on donations amounted to £NIL (2022: £619) and income from legacies totalled £3,000 (2022: £5,099).

This year's general running costs were in line with previous years and we have been able to spend some £1,319 (2022: £960) of our accumulated reserves to improve the services provided in the community at the Hospital (Note 4).

The result from this year's activities amounted to a surplus of £ 43,187 (2022: £18,279).

The Charity does not carry out significant fundraising activities as there are significant funds in the charity to meet its objectives.

Reserves Policy and Funds

The Trustees consider it prudent to always retain £10,000 free reserves which represents approximately 2 year's running costs. There are no future committed funds and this leaves some £1.984m of unallocated free reserves to be spent on appropriate and approved Hospital projects. The Charity is now considering with Bucks Healthcare NHS Trust how best to use the money to support The Chalfonts and Gerrards Cross Community Hospital and the health care services within our wider community long into the future.

There are no restricted funds at present and so all funds held are unrestricted.

FRIENDS OF CHALFONTS & GX COMMUNITY HOSPITAL

FOR THE YEAR ENDED 31 AUGUST 2023

TRUSTEES' REPORT (continued)

Future Developments and Commitments

The Trustees continue to advertise the clinics at the Hospital and encourage local GP practices to refer patients to the clinics available. The Bucks Healthcare NHS Trust is aware that the Friends are willing to fund work and services that will benefit patients of the Hospital and in the wider community. We continue to lobby the authorities to make good use of the Hospital building.

Risk Management

The Trustees have assessed the major risks to which the Charity is exposed and are satisfied that systems are in place to mitigate exposure to them.

Membership of Attend, previously the National Association of Hospital and Community Friends, provides automatic insurance cover for all members and includes employers, public and products liability, personal accident and trustees indemnity. Banked funds are held in the current and deposit accounts within the £85,000 Financial Services Compensation Scheme.

Volunteers

The charity has up to 20 volunteers, including the Trustees. We continue to be appreciative of the services they are willing to provide.

Statement of Trustees Responsibilities

The Trustees are responsible for preparing the Trustees Report and the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare Financial Statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its financial activities for that period. In preparing these Financial Statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the method and principles in the applicable Charities SORP (FRS 102);
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the Financial Statements; and
- prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the Charity will continue to operate.

FRIENDS OF CHALFONTS & GX COMMUNITY HOSPITAL

FOR THE YEAR ENDED 31 AUGUST 2023

TRUSTEES' REPORT (continued)

Statement of Trustees Responsibilities (Contd)

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the charity's constitution. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of the Financial Statements.

Approval

This report was approved by the Board of the Trustees on the 17th October 2023 and has been signed on their behalf.

S Sabine
Chair

FRIENDS OF CHALFONTS & GX COMMUNITY HOSPITAL

FOR THE YEAR ENDED 31 AUGUST 2023

INDEPENDENT EXAMINER'S REPORT

Independent examiner's report to the trustees

I report to the trustees on my examination of the accounts of the Friends of Chalfonts & GX Community Hospital for the year ended 31 August 2023.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under s. 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under s. 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Tom Lacey FCCA
Nunn Hayward LLP
Chartered Accountants
2-4 Packhorse Road
Gerrards Cross
Buckinghamshire
SL9 7QE

Date: 23 October 2023

FRIENDS OF CHALFONTS & GX COMMUNITY HOSPITAL

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)

FOR THE YEAR ENDED 31 AUGUST 2023

| | | Unrestricted Funds | |
|--|-------------|---------------------------|-------------------------|
| | Note | 2023 | 2022 |
| | | £ | £ |
| Income | | | |
| Donations and legacies | 3 | 3,809 | 10,913 |
| Interest income from bank deposit accounts | | 46,634 | 13,449 |
| Total Income | | <u>50,443</u> | <u>24,362</u> |
| Expenditure | | | |
| Charitable expenditure | 4,5 | 7,256 | 6,083 |
| Total Expenditure | | <u>7,256</u> | <u>6,083</u> |
| Net income | | <u>43,187</u> | <u>18,279</u> |
| Reconciliation of Funds | | | |
| Total funds brought forward at 1st September 2022 | | 1,941,654 | 1,923,375 |
| Total funds carried forward at 31st August 2023 | 10 | <u><u>1,984,841</u></u> | <u><u>1,941,654</u></u> |

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

FRIENDS OF CHALFONTS & GX COMMUNITY HOSPITAL

BALANCE SHEET AT 31 AUGUST 2022

| | Notes | 2023 £ | 2023 £ | 2022 £ | 2022 £ |
|--|-------|------------------|------------------|------------------|------------------|
| CURRENT ASSETS | | | | | |
| Debtors | 7 | 30,768 | | 11,643 | |
| Cash at bank and in hand | 8 | 1,955,273 | | 1,931,001 | |
| | | <u>1,986,041</u> | | <u>1,942,644</u> | |
| CREDITORS - | | | | | |
| Amounts falling due within one year | | | | | |
| Creditors and accruals | 9 | <u>1,200</u> | | <u>990</u> | |
| NET CURRENT ASSETS | | | 1,984,841 | | 1,941,654 |
| NET ASSETS | | | <u>1,984,841</u> | | <u>1,941,654</u> |
| Funds of the Charity | | | | | |
| Unrestricted funds | 10 | | 1,984,841 | | 1,941,654 |
| TOTAL CHARITY FUNDS | | | <u>1,984,841</u> | | <u>1,941,654</u> |

These Financial Statements were approved by the Board of Trustees on 17th October 2023 and signed on its behalf by

S Sabine Chair

J Coteman Treasurer

Registered charity number: 234889

1 STATUTORY INFORMATION

The Friends of Chalfonts & GX Community Hospital is an unincorporated registered charity (number 234889) constituted under deed of trust, domiciled in the UK and is a public benefit entity. The principal office is Sharrow Whit, 11a Denham Walk, Chalfont St Peter, Buckinghamshire, SL9 0EN.

The financial statements are presented in the £ Sterling which is the functional currency of the Charity and rounded to the nearest £1.

2 ACCOUNTING POLICIES

The accounting policies adopted in the preparation of the financial statements are as follows:

2.1 Basis of preparation

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) (effective 1st January 2019) with (FRS 102) and the Charities Act 2011.

The financial statements are prepared on a going concern basis under the historical cost convention. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The Friends of Chalfonts & GX Community Hospital meets the definition of a public benefit entity under FRS 102. These financial statements are prepared in accordance with the applicable Charity Law.

2.2 Income

All incoming resources are recognised once the charity has entitlement to the resources, it is probable that the resource will be received and the monetary value can be measured with sufficient reliability.

2.3 Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Support costs are costs incurred by the charity in supporting its charitable activities.

Governance costs comprises expenditure incurred to meet constitutional and statutory requirements.

2.4 Taxation

The Charity is a registered Charity and therefore is not liable for Income Tax or Corporation Tax on income derived from charitable activities, as it falls within the various exemptions available to registered charities.

FRIENDS OF CHALFONTS & GX COMMUNITY HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2023

(continued)

| | 2023 | 2022 |
|---|--------------|---------------|
| | £ | £ |
| 3 Voluntary Income from donations and legacies | | |
| Donations | 809 | 5,062 |
| Gift aid on donations | - | 619 |
| Income from legacies | 3,000 | 5,099 |
| Miscellaneous fund raising | - | 133 |
| | <u>3,809</u> | <u>10,913</u> |
| 4 Expenditure on charitable activities | 2023 | 2022 |
| | £ | £ |
| Purchases for Hospital | | |
| - Garden upkeep & hospital flowers | 937 | 960 |
| - Outpatient nurse and staff support cost | 382 | - |
| Support costs (note 5) | 5,937 | 5,123 |
| | <u>7,256</u> | <u>6,083</u> |
| 5 Support costs | 2023 | 2022 |
| | £ | £ |
| Administration and miscellaneous costs | 478 | 160 |
| Finance charges | 3,569 | 3,328 |
| National Association subscription | 690 | 645 |
| <i>Governance costs:</i> | | |
| Examiners remuneration | 1,200 | 990 |
| | <u>5,937</u> | <u>5,123</u> |

All support costs are allocated to expenditure on charitable activities as the vast majority of time and effort of the charity is focussed here.

6 Trustee remuneration, benefits and expenses

There were no employees during the year. The trustees manage all of the affairs of the Charity.

The trustees received no remuneration or other benefits for their duties for the year ended 31 August 2023.

During the year £332 (2022: £166) was reimbursed to various trustees for the costs incurred on behalf of the Charity.

FRIENDS OF CHALFONTS & GX COMMUNITY HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2023
(continued)

| | | | | | |
|----|-------------------------------|---------------------------|----------------------------|------------------|----------------------------|
| 7 | Debtors | 2023 | 2022 | | |
| | | £ | £ | | |
| | Gift aid receivable | - | 620 | | |
| | Interest receivable | 30,768 | 11,023 | | |
| | Legacies receivable | - | - | | |
| | | <u>30,768</u> | <u>11,643</u> | | |
| 8 | Cash at bank and in hand | 2023 | 2022 | | |
| | | £ | £ | | |
| | Bank current account and cash | 5,197 | 8,185 | | |
| | Bank deposit accounts | 1,950,076 | 1,922,816 | | |
| | | <u>1,955,273</u> | <u>1,931,001</u> | | |
| 9 | Creditors | 2023 | 2022 | | |
| | | £ | £ | | |
| | Accruals | 1,200 | 990 | | |
| | | <u>1,200</u> | <u>990</u> | | |
| 10 | Movement in funds | Balance at 1.9.22 £ | Incoming resources £ | Expenditure £ | Balance at 31.8.23 £ |
| | Unrestricted Funds | 1,941,654 | 50,443 | 7,256 | 1,984,841 |
| | Total Funds | <u>1,941,654</u> | <u>50,443</u> | <u>7,256</u> | <u>1,984,841</u> |

11 Related party transactions

The total amount of donations received from trustees in the year amounted to £NIL (2022: £255).