

**TRUSTEES' ANNUAL REPORT FOR THE YEAR
TO 31ST DECEMBER 2021
for
DEAN ROW CHAPEL - Charity Commission Registration 234851
THE MANSE FOR THE MINISTER - Charity Commission
Registration 242950**

The Charities' Principal Address is:

Unitarian Meeting House, Chapel Road, Wilmslow, SK9 2BX.

The persons legally responsible for the control and management of the Charities as trustees in the year were:

1) Appointed by deed of trust:

Peter Shaw (Chairman), Michael Heale (Secretary), Catherine Smeaton, Elizabeth Earp, Christine Wilkie, Susan Dennell (Appointed 17th October 2021), Deborah White (Appointed 17th October 2021), Anne Gemmell (Appointed 17th October, 2021) and Jenifer Williams.

2) Appointed as officers and committee members under the Chapel rules and serving for the year:

Christine Wilkie (Chairperson), Anne Gemmell (Secretary), Peter Shaw (Treasurer), Ian Booth (Warden), Beryl Booth, Peter Weigh, Bridget Wenham, Elizabeth Earp, Catherine Smeaton and Nicola Aspeotis.

The charities' bankers are:

Barclays Bank PLC, 59 Grove Street, Wilmslow, Cheshire, SK9 1ER.

The Investment Manager is:

BNY Mellon Fund Managers Limited, 160 Queen Victoria Street, London, EC4V 4LA.

Independent examiner is:

Kenneth James Johnson FCA, Flat 2 Kennerley Court, Kennerleys Lane, Wilmslow SK9 5EQ.

The Governing Documents of the Charities are:

1) Dean Row Chapel

a) A deed of conveyance dated 5th November 1750. A deed of appointment of new trustees was last made on 20 June 1999.

b) Rules adopted by members of the congregation dated 17th March 1980 and last amended on 21st December 1997.

2) The Manse for the Minister

a) A deed of conveyance to trustees dated 20th October 1965. A deed of appointment of new trustees was last made on 20th June 1999.

Annual Report 2021

The Trustees present their annual report for the year ended 31st December 2021 under the Charities Act 2011, together with the independently examined accounts for the year, and confirm that the latter comply with the requirements of the Act, the Trust Deeds and the Charities SORP (FRS102) 2015.

Objects of the Charities

The Trustees of Dean Row Chapel hold the freehold land and buildings of the Chapel and make it available for the Dissenting Congregation, which is a member of the General Assembly of Unitarian and Free Christian Churches, for their religious observance.

The Trustees of the Manse for the Minister, having sold the manse and schoolroom, with Charity Commission consent, have used the proceeds:

- 1) To build a Chapel Hall (The Tercentenary Hall) completed in 1994 to replace the schoolroom;
- 2) To purchase a manse for the accommodation of the minister.

The Congregational Committee, through its officers, administer the day to day running of the Chapel and Hall.

Any new Trustees of both Trusts are recruited from members of the congregation by the Trustees; the congregational officers and committee members are appointed at annual meetings of the members of the congregation in accordance with Chapel rules.

Chapel services take place at 11.15 am each Sunday and were held on every Sunday throughout the year, whilst following government Covid guidelines. Anyone is welcome to attend these services. Average congregational attendances at these services were 31 during 2021 against over 50 prior to the pandemic. There are also meetings most weeks in the vestry for quiet meditation. As the pandemic eases there are more bookings for Weddings and Baptisms for the coming year. There are currently 55 members, many of whom support the Chapel financially through planned giving, usually augmented by Gift Aid.

The Chapel is represented on the local ecumenical association, "Churches Together in Wilmslow".

The Chapel is a member of the General Assembly of Unitarian and Free Christian Churches and the Manchester District Association of Unitarian and Free Christian Churches.

Under normal circumstances the Chapel arranges many activities including: a Choir, a Flower Committee, a Craft and Chatter Group and a Women's League Association. Most of these activities were re-started at some stage during the year.

The Chapel provides premises for the weekly meetings of the Dean Row Chapel Stroke Club and an exercise class for elderly people.

The Chapel gives financial support to a number of charities and organisations.

The Chapel benefits greatly from the generous donation of time by many members of the congregation in providing Pulpit Supply in the absence of the Minister, in the maintenance of the building and grounds and the administration for the Chapel and Hall.

The Reverend Jeffrey Lane Gould is the full time minister of Dean Row Chapel and its sister chapel, Hale Chapel.

The two major Charities connected with the Chapel are so interlinked that the accounts are prepared to embrace both. The Trustees of both Charities and the congregational committee work harmoniously together to further what are seen as combined objectives.

Main Achievements of the Charities during the Year

The Chapel has enjoyed the services of a full time minister for the whole of the year, together with retaining a thriving membership.

Financial Information

For the year 2021, expenditure exceeded income by £11,409. This deficit was due in part to the reduced numbers attending Sunday services as well as the lack of Wedding income and a reduction in investment income.

As we reported last year, the Trustees decided, in conjunction with our sister chapel in Hale, that Dean Row should purchase a manse in Wilmslow. This replaced the cost of renting a flat for the minister. The house was purchased in January and has proven an ideal location for Revd. Gould. Further details of the costs and ongoing running costs are shown in the accounts at Note 5 and Note 11. Additionally, the Hale congregation make a cash contribution directly to Dean Row to compensate for our reduced investment income.

The Chapel does not directly employ any staff. The Minister, whose services are shared by the Chapel's sister Chapel in Hale is paid for by the Haldean Committee, which is a joint committee of both Chapels and to which both Chapels make financial contributions. The Haldean Committee administers the stipend and expenses of the Minister and accounts for the statutory payments to Her Majesty's Revenue and Customs.

Donations to various charities and other Unitarian causes were made amounting to £2,290 (2020 - £2,226).

The Trustees are responsible for keeping accounting records which are such as to disclose, with reasonable accuracy, the financial position of the Charities at any time, and to enable them as Trustees to ensure that the accounts comply with Charities Law. The Trustees are also responsible for safeguarding the Charities' assets and ensure their proper application in accordance with Charity Law, and hence for taking reasonable steps for the prevention and detection of error, fraud and other irregularities.

Reserves Policy

The Trustees are aware of the need to have available sufficient funds to finance the Charities adequately for the foreseeable future.

Dean Row Schoolroom and Manse

The share of unrealized investment gains in the year was £9,794. Income from the investments on this fund is accounted for on the Chapel Account to provide support for the maintenance and running costs of the manse.

The R & L Milnes Memorial Fund

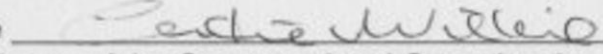
Net gain on investments of £13,605 arose in the year. Income from the investments in this fund is accounted for on the Chapel Account under the terms of the endowment.

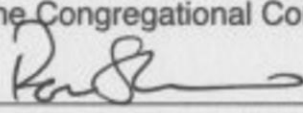
Public Benefit

The Trustees have noted the advice provided by the Charities Commission in amplifying the requirements of the Charities Act 2011, in regard to Public Benefit. The Trustees believe that their Charities comply with that guidance by benefitting the moral aspects of public life and in supporting the institutions of marriage and in providing financial support for other charities.

Declaration

At their meeting held on 5th March 2022, the Trustees have approved the above report which is signed on their behalf by:

Christine Wilkie 
(Trustee & Chairman of the Congregational Committee)

Peter Shaw 
(Trustee & Treasurer)

Date: 5 March 2022

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES AND MEMBERS OF DEAN ROW CHAPEL AND ASSOCIATED CHARITIES

I report on the accounts of the Charities set out on pages 6 to 12 for the year ended 31st December 2021.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- a) examine the accounts under section 145 of the Charities Act;
- b) to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act; and
- c) to state whether particular matters have come to my attention.

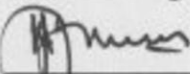
Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charities and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in, any material respect, the requirements:
 - a) to keep accounting records in accordance with section 130 of the Charities Act; and
 - b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (ii) to which in my opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:  Date: 6th March 2022

K.J. Johnson FCA, Flat 2 Kennerley Court, Kennerleys Lane, Wilmslow, SK9 5EQ.

Dean Row Chapel
Statement of Financial Activities
for the year ended 31 December 2021

	Note	2021 £	2020 £
Incoming Resources			
Donations, Grants and Legacies	2	22,093.15	32,778.62
Fees and Charges	3	3,625.00	1,403.41
Sales	4	215.75	227.65
Investment Income		9,933.23	15,278.65
Other Income		-	-
		<u>35,867.13</u>	<u>49,688.33</u>
Resources Expended			
Cost of providing Ministry	5	17,740.50	29,748.00
Cost of Running Manse	5	3,031.24	-
Maintenance of the Chapel, Hall and Grounds	6	12,006.45	21,776.29
Utility Costs	7	3,485.34	4,123.14
Administrative Costs	8	3,796.98	3,282.95
General Assembly Quota		1,925.00	2,082.25
Donations and Subscriptions	9	2,350.00	2,391.00
Other Costs		-	294.47
Depreciation	10	2,941.00	2,941.00
		<u>47,276.51</u>	<u>66,639.10</u>
Surplus of (Expenditure) over Income		(11,409.38)	(16,950.77)
Realised Loss on Sale of Investments	12	0.00	(2,387.84)
Unrealised Surplus/(Loss) on Investments	12	<u>65,992.47</u>	<u>(2,220.63)</u>
(Reduction)/Increase in Funds		54,583.09	(21,559.24)
Accumulated Funds at 1st January 2021		929,191.81	950,751.05
Accumulated Funds at 31st December 2021		<u>983,774.90</u>	<u>929,191.81</u>

Dean Row Chapel
Balance Sheet
as at 31 December 2021

	Note	2021 £	2020 £
Fixed Assets			
Freehold Buildings at Cost less Depreciation	10	138,771.20	141,712.20
Manse Cost	11	346,479.87	-
Investments at Market Value	12	479,712.36	413,719.89
Cash in Transit from Sale of Investments	12	-	350,000.00
	(a)	<u>964,963.43</u>	<u>905,432.09</u>
Current Assets			
Current Account with Barclays Bank		21,362.16	10,872.92
Deposit Account with Virgin Money		5,320.96	20,320.96
Debtors and Prepayments	13	3,688.07	3,551.75
	(b)	<u>30,371.19</u>	<u>34,745.63</u>
Current Liabilities			
Creditors and Receipts in Advance	14	1,672.09	1,491.38
Chapel Project Fund		1,159.05	1,129.05
Women's League Account		4,728.58	4,365.48
Women's League Investment		4,000.00	4,000.00
	©	<u>11,559.72</u>	<u>10,985.91</u>
Net Current Assets	(b)-©=(d)	<u>18,811.47</u>	<u>23,759.72</u>
Total Assets	(a) + (d)	<u>983,774.90</u>	<u>929,191.81</u>
Representing the Accumulated Funds			
Dean Row School Room and Manse Fund	15	486,213.87	486,213.88
R and L Milnes Memorial Fund	15	120,456.82	104,480.40
General Fund	15	377,104.21	338,497.53
		<u>983,774.90</u>	<u>929,191.81</u>

Dean Row Chapel
Notes to the Accounts
for the year ended 31 December 2021

Note 1 - Accounting Policies

General - These accounts have been prepared under the historic cost convention, except for investments, which have been accounted for at current market value.

Depreciation - The Tercentenary Hall and the Toilet Block and holding tank will be written off over a period of 75 years from the year of development by equal annual amounts. All other assets of the chapel are fully depreciated.

It is not anticipated that the manse property will depreciate and it will therefore be held at original purchase cost.

Note 2 - Donations, Legacies and Grants

	2021	2020
	£	£
Sunday Offertories	3,746.45	1,961.28
Pledged Offerings	11,292.10	11,751.95
Chapel Membership	2,100.00	2,450.00
HMRC refund of Gift Aid	3,824.80	3,867.14
Donations and Collections	1,129.80	748.25
Special Grant from Manchester District Association	-	7,000.00
Legacy	-	5,000.00
	<u>22,093.15</u>	<u>32,778.62</u>

Note 3 - Fees and Charges

	2021	2020
	£	£
Wedding and Funeral Fees	2,500.00	-
Baptism Fees	345.00	160.00
Use of the Hall	780.00	1,243.41
	<u>3,625.00</u>	<u>1,403.41</u>

Note 4 - Sales

	2021	2020
	£	£
Sales of coffee after services	191.75	217.75
Contributions to Newsletter	24.00	9.90
	<u>215.75</u>	<u>227.65</u>

Dean Row Chapel
Notes to the Accounts
for the year ended 31 December 2021

Note 5 - Costs of Ministry

	2021	2020
	£	£
Contribution to Haldean Committee (net of cash contribution from Hale Chapel)	17,665.50	29,748.00
Pulpit Supply	75.00	-
	<u>17,740.50</u>	<u>29,748.00</u>

Cost of Running Manse

Council Tax	2,040.85	-
Water Rate	397.39	-
Insurance	225.00	-
Gas Safe Certificate & Boiler Service	108.00	-
Electrical - EICR Certificate	120.00	-
Repair Bathroom Lights	140.00	-
	<u>3,031.24</u>	<u>-</u>

Note 6 - Maintenance of Chapel, Hall and Grounds

	2021	2020
	£	£
Gardener's Fees	2,234.00	2,234.00
Repairs and Maintenance	4,431.55	13,491.67
Organ Repairs and Tuning	444.00	984.00
Cleaning and Caretaking	2,595.35	2,614.55
Window cleaning	270.00	135.00
Holding tank emptying	492.00	960.00
Alarm system	814.85	781.78
Fire alarms and extinguishers	212.83	375.29
Kitchen supplies	311.87	-
Flower Group	200.00	200.00
	<u>12,006.45</u>	<u>21,776.29</u>

Note 7 - Utility Costs

	2021	2020
	£	£
Electricity	2,566.67	3,282.75
Gas	826.16	767.34
Water	92.51	73.05
	<u>3,485.34</u>	<u>4,123.14</u>

Dean Row Chapel
Notes to the Accounts
for the year ended 31 December 2021

Note 8 - Administrative Costs

	2021	2020
	£	£
Insurances	3,009.95	2,201.34
Licences	293.56	284.90
Telephone and internet	441.75	591.51
Postage, Printing and Stationery	36.72	185.20
Books, periodicals and pamphlets	15.00	20.00
	<u>3,796.98</u>	<u>3,282.95</u>

Note 9 - Donations and Subscriptions

	2021	2020
	£	£
Donations		
Dean Row Stroke Club	-	100.00
General Assembly Student Fund	100.00	100.00
Unitarian College	200.00	-
St Ann's Hospice	250.00	250.00
East Cheshire Hospice	250.00	250.00
The Send a Child to Hucklow Fund	500.00	500.00
Supportability	200.00	200.00
Shelter Box	590.00	590.00
Francis House	200.00	200.00
Flowers for John Wilkinson	-	36.00
	<u>2,290.00</u>	<u>2,226.00</u>
Subscriptions		
Unitarian Christian Association	40.00	40.00
Unitarian Music Society	20.00	-
Provincial Assembly	-	25.00
Churches Together in Wilmslow	-	100.00
	<u>2,350.00</u>	<u>2,391.00</u>

During December 2020 special collections allowed the chapel to donate £250 each to St Ann's Hospice and East Cheshire Hospice.

Dean Row Chapel
Notes to the Accounts
for the year ended 31 December 2021

Note 10 - Freehold Assets at Cost less Depreciation

	Cost £	Depreciation £	Net £
Tercentenary Hall			
As at 1st January 2021	199,373.74	(71,773.83)	127,599.91
Depreciation for the year		(2,658.29)	(2,658.29)
Balance as at 31st December 2021	<u>199,373.74</u>	<u>(74,432.12)</u>	<u>124,941.62</u>
Toilet Block and Holding Tank			
As at 1st January 2021	21,202.36	(7,090.07)	14,112.29
Depreciation for the year		(282.71)	(282.71)
Balance as at 31st December 2021	<u>21,202.36</u>	<u>(7,372.78)</u>	<u>13,829.58</u>
TOTAL	<u>220,576.10</u>	<u>(81,804.90)</u>	<u>138,771.20</u>

Note 11 - Manse Cost - 9, Sandringham Way

	£
Purchase Price incl. Fixtures	338,103.00
Solicitors Fee	1,020.00
Searches & Land Registry Fee	426.87
Stamp Duty Advice	1,000.00
RICS Homebuyers Survey	540.00
Bank Transfer Charge	25.00
Double Glazing Repairs	2,915.00
Electrical Work	1,939.00
Door Handles and Roof Repair	511.00
	<u>346,479.87</u>

Note 12 - Investments

	£
284,695.766 Shares in Newton Growth & Income Fund for Charities	
Market Value at 1st January 2021	413,719.89
Unrealised Gain in the year	65,992.47
Market Value at 31st December 2021	<u>479,712.36</u>

Dean Row Chapel
Notes to the Accounts
for the year ended 31 December 2021

Note 13- Debtors and Prepayments

	2021	2020
	£	£
Rentokil Policy 2022	151.13	147.00
Congregational & General	725.98	685.00
HMRC Gift Aid Refund	1,571.46	879.75
Hale Haldean Contribution	1,239.50	0.00
Manse Purchase Costs In advance	0.00	1,840.00
	<u>3,688.07</u>	<u>3,551.75</u>

Note 14 - Creditors and Receipts in Advance

	2021	2020
	£	£
Electricity	865.00	942.13
Gas	217.84	68.00
Fire Alarm Service	108.00	0.00
General Assembly Quota	481.25	481.25
	<u>1,672.09</u>	<u>1,491.38</u>

Note 15 - Accumulated Funds

	Accumulated Fund as at 1st January 2021	Net Outgoing Resources	Investment Gains in 2021	Accumulated Fund as at 31st December 2021
	£	£	£	£
Dean Row School Room and Manse Fund	486,213.88			486,213.87
R and L Milnes Memorial Fund	104,480.40		15,976.42	120,456.82
General Fund	338,497.53	(11,409.38)	50,016.06	377,104.21
	<u>929,191.81</u>	<u>(11,409.38)</u>	<u>65,992.48</u>	<u>983,774.90</u>