

# **CHRISTIAN WORKERS RELIEF FUND**

Charity Number 234676

## **ANNUAL REPORT AND ACCOUNTS**

**to**

**31st DECEMBER 2021**

## **CHRISTIAN WORKERS RELIEF FUND**

### **Reference and Administrative Details of the Charity**

**Charity Name:** Christian Workers Relief Fund (Formerly Home Workers Fund)

**Charity Number:** 234676

**Trustees:** The following have served during 2021 as Trustees of the Fund:

Mr Andrew A H Barnes  
Mr Brian J Chapman (Chairman)  
Mr Philip C Dalling  
Miss Rachel C Daws (Treasurer)  
Mr John Gamble  
Mr H John Lee (Secretary)  
Mr John G F McEwen  
Mr Michael Peach  
Mr Stewart A Simmons (Welfare Secretary)  
Mr Andrew J Street

**Principal Address:** Address for the receipt of gifts to the Treasurer of the Fund: -  
Miss R C Daws, PO Box 2880, Bath BA2 6WU

Address of the Secretary: -  
3 Inglewood Drive, Bognor Regis PO21 4JX

**Independent Examiner:** Joshua Kingston BSc. ACA, Burton Sweet Limited, The Clock Tower,  
5 Farleigh Court, Old Weston Road, Flax Bourton, Bristol BS48 1UR

**Bankers:** National Westminster Bank plc, 1 Muster Green, Haywards Heath, West Sussex  
RH16 4FB

United Trust Bank, One Ropemaker Street, London, EC2Y 9AW

**Investment Managers:** Charles Stanley & Co Ltd, 2 Westover Road, Bournemouth, Dorset BH1 2BY

## **Report of the Trustees for the year ended 31 December 2021**

### **Structure, Governance and Management**

#### *Governing Document*

The Charitable Trust was established on 19<sup>th</sup> September 1961 and is registered with the Charity Commission No. 234676. The Charity Commission sealed a Scheme dated 17<sup>th</sup> December 1998 governing the Charity and agreed an amendment on the 9<sup>th</sup> June 2011.

#### *Trustees*

The Scheme defines the number of Trustees to be between 3 and 20, and the appointment of a Trustee is made by Trustees at a special meeting. Each appointment is made for the shorter of either 4 years or, if the appointment is being made to fill a vacancy, the unexpired term of the appointee's predecessor.

The Trustees are aware of the need to recruit other Trustees and when deemed appropriate, they are interviewed and assessed as to their suitability before being appointed.

#### *Risk*

The Trustees take account of risks to the Charity when making decisions concerning the Fund. They recognise that the major risk to the Charity is a lack of income and seek to mitigate this through good communication/relationship with its supporter base. The Trustees review risks on a regular basis. They recognise that this is a 'Faith' work and that the Fund is dependent upon God and His people for income and for its continuance.

### **Objectives and Activities**

#### *Objects*

The objects of the charity are the relief of serving and former evangelists and Bible teachers who carry out or carried out their work in the area of benefit and their current or former dependants including spouses, widows or widowers who are resident in the area of benefit or who live abroad and require such assistance because they are in conditions of need, hardship or distress; or sick, convalescent, disabled or handicapped; or elderly.

#### *Activities*

The main activity was the distribution of gifts to individuals during the year. The policy is that all gifts should meet the criteria of the objects shown above and every grant considered has to agree with these objects before a decision to make a grant is made.

#### *Public Benefit*

The Trustees consider that the activities undertaken and distributions made by the Fund were in direct furtherance of its charitable purposes for the public benefit. Furthermore, in carrying out those objectives and activities of the Fund the Trustees have had regard both to the general, as well as the relevant specific, Public Benefit Guidance issued by the Charity Commission.

### **Grant making policy**

Before making any gift the Trustees seek to find out as much information about the financial needs of an individual recognising that this is a private matter.

The main area of support concerns those within the objects who have reached the age of 70 years where the Trustees send out an information sheet requesting full details of their income which is then compared to Government statistics and in appropriate cases a regular amount may be agreed and paid.

The charity also provides one off gifts such as funeral expenses which it is informed about through various contacts and channels and if the individual comes within the objects of the charity are then considered by the Trustees and any gift agreed.

## **Achievements and Performance**

The Fund's income for the last year was derived from some 14 individual donors 14 Churches, 4 Charitable Trusts as well as interest earned on funds deposited with its bankers and investment income.

The Fund made financial distributions to 113 individuals during the year.

The general basis for gifts is agreed among the Trustees and is reviewed regularly at the Trustees' meetings usually held in Bristol in spring and autumn.

The Charity is administered on a voluntary basis - there are no paid employees - with the principal duties shared among the office-holders.

The Trustees issue a Report which sets out in summary form details of Income and Expenditure and this is issued to various Churches throughout Great Britain and to all individual and Trust donors.

## **Financial Review**

During 2021 the Fund received income totalling £369,893 and has distributed funds totalling £283,198 (including gifts in kind - Christmas Food parcels - amounting in value to £2,736 and payments for holidays amounting to £6,000). Administration and Governance costs amounted to £4,616.

The Charity's full financial position is set out in the attached financial statements. There are no contingent liabilities. The Fund owns no property and, as a matter of investment policy, all its assets are in investments and the bank.

### *Reserves Policy*

The Reserves policy, which is reviewed annually, has been based on meeting the following requirements: -

- The Fund has no guaranteed assurance of income and makes no public appeal for support.
- The uneven flow of income and expenditure during the year. This is of particular concern at the year end when at least £50k will be paid out on the first day of the new financial year.
- The necessity of a reserve in the event that the Fund closed down. The Trustees consider that in view of the beneficiaries that they support that it is not unreasonable to have a minimum of between 18 months and 2 years' current expenditure.
- Reserves at the year-end were £562,088 which is in line with the reserves policy set by the Trustees.

### *Investment Policy*

The Trust has no investments other than those managed by Charles Stanley. The agreed policy for the portfolio is a low/medium risk account with a balanced objective for both growing capital and generating income to support the charity needs. A committee of three Trustees have delegated powers to act on behalf of the Trust.

## **Plans for the future**

The charity has been meeting the financial needs of many individuals especially those over the age of 70 years, however the arrival of Covid19 has made this more difficult.

Most of the beneficiaries are already vulnerable and are likely to become even more vulnerable in the current situation as financial support for them reduces from their preaching and other supporters. As a result we must be constantly on the alert for those who have additional needs.

## **Statement of Trustees' Responsibilities**

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed/constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the Trustees

Signed



**Brian J Chapman**  
**Chairman**

Date     **30<sup>th</sup> March 2022**

# **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CHRISTIAN WORKERS RELIEF FUND**

I report to the trustees on my examination of the accounts of the Christian Workers' Relief Fund (the Charity) for the year ended 31 December 2021

## **Responsibilities and basis of report**

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

## **Independent examiner's statement**

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Joshua Kingston BSc. ACA  
Burton Sweet Limited  
The Clock Tower  
5 Farleigh Court  
Old Weston Road  
Flax Bourton  
Bristol BS48 1UR

Date: 30<sup>th</sup> March 2022

## STATEMENT OF FINANCIAL ACTIVITIES YEAR ENDED 31 DECEMBER 2021

	Notes	Unrestricted Fund £	Total Funds 2021 £	Total Funds 2020 £
<b>Income from:</b>	<b>2</b>			
Donations and Legacies		361,537	361,537	219,415
Investments		8,356	8,356	8,108
<b>Total Income</b>		<b>369,893</b>	<b>369,893</b>	<b>227,523</b>
<b>Expenditure on:</b>	<b>3</b>			
Charitable Activities		283,198	283,198	247,529
Raising Funds:				
Investment Management Charges		2,809	2,809	2,534
<b>Total Expenditure</b>		<b>286,007</b>	<b>286,007</b>	<b>250,063</b>
Realised (Losses) on Sale of Investments	5	6,569	6,569	(10,826)
Unrealised Gains on Investments	5	21,669	21,669	9,008
<b>Net Income / (Expenditure) for the year</b>		<b>112,124</b>	<b>112,124</b>	<b>(24,358)</b>
Balances brought forward at 1st January		449,964	449,964	474,322
<b>Balances carried forward at 31st December</b>		<b>562,088</b>	<b>562,088</b>	<b>449,964</b>

The Charity has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the charity are classed as continuing.

The notes on pages 8 to 11 form part of these financial statements  
Comparative figures were comprised of unrestricted funds only

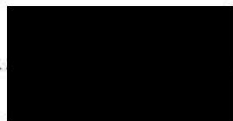
# Christian Workers Relief Fund

Reg No 234676

## BALANCE SHEET AT 31 DECEMBER 2021

		2021 £	2020 £
<b>Fixed Assets</b>			
Investments	5	307,075	281,597
<b>Current Assets</b>			
Cash at bank and in hand			
National Westminster Special Interest Reserve		167,287	80,893
Current		500	1,100
United Trust		88,475	87,695
		256,262	169,688
<b>Debtors</b>		315	65
		256,577	169,753
<b>Liabilities</b>			
Creditors		(1,564)	(1,386)
<b>Net Current Assets</b>		255,013	168,367
<b>Net Assets</b>		<b>562,088</b>	<b>449,964</b>
<b>Funds</b>			
Unrestricted Funds		562,088	449,964
<b>Total Funds</b>		<b>562,088</b>	<b>449,964</b>

Approved by the Board of Trustees on 30th March 2022 and signed on their behalf

by  Trustee

The notes on pages 8 to 11 form part of these financial statements



## NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2021

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### 1 Accounting Policies

a. The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2019.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The charity meets the definition of a public benefit entity under FRS102.

There are no material uncertainties about the charity's ability to continue as a going concern, despite the significant uncertainty being caused by the worldwide COVID-19 crisis. Whilst the Trustees expect there to be an impact on the charity's operations and reserves in the coming months and years, the charity considers it has reserves to meet these challenges in the foreseeable future.

b. Income from donations is included in income when these are receivable, except as follows:

- i. When donors specify that donations given to the charity must be used in future accounting periods, the income is deferred until those periods;
- ii. When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred until the pre-conditions have been met.

c. Legacies are recognised when the Charity is legally entitled to the legacy and the amount can be quantified with reasonable accuracy. Entitlement is regarded as the earlier of the Charity being notified of an impending distribution or the legacy being received.

d. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure includes attributable VAT which cannot be recovered.

e. Grants payable are charged in the year when the offer is conveyed to the recipient except in those cases where the offer is conditional, such grants being recognised when the conditions attached are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

f. Unrestricted funds can be used in accordance with the charitable objects at the discretion of the Trustees.

g. Designated funds are funds set aside by the Trustees out of unrestricted general funds for specific future purposes or projects.

h. Restricted funds can only be used for particular restricted purposes within the objects of the Charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Expenditure which meets these criteria is charged to the fund, together, if appropriate, with a fair allocation of management and support costs.

**NOTES TO THE FINANCIAL STATEMENTS  
YEAR ENDED 31 DECEMBER 2021**

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**2 Income**

	<b>Unrestricted Fund £</b>	<b>2021 Total £</b>	<b>2020 Total £</b>
Gifts from Assemblies	3,649	3,649	3,970
Gifts from Individuals	5,473	5,473	2,280
Gifts from Trusts	352,100	352,100	213,100
Tax Recovered	315	315	65
	<hr/>	<hr/>	<hr/>
Donations and legacies Income	361,537	361,537	219,415
	<hr/>	<hr/>	<hr/>
Interest	792	792	1,304
Dividends	7,564	7,564	6,804
	<hr/>	<hr/>	<hr/>
Investment Income	8,356	8,356	8,108
	<hr/>	<hr/>	<hr/>
Total Income	<b>369,893</b>	<b>369,893</b>	<b>227,523</b>

## NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2021

### 3 Expenditure

	Unrestricted Fund £	2021 Total £	2020 Total £
<i>Charitable Activities</i>			
Direct costs			
Christian Workers	173,275	173,275	148,120
Widows of Christian Workers	99,380	99,380	89,880
Gifts in Kind	2,736	2,736	3,090
Gifts for Holidays	6,000	6,000	5,000
Total	281,391	281,391	246,090
Support costs			
Sundry Expenses	491	491	-
Postage	446	446	401
Governance costs	870	870	1,038
Total	1,807	1,807	1,439
<i>Raising funds</i>			
Investment Management Charges	2,809	2,809	2,534
Total	2,809	2,809	2,534
Total Expenditure	286,007	286,007	250,063

### 4 Net income/(expenditure) for the year

This is stated after charging:

	2021 £	2020 £
Independent examiner's fee	840	738
Reimbursement of Trustee expenses	-	-

The Trust does not employ staff directly, therefore the total key management personnel employee benefits in the year were £nil (2020: £nil).

## NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2021

### 5 Investments

*Managed funds - Charles Stanley*

2021	Cash £	Funds £	Total £
Market value at 1 January	3,531	278,066	281,597
Additions	(51,200)	51,200	-
Disposals	58,857	(58,857)	-
Unrealised gains/(losses)	-	21,669	21,669
Realised gains/(losses)	-	6,569	6,569
Dividends & interest	7,564	-	7,564
Withdrawals	(7,591)	-	(7,591)
Management fees (cash basis)	(2,733)	-	(2,733)
Market value at 31 December	8,428	298,647	307,075
2020	Cash £	Funds £	Total £
Market value at 1 January	5,865	280,408	286,273
Additions	(54,668)	54,668	-
Disposals	55,192	(55,192)	-
Unrealised gains/(losses)	-	9,008	9,008
Realised gains/(losses)	-	(10,826)	(10,826)
Dividends & interest	6,803	-	6,803
Withdrawals	(7,098)	-	(7,098)
Management fees (cash basis)	(2,563)	-	(2,563)
Market value at 31 December	3,531	278,066	281,597
		2021 £	2020 £
Historical cost		254,674	255,728