

# LEEDS CITY MISSION

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Registered Charity 234431

## ANNUAL REPORT 1 JANUARY – 31 DECEMBER 2024

The trustees submit their report and the financial statements of Leeds City Mission for the year ended 31 December 2024.

### OBJECTIVES AND ACTIVITIES

The objectives and activities of LCM focus on sharing gospel hope & undertaking practical christian compassion projects to benefit needy and marginalised people in the Leeds Metropolitan Area through the following activities

- *Chaplaincy services* to prisoners, youth detainees, elderly people's care/nursing homes, Provision of *support to marginalised people* through staff involvement in homeless projects with partner organisations
- *Provision of cheap clothing and living items* for marginalised people, provision of work experience helping disengaged people reconnect with mainstream living through the LCM Charity Shop
- *Counselling and listening services* to support isolated individuals and people struggling with life
- *Provision of emergency/supplementary food supplies* to needy and unemployed people through the Pantry Project
- *Provision of christian literature* to help people understand the christian faith through the distribution of bibles, books, newspapers, leaflets
- Supporting children from poor families through the *Christmas Kids* seasonal gift project
- Outreach/evangelistic activities to share the christian faith through a variety of projects
- Supporting the life and development of churches in the Leeds area

### ACHIEVEMENTS AND PERFORMANCE

#### Mission Hub

This is the third year of the operation of the new Leeds City Mission Hub. It includes LCM Administrative Office, Meeting Space, Charity Shop, Christian Book & Card Booth and Pantry Project (foodbank). All areas of work located in the Hub have continued to see a slow and incremental growth pattern during the year.

In the middle of 2024 Dagmar Truman brought her fourteen years of service with Leeds City Mission to a conclusion. Sinclair Martin succeeded her as the new Hub Manager on 3 November being responsible for activities within the Hub viz: Charity Shop, Christian Book & Card Booth and Pantry Project. A new part-time Retail Assistant also commenced in the Autumn.

#### Charity Shop

The charity shop project operates in a section of the new Mission Hub. It opened on Mondays, Tuesdays, Thursdays, Fridays each week). It also opened on Saturday mornings in the four weeks before Christmas.

The charity shop has an informal role as a listening and counselling centre as visitors and volunteers unburden themselves. Relationships are established to share the hope of the gospel for those who are struggling with life. LCM staff and volunteers are finding many opportunities to share the gospel in word and deed. Some grants of clothing were made to needy individuals and groups in desperate need. Work experience was provided for those wanting to get back into work. The project has been able to help people in recovery from ill health, addiction and mental health issues by providing work experience and personal support. Surplus funds have been generated to assist the work of the Mission. Various churches and individuals have donated clothing, bric a brac and household items to this project enabling sufficient stock levels in the shop. New display layouts have been experimented in the shop during the latter half of the year.

### **Pantry Project**

The **LCM Hub** is the distribution base for the **Pantry Project**. Surplus free food was sourced from Aldi, Tesco and Sainsbury supermarkets. Supporting churches have also made food donations especially during the harvest festival season. All donations are regularly collected and delivered to the Hub. The food is used for needy visitors - many struggling on state benefits as well as homeless visitors in need of sustenance. Grants of food were also made to churches in Leeds who are seeking to help people in need in their own locality.

In 2024 - **548** trays of surplus short shelf life food were received from high street supermarkets (Aldi, Tesco, Sainsbury). In addition, 2102 individual items were donated by shoppers through the in-store 'front of house' donation boxes as follows – *Aldi* – 1, 634 items, *Sainsbury* – 468 items.

Volunteers have operated *Pantry Project* sessions at the Mission Hub running concurrently with the Charity Shop & Christian Book & Card Booth. The **548** trays of food (largely short shelf life food) were received from supermarkets/others and these were distributed to people in need or used in food grants to assist churches in their caring activities. This increase is over double of the amount received and distributed compared with last year. 209 food parcels were given out to 62 different individuals in 2024. 196 foodbank sessions were operated in the same period of time. Thus an approximate average of 3 trays of short shelf life food plus 1 food parcel were given out every session the Foodbank/Hub were open. All donated items were put to good use by LCM volunteers who made up food parcels distributed them in the name of Jesus helping some struggling families living on the edge to make ends meet. Some snacks were provided to homeless people, others-in-recovery from addiction and mental health issues plus other needy people referred to LCM.

In 2024, the *Charity Shop*, *Christian Book & Card Booth* and the *Pantry Project* have been a place of engagement touching a variety of people through practical help, a word in season for the Lord, a conversation, prayer or literature provided.

### **Christian Book & Card Booth**

The *Christian Book & Card Booth* is an adjunct to the charity shop project and it serves a role as a resourcing base for basic literature for churches and individuals in Leeds. Shelves and display units stock a limited range of books, bibles, cards and gifts. Donations of good second hand Christian books have been received from individual supporters. A generous grant of new books and Bibles was received from the 10ofThosePublishers at the end of 2023 and sales of this stock has been slow but worthwhile as the year progressed. Approximately 1000 general and seasonal greetings cards (all with scripture texts) plus a range of books and bibles were sold to the public by the end of the year.

30% of the display shelves are designated to the sale of new books and bibles. The rest of the displays market second hand Christian books. There has been a slow momentum in sales – however it is increasing. Slow growth in takeup is most probably due to a number of reasons. Disposable income is low in inner city areas which is exactly the geographical context in which the City Mission Hub is located. Also the City Mission Hub/*Christian Book & Card Booth* profile has yet to become a prominent feature on the City's christian landscape. A bargain book sale thrust was part of our LCM Praise Events in June & September.

Bibles have been sold to a number of customers. African and other people from different ethnic minorities seem to be the majority cohort of purchasers of bibles. This reflects the concentration of immigrants found in such an inner city area as Armley and the proliferation of black majority churches operating in deprived areas.

In July 2024 - 406 copies of the Scripture Union book *Its Your Move* were distributed to Year 6 leavers at seven primary schools in partnership with Leeds area churches.

At christmas LCM facilitated the supply of 1300 copies of the Living Word Colour Gospel Calendars. These were distributed either direct from the *Christian Book & Card Booth* or via orders from local churches in the city.

The initiative to retail both *Real Easter Eggs* and *Real Advent Calendars* proved to be successful after last year's pilot projects. The sale of 72 Real Easter Eggs and 72 Real Advent Calendars was facilitated. These innovative eggs and calendars an excellent gift – they follow the biblical seasonal story, they include an illustrated booklet about easter/nativity, are fairtrade chocolate and a percentage of the cost goes to medical projects in Africa.

A quantity of used christian books surplus to the requirements of LCM were donated to Book Aid during the course of the year.

In a small way Leeds City Mission is addressing the need for a physical retail outlet for christian books and greetings cards for churches in the Greater Leeds area.

### **Winter Projects**

#### **Warm Space Project**

This project ran in January, February and March resuming in November and December. A total of 58 sessions were provided and attracted 139 visits from people who stayed for warmth, refreshment, chat and fellowship in these periods of time. These sessions offered a free, warm and welcoming place to be for people struggling with limited income, increasing living costs and life in general. A financial grant was received from a local Community Association which covered costs of operating this project.

#### **Christmas Kids Gift Project**

135 toys and gifts were received for the annual *Christmas Kids Gift Project* this year. This was a slight decrease of 10% on last year's total. These came from a variety of sources including supermarkets, churches and businesses. LCM were able to distribute these to identified families in need. Where appropriate, the children's nativity bible story books accompanied the gifts.

#### **Christmas Gift Tags Project**

7978 Christmas gift tags were created from 3854 used greetings cards by volunteers. This was a 35% increase on last year. These were freely distributed to churches, LCM supporters, charity shop customers and the general public during December.

#### **Holly Sprigs**

50 sprigs of holly were distributed as christmas decorations to the general public in mid December.

### **Chaplaincy Services**

Chaplaincy work at both HMP Leeds & Wetherby Young Offenders Institute has continued this year. The chaplain is undertaking cell visitation, chapel services, one-to-one counselling and work with small groups of inmates on both sites. This is a challenging and demanding role but provides many opportunities to bring gospel hope to inmates who have broken lives. At Christmas a seasonal *Leeds City Mission* project enabled LCM Chaplain to make a small gift to 60 prisoners in HMP Leeds. A pair of socks, a chocolate bar, plus a small book containing the story of a reformed prisoner were included in the gift pack. Care Home Chaplaincy has continued this year with the LCM District Visitor assisting in regular services at a Care Home in north Leeds.

### **Direct Outreach Work**

Changing circumstances, availability of volunteers and other factors meant that the weekly 'Street Session' came to the end of its season during the course of the year. It was replaced by a new initiative – a Tuesday Evening 'Drop in' session based at the Hub was commenced seeking to capitalise on the good will and relationships engendered by the work of the charity shop and foodbank. This is facilitated by staff worker Tayo Olayinka and has an emphasis on developing relationships with people visiting the Centre.

### **Meeting Space**

LCM was able to support a local church by making its premises available for a monthly church outreach meeting of Redeemer Church Leeds between January – April inclusive. From the summer onwards it was used to host the monthly meeting of Prison Fellowship

### **Supporting The Life & Development of Local Churches**

LCM was able to organise three 'Praise Events' in 2024 providing networking and support opportunities for churches throughout the city.

Two 'Supporters Luncheons & Open Afternoons' were organised at the LCM Hub on 29 June and 21 September with 52 and 54 supporters attending respectively on these days. These proved to be popular especially for older people without their own transport (they could travel by bus) and who are reluctant to come out to an event in the evening. For the Christmas Event 56 supporters and their friends gathered in the hall at New Whingate Methodist Church in West Leeds on 7 December for the '*Its No Illusion*' Christmas Praise gathering. Supporters from fifteen churches from the Greater Leeds area were able to enjoy an evening of entertainment, encouragement, fellowship and inspiration.

These events provide opportunities to connect with churches, raise the Mission's profile with the wider christian community and local neighbourhood. They are also playing a growing role in encourage inter-church fellowship. Believers from small struggling churches often attend these events and find them an

oasis of encouragement in their difficult circumstances. These Praise Events average a representation of around 20 different churches from the Greater Leeds area. A total of **31** different churches representing 14 different denominations were represented at these Praise Events in 2024.

Literature sales from the *Christian Book & Card Booth* helped to resource local churches with bibles, christian books, greetings cards and other helpful materials in print and DVD format. This project by LCM is slowly growing and serves an important role as there is now no physical retail outlet for the purchase of christian literature in the whole of Greater Leeds

Four editions of the newsletter *Life4Leeds* were printed and circulated bringing encouragement and support to local churches. This has an estimated readership of around 600. Several thousands of Christmas gift tags were provided for churches and supporters to use. LCM was able to retain links with around 40 different churches and 8 organisations through this year.

### **Publicity**

In addition to the publication of the newsletter *Life4Leeds*, a total of 16 newspaper articles about City Mission work were published in the *West Leeds Dispatch* during 2024. This is a daily on-line newspaper with occasional print editions. It has helped enormously in promoting the profile of LCM in the West Leeds area.

LCM has a website providing basic information on the organisation and its activities. LCM has established a presence on Facebook, X & Instagram. In 2024 there were 32 posts on Facebook: 32 posts; on X: 49 posts; on Instagram: 26 posts

### **Wider Links**

LCM continues to be affiliated to the City Mission Movement UK (formerly British Association of City Missions).

CHARITY REGISTRATION NUMBER: 234431

**Leeds City Mission**  
**Unaudited Financial Statements**  
**31 December 2024**

**THE ACCOUNTING COMPANY (LEEDS) LIMITED**

Chartered accountants  
172 Easterly Road  
Leeds  
West Yorkshire  
LS8 3AD



**Leeds City Mission**  
**Financial Statements**  
**Year ended 31 December 2024**

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**Leeds City Mission**  
**Trustees' Annual Report**  
**Year ended 31 December 2024**

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 December 2024.

**Reference and administrative details**

**Registered charity name** Leeds City Mission

**Charity registration number** 234431

**Principal office** Mistress Lane  
Armley  
Leeds  
West Yorkshire  
LS12 2LJ

**The trustees**

Graham John Leng  
William Leaton Inniss  
Jonathan Andrew Brearley  
Paul Michael Crossley  
Roger Harold Oldfield

**Company secretary** Paul Crossley

**Independent examiner** Nazreen Ahmed  
The Accounting Company Leeds Limited  
Chartered Certified Accountants  
172 Easterly Road  
Leeds  
West Yorkshire  
LS8 3AD

**Structure, governance and management**

**Type of governing Document** - The charity has a Model Constitution.

**Trustee selection methods and induction** - Appointed by Trustees and briefed on their legal obligations under charity law, the content of the charity's constitution, and its recent performance.



# **Leeds City Mission**

## **Trustees' Annual Report *(continued)***

**Year ended 31 December 2024**

### **Objectives and activities**

The Objectives and activities of LCM focus on sharing gospel hope and undertaking practical christian compassion projects to benefit needy and marginalised people in the Leeds Metropolitan Area through the following activities Chaplaincy services to prisoners, youth detainees, elderly people's care/nursing homes, Provision of support to marginalised people through staff involvement in homeless projects with partner organisations Provision of cheap clothing and living items for marganalised people, provision of work experience helping disengaged people reconnect with mainstream living through the LCM Charity Shop. Counselling and listening services to supplant isolated individuals and people struggling with life Provision of emergency/supplementary food supplies to needy and unemployed people through the Pantry Projects Provision of christian literature to help people understand the christian faith through the distribution of bibles, books, newspapers, leaflets Supporting children from poor families through teh Christmas Kids seasonal gift project Outreach/evangelistic activities to share the christian faith through a variety of projects Supporting the life and development of churches in the Leeds Area



# **Leeds City Mission**

## **Trustees' Annual Report *(continued)***

**Year ended 31 December 2024**

### **Achievements and performance**

#### **Mission Hub**

This is the second year of the operation of the new Leeds City Mission Hub. It includes LCM Administrative Office, Meeting Space, Charity Shop, Christian Book & Card Booth and Pantry project (Foodbank). All areas of work located in the Hub have seen a slow and incremental growth pattern during the year.

#### **Charity Shop**

The charity shop project operates in a section of the new Mission Hub. It is open four days (midweek). It also opened on Saturday mornings in the four weeks before Christmas.

The Charity shop has an informal role as a listening and counselling centre as visitors and volunteers unburden themselves. Relationships are established to share the hope of the gospel for those who are struggling with life. LCM staff and volunteers are finding many opportunities to share the gospel by word and also by the distribution of tracts and leaflets. Some grants of clothing were made to needy individuals and groups in desperate need. Work experience was provided for those wanting to get back into work. The Project has been able to help people in recovery from ill health, addiction and mental health issues by providing work experience and personal support. Surplus funds have been generated to assist the work of the Mission. Various churches and individuals have donated clothing, bric a brac and household items to this project enabling sufficient stock levels in the shop.

#### **Christian Book and Card Booth**

The Christian Book and Card Booth is an adjunct to the charity shop project and it serves a role as a resourcing base for basic literature for churches and individuals in Leeds. Shelves and display units stock a limited range of books, bibles, cards and gifts. Donations of good second hand Christian books have been received from individual supporters.

In a small way Leeds City Mission is addressing the need for a physical retail outlet for Christian books and greeting cards for churches in the Greater Leeds Area.

#### **Pantry Project**

The LCM Hub is the distribution base for the Pantry Project. Surplus free food was sourced from Aldi, Tesco and Sainsbury supermarkets. Supporting churches have also made food donations especially during the harvest festival season. All donations are regularly collected and delivered to the Hub. The food is used for needy visitors-many struggling on state benefits as well as homeless visitors in need of sustenance. Grants of food were also made to churches in Leeds who are seeking to help people in need in their own locality.

Volunteers have operated Pantry Project Sessions at the new Mission Hub running concurrently with the Charity Shop & Christian Book and Card booth.

#### **Winter Projects**

##### **Warm Space Project**

This Project ran in January, February and March resuming in November and December. A total of 58 sessions were provided and attracted 139 visits from people who stayed for warmth, refreshment, chat and fellowship in these periods of time. These sessions offered a free, warm and welcoming place to be for people struggling with limited income, increasing living costs and life in general. A financial grant was received from a local Community Association which covered costs of operating this project.



# **Leeds City Mission**

## **Trustees' Annual Report *(continued)***

### **Year ended 31 December 2024**

#### **Christmas Kids Gift Project**

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# **Leeds City Mission**

## **Trustees' Annual Report *(continued)***

### **Year ended 31 December 2024**

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**Leeds City Mission**  
**Trustees' Annual Report** *(continued)*  
**Year ended 31 December 2024**

**FINANCIAL REVIEW**

Brief statement of the charity's policy on reserves

The charity works towards keeping a surplus in the bank account for unforeseen financial circumstances at the end of each year.

statement of trustees' responsibilities

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Law Applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of charity and of the incoming resources and application of resources of the for that year. In preparing these financial statements the trustees are required to:

select suitable accounting policies and then apply them consistently;

observe the methods and principles in the Charities SORP;

make Judgements and estimates that are reasonable and prudent; state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements and;

prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

on behalf of the board

PP. S. Martin (Sinclair Martin Hub Manager, Paul  
Paul Crossley (Trustee) Crossley away at a funeral, I have been  
authorised to sign on his behalf)



## Leeds City Mission

### Trustees' Annual Report *(continued)*

Year ended 31 December 2024

The trustees' annual report was approved on 29 October 2025 and signed on behalf of the board of trustees by:

Crossley  
Trustee

Paul Crossley  
Charity Secretary

PP. S. Martin (Sinclair Martin Hub Manager, Paul Crossley away at a funeral, I have been authorised to sign on his behalf)

# **Leeds City Mission**

## **Independent Examiner's Report to the Trustees of Leeds City Mission**

**Year ended 31 December 2024**

I report to the trustees on my examination of the financial statements of Leeds City Mission ('the charity') for the year ended 31 December 2024.

### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

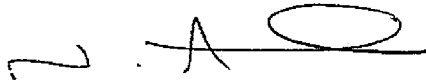
I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Nazreen Ahmed  
The Accounting Company Leeds Limited  
Chartered Certified Accountants  
Independent Examiner

172 Easterly Road  
Leeds  
West Yorkshire  
LS8 3AD

29 October 2025



**Leeds City Mission**  
**Statement of Financial Activities**  
**Year ended 31 December 2024**

|   |      | 2024                       |                  | 2023             |
|---|------|----------------------------|------------------|------------------|
|   | Note | Unrestricted<br>funds<br>£ | Total funds<br>£ | Total funds<br>£ |
| <b>Income and endowments</b>                |      |                            |                  |                  |
| Donations and legacies                      | 4    | 44,599                     | 44,599           | 52,487           |
| Other trading activities                    | 5    | 8,019                      | 8,019            | 6,803            |
| Investment income                           | 6    | 288                        | 288              | 198              |
| <b>Total income</b>                         |      | <u>52,906</u>              | <u>52,906</u>    | <u>59,488</u>    |
| <b>Expenditure</b>                          |      |                            |                  |                  |
| Expenditure on raising funds:               |      |                            |                  |                  |
| Costs of other trading activities           | 7    | 160                        | 160              | 245              |
| Expenditure on charitable activities        | 8,9  | 51,902                     | 51,902           | 55,688           |
| <b>Total expenditure</b>                    |      | <u>52,062</u>              | <u>52,062</u>    | <u>55,933</u>    |
| <b>Net income and net movement in funds</b> |      | <u>844</u>                 | <u>844</u>       | <u>3,555</u>     |
| <b>Reconciliation of funds</b>              |      |                            |                  |                  |
| Total funds brought forward                 |      | 151,412                    | 151,412          | 147,857          |
| <b>Total funds carried forward</b>          |      | <u>152,256</u>             | <u>152,256</u>   | <u>151,412</u>   |

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

The notes on pages 11 to 17 form part of these financial statements.





**Leeds City Mission**  
**Statement of Financial Position**  
**31 December 2024**

|   | Note | 2024<br>£    | £              | 2023<br>£      |
|---|------|--------------|----------------|----------------|
| <b>Fixed assets</b>                                   |      |              |                |                |
| Tangible fixed assets                                 | 14   |              | 128,987        | 128,987        |
| <b>Current assets</b>                                 |      |              |                |                |
| Cash at bank and in hand                              |      | 25,155       |                | 22,425         |
| <b>Creditors: amounts falling due within one year</b> | 15   | <u>1,886</u> |                | <u>—</u>       |
| <b>Net current assets</b>                             |      |              | <u>23,269</u>  | <u>22,425</u>  |
| <b>Total assets less current liabilities</b>          |      |              | <u>152,256</u> | <u>151,412</u> |
| <b>Net assets</b>                                     |      |              | <u>152,256</u> | <u>151,412</u> |
| <b>Funds of the charity</b>                           |      |              |                |                |
| Unrestricted funds                                    |      |              | <u>152,256</u> | <u>151,412</u> |
| <b>Total charity funds</b>                            | 17   |              | <u>152,256</u> | <u>151,412</u> |

These financial statements were approved by the board of trustees and authorised for issue on 29 October 2025, and are signed on behalf of the board by:

Paul Crossley

The notes on pages 11 to 17 form part of these financial statements.



**Leeds City Mission**  
**Notes to the Financial Statements**  
**Year ended 31 December 2024**

**1. General information**

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is The Mission Room, Mistress Lane, Armley, Leeds, West Yorkshire, LS12 2HL.

**2. Statement of compliance**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

**3. Accounting policies**

**Basis of preparation**

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

**Going concern**

There are no material uncertainties about the charity's ability to continue.

**Disclosure exemptions**

No cash flow statement has been presented for Leeds City Mission.

**Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

**Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.



# Leeds City Mission

## Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

### 3. Accounting policies *(continued)*

#### Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

#### Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

#### Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.



# Leeds City Mission

## Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

### 3. Accounting policies *(continued)*

#### Tangible assets *(continued)*

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

#### Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

For impairment testing of goodwill, the goodwill acquired in a business combination is, from the acquisition date, allocated to each of the cash-generating units that are expected to benefit from the synergies of the combination, irrespective of whether other assets or liabilities of the charity are assigned to those units.

#### Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Where investments in shares are publicly traded or their fair value can otherwise be measured reliably, the investment is subsequently measured at fair value with changes in fair value recognised in income and expenditure. All other such investments are subsequently measured at cost less impairment.

Other financial instruments, including derivatives, are initially recognised at fair value, unless payment for an asset is deferred beyond normal business terms or financed at a rate of interest that is not a market rate, in which case the asset is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Other financial instruments are subsequently measured at fair value, with any changes recognised in the statement of financial activities, with the exception of hedging instruments in a designated hedging relationship.





# Leeds City Mission

## Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

### 3. Accounting policies *(continued)*

#### Financial instruments *(continued)*

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

For all equity instruments regardless of significance, and other financial assets that are individually significant, these are assessed individually for impairment. Other financial assets are either assessed individually or grouped on the basis of similar credit risk characteristics.

Any reversals of impairment are recognised immediately, to the extent that the reversal does not result in a carrying amount of the financial asset that exceeds what the carrying amount would have been had the impairment not previously been recognised.

#### Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

### 4. Donations and legacies

|                    | Unrestricted<br>Funds<br>£ | Total Funds<br>2024<br>£ | Unrestricted<br>Funds<br>£ | Total Funds<br>2023<br>£ |
|--------------------|----------------------------|--------------------------|----------------------------|--------------------------|
| <b>Donations</b>   |                            |                          |                            |                          |
| Gift Aid Donations | 10,411                     | <b>10,411</b>            | 18,711                     | 18,711                   |
| Other Donations    | 34,188                     | <b>34,188</b>            | 33,776                     | 33,776                   |
|                    | <u>44,599</u>              | <u><b>44,599</b></u>     | <u>52,487</u>              | <u>52,487</u>            |

### 5. Other trading activities

|  | Unrestricted<br>Funds<br>£ | Total Funds<br>2024<br>£ | Unrestricted<br>Funds<br>£ | Total Funds<br>2023<br>£ |
|--|----------------------------|--------------------------|----------------------------|--------------------------|
| Shop income  | 7,707                      | <b>7,707</b>             | 6,518                      | 6,518                    |
| Other income from other trading<br>activities type 1 | 312                        | <b>312</b>               | 285                        | 285                      |
|  | <u>8,019</u>               | <u><b>8,019</b></u>      | <u>6,803</u>               | <u>6,803</u>             |



# Leeds City Mission

## Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

### 6. Investment income

|                                 | Unrestricted<br>Funds | Total Funds<br>2024 | Unrestricted<br>Funds | Total Funds<br>2023 |
|---------------------------------|-----------------------|---------------------|-----------------------|---------------------|
|                                 | £                     | £                   | £                     | £                   |
| Bank interest receivable type 1 | <u>288</u>            | <u>288</u>          | <u>198</u>            | <u>198</u>          |

### 7. Costs of other trading activities

|  | Unrestricted<br>Funds | Total Funds<br>2024 | Unrestricted<br>Funds | Total Funds<br>2023 |
|--|-----------------------|---------------------|-----------------------|---------------------|
|  | £                     | £                   | £                     | £                   |
| Costs of other trading activities - Shop costs | <u>160</u>            | <u>160</u>          | <u>245</u>            | <u>245</u>          |

### 8. Expenditure on charitable activities by fund type

|                 | Unrestricted<br>Funds | Total Funds<br>2024 | Unrestricted<br>Funds | Total Funds<br>2023 |
|-----------------|-----------------------|---------------------|-----------------------|---------------------|
|                 | £                     | £                   | £                     | £                   |
| Activity type 1 | 41,475                | <b>41,475</b>       | 42,291                | 42,291              |
| Activity type 4 | 8,514                 | <b>8,514</b>        | 12,547                | 12,547              |
| Support costs   | <u>1,913</u>          | <u>1,913</u>        | <u>850</u>            | <u>850</u>          |
|                 | <u>51,902</u>         | <u>51,902</u>       | <u>55,688</u>         | <u>55,688</u>       |

### 9. Expenditure on charitable activities by activity type

|                  | Activities<br>undertaken<br>directly | Support costs | Total funds<br>2024 | Total fund<br>2023 |
|------------------|--------------------------------------|---------------|---------------------|--------------------|
|                  | £                                    | £             | £                   | £                  |
| Activity type 1  | 41,475                               | —             | <b>41,475</b>       | 42,291             |
| Activity type 4  | 8,514                                | —             | <b>8,514</b>        | 12,547             |
| Governance costs | —                                    | <u>1,913</u>  | <u>1,913</u>        | <u>850</u>         |
|                  | <u>49,989</u>                        | <u>1,913</u>  | <u>51,902</u>       | <u>55,688</u>      |

### 10. Net income

Net income is stated after charging/(crediting):

|                         | 2024       | 2023         |
|-------------------------|------------|--------------|
|                         | £          | £            |
| Operating lease rentals | <u>730</u> | <u>2,197</u> |

### 11. Independent examination fees

|  | 2024       | 2023     |
|--|------------|----------|
|  | £          | £        |
| Fees payable to the independent examiner for:<br>Independent examination of the financial statements | <u>600</u> | <u>—</u> |



# Leeds City Mission

## Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

### 12. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

|   | 2024          | 2023          |
|---|---------------|---------------|
|   | £             | £             |
| Wages and salaries                      | 38,993        | 40,379        |
| Employer contributions to pension plans | 724           | 749           |
| Other employee benefits                 | 600           | —             |
|   | <u>40,317</u> | <u>41,128</u> |

The average head count of employees during the year was 5 (2023: 4).

No employee received employee benefits of more than £60,000 during the year (2023: Nil).

### 13. Trustee remuneration and expenses

No remuneration was taken by the Trustees for the year ended 31 December 2024

### 14. Tangible fixed assets

|  | Land and buildings<br>£ |
|--|-------------------------|
| Cost                                   |                         |
| At 1 January 2024 and 31 December 2024 | <u>128,987</u>          |
| Depreciation                           |                         |
| At 1 January 2024 and 31 December 2024 | <u>—</u>                |
| Carrying amount                        |                         |
| At 31 December 2024                    | <u>128,987</u>          |
| At 31 December 2023                    | <u>128,987</u>          |

### 15. Creditors: amounts falling due within one year

|                                 | 2024         | 2023     |
|---------------------------------|--------------|----------|
|                                 | £            | £        |
| Bank loans and overdrafts       | 375          | —        |
| Accruals and deferred income    | 600          | —        |
| Social security and other taxes | 236          | —        |
| Other creditors                 | 675          | —        |
|                                 | <u>1,886</u> | <u>—</u> |

### 16. Pensions and other post retirement benefits

#### Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £724 (2023: £749).



# Leeds City Mission

## Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

### 17. Analysis of charitable funds

#### Unrestricted funds

|               | At<br>1 January 2024 | Income        | Expenditure     | At<br>31 December<br>2024 |
|---------------|----------------------|---------------|-----------------|---------------------------|
|               | £                    | £             | £               | £                         |
| General funds | <u>151,412</u>       | <u>52,906</u> | <u>(52,062)</u> | <u>152,256</u>            |

|               | At<br>1 January 2023 | Income        | Expenditure     | At<br>31 December<br>2023 |
|---------------|----------------------|---------------|-----------------|---------------------------|
|               | £                    | £             | £               | £                         |
| General funds | <u>147,857</u>       | <u>59,488</u> | <u>(55,933)</u> | <u>151,412</u>            |

### 18. Analysis of net assets between funds

|                | Unrestricted<br>Funds | Total Funds    |
|----------------|-----------------------|----------------|
|                | £                     | £              |
| Current assets | <u>152,256</u>        | <u>152,256</u> |

|                | Unrestricted<br>Funds | Total Funds    |
|----------------|-----------------------|----------------|
|                | £                     | £              |
| Current assets | <u>151,412</u>        | <u>151,412</u> |



