

Registered Charity No. 234431

LEEDS CITY MISSION

FINANCIAL STATEMENTS

for the year ended
31 December 2023

LEEDS CITY MISSION

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Registered Charity 234431

ANNUAL REPORT 1 JANUARY – 31 DECEMBER 2023

The trustees submit their report and the financial statements of Leeds City Mission for the year ended 31 December 2023.

OBJECTIVES AND ACTIVITIES

The objectives and activities of LCM focus on sharing gospel hope & undertaking practical christian compassion projects to benefit needy and marginalised people in the Leeds Metropolitan Area through the following activities

- *Chaplaincy services* to prisoners, youth detainees, elderly people's care/nursing homes, Provision of *support to marginalised people* through staff involvement in homeless projects with partner organisations
- *Provision of cheap clothing and living items* for marginalised people, provision of work experience helping disengaged people reconnect with mainstream living through the LCM Charity Shop
- *Counselling and listening services* to support isolated individuals and people struggling with life
- *Provision of emergency/supplementary food supplies* to needy and unemployed people through the Pantry Project
- *Provision of christian literature* to help people understand the christian faith through the distribution of bibles, books, newspapers, leaflets
- Supporting children from poor families through the *Christmas Kids* seasonal gift project
- Outreach/evangelistic activities to share the christian faith through a variety of projects
- Supporting the life and development of churches in the Leeds area

ACHIEVEMENTS AND PERFORMANCE

Mission Hub

This is the second year of the operation of the new Leeds City Mission Hub. It includes LCM Administrative Office, Meeting Space, Charity Shop, Christian Book & Card Booth and Pantry Project (foodbank). All areas of work located in the Hub have seen a slow and incremental growth pattern during the year.

Charity Shop

The charity shop project operates in a section of the new Mission Hub. It is open four days (midweek). It also opened on Saturday mornings in the four weeks before Christmas.

The charity shop has an informal role as a listening and counselling centre as visitors and volunteers unburden themselves. Relationships are established to share the hope of the gospel for those who are struggling with life. LCM staff and volunteers are finding many opportunities to share the gospel by word and also by the distribution of tracts and leaflets. Some grants of clothing were made to needy individuals and groups in desperate need. Work experience was provided for those wanting to get back into work. The project has been able to help people in recovery from ill health, addiction and mental health issues by providing work experience and personal support. Surplus funds have been generated to assist the work of the Mission. Various

churches and individuals have donated clothing, bric a brac and household items to this project enabling sufficient stock levels in the shop.

Christian Book & Card Booth

The *Christian Book & Card Booth* is an adjunct to the charity shop project and it serves a role as a resourcing base for basic literature for churches and individuals in Leeds. Shelves and display units stock a limited range of books, bibles, cards and gifts. Donations of good second hand Christian books have been received from individual supporters. A generous grant of new books and Bibles was received from the 10ofThosePublishers which totalled 1650 tracts and 1136 books/bibles. This was a 'seed' grant – sales will generate income to purchase other quantities of literature in the future. Approximately 1000 general and seasonal greetings cards (all with scripture texts) plus a range of books and bibles were sold to the public by the end of the year.

In July 2023 - 570 copies of the Scripture Union book *Its Your Move* were distributed to Year 6 leavers at eleven primary schools in partnership with four churches.

At christmas LCM facilitated the supply of 1530 copies of the Living Word Colour Gospel Calendars. These were distributed either direct from the *Christian Book & Card Booth* or via orders from local churches in the city.

A pilot project to retail *Real Advent Calendars* proved to be successful. 36 Real Advent Calendars were sold. These innovative calendars an excellent gift and outreach tool – they follow the advent story, they include an illustrated booklet about the nativity, are fairtrade chocolate and a percentage of the cost goes to christian medical projects in Africa.

205 used christian books surplus to the requirements of LCM were donated to Book Aid during the course of the year.

In a small way Leeds City Mission is addressing the need for a physical retail outlet for christian books and greetings cards for churches in the Greater Leeds area.

Pantry Project

The **LCM Hub** is the distribution base for the **Pantry Project**. Surplus free food was sourced from Aldi, Tesco and Sainsbury supermarkets. Supporting churches have also made food donations especially during the harvest festival season. All donations are regularly collected and delivered to the Hub. The food is used for needy visitors - many struggling on state benefits as well as homeless visitors in need of sustenance. Grants of food were also made to churches in Leeds who are seeking to help people in need in their own locality.

Volunteers have operated *Pantry Project* sessions at the new Mission Hub running concurrently with the Charity Shop & Christian Book & Card Booth. 231 trays of food (largely short shelf life food) were received from supermarkets/others and these were distributed to people in need. This represents an increase of 11% compared with 2022. Aldi Supermarket also gave over 2292 items of food & household items donated by shoppers in their 'front of house' box in their foyer. Shoppers at Sainsbury's Farnley & Pudsey Local Stores have also given 170 items of food & household items donated through their 'front of house' box in their foyers too. All these were put to good use by LCM volunteers who made up food parcels distributed them in the name of Jesus helping some struggling families living on the edge to make ends meet. Some snacks were provided to people-in-recovery from addiction and mental health issues plus other needy people referred to LCM.

In 2023, the *Charity Shop*, *Christian Book & Card Booth* and the *Pantry Project* have been a place of engagement touching a variety of people through a word in season for the Lord, a conversation, a prayer or literature provided.

Winter Projects

Warm Space Project

In December and continuing into the new year LCM provided a warm space for visitors to come and keep warm thus providing a free, warm and welcoming place to be for people struggling with limited income, increasing living costs and life in general

Christmas Kids Gift Project

150 toys and gifts were received for the annual *Christmas Kids Gift Project* this year. This was a small increase on last year's total. These came from a variety of sources including supermarkets, churches and businesses. LCM linked up with a handful of churches scattered around the Greater Leeds area and, using their networks, distributed through them to identified families in need. Where appropriate, the children's nativity bible story books accompanied the gifts.

Christmas Gift Tags Project

5170 Christmas gift tags were created from **2928** used greetings cards by volunteers. This was a 28% increase on last year. These were freely distributed to churches, LCM supporters, charity shop customers and the general public during December.

Holly Sprigs

50 sprigs of holly were distributed as christmas decorations to the general public in mid December.

Chaplaincy Services

Chaplaincy work at both HMP Leeds & Wetherby Young Offenders Institute has continued this year. The chaplain is undertaking cell visitation, chapel services, one-to-one counselling and work with small groups of inmates on both sites.

Care Home Chaplaincy has been able to re-start this year with the LCM District Visitor assisting in regular services at a Care Home in north Leeds.

Street Outreach Work

The District Visitor and a small volunteer team have been able to undertake outreach work in the city centre and Armley shopping area distributing Christian literature and initiating gospel conversations with people who are shopping or traversing retail/visitor areas of the city.

Meeting Space

LCM was able to support a local church by making its premises available for a monthly church outreach meeting of Redeemer Church Leeds between March & December.

Supporting the life and development of local churches

LCM was able to organise three 'Praise Events' providing networking and support opportunities for churches throughout the city.

Three Praise Events were organised in 2023. Two '*Supporters Luncheons & Open Afternoons*' were organised at the LCM Hub on 1 July and 16 September with 47 and 51 supporters attending respectively on these days. These proved to be popular especially for older people without their own transport (they could travel by bus) and who are reluctant to come out to an event in the evening. The *Christmas Praise Event* on 3 December was held at Christ Church Free Church of England on 9 December. Despite atrocious weather conditions 37 supporters turned up and enjoyed a seasonal gathering and inspiring message.

These events provide opportunities to connect with churches, raise the Mission's profile with the wider christian community and local neighbourhood. They are also playing a growing role in encourage inter-church fellowship. Believers from small struggling churches often attend these events and find them an oasis of encouragement in their difficult circumstances. These Praise Events average a representation of around 18 different churches from the Greater Leeds area. A total of **29** different churches from across the denominational spectrum were represented at these Praise Events in 2023

Literature sales from the *Christian Book & Card Booth* helped to resource local churches with bibles, christian books, greetings cards and other helpful materials in print and DVD format. This project by LCM is slowly growing and serves an important role as there is now no physical retail outlet for the purchase of christian literature in the whole of Leeds & Bradford (combined population of 1.2 million)

Four editions of the newsletter *Life4Leeds* were printed and circulated bringing encouragement and support to local churches. Hundreds of Christmas gift tags were provided for churches and supporters to use. LCM was able to retain links with around **40** different churches and organisations through this year.

LCM continues to be affiliated to the City Mission Movement UK (formerly British Association of City Missions).

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF LEEDS CITY MISSION

I report on the financial statements of Leeds City Mission for the year ended 31 December 2023, which are set out on the attached page.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention

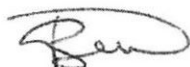
BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINERS STATEMENTS

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - To keep accounting records in accordance with section 130 of the Act; and
 - To prepare financial statements which accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



James Bell
Chartered Accountant
Townend House
8 Springwell Court
Leeds
LS12 1AL

31 October 2024

Leeds City Mission
Receipts and Payments Account
Year Ended 31 December 2023

	2023	2022
RECEIPTS	Unrestricted funds	Unrestricted funds
DONATIONS		
Gift Aid Donations	18,711	5,195
Other Donations	33,776	32,120
Legacy		7,922
OTHER INCOME		
Charity shop sales	6,518	7,589
Literature sales	285	1,282
INVESTMENT INCOME		
Gross interest	198	29
TOTAL RECEIPTS	59,488	54,137
PAYMENTS		
SHOP EXPENSES		
Rent		
Rates		54
Water rates		
Sundries	246	254
CHARITABLE EXPENSES		
Wages	40,379	35,747
Pension	749	667
HMRC		
Fundraising costs		54
Printing and postage	515	306
Literature	648	382
Donations		
OFFICE COSTS		
Office rent		300
Gas	1,221	2,712
Electricity	930	323
Insurance	678	639
Office sundries	680	1,215
Equipment leasing	2,197	1,114
Equipment purchases		385
Bank charges	25	25
Repair and maintenance	3,618	60
Telephone and internet	479	338
Website maintenance	471	401
YPO	60	125
Volunteer meals and meetings	314	
Annual conferences	810	
Good News newspaper	1,064	1,098
GOVERNANCE COSTS		
Independent examination		300
Bookkeeping, PAYE, and training costs	850	1,428
TOTAL PAYMENTS	55,932	47,927
NET RECEIPTS/(PAYMENTS)	3,555	6,210

Leeds City Mission
Statement of Assets & Liabilities
Year Ended 31 December 2023

	2023	2022
FIXED ASSETS		
Freehold Property	128,987	128,987
CASH AT BANK AND IN HAND		
Bank accounts	21,466	18,500
Cash in hand	958	523
	<u>22,424</u>	<u>19,023</u>
LIABILITIES		
PAYE/NI overpaid	-	401
Pensions payable	-	(333.00)
Unpaid wages	-	(222.00)
	<u>-</u>	<u>(154.00)</u>
	<u>151,411</u>	<u>147,856</u>
UNRESTRICTED FUNDS		
Brought forward	147,856	141,646
Net receipts/(payments)	3,555	6,210
FUNDS AT 31 DECEMBER 2023	<u>151,411</u>	<u>147,856</u>

SIGNED ON BEHALF OF THE TRUSTEES

PAUL CROSSLEY

31 OCTOBER 2024