

LEEDS CITY MISSION

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Registered Charity 234431

ANNUAL REPORT 1 JANUARY – 31 DECEMBER 2021

The trustees submit their report and the financial statements of Leeds City Mission for the year ended 31 December 2021.

OBJECTIVES AND ACTIVITIES

The objectives and activities of LCM focus on sharing gospel hope & undertaking practical christian compassion projects to benefit needy and marginalised people in the Leeds Metropolitan Area through the following activities

- *Chaplaincy services* to prisoners, elderly people's care/nursing homes, railway staff & travellers
- Provision of *support to marginalised people* through staff involvement in homeless projects with partner organisations
- *Provision of cheap clothing and living items* for marginalised people, provision of work experience helping disengaged people reconnect with mainstream living through the LCM Charity Shop
- *Counselling and listening services* to support isolated individuals and people struggling with life
- *Provision of emergency/supplementary food supplies* to needy and unemployed people through the Pantry Project
- *Provision of christian literature* to help people understand the christian faith through the distribution of bibles, books, newspapers, leaflets
- Supporting children from poor families through the *Christmas Kids* seasonal gift project
- Outreach activities to share the christian faith via the *Street Church* and similar projects
- Supporting the life and development of churches in the Leeds area

ACHIEVEMENTS AND PERFORMANCE

2021

The impact of the COVID-19 pandemic continued to impact all normal activities of LCM from the beginning of the year (national lockdown 3 began in January and was not lifted until Easter). As the national vaccination programme rolled out, as weather improved and Covid infection rates came down tenacious steps were made to restart activities. It was possible to reopen the Restore Charity Shop in the summer/autumn and the shop manager and volunteers returned to work. Some work was recommenced by the prison chaplain and the District Visitor.

New Mission Hub

The volunteer team and tradesmen continued on the renovation on the new LCM premises. Working with the builder and following pandemic working protocols/social distancing a volunteer team made significant progress on the planned work to create a new Mission Hub. By the end of the summer sufficient progress had been made to enable an official opening. Some residual jobs remain to be completed as time, workmen and volunteers allow. An official opening was held on Saturday 11 September which was attended by 70 supporters who represented a total of 34 churches/organisations in the Greater Leeds area.

Charity Shop

As Covid restrictions were lifted Re-Store Charity Shop continued to assist marginalised people with affordable pre-loved clothing, bric-a-brac and many other items. In October the Morley shop was closed. A new *Pop Up* charity shop was created as a project in a section of the new Mission Hub. Most of the Autumn was spent organising logistics, transferring stock and piloting the project. Our thanks goes to every church and individual who has given items to this project so that sufficient stock levels could be achieved.

Dagmar Truman has navigated both the lockdown period at the beginning of the year and this transition period. A presence has been established in Armley, opening times trialled and new volunteers sought. This *Pop-Up* charity shop project is raising funds for LCM work. It has an informal role as a listening and counselling centre as visitors and volunteers unburden themselves. New relationships are being established to share the hope of the gospel for those who are struggling with life. Some grants of clothing are made to needy individuals and groups who are in desperate need. Work experience is provided for those wanting to get back into work. The project has been able to help two people in recovery from addiction and mental health issues by providing work experience and personal support. Surplus funds are generated to assist the work of the Mission.

It is planned to supplement the *Pop Up* charity shop project with a *Christian Book & Card Booth* in 2022 once sufficient shelves and display units are acquired. Leeds City Mission is conscious that there is no retail outlet for christian books and greetings cards in the whole of the Leeds area. Preparations are in hand to address the need for the provision of good christian literature, bibles and greetings cards.

In 2021, the Charity Shop continued to be a place of engagement touching a variety of people through a word in season, a conversation, a prayer or literature given out.

Pantry Project

The **LCM Hub** became the distribution point for the **Pantry Project**. Surplus free food sourced from two local branches of national supermarket chains and supporting churches are regularly collected and delivered to the Hub. The food is used for needy visitors and some volunteer staff who are struggling on state benefits – as well as other contacts via LCM networks.

Volunteers were also able to operate twice weekly *Pantry Project* sessions at the new Mission Hub even while ongoing renovation work was proceeding - these were permitted under government regulations in Lockdown 3 period January - March. 140 trays of food were received from supermarkets/others and these were distributed to people in need. This represents an increase of 60% compared with 2020. Sainsbury's Farnley Local Store have also donated over 350 items of food & household items donated by shoppers in their 'front of house' box in their foyer. These were put to good use by LCM volunteers who made up food parcels distributed them in the name of Jesus helping some struggling families living on the

edge to make ends meet. 56 lunches were provided to people-in-recovery from addiction and mental health issues plus other needy people referred to LCM.

Christmas Kids Project

135 toys and gifts were received for the annual *Christmas Kids Gift Project* this year. This a slight increase on last year's total. These came from a variety of sources including supermarkets, churches and businesses. LCM linked up with a handful of churches scattered around the Greater Leeds area and, using their networks, distributed through them to identified families in need. Where appropriate, the children's nativity bible story books '*The Star Maker*', '*Sshh .. Don't Wake the Baby*', '*A Shepherds Tale*', '*The Amazing Story of Christmas*' accompanied the gifts.

Chaplaincy Services

Due to the Covid-19 pandemic chaplaincy services previously provided were disrupted severely in both prisons and care homes. The Care Home Sector had not reopened to activities by external visitors by the close of the year. Wetherby Young Offenders Institute has also been closed to renewed chaplaincy work. However the LCM prison chaplain in Leeds HMP experienced high volumes of work and demand for her services due to prisoners being restricted to cells for up to 23 hours each day with the resulting impact on pastoral needs.

Street Outreach Work

Midway through the year this was able to recommence with District Visitor and a small team undertaking outreach work in the city centre distributing Christian literature and initiating gospel conversations with people albeit in the open air and socially distanced.

Supporting the life and development of local churches

LCM was unable to organise any Praise Rallies providing networking and support opportunities for churches throughout the city due to the impact legacy of the pandemic.

However a special Opening Ceremony & Commissioning Service was held on Saturday 11 September. This was held outside on the grassed area adjoining the Hub. 70 people from 34 different churches were in attendance. This was an historical moment of significance – not only was it the culmination of a project to provide LCM with its own premises for the first time in the three centuries of its existence - but it was seminal opportunity to reconnect with churches and raise the Mission's profile with the wider christian community and local neighbourhood.

Four editions of the newsletter *Life4Leeds* were printed and circulated bringing encouragement and support to local churches. Hundreds of Christmas gift tags were provided for churches and supporters to use. LCM was able to retain links with around 40 different churches and organisations through this year.

Future Plans

It is envisaged in 2022 that the LCM office will be transferred into the new Hub premises. Existing projects will be enabled to settle and consolidate in the new set of circumstances. A proposed Christian Book & Card Booth will be launched as another project. Time will be taken to plan and prepare for future developments as well as reconnecting with supporters (both individuals and churches) and the general public.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF LEEDS CITY MISSION

I report on the financial statements of Leeds City Mission for the year ended 31 December 2021, which are set out on the attached page.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINERS STATEMENTS

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - To keep accounting records in accordance with section 130 of the Act; and
 - To prepare financial statements which accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Ian Milner

Chartered Accountant
2 Langthorne Court
Morley
Leeds
LS27 9DR

28 October 2022

Leeds City Mission
Receipts and payments account
Year ended 31 December 2021

31 DECEMBER 2021

31 DECEMBER 2020

RECEIPTS	Restricted funds	Unrestricted funds	Total funds	Restricted funds	Unrestricted funds	Total funds
DONATIONS						
Gift Aid donations		44,640	44,640	5,580	8,545	14,125
Other donations		9,734	9,734	25,668	18,340	44,007
OTHER INCOME						
Charity shop sales		3,914	3,914		4,329	4,329
Covid Grant		6,001	6,001		10,000	10,000
JRS GRANTS		-	-		5,663	5,663
Local Restrictions support grant LCC		4,763	4,763		1,334	1,334
Sundry receipts		-	-		52	52
INVESTMENT INCOME						
Gross Interest		1	1		15	15
TOTAL RECEIPTS		69,053	69,053	31,248	48,277	79,524
PAYMENTS						
Employment costs		39,071	39,071		34,838	34,838
Fundraising costs		3,630	3,630			
Printing and postage		1,136	1,136		2,222	2,222
Shop expenses		2,949	2,949		3,409	3,409
Office rent		1,200	1,200		1,200	1,200
Other overheads		5,404	5,404		1,749	1,749
Donations		600	600		314	314
Freehold property improvements		21,091	21,091	31,248	16,457	47,705
TOTAL PAYMENTS		75,081	75,081	31,248	60,189	91,436
NET PAYMENTS		- 6,027	- 6,027	-	- 11,912	- 11,912
CASH FUNDS LAST YEAR END		18,878	18,878		30,790	30,790
CASH FUNDS THIS YEAR END		12,851	12,851	-	18,878	18,878
STATEMENT OF ASSETS AND LIABILITIES						
FIXED ASSETS						
Freehold Property		128,795	128,795		107,705	107,705
CASH AT BANK AND IN HAND						
Bank accounts		12,762	12,762		18,746	18,746
Cash in hand		88	88		132	132
		12,851	12,851		18,878	18,878
Unrestricted funds at 31 December 2021		154,497	154,497		126,583	126,583

SIGNED ON BEHALF OF THE TRUSTEES

ANDREW DALTON

28 OCTOBER 2022