

LEEDS CITY MISSION

England & Wales · Charity number 234431

Details

Status Registered

Legal form Trust

Registered 1965-04-27

Register [View on the Charity Commission register](#)

Contact

Address The Mission Room
Mistress Lane
Armley
Leeds
LS12 2HL

Phone 01133453118

Email lcm1837@gmail.com

Website www.leedscitymission.org.uk

Activities

Objects: FOR THE PURPOSE OF EXTENDING THE KNOWLEDGE OF THE GOSPEL WITHOUT REFERENCE TO DENOMINATIONAL DISTINCTIONS AMONG THE INHABITANTS OF THE CITY OF LEEDS AND ITS VICINITY (ESPECIALLY THE POOR) BY VISITS FROM HOUSE TO HOUSE; BY READINGS OF THE SCRIPTURES AND BY MEETINGS FOR PRAYER AND CHRISTIAN INSTRUCTION, BY PROMOTING REGULAR ATTENDANCE AT PUBLIC WORSHIP AND BY THE ADOPTION OF SUCH OTHER MEANS AS MAY CONDUCE TO THE ATTAINMENT OF THE ABOVE.

Activities: Sharing gospel hope & practical christian compassion projects with needy and marginalised people in the Leeds Metropolitan Area

Classification

- **How:** Provides Human Resources, Provides Services, Provides Advocacy/advice/information, Other Charitable Activities
- **What:** General Charitable Purposes, The Prevention Or Relief Of Poverty, Religious Activities
- **Who:** The General Public/mankind

Geography

- Area of benefit: LEEDS
- Leeds City

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£52,906	£52,062	-	-
2023-12-31	£59,488	£55,932	-	-
2022-12-31	£54,137	£47,927	-	-
2021-12-31	£69,053	£75,081	-	-
2020-12-31	£79,524	£91,436	-	-

Trustees

Name	Role	Appointed
GRAHAM LENG		2011-09-01
Paul Michael Crossley		2013-10-08
ROGER OLDFIELD		

LEEDS CITY MISSION

England & Wales - Charity number 234431

Accounts

LEEDS CITY MISSION

Mistress Lane, Armley, Leeds, LS12 2LJ

Tel: 0113 345 3118

Email: lcm1837@gmail.com

Website: www.leedscitymission.org

Registered Charity 234431

ANNUAL REPORT 1 JANUARY – 31 DECEMBER 2024

The trustees submit their report and the financial statements of Leeds City Mission for the year ended 31 December 2024.

OBJECTIVES AND ACTIVITIES

The objectives and activities of LCM focus on sharing gospel hope & undertaking practical christian compassion projects to benefit needy and marginalised people in the Leeds Metropolitan Area through the following activities

- *Chaplaincy services* to prisoners, youth detainees, elderly people's care/nursing homes, Provision of *support to marginalised people* through staff involvement in homeless projects with partner organisations
- *Provision of cheap clothing and living items* for marginalised people, provision of work experience helping disengaged people reconnect with mainstream living through the LCM Charity Shop
- *Counselling and listening services* to support isolated individuals and people struggling with life
- *Provision of emergency/supplementary food supplies* to needy and unemployed people through the Pantry Project
- *Provision of christian literature* to help people understand the christian faith through the distribution of bibles, books, newspapers, leaflets
- Supporting children from poor families through the *Christmas Kids* seasonal gift project
- Outreach/evangelistic activities to share the christian faith through a variety of projects
- Supporting the life and development of churches in the Leeds area

ACHIEVEMENTS AND PERFORMANCE

Mission Hub

This is the third year of the operation of the new Leeds City Mission Hub. It includes LCM Administrative Office, Meeting Space, Charity Shop, Christian Book & Card Booth and Pantry Project (foodbank). All areas of work located in the Hub have continued to see a slow and incremental growth pattern during the year.

In the middle of 2024 Dagmar Truman brought her fourteen years of service with Leeds City Mission to a conclusion. Sinclair Martin succeeded her as the new Hub Manager on 3 November being responsible for activities within the Hub viz: Charity Shop, Christian Book & Card Booth and Pantry Project. A new part-time Retail Assistant also commenced in the Autumn.

Charity Shop

The charity shop project operates in a section of the new Mission Hub. It opened on Mondays, Tuesdays, Thursdays, Fridays each week). It also opened on Saturday mornings in the four weeks before Christmas.

The charity shop has an informal role as a listening and counselling centre as visitors and volunteers unburden themselves. Relationships are established to share the hope of the gospel for those who are struggling with life. LCM staff and volunteers are finding many opportunities to share the gospel in word and deed. Some grants of clothing were made to needy individuals and groups in desperate need. Work experience was provided for those wanting to get back into work. The project has been able to help people in recovery from ill health, addiction and mental health issues by providing work experience and personal support. Surplus funds have been generated to assist the work of the Mission. Various churches and individuals have donated clothing, bric a brac and household items to this project enabling sufficient stock levels in the shop. New display layouts have been experimented in the shop during the latter half of the year.

Pantry Project

The **LCM Hub** is the distribution base for the **Pantry Project**. Surplus free food was sourced from Aldi, Tesco and Sainsbury supermarkets. Supporting churches have also made food donations especially during the harvest festival season. All donations are regularly collected and delivered to the Hub. The food is used for needy visitors - many struggling on state benefits as well as homeless visitors in need of sustenance. Grants of food were also made to churches in Leeds who are seeking to help people in need in their own locality.

In 2024 - **548** trays of surplus short shelf life food were received from high street supermarkets (Aldi, Tesco, Sainsbury). In addition, 2102 individual items were donated by shoppers through the in-store 'front of house' donation boxes as follows – *Aldi* – 1, 634 items, *Sainsbury* – 468 items.

Volunteers have operated *Pantry Project* sessions at the Mission Hub running concurrently with the Charity Shop & Christian Book & Card Booth. The **548** trays of food (largely short shelf life food) were received from supermarkets/others and these were distributed to people in need or used in food grants to assist churches in their caring activities. This increase is over double of the amount received and distributed compared with last year. 209 food parcels were given out to 62 different individuals in 2024. 196 foodbank sessions were operated in the same period of time. Thus an approximate average of 3 trays of short shelf life food plus 1 food parcel were given out every session the Foodbank/Hub were open. All donated items were put to good use by LCM volunteers who made up food parcels distributed them in the name of Jesus helping some struggling families living on the edge to make ends meet. Some snacks were provided to homeless people, others-in-recovery from addiction and mental health issues plus other needy people referred to LCM.

In 2024, the *Charity Shop*, *Christian Book & Card Booth* and the *Pantry Project* have been a place of engagement touching a variety of people through practical help, a word in season for the Lord, a conversation, prayer or literature provided.

Christian Book & Card Booth

The *Christian Book & Card Booth* is an adjunct to the charity shop project and it serves a role as a resourcing base for basic literature for churches and individuals in Leeds. Shelves and display units stock a limited range of books, bibles, cards and gifts. Donations of good second hand Christian books have been received from individual supporters. A generous grant of new books and Bibles was received from the 10ofThosePublishers at the end of 2023 and sales of this stock has been slow but worthwhile as the year progressed. Approximately 1000 general and seasonal greetings cards (all with scripture texts) plus a range of books and bibles were sold to the public by the end of the year.

30% of the display shelves are designated to the sale of new books and bibles. The rest of the displays market second hand Christian books. There has been a slow momentum in sales – however it is increasing. Slow growth in takeup is most probably due to a number of reasons. Disposable income is low in inner city areas which is exactly the geographical context in which the City Mission Hub is located. Also the City Mission Hub/*Christian Book & Card Booth* profile has yet to become a prominent feature on the City's christian landscape. A bargain book sale thrust was part of our LCM Praise Events in June & September.

Bibles have been sold to a number of customers. African and other people from different ethnic minorities seem to be the majority cohort of purchasers of bibles. This reflects the concentration of immigrants found in such an inner city area as Armley and the proliferation of black majority churches operating in deprived areas.

In July 2024 - 406 copies of the Scripture Union book *Its Your Move* were distributed to Year 6 leavers at seven primary schools in partnership with Leeds area churches.

At christmas LCM facilitated the supply of 1300 copies of the Living Word Colour Gospel Calendars. These were distributed either direct from the *Christian Book & Card Booth* or via orders from local churches in the city.

The initiative to retail both *Real Easter Eggs* and *Real Advent Calendars* proved to be successful after last year's pilot projects. The sale of 72 Real Easter Eggs and 72 Real Advent Calendars was facilitated. These innovative eggs and calendars an excellent gift – they follow the biblical seasonal story, they include an illustrated booklet about easter/nativity, are fairtrade chocolate and a percentage of the cost goes to medical projects in Africa.

A quantity of used christian books surplus to the requirements of LCM were donated to Book Aid during the course of the year.

In a small way Leeds City Mission is addressing the need for a physical retail outlet for christian books and greetings cards for churches in the Greater Leeds area.

Winter Projects

Warm Space Project

This project ran in January, February and March resuming in November and December. A total of 58 sessions were provided and attracted 139 visits from people who stayed for warmth, refreshment, chat and fellowship in these periods of time. These sessions offered a free, warm and welcoming place to be for people struggling with limited income, increasing living costs and life in general. A financial grant was received from a local Community Association which covered costs of operating this project.

Christmas Kids Gift Project

135 toys and gifts were received for the annual *Christmas Kids Gift Project* this year. This was a slight decrease of 10% on last year's total. These came from a variety of sources including supermarkets, churches and businesses. LCM were able to distribute these to identified families in need. Where appropriate, the children's nativity bible story books accompanied the gifts.

Christmas Gift Tags Project

7978 Christmas gift tags were created from 3854 used greetings cards by volunteers. This was a 35% increase on last year. These were freely distributed to churches, LCM supporters, charity shop customers and the general public during December.

Holly Sprigs

50 sprigs of holly were distributed as christmas decorations to the general public in mid December.

Chaplaincy Services

Chaplaincy work at both HMP Leeds & Wetherby Young Offenders Institute has continued this year. The chaplain is undertaking cell visitation, chapel services, one-to-one counselling and work with small groups of inmates on both sites. This is a challenging and demanding role but provides many opportunities to bring gospel hope to inmates who have broken lives. At Christmas a seasonal *Leeds City Mission* project enabled LCM Chaplain to make a small gift to 60 prisoners in HMP Leeds. A pair of socks, a chocolate bar, plus a small book containing the story of a reformed prisoner were included in the gift pack. Care Home Chaplaincy has continued this year with the LCM District Visitor assisting in regular services at a Care Home in north Leeds.

Direct Outreach Work

Changing circumstances, availability of volunteers and other factors meant that the weekly 'Street Session' came to the end of its season during the course of the year. It was replaced by a new initiative – a Tuesday Evening 'Drop in' session based at the Hub was commenced seeking to capitalise on the good will and relationships engendered by the work of the charity shop and foodbank. This is facilitated by staff worker Tayo Olayinka and has an emphasis on developing relationships with people visiting the Centre.

Meeting Space

LCM was able to support a local church by making its premises available for a monthly church outreach meeting of Redeemer Church Leeds between January – April inclusive. From the summer onwards it was used to host the monthly meeting of Prison Fellowship

Supporting The Life & Development of Local Churches

LCM was able to organise three 'Praise Events' in 2024 providing networking and support opportunities for churches throughout the city.

Two 'Supporters Luncheons & Open Afternoons' were organised at the LCM Hub on 29 June and 21 September with 52 and 54 supporters attending respectively on these days. These proved to be popular especially for older people without their own transport (they could travel by bus) and who are reluctant to come out to an event in the evening. For the Christmas Event 56 supporters and their friends gathered in the hall at New Whingate Methodist Church in West Leeds on 7 December for the '*Its No Illusion*' Christmas Praise gathering. Supporters from fifteen churches from the Greater Leeds area were able to enjoy an evening of entertainment, encouragement, fellowship and inspiration.

These events provide opportunities to connect with churches, raise the Mission's profile with the wider christian community and local neighbourhood. They are also playing a growing role in encourage inter-church fellowship. Believers from small struggling churches often attend these events and find them an

oasis of encouragement in their difficult circumstances. These Praise Events average a representation of around 20 different churches from the Greater Leeds area. A total of **31** different churches representing 14 different denominations were represented at these Praise Events in 2024.

Literature sales from the *Christian Book & Card Booth* helped to resource local churches with bibles, christian books, greetings cards and other helpful materials in print and DVD format. This project by LCM is slowly growing and serves an important role as there is now no physical retail outlet for the purchase of christian literature in the whole of Greater Leeds

Four editions of the newsletter *Life4Leeds* were printed and circulated bringing encouragement and support to local churches. This has an estimated readership of around 600. Several thousands of Christmas gift tags were provided for churches and supporters to use. LCM was able to retain links with around 40 different churches and 8 organisations through this year.

Publicity

In addition to the publication of the newsletter *Life4Leeds*, a total of 16 newspaper articles about City Mission work were published in the *West Leeds Dispatch* during 2024. This is a daily on-line newspaper with occasional print editions. It has helped enormously in promoting the profile of LCM in the West Leeds area.

LCM has a website providing basic information on the organisation and its activities. LCM has established a presence on Facebook, X & Instagram. In 2024 there were 32 posts on Facebook: 32 posts; on X: 49 posts; on Instagram: 26 posts

Wider Links

LCM continues to be affiliated to the City Mission Movement UK (formerly British Association of City Missions).

CHARITY REGISTRATION NUMBER: 234431

Leeds City Mission
Unaudited Financial Statements
31 December 2024

THE ACCOUNTING COMPANY (LEEDS) LIMITED

Chartered accountants
172 Easterly Road
Leeds
West Yorkshire
LS8 3AD

Leeds City Mission
Financial Statements
Year ended 31 December 2024

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Leeds City Mission
Trustees' Annual Report
Year ended 31 December 2024

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 December 2024.

Reference and administrative details

Registered charity name Leeds City Mission

Charity registration number 234431

Principal office Mistress Lane
Armley
Leeds
West Yorkshire
LS12 2LJ

The trustees

Graham John Leng
William Leaton Inniss
Jonathan Andrew Brearley
Paul Michael Crossley
Roger Harold Oldfield

Company secretary Paul Crossley

Independent examiner Nazreen Ahmed
The Accounting Company Leeds Limited
Chartered Certified Accountants
172 Easterly Road
Leeds
West Yorkshire
LS8 3AD

Structure, governance and management

Type of governing Document - The charity has a Model Constitution.

Trustee selection methods and induction - Appointed by Trustees and briefed on their legal obligations under charity law, the content of the charity's constitution, and its recent performance.

Leeds City Mission

Trustees' Annual Report *(continued)*

Year ended 31 December 2024

Objectives and activities

The Objectives and activities of LCM focus on sharing gospel hope and undertaking practical christian compassion projects to benefit needy and marginalised people in the Leeds Metropolitan Area through the following activities Chaplaincy services to prisoners, youth detainees, elderly people's care/nursing homes, Provision of support to marginalised people through staff involvement in homeless projects with partner organisations Provision of cheap clothing and living items for marginalised people, provision of work experience helping disengaged people reconnect with mainstream living through the LCM Charity Shop. Counselling and listening services to support isolated individuals and people struggling with life Provision of emergency/supplementary food supplies to needy and unemployed people through the Pantry Projects Provision of christian literature to help people understand the christian faith through the distribution of bibles, books, newspapers, leaflets Supporting children from poor families through the Christmas Kids seasonal gift project Outreach/evangelistic activities to share the christian faith through a variety of projects Supporting the life and development of churches in the Leeds Area

Leeds City Mission

Trustees' Annual Report *(continued)*

Year ended 31 December 2024

Achievements and performance

Mission Hub

This is the second year of the operation of the new Leeds City Mission Hub. It includes LCM Administrative Office, Meeting Space, Charity Shop, Christian Book & Card Booth and Pantry project (Foodbank). All areas of work located in the Hub have seen a slow and incremental growth pattern during the year.

Charity Shop

The charity shop project operates in a section of the new Mission Hub. It is open four days (midweek). It also opened on Saturday mornings in the four weeks before Christmas.

The Charity shop has an informal role as a listening and counselling centre as visitors and volunteers unburden themselves. Relationships are established to share the hope of the gospel for those who are struggling with life. LCM staff and volunteers are finding many opportunities to share the gospel by word and also by the distribution of tracts and leaflets. Some grants of clothing were made to needy individuals and groups in desperate need. Work experience was provided for those wanting to get back into work. The Project has been able to help people in recovery from ill health, addiction and mental health issues by providing work experience and personal support. Surplus funds have been generated to assist the work of the Mission. Various churches and individuals have donated clothing, bric a brac and household items to this project enabling sufficient stock levels in the shop.

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Volunteers have operated Pantry Project Sessions at the new Mission Hub running concurrently with the Charity Shop & Christian Book and Card booth.

Winter Projects

Warm Space Project

This Project ran in January, February and March resuming in November and December. A total of 58 sessions were provided and attracted 139 visits from people who stayed for warmth, refreshment, chat and fellowship in these periods of time. These sessions offered a free, warm and welcoming place to be for people struggling with limited income, increasing living costs and life in general. A financial grant was received from a local Community Association which covered costs of operating this project.

Leeds City Mission

Trustees' Annual Report *(continued)*

Year ended 31 December 2024

Christmas Kids Gift Project

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Leeds City Mission

Trustees' Annual Report *(continued)*

Year ended 31 December 2024

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Leeds City Mission
Trustees' Annual Report *(continued)*
Year ended 31 December 2024

FINANCIAL REVIEW

Brief statement of the charity's policy on reserves

The charity works towards keeping a surplus in the bank account for unforeseen financial circumstances at the end of each year.

statement of trustees' responsibilities

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Law Applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of charity and of the incoming resources and application of resources of the for that year. In preparing these financial statements the trustees are required to:

select suitable accounting policies and then apply them consistently;

observe the methods and principles in the Charities SORP;

make Judgements and estimates that are reasonable and prudent; state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements and;

prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

on behalf of the board

PP. S. Martin (Sinclair Martin Hub Manager, Paul
Paul Crossley (Trustee) Crossley away at a funeral, I have been
authorised to sign on his behalf)

Leeds City Mission

Trustees' Annual Report *(continued)*

Year ended 31 December 2024

The trustees' annual report was approved on 29 October 2025 and signed on behalf of the board of trustees by:

Crossley
Trustee

Paul Crossley
Charity Secretary

pp. S. Martin (Sinclair Martin Hub Manager, Paul Crossley away at a funeral, I have been authorised to sign on his behalf)

Leeds City Mission

Independent Examiner's Report to the Trustees of Leeds City Mission

Year ended 31 December 2024

I report to the trustees on my examination of the financial statements of Leeds City Mission ('the charity') for the year ended 31 December 2024.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

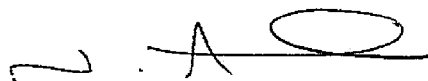
I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Nazreen Ahmed
The Accounting Company Leeds Limited
Chartered Certified Accountants
Independent Examiner

172 Easterly Road
Leeds
West Yorkshire
LS8 3AD

29 October 2025

Leeds City Mission
Statement of Financial Activities
Year ended 31 December 2024

		2024		2023
	Note	Unrestricted funds £	Total funds £	Total funds £
Income and endowments				
Donations and legacies	4	44,599	44,599	52,487
Other trading activities	5	8,019	8,019	6,803
Investment income	6	288	288	198
Total income		<u>52,906</u>	<u>52,906</u>	<u>59,488</u>
Expenditure				
Expenditure on raising funds:				
Costs of other trading activities	7	160	160	245
Expenditure on charitable activities	8,9	51,902	51,902	55,688
Total expenditure		<u>52,062</u>	<u>52,062</u>	<u>55,933</u>
Net income and net movement in funds		<u>844</u>	<u>844</u>	<u>3,555</u>
Reconciliation of funds				
Total funds brought forward		151,412	151,412	147,857
Total funds carried forward		<u>152,256</u>	<u>152,256</u>	<u>151,412</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 11 to 17 form part of these financial statements.

Leeds City Mission
Statement of Financial Position
31 December 2024

	Note	2024 £	£	2023 £
Fixed assets				
Tangible fixed assets	14		128,987	128,987
Current assets				
Cash at bank and in hand		25,155		22,425
Creditors: amounts falling due within one year	15	<u>1,886</u>		<u>–</u>
Net current assets			<u>23,269</u>	<u>22,425</u>
Total assets less current liabilities			<u>152,256</u>	<u>151,412</u>
Net assets			<u>152,256</u>	<u>151,412</u>
Funds of the charity				
Unrestricted funds			<u>152,256</u>	<u>151,412</u>
Total charity funds	17		<u>152,256</u>	<u>151,412</u>

These financial statements were approved by the board of trustees and authorised for issue on 29 October 2025, and are signed on behalf of the board by:

Paul Crossley

The notes on pages 11 to 17 form part of these financial statements.

Leeds City Mission
Notes to the Financial Statements
Year ended 31 December 2024

1. General information

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is The Mission Room, Mistress Lane, Armley, Leeds, West Yorkshire, LS12 2HL.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Disclosure exemptions

No cash flow statement has been presented for Leeds City Mission.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Leeds City Mission

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

3. Accounting policies *(continued)*

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Leeds City Mission

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

3. Accounting policies *(continued)*

Tangible assets *(continued)*

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

For impairment testing of goodwill, the goodwill acquired in a business combination is, from the acquisition date, allocated to each of the cash-generating units that are expected to benefit from the synergies of the combination, irrespective of whether other assets or liabilities of the charity are assigned to those units.

Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Where investments in shares are publicly traded or their fair value can otherwise be measured reliably, the investment is subsequently measured at fair value with changes in fair value recognised in income and expenditure. All other such investments are subsequently measured at cost less impairment.

Other financial instruments, including derivatives, are initially recognised at fair value, unless payment for an asset is deferred beyond normal business terms or financed at a rate of interest that is not a market rate, in which case the asset is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Other financial instruments are subsequently measured at fair value, with any changes recognised in the statement of financial activities, with the exception of hedging instruments in a designated hedging relationship.

Leeds City Mission

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

3. Accounting policies *(continued)*

Financial instruments *(continued)*

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

For all equity instruments regardless of significance, and other financial assets that are individually significant, these are assessed individually for impairment. Other financial assets are either assessed individually or grouped on the basis of similar credit risk characteristics.

Any reversals of impairment are recognised immediately, to the extent that the reversal does not result in a carrying amount of the financial asset that exceeds what the carrying amount would have been had the impairment not previously been recognised.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

4. Donations and legacies

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Donations				
Gift Aid Donations	10,411	10,411	18,711	18,711
Other Donations	34,188	34,188	33,776	33,776
	<u>44,599</u>	<u>44,599</u>	<u>52,487</u>	<u>52,487</u>

5. Other trading activities

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Shop income	7,707	7,707	6,518	6,518
Other income from other trading activities type 1	312	312	285	285
	<u>8,019</u>	<u>8,019</u>	<u>6,803</u>	<u>6,803</u>

Leeds City Mission

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

6. Investment income

	Unrestricted Funds	Total Funds 2024	Unrestricted Funds	Total Funds 2023
	£	£	£	£
Bank interest receivable type 1	288	288	198	198

7. Costs of other trading activities

	Unrestricted Funds	Total Funds 2024	Unrestricted Funds	Total Funds 2023
	£	£	£	£
Costs of other trading activities - Shop costs	160	160	245	245

8. Expenditure on charitable activities by fund type

	Unrestricted Funds	Total Funds 2024	Unrestricted Funds	Total Funds 2023
	£	£	£	£
Activity type 1	41,475	41,475	42,291	42,291
Activity type 4	8,514	8,514	12,547	12,547
Support costs	1,913	1,913	850	850
	<u>51,902</u>	<u>51,902</u>	<u>55,688</u>	<u>55,688</u>

9. Expenditure on charitable activities by activity type

	Activities undertaken directly	Support costs	Total funds 2024	Total fund 2023
	£	£	£	£
Activity type 1	41,475	–	41,475	42,291
Activity type 4	8,514	–	8,514	12,547
Governance costs	–	1,913	1,913	850
	<u>49,989</u>	<u>1,913</u>	<u>51,902</u>	<u>55,688</u>

10. Net income

Net income is stated after charging/(crediting):

	2024	2023
	£	£
Operating lease rentals	730	2,197

11. Independent examination fees

	2024	2023
	£	£
Fees payable to the independent examiner for: Independent examination of the financial statements	600	–

Leeds City Mission

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

12. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2024	2023
	£	£
Wages and salaries	38,993	40,379
Employer contributions to pension plans	724	749
Other employee benefits	600	—
	40,317	41,128

The average head count of employees during the year was 5 (2023: 4).

No employee received employee benefits of more than £60,000 during the year (2023: Nil).

13. Trustee remuneration and expenses

No remuneration was taken by the Trustees for the year ended 31 December 2024

14. Tangible fixed assets

	Land and buildings
	£
Cost	
At 1 January 2024 and 31 December 2024	128,987
Depreciation	
At 1 January 2024 and 31 December 2024	—
Carrying amount	
At 31 December 2024	128,987
At 31 December 2023	128,987

15. Creditors: amounts falling due within one year

	2024	2023
	£	£
Bank loans and overdrafts	375	—
Accruals and deferred income	600	—
Social security and other taxes	236	—
Other creditors	675	—
	1,886	—

16. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £724 (2023: £749).

Leeds City Mission

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

17. Analysis of charitable funds

Unrestricted funds

	At 1 January 2024	Income	Expenditure	At 31 December 2024
	£	£	£	£
General funds	151,412	52,906	(52,062)	152,256

	At 1 January 2023	Income	Expenditure	At 31 December 2023
	£	£	£	£
General funds	147,857	59,488	(55,933)	151,412

18. Analysis of net assets between funds

	Unrestricted Funds	Total Funds
	£	£
Current assets	<u>152,256</u>	<u>152,256</u>

	Unrestricted Funds	Total Funds
	£	£
Current assets	<u>151,412</u>	<u>151,412</u>

LEEDS CITY MISSION

England & Wales - Charity number 234431

Accounts

Registered Charity No. 234431

LEEDS CITY MISSION

FINANCIAL STATEMENTS

for the year ended

31 December 2023

LEEDS CITY MISSION

Mistress Lane, Armley, Leeds, LS12 2LJ

Tel: 0113 345 3118

Email: lcm1837@gmail.com

Website: www.leedscitymission.org

Registered Charity 234431

ANNUAL REPORT 1 JANUARY – 31 DECEMBER 2023

The trustees submit their report and the financial statements of Leeds City Mission for the year ended 31 December 2023.

OBJECTIVES AND ACTIVITIES

The objectives and activities of LCM focus on sharing gospel hope & undertaking practical christian compassion projects to benefit needy and marginalised people in the Leeds Metropolitan Area through the following activities

- *Chaplaincy services* to prisoners, youth detainees, elderly people's care/nursing homes, Provision of *support to marginalised people* through staff involvement in homeless projects with partner organisations
- *Provision of cheap clothing and living items* for marginalised people, provision of work experience helping disengaged people reconnect with mainstream living through the LCM Charity Shop
- *Counselling and listening services* to support isolated individuals and people struggling with life
- *Provision of emergency/supplementary food supplies* to needy and unemployed people through the Pantry Project
- *Provision of christian literature* to help people understand the christian faith through the distribution of bibles, books, newspapers, leaflets
- Supporting children from poor families through the *Christmas Kids* seasonal gift project
- Outreach/evangelistic activities to share the christian faith through a variety of projects
- Supporting the life and development of churches in the Leeds area

ACHIEVEMENTS AND PERFORMANCE

Mission Hub

This is the second year of the operation of the new Leeds City Mission Hub. It includes LCM Administrative Office, Meeting Space, Charity Shop, Christian Book & Card Booth and Pantry Project (foodbank). All areas of work located in the Hub have seen a slow and incremental growth pattern during the year.

Charity Shop

The charity shop project operates in a section of the new Mission Hub. It is open four days (midweek). It also opened on Saturday mornings in the four weeks before Christmas.

The charity shop has an informal role as a listening and counselling centre as visitors and volunteers unburden themselves. Relationships are established to share the hope of the gospel for those who are struggling with life. LCM staff and volunteers are finding many opportunities to share the gospel by word and also by the distribution of tracts and leaflets. Some grants of clothing were made to needy individuals and groups in desperate need. Work experience was provided for those wanting to get back into work. The project has been able to help people in recovery from ill health, addiction and mental health issues by providing work experience and personal support. Surplus funds have been generated to assist the work of the Mission. Various

churches and individuals have donated clothing, bric a brac and household items to this project enabling sufficient stock levels in the shop.

Christian Book & Card Booth

The *Christian Book & Card Booth* is an adjunct to the charity shop project and it serves a role as a resourcing base for basic literature for churches and individuals in Leeds. Shelves and display units stock a limited range of books, bibles, cards and gifts. Donations of good second hand Christian books have been received from individual supporters. A generous grant of new books and Bibles was received from the 10ofThosePublishers which totalled 1650 tracts and 1136 books/bibles. This was a 'seed' grant – sales will generate income to purchase other quantities of literature in the future. Approximately 1000 general and seasonal greetings cards (all with scripture texts) plus a range of books and bibles were sold to the public by the end of the year.

In July 2023 - 570 copies of the Scripture Union book *Its Your Move* were distributed to Year 6 leavers at eleven primary schools in partnership with four churches.

At christmas LCM facilitated the supply of 1530 copies of the Living Word Colour Gospel Calendars. These were distributed either direct from the *Christian Book & Card Booth* or via orders from local churches in the city.

A pilot project to retail *Real Advent Calendars* proved to be successful. 36 Real Advent Calendars were sold. These innovative calendars an excellent gift and outreach tool – they follow the advent story, they include an illustrated booklet about the nativity, are fairtrade chocolate and a percentage of the cost goes to christian medical projects in Africa.

205 used christian books surplus to the requirements of LCM were donated to Book Aid during the course of the year.

In a small way Leeds City Mission is addressing the need for a physical retail outlet for christian books and greetings cards for churches in the Greater Leeds area.

Pantry Project

The **LCM Hub** is the distribution base for the **Pantry Project**. Surplus free food was sourced from Aldi, Tesco and Sainsbury supermarkets. Supporting churches have also made food donations especially during the harvest festival season. All donations are regularly collected and delivered to the Hub. The food is used for needy visitors - many struggling on state benefits as well as homeless visitors in need of sustenance. Grants of food were also made to churches in Leeds who are seeking to help people in need in their own locality.

Volunteers have operated *Pantry Project* sessions at the new Mission Hub running concurrently with the Charity Shop & Christian Book & Card Booth. 231 trays of food (largely short shelf life food) were received from supermarkets/others and these were distributed to people in need. This represents an increase of 11% compared with 2022. Aldi Supermarket also gave over 2292 items of food & household items donated by shoppers in their 'front of house' box in their foyer. Shoppers at Sainsbury's Farnley & Pudsey Local Stores have also given 170 items of food & household items donated through their 'front of house' box in their foyers too. All these were put to good use by LCM volunteers who made up food parcels distributed them in the name of Jesus helping some struggling families living on the edge to make ends meet. Some snacks were provided to people-in-recovery from addiction and mental health issues plus other needy people referred to LCM.

In 2023, the *Charity Shop*, *Christian Book & Card Booth* and the *Pantry Project* have been a place of engagement touching a variety of people through a word in season for the Lord, a conversation, a prayer or literature provided.

Winter Projects

Warm Space Project

In December and continuing into the new year LCM provided a warm space for visitors to come and keep warm thus providing a free, warm and welcoming place to be for people struggling with limited income, increasing living costs and life in general

Christmas Kids Gift Project

150 toys and gifts were received for the annual *Christmas Kids Gift Project* this year. This was a small increase on last year's total. These came from a variety of sources including supermarkets, churches and businesses. LCM linked up with a handful of churches scattered around the Greater Leeds area and, using their networks, distributed through them to identified families in need. Where appropriate, the children's nativity bible story books accompanied the gifts.

Christmas Gift Tags Project

5170 Christmas gift tags were created from **2928** used greetings cards by volunteers. This was a 28% increase on last year. These were freely distributed to churches, LCM supporters, charity shop customers and the general public during December.

Holly Sprigs

50 sprigs of holly were distributed as christmas decorations to the general public in mid December.

Chaplaincy Services

Chaplaincy work at both HMP Leeds & Wetherby Young Offenders Institute has continued this year. The chaplain is undertaking cell visitation, chapel services, one-to-one counselling and work with small groups of inmates on both sites.

Care Home Chaplaincy has been able to re-start this year with the LCM District Visitor assisting in regular services at a Care Home in north Leeds.

Street Outreach Work

The District Visitor and a small volunteer team have been able to undertake outreach work in the city centre and Armley shopping area distributing Christian literature and initiating gospel conversations with people who are shopping or traversing retail/visitor areas of the city.

Meeting Space

LCM was able to support a local church by making its premises available for a monthly church outreach meeting of Redeemer Church Leeds between March & December.

Supporting the life and development of local churches

LCM was able to organise three 'Praise Events' providing networking and support opportunities for churches throughout the city.

Three Praise Events were organised in 2023. Two '*Supporters Luncheons & Open Afternoons*' were organised at the LCM Hub on 1 July and 16 September with 47 and 51 supporters attending respectively on these days. These proved to be popular especially for older people without their own transport (they could travel by bus) and who are reluctant to come out to an event in the evening. The *Christmas Praise Event* on 3 December was held at Christ Church Free Church of England on 9 December. Despite atrocious weather conditions 37 supporters turned up and enjoyed a seasonal gathering and inspiring message.

These events provide opportunities to connect with churches, raise the Mission's profile with the wider christian community and local neighbourhood. They are also playing a growing role in encourage inter-church fellowship. Believers from small struggling churches often attend these events and find them an oasis of encouragement in their difficult circumstances. These Praise Events average a representation of around 18 different churches from the Greater Leeds area. A total of **29** different churches from across the denominational spectrum were represented at these Praise Events in 2023

Literature sales from the *Christian Book & Card Booth* helped to resource local churches with bibles, christian books, greetings cards and other helpful materials in print and DVD format. This project by LCM is slowly growing and serves an important role as there is now no physical retail outlet for the purchase of christian literature in the whole of Leeds & Bradford (combined population of 1.2 million)

Four editions of the newsletter *Life4Leeds* were printed and circulated bringing encouragement and support to local churches. Hundreds of Christmas gift tags were provided for churches and supporters to use. LCM was able to retain links with around **40** different churches and organisations through this year.

LCM continues to be affiliated to the City Mission Movement UK (formerly British Association of City Missions).

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF LEEDS CITY MISSION

I report on the financial statements of Leeds City Mission for the year ended 31 December 2023, which are set out on the attached page.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention

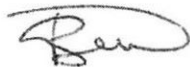
BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINERS STATEMENTS

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - To keep accounting records in accordance with section 130 of the Act; and
 - To prepare financial statements which accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



James Bell
Chartered Accountant
Townend House
8 Springwell Court
Leeds
LS12 1AL

31 October 2024

Leeds City Mission
 Receipts and Payments Account
 Year Ended 31 December 2023

	2023	2022
RECEIPTS	Unrestricted funds	Unrestricted funds
DONATIONS		
Gift Aid Donations	18,711	5,195
Other Donations	33,776	32,120
Legacy		7,922
OTHER INCOME		
Charity shop sales	6,518	7,589
Literature sales	285	1,282
INVESTMENT INCOME		
Gross interest	198	29
TOTAL RECEIPTS	<u>59,488</u>	<u>54,137</u>
PAYMENTS		
SHOP EXPENSES		
Rent		
Rates		54
Water rates		
Sundries	246	254
CHARITABLE EXPENSES		
Wages	40,379	35,747
Pension	749	667
HMRC		
Fundraising costs		54
Printing and postage	515	306
Literature	648	382
Donations		
OFFICE COSTS		
Office rent		300
Gas	1,221	2,712
Electricity	930	323
Insurance	678	639
Office sundries	680	1,215
Equipment leasing	2,197	1,114
Equipment purchases		385
Bank charges	25	25
Repair and maintenance	3,618	60
Telephone and internet	479	338
Website maintenance	471	401
YPO	60	125
Volunteer meals and meetings	314	
Annual conferences	810	
Good News newspaper	1,064	1,098
GOVERNANCE COSTS		
Independent examination		300
Bookkeeping, PAYE, and training costs	850	1,428
TOTAL PAYMENTS	<u>55,932</u>	<u>47,927</u>
NET RECEIPTS/(PAYMENTS)	<u>3,555</u>	<u>6,210</u>

Leeds City Mission
Statement of Assets & Liabilities
Year Ended 31 December 2023

	2023	2022
FIXED ASSETS		
Freehold Property	128,987	128,987
CASH AT BANK AND IN HAND		
Bank accounts	21,466	18,500
Cash in hand	958	523
	<u>22,424</u>	<u>19,023</u>
LIABILITIES		
PAYE/NI overpaid	-	401
Pensions payable	-	(333.00)
Unpaid wages	-	(222.00)
	<u>-</u>	<u>(154.00)</u>
	<u>151,411</u>	<u>147,856</u>
UNRESTRICTED FUNDS		
Brought forward	147,856	141,646
Net receipts/(payments)	3,555	6,210
	<u>151,411</u>	<u>147,856</u>
FUNDS AT 31 DECEMBER 2023	<u><u>151,411</u></u>	<u><u>147,856</u></u>

SIGNED ON BEHALF OF THE TRUSTEES

PAUL CROSSLEY

31 OCTOBER 2024

LEEDS CITY MISSION

England & Wales - Charity number 234431

Accounts

Registered Charity 234431

LEEDS CITY MISSION

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2022

LEEDS CITY MISSION

The Mission Room, Mistress Lane, Armley, Leeds, LS12 2HL

Tel: 0113 345 3118

Email: lcm1837@gmail.com

Website: www.leedscitymission.org

Registered Charity 234431

TRUSTEES REPORT YEAR ENDED 31 DECEMBER 2022

The trustees submit their report and the financial statements of Leeds City Mission for the year ended 31 December 2022.

OBJECTIVES AND ACTIVITIES

The objectives and activities of LCM focus on sharing gospel hope & undertaking practical christian compassion projects to benefit needy and marginalised people in the Leeds Metropolitan Area through the following activities

- *Chaplaincy services* to prisoners, youth detainees, elderly people's care/nursing homes, Provision of *support to marginalised people* through staff involvement in homeless projects with partner organisations
- *Provision of cheap clothing and living items* for marginalised people, provision of work experience helping disengaged people reconnect with mainstream living through the LCM Charity Shop
- *Counselling and listening services* to support isolated individuals and people struggling with life
- *Provision of emergency/supplementary food supplies* to needy and unemployed people through the Pantry Project
- *Provision of christian literature* to help people understand the christian faith through the distribution of bibles, books, newspapers, leaflets
- Supporting children from poor families through the *Christmas Kids* seasonal gift project
- Outreach activities to share the christian faith via the *Street Church* and similar projects
- Supporting the life and development of churches in the Leeds area

ACHIEVEMENTS AND PERFORMANCE

New Mission Hub

This is the first full year of the operation of the new Leeds City Mission Hub. By Easter 2022 the Mission Office had been transferred fully into the new premises. Throughout the year the various aspects/projects of LCM settled down to an integrated routine all working under one roof. This has enabled significant financial savings and a more efficient use of staff and volunteer resources.

Charity Shop & Christian Book & Card Booth

The new *Pop Up* charity shop project operated in a section of the new Mission Hub. It is operating four days (midweek) and open to the public between 10.30 am and 2.30 pm. It also opened on Saturday mornings in the four weeks before Christmas.

This *Pop-Up* charity shop has an informal role as a listening and counselling centre as visitors and volunteers unburden themselves. New relationships are being established to share the hope of the gospel for those who are struggling with life. Some grants of clothing were made to needy individuals and groups in desperate need. Work experience was provided for those

wanting to get back into work. The project has been able to help two people in recovery from addiction and mental health issues by providing work experience and personal support. Surplus funds have been generated to assist the work of the Mission. Various churches and individuals have donated clothing, bric a brac and household items to this project enabling sufficient stock levels in the shop.

In the summer a *Christian Book & Card Booth* was added to the *Pop Up* charity shop project. Bespoke shelves and display units were donated by a local company (Norseman Direct). The former stock of books, bibles, cards and gifts from the (now defunct) christian bookshop in Bradford was gratefully received. Literature and shelving was also acquired from the former Branch christian bookshop in Dewsbury. Together with other stock donated by individuals, a resourcing base for a basic literature service to churches in Leeds was established. Approximately 1200 general and seasonal greetings cards (all with scripture texts) plus a range of books and bibles were sold to the public by the end of the year.

In July 2022 over 500 copies of the Scripture Union book *Its Your Move* were distributed to Year 6 leavers at nine primary schools in partnership with four churches.

At Christmas LCM facilitated the supply of 2000 copies of the Living Word Colour Gospel Calendars. These were distributed either direct from the *Christian Book & Card Booth* or via orders from local churches in the city

Leeds City Mission is thankful that it has been able to begin to address the need for a physical retail outlet for christian books and greetings cards for churches in the Greater Leeds area.

In 2022, the *Charity Shop & Christian Book & Card Booth* have been a place of engagement touching a variety of people through a word in season, a conversation, a prayer or literature provided.

Pantry Project

The **LCM Hub** became the distribution point for the ***Pantry Project***. Surplus free food was sourced from supermarkets. Aldi supermarket offered LCM collection opportunities in late 2022 joining two other local branches of national supermarket chains already donating food. Supporting churches have also made food donations. All donations are regularly collected and delivered to the Hub. The food is used for needy visitors and some volunteer staff who are struggling on state benefits – as well as other contacts via LCM networks. These included churches in Leeds who are seeking to help people in need in their own locality.

Volunteers have operated *Pantry Project* sessions at the new Mission Hub running concurrently with the *Charity Shop & Christian Book & Card Booth*. **205** trays of food were received from supermarkets/others and these were distributed to people in need. This represents an increase of 32% compared with 2021. Aldi Supermarket also gave over 443 items of food & household items donated by shoppers in their 'front of house' box in their foyer. Shoppers at Sainsbury's Farnley & Pudsey Local Stores have also given items of food & household items donated through their 'front of house' box in their foyers too. 800 freshly picked apples were also donated by a well wisher. All these were put to good use by LCM volunteers who made up food parcels distributed them in the name of Jesus helping some struggling families living on the edge to make ends meet. Some lunches were provided to people-in-recovery from addiction and mental health issues plus other needy people referred to LCM.

Christmas Projects

Christmas Kids Gift Project

135 toys and gifts were received for the annual *Christmas Kids Gift Project* this year. This was very similar to last year's total. These came from a variety of sources including supermarkets, churches and businesses. LCM linked up with a handful of churches scattered around the

Greater Leeds area and, using their networks, distributed through them to identified families in need. Where appropriate, the children's nativity bible story books accompanied the gifts.

Christmas Gift Tags Project

2800 Christmas gift tags were created by volunteers from used greetings cards. These were freely distributed to churches, LCM supporters, charity shop customers and the general public during December.

Holly Sprigs

50 sprigs of holly were distributed as christmas decorations to the general public in mid December.

Chaplaincy Services

Both HMP Leeds & Wetherby Young Offenders Institute have reopened this year for also renewed chaplaincy work. However the LCM prison chaplain in the first half of 2022 had some health issues and took time off work to recover. She has now been able to resume her role on both sites. The chaplain is undertaking cell visitation, chapel services, one-to-one counselling and work with small groups of inmates on both sites. At christmas the chaplain organised the 'Sock It To Them' project presenting a seasonal gift pack of socks, chocolate bar and a personalised christmas card to 80 prisoners. Due to the legacy impact of the Covid pandemic it has not been possible to re-open work in the Care Home Sector. This area of work will be reviewed in 2023.

Street Outreach Work

The District Visitor and a small team have been able to undertake outreach work in the city centre and Armley shopping area distributing Christian literature and initiating gospel conversations with people who are shopping or traversing retail/visitor areas of the city.

Supporting the life and development of local churches

LCM was able to resume the organisation of 'Praise Events' providing networking and support opportunities for churches throughout the city.

A new focus for these Praise Events was devised in 2022. Two '*Supporters Luncheons & Open Afternoons*' were organised at the LCM Hub on 1 July and 2 October with 51 and 40 supporters attending respectively on these days. These proved to be popular especially for older people without their own transport (they could travel by bus) and who are reluctant to come out to an event in the evening. The *Christmas Praise Event* on 3 December was held at Bethel Free Church in December which attracted 46 supporters who were transfixed by the testimony of ex convict and addict Tim Haigh as he recounted his dramatic life story.

These events provide opportunities to connect with churches, encourage inter-church fellowship and raise the Mission's profile with the wider christian community and local neighbourhood.

An encouraging start has been made through the launch of the *Christian Book & Card Booth* in resourcing local churches with bibles, christian books, greetings cards and other helpful resources in print and DVD format.

Four editions of the newsletter *Life4Leeds* were printed and circulated bringing encouragement and support to local churches. Hundreds of Christmas gift tags were provided for churches and supporters to use. LCM was able to retain links with around 40 different churches and organisations through this year.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF LEEDS CITY MISSION

I report on the financial statements of Leeds City Mission for the year ended 31 December 2022, which are set out on the attached pages.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINERS STATEMENTS

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - To keep accounting records in accordance with section 130 of the Act; and
 - To prepare financial statements which accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Ian Milner

Chartered Accountant
2 Langthorne Court
Morley
Leeds
LS27 9DR

4 October 2023

Leeds City Mission
 Receipts and payments account
 Year ended 31 December 2022

	2022	2021
RECEIPTS	Unrestricted funds	Unrestricted funds
DONATIONS		
Gift Aid donations	5,195	9,684
Other donations	32,120	44,690
Legacy	7,922	-
OTHER INCOME		
Charity shop sales	7,589	3,914
Literature sales	1,282	-
Covid Grant	-	6,001
Local Restrictions support grant LCC	-	4,763
INVESTMENT INCOME		
Gross Interest	28	1
TOTAL RECEIPTS	54,137	69,053
PAYMENTS		
SHOP EXPENSES		
Rent	-	2,680
Rates	54	106
Water rates	-	111
Sundries	254	52
CHARITABLE EXPENSES		
Wages	35,747	39,071
Pension	667	-
Fundraising costs	54	3,630
Printing and postage	306	118
Literature	382	134
Donations	-	600
OFFICE COSTS		
Office rent	300	1,200
Gas	2,712	-
Electricity	323	359
Insurance	639	515
Office sundries	1,215	175
Equipment leasing	1,114	2,132
Equipment purchases	385	403
Bank charges	25	25
Repair & maintenance	60	-
Telephone and Internet	338	600
Travel expenses	-	578
Website Maintenance	401	721
YPO	125	-
Good News Newspaper	1,097	-
GOVERNANCE COSTS		
Independent examination	300	300
Bookkeeping, PAYE, and training costs	1,428	480
TOTAL PAYMENTS	47,927	53,990
NET RECEIPTS/(PAYMENTS)	6,210	15,063

Leeds City Mission
Statement of assets and liabilities
As at 31 December 2022

2022

2021

FIXED ASSETS

Freehold Property	128,987	128,795
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CASH AT BANK AND IN HAND

Bank accounts	18,500	12,529
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Cash in hand	523	322
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	<u>19,023</u>	<u>12,851</u>
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LIABILITIES

PAYE/NI overpaid	401	-
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Pensions payable	(333)	-
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Unpaid Wages	(222)	-
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	<u>(154)</u>	<u>-</u>
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	<u>147,856</u>	<u>141,646</u>
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Unrestricted funds

Brought forward	141,646	126,583
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Net receipts/(payments)	6,210	15,063
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Funds at 31 December 2022	<u>147,856</u>	<u>141,646</u>
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SIGNED ON BEHALF OF THE TRUSTEES

PAUL CROSSLEY

4th October 2023

LEEDS CITY MISSION

England & Wales - Charity number 234431

Accounts

LEEDS CITY MISSION

The Mission Room, Mistress Lane, Armley, Leeds, LS12 2HL

Tel: 0113 345 3118

Email: lcm1837@gmail.com

Website: www.leedscitymission.org

Registered Charity 234431

ANNUAL REPORT 1 JANUARY – 31 DECEMBER 2021

The trustees submit their report and the financial statements of Leeds City Mission for the year ended 31 December 2021.

OBJECTIVES AND ACTIVITIES

The objectives and activities of LCM focus on sharing gospel hope & undertaking practical christian compassion projects to benefit needy and marginalised people in the Leeds Metropolitan Area through the following activities

- *Chaplaincy services* to prisoners, elderly people's care/nursing homes, railway staff & travellers
- Provision of *support to marginalised people* through staff involvement in homeless projects with partner organisations
- *Provision of cheap clothing and living items* for marginalised people, provision of work experience helping disengaged people reconnect with mainstream living through the LCM Charity Shop
- *Counselling and listening services* to support isolated individuals and people struggling with life
- *Provision of emergency/supplementary food supplies* to needy and unemployed people through the Pantry Project
- *Provision of christian literature* to help people understand the christian faith through the distribution of bibles, books, newspapers, leaflets
- Supporting children from poor families through the *Christmas Kids* seasonal gift project
- Outreach activities to share the christian faith via the *Street Church* and similar projects
- Supporting the life and development of churches in the Leeds area

ACHIEVEMENTS AND PERFORMANCE

2021

The impact of the COVID-19 pandemic continued to impact all normal activities of LCM from the beginning of the year (national lockdown 3 began in January and was not lifted until Easter). As the national vaccination programme rolled out, as weather improved and Covid infection rates came down tenacious steps were made to restart activities. It was possible to reopen the Restore Charity Shop in the summer/autumn and the shop manager and volunteers returned to work. Some work was recommenced by the prison chaplain and the District Visitor.

New Mission Hub

The volunteer team and tradesmen continued on the renovation on the new LCM premises. Working with the builder and following pandemic working protocols/social distancing a volunteer team made significant progress on the planned work to create a new Mission Hub. By the end of the summer sufficient progress had been made to enable an official opening. Some residual jobs remain to be completed as time, workmen and volunteers allow. An official opening was held on Saturday 11 September which was attended by 70 supporters who represented a total of 34 churches/organisations in the Greater Leeds area.

Charity Shop

As Covid restrictions were lifted Re-Store Charity Shop continued to assist marginalised people with affordable pre-loved clothing, bric-a-brac and many other items. In October the Morley shop was closed. A new *Pop Up* charity shop was created as a project in a section of the new Mission Hub. Most of the Autumn was spent organising logistics, transferring stock and piloting the project. Our thanks goes to every church and individual who has given items to this project so that sufficient stock levels could be achieved.

Dagmar Truman has navigated both the lockdown period at the beginning of the year and this transition period. A presence has been established in Armley, opening times trialled and new volunteers sought. This *Pop-Up* charity shop project is raising funds for LCM work. It has an informal role as a listening and counselling centre as visitors and volunteers unburden themselves. New relationships are being established to share the hope of the gospel for those who are struggling with life. Some grants of clothing are made to needy individuals and groups who are in desperate need. Work experience is provided for those wanting to get back into work. The project has been able to help two people in recovery from addiction and mental health issues by providing work experience and personal support. Surplus funds are generated to assist the work of the Mission.

It is planned to supplement the *Pop Up* charity shop project with a *Christian Book & Card Booth* in 2022 once sufficient shelves and display units are acquired. Leeds City Mission is conscious that there is no retail outlet for christian books and greetings cards in the whole of the Leeds area. Preparations are in hand to address the need for the provision of good christian literature, bibles and greetings cards.

In 2021, the Charity Shop continued to be a place of engagement touching a variety of people through a word in season, a conversation, a prayer or literature given out.

Pantry Project

The **LCM Hub** became the distribution point for the **Pantry Project**. Surplus free food sourced from two local branches of national supermarket chains and supporting churches are regularly collected and delivered to the Hub. The food is used for needy visitors and some volunteer staff who are struggling on state benefits – as well as other contacts via LCM networks.

Volunteers were also able to operate twice weekly *Pantry Project* sessions at the new Mission Hub even while ongoing renovation work was proceeding - these were permitted under government regulations in Lockdown 3 period January - March. 140 trays of food were received from supermarkets/others and these were distributed to people in need. This represents an increase of 60% compared with 2020. Sainsbury's Farnley Local Store have also donated over 350 items of food & household items donated by shoppers in their 'front of house' box in their foyer. These were put to good use by LCM volunteers who made up food parcels distributed them in the name of Jesus helping some struggling families living on the

edge to make ends meet. 56 lunches were provided to people-in-recovery from addiction and mental health issues plus other needy people referred to LCM.

Christmas Kids Project

135 toys and gifts were received for the annual *Christmas Kids Gift Project* this year. This a slight increase on last year's total. These came from a variety of sources including supermarkets, churches and businesses. LCM linked up with a handful of churches scattered around the Greater Leeds area and, using their networks, distributed through them to identified families in need. Where appropriate, the children's nativity bible story books '*The Star Maker*', '*Sshh .. Don't Wake the Baby*', '*A Shepherds Tale*', '*The Amazing Story of Christmas*' accompanied the gifts.

Chaplaincy Services

Due to the Covid-19 pandemic chaplaincy services previously provided were disrupted severely in both prisons and care homes. The Care Home Sector had not reopened to activities by external visitors by the close of the year. Wetherby Young Offenders Institute has also been closed to renewed chaplaincy work. However the LCM prison chaplain in Leeds HMP experienced high volumes of work and demand for her services due to prisoners being restricted to cells for up to 23 hours each day with the resulting impact on pastoral needs.

Street Outreach Work

Midway through the year this was able to recommence with District Visitor and a small team undertaking outreach work in the city centre distributing Christian literature and initiating gospel conversations with people albeit in the open air and socially distanced.

Supporting the life and development of local churches

LCM was unable to organise any Praise Rallies providing networking and support opportunities for churches throughout the city due to the impact legacy of the pandemic.

However a special Opening Ceremony & Commissioning Service was held on Saturday 11 September. This was held outside on the grassed area adjoining the Hub. 70 people from 34 different churches were in attendance. This was an historical moment of significance – not only was it the culmination of a project to provide LCM with its own premises for the first time in the three centuries of its existence - but it was seminal opportunity to reconnect with churches and raise the Mission's profile with the wider christian community and local neighbourhood.

Four editions of the newsletter *Life4Leeds* were printed and circulated bringing encouragement and support to local churches. Hundreds of Christmas gift tags were provided for churches and supporters to use. LCM was able to retain links with around 40 different churches and organisations through this year.

Future Plans

It is envisaged in 2022 that the LCM office will be transferred into the new Hub premises. Existing projects will be enabled to settle and consolidate in the new set of circumstances. A proposed Christian Book & Card Booth will be launched as another project. Time will be taken to plan and prepare for future developments as well as reconnecting with supporters (both individuals and churches) and the general public.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF LEEDS CITY MISSION

I report on the financial statements of Leeds City Mission for the year ended 31 December 2021, which are set out on the attached page.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINERS STATEMENTS

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - To keep accounting records in accordance with section 130 of the Act; and
 - To prepare financial statements which accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Ian Milner

Chartered Accountant
2 Langthorne Court
Morley
Leeds
LS27 9DR

28 October 2022

Leeds City Mission
 Receipts and payments account
 Year ended 31 December 2021

	31 DECEMBER 2021			31 DECEMBER 2020		
RECEIPTS	Restricted funds	Unrestricted funds	Total funds	Restricted funds	Unrestricted funds	Total funds
DONATIONS						
Gift Aid donations		44,640	44,640	5,580	8,545	14,125
Other donations		9,734	9,734	25,668	18,340	44,007
OTHER INCOME						
Charity shop sales		3,914	3,914		4,329	4,329
Covid Grant		6,001	6,001		10,000	10,000
JRS GRANTS		-	-		5,663	5,663
Local Restrictions support grant LCC		4,763	4,763		1,334	1,334
Sundry receipts		-	-		52	52
INVESTMENT INCOME						
Gross Interest		1	1		15	15
TOTAL RECEIPTS		69,053	69,053	31,248	48,277	79,524
PAYMENTS						
Employment costs		39,071	39,071		34,838	34,838
Fundraising costs		3,630	3,630			
Printing and postage		1,136	1,136		2,222	2,222
Shop expenses		2,949	2,949		3,409	3,409
Office rent		1,200	1,200		1,200	1,200
Other overheads		5,404	5,404		1,749	1,749
Donations		600	600		314	314
Freehold property improvements		21,091	21,091	31,248	16,457	47,705
TOTAL PAYMENTS		75,081	75,081	31,248	60,189	91,436
NET PAYMENTS		- 6,027	- 6,027	-	- 11,912	- 11,912
CASH FUNDS LAST YEAR END		18,878	18,878		30,790	30,790
CASH FUNDS THIS YEAR END		12,851	12,851		18,878	18,878
STATEMENT OF ASSETS AND LIABILITIES						
FIXED ASSETS						
Freehold Property		128,795	128,795		107,705	107,705
CASH AT BANK AND IN HAND						
Bank accounts		12,762	12,762		18,746	18,746
Cash in hand		88	88		132	132
		12,851	12,851		18,878	18,878
Unrestricted funds at 31 December 2021		154,497	154,497		126,583	126,583

SIGNED ON BEHALF OF THE TRUSTEES

ANDREW DALTON

28 OCTOBER 2022

LEEDS CITY MISSION

England & Wales - Charity number 234431

Accounts

LEEDS CITY MISSION

First Floor Offices, Bethel Free Church, Fourteenth Avenue, Armley, Leeds, LS12 1LE

Tel: 0113 345 3118

Email: lcm1837@gmail.com

Website: www.leedscitymission.org

Registered Charity 234431

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

The trustees submit their report and the financial statements of Leeds City Mission for the year ended 31 December 2020.

OBJECTIVES AND ACTIVITIES

The objectives and activities of LCM focus on sharing gospel hope & undertaking practical christian compassion projects to benefit needy and marginalised people in the Leeds Metropolitan Area through the following activities

- *Chaplaincy services* to prisoners, elderly people's care/nursing homes, railway staff & travellers
- *Provision of support to marginalised people* through staff involvement in homeless projects with partner organisations
- *Provision of cheap clothing and living items* for marginalised people, provision of work experience helping disengaged people reconnect with mainstream living through the LCM Charity Shop
- *Counselling and listening services* to support isolated individuals and people struggling with life
- *Provision of emergency/supplementary food supplies* to needy and unemployed people through the Pantry Project
- *Provision of christian literature* to help people understand the christian faith through the distribution of bibles, books, newspapers, leaflets
- Supporting children from poor families through the *Christmas Kids* seasonal gift project
- Outreach activities to share the christian faith via a range of projects e.g. *Street Church*
- Supporting the life and development of churches in the Leeds area

ACHIEVEMENTS AND PERFORMANCE

Early 2020

The first two months of the year began with the normal range of activities undertaken by LCM. However with the arrival of the COVID-19 pandemic and the national lockdown beginning in March all activities came to a sudden halt. As the City Mission's work is very much people-orientated the pandemic restrictions truncated the very core of its work. All staff were furloughed with only the administrator being able to return to work after a few months. The exception to this was when government restrictions were lifted and it was then possible to reopen the Restore Charity Shop in the summer/Autumn with the shop manager and volunteers returned to work in these periods.

New Mission Hub

It was also possible for a volunteer team to begin work on renovating the new premises. Working with the builder and following pandemic working protocols and social distancing, a volunteer team made significant progress on the planned work to create a new Mission Hub which will be an integral centre of all future LCM activities. By the end of the year significant progress had been made with hundreds of volunteer hours contributed and the construction work well underway. This work will be completed in 2021.

Pantry Project

Volunteers were also able to operate twice weekly Pantry Project sessions and these were permitted under government regulations. 84 trays of food were received from supermarkets/others and there were distributed to people severely impacted by the pandemic. Sainsburys Famley Local Store made a special collection of food for use by LCM in December. They put a special box in their foyer in the couple of weeks before Christmas for shoppers to donate food & household items.. These were put to good use by LCM volunteers who distributed them in the name of Jesus helping some struggling families living on the edge to make ends meet. 132 lunches were provided to addicts-in-recovery and other needy people referred to LCM.

Christmas Kids Project

130 toys and gifts were received for the annual *Christmas Kids Gift Project* this year. This represented a 35% increase on last year's total. These came from a variety of sources including supermarkets, churches and businesses. LCM linked up with four churches scattered around the Greater Leeds area in Bramley, Morley, Harehills and Wortley and distributed through them to identified families in need. Where appropriate, the children's nativity bible story books 'The Star Maker', 'Sshh .. Don't Wake the Baby', 'A Shepherds Tale', 'The Amazing Story of Christmas' accompanied the gifts. Unfortunately there was not a sufficient supply of books to accompany all the gifts.

Supporting the life and development of local churches

LCM was unable to organise any Praise Rallies providing networking opportunities for churches throughout the city due to the pandemic. However three editions of the newsletter *Life4Leeds* were printed and circulated bringing encouragement and support to local churches. Hundreds of Christmas gift tags were provided for churches and supporters to use. LCM was able to retain links with around 40 different churches and organisations through this very difficult period.

Future Plans

Once the coronavirus pandemic recedes, restrictions are lifted and there is a return to normal life, Leeds City Mission will be reviving its work, renewing its mission and continuing its work in the city of Leeds. It is hoped that 2021 will see an improvement in circumstances for the nation in general and the work of Leeds City Mission in particular

STRUCTURE, GOVERNANCE AND MANAGEMENT

The charity has been registered with the charity commissioners (number 234431) since 27 April 1965 and is managed in accordance with the trust deed dated 31 May 1945.

The charity is under the day to day control of the Trustees who are elected each year at the Annual General Meeting (AGM).

Trustees meet at least eight times a year on dates determined by the Trustees. At the first meeting after the AGM, the Trustees appoint the Chair and all office holders. Special Meetings may be called by the elected trustees at the request of any member.

Notice of meetings stating the business to be considered shall be sent to all trustees at least one week prior to the date of the meeting. Three Trustees are required to form a quorum. The trustees agree the broad strategy for the trust, including consideration of investment, reserves and risk management policies and performance.

The induction process for any newly appointed trustee comprises an initial meeting with the Chair and the Management Committee followed by any further required short meetings with the chair about the work, powers and responsibilities of the trustee board. The welcome pack includes a brief history of the Trust, any copies of relevant minutes, a copy of the latest annual report and accounts, a copy of the governing constitution and a copy of the Charity Commission's guidance 'The essential Trustee: What you need to know'.

During the year ended 31 December 2020 the following trustees continued to serve the charity:

Paul Michael Crossley
Graham Leng
Roger Oldfield
Paul Donley (retired 2 October 2020)
Glynn Williams (retired 30 November 2020)
Ray Baker (resigned 28 February 2020)
Andrew McMahon (appointed on 16 July 2021)

It is planned that further trustees will be recruited and appointed during 2021.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF LEEDS CITY MISSION

I report on the financial statements of Leeds City Mission for the year ended 31 December 2020, which are set out on the attached page.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

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Ian Milner

Chartered Accountant
2 Langthorne Court
Morley
Leeds
LS27 9DR

28 October 2021

Leeds City Mission
Receipts and payments account
Year ended 31 December 2020

	31 DECEMBER 2020			31 DECEMBER 2019
RECEIPTS	Restricted funds	Unrestricted funds	Total funds	Unrestricted funds
DONATIONS				
Gift Aid donations	5,580	8,545	14,125	16,285
Other donations	25,668	18,340	44,007	44,607
OTHER INCOME				
Charity shop sales		4,329	4,329	8,581
Covid Grant		10,000	10,000	
JRS GRANT		5,663	5,663	
Local Restrictions support grant LCC		1,334	1,334	
Sundry receipts		52	52	
INVESTMENT INCOME				
Gross Interest		15	15	183
TOTAL RECEIPTS	31,248	48,277	79,524	69,656
PAYMENTS				
Employment costs		34,838	34,838	38,138
Printing and postage		2,222	2,222	495
Shop expenses		3,409	3,409	6,537
Office rent		1,200	1,200	4,223
Other overheads		1,749	1,749	7,538
Donations		314	314	-
Freehold property improvements	31,248	16,457	47,705	-
TOTAL PAYMENTS	31,248	60,189	91,436	56,931
NET PAYMENTS	-	- 11,912	- 11,912	12,725
CASH FUNDS LAST YEAR END		30,790	30,790	78,065
CASH FUNDS THIS YEAR END	-	18,878	18,878	90,790
STATEMENT OF ASSETS AND LIABILITIES				
FIXED ASSETS				
Freehold Property		107,705	107,705	60,000
CASH AT BANK AND IN HAND				
Bank accounts		18,746	18,746	30,506
Cash in hand		132	132	284
		126,583	126,583	90,790

SIGNED ON BEHALF OF THE TRUSTEES

GRAHAM LENG

28 OCTOBER 2021