

**Charity No: 234409**

**SHERBURNE HEATLEY TRUST  
TRUSTEES' REPORT AND  
STATEMENT OF ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2020**

**SHERBURNE HEATLEY TRUST**  
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**FOR THE YEAR ENDED 31 DECEMBER 2020**

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**SHERBURNE HEATLEY TRUST**  
**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**  
**LEGAL AND ADMINISTRATIVE INFORMATION**

Address of the Charity	St Joseph's Presbytery Harpers Lane Chorley PR6 0HR
Trustees	Fr Bernard Higham (Chairman) Canon Peter Stanley (Secretary) Canon Aidan Prescott Fr Kevin McLoughlin Fr John Gorman Fr Joseph Kendall
Charity Number	234409
Solicitors	Kevills Solicitors Astley House 5 Park Road Chorley PR7 1QS
Investment Managers	Sarasin & Partners Juxon House 100 St. Paul's Churchyard London EC4M 8BU
Independent Examiner Accountants	Michael Muschamp FCA Rushtons Chartered Accountants Shorrocks House 1 Faraday Court Fulwood Preston PR2 9NB
Bankers	HSBC plc 331 Lord Street Southport PR8 1NJ

**SHERBURNE HEATLEY TRUST**  
**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The Sherburne Heatley Trust is a Charitable Trust, established by a Trust Deed dated 12 August 1845.

The Trust is registered with the Charity Commission for England and Wales, Registered Number: 234409.

**Appointment of trustees**

The Trust Deed provides that each Trustee must be a Roman Catholic secular priest and a British subject, and that the power of appointing new Trustees (when required) is vested in the existing Trustees.

**Risk management**

The Trustees have considered possible risks to the Charity and conclude that, by the nature of the activities etc, no significant external risks exist.

**Objectives and activities**

*Aims*

The principal aims of the charity are the education of young men for the Roman Catholic priesthood, and the support of the schools, places for religious worship, education, and charitable purposes in England and Wales "of her Majesty's subjects professing the Roman Catholic religion."

The original funds of the charity were provided by various ground rents, legacies, and properties, as outlined in the Trust Deed. These have been largely converted over the years into stocks and securities, details of which are provided within the accounts.

Following the restoration of the Roman Catholic Hierarchy in 1850, together with its dioceses, grants from the Trust have been directed to those dioceses in order to assist their work, in accordance with the aims of the Trust.

*Activities*

Because of its very specific aims, the charity does not attempt to raise funds from public sources, but administers the income which becomes available through its investments and rents. In earlier years it was customary for individual students to approach the Trust for grants. Today, although applications for assistance in particular cases will always be considered, the beneficiaries of the charity are now helped by block grants from the Trustees to the Priests' Training Funds administered at diocesan level. Grants to needy parishes are made either directly or through diocesan channels.

The Trustees hold an annual meeting for the distribution of grants, and such other meetings, e.g. with financial advisors, as may become necessary in the course of the year. One of the Trustees, who acts as Secretary, is responsible for liaising with the professional advisors of the Trust.

**Public benefit**

The Charity makes grants to assist with education in parishes, schools and colleges. In addition support is given to needy parishes.

The Trustees have referred to the guidance contained within the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives.

**SHERBURNE HEATLEY TRUST**  
**TRUSTEES REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

**ACHIEVEMENTS AND PERFORMANCE**

The distribution of grants was made according to a formula derived from the requirement of the Trust Deed that the Trust should have a particular, though not an exclusive, concern for the support of ecclesiastical education of students from the (old) county of Lancashire. Hence the Archdiocese of Liverpool, and the Dioceses of Lancaster and Salford were once again our major beneficiaries, together with the Dioceses of Shrewsbury and Wrexham.

During the year a total of £Nil (2019: £24,000) was granted in support of ecclesiastical education. Annual grants totaling £Nil (2019: £200) were made, £Nil (2019: £Nil) was granted in response to specific requests and £Nil (2019: £210) was granted for Trust Fund masses.

**FINANCIAL REVIEW**

**Reserves Policy**

The Trustees aim to maintain the reserves of the Charity, so as to ensure that income available to meet future grants is maintained in real terms. The reserves held at 31 December 2020 were unrestricted £174,047 and endowed £847,275.

**Investment policy and performance**

Regular reports from Sarasin & Partners, a firm of professional investment managers authorised by the financial Conduct Authority, have kept the Trustees informed of the progress of their investments. Policy and disclosure statements have been approved and signed in compliance with the rules of the Financial Conduct Authority.

**Key management and personnel remuneration**

The trustees consider the board of trustees to be key management of the charity in charge of directing and controlling the charity and running the operation of the charity on a day to day basis. All trustees give their time freely and no trustee remuneration was paid in the year, or previous year.

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity at that period. In preparing these financial statements, the Trustees are required to:- Select suitable accounting policies and then apply them consistently; Observe the methods and principles in the Charities SORP; Make judgements and estimates that are reasonable and prudent; State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

**SHERBURNE HEATLEY TRUST**  
**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

**STATEMENT OF TRUSTEES' RESPONSIBILITIES Cont.**

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy, at any time, the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)(as amended for accounting periods commencing from 1 January 2016), and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities.

This report was approved by the Trustees of the charity on \_\_\_\_\_ and signed on its behalf.

.....  
Father Bernard Higham  
Trustee

.....  
Canon Peter Stanley  
Trustee

## **SHERBURNE HEATLEY TRUST**

### **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2020**

I report on the accounts of the charity for the year ended 31 December 2020 which are set out on the pages that follow.

#### **Respective responsibilities of trustees and the independent examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this period under section 144(2) of the Charities Act 2011 (the 2011 Act), and that an independent examination is needed.

It is my responsibility to:

Examine the accounts under section 145 of the 2011 Act; Follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; State whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the general directions given by the Charity Commission. An independent examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any other unusual items or disclosures in the accounts, and seeking the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In the course of my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements: to keep accounting records in accordance with section 130 of the 2011 Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- 2) which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Michael Muschamp  
Chartered Accountant  
Rushtons  
Shorrock House, 1 Faraday Court  
Fulwood  
Preston  
PR2 9NB

Date:

**SHERBURNE HEATLEY TRUST**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

		Unrestricted Fund	Endowment Fund	Total 2020	Total 2019
	Notes	£	£	£	£
<b>Incoming Resources</b>					
Net rental income	3	4,857	-	4,857	11,130
Investment income	4	22,461	-	22,461	23,214
Bank interest (gross)		27	-	27	81
Profit/(Loss) on sale of investments		-	40,309	40,309	80,553
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Total Incoming resources</b>		27,345	40,309	67,654	114,978
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Charitable expenditure</b>					
Trust fund masses		-	-	-	210
Ecclesiastical education		-	-	-	24,000
Annual grants		-	-	-	200
Requests		-	-	-	-
Support costs	5	1,440	-	1,440	2,620
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Total resources expended</b>		1,440	-	1,440	27,030
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Net Incoming/(outgoing) resources</b>		25,905	40,309	66,214	87,948
<b>Fund balances brought forward</b>		148,142	806,966	955,108	867,160
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Fund balances carried forward</b>		174,047	847,275	1,021,322	955,108
		<hr/>	<hr/>	<hr/>	<hr/>



**SHERBURNE HEATLEY TRUST**  
**BALANCE SHEET AS AT 31 DECEMBER 2020**

		2020		2019	
	Notes	£	£	£	£
<b>Fixed assets</b>					
Property	3		208,865		208,865
Investments	4		752,991		712,682
			<hr/>		<hr/>
			961,856		921,547
<b>Current assets</b>					
Cash at bank		63,442		36,061	
<b>Creditors</b>					
Amounts falling due within one year	6	(3,976)		(2,500)	
		<hr/>		<hr/>	
<b>Net current assets</b>			59,466		33,561
			<hr/>		<hr/>
<b>Net assets</b>			1,021,322		955,108
			<hr/>		<hr/>
<b>Funds</b>					
Unrestricted fund – Accumulated income			174,047		148,142
Retricted fund – Endowment fund			847,275		806,966
			<hr/>		<hr/>
			1,021,322		955,108
			<hr/>		<hr/>

The financial statements were approved by the Trustees on their behalf by:

2021 and signed on

.....  
 Father Bernard Higham

.....  
 Canon Peter Stanley

## **SHERBURNE HEATLEY TRUST**

### **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020**

#### **1 ACCOUNTING POLICIES**

##### **Basis of accounting**

The Accounts have been prepared in accordance with the Accounting and Reporting by Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011.

##### **Income, dividend and deposit interest**

Dividend income is accounted for on the date the dividend is payable. Deposit interest is accounted for on a receipts basis. Rental income is included when due to be received by the charity.

##### **Investments**

Investments are initially recognised at their transactional value and subsequently measured at their market value as at the balance sheet date using the closing quoted market price. The statement of financial activities includes the net gains and losses arising on revaluation, additions and disposals throughout the year. The increase in their value this year of £40,309 has been added to the value of the Capital Fund.

##### **Expenditure**

All expenditure is accounted for on an accruals basis, grants are accounted for when they have been approved by the Trustees.

##### **Cost of generating funds**

The cost of generating funds consists of investment management and certain legal fees.

##### **Allocation of support costs**

Support costs are those costs which have not been directly allocated to an activity of the charity but nevertheless support those activities. These costs have been allocated between Charitable Activities and Governance Costs. The basis on which support costs have been allocated are set out in note 5.

##### **Property**

The property is included with the financial statements at market value, this market value of 43 Friargate as at 31 December 2020 is considered to be £208,865. The valuation has not been performed by an independent expert at the balance sheet date.

A schedule of the properties is shown in note 3.

# SHERBURNE HEATLEY TRUST

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

### 2 RELATED PARTY TRANSACTIONS AND TRUSTEES' EXPENSES AND REMUNERATION

The trustees all give freely of their time and expertise without any form of remuneration or other benefit of cash or kind (2019: £nil).

### 3 SCHEDULE OF PROPERTIES AND RENTAL INCOME

	Market Value at 31/12/2019	Market value at 31/12/2020	Income receivable
	£	£	£
<b>Location</b>			
43 Friargate, Preston	208,865	208,865	17,100
	<hr/>	<hr/>	<hr/>
	208,865	208,865	17,100
	<hr/>	<hr/>	
Less: Property expenses			
Rates			(1,577)
Water Rates			(226)
Insurance			(577)
Heat & Light			(227)
Repairs			(2,136)
Surveyors fees re dilapidations			(2,100)
Legal fees re dilapidations			(5,400)
			<hr/>
<b>Net rental income</b>			<b>4,857</b>
			<hr/>

The tenant ceased trading during the year and has vacated the premises. No further rents have been received and the property remained vacant at the year end.

SHERBURNE HEATLEY TRUST

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2020

4 INVESTMENT INCOME

	Market Value at 31/12/2019	Acquisitions/ (disposals) this year	Unrealised/ realised gains/(losses)	Market value at 31/12/2020	Income receivable
	£	£	£	£	£
Alpha CIF Income & Reserves Fund 167,989,852 income units	188,794	-	8,594	197,388	5,881
Alpha CIF for Endowments Fund 465,719,267 income shares	523,888	-	31,715	555,603	16,580
	<u>712,682</u>	<u>-</u>	<u>40,309</u>	<u>752,991</u>	<u>22,461</u>

**SHERBURNE HEATLEY TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

**5 ANALYSIS OF SUPPORT COSTS**

	<b>Charitable activities</b>	<b>Governance costs</b>	<b>Total 2019</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Administration expenses	-	-	520
Independent examiner's fees	1,440	-	2,100
Bank charges	-	-	-
	<hr/>	<hr/>	<hr/>
	1,440	-	2,620
	<hr/>	<hr/>	<hr/>

**6 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Administration expenses	400	400
Rushtons	1,440	2,100
Rents in advance	-	-
Trust fund masses	-	-
T.N Joiners & Builders Ltd	2,136	-
	<hr/>	<hr/>
	3,976	2,500
	<hr/>	<hr/>

