

**HARROGATE AND DISTRICT MENCAP SOCIETY**

**Affiliated to:**

**The Royal Mencap Society.**

**Registered with the Charity Commissioners**

**Under the Charities Act 1960**

**Registration Number 234402**

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<b>CHAIRPERSON</b>	<b>Ms A McHugh</b>
<b>VICE CHAIRPERSON</b>	<b>Mr D Parker</b>
<b>MANAGER</b>	<b>Mrs E Newby</b>
<b>HON SECRETARY</b>	<b>Mrs M Gibson</b>
<b>HON TREASURER</b>	<b>Mr M Summers</b>
<b>INDEPENDENT EXAMINERS</b>	<b>Charles Best Limited</b>

**A N N U A L   R E P O R T**

**For the twelve months ended 30<sup>th</sup> September 2024**  
**The Society's 68th Annual General Meeting**  
**held at Community House, 46-50 East Parade, Harrogate**  
**HG1 5RR on 28<sup>th</sup> November 2024.**

# CHAIRMANS REPORT

## Chair of Trustees Report 2024

Harrogate and District Mencap was registered as a charity in June 1964, its activities today only made possible through the commitment and dedication of volunteers for over six decades. These activities rely on the financial base established over the years. The Charity continues to run two leisure clubs, The Harrogate Gateway Club and The Harrogate Gateway Football Club.

The Gateway Club is thriving, with an increased weekly attendance, and a full dance floor on a Monday night. Not every Monday is for dancing, some nights are themed evenings, Halloween being the most recent. The volunteers go all out with decorations and costumes, with many members also dressing for the occasion, and activities that all can join in. Thanks are due to our club leader, Michelle, and her team of volunteers for enabling such a vibrant club with a great atmosphere. The Gateway Club Christmas party and other festive activities are planned for December. The annual day trip to Blackpool for the Lights, and the annual summer holiday have continued, with Club members keen to be included.

The success of the additional activities (including the Annual Holiday, Blackpool Trip, Christmas Events) are due to Michelle's diligence and planning, knowing the Club members well, so making the activities accessible and enjoyable for all, as well as volunteering her time for these activities.

Joanne, the Club's Deputy Leader, has moved on to pastures new, but I'd like to acknowledge and thank her for her 20+ years commitment to the Gateway Club, first as a volunteer, then as Deputy Leader.

With no Deputy Leader in place at the moment, Club leader, Michelle, has been undertaking both roles, in addition to her increased workload due to rising attendance. We're very grateful she's been prepared to do this.

The Gateway Football Club continues to attract new members, teams play in the West Riding Ability Counts league, as well as at regional tournaments. The Football Club will celebrate its 30th Anniversary next year and enjoys sponsorships from local businesses.

Harrogate & District Mencap is an independent charity affiliated to the Royal Mencap Society, meaning we can draw on their services and

expertise, such as when reviewing policy and procedures. Our Manager, Liz, ensures we meet our obligations to the Charity Commission, as well as liaising with other local Mencap groups running similar activities, drawing on their knowledge. At present, the position of Deputy Leader remains vacant. We've recently reviewed staff remuneration, aiming to offer competitive rates of pay in line with similar organisations, and will review employment contracts, as well as policies and procedures in the coming year.

Neither of our leisure Clubs could operate without the support and dedication of all the volunteers, coaches and the club leaders, we are grateful for all they do. I'd also like to thank our Independent Examiners, Charles Best Ltd, for giving their time and expertise free of charge.

Anne Mchugh

## **MANAGERS REPORT 2024**

Harrogate & District Mencap Society continues to provide a safe environment for people with a learning disability to enjoy leisure activities. With interest rates on the societies funds increasing, we have been able to continue to offer a much-needed service in Harrogate and the surrounding area. With no liabilities or capital expenditure envisaged in the foreseeable future the Society remains financially secure.

The Gateway club continues to meet on a Monday evening and numbers have increased dramatically which highlights that we are meeting the needs of many individuals both new and those who have been attending club for many years. This growth in attendance confirms that the society is focusing its efforts in the right area. My thanks go to Michelle & her team of volunteers who continue to provide this quality service. Sadly, we saw Joanne our longest serving deputy leader move on due to work and family commitments and my sincere thanks go to her.

The football club as ever continues to go from strength to strength and my thanks go to Mark and his team for their continued enthusiasm. Once again, I feel we are providing a leisure provision which is needed and enjoyed. The new kit purchased this year will also ensure that our players are protected from the unpredictable weather, and they will look the part on the field. Next years is the club's 30<sup>th</sup> anniversary and I am sure they will be celebrating in style.

Once again, we have been able to support the Gateway Club with their annual holiday by funding the accommodation and also supporting the football club with a donation to purchase their new kit. We gratefully received two donations this year; one from a member who opted to donate their birthday funds as opposed to receiving gifts. The other from a charity who wished to support our work.

We continue to be affiliated to Royal Society Mencap and take advantage of the insurance cover which they arrange tailored to our needs. We are now responsible for our own payroll scheme. The trustees continue to maximise the return on its capital and all statutory duties have been completed.

E Newby  
Manager – Harrogate & District Mencap Society

## HARROGATE GATEWAY CLUB REPORT

It seems like such a long time since I have reported on what we have been up to. The club was affected significantly by covid as most things were and the numbers attending each week dropped off to as little as around 15 when we first started back. The venue change to the upper hall may have also contributed to this however I am thrilled to report that now the club is going from strength to strength, and we are seeing new faces through the door every couple of weeks. We have approximately 50 members in the club each week, many bring their support staff or family members meaning we have around 80 people which creates what can only be described as a booming atmosphere!!

The wonderful work of my volunteer team continues each week, and I express my sincere thanks to them for this as I couldn't run the club without them. Sadly, we had to say goodbye to Joanne in June 2023 who had been my right-hand man or should I say woman volunteering for the club for over 22 years. Personal circumstances meant she could no longer commit to the role however she does still support the club as and when she can.

I am still actively working with HADCA to recruit any new bodies however it is a difficult task. If anyone knows anyone who could spare a couple of hours on a Monday evening, please feel free to pass on my details.

The traditions of the club have continued each year, our weekly disco and tuckshop, Valentines, Easter, Halloween themed evenings, End of Term BBQ, Christmas Meal, Panto Trip & Christmas Party, Annual Holiday this year was to Bridlington and this year we had record numbers with 7 caravans in total and the Blackpool trip which is coming up on 9th November!!





## Harrogate Gateway Football Club

### Club Report – October 2024

I want to start by thanking the committee for agreeing to help fund new training kits for all our footballers and coaches. Not only did it mean that we could provide an affordable bundle for everyone, it meant that the three squads could look the part at training and matches, but more importantly had the appropriate gear to keep warm and dry during some pretty miserable match days. The bundle included a training top, shorts, socks, Tracksuit top and bottoms, beanie hat, thermal base layer and thick bench coat. All displaying the football club badge.

Football training continues every week with an average of 30 members attending each week. We lost a few players over the Summer, with a two moving out of the area and two retiring, but we've also had six new recruits, four of which have move up from Killinghall Nomads Juniors Soccability section.

June saw the conclusion of the West Riding Ability Counts League. We had three teams taking part in the league, which involved about 25 of our footballers. Local plumbing & heating engineer MJ Ryder provided new playing kits for our League 4 and 5 teams, so they certainly looked the part when running rings around the opposition. (Maybe a new kit might work for the League Two team!



#### LEAGUE TWO

Team	Pld	W	D	L	F	A	Gd	Pts
Pontefract 'B'	24	13	7	4	36	16	20	46
Greetland A	24	10	8	6	31	21	10	38
Halifax B	24	11	5	8	24	24	0	38
Bradford DFC 2	24	7	10	7	17	17	0	31
Harrogate 'A'	24	2	4	18	22	43	-21	10

#### LEAGUE FOUR

Team	Pld	W	D	L	F	A	Gd	Pts
Bradford Amber	25	16	4	5	68	38	30	52
Harrogate B	25	16	3	6	65	35	30	51
Pontefract B	25	12	2	11	46	45	1	38
Bradford Claret	25	9	4	12	37	42	-5	31
Salts A	25	8	2	15	35	62	-27	26
Pinfold	25	6	1	18	23	52	-29	19

#### LEAGUE FIVE

Team	Pld	W	D	L	F	A	Gd	Pts
Greetland C	20	15	3	2	50	14	36	48
Bradford DFC 5	20	11	3	6	36	25	11	36
Harrogate C	20	9	7	4	35	25	10	34
Salts B	20	6	3	11	30	43	-13	21
Bradford DFC 6	20	5	3	12	23	40	-17	18
Selby	20	3	3	14	12	39	-27	12



Jonny Lynn and Henry Westmoreland were selected for the Mencap National 11-a-side football squad which took part in the Home Internationals in July. They were part of a fifteen-man squad, playing against Scotland, Wales, Northern Ireland and Jersey. The event took place at Pontefract Collieries FC stadium between Fri 26 to Sun 28 July, with the squad staying at the Premier Inn near Castleford. Not quite Geneva, but everyone had a fantastic weekend of football representing their country at an international event. This was the third time that we organised the event.



The team finished second in the main event on the Saturday, but went on to win the GB Cup on the Sunday, which was contested between England, Scotland, Wales and Jersey.

Our end of season awards took place at the Travellers Rest (Crimple) which gave us the opportunity to look back over another busy year and recognise the achievements and successes of all our members. It was a great venue, fantastic food and good beer. Throw a few medals and trophies in, and it was always going to be a good night.

The player of the year awards for each of our teams went to Ben Binstead (League Two), Clinton McIntosh (League Four), Maryam Clarke (League Five). The Coaches awards went to William Lake, Alen Antony, Stephen Botterril for their respective training groups.

A big thank you goes to our volunteer coaches; Amita, Dave, Laura, Martin and Porky (Richard), who ensure that our members are given all these opportunities, and again for Dave (League Secretary) and Amita (Fixture Secretary), who provide an integral role with the running of the West Riding Ability Counts Football League.

Mark Summers  
Harrogate Gateway Football Club



HARROGATE AND DISTRICT MENCAP (CHARITY NUMBER 234402)

ANNUAL REPORT

YEAR ENDED 30 SEPTEMBER 2024



**HARROGATE AND DISTRICT MENCAP (CHARITY NUMBER 234402)**

**TRUSTEES ANNUAL REPORT**

**YEAR ENDED 30 SEPTEMBER 2023**

**Contact Address** Mrs E Newby  
17 Almsford Avenue  
Harrogate  
HG2 8HD

**Trustees** Mrs Elizabeth Newby  
Mr Mark Summers  
Miss Anne McHugh

The Trustees have regard to the guidance issued by the Charities Commission per Section 4 of the Charities Act 2011.

**Structure and Guidance**

The Charity's constitution was adopted on 11 March 1964.

The standard registration was registered on 10 June 1964.

The Trustees are selected by appointment.

The objectives of the Charity are to relieve and to advance the education of and advance religion among mentally handicapped people.

**Objectives and Activities**

The objectives and activities are the provision of advice, welfare and support for people with learning difficulties, their parents and carers through the provision of leisure facilities including social club, football club, trips and holidays.

**Achievements and Performance**

The Charity's main achievement during the year was to continue to support people with learning difficulties in the local area.

**Financial Review**

The Charity's policy on reserves is to regularly review the cash reserves to ensure they are sufficient for future needs and objectives.

Approved by .....on.....

.....  
Trustee

**HARROGATE AND DISTRICT MENCAP (CHARITY NUMBER 234402)**

**SIGNIFICANT INFORMATION**

**YEAR ENDED 30 SEPTEMBER 2024**

**Trustees responsibility for the Accounts**

Charity law requires the Trustees to prepare a receipts and payments account and a statement of assets and liabilities for each financial year.

In addition, the Trustees are responsible for keeping proper accounting records which are sufficient to show and explain the transactions of the Charity and to disclose with reasonable accuracy at any time the financial position of the Charity.

They are responsible for safeguarding the assets and for taking reasonable steps to detect and prevent fraud and other irregularities including the identification of any potential terrorist activities.

**Assets for own use**

The Charity holds no material fixed assets.

**Liabilities**

The Charity has no material liabilities.

**ACCOUNTANTS REPORT**

**ON THE UNAUDITED ACCOUNTS TO THE TRUSTEES OF**

**HARROGATE AND DISTRICT MENCAP (CHARITY NUMBER 234402)**

In order to assist you to fulfil your duties, we have prepared for your approval the accounts of Harrogate and District Mencap for the year ended 30 September 2024 which comprise the receipts and payments account and statement of assets and liabilities and the related notes from the accounting records, information and explanations given to us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at [icaew.com/ members handbook](http://icaew.com/members/handbook).

This report is made to the Trustees as a body, in accordance with the terms of our engagement letter. Our work has been undertaken solely to prepare for your approval the financial information of Harrogate and District Mencap and state those matters that we have agreed to state to you in this report in accordance with ICAEW Technical release TECH08/16AAF. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Organisation and the Organisation's Trustees, as a body, for our work or this report.

It is your duty to ensure the Organisation has kept proper accounting records and to prepare financial statements under the Charities Act 2011. You consider that the Organisation is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit or an independent examination of the financial statements of Harrogate and District Mencap. We have not verified the accuracy or completeness of the accounting records or or information and explanations given to us and we do not, therefore, express any opinion on the financial statements.

Charles Best Limited  
Chartered Accountants  
12 Henley Close  
Rawdon  
LS19 6QB

**HARROGATE AND DISTRICT MENCAP (CHARITY NUMBER 234402)**

**SUMMARY RECEIPTS AND PAYMENTS ACCOUNT**

**YEAR ENDED 30 SEPTEMBER 2024**

	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	Total 2024	Total 2023
<b>Receipts</b>						
Main Account	1	7,165	-	-	7,165	2,604
Gateway Club	2	13,857	-	-	13,857	8,449
Mencap Sports	3	4,038	-	-	4,038	4,640
Gateway Football	4	4,470	-	-	4,470	6,296
		<u>29,530</u>	<u>-</u>	<u>-</u>	<u>29,530</u>	<u>21,988</u>
<b>Payments</b>						
Main Account	1	21,529	-	-	21,529	17,462
Gateway Club	2	9,169	-	-	9,169	8,366
Mencap Sports	3	2,554	-	-	2,554	4,293
Gateway Football	4	4,274	-	-	4,274	4,501
		<u>37,526</u>	<u>-</u>	<u>-</u>	<u>37,526</u>	<u>34,622</u>
Asset and Investment Purchases		-	-	-	-	-
		<u>37,526</u>	<u>-</u>	<u>-</u>	<u>37,526</u>	<u>34,622</u>
Net of Receipts / (Payments)	(	7,996)	-	-	( 7,996)	( 12,635)
Transfers Between Funds		-	-	-	-	-
Cash Funds etc. at 1 October 2023		181,529			181,529	194,164
Cash Funds etc. at 30 September 2024		<u>173,533</u>	<u>-</u>	<u>-</u>	<u>173,533</u>	<u>181,529</u>

**HARROGATE AND DISTRICT MENCAP (CHARITY NUMBER 234402)****BALANCE SHEET****AS AT 30 SEPTEMBER 2024**

	2024		2023
<b>Current Assets</b>			
National Westminster Bank Plc	-		-
- Reserve Accounts	9,261		18,829
Virgin Money	-		81,624
Redwood Bank	86,439		63,761
Liquidity 35 day	50,834		-
		146,534	164,214
<b>Gateway Club</b>			
- Cash	2,549		685
- Building Society	14,828		12,004
- Tuck Shop Stock	-		-
		17,377	12,689
<b>Gateway Football</b>			
- Cash	242		202
- Building Society	88		88
- Bank	4,740		4,584
		5,070	4,874
<b>Mencap Sports</b>			
- Bank		5,581	4,097
		174,562	185,874
<b>Current Liabilities</b>			
National Westminster Bank Plc			
Current Account	( 1,029)		( 4,345)
		173,533	181,529
<b>Funds employed</b>			
Accumulated Fund as at 1 October	159,869		174,727
Excess of Payments over Receipts for the Year	( 14,364)		( 14,858)
		145,505	159,869
Gateway Club as at 1 October	12,689		12,607
Excess of Receipts over Payments for the Year	4,688		82
		17,377	12,689
Mencap Sports as at 1 October	4,097		3,752
Excess of Receipts over Payments for the Year	1,484		347
		5,581	4,097
Gateway Football as at 1 October	4,874		3,080
Excess of Receipts over Payments for the Year	196		1,794
		5,070	4,874
<b>Unrestricted Funds</b>		173,533	181,529

**HARROGATE AND DISTRICT MENCAP (CHARITY NUMBER 234402)**

**NOTES TO THE ACCOUNTS**

**YEAR ENDED 30 SEPTEMBER 2024**

**1. RECEIPTS AND PAYMENT ACCOUNT - MAIN ACCOUNT**

Payments	2024	2023	Receipts	2024	2023
Insurance	1,646	748	Subscriptions	565	355
Affiliations	60	60	Donations	350	-
Telephone, Postage and Stationery	85	84	Interest Received	4,300	2,199
Secretarial	6,900	6,900	Other income	1,950	50
Facilities Hire	2,706	2,838			
Committee and AGM Expenses	-	-			
Donations (Gateway)	4,509	2,079			
Gateway Salaries	2,912	4,403			
Vouchers	440	230			
Sundry Expenses	2,271	120			
				7,165	2,604
			Excess of Payments over Receipts	14,364	14,858
	<u>21,529</u>	<u>17,462</u>		<u>21,529</u>	<u>17,462</u>

**2. RECEIPTS AND PAYMENT ACCOUNT - GATEWAY**

Payments	2024	2023	Receipts	2024	2023
Materials and Equipment	-	-	Subscriptions	4,286	1,157
Tuck Shop	2,024	1,447	Tuck Shop	2,538	1,503
Trips and Holidays	3,801	5,114	Trips and Holidays	5,250	4,825
Christmas	2,382	1,158	Christmas	1,496	890
Barbeque	-	220	Raffles	169	69
Gifts for Easter	-	92	Interest Received	117	5
Miscellaneous	962	336	Bequests	-	-
Prior Year Adjustment	-	-	Donations	-	-
	<u>9,169</u>	<u>8,366</u>		<u>13,857</u>	<u>8,449</u>
Excess of Receipts over Payments	4,688	82			
	<u>13,857</u>	<u>8,449</u>		<u>13,857</u>	<u>8,449</u>

**HARROGATE AND DISTRICT MENCAP (CHARITY NUMBER 234402)****NOTES TO THE ACCOUNTS (Continued)****YEAR ENDED 30 SEPTEMBER 2023****3. RECEIPTS AND PAYMENT ACCOUNT - MENCAP SPORTS**

Payments	2024	2023	Receipts	2024	2023
Expenses	2,554	4,293	Income	4,038	4,640
Excess of Receipts over Payments	1,484	347	Excess of Payments over Receipts	-	-
	<u>4,038</u>	<u>4,640</u>		<u>4,038</u>	<u>4,640</u>

**4. RECEIPTS AND PAYMENT ACCOUNT - GATEWAY FOOTBALL**

Payments	2024	2023	Receipts	2024	2023
Facilities Hire	2,327	2,060	Subscriptions	2,278	2,240
Events	1,621	1,313	Fund Raising and Donations	92	1,776
Kit and Equipment	19	-	Kit	500	-
Transport	40	800	Events	1,460	1,300
Special Olympics	-	-	Transport	-	-
Printing, Stationery and Advertising	174	-	Special Olympics	-	-
Sundry Expenses	93	328	Sponsorship	-	-
Courses and Fees	-	-	Interest Received	-	-
Prior Year Adjustment	-	-	Other	140	980
	<u>4,274</u>	<u>4,501</u>		<u>4,470</u>	<u>6,296</u>
Excess of Receipts over Payments	196	1,794	Excess of Payments over Receipts	-	-
	<u>4,470</u>	<u>6,296</u>		<u>4,470</u>	<u>6,296</u>