

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

England & Wales · Charity number 234201

Details

Other names	THE SISTERS OF THE HOLY FAMILY OF NAZARETH (ENGLISH PROVINCE)
Status	Registered
Legal form	Trust
Registered	1964-06-01
Register	View on the Charity Commission register

Contact

Address	52 London Road Enfield Middx EN2 6EN
Phone	02083634483
Email	smjm@csfn.cc
Website	www.nazarethfamily.org

Activities

Objects: SUCH CHARITABLE PURPOSES WHICH ADVANCE THE RELIGIOUS AND OTHER CHARITABLE WORK FOR THE TIME BEING CARRIED ON BY OR UNDER THE DIRECTION OF THE SOCIETY

Activities: The aim of the charity is to support the advancement of the Roman Catholic religion, the advancement of education and the spread of Christian values such as caring for the needy and the promotion of peace and justice in the local community.

Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Education/training, The Prevention Or Relief Of Poverty, Overseas Aid/famine Relief, Accommodation/housing, Religious Activities
- **Who:** Children/young People, Elderly/old People, People Of A Particular Ethnic Or Racial Origin, The General Public/mankind

Geography

- Throughout London

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£259,980	£272,381	-	-
2023-12-31	£222,663	£360,079	-	-
2022-12-31	£281,913	£358,107	-	-
2021-12-31	£261,084	£276,819	-	-
2020-12-31	£326,078	£380,495	-	-

Trustees

Name	Role	Appointed
SISTER BEATA BERNADETTA WIECEK	Chair	2026-01-01
Renata Bernadeta Turrell		2026-01-01
SISTER MAGDALENA AGNIESZKA CZERNIAK		2021-01-27
SISTER STANISLAWA TUPAJ		2023-04-27

Accounts

Charity registration number 234201 (England and Wales)

**THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD
PROVINCE)**

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2024

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Sr. M J Mikol Sr. B Wiecek Sr. M Czerniak Sr. S Tupaj Sr. R Lofek
Charity number (England and Wales)	234201
Auditor	AEL Markhams Ltd 2nd Floor 201 Haverstock Hill Belsize Park London United Kingdom NW3 4QG
Bankers	Barclays Bank plc Enfield Branch 20 The Town Enfield Middlesex EN2 6LY Metro Bank 1 Southampton Row London WC1B 5HA
Solicitors	Bates Wells 10 Queen Street Place London EC4R 1BE Stone King LLP 13 Queen Square Bath BA1 2HJ

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

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THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2024

The Trustees present their annual report and financial statements for the year ended 31 December 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charity's Trust Deed, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Trust Establishment

The Sisters of the Holy Family of Nazareth (Good Shepherd Province) is a religious trust governed by a Trust Deed dated 3rd April 1964 and is registered with the Charity Commission, Charity Registration No. 234201.

Incorporation

While the Charity is unincorporated, the Trustees are incorporated. This allows the property owned by the Charity to be legally registered in the name of the Charity rather than the individual Trustees.

Charity Contact Details

The Sisters of the Holy Family of Nazareth (Good Shepherd Province)
52 London Road
Enfield,
Middlesex
EN2 6EN
Tel: 020 8363 4483
Email: smjm@csfn.cc

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

OBJECTIVES, AIMS AND PRIORITIES

Charitable Objects

The Trust Deed of 3rd April 1964 states the objects of the Charity as:

"Such charitable purposes which advance the religious and other charitable work for the time being carried on by or under the direction of The Society". The Society refers to the women known as the Sisters of the Holy Family of Nazareth (Good Shepherd Province), a part of the international religious congregation known as the Sisters of the Holy Family of Nazareth.

Aims of the Charity

The principal aim of the Charity is the support of such charitable purposes as to advance the religious and other charitable work carried on by the congregation of The Sisters of the Holy Family of Nazareth (Good Shepherd Province) in accordance with its mission. Such purposes include the advancement of the Roman Catholic religion, the advancement of education, the witness to Christian values, caring for families, the elderly and the needy, and the promotion of justice and peace.

Priorities

In 2024 the Charity continued to focus on the following areas:

- (i) Providing care, pastoral support and improved housing for the elderly.
- (ii) Supplying personnel to parishes and schools to support pastoral and educational services.
- (iii) Contributing to the educational and cultural advancement of children and adults, especially migrants.
- (iv) Making space, facilities and support available to organisations whose work aligns and supports the charitable objectives of the Charity and the Charity Commission public benefit guidance.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

ACTIVITIES

The Trustees regard the Charity as a public benefit entity and have given due regard to the guidance on public benefit issued by the Charity Commission. The activities of the Charity are carried out for the public benefit, focusing on the advancement of the religious and other charitable work carried out by the Sisters of the Holy Family of Nazareth (Good Shepherd Province), located in England. The activities are undertaken through the volunteer work and services provided by members of the congregation and others who devote time and effort to support them. A broad range of unpaid charitable activities are undertaken as outlined below:

Promotion of Religion

(i) Provision of a place of worship

The Charity provides a chapel for public worship in Enfield. The Maronite community has regular weekly Masses and the local public attend weekday services.

(ii) Raising awareness and understanding of religious beliefs and practices

The members of the Religious Order supporting the Charity are available for consultation, lead parish groups and offer support to catechetical parish programmes.

(iii) Promotion of prayer and praise and organisation of religious devotions

Morning masses are open to the public three times per week as well as adoration of the Blessed Sacrament. On special feast days additional services take place.

(iv) Maintenance of public religious burial places

The members of the Religious Order deal with the maintenance of graves owned by the Charity.

(v) Provision and maintenance of religious artefacts and items used in religious services or practices

Vessels and items required for church services are kept in usable order and prepared for use on a daily basis in the Charity chapel and the local Catholic parish.

(vi) Production, performance and promotion of religious musical narratives

The Charity provides personnel who organise and implement religious musical events working with children and adults in groups and choirs.

(vii) Organisation of cultural and community activities in the place of worship and in the Charity's facilities

The Charity facilitates the organisation of events and makes facilities available for migrants and other groups, to promote cultural cohesion.

Promotion of Education

The support for organisations offering education of children, youths and adults is a key aspect of the work of the Charity.

(i) Support for the work of education establishments which provide education in accordance with the principles and practices of Catholicism

The Religious Order managing the Charity appointed three of its members to three Catholic schools (St Thomas More School, St Vincent's Catholic Primary and Our Lady Catholic High School) to engage in educational activities.

(ii) Funding for education and books

Financial support was given to undertake English language programmes of study.

(iii) Organisation of playgroups

Informal educational activities are organised by the Charity in its facilities, focussing on the needs of migrant families.

(iv) Facilitation of out-of-school education and activities in music, such as choirs

Once a week the Polish Choir, comprised of youth and adults, meet to learn, practice and prepare for church and public performances. In addition, the Charity provided online and onsite music classes for migrants, including voice projection and conducting.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

Promotion of Education continued

(v) Offering support for students with disabilities

Charity personnel work on a part-time basis in St Anne's Primary School supporting the educational development of children with disabilities.

Relief of those in need

(i) Care services for the elderly

The Charity is responsible for the care, accommodation and provision of all services for the elderly members of the Enfield community. Two members of the community provide full-time care. The Sisters supporting the work of the Charity take Holy Communion to the elderly, the sick and housebound on a regular basis; several act as Extraordinary Ministers of Holy Communion at Convent parish Masses.

(ii) Visiting the sick and accompanying the homely

Sisters supporting the work of the Charity visit the sick, ex-students and parishioners in their own homes and in Nursing and Residential Homes.

(iii) Encouragement and support of pastoral work

The Charity provides ongoing outreach assistance to the local parish through its personnel and use of its facilities.

Relief of Poverty

(i) Re-evaluation of the use of the Charity properties to provide housing for those experiencing the consequences of poverty

Ongoing planning for the use of the property continues. The focus is on the renovation of existing buildings to ascertain how much space is required by the current resident community and how much space could be divested for future rental rooms for low wage earners.

(ii) Grants of money

Financial assistance and food was provided to individuals for basic needs.

(iii) Provision of items such as furniture, bedding, clothing, food and appliances

There was a limited distribution of goods to individuals and charity shops.

(iv) Provision of facilities, services and support

The Charity's chapel is open to the public and migrant groups for church services and prayer at specified times. Adjacent facilities and the outside garden are used for meetings, playgroups, choir rehearsals, classes and related Charity activities. The members of the Religious Order resident in the Charity facilities provide a listening ear for the lonely and confused and those struggling with life's challenges.

Promotion of social cohesion

The Charity provides facilities for informal gatherings and group meetings to support local community building to promote peace and harmony across cultures and nationalities.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

ACHIEVEMENTS AND PERFORMANCE

The Charity continues to provide a wide variety of charitable services to the local community, its institutions, groups such as migrants and individuals faced with difficult circumstances. It is not easy to assess the Charity's performance as the benefits are often intangible.

In presenting this report on achievements and performance, the following examples are provided featuring the main achievements and performance areas, which can be partially characterised by rates of participation, annual retention rates and the public demand for services. The continuing requests from individuals and organisations for the Charity's services gives witness to the recognition of the usefulness of the support provided.

Outcomes in the promotion of religion

Facilities have been provided for engagement in worship and praise services for a range of groups. Annually between 1,800-2,000 persons attend the Sunday Maronite masses; between 1,500-2,000 persons from the local community participate in the weekday masses; and annually up to 500 persons attend the adoration services. The rate of participation in these devotional services increased steadily over the year.

Religious focused cultural and recreational activities have been organised on a weekly basis for children, focussing on Polish migrant groups. Building interaction among children has brought together families who have developed supportive and cultural links supportive of promoting family and community bonds. Up to 25 children meet twice a month to participate in these activities.

Children and adults are tutored weekly by Charity personnel, professionally equipped to prepare choirs for engagement in liturgical services and other religious oriented events. This preparation not only exposes participants to engage in a variety of religious and cultural settings but improves the quality of musical input in religious services. Parish clergy are assisted by the provision of Charity personnel who maintain and set up religious items and liturgical clothing used on a daily basis in religious services.

Outcomes in the promotion of education

The Charity promotes education through the provision of funds for educational courses and books, currently for English language learning. Such assistance was provided to migrants engaged in the work of the Charity, assisting them and the Charity to provide improved work output. This assists not only the Charity but also its clientele.

The Religious Order sponsoring the work of the Charity supports its objectives through the provision of three religious Sisters who engage in teaching activities at three schools: St Thomas More School, St Vincent's Catholic Primary and Our Lady Catholic High School. Their combined enrolment totals approximately 2,300 students. These organisations benefit from the teaching expertise of the Sisters in the areas of music, education for the disadvantaged and assistance in literacy improvement. Equally important are the benefits accrued to individual pupils academically and through pastoral support.

Outcomes in the promotion of relief of those in need

The main work of the Charity related to relief of those in need embraces the provision of full-time care of elderly Sisters, and those with particular needs. The benefits of this activity is self-explanatory for the persons concerned and known as standard practice in the care sector. In addition, the Charity provides Eucharistic ministers to those living at home, in hostels, in care homes and in the local parish. These service visits number approximately 4,000 a year in providing care, catering, pastoral care, spiritual accompaniments and consolation.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

ACHIEVEMENTS AND PERFORMANCE continued

Outcomes in the relief of poverty

The Charity, through its provision of money, goods, facilities, services and providing a listening ear, does what it can to respond to critical incidents according to its available resources. While rarely is this form of charity adequate to respond to the level of present needs, it is a step in the chain of assistance required in many situations. Often it provides a link for those in need in identifying other options for assistance in the longer term. Helping others is a demonstration of our faith and commitment to be a supportive presence in the lives of others, spiritually, educationally, socially and financially.

FINANCIAL REVIEW

The main Charity resources in England continue to be provided by the salaries and retirement pensions of the Sisters; they are covenanted to the Charity. There have not been any new appointments to England in 2024.

The statement of financial activities shows that incoming resources in 2024 increased by £37,317 to £259,980 from £222,663 in 2023.

The total funds for the year increased by £29,025 to £7,427,618 from £7,398,593 in 2023.

Reserves Policy

It is the policy of the Charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to a minimum of two years total expenditure. Based on an annual average of approximately £330,000 per annum over the last five years, this equates to £660,000. The Trustees consider maintaining the reserves at this level to ensure that, in the event of a significant drop in funding, they will be able to continue the Charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year. At the end of 2024 the Charity held free reserves of £670,419 (2023 - £620,706) in equity investments and £136,681 (2023 - £153,547) in the bank and cash reserves.

The Charity did not hold any restricted funds at the year end date (2023 £nil).

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT

Nature of Governing Document

The Charity was established by a charitable Trust Deed on 3rd April 1964. On 24 June 2015, the governing document was amended so as to redefine 'the Society' and 'the Superior' as follows:

"1(A) "the Society" means the voluntary association of women known as the Good Shepherd Province of the Sisters of the Holy Family of Nazareth and any subsequent province formed canonically by the aggregation, merger or union of the Good Shepherd Province, or any successor province, with another province or other provinces."

"1(B) "the Superior" means the person for the time being holding the office of Provincial Superior of the Society and during any vacancy in such office or when the person holding such office is unable to carry out any of the functions thereof includes the person or persons who under the canonical constitutions of the Society is or are for the time being entitled to carry out such functions and, in default of such person, the Superior General of the Congregation of the Holy Family of Nazareth."

The Trustees applied to the Charity Commission to become a body corporate under the power given in section 251 of the Charities Act 2011. On 29 September 2015, the Charity Commission granted a certificate of incorporation of the Trustees.

Organisational structure

The Congregation of the Sisters of the Holy Family of Nazareth is an international religious order divided into a number of separate provinces and regions. Since March 2003, the Sisters in England function as part of the Good Shepherd Province. The Province is comprised of the congregation in France and Italy, as well as England, and is administered by a Provincial Superior and her council. To reflect the new international structure, in 2015 the Charity registered a name change at the Charities Commission. Since 24 June 2015, the Charity is now officially named; The Sisters of the Holy Family of Nazareth (Good Shepherd Province).

In the Congregation's organisational chart, the international governance body of the Congregation of the Sisters of the Holy Family of Nazareth is known as the General Administration whose offices are located in Rome, Italy. This administration holds office until July 2028. Under the General Administration are the Congregation's provinces, each administered by a Provincial Superior and her Council. Jesus the Good Shepherd province, which embraces England, France and Italy has its offices in Rome, Italy. The Charity is located in Enfield, Middlesex, in the United Kingdom.

Administration and Management of the Charity

The Chair of the Trustees as well as the Trustees, are appointed from members of the Sisters of the Holy Family of Nazareth (Good Shepherd Province). The administrative work of the Charity relies on the appointment of three members of the Congregation to administer the business and management of the Charity.

One Sister serves as the Chair of Trustees, a second as Coordinator of the Local Community and the third as Accounts Manager or bursar.

Sr. M J Mikol
Sr. B Wiecek
Sr. M Czerniak
Sr. S Tupaj
Sr. R Lofek

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

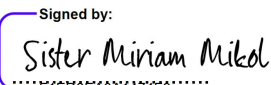
Recruitment and appointment of Trustees

Trustees are appointed by the Provincial Superior of Jesus the Good Shepherd Province.

The Charity Trustees are all members of the Congregation of the Holy Family of Nazareth. As a result of amendments to the governing document enacted on 24 June 2015 which was amended so as to redefine 'the Society' and 'the Superior', the power of appointing new Trustees now rests with the Provincial Superior of the Jesus the Good Shepherd province rather than with the Superior General of the worldwide Congregation based in the Generalate House in Rome, Italy.

Since the changes enacted in 2015, the five Trustees are appointed by the Superior Provincial and her council for a term of five years. The Trustees are ultimately responsible for the achievement of the objects of the Charity, the development of policies and administration of the Charity's assets.

The Trustees' report was approved by the Board of Trustees.

Signed by:

.....F1ED8EA0A1474F9.....
Sr. M J Mikol
Trustee

13 October 2025 | 3:03 PM BST
Date:

Signed by:

.....D78D554BE48D4A9.....
Sr. B Wiecek
Trustee

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

STATEMENT OF TRUSTEES' RESPONSIBILITIES ***FOR THE YEAR ENDED 31 DECEMBER 2024***

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

INDEPENDENT AUDITOR'S REPORT

TO THE TRUSTEES OF THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

Opinion

We have audited the financial statements of The Sisters of the Holy Family of Nazareth (Good Shepherd Province) (the 'Charity') for the year ended 31 December 2024 which comprise the statement of financial activities, the balance sheet and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2024 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The Trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the Trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of Trustees

As explained more fully in the statement of Trustees' responsibilities, the Trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the Trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below:

Based on our understanding of the Charity, we identified the principal risks of non-compliance with laws and regulations related to the Charities Act 2011 and we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that are most likely to have a material impact on the financial statements such as health and safety law, employment law and compliance with the Financial Reporting Standard FRS102.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations was as follows:

- Enquiry of management and the Board of Trustees, including consideration of known or suspected instances of non-compliance with laws and regulations, accidents in the workplace and fraud;
- Questioning judgements and assumptions made by management in their significant accounting estimates;
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations.
- Evaluating the risk of management override of controls and evaluating the rationale of significant transactions outside the normal course of activities.

There are inherent limitations in the audit procedures described above. The more removed the laws and regulations are from the financial transactions, the less likely it is that we would become aware of non-compliance. Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the Charity's Trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

DocuSigned by:

Marc Bennett

C08ACC3DD2CA471...

Mr Marc Bennett (Senior Statutory Auditor)

For and on behalf of AEL Markhams Ltd, Statutory Auditor

Chartered Accountants

2nd Floor

201 Haverstock Hill

Belsize Park

London

NW3 4QG

United Kingdom

Date: 13 October 2025 | 7:55 AM PDT

AEL Markhams Ltd is eligible for appointment as auditor of the Charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2024

		Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £
	Notes				
Income from:					
Donations and voluntary income	3	237,415	13,680	251,095	198,735
Investments	4	8,885	-	8,885	23,928
Total income		246,300	13,680	259,980	222,663
Expenditure on:					
Charitable activities	5	258,701	13,680	272,381	360,079
Total expenditure		258,701	13,680	272,381	360,079
Net gains/(losses) on investments	11	41,426	-	41,426	37,511
Net income/(expenditure) and movement in funds		29,025	-	29,025	(99,905)
Reconciliation of funds:					
Fund balances at 1 January 2024		7,398,593	-	7,398,593	7,498,498
Fund balances at 31 December 2024		7,427,618	-	7,427,618	7,398,593

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

BALANCE SHEET

AS AT 31 DECEMBER 2024

		2024		2023	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	13		6,628,947		6,631,193
Investments	14		-		100
			<u>6,628,947</u>		<u>6,631,293</u>
Current assets					
Debtors	15	13,405		13,824	
Investments	16	670,419		620,706	
Cash at bank and in hand		136,681		153,547	
		<u>820,505</u>		<u>788,077</u>	
Creditors: amounts falling due within one year	17	(21,834)		(20,777)	
Net current assets			<u>798,671</u>		<u>767,300</u>
Total assets less current liabilities			<u>7,427,618</u>		<u>7,398,593</u>
The funds of the Charity					
Unrestricted funds	19		<u>7,427,618</u>		<u>7,398,593</u>
			<u>7,427,618</u>		<u>7,398,593</u>

13 October 2025 | 3:03 PM BST

The financial statements were approved by the Trustees on

Signed by:

Sister Miriam Mikol

.....P1ED8EA0A1474F9:....

Sr. M J Mikol

Trustee

Signed by:

Sister Paula (Beata Wiecek)

.....D73D554BE48D4A8:...

Sr. B Wiecek

Trustee

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

1 Accounting policies

Charity information

The Sisters of the Holy Family of Nazareth (Good Shepherd Province) is a religious trust governed by a Trust Deed dated 3rd April 1964 and is registered with the Charity Commission, Charity Registration No. 234201. It is based at 52 London Road, Enfield, Middlesex EN2 6EN.

1.1 Basis of preparation

The accounts have been prepared in accordance with the Charity's trust deed, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The Charity is a Public Benefit Entity as defined by FRS 102.

The Charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

1.4 Income

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount.

1.5 Expenditure

Expenses are included in the financial statements as they fall due. Expenses include VAT where applicable as the Charity cannot reclaim it.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

1 Accounting policies

(Continued)

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Land and buildings	Nil
Fixtures, fittings & equipment	10%- 20% Reducing balance
Motor vehicles	25% Reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

Freehold land and buildings are not depreciated on materiality grounds.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

Current asset investments are measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year.

1.8 Impairment of fixed assets

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.10 Financial instruments

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

1 Accounting policies (Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Income from donations and voluntary income

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Donations and gifts	7,888	-	7,888	7,710	-	7,710
Other	229,527	13,680	243,207	191,025	-	191,025
	<u>237,415</u>	<u>13,680</u>	<u>251,095</u>	<u>198,735</u>	<u>-</u>	<u>198,735</u>

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

3 Income from donations and voluntary income (Continued)

The ' Other ' donations above consists of the salaries and pensions of the Sisters which are gifted under deed of covenant. It also includes contributions from The Holy Family of Nazareth Educational Trust charity in respect of pensions and carers allowance for Sisters who had worked or supported the Pitsford School.

4 Income from investments

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Rental income	-	17,291
Interest receivable	8,885	6,637
	<u>8,885</u>	<u>23,928</u>

5 Expenditure on charitable activities

	Charitable Expenditure 2024 £	Charitable Expenditure 2023 £
Direct costs		
Charitable expenditure	10,277	9,921
Share of support and governance costs (see note 7)		
Support	246,984	341,158
Governance	15,120	9,000
	<u>272,381</u>	<u>360,079</u>
Analysis by fund		
Unrestricted funds	258,701	360,079
Restricted funds	13,680	-
	<u>272,381</u>	<u>360,079</u>

6 Description of charitable activities

Charitable Expenditure

The charitable expenditure of £10,277 (2023 - £9,921) above consists of contributions to the Generalate in Rome of £8,000 and other small donations to local causes.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

7 Support costs allocated to activities

	2024 £	2023 £
Staff costs	29,390	25,657
Depreciation	2,246	2,811
Support of the members of the congregation	215,348	312,690
Governance costs	15,120	9,000
	<u>262,104</u>	<u>350,158</u>
Analysed between:		
Charitable Expenditure	<u>262,104</u>	<u>350,158</u>

With the exception of the direct charitable donations and governance costs, all the costs of the Charity have been classified as support costs. These costs include the maintenance of the buildings, utilities, food, clothing, and the general health and welfare of the Sisters. The governance costs relate to professional fees for the audit (independent examination in 2023) and accountancy services.

8 Net movement in funds

	2024 £	2023 £
The net movement in funds is stated after charging/(crediting):		
Fees payable to the charity's auditor:		
- Audit / Independent Examination fees	8,520	3,000
- Accountancy fees	6,600	6,000
Depreciation of owned tangible fixed assets	<u>2,246</u>	<u>2,811</u>

9 Trustees

The Trustees living and personal expenses are borne by the Charity as they are members of the congregation. None of the Trustees (or any persons connected with them) received any remuneration or reimbursement of expenses during the year in connection with their duties.

10 Employees

The average monthly number of employees during the year was:

	2024 Number	2023 Number
Kitchen staff	2	2
Cleaning staff	1	-
	<u>3</u>	<u>2</u>
Total	<u>3</u>	<u>2</u>

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

10	Employees	(Continued)	
	Employment costs	2024 £	2023 £
	Wages and salaries	28,973	25,273
	Other pension costs	417	384
		<u>29,390</u>	<u>25,657</u>

There were no employees whose annual remuneration was more than £60,000.

11	Gains and losses on investments	Unrestricted funds 2024 £	Unrestricted funds 2023 £
	Gains/(losses) arising on:		
	Revaluation of investments	<u>41,426</u>	<u>37,511</u>

12 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

13 Tangible fixed assets

	Land and buildings £	Fixtures, fittings & equipment £	Motor vehicles £	Total £
Cost or valuation				
At 1 January 2024	6,620,000	87,442	23,900	6,731,342
At 31 December 2024	<u>6,620,000</u>	<u>87,442</u>	<u>23,900</u>	<u>6,731,342</u>
Depreciation and impairment				
At 1 January 2024	-	76,399	23,750	100,149
Depreciation charged in the year	-	2,209	37	2,246
At 31 December 2024	<u>-</u>	<u>78,608</u>	<u>23,787</u>	<u>102,395</u>
Carrying amount				
At 31 December 2024	<u>6,620,000</u>	<u>8,834</u>	<u>113</u>	<u>6,628,947</u>
At 31 December 2023	<u>6,620,000</u>	<u>11,043</u>	<u>150</u>	<u>6,631,193</u>

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

13 Tangible fixed assets (Continued)

The carrying value of land included in land and buildings comprises:

	2024 £	2023 £
Freehold	6,620,000	6,620,000

The land and buildings were acquired many years ago and as such the historical cost is immaterial. The Trustees estimated the value of the land and buildings at 31 December 2024 to be £6,620,000.

At 31 December 2024, had the revalued assets been carried at historic cost less accumulated depreciation and accumulated impairment losses, their carrying amount would have been approximately £- (2023 - £-).

As there is no historical cost the revaluation surplus is effectively the value of the land and buildings of £6,620,000 (2023 - £6,620,000)

14 Fixed asset investments

	Unlisted investments £
Cost or valuation	
At 1 January 2024	100
Disposals	(100)
At 31 December 2024	-
Carrying amount	
At 31 December 2024	-
At 31 December 2023	100

On 30 October 2015 a subsidiary company called House of Joseph Ltd (company registration number 9849262) was formed with the Charity owning 100% of the issued share capital. In October 2024 the company was dissolved as it was no longer required.

15 Debtors

	2024 £	2023 £
Amounts falling due within one year:		
Prepayments and accrued income	13,405	13,824

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

16 Current asset investments

	2024 £	2023 £
Unlisted investments	670,419	620,706

In 2013 the Trustees invested £430,000 with Epworth Investment Management in a combination of equity funds, corporate bonds and deposit funds. During the 2021 year the remaining funds held in income unit funds were switched to accumulation unit funds. All the income generated is now accumulated in the value of the fund so there is no longer a separately identifiable income return apart from deposit interest. At the year end date the value of the fund was £670,419 (2023 - £620,706). Included in the fund is £169,485 of cash deposits (2023 - £161,298).

The investment portfolio is treated as a current asset as the funds are readily convertible into liquid funds and may need to be utilised at short notice if required.

17 Creditors: amounts falling due within one year

	2024 £	2023 £
Other taxation and social security	519	(180)
Other creditors	2,518	3,640
Accruals and deferred income	18,797	17,317
	21,834	20,777

18 Retirement benefit schemes

Defined contribution schemes	2024 £	2023 £
Charge to profit or loss in respect of defined contribution schemes	417	384

The Charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the Charity in an independently administered fund.

19 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 January 2024 £	Incoming resources £	Resources expended £	Gains and losses £	At 31 December 2024 £
General funds	778,593	246,300	(258,701)	41,426	807,618
Revaluation reserve	6,620,000	-	-	-	6,620,000

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

19 Unrestricted funds (Continued)

Previous year:	At 1 January 2023	Incoming resources	Resources expended	Gains and losses	At 31 December 2023
	£	£	£	£	£
General funds	878,498	222,663	(360,079)	37,511	778,593
Revaluation reserve	6,620,000	-	-	-	6,620,000
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

20 Related party transactions

Transactions with related parties

During the year the Charity contributed £8,000 to the Provincial Generalate in Rome.

Accounts

Charity registration number 234201

**THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD
PROVINCE)**

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Sr. M J Mikol Sr. B Wiecek Sr. M Czerniak Sr. S Tupaj Sr. R Lofek	(Appointed 27 April 2023) (Appointed 27 April 2023)
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Charity number	234201
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Independent examiner	AEL Markhams Ltd 2nd Floor 201 Haverstock Hill Belsize Park London United Kingdom NW3 4QG
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Bankers	Barclays Bank plc Enfield Branch 20 The Town Enfield Middlesex EN2 6LY Metro Bank 1 Southampton Row London WC1B 5HA
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Solicitors	Bates Wells 10 Queen Street Place London EC4R 1BE Stone King LLP 13 Queen Square Bath BA1 2HJ
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THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

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THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2023

The Trustees present their annual report and financial statements for the year ended 31 December 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charity's Trust Deed, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Trust Establishment

The Sisters of the Holy Family of Nazareth (Good Shepherd Province) is a religious trust governed by a Trust Deed dated 3rd April 1964 and is registered with the Charity Commission, Charity Registration No. 234201.

Incorporation

While the Charity is unincorporated, the Trustees are incorporated. This allows the property owned by the Charity to be legally registered in the name of the Charity rather than the individual Trustees.

Charity Contact Details

The Sisters of the Holy Family of Nazareth (Good Shepherd Province)
52 London Road
Enfield,
Middlesex
EN2 6EN
Tel: 020 8363 4483
Email: smjm@csfn.cc

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

OBJECTIVES, AIMS AND PRIORITIES

Charitable Objects

The Trust Deed of 3rd April 1964 states the objects of the Charity as:

"Such charitable purposes which advance the religious and other charitable work for the time being carried on by or under the direction of The Society". The Society refers to the women known as the Sisters of the Holy Family of Nazareth (Good Shepherd Province), a part of the international religious congregation known as the Sisters of the Holy Family of Nazareth.

Aims of the Charity

The principal aim of the Charity is the support of such charitable purposes as to advance the religious and other charitable work carried on by the congregation of The Sisters of the Holy Family of Nazareth (Good Shepherd Province) in accordance with its mission. Such purposes include the advancement of the Roman Catholic religion, the advancement of education, the witness to Christian values, caring for families, the elderly and the needy, and the promotion of justice and peace.

Priorities

In 2023 the Charity continued to focus on the following areas:

- (i) Providing care and improved housing for the elderly.
- (ii) Supplying personnel to parishes and schools to support pastoral and educational services.
- (iii) Contributing to the educational and cultural advancement of children and adults, especially migrants.
- (iv) Making space, facilities and support available to organisations whose work aligns and supports the charitable objectives of the Charity and the Charity Commission public benefit guidance.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

ACTIVITIES

The Trustees regard the Charity as a public benefit entity and have given due regard to the guidance on public benefit issued by the Charity Commission. The activities of the Charity are carried out for the public benefit, focusing on the advancement of the religious and other charitable work carried out by the Sisters of the Holy Family of Nazareth (Good Shepherd Province), located in England. The activities are undertaken through the volunteer work and services provided by members of the congregation and others who devote time and effort to support them. A broad range of unpaid charitable activities are undertaken as outlined below:

Promotion of Religion

(i) Provision of a place of worship

The Charity provides a chapel for public worship in Enfield. The Maronite community has regular weekly Masses and the local public attend weekday services.

(ii) Raising awareness and understanding of religious beliefs and practices

The members of the Religious Order supporting the Charity are available for consultation, lead parish groups and offer support to catechetical parish programmes.

(iii) Promotion of prayer and praise and organisation of religious devotions

Morning masses are open to the public three times per week as well as adoration of the Blessed Sacrament. On special feast days additional services take place.

(iv) Maintenance of public religious burial places

The members of the Religious Order deal with the maintenance of graves owned by the Charity.

(v) Provision and maintenance of religious artefacts and items used in religious services or practices

Vessels and items required for church services are kept in usable order and prepared for use on a daily basis in the Charity chapel and the local Catholic parish.

(vi) Production, performance and promotion of religious musical narratives

The Charity provides personnel who organise and implement religious musical events working with children and adults in groups and choirs.

(vii) Organisation of cultural and community activities provide in the place of worship and in the Charity's facilities

The Charity facilitates the organisation of events and makes facilities available for migrants and other groups, to promote cultural cohesion.

Promotion of Education

The support for organisations offering education of children, youths and adults is a key aspect of the work of the Charity.

(i) Support for the work of education establishments which provide education in accordance with the principles and practices of Catholicism

The Religious Order managing the Charity appointed three of its members to three Catholic schools (St Thomas More School, St Vincent's Catholic Primary and Our Lady Catholic High School) to engage in educational activities.

(ii) Funding for education and books

Financial support was given to undertake English language programmes of study.

(iii) Organisation of playgroups

Informal educational activities are organised by the Charity in its facilities, focussing on the needs of migrant families.

(iv) Facilitation of out-of-school education and activities in music, such as choirs

Once a week the Polish Choir, comprised of youth and adults, meet to learn, practice and prepare for church and public performances. In addition, the Charity provided online and onsite music classes for migrants, including voice projection and conducting.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

Promotion of Education continued

(v) Offering support for students with disabilities

Charity personnel work on a part-time basis in St Anne's Primary School supporting the educational development of children with disabilities.

Relief of those in need

(i) Care services for the elderly

The Charity is responsible for the care, accommodation and provision of all services for the elderly members of the Enfield community. Two members of the community provide full-time care. The Sisters supporting the work of the Charity take Holy Communion to the elderly, the sick and housebound on a regular basis; several act as Extraordinary Ministers of Holy Communion at Convent parish Masses.

(ii) Visiting the sick and accompanying the homely

Sisters supporting the work of the Charity visit the sick, ex-students and parishioners in their own homes and in Nursing and Residential Homes.

(iii) Encouragement and support of pastoral work

One Sister provides ongoing outreach assistance through two groups, a Social and Bereavement Group and a Prayer Group, linked with the local parish facilities.

Relief of Poverty

(i) Re-evaluation of the use of the Charity properties to provide housing for those experiencing the consequences of poverty

Ongoing planning for the use of the property continues. The focus is on the renovation of existing buildings to ascertain how much space is required by the current resident community and how much space could be divested for future rental rooms for low wage earners.

(ii) Grants of money

Financial assistance and food was provided to individuals for basic needs.

(iii) Provision of items such as furniture, bedding, clothing, food and appliances

There was a limited distribution of goods to individuals and charity shops.

(iv) Provision of facilities, services and support

The Charity's chapel is open to the public and migrant groups for church services and prayer at specified times. Adjacent facilities and the outside garden are used for meetings, playgroups, choir rehearsals, classes and related Charity activities. The members of the Religious Order resident in the Charity facilities provide a listening ear for the lonely and confused and those struggling with life's challenges.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

ACHIEVEMENTS AND PERFORMANCE

The Charity continues to provide a wide variety of charitable services to the local community, its institutions, groups such as migrants and individuals faced with difficult circumstances. It is not easy to assess the Charity's performance as the benefits are often intangible.

In presenting this report on achievements and performance, the following examples are provided featuring the main achievements and performance areas, which can be partially characterised by rates of participation, annual retention rates and the public demand for services. The continuing requests from individuals and organisations for the Charity's services gives witness to the recognition of the usefulness of the support provided.

Outcomes in the promotion of religion

Facilities have been provided for engagement in worship and praise services for a range of groups. Annually between 1,800-2,000 persons attend the Sunday Maronite masses; between 1,500-2,000 persons from the local community participate in the weekday masses; and approximately 750 persons attend the adoration services. The rate of participation in these devotional services increased steadily over the year.

Religious focused cultural and recreational activities have been organised on a weekly basis for children, focussing on Polish migrant groups. Building interaction among children has brought together families who have developed supportive and cultural links supportive of promoting family and community bonds. Up to 25 children meet twice a month to participate in these activities.

Up to 20 children and adults are tutored weekly by Charity personnel, professionally equipped to prepare choirs for engagement in liturgical services and other religious oriented events. This preparation not only exposes participants to engage in a variety of religious and cultural settings but improves the quality of musical input in religious services. Parish clergy are assisted by the provision of Charity personnel who maintain and set up religious items and liturgical clothing used on a daily basis in religious services.

Outcomes in the promotion of education

The Charity promotes education through the provision of funds for educational courses and books, currently for English language learning. Such assistance was provided to migrants engaged in the work of the Charity, assisting them and the Charity to provide improved work output. This assists not only the Charity but also its clientele.

The Religious Order sponsoring the work of the Charity supports its objectives through the provision of three religious Sisters who engage in teaching activities at three schools: St Thomas More School, St Vincent's Catholic Primary and Our Lady Catholic High School. Their combined enrolment totals approximately 2,300 students. These organisations benefit from the teaching expertise of the Sisters in the areas of music, education for the disadvantaged and assistance in literacy improvement. Equally important are the benefits accrued to individual pupils academically and through pastoral support.

Outcomes in the promotion of relief of those in need

The main work of the Charity related to relief of those in need embraces the provision of full-time care of elderly Sisters, and those with particular needs. The benefits of this activity is self-explanatory for the persons concerned and known as standard practice in the care sector. In addition, the Charity provides Eucharistic ministers to those living at home, in hostels, in care homes and in the local parish. This service affects over 5,000 persons a year. These provisions often provide spiritual accompaniments and consolation.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

ACHIEVEMENTS AND PERFORMANCE continued

Outcomes in the relief of poverty

The Charity, through its provision of money, goods, facilities, services and providing a listening ear, does what it can to respond to critical incidents according to its available resources. While rarely is this form of charity adequate to respond to the level of present needs, it is a step in the chain of assistance required in many situations. Often it provides a link for those in need in identifying other options for assistance in the longer term. Helping others is a demonstration of our faith and commitment to be a supportive presence in the lives of others, spiritually, educationally, socially and financially.

FINANCIAL REVIEW

The main Charity resources in England continue to be provided by the salaries and retirement pensions of the Sisters; they are covenanted to the Charity. There have not been any new appointments to England in 2023.

The statement of financial activities shows that incoming resources in 2023 decreased by £59,250 to £222,663 from £281,913 in 2022.

The total funds for the year decreased by £99,905 to £7,398,593 from £7,498,498 in 2022.

Reserves Policy

It is the policy of the Charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to a minimum of two years total expenditure. Based on an annual average of approximately £365,000 per annum over the last five years, this equates to £730,000. The Trustees consider maintaining the reserves at this level to ensure that, in the event of a significant drop in funding, they will be able to continue the Charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year. At the end of 2023 the Charity held free reserves of £620,706 (2022 - £576,995) in equity investments and £153,547 (2022 - £301,720) in the bank and cash reserves.

The Charity did not hold any restricted funds at the year end date (2022 £nil).

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT

Nature of Governing Document

The Charity was established by a charitable Trust Deed on 3rd April 1964. On 24 June 2015, the governing document was amended so as to redefine 'the Society' and 'the Superior' as follows:

"1(A) "the Society" means the voluntary association of women known as the Good Shepherd Province of the Sisters of the Holy Family of Nazareth and any subsequent province formed canonically by the aggregation, merger or union of the Good Shepherd Province, or any successor province, with another province or other provinces."

"1(B) "the Superior" means the person for the time being holding the office of Provincial Superior of the Society and during any vacancy in such office or when the person holding such office is unable to carry out any of the functions thereof includes the person or persons who under the canonical constitutions of the Society is or are for the time being entitled to carry out such functions and, in default of such person, the Superior General of the Congregation of the Holy Family of Nazareth."

The Trustees applied to the Charity Commission to become a body corporate under the power given in section 251 of the Charities Act 2011. On 29 September 2015, the Charity Commission granted a certificate of incorporation of the Trustees.

Organisational structure

The Congregation of the Sisters of the Holy Family of Nazareth is an international religious order divided into a number of separate provinces and regions. Since March 2003, the Sisters in England function as part of the Good Shepherd Province. The Province is comprised of the congregation in France and Italy, as well as England, and is administered by a Provincial Superior and her council. To reflect the new international structure, in 2015 the Charity registered a name change at the Charities Commission. Since 24 June 2015, the Charity is now officially named; The Sisters of the Holy Family of Nazareth (Good Shepherd Province).

In the Congregation's organisational chart, the international governance body of the Congregation of the Sisters of the Holy Family of Nazareth is known as the General Administration whose offices are located in Rome, Italy. This administration holds office until July 2028. Under the General Administration are the Congregation's provinces, each administered by a Provincial Superior and her Council. Jesus the Good Shepherd province, which embraces England, France and Italy has its offices in Rome, Italy. The Charity is located in Enfield, Middlesex, in the United Kingdom.

Administration and Management of the Charity

The Chair of the Trustees as well as the Trustees, are appointed from members of the Sisters of the Holy Family of Nazareth (Good Shepherd Province). The administrative work of the Charity relies on the appointment of three members of the Congregation to administer the business and management of the Charity.

One Sister serves as the Chair of Trustees, a second as Coordinator of the Local Community and the third as Accounts Manager or bursar.

Sr. M J Mikol	
Sr. A Flak	(Resigned 27 April 2023)
Sr. B Wiecek	
Sr. M Stempko	(Resigned 27 April 2023)
Sr. M Czerniak	
Sr. S Tupaj	(Appointed 27 April 2023)
Sr. R Lofek	(Appointed 27 April 2023)

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2023

Recruitment and appointment of Trustees

Trustees are appointed by the Provincial Superior of Jesus the Good Shepherd Province.

The Charity Trustees are all members of the Congregation of the Holy Family of Nazareth. As a result of amendments to the governing document enacted on 24 June 2015 which was amended so as to redefine 'the Society' and 'the Superior', the power of appointing new Trustees now rests with the Provincial Superior of the Jesus the Good Shepherd province rather than with the Superior General of the worldwide Congregation based in the Generalate House in Rome, Italy.

Since the changes enacted in 2015, the five Trustees are appointed by the Superior Provincial and her council for a term of five years. The Trustees are ultimately responsible for the achievement of the objects of the Charity, the development of policies and administration of the Charity's assets.

The Trustees' report was approved by the Board of Trustees.

Signed by:

.....F1ED8EA0x1474F9...
Sr. M J Mikol
Trustee

19 September 2024 | 4:04 PM BST
Date:

Signed by:

.....D73D834BE48D4x9...
Sr. B Wiecek
Trustee

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 DECEMBER 2023

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

I report to the Trustees on my examination of the financial statements of The Sisters of the Holy Family of Nazareth (Good Shepherd Province) (the Charity) for the year ended 31 December 2023.

Responsibilities and basis of report

As the Trustees of the Charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the Charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

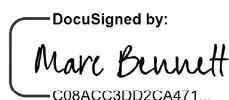
Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

DocuSigned by:

C08ACC3DD2CA471...

Mr. Marc Bennett FCA - Independent Examiner

AEL Markhams Ltd

2nd Floor

201 Haverstock Hill

Belsize Park

London

NW3 4QG

United Kingdom

24 September 2024 | 10:30 PM PDT

Dated:

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2023

	Notes	Unrestricted funds 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Income from:					
Donations and voluntary income	3	198,735	223,974	30,000	253,974
Investments	4	23,928	27,939	-	27,939
Total income		222,663	251,913	30,000	281,913
Expenditure on:					
Charitable activities	5	360,079	328,107	30,000	358,107
Total expenditure		360,079	328,107	30,000	358,107
Net gains/(losses) on investments	11	37,511	(65,625)	-	(65,625)
Net expenditure		(99,905)	(141,819)	-	(141,819)
Other recognised gains and losses:					
Revaluation of tangible fixed assets		-	20,000	-	20,000
Net movement in funds	8	(99,905)	(121,819)	-	(121,819)
Reconciliation of funds:					
Fund balances at 1 January 2023		7,498,498	7,620,317	-	7,620,317
Fund balances at 31 December 2023		7,398,593	7,498,498	-	7,498,498

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

BALANCE SHEET

AS AT 31 DECEMBER 2023

	Notes	2023 £	£	2022 £	£
Fixed assets					
Tangible assets	13	6,631,193		6,634,003	
Investments	14	100		100	
		<u>6,631,293</u>		<u>6,634,103</u>	
Current assets					
Debtors	15	13,824		13,965	
Investments	16	620,706		576,995	
Cash at bank and in hand		153,547		301,720	
		<u>788,077</u>		<u>892,680</u>	
Creditors: amounts falling due within one year	17	<u>(20,777)</u>		<u>(28,285)</u>	
Net current assets		767,300		864,395	
Total assets less current liabilities		<u>7,398,593</u>		<u>7,498,498</u>	
The funds of the Charity					
Unrestricted funds		778,593		878,498	
Revaluation reserve		6,620,000		6,620,000	
		<u>7,398,593</u>		<u>7,498,498</u>	

29 Aug 2024

The financial statements were approved by the Trustees on

Signed by:
Sister Miriam Mikol
.....F1ED8EA0A1474F9...
Sr. M J Mikol
Trustee

Signed by:
Sister Paula (Beata Wiecek)
.....D73D554BE48D4A9...
Sr. B Wiecek
Trustee

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

1 Accounting policies

Charity information

The Sisters of the Holy Family of Nazareth (Good Shepherd Province) is a religious trust governed by a Trust Deed dated 3rd April 1964 and is registered with the Charity Commission, Charity Registration No. 234201. It is based at 52 London Road, Enfield, Middlesex EN2 6EN.

1.1 Accounting convention

The accounts have been prepared in accordance with the Charity's trust deed, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The Charity is a Public Benefit Entity as defined by FRS 102.

The Charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

1.4 Income

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount.

1.5 Expenditure

Expenses are included in the financial statements as they fall due. Expenses include VAT where applicable as the Charity cannot reclaim it.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

1 Accounting policies (Continued)

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Land and buildings	Nil
Fixtures, fittings & equipment	10%- 20% Reducing balance
Motor vehicles	25% Reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

Freehold land and buildings are not depreciated on materiality grounds.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

Current asset investments are measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year.

1.8 Impairment of fixed assets

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.10 Financial instruments

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Income from donations and voluntary income

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Donations and gifts	7,710	-	7,710	5,937	30,000	35,937
Other	191,025	-	191,025	218,037	-	218,037
	<u>198,735</u>	<u>-</u>	<u>198,735</u>	<u>223,974</u>	<u>30,000</u>	<u>253,974</u>

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

3 Income from donations and voluntary income (Continued)

The ' Other ' donations above consists of the salaries and pensions of the Sisters which are gifted under deed of covenant. It also includes contributions from The Holy Family of Nazareth Educational Trust charity in respect of pensions and carers allowance for Sisters who had worked or supported the Pitsford School.

4 Income from investments

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Rental income	17,291	27,231
Interest receivable	6,637	708
	<u>23,928</u>	<u>27,939</u>

5 Expenditure on charitable activities

	Charitable Expenditure 2023 £	Charitable Expenditure 2022 £
Direct costs		
Charitable expenditure	9,921	9,637
Share of support and governance costs (see note 7)		
Support	341,158	335,270
Governance	9,000	13,200
	<u>360,079</u>	<u>358,107</u>
Analysis by fund		
Unrestricted funds	360,079	328,107
Restricted funds	-	30,000
	<u>360,079</u>	<u>358,107</u>

6 Description of charitable activities

Charitable Expenditure

The charitable expenditure of £9,921 (2022 - £9,637) above consists of contributions to the Generalate in Rome of £8,000 and other small donations to local causes.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

7 Support costs allocated to activities

	2023 £	2022 £
Staff costs	25,657	25,446
Depreciation	2,811	2,120
Support of the members of the congregation	312,690	307,704
Governance costs	9,000	13,200
	<u>350,158</u>	<u>348,470</u>
Analysed between:		
Charitable Expenditure	<u>350,158</u>	<u>348,470</u>

With the exception of the direct charitable donations and governance costs, all the costs of the Charity have been classified as support costs. These costs include the maintenance of the buildings, utilities, food, clothing, and the general health and welfare of the Sisters. The governance costs relate to professional fees for the independent examination (audit in 2022) and accountancy services.

8 Net movement in funds

	2023 £	2022 £
The net movement in funds is stated after charging/(crediting):		
Fees payable to the charity's independent examiner:		
- for the independent examination of the charity's financial statements	3,000	-
- audit fees	-	6,000
- accountancy fees	6,000	7,200
Depreciation of owned tangible fixed assets	<u>2,811</u>	<u>2,120</u>

9 Trustees

The Trustees living and personal expenses are borne by the Charity as they are members of the congregation. None of the Trustees (or any persons connected with them) received any remuneration or reimbursement of expenses during the year in connection with their duties.

10 Employees

The average monthly number of employees during the year was:

	2023 Number	2022 Number
Kitchen staff	<u>2</u>	<u>2</u>

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

10 Employees	(Continued)	
Employment costs	2023 £	2022 £
Wages and salaries	25,273	25,068
Other pension costs	384	378
	<u>25,657</u>	<u>25,446</u>

There were no employees whose annual remuneration was more than £60,000.

11 Gains and losses on investments	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Gains/(losses) arising on:		
Revaluation of investments	<u>37,511</u>	<u>(65,625)</u>

12 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

13 Tangible fixed assets	Land and buildings £	Fixtures, fittings & equipment £	Motor vehicles £	Total £
Cost or valuation				
At 1 January 2023	<u>6,620,000</u>	<u>87,442</u>	<u>23,900</u>	<u>6,731,342</u>
At 31 December 2023	<u>6,620,000</u>	<u>87,442</u>	<u>23,900</u>	<u>6,731,342</u>
Depreciation and impairment				
At 1 January 2023	-	73,638	23,700	97,338
Depreciation charged in the year	-	2,761	50	2,811
At 31 December 2023	-	<u>76,399</u>	<u>23,750</u>	<u>100,149</u>
Carrying amount				
At 31 December 2023	<u>6,620,000</u>	<u>11,043</u>	<u>150</u>	<u>6,631,193</u>
At 31 December 2022	<u>6,620,000</u>	<u>13,804</u>	<u>199</u>	<u>6,634,003</u>

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

13 Tangible fixed assets (Continued)

The carrying value of land included in land and buildings comprises:

	2023 £	2022 £
Freehold	6,620,000	6,620,000

The land and buildings were acquired many years ago and as such the historical cost is immaterial. The Trustees estimated the value of the land and buildings at 31 December 2023 to be £6,620,000.

At 31 December 2023, had the revalued assets been carried at historic cost less accumulated depreciation and accumulated impairment losses, their carrying amount would have been approximately £- (2022 - £-).

As there is no historical cost the revaluation surplus is effectively the value of the land and buildings of £6,620,000 (2022 - £6,620,000)

14 Fixed asset investments

	Unlisted investments £
Cost or valuation	
At 1 January 2023 & 31 December 2023	100
Carrying amount	
At 31 December 2023	100
At 31 December 2022	100

On 30 October 2015 a subsidiary company called House of Joseph Ltd (company registration number 9849262) was formed. The Charity owns 100% of the issued share capital. The company continues to remain dormant. The net asset value of the company is £100.

15 Debtors

	2023 £	2022 £
Amounts falling due within one year:		
Other debtors	-	2,127
Prepayments and accrued income	13,824	11,838
	13,824	13,965

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

16 Current asset investments

	2023 £	2022 £
Unlisted investments	620,706	576,995

In 2013 the Trustees invested £430,000 with Epworth Investment Management in a combination of equity funds, corporate bonds and deposit funds. During the 2021 year the remaining funds held in income unit funds were switched to accumulation unit funds. All the income generated is now accumulated in the value of the fund so there is no longer a separately identifiable income return. At the year end date the market value of the fund was £620,706 (2022 - £576,995). Included in the fund is £161,298 of cash deposits (2022 - £52,896).

The investment portfolio is treated as a current asset as the funds are readily convertible into liquid funds and may need to be utilised at short notice if required.

17 Creditors: amounts falling due within one year

	2023 £	2022 £
Other taxation and social security	(180)	179
Other creditors	3,640	9,740
Accruals and deferred income	17,317	18,366
	20,777	28,285

18 Retirement benefit schemes

Defined contribution schemes	2023 £	2022 £
Charge to profit or loss in respect of defined contribution schemes	384	378

The Charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the Charity in an independently administered fund.

19 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 January 2023 £	Incoming resources £	Resources expended £	Gains and losses £	At 31 December 2023 £
Revaluation reserve	6,620,000	-	-	-	6,620,000
General funds	878,498	222,663	(360,079)	37,511	778,593
	7,498,498	222,663	(360,079)	37,511	7,398,593

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

19	Unrestricted funds					(Continued)
	Previous year:	At 1 January 2022	Incoming resources	Resources expended	Gains and losses	At 31 December 2022
		£	£	£	£	£
	General funds	7,620,317	251,913	(328,107)	(45,625)	7,498,498
		<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

20 Related party transactions

Transactions with related parties

During the year the Charity contributed £8,000 to the Provincial Generalate in Rome.

Accounts

**THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD
PROVINCE)**

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2022

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Sr. M J Mikol Sr. B Wiecek Sr. M Czerniak Sr. S Tupaj Sr. R Lofek	(Appointed 27 April 2023) (Appointed 27 April 2023)
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Charity number	234201
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Principal address	52 London Road Enfield Middlesex EN2 6EN
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Auditor	AEL Markhams Ltd 201 Haverstock Hill Belsize Park London NW3 4QG
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Bankers	Barclays Bank plc Enfield Branch 20 The Town Enfield Middlesex EN2 6LY Metro Bank 1 Southampton Row London WC1B 5HA
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Solicitors	Bates Wells 10 Queen Street Place London EC4R 1BE Stone King LLP 13 Queen Square Bath BA1 2HJ
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THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

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THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2022

The Trustees present their annual report and financial statements for the year ended 31 December 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charity's Trust Deed, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Objectives and activities

Trust Establishment

The Sisters of the Holy Family of Nazareth (Good Shepherd Province) is a religious trust governed by a Trust Deed dated 3rd April 1964 and is registered with the Charity Commission, Charity Registration No. 234201.

Incorporation

While the Charity is unincorporated, the trustees are incorporated.

Charity Contact Details

52 London Road
Enfield, Middlesex
EN2 6EN
Tel: 020 8363 4483
Email: smjm@csfn.cc

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

AIMS, PRIORITIES AND STRATEGIES OF THE CHARITY

Aims of Charity

The principal aim of the Charity is the support of such charitable purposes as to advance the religious and other charitable work carried on by the Congregation of The Sisters of the Holy Family of Nazareth (Good Shepherd Province) in accordance with its mission. Such purposes include the advancement of the Roman Catholic religion, the advancement of education, the witness to Christian values, caring for families, the elderly and the needy, and the promotion of justice and peace.

2022 Priorities the Charity Aimed to Address

The Charity continued to focus on the following areas of priority:

- (i) Supporting families and persons within families experiencing hardship, mental breakdown and poverty.
- (ii) Assisting independent as well as church groups and organisations that provide various forms of support especially to immigrants and services for young children.
- (iii) Providing care and housing for the elderly.
- (iv) Contributing to the educational and cultural advancement of children and language proficiency for migrants.
- (v) Providing food for the homeless.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

Strategies for Achieving Objectives

The Trustees regularly review the services the Charity provides and the requests for assistance presented when setting priorities for the Charity activities. The Trustees have regard to the guidance issued by the Charity Commission on public benefit and to the current needs of the local communities and individuals. The Charity has increased its contacts with church related groups and individuals, especially those in need.

The Charity focussed on increasing its interaction with families, organisations, and individuals while being mindful of precautions required due to continuing COVID-19 infections.

The Trustees annual review of the Charity's services in 2021/22 identified community needs similar to those expressed in 2020/21. The Charity has been committed to:

- Maintain care services and accommodation for the elderly.
- Provide support services to the aged and bereaved.
- Offer to the local community, families, and individuals, encouragement, meals and financial assistance.
- Supply facilities for church services for the Syro-Maronite community.
- Provide food and financial support for needy families and individuals.
- Collaborate with schools through the provision of facilities and support.
- Continue to plan for the upgrade of the Charity's facilities serving its mission objectives.

Property issues continued to be a major source of concern. The deterioration of buildings in the Charity's property portfolio requires an assessment of their serviceability. A process of review of the Charity's properties continues, with the aim of assessing the assets and their "fitness for purpose".

There is a pressing need for the Charity to continue to assess options for the sale or redevelopment of the Charity's property portfolio. Given the continuing cost of living crisis, the Charity is examining options for supplementing funds and the possible transfer of funds from its savings portfolio to cover operating expenses.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

CHARITY ADMINISTRATION AND PERSONNEL

The portrait of the work of the Charity changed somewhat dramatically in 2022. Given the work of the Charity heavily depends on the members of the Congregation, the death of four members of the community in 2022 impacted considerably on its capacity to retain the range and extent of its services. The members, who are cross-generational and cross-cultural, contribute their professional and supportive services in a variety of ways through a wide range of unpaid charitable services and activities as set out below:

Administration of the Charity

The Chair of the Trustees as well as the Trustees, are appointed from members of the Sisters of the Holy Family of Nazareth - Good Shepherd Province. The administrative work of the Charity relies on the appointment of three members of the Congregation to administer the business and management of the Charity.

In 2022, the structure of administration remained the same, that being; One Sister serves as the Chair of Trustees, a second as Coordinator of the Local Community and the third as Accounts Manager. During 2022 the Charity faced a challenge due to the transition of personnel in the position of Coordinator as the incumbent moved overseas. There was an Acting Coordinator for nine months prior to filling the position. The Charity had also faced the challenge of replacing the Accounts Manager in the previous year as the incumbent required time to study and gain language proficiency. The turnover of personnel impacted on the Charity's capacity to organise all of the activities undertaken on the Charity's properties and on its ability to liaise with various organisations and individuals benefiting from the Charity's services.

Charity Personnel

In 2022 the Charity lost through death, three of its five retiring Trustees. With their departure the Charity suffered the loss of wisdom gained through their life experience and their familiarisation of the needs of the local area. All three Trustees served the Charity over many years, always willing to assist new Trustees.

Since Brexit, the Charity faces additional challenges in maintaining its staff, as immigration requirements have become more complex, making planning more unpredictable. During the year the Congregational Provincial appointed one member of the Order to join the Enfield community to work in the interests of the Charity.

Sponsorship Activities

The Charity is a VISA sponsor for members in the Sisters of the Holy Family of Nazareth coming to the UK. The Charity supplies an Immigration Coordinator who undertakes sponsor obligations for Tier 2 and Tier 5 Religious Workers for Sisters appointed to undertake the work of the Charity in the UK. In 2022 the Charity was involved in the sponsorship of two Sisters at Tier 2 and the resettlement of one Sister coming from the European Union.

Care Services for the Elderly

The Charity is responsible for the care, accommodates and provision of services for the elderly members of the Sisters' community. These services include spiritual care, social interaction, personal care, support and the facilitation of services provided by the other organisations.

Two members of the Order provide full time support to the care of the elderly and one Sister organises care services drawn from the wider community.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

Activities continued.....

Education

The support for organisations offering education of children, youth and adults is a key aspect of the work of the Charity.

(i) One Sister continues to work as a part-time teacher, assisting children with special needs, thereby enabling the integration of these children into British society. Sister also serves as a governor at Bishop Douglass School, Finchley and is the Charity's representative for safeguarding on bodies serving the needs of religious orders.

(ii) The Charity organised language studies for newcomers to enable them to gain a proficiency in English which would enable them to undertake pastoral, social and educational services among the local population.

(iii) The Charity provided online and on-site music classes for migrants, including learning new instruments, voice projection and conducting.

(iv) One Sister teaches music in Our Lady's Catholic Girls School and assists with concert preparations.

(v) The Charity assisted with the payment for room and board for persons undertaking language studies, which will equip them to undertake educational, pastoral and social services among the poor.

(vi) Several Sisters assisted with an ethnic children's choir, enabling cultural and educational opportunities for migrants.

Food Provision

The Charity supported the local food bank activities organised by schools and other groups, including the distribution of food to needy individuals and families.

Social and Pastoral Work

(i) One Sister continued her employment as a pastoral minister in St Mary's school.

(ii) One Sister co-ordinated a Social and Bereavement Group and a Prayer Group which meets bi-weekly in the local parish.

(iii) The Charity's headquarters serves as a location for outreach to the local community offering a listening and supportive service to anyone availing of its services including neighbours, volunteers, the homeless, unemployed and migrants, through the services of the resident Sisters.

(iv) The Charity provides ongoing outreach assistance, generally available from the Charity's headquarters through the use of a variety of rooms in the Charity's facilities.

(v) Support was offered in the form of the provision of care, advice, food, shelter, and money to an ever-increasing number of homeless, unemployed and migrants in the area.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

Activities continued.....

Overseas Visitors and Hospitality

On a regular basis, the Charity provides room and board for overseas members of the Sisters of the Holy Family of Nazareth, and other religious congregations and the general public, especially migrants who come to England to resolve family problems and establish themselves financially.

Provision of Improved Space for Meetings, Community Services and Gatherings

In 2022 the Charity continued its review of its properties and their uses. Given the further deterioration of Roseneath House, the Charity intends to carry out a more comprehensive study of its operations. In light of this decision, the Roseneath property remains unoccupied.

Provision of Facilities for Disadvantages and immigrant Groups

Following the lifting of COVID-19 restrictions, the Charity's properties, including the chapel, were reopened for public use. Members of the Syro-Maronite immigrant communities from the local and adjoining suburbs were again able to make use of the Charity's facilities.

Listening Presence

Following the lifting of COVID-19 restrictions, the members of the Sisters' community re-engaged in listening sessions for the confused and lonely and to provide support for those struggling with life's challenges. The convent community, on a regular basis, allow people to join them for prayer and social interaction. On a weekly basis the Charity organises services such as Mass, Adoration of the Blessed Sacrament and other devotions, permitting others to participate in the Sisters' activities.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

Achievements and performance

2022 STATE OF THE CHARITY'S ACTIVITIES AND FACILITIES

Lifting of the COVID-19 limitations on Charity activities

A wide range of activities normally undertaken by the Charity resumed after the lifting of COVID-19 restrictions. These included the following:

- (i) The admission of locals to the Sisters' chapel services.
- (ii) The provision of classes to immigrant children.
- (iii) The conducting of social and bereavement groups in the local parish.
- (iv) The leading and supporting of ethnic children's choir activities.
- (v) The lending of facilities to groups and organisations.
- (vi) The visitation of the aged and ill in nursing homes.
- (vii) General activities for children in the Charity's upper room.
- (viii) The restoration of visits to provide listening opportunities for the distressed.
- (ix) The provision of temporary accommodation for those in need.

People served by the Nursery

A Spanish pre-school functions on the premises. Nursery facilities operate for local families during school terms. Approximately twenty children participate each day in the two sessions during school terms.

Groups Served through the Use of Charity Facilities

The Charity makes rooms available at a reduced rate to assist organisations caring for special needs of adults. Individuals using the Charity's chapel facilities were in excess of 3,000 persons annually.

The Charity's rental rooms were utilised daily Monday to Saturday and occasionally on Sundays by children, music directors, parish organisers, the Syro-Maronite community and a wide variety of community focused organisations.

Ongoing Demand for Charity Services

Demands for the Charity's services have continued to increase in 2022, however due to the vulnerability of the elderly housed on the Charity's property, caution needs to be exercised regarding the frequency and expansion of activities.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

FACILITIES RENOVATION

In 2022 the Charity undertook work on the convent premises as follows:

- Room renovations to enlarge and install an ensuite bathroom.
- Refurbish ground level visitor's room.
- Repainting of several bedrooms.

MANAGEMENT OF PROPERTY AND ASSETS

Holding Title to Property

The Charity updated its list of Trustees, who in turn hold the title to property belonging to the Charity.

Accumulation and Distribution of Funds

In 2022, the Charity continued to implement its policy to distribute donations to a range of organisations that support the Charity's objectives. The majority of financial assistance allocated in 2022 as in 2021, focused on the poor and homeless. The loss of Charity income was due partially to the Charity's outreach policy not to charge for the use of Charity premises when tenants were not permitted to carry out their activities due to COVID-19 restrictions. In addition, the death of four members impacted on the Charity's income which came from their pensions.

Fundraising Profile

The Charity did not undertake any new fundraising activities but continued to rely on the income of the retired/pensioned members of the Sisters' local community and from the rental income of the Charity's property. The closure of Roseneath House, due initially to compliance matters, shut off rental income. In addition, it transferred the payment to the local Council of tax bills from former residents.

Investment performance

Funds surplus to operating costs are invested cautiously in a combination of bank savings accounts and investment funds. Ongoing reviews are undertaken to assess performance. The value of the investment funds fell from £642,015 at 31/12/2021 to £576,996 at 31/12/2022.

Financial review

The main Charity resources in England continue to be provided by the salaries and retirement pensions of the Sisters; they are covenanted to the Charity. Given the advancing age of its membership, in 2022, the Charity examined in earnest possible alternatives going forward to replace the declining pension income.

The statement of financial activities shows that incoming resources in 2022 increased by £20,829 to £281,913 from £261,084 in 2021.

The total funds for the year decreased by £118,409 to £7,501,908 from £7,620,317 in 2021.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

Reserves Policy

It is the policy of the Charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to a minimum of two years total expenditure. Based on an annual average of approximately £370,000 per annum over the last five years, this equates to £740,000. The Trustees consider maintaining the reserves at this level to ensure that, in the event of a significant drop in funding, they will be able to continue the Charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year. At the end of 2022 the Charity held free reserves of £576,995 (2021 - £642,015) in equity investments and £301,720 (2021 - £376,037) in the bank and cash reserves.

Investment Policy

The Charity operates a low-risk investment policy. Surplus funds are held in interest earning deposit accounts, equity funds and corporate bonds.

RISK FACTORS

The Trustees have re-assessed the major risks to which the Charity is exposed currently and are working to ensure systems are in place to mitigate exposure to the major risks. The Trustees see the current risks to the Charity to be similar to those in recent years:

- (i) The ongoing provision of finance for the Charity's activities.
- (ii) Sustaining the Charity's mission due to the predominance of Congregation members in England being of advanced age.
- (iii) The difficulty of replacing personnel for jobs currently undertaken by religious volunteers.
- (iv) The maintenance of the existing level of investment due to diminishing pension income, increased cost of living and diminishing capacity to raise funds.
- (v) The vulnerability of the Charity in coping with crisis situations.
- (vi) The growing need for major renovations due to the deterioration of existing buildings, which entails significant costs.

INITIATIVES TAKEN TO ADDRESS THE RISKS

To address these risks the Trustees have taken the following action:

- (i) Exploring the possibility of alienating properties not producing income for the Charity.
- (ii) Continuing with efforts to recruit Congregation members to England.
- (iii) Ensuring efforts continue to maintain Certificates of Sponsorship (COS) placements.
- (iv) Continuing to carefully monitor changes in the Charity's financial profile while seeking new options for increasing income and reducing costs.
- (v) Scheduling more frequent interaction with investment advisers.
- (vi) Carrying out consultations regarding future property needs and options to increase income.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

Structure, governance and management

Nature of Governing Document

The Charity was established by a charitable Trust Deed on 3rd April 1964. On 24 June 2015, the governing document was amended so as to redefine 'the Society' and 'the Superior' as follows:

"1(A) "the Society" means the voluntary association of women known as the Good Shepherd Province of the Sisters of the Holy Family of Nazareth and any subsequent province formed canonically by the aggregation, merger or union of the Good Shepherd Province, or any successor province, with another province or other provinces."

"1(B) "the Superior" means the person for the time being holding the office of Provincial Superior of the Society and during any vacancy in such office or when the person holding such office is unable to carry out any of the functions thereof includes the person or persons who under the canonical constitutions of the Society is or are for the time being entitled to carry out such functions and, in default of such person, the Superior General of the Congregation of the Holy Family of Nazareth."

The Trustees applied to the Charities Commission to become a body corporate under the power given in section 251 of the Charities Act 2011. On 29 September 2015, the Charities Commission granted a certificate of incorporation of the Trustees.

Three of our retired Trustees passed away during the year:

Sr. Mary Teresa O' Hora
Sr. Julia Lyons
Sr. Mary Ellen Keane

The Trustees who served during the year and up to the date of signature of the financial statements were:

Sr. M J Mikol	
Sr. A Flak	(Resigned 27 April 2023)
Sr. B Wiecek	
Sr. M Stempko	(Resigned 27 April 2023)
Sr. M Czerniak	
Sr. S Tupaj	(Appointed 27 April 2023)
Sr. R Lofek	(Appointed 27 April 2023)

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

Recruitment and appointment of Trustees

Trustees are appointed by the Provincial Superior of Jesus the Good Shepherd Province.

The Charity Trustees are all members of the Congregation of the Holy Family of Nazareth. As a result of amendments to the governing document enacted on 24 June 2015 which was amended so as to redefine 'the Society' and 'the Superior', the power of appointing new Trustees now rests with the Provincial Superior of the Jesus the Good Shepherd province rather than with the Superior General of the worldwide Congregation based in the Generalate House in Rome, Italy.

Since the changes enacted in 2015, the five Trustees were appointed by the Superior Provincial and her council for a term of five years. The Trustees are ultimately responsible for the achievement of the objects of the Charity, the development of policies and administration of the Charity's assets.

Induction and training of Trustees

When new Trustees are appointed, they have access to a copy of the Charity's minutes from the previous year, are encouraged to familiarise themselves with resources and courses available for Trustees and are encouraged to undertake training offered by various professional organisations.

ORGANISATIONAL STRUCTURE AND RELATIONSHIP WITH THE WIDER NETWORK

The Congregation of the Sisters of the Holy Family of Nazareth is an international religious order divided into a number of separate provinces and regions. Since March 2003, the Sisters in England function as part of the Good Shepherd Province. The Province is comprised of the congregation in France and Italy, as well as England, and is administered by a Provincial Superior and her council. To reflect the new international structure, in 2015 the Charity registered a name change at the Charities Commission. Since 24 June 2015, the Charity is now officially named; The Sisters of the Holy Family of Nazareth (Good Shepherd Province).

In the Congregation's organisational chart, the international governance body of the Congregation of the Sisters of the Holy Family of Nazareth is known as the General Administration whose offices are located in Rome, Italy. This administration holds office until July 2028. Under the General Administration are the Congregation's provinces, each administered by a Provincial Superior and her Council. Jesus the Good Shepherd province, which embraces England, France and Italy has its offices in Rome, Italy. The Charity is located in Enfield, Middlesex, in the United Kingdom.

The Charity established a subsidiary company named 'House of Joseph Limited' to be the vehicle for any trading activities that may be undertaken. The company was formed on the 30th October 2015. The company has been dormant with no activity since its inception. The directors, Sr. A Flak and Sr. M J Mikol are both Trustees of the Charity.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

The Trustees' report was approved by the Board of Trustees.

Sr M J Mikol
Sr M J Mikol (Oct 30, 2023 14:28 GMT)

Sr. M J Mikol
Trustee

Date: 21st October 2023

Sr. S. Tupaj
Sr. S Tupaj
Trustee

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 DECEMBER 2022

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

INDEPENDENT AUDITOR'S REPORT

TO THE TRUSTEES OF THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

Opinion

We have audited the financial statements of The Sisters of the Holy Family of Nazareth (Good Shepherd Province) (the 'Charity') for the year ended 31 December 2022 which comprise the statement of financial activities, the balance sheet and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2022 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The Trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the Trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of Trustees

As explained more fully in the statement of Trustees' responsibilities, the Trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the Trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below:

Based on our understanding of the Charity, we identified the principal risks of non-compliance with laws and regulations related to the Charities Act 2011 and we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that are most likely to have a material impact on the financial statements such as health and safety law, employment law and compliance with the Financial Reporting Standard FRS102.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations was as follows:

- Enquiry of management and the Board of Trustees, including consideration of known or suspected instances of non-compliance with laws and regulations, accidents in the workplace and fraud;
- Questioning judgements and assumptions made by management in their significant accounting estimates;
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations.
- Evaluating the risk of management override of controls and evaluating the rationale of significant transactions outside the normal course of activities.

There are inherent limitations in the audit procedures described above. The more removed the laws and regulations are from the financial transactions, the less likely it is that we would become aware of non-compliance. Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the Charity's Trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Marc Bennett (Senior Statutory Auditor)
for and on behalf of AEL Markhams Ltd

.....30th October 2023.....

Chartered Accountants
Statutory Auditor

201 Haverstock Hill
Belsize Park
London
NW3 4QG

AEL Markhams Ltd is eligible for appointment as auditor of the Charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2022

	Notes	Unrestricted funds 2022 £	Restricted funds 2022 £	Total Unrestricted funds 2022 £	2021 £
<u>Income from:</u>					
Voluntary income	3	223,974	30,000	253,974	231,345
Investments	4	27,939	-	27,939	29,739
Total income		251,913	30,000	281,913	261,084
<u>Expenditure on:</u>					
Charitable activities	5	328,107	30,000	358,107	276,246
Other	10	-	-	-	573
Total expenditure		328,107	30,000	358,107	276,819
Net gains/(losses) on investments	11	(65,625)	-	(65,625)	75,933
Net (outgoing)/incoming resources		(141,819)	-	(141,819)	60,198
<u>Other recognised gains and losses</u>					
Revaluation of tangible fixed assets		20,000	-	20,000	-
Net movement in funds		(121,819)	-	(121,819)	60,198
Fund balances at 1 January 2022		7,620,317	-	7,620,317	7,560,119
Fund balances at 31 December 2022		7,498,498	-	7,498,498	7,620,317

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

BALANCE SHEET

AS AT 31 DECEMBER 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	13	6,634,003		6,614,094	
Investments	14	100		100	
		6,634,103		6,614,194	
Current assets					
Debtors	15	13,965		13,775	
Investments	16	576,995		642,015	
Cash at bank and in hand		301,720		376,037	
		892,680		1,031,827	
Creditors: amounts falling due within one year	17	(28,285)		(25,704)	
Net current assets		864,395		1,006,123	
Total assets less current liabilities		7,498,498		7,620,317	
Income funds					
<u>Unrestricted funds</u>					
General unrestricted funds		878,498		1,020,317	
Revaluation reserve		6,620,000		6,600,000	
		7,498,498		7,620,317	
		7,498,498		7,620,317	

The financial statements were approved by the Trustees on 21st October 2023

Sr M J Mikol
Sr M J Mikol (Oct 30, 2023 14:28 GMT)

Sr. M J Mikol
Trustee

Sr S Tupaj
Sr. S Tupaj
Trustee

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

Charity information

The Sisters of the Holy Family of Nazareth (Good Shepherd Province) is a religious trust governed by a Trust Deed dated 3rd April 1964 and is registered with the Charity Commission, Charity Registration No. 234201. It is based at 52 London Road, Enfield, Middlesex EN2 6EN.

1.1 Accounting convention

The accounts have been prepared in accordance with the Charity's trust deed, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The Charity is a Public Benefit Entity as defined by FRS 102.

The Charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

1.4 Income

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount.

1.5 Expenditure

Expenses are included in the financial statements as they fall due. Expenses include VAT where applicable as the company cannot reclaim it.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

(Continued)

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Land and buildings	Nil
Fixtures, fittings & equipment	10%- 20% Reducing balance
Motor vehicles	25% Reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

Freehold land and buildings are not depreciated on materiality grounds.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.8 Impairment of fixed assets

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.10 Financial instruments

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

3 Voluntary income

	Unrestricted funds	Restricted funds	Total Unrestricted funds	
	2022 £	2022 £	2022 £	2021 £
Donations and gifts	5,937	30,000	35,937	4,890
Other	218,037	-	218,037	226,455
	<u>218,037</u>	<u>-</u>	<u>218,037</u>	<u>226,455</u>

The ' Other ' donations above consists of the salaries and pensions of the Sisters which are gifted under deed of covenant.

4 Investments

	Unrestricted funds	Unrestricted funds
	2022 £	2021 £
Rental income	27,231	29,716
Interest receivable	708	23
	<u>27,939</u>	<u>29,739</u>

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

5 Charitable activities

	2022 £	2021 £
Charitable expenditure	9,637	5,361
Share of support costs (see note 7)	335,270	258,645
Share of governance costs (see note 7)	13,200	12,240
	<u>358,107</u>	<u>276,246</u>
Analysis by fund		
Unrestricted funds	328,107	276,246
Restricted funds	30,000	-
	<u>358,107</u>	<u>276,246</u>

6 Description of charitable activities

The charitable expenditure of £9,637 above consists of contributions to the Generalate in Rome of £8,000 and other small donations to local causes.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

7 Support costs

	Support costs £	Governance costs £	2022 £	Support costs £	Governance costs £	2021 £
Staff costs	25,446	-	25,446	25,038	-	25,038
Depreciation	2,120	-	2,120	1,625	-	1,625
Support of the members of congregation	307,704	-	307,704	231,982	-	231,982
Audit fees	-	6,000	6,000	-	5,820	5,820
Accountancy	-	7,200	7,200	-	6,420	6,420
	<u>335,270</u>	<u>13,200</u>	<u>348,470</u>	<u>258,645</u>	<u>12,240</u>	<u>270,885</u>
Analysed between Charitable activities	<u>335,270</u>	<u>13,200</u>	<u>348,470</u>	<u>258,645</u>	<u>12,240</u>	<u>270,885</u>

With the exception of the direct charitable donations and governance costs, all the costs of the Charity have been classified as support costs. These costs include the maintenance of the buildings, utilities, food, clothing, and the general health and welfare of the Sisters.

Governance costs includes accountancy and audit fees of £13,200 (2021 - £12,240).

8 Trustees

None of the Trustees (or any persons connected with them) received any remuneration during the year.

9 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Kitchen staff	<u>2</u>	<u>2</u>
Employment costs	2022 £	2021 £
Wages and salaries	25,068	24,653
Other pension costs	378	385
	<u>25,446</u>	<u>25,038</u>

There were no employees whose annual remuneration was more than £60,000.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

10 Other

	Total £ 2022	Unrestricted funds 2021
Net loss on disposal of tangible fixed assets	-	573
	-	573

11 Net gains/(losses) on investments

	Unrestricted funds 2022 £	Unrestricted funds 2021 £
Revaluation of investments	(65,625)	75,933

12 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

13 Tangible fixed assets

	Land and buildings £	Fixtures, fittings & equipment £	Motor vehicles £	Total £
Cost or valuation				
At 1 January 2022	6,600,000	85,414	23,900	6,709,314
Additions	-	2,028	-	2,028
Revaluation	20,000	-	-	20,000
At 31 December 2022	6,620,000	87,442	23,900	6,731,342
Depreciation and impairment				
At 1 January 2022	-	71,585	23,634	95,219
Depreciation charged in the year	-	2,053	67	2,120
At 31 December 2022	-	73,638	23,701	97,339
Carrying amount				
At 31 December 2022	6,620,000	13,804	199	6,634,003
At 31 December 2021	6,600,000	13,828	266	6,614,094

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

13 Tangible fixed assets

(Continued)

The carrying value of land included in land and buildings comprises:

	2022 £	2021 £
Freehold	6,620,000	6,600,000

The land and buildings were acquired many years ago and as such the historical cost is immaterial. The Trustees have estimated the value of the land and buildings at 31 December 2022 to be £6,620,000.

At 31 December 2022, had the revalued assets been carried at historic cost less accumulated depreciation and accumulated impairment losses, their carrying amount would have been approximately £- (2021 - £-).

As there is no historical cost the revaluation surplus is effectively the value of the land and buildings of £6,620,000 (2021 - £6,620,000)

14 Fixed asset investments

	Unlisted investments £
Cost or valuation	
At 1 January 2022 & 31 December 2022	100
Carrying amount	
At 31 December 2022	100
At 31 December 2021	100

On 30 October 2015 a subsidiary company called House of Joseph Ltd was formed. The company remains dormant.

15 Debtors

	2022 £	2021 £
Amounts falling due within one year:		
Other debtors	2,127	4,091
Prepayments and accrued income	11,838	9,684
	13,965	13,775

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

16 Current asset investments

	2022 £	2021 £
Unlisted investments	576,995	642,015

In 2013 the Trustees invested £430,000 with Epworth Investment Management in a combination of equity funds, corporate bonds and deposit funds. During the 2021 year the remaining funds held in income unit funds were switched to accumulation unit funds. All the income generated is now accumulated in the value of the fund so there is no longer a separately identifiable income return. At the year end date the market value of the fund was £576,995 (2021 - £642,015). Included in the fund is £52,896 of cash deposits (2021 - £52,291).

17 Creditors: amounts falling due within one year

	2022 £	2021 £
Other taxation and social security	179	171
Other creditors	9,740	8,122
Accruals and deferred income	18,366	17,411
	28,285	25,704

18 Related party transactions

Transactions with related parties

During the year the Charity contributed £8,000 to the Provincial Generalate in Rome.

Accounts

**THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD
PROVINCE)**

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2021

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Sr. M J Mikol	
	Sr. A Flak	
	Sr. B Wiecek	(Appointed 21 June 2021)
	Sr. M Stempko	(Appointed 27 January 2021)
	Sr. M Czerniak	(Appointed 27 January 2021)
Charlty number	234201	
Princlpal address	52 London Road Enfield Middlesex EN2 6EN	
Audltor	Beatty & Co Suites 3 and 4 63-67 Athenaeum Place Muswell Hill London N10 3HL	
Bankers	Barclays Bank plc Enfield Branch 20 The Town Enfield Middlesex EN2 6LY	
	Metro Bank 1 Southampton Row London WC1B 5HA	
Sollclltors	Bates Wells 10 Queen Street Place London EC4R 1BE	
	Stone King LLP 13 Queen Square Bath BA1 2HJ	

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

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THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2021

The Trustees present their annual report and financial statements for the year ended 31 December 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charity's Trust Deed, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Objectives and activities

Trust Establishment

The Sisters of the Holy Family of Nazareth (Good Shepherd Province) is a religious trust governed by a Trust Deed dated 3rd April 1964 and is registered with the Charity Commission, Charity Registration No. 234201.

Incorporation

While the Charity is unincorporated, the trustees are incorporated.

Charity Contact Details

52 London Road
Enfield, Middlesex
EN2 6EN
Tel: 020 8363 4483
Email: smjm@csfn.cc

AIMS, PRIORITIES AND STRATEGIES OF THE CHARITY

Aims of Charity

The principal aim of the Charity is the support of such charitable purposes as to advance the religious and other charitable work continued by the Congregation in accordance with its mission. Such purposes include the advancement of the Roman Catholic religion, the advancement of education, the spread of Christian values, caring for the family, the elderly and the needy, and the promotion of justice and peace.

2021 Priorities the Charity Aimed to Address

The Charity continued to focus on the following areas of priority:

- (i) Supporting families and persons within families experiencing hardship, mental breakdown, poverty, and homelessness.
- (ii) Assisting independent as well as church groups and organisations that provide various forms of support especially to immigrants and services for young children.
- (iii) Providing care and housing for the elderly.
- (iv) Contributing to the educational and cultural advancement of children and language proficiency for migrants.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

Strategies for Achieving Objectives

The Trustees annually review the services the Charity provides and the requests for assistance presented when setting priorities for the Charity activities. The Trustees have regard to the guidance issued by the Charity Commission on public benefit.

The Charity focussed on increasing its interaction with the local community, organisations, and individuals to return to levels prevalent pre COVID-19.

Severe limitations were placed on the Charity in terms of interaction during the COVID-19 lockdown periods.

The Trustees annual review of the Charity's services in 2020/2021 resulted in the need to:

- Maintain care services and accommodation for the elderly.
- Provide services to the local community, families, and individuals in need.
- Supply facilities for church services for the Syro-Maronite community.
- Provide food and financial support for needy families and individuals.
- Collaborate with organisations caring for young children through the provision of facilities and support.
- Establish a plan for the upgrade of the facilities serving its missions objectives.

The ageing of buildings in the Charity's property portfolio required an assessment of their feasibility of usage. A process of review of the Charity's properties commenced with the aim of assessing the assets and their "fitness for purpose".

Linked with a proposed maintenance plan is the evaluation of options for the sale or development of surplus Charity land.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

ACTIVITIES AND SERVICES UNDERTAKEN TO ADDRESS OUR CHARITY'S PRIORITIES

The work of the Charity is carried out predominantly by the members of the congregation of The Sisters of the Holy Family of Nazareth assigned to the community in Enfield, UK. The members, who are cross-generational and cross-cultural, contribute their professional and supportive services in a variety of ways through a wide range of unpaid charitable services and activities as set out below:

Administration of the Charity

The Chair of the Trustees as well as the Trustees, are appointed from members of the Sisters of the Holy Family of Nazareth - Good Shepherd Province. Three members continue to offer direct voluntary service in the management of the Charity. One Sister serves as the Chair of Trustees, a second as Coordinator of the Local Community and the third as Accounts Manager.

The Coordinator of the Local Community organises all of the activities undertaken on the Charity's properties and is the liaison between the Charity and various organisations and individuals benefiting from the Charity's services. The range of beneficiaries includes the aged, immigrants, church groups, a children's nursery, and local organisations, community groups and individuals.

A Listening Presence

The members of the Sisters' community engage in listening sessions for the confused and lonely and provide support for those struggling with life's challenges.

The convent community, on a regular basis, allow people to join them for prayer and social interaction. On a weekly basis the Charity organises services such as Mass, Adoration of the Blessed Sacrament and other devotions, permitting others to participate in the Sisters' activities, when no COVID-19 restrictions were present.

Sponsorship Activities

The Charity is a sponsor for VISA candidates for members in the Sisters of the Holy Family of Nazareth. As such, it undertakes sponsor obligations, continuing to sponsor VISAS Tier 2 Religious Workers Visas and Tier 5 VISAS for Sisters appointed to undertake the work of the Charity in the UK and beyond. In 2021 the Charity was involved in the sponsorship of two Sisters at Tier 2 and two in Tier 5 levels.

Care Services for the Elderly

The Charity accommodates and provides care services for the elderly members of the Sisters' community. These services include spiritual care, social interaction, personal care, support and the facilitation of services provided by the other organisations.

Two members of the Order provide full time support to the care of the elderly and one Sister organises care services drawn from the wider community.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

Activities continued.....

Education

The education of children, youth and adults is one aspect of the work of the Charity.

(i) One Sister continues to work as a part-time teacher, assisting children with special needs at St. Thomas More School in Wood Green. Her expertise in teaching English to immigrant pupils facilitates the integration of these children into British society. Sister also serves as a governor at Bishop Douglass School, Finchley and is the Charity's representative for safeguarding on bodies serving the needs of religious orders.

(ii) The Charity organised language studies for three Sisters to enable them to gain a proficiency in English which would enable them to undertake pastoral, social and educational services among the people in mission countries and the local population.

(iii) Room and board were provided for three persons undertaking language studies which will equip them to undertake educational, pastoral and social services among the people in mission lands and Australia.

(iv) Classes in Arabic language learning were organised on the premises, when COVID-19 restrictions did not apply.

(v) One Sister commenced employment in a children's nursery.

(vi) One Sister took up responsibilities working with an ethnic children's choir, enabling cultural and educational opportunities for migrants.

(vii) One Sister was employed in a pre-school nursery.

Food Provision

The Charity, in co-operation with local schools and other groups, recommenced the distribution of food to needy individuals and families, as the lifting of COVID-19 restrictions permitted.

Social and Pastoral Work

(i) One Sister commenced employment as a pastoral minister in St Mary's school.

(ii) One Sister co-ordinated a Social and Bereavement Group and a Prayer Group which meets bi-weekly in the local parish, although its work was severely curtailed due to COVID-19.

(iii) Ongoing outreach assistance, available from the Charity's legal address, provided support to neighbours, volunteers, the homeless, unemployed and migrants, through the services of the resident Sisters.

(iv) The use of a variety of rooms in the Charity's facilities were curtailed due to COVID-19 restrictions.

(v) Support was offered in the form of the provision of care, advice, food, shelter, and money to an ever-increasing number of homeless, unemployed and migrants in the area. While there is a noticeable increase in numbers of adults suffering from a spectrum of mental illnesses, seeking assistance, COVID-19 prevented the Charity from establishing frequent contact with these persons. Support provided was mainly by phone.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

Activities continued.....

Overseas Visitors and Hospitality

On a regular basis, the Charity provides room and board for overseas members of the Sisters of the Holy Family of Nazareth, and other religious congregations who come to England to study English, some of whom subsequently serve in foreign missions. In 2021, the Charity provided room and board for two persons, one in preparation for work in Ghana and the other, a teacher who came to England for advanced English study.

Provision of Improved Space for Meetings, Community Services, Nursery School Activities and Gatherings

In 2021 the Charity planned for a renovation of the Roseneath Hostel to bring the building to a higher level of compliance for the admission of residents. The building was cleared of tenants, however, within a short time other building problems emerged, which required a considerable sum to repair. The Trustees commissioned a further study on the condition of the building to provide the Trustees with a more comprehensive view of the renovations required.

In addition, the Charity provided space for a nursery school, with rent free periods when COVID-19 restrictions did not allow such services to open.

Provision of Facilities for Disadvantages and Immigrant Groups

Unfortunately, the Charity's properties, including the chapel normally accessible to the public for prayer had to remain closed to the public for extended periods, due to COVID-19.

The Holy Family Polish Parish, which had rented space for its operation based in Enfield (established by the Polish Mission in England) moved its operation to a larger location. Its relocation provided additional loss of opportunities to engage with a migrant community and caused a loss of financial support.

Members of the Syro-Maronite immigrant communities from the local and adjoining suburbs could not meet during lockdown periods but eventually were able to make use of the Charity's facilities in a limited way.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

Achievements and performance

2021 STATE OF THE CHARITY'S ACTIVITIES AND FACILITIES

COVID-19 limitations on Charity activities

Due to the restrictions of COVID-19, a wider range of activities normally undertaken by the Charity were not offered, or had to be severely curtailed. These included the following:

- (i) The admission of locals to the Sisters' chapel services.
- (ii) The provision of classes to immigrant children.
- (iii) The conducting of Social and Bereavement Groups in the local parish.
- (iv) The leading and supporting of ethnic children's choirs.
- (v) The lending of facilities to groups and organisations.
- (vi) The visitation of the aged and ill in nursing homes.
- (vii) General activities for children in the Charity's upper room.
- (viii) The curtailment of Arabic language classes which cater for up to ten children weekly.
- (ix) The lack of housing for Alcoholics Anonymous meetings.

People served by the Nursery

A Spanish pre-school functioned on the premises until government restrictions linked with COVID-19 forced it to suspend activity. Nursery facilities operated for local families when permitted during school terms. Approximately twenty children participated each day during school terms, when the nursery was operational. About 10,000 nursery related persons annually made use of the Charity's facilities.

Groups Served through the Use of Charity Facilities

The Charity makes available rooms at a reduced rate to assist organisations caring for special needs of adults. Individuals using the Charity's chapel facilities and services for the poor numbered in excess of 1,500 persons annually.

Until the Charity had to close its rental facilities due to COVID-19 restrictions, the Charity's rental facilities were utilised daily Monday to Saturday and frequently on Sundays by AA groups, event planners, music directors, parish organisers and a wide variety of community focused organisations.

The Maronite and Polish communities used the Charity's facilities until COVID-19 restrictions forced lockdowns.

Ongoing Demand for Charity Services

Demands for the Charity's services have continued to increase in 2021, however due to the vulnerability of the elderly housed on the Charity's property, caution demanded a reduction of services to the public.

Services in 2021 almost completely ceased to ensure safety during the spread of COVID-19. Staff attendance was also affected due to safety reasons.

During the peak periods of the pandemic, the meeting facilities in the Charity's property were underutilised. Usage lower by approximately 75% during the week, and over the weekends.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

FACILITIES RENOVATION

In 2021 the Charity undertook an inventory of its residential facilities. Minor renovations were centred in the offices of the Charity. Renovations included the following:

- New floors in several rooms used by the Charity's administration.
- Relocation of the Charity's archives and associated facilities.
- Repainting of offices used by the Charity.
- Installation of additional power points.

MANAGEMENT OF PROPERTY AND ASSETS

Holding Title to Property

In December, the Charity began the process of changing the names of the Charity's trustees, who in turn hold the title to property belonging to the Charity. It is anticipated that further changes will be required in 2022.

Property Agreement

In 2020, the Charity concluded the negotiations to establish an agreement enabling the Charity to rent or sell its property. An agreement was signed which enables the Charity to sell its land with vacant possession. This paved the way for the Charity to sign an agreement with the Roman Catholic Diocese of Westminster for the use of the Charity's land which was extended in 2021.

Distribution of Funds

In 2021, the Charity continued to implement its policy to distribute donations to a range of organisations that support the Charity's objectives. The majority of financial assistance allocated in 2021 focused on the poor and homeless. Considerable loss of funds occurred due to the lack of rental income for the use of the Charity's premises due to the close down of the nursery and other activities. The loss of income was due to the Charity's outreach policy, not to charge for the use of Charity premises when tenants were not permitted to carry out their activities due to COVID-19 restrictions.

Fundraising achievements

The Charity did not undertake any new fundraising activities but continued to rely on the income of the retired/pensioned members of the Sisters' local community and from the rental income of the Charity's property. There was a loss of income which traditionally flows from donations from supportive individuals, groups, and organisations.

Investment performance

Funds surplus to operating costs are invested cautiously in a combination of bank savings accounts and investment funds. Ongoing reviews are undertaken to assess performance. The value of the investment funds recovered well during the year rising from £566,076 at 31/12/2020 to £642,015 at 31/12/2021. The funds had dropped from £581,145 at 31/12/2019.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

Financial review

The main Charity resources in England continue to be provided by the salaries and retirement pensions of the Sisters; they are covenanted to the Charity. Given the advancing age of its membership, in 2021, the Charity examined in earnest possible alternatives going forward to replace the declining pension income.

The statement of financial activities shows that the incoming resources in 2021 decreased by £64,994 to £261,084 from £326,078 in 2020.

The total funds for the year increased by £60,198 to £7,620,317 from £7,560,119 in 2020.

Reserves Policy

It is the policy of the Charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to a minimum of two years total expenditure. Based on an annual average of approximately £340,000 per annum over the last five years, this equates to £680,000. In addition, due to the current uncertainty over the sale of land and property assets, the Trustees consider an additional contingency reserve of £300,000 is necessary. The Trustees consider maintaining the reserves at this level to ensure that, in the event of a significant drop in funding, they will be able to continue the Charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year. At the end of 2021 the Charity held free reserves of £642,015 (2020 - £566,076) in equity investments and £376,037 (2020 - £403,901) in the bank and cash reserves.

Investment Policy

The Charity operates a low-risk investment policy. Surplus funds are held in interest earning deposit accounts, equity funds and corporate bonds.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

RISK FACTORS

The Trustees have re-assessed the major risks to which the Charity is exposed currently and are working to ensure systems are in place to mitigate exposure to the major risks. The Trustees see the current risks to the Charity to be similar to those in recent years:

- (i) The ongoing provision of finance for the Charity's activities and renovations.
- (ii) Sustaining the Charity's mission due to the predominance of Congregation members in England being of advanced age.
- (iii) The difficulty of replacing personnel for jobs currently undertaken by religious volunteers.
- (iv) The ongoing provision of finance for the Charity's activities and renovations.
- (v) The vulnerability of the Charity in coping with crisis situations.
- (vi) The growing need for major renovations due to the deterioration of existing buildings which require replacement or major infrastructure refitting.

INITIATIVES TAKEN TO ADDRESS THE RISKS

To address these risks the Trustees have taken the following action:

- (i) Carried out consultations regarding the use or alienation of properties belonging to the Charity.
- (ii) Continued with efforts to recruit Congregation members to England.
- (iii) Ensured efforts continue to maintain Certificates of Sponsorship (COS) placements.
- (iv) Continued to carefully monitor changes in the Charity's financial profile seeking new options for fundraising.
- (v) Initiated quarterly reviews of investments with the possibility of appointing an investment adviser.
- (vi) Committed to develop a robust financial delegation policy.
- (vii) Applied for additional places under the Sponsor Programme to invite additional Congregational members to come to England to assist with the management of the Charity.
- (viii) Carried out consultations regarding future property needs.
- (ix) Examined the possibility of expanding the number of rental rooms to increase the Charity's revenue.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

Structure, governance and management

Nature of Governing Document

The Charity was established by a charitable Trust Deed on 3rd April 1984. On 24 June 2015, the governing document was amended so as to redefine 'the Society' and 'the Superior' as follows:

"1(A) 'the Society' means the voluntary association of women known as the Good Shepherd Province of the Sisters of the Holy Family of Nazareth and any subsequent province formed canonically by the aggregation, merger or union of the Good Shepherd Province, or any successor province, with another province or other provinces."

"1(B) 'the Superior' means the person for the time being holding the office of Provincial Superior of the Society and during any vacancy in such office or when the person holding such office is unable to carry out any of the functions thereof includes the person or persons who under the canonical constitutions of the Society is or are for the time being entitled to carry out such functions and, in default of such person, the Superior General of the Congregation of the Holy Family of Nazareth."

The Trustees applied to the Charities Commission to become a body corporate under the power given in section 251 of the Charities Act 2011. On 29 September 2015, the Charities Commission granted a certificate of incorporation of the Trustees.

The Trustees who served during the year and up to the date of signature of the financial statements were:

Sr. J Lyons	(Resigned 7 May 2021)
Sr. M J Mikol	
Sr. A Flak	
Sr. B Wiecek	(Appointed 21 June 2021)
Sr. M Stempko	(Appointed 27 January 2021)
Sr. M Czerniak	(Appointed 27 January 2021)

Recruitment and appointment of Trustees

Trustees are appointed by the Provincial Superior of Jesus the Good Shepherd Province.

The Charity Trustees are all members of the Congregation of the Holy Family of Nazareth. As a result of amendments to the governing document enacted on 24 June 2015 which was amended so as to redefine 'the Society' and 'the Superior', the power of appointing new Trustees now rests with the Provincial Superior of the Jesus the Good Shepherd province rather than with the Superior General of the worldwide Congregation based in the Generalate House in Rome, Italy.

Since the changes enacted in 2015, the five Trustees were appointed by the Superior Provincial and her council for a term of five years. The Trustees are ultimately responsible for the achievement of the objects of the Charity, the development of policies and administration of the Charity's assets.

Induction and training of Trustees

The Trustees are appointed based on their knowledge and experience. When new Trustees are appointed, they have access to a copy of the Charity's minutes from the previous year, are encouraged to familiarise themselves with resources and courses available for Trustees and are encouraged to undertake training offered by various professional organisations. In 2021 the Trustees could not undertake training due to the restrictions of COVID-19. They took opportunities for personal study to be updated on Charity procedures.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

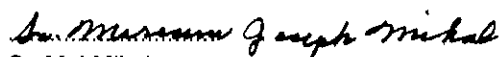
ORGANISATIONAL STRUCTURE AND RELATIONSHIP WITH THE WIDER NETWORK

The Congregation of the Sisters of the Holy Family of Nazareth is an international religious order divided into a number of separate provinces and regions. Since March 2003, the Sisters in England function as part of the Good Shepherd Province. It is comprised of the congregation in France and Italy, as well as England, and is administered by a Provincial Superior and her council. To reflect the new international structure, in 2015 the Charity registered a name change at the Charities Commission. Since 24 June 2015, the Charity is now officially named; The Sisters of the Holy Family of Nazareth (Good Shepherd Province).

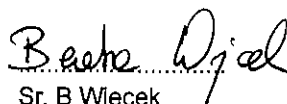
In the Congregation's organisational chart, the international governance body of the Congregation of the Sisters of the Holy Family of Nazareth is known as the General Administration whose offices are located in Rome, Italy. This administration holds office until July 2028. Under the General Administration are the Congregation's provinces, each administered by a Provincial Superior and her Council. Jesus the Good Shepherd province, which embraces England, France and Italy has its offices in Rome, Italy. The Charity is located in Enfield, Middlesex, in the United Kingdom.

The Charity established a subsidiary company named 'House of Joseph Limited' to be the vehicle for any trading activities that may be undertaken. The company was formed on the 30th October 2015. The company has been dormant with no activity since its inception. The directors, Sr. A Flak and Sr. M J Mikol are both Trustees of the Charity.

The Trustees' report was approved by the Board of Trustees.



Sr. M J Mikol
Trustee



Sr. B Wiecek
Trustee

Date: 27 OCTOBER 2022

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 DECEMBER 2021

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

INDEPENDENT AUDITOR'S REPORT

TO THE TRUSTEES OF THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

Opinion

We have audited the financial statements of The Sisters of the Holy Family of Nazareth (Good Shepherd Province) (the 'Charity') for the year ended 31 December 2021 which comprise the statement of financial activities, the balance sheet and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2021 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The Trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the Trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of Trustees

As explained more fully in the statement of Trustees' responsibilities, the Trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the Trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below:

Based on our understanding of the Charity, we identified the principal risks of non-compliance with laws and regulations related to the Charities Act 2011 and we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that are most likely to have a material impact on the financial statements such as health and safety law, employment law and compliance with the Financial Reporting Standard FRS102.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations was as follows:

- Enquiry of management and the Board of Trustees, including consideration of known or suspected instances of non-compliance with laws and regulations, accidents in the workplace and fraud;
- Questioning judgements and assumptions made by management in their significant accounting estimates;
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations.
- Evaluating the risk of management override of controls and evaluating the rationale of significant transactions outside the normal course of activities.

There are inherent limitations in the audit procedures described above. The more removed the laws and regulations are from the financial transactions, the less likely it is that we would become aware of non-compliance. Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the Charity's Trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Peter Edwards (Senior Statutory Auditor)
for and on behalf of Beatty & Co

28/10/22

Chartered Certified Accountants
Statutory Auditor

Suites 3 and 4
63-67 Athenaeum Place
Muswell Hill
London
N10 3HL

Beatty & Co is eligible for appointment as auditor of the Charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2021

	Notes	Unrestricted funds 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
<u>Income from:</u>					
Voluntary income	3	231,345	247,928	5,488	253,416
Investments	4	29,739	72,662	-	72,662
Total income		261,084	320,590	5,488	326,078
<u>Expenditure on:</u>					
Charitable activities	5	276,246	375,007	5,488	380,495
Other	10	573	-	-	-
Total expenditure		276,819	375,007	5,488	380,495
Net gains/(losses) on investments	11	75,933	(24,288)	-	(24,288)
Net movement in funds		60,198	(78,705)	-	(78,705)
Fund balances at 1 January 2021		7,560,119	7,638,824	-	7,638,824
Fund balances at 31 December 2021		7,620,317	7,560,119	-	7,560,119

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

BALANCE SHEET

AS AT 31 DECEMBER 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	12	6,614,094		6,613,888	
Investments	13	100		100	
		<u>6,614,194</u>		<u>6,613,988</u>	
Current assets					
Debtors	14	13,775		10,879	
Investments	15	642,015		566,076	
Cash at bank and In hand		376,037		403,901	
		<u>1,031,827</u>		<u>980,856</u>	
Creditors: amounts falling due within one year	16	(25,704)		(34,725)	
Net current assets			1,006,123		946,131
Total assets less current liabilities			<u>7,620,317</u>		<u>7,560,119</u>
Income funds					
<u>Unrestricted funds</u>					
General unrestricted funds		1,020,317		960,119	
Revaluation reserve		6,600,000		6,600,000	
		<u>7,620,317</u>		<u>7,560,119</u>	
		<u>7,620,317</u>		<u>7,560,119</u>	

The financial statements were approved by the Trustees on 27 OCTOBER 2022

Sr. M J Mikol
Sr. M J Mikol
Trustee

Sr. B Wiecek
Sr. B Wiecek
Trustee

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies

Charity Information

The Sisters of the Holy Family of Nazareth (Good Shepherd Province) is a religious trust governed by a Trust Deed dated 3rd April 1964 and is registered with the Charity Commission, Charity Registration No. 234201. It is based at 52 London Road, Enfield, Middlesex EN2 6EN.

1.1 Accounting convention

The accounts have been prepared in accordance with the Charity's trust deed, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The Charity is a Public Benefit Entity as defined by FRS 102.

The Charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

1.4 Income

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount.

1.5 Expenditure

Expenses are included in the financial statements as they fall due. Expenses include VAT where applicable as the company cannot reclaim it.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies

(Continued)

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Land and buildings	Nil
Fixtures, fittings & equipment	10% Reducing balance
Motor vehicles	25% Reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

Freehold land and buildings are not depreciated on materiality grounds.

1.7 Fixed asset Investments

Fixed asset Investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.8 Impairment of fixed assets

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.10 Financial instruments

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

3 Voluntary Income

	Unrestricted funds	Unrestricted funds	Restricted funds	Total
	2021 £	2020 £	2020 £	2020 £
Donations and gifts	4,890	11,040	4,000	15,040
Government grants	-	-	1,488	1,488
Other	226,455	236,888	-	236,888
	<u>231,345</u>	<u>247,928</u>	<u>5,488</u>	<u>253,416</u>

The ' Other ' donations above consists of the salaries and pensions of the Sisters which are gifted under deed of covenant.

4 Investments

	Unrestricted funds	Unrestricted funds
	2021 £	2020 £
Rental income	29,716	63,058
Interest receivable	23	9,604
	<u>29,739</u>	<u>72,662</u>

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

5 Charitable activities

	2021 £	2020 £
Charitable expenditure	5,361	16,097
Share of support costs (see note 7)	258,645	353,028
Share of governance costs (see note 7)	12,240	11,370
	<u>276,246</u>	<u>380,495</u>
Analysis by fund		
Unrestricted funds	276,246	375,007
Restricted funds	-	5,488
	<u>276,246</u>	<u>380,495</u>

6 Description of charitable activities

The charitable expenditure of £5,361 above primarily consists of donations to Poland and to visiting Sisters.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

7 Support costs

	Support costs £	Governance costs £	2021 £	Support costs £	Governance costs £	2020 £
Staff costs	25,038	-	25,038	15,671	-	15,671
Depreciation	1,625	-	1,625	1,622	-	1,622
Support of the members of congregation	231,982	-	231,982	335,735	-	335,735
Audit fees	-	5,820	5,820	-	5,400	5,400
Accountancy	-	6,420	6,420	-	5,970	5,970
	<u>258,645</u>	<u>12,240</u>	<u>270,885</u>	<u>353,028</u>	<u>11,370</u>	<u>364,398</u>
Analysed between Charitable activities	<u>258,645</u>	<u>12,240</u>	<u>270,885</u>	<u>353,028</u>	<u>11,370</u>	<u>364,398</u>

With the exception of the direct charitable donations and governance costs, all the costs of the Charity have been classified as support costs. These costs include the maintenance of the buildings, utilities, food, clothing, and the general health and welfare of the Sisters.

Governance costs includes accountancy and audit fees of £12,240 (2020 - £11,370).

8 Trustees

None of the Trustees (or any persons connected with them) received any remuneration during the year.

9 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
Kitchen staff	<u>2</u>	<u>2</u>
Employment costs	2021 £	2020 £
Wages and salaries	24,653	14,954
Social security costs	-	509
Other pension costs	385	208
	<u>25,038</u>	<u>15,671</u>

There were no employees whose annual remuneration was more than £60,000.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

10 Other

	Unrestricted funds	Total
	2021	£ 2020
Net loss on disposal of tangible fixed assets	573	-
	<u>573</u>	<u>-</u>

11 Net gains/(losses) on Investments

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Revaluation of investments	75,933	(24,288)
	<u>75,933</u>	<u>(24,288)</u>

12 Tangible fixed assets

	Land and buildings	Fixtures, fittings & equipment	Motor vehicles	Total
	£	£	£	£
Cost or valuation				
At 1 January 2021	6,600,000	84,753	23,900	6,708,653
Additions	-	2,405	-	2,405
Disposals	-	(1,744)	-	(1,744)
At 31 December 2021	<u>6,600,000</u>	<u>85,414</u>	<u>23,900</u>	<u>6,709,314</u>
Depreciation and impairment				
At 1 January 2021	-	71,220	23,545	94,765
Depreciation charged in the year	-	1,537	89	1,626
Eliminated in respect of disposals	-	(1,171)	-	(1,171)
At 31 December 2021	<u>-</u>	<u>71,586</u>	<u>23,634</u>	<u>95,220</u>
Carrying amount				
At 31 December 2021	<u>6,600,000</u>	<u>13,828</u>	<u>266</u>	<u>6,614,094</u>
At 31 December 2020	<u>6,600,000</u>	<u>13,533</u>	<u>355</u>	<u>6,613,888</u>

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

12 Tangible fixed assets (Continued)

The carrying value of land included in land and buildings comprises:

	2021 £	2020 £
Freehold	6,600,000	6,600,000

The land and buildings were acquired many years ago and as such the historical cost is immaterial. The Trustees have estimated the value of the land and buildings at 31 December 2021 to be £6,600,000.

At 31 December 2021, had the revalued assets been carried at historic cost less accumulated depreciation and accumulated impairment losses, their carrying amount would have been approximately £- (2020 - £-).

As there is no historical cost the revaluation surplus is effectively the value of the land and buildings of £6,600,000 (2020 - £6,600,000)

13 Fixed asset investments

	Unlisted investments £
Cost or valuation	
At 1 January 2021 & 31 December 2021	100
Carrying amount	
At 31 December 2021	100
At 31 December 2020	100

On 30 October 2015 a subsidiary company called House of Joseph Ltd was formed. The company remains dormant.

14 Debtors

	2021 £	2020 £
Amounts falling due within one year:		
Other debtors	4,091	2,834
Prepayments and accrued income	9,684	8,045
	13,775	10,879

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

15 Current asset Investments

	2021 £	2020 £
Unlisted investments	642,015	566,076

In 2013 the Trustees invested £430,000 with Epworth Investment Management in a combination of equity funds, corporate bonds and deposit funds. During the 2021 year the remaining funds held in income unit funds were switched to accumulation unit funds. All the income generated is now accumulated in the value of the fund so there is no longer a separately identifiable income return. At the year end date the market value of the fund was £642,015 (2020 - £566,076). Included in the fund is £52,291 of cash deposits (2020 - £52,285).

16 Creditors: amounts falling due within one year

	2021 £	2020 £
Other taxation and social security	171	427
Other creditors	8,122	22,895
Accruals and deferred income	17,411	11,403
	25,704	34,725

17 Related party transactions

There were no disclosable related party transactions during the year (2020 - none).

Accounts

**THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD
SHEPHERD PROVINCE)**

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2020

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Sr. M J Mikol	
	Sr. A Flak	
	Sr. B Wiecek	(Appointed 21 June 2021)
	Sr. M Stempko	(Appointed 27 January 2021)
	Sr. M Czerniak	(Appointed 27 January 2021)
Charity number	234201	
Principal address	52 London Road Enfield Middlesex EN2 6EN	
Auditor	Beatty & Co Suites 3 and 4 63-67 Athenaeum Place Muswell Hill London N10 3HL	
Bankers	Barclays Bank plc Enfield Branch 20 The Town Enfield Middlesex EN2 6LY	
Solicitors	Bates Wells 10 Queen Street Place London EC4R 1BE	

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

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THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2020

The Trustees present their annual report and financial statements for the year ended 31 December 2020.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charity's Trust Deed, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Objectives and activities

Trust Establishment

The Sisters of the Holy Family of Nazareth (Good Shepherd Province) is a religious trust governed by a Trust Deed dated 3rd April 1964 and is registered with the Charity Commission, Charity Registration No. 234201.

Incorporation

While the Charity is unincorporated, the trustees are incorporated.

Charity Contact Details

52 London Road
Enfield, Middlesex
EN2 6EN
Tel: 020 8363 4483
Email: charity@csfn.uk

AIMS, PRIORITIES AND STRATEGIES OF THE CHARITY

Aims of Charity

The principal aim of the Charity is the support of such charitable purposes as to advance the religious and other charitable work carried on by the Congregation in accordance with its Mission. Such purposes include the advancement of the Roman Catholic religion, the advancement of education, the spread of Christian values, caring for the family, the elderly and the needy, and the promotion of justice and peace.

2020 Priorities the Charity Aims to Address

The Charity continued to focus on the following areas of priority:

- (i) Supporting families and persons within families experiencing hardship, mental breakdown, poverty and homelessness.
- (ii) Providing care and housing for the elderly and low wage earners.
- (iii) Contributing to the educational advancement of children and language proficiency for migrants.
- (iv) Providing support to migrants and young children.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

Strategies for Achieving Objectives

The Trustees annually review the charity services provided and the requests for assistance presented when setting priorities for their Charity activities. The trustees have regard to the guidance issued by the Charity Commission on public benefit.

Due to the spread of the coronavirus, severe limitations were placed on the Charity in terms of interaction with the local community and individuals. Despite the barriers caused by the COVID-19, the Charity continued in 2020 to provide services to the elderly under its care, the poor and to migrant groups.

The Charity

- supported neighbours, especially migrants in monetary ways and supportive services.
- provided food and financial support for needy families.
- maintained care services and accommodation for the elderly.
- offered low cost accommodation to low wage earners.
- provided facilities for the broadcast of church streaming services.
- embraced organisations caring for young children through the provision of facilities.
- eliminated rental payments during lockdown to groups unable to meet contract obligations for the use of space for children's activities.
- committed to establishing a plan for the upgrade of the facilities serving its mission objectives.

Due to many years of low maintenance, significant building deficiencies require attention, especially in residential accommodation. Linked with the proposed maintenance plan is the evaluation of options for the sale of surplus Charity land.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Charity should undertake.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

ACTIVITIES AND SERVICES UNDERTAKEN TO ADDRESS OUR CHARITY'S PRIORITIES

The work of the Charity continues to be carried out predominantly by the members of the congregation of The Sisters of the Holy Family of Nazareth assigned to the community in Enfield, UK. The members, who are cross-generational, contribute their professional and supportive services in a variety of ways through a wide range of unpaid charitable services and activities as set out below:

Charity Administration

The administration of the Charity is undertaken by members of the Sisters of the Holy Family of Nazareth assigned to Enfield. Five Sisters serve as trustees. Three Sisters work as volunteers undertaking the management of the Charity including its administrative, financial, human relations, property and care services for the sick and elderly.

Sponsorship Activities

The Charity, holding sponsor obligations, continues to sponsor Tier 2 Religious Workers Visas and Tier 5 VISAS for Sisters appointed to undertake the work of the Charity in the UK. Currently the Charity is involved in the sponsorship of two Sisters.

Care Services for the Elderly

The Charity, houses and provides care services for the elderly members of the Sisters' community. These services include personal care, the administration of services provided by other organisations both care and specialist services, companionship, day care needs and the organisation of spiritual support. Two members of the Order provide full time support to the care of the elderly and one Sister organises care services.

Education

The education of children, youth and adults is one aspect of the work of the Charity.

(i) one Sister continues to work as a part time teacher assisting children with special needs at St. Thomas More School in Wood Green. Her expertise in teaching English to immigrant pupils facilitates the integration of these children into British society. Sister also serves as a governor at Bishop Douglass School, Finchley and is the Charity's representative on the National Catholic Safeguarding Commission, attending the scheduled meetings on a regular basis.

(ii) the Charity facilitated language studies for four Sisters to enable them to undertake educational and social services among the people in missions and the local population.

Due to the COVID-19 restrictions, the activities normally undertaken by the Charity were not offered, or severely curtailed. These include the following:

- (i) catechesis teaching of children.
- (ii) teaching in ethnic Saturday Schools, assisting immigrant children.
- (iii) conducting bereavement groups in the local parish.
- (iv) leading various parish groups in church related activities.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

Activities continued.....

Local Poor and Homeless

In 2020 there has been a steady demand on the Charity to assist the local poor and homeless. The Charity worked to support the efforts of local groups.

Food Provision

The Charity, in cooperation with local schools and other groups, distributes food to needy individuals and families during the year, especially during the Christmas season.

Provision of Facilities for Disadvantaged and Immigrant Groups

Unfortunately, the Convent chapel normally open for services seven days a week had to remain closed to the public, due to the virus.

The Holy Family Polish Parish, based in Enfield (established by the Polish Mission in England) utilised the Charity's facilities for the streaming of church service.

The preparation of children for the Sacraments of the Eucharist and Confirmation was postponed or partially transmitted through the internet to abide by COVID-19 restrictions.

Members of the Syro-Maronite immigrant communities from the local and adjoining suburbs could not meet for chapel services during lockdown periods but eventually were able to make use of the chapel services in a limited way for worship and fellowship.

Social and Pastoral Work

- (i) the Charity had to curtail the normal use of its premises for the use of community support groups such as Alcoholics Anonymous.
- (ii) one Sister served as a voluntary receptionist for the local church.
- (iii) outreach services were partially suspended from the Charity's legal address to provide a safe environment for its vulnerable elderly, due to COVID-19.
- (iv) support continued to be offered in the form of the provision of advice, food, shelter, and money to an ever increasing number of homeless, unemployed and migrants in the area.
- (v) for the psychologically ill, lonely or unable to help themselves, the Charity assisted by providing support, mainly by phone.

The work of the Charity has a focused impact on the individuals and groups served. The elderly, homeless and poor were supported in ways that enabled them to maintain a dignity of life. Although COVID-19 severely curtailed activities for the use of Charity facilities, the Charity's initiative of not charging rent during lockdown greatly assisted the various organisations using the premises.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

Activities continued.....

Provision of Improved Space for Meetings, Religious Services, Nursery School Activities and Gatherings

In 2020 the Charity finalised its programme of renovation of its chapel facilities and residential facilities, and the upgrade of its rentable meeting room.

The renovation programme was finalised allowing the resumption of its full activities till the spread of the virus curtailed its use. There was a suspension of marriage preparation classes, catechetical teaching, preparation for first Holy Communion, choir rehearsals and social gatherings for local and migrant communities.

Roseneath House

Roseneath House, under the auspices of the Charity, continued to offer accommodation to low wage earners. In 2020 a review was undertaken and a full assessment study prepared to specify the renovations required to upgrade Roseneath House. The facility continued to be under the management of Knights Residential to ensure the facility was fit for purpose. This transfer of administration and management was evaluated as a positive improvement for the facility. The Charity proceeded to further exam the infrastructure of the building, which was considerable in age, as part of the plan.

Hospitality

The Charity supports overseas members of the Congregation through the provision of accommodation for Sisters, who come to England to study the English language. It also offers to Church personnel from other religious congregations, accommodation for short periods while conducting activities in England or attending English language courses. These activities were limited in 2020 due to COVID-19 restrictions.

Charity Personnel

The Charity sponsored two new persons for work in the Charity.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

Achievements and performance

2020 STATE OF THE CHARITY'S ACTIVITIES

Due to the COVID-19 restrictions and preventative measures by the Charity to maintain a safe environment, all activities on the site usually undertaken by specific groups were suspended. These include the following:

People Served by Ministry to Children and Youth

- General activities for children in the Charity's Upper room
- Religious education classes which cater for up to 50 children per week
- Arabic language classes which cater for up to 10 children weekly.

A Spanish Pre-School functioned on the premises until government COVID-19 restrictions forced it to close. Nursery facilities operated for local families during school terms. Approximately 25 children participated each day during school terms, when the nursery was operational.

Groups Served through the Use of Charity Facilities

The Charity makes available rooms at a reduced rate to assist organisations caring for special needs of adults. Individuals using the Charity's chapel facilities and services for the poor numbered in excess of 30,000 in the year, of whom approximately 60% migrated to England in recent years.

Until the Charity had to close its rental facilities due to COVID-19 restrictions, the Charity's rental facilities were utilised daily Monday to Saturday and frequently on Sundays by AA groups, event planners, music directors, parish organisers and a wide variety of community focused organisations.

The Maronite and Polish communities used the chapel for their services until restrictions forced their closure.

Ongoing Demand for Charity Services

Demands for the Charity's services have continued to increase in 2019, however demand for services in 2020 almost completely ceased to prevent the spread of the coronavirus. Staff attendance was also effected due to safety reasons.

The meeting facilities in the Charity's property were underutilised approximately 88% of the time during the week, and 50% over the weekends.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

FACILITIES RENOVATION

In 2020 the Charity undertook an inventory of its residential facilities. The second step of the phased renovation programme focused on the upgrade of main Charity building. The work undertaken focused mainly on the following:

- Replacement of doorbell with video security, accessible on all building floors
- New floors in several residential bedrooms
- Renovation of administration office and associated facilities
- Creation of ensuite bathrooms and sleeping facilities for guests, also used for quarantine
- Creation of a reception room
- Repainting of the receptionist area
- Installation of external and internal lighting at main entrance
- Installation of power, phone and data points
- Repainting of several residential rooms for the elderly

MANAGEMENT OF PROPERTY AND ASSETS

Holding Title to Property

In December 2020 the Charity began the process of changing the names recorded on the Land Registry title deeds from the Charity's trustees to the Charity as an entity. This was completed in 2021.

Property Agreement

On the 28th August 2020, the Charity concluded negotiations and signed an agreement which will allow it to sell surplus land with vacant possession.

Distribution of Funds

In 2020 the Charity continued to implement its 2019 policy to distribute donations to a range of organisations that support the Charity's objectives. The majority of financial assistance allocated in 2020 focused on the poor and homeless. Considerable loss of funds occurred due to the reduction in rental income caused by the temporary closure of the nursery and chapel.

Fundraising achievements

The Charity did not undertake any new fundraising activities but continued to rely on the income of the retired/pensioned members of the Sisters' local community and from the rental income of the Charity's property. There was a loss of income which traditionally flows from donations from supportive individuals, groups and organisations.

Investment performance

Funds surplus to operating costs are invested cautiously in a combination of bank savings accounts and investment funds. Ongoing reviews are undertaken to assess performance with respect to operating costs and maximising income. While some fluctuation in low risk equity investments occur, the performance has been lower, during the lockdown period.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

Financial review

The main Charity resources in England continue to be provided by the salaries and retirement pensions of the Sisters; they are covenanted to the Charity. Given the advancing age of its membership, in 2020, the Charity examined in earnest possible alternatives going forward to replace the declining pension income.

The statement of financial activities shows that the incoming resources in 2020 decreased by £45,930 to £326,078 from £372,008 in 2019.

The total funds for the year decreased by £78,705 to £7,560,119 from £7,638,824 in 2019.

Reserves Policy

It is the policy of the Charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to a minimum of two years total expenditure. Based on an annual average of approximately £325,000 per annum over the last five years, this equates to £650,000. In addition due to the current uncertainty over the sale of land and property assets, the Trustees consider an additional contingency reserve of £300,000 is necessary. The Trustees consider maintaining the reserves at this level to ensure that, in the event of a significant drop in funding, they will be able to continue the Charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year. At the end of 2020 the Charity held free reserves of £566,076 (2019 - £581,145) in equity investments and £403,901 (2019 - £468,039) in the bank.

Investment Policy

The Charity operates a low risk investment policy. Surplus funds are held in interest earning deposit accounts, equity funds and corporate bonds.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

RISK FACTORS

The Trustees have re-assessed the major risks to which the Charity is exposed currently, and are working to ensure systems are in place to mitigate exposure to the major risks. The Trustees see the current risks to the Charity to be similar to those in 2019:

- (i) sustaining the Charity's mission due to the predominance of Congregation members in England being of advanced age.
- (ii) the ongoing provision of finance for the Charity's activities and renovations.
- (iii) the growing need for major renovations due to the deterioration of existing buildings which require replacement or major infrastructure refitting.
- (iv) the difficulty of replacing personnel for jobs currently undertaken by religious volunteers.

INITIATIVES TAKEN TO ADDRESS THE RISKS

To address these risks the Trustees have taken the following action:

- (i) continue with efforts to recruit Congregation members to England.
- (ii) undertake financial appraisals for proposed new projects.
- (iii) expand the number of rental rooms to increase the Charity's revenue.
- (iv) continue discussions with adjoining land owners for the purpose of selling to them the surplus adjacent land of the Charity, given the local Enfield Town Plan has designated part of the Charity's land for residential development.
- (v) initiate quarterly reviews of investments with the possibility of appointing two investment advisers.
- (vi) develop a robust financial delegation policy.
- (vii) apply for additional places under the Sponsor Programme to invite additional congregational members to come to England to assist with the management of the Charity.

Structure, governance and management **Nature of Governing Document**

The Charity was established by a charitable Trust Deed on 3rd April 1964. On 24 June 2015 the governing document was amended so as to redefine 'the Society' and 'the Superior' as follows:

"1(A) "the Society" means the voluntary association of women known as the Good Shepherd Province of the Sisters of the Holy Family of Nazareth and any subsequent province formed canonically by the aggregation, merger or union of the Good Shepherd Province, or any successor province, with another province or other provinces."

"1(B) "the Superior" means the person for the time being holding the office of Provincial Superior of the Society and during any vacancy in such office or when the person holding such office is unable to carry out any of the functions thereof includes the person or persons who under the canonical constitutions of the Society is or are for the time being entitled to carry out such functions and, in default of such person, the Superior General of the Congregation of the Holy Family of Nazareth."

The Trustees applied to the Charities Commission to become a body corporate under the power given in section 251 of the Charities Act 2011. On 29 September 2015 the Charities Commission granted a certificate of incorporation of the Trustees.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

The Trustees who served during the year and up to the date of signature of the financial statements were:

Sr. M T O' Hora	(Resigned 31 December 2020)
Sr. J Lyons	(Resigned 7 May 2021)
Sr. M J Mikol	
Sr. G Keane	(Resigned 31 December 2020)
Sr. A Flak	
Sr. B Wiecek	(Appointed 21 June 2021)
Sr. M Stempko	(Appointed 27 January 2021)
Sr. M Czerniak	(Appointed 27 January 2021)

Recruitment and appointment of Trustees

The Charity Trustees are all members of the Congregation of the Holy Family of Nazareth which is an international organisation. As a result of amendments to the governing document enacted on 24 June 2015 which was amended so as to redefine 'the Society' and 'the Superior', the power of appointing new Trustees now rests with the Provincial Superior of the Jesus the Good Shepherd province rather than with the Superior General of the worldwide Congregation based in the Generalate House in Rome, Italy.

Since the changes enacted in 2015, the five Trustees were appointed by the Superior Provincial and her council for a term of five years. The Trustees are ultimately responsible for the achievement of the objects of the Charity, the development of policies and administration of the Charity's assets.

Induction and training of Trustees

The Trustees are appointed based on their knowledge and experience. When new Trustees are appointed, they have access to a copy of the Charity's minutes from the previous year, are encouraged to familiarise themselves with resources and courses available for Trustees and are encouraged to undertake training offered by various professional organisations. In 2020 the Trustees undertook training in the responsibilities of Trustees, such as Sponsorship and Immigration and Issues of Catholic Charities.

ORGANISATIONAL STRUCTURE AND RELATIONSHIP WITH THE WIDER NETWORK

The Congregation of the Sisters of the Holy Family of Nazareth is an international religious order divided into a number of separate provinces and regions. Since March 2003, the Sisters in England function as part of the Good Shepherd Province. It is comprised of the congregation in France and Italy, as well as England, and is administered by a Provincial Superior and her council. To reflect the new international structure, in 2015 the Charity registered a name change at the Charities Commission. Since 24 June 2015 the Charity is now officially named; The Sisters of the Holy Family of Nazareth (Good Shepherd Province).

In the Congregation's organisational chart, the international governance body of the Congregation of the Sisters of the Holy Family of Nazareth is known as the General Administration whose offices are located in Rome, Italy. This administration holds office until July 2019. Under the General Administration are the Congregation's provinces, each administered by a Provincial Superior and her Council. Jesus the Good Shepherd province, which embraces England, France and Italy has its offices in Rome, Italy. The Charity is located in Enfield, Middlesex, in the United Kingdom.

The Charity established a subsidiary company named 'House of Joseph Limited' to be the vehicle for any trading activities that may be undertaken. The company was formed on the 30th October 2015. The company has been dormant with no activity since its inception. The directors, Sr. A Flak and Sr. M J Mikol are both Trustees of the Charity.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

The Trustees' report was approved by the Board of Trustees.

Sr. M J Mikol

Sr. M J Mikol

Trustee

Date: *25 Oct 2021*

Sr. M Stempko

Sr. M Stempko

Trustee

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 DECEMBER 2020

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

INDEPENDENT AUDITOR'S REPORT

TO THE TRUSTEES OF THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

Opinion

We have audited the financial statements of The Sisters of the Holy Family of Nazareth (Good Shepherd Province) (the 'Charity') for the year ended 31 December 2020 which comprise the statement of financial activities, the balance sheet and the notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2020 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

Other Information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The Trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the Trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of Trustees

As explained more fully in the statement of Trustees' responsibilities, the Trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the Trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

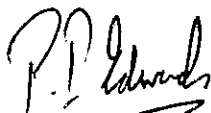
THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

Use of our report

This report is made solely to the company's members, as a body, in accordance with section 391 of the Companies Act 2014. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members, as a body, for our audit work, for this report, or for the opinions we have formed.



Peter Edwards (Senior Statutory Auditor)
for and on behalf of Beatty & Co

26/10/21

Chartered Certified Accountants
Statutory Auditor

Suites 3 and 4
63-67 Athenaeum Place
Muswell Hill
London
N10 3HL

Beatty & Co is eligible for appointment as auditor of the Charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2020

	Notes	Unrestricted funds 2020 £	Restricted funds 2020 £	Total Unrestricted funds 2020 £	Restricted funds 2019 £	Total 2019 £
<u>Income from:</u>						
Voluntary income	3	247,928	5,488	253,416	268,903	277,239
Investments	4	72,662	-	72,662	94,769	94,769
Total Income		320,590	5,488	326,078	8,336	372,008
<u>Expenditure on:</u>						
Charitable activities	5	375,007	5,488	380,495	339,991	446,152
Net gains/(losses) on investments	10	(24,288)	-	(24,288)	58,037	58,037
Gross transfers between funds		-	-	-	93,113	-
Net movement in funds		(78,705)	-	(78,705)	(4,712)	(16,107)
Fund balances at 1 January 2020		7,638,824	-	7,638,824	4,712	7,654,931
Fund balances at 31 December 2020		7,560,119	-	7,560,119	-	7,638,824

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

BALANCE SHEET

AS AT 31 DECEMBER 2020

	Notes	2020 £	£	2019 £	£
Fixed assets					
Tangible assets	11	6,613,888		6,615,509	
Investments	12		100		100
		6,613,988		6,615,609	
Current assets					
Debtors	13	10,879		10,824	
Investments	14	566,076		581,145	
Cash at bank and in hand		403,901		468,039	
		980,856		1,060,008	
Creditors: amounts falling due within one year	15	(34,725)		(36,793)	
Net current assets			946,131		1,023,215
Total assets less current liabilities			7,560,119		7,638,824
Income funds					
<u>Unrestricted funds</u>					
General unrestricted funds		960,119		1,038,824	
Revaluation reserve		6,600,000		6,600,000	
			7,560,119		7,638,824
			7,560,119		7,638,824

The financial statements were approved by the Trustees on 18 Oct 2021

S. M. J. Mikol
Sr. M J Mikol
Trustee

S. M. Stempko
Sr. M Stempko
Trustee

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2020

1 Accounting policies

Charity Information

The Sisters of the Holy Family of Nazareth (Good Shepherd Province) is a religious trust governed by a Trust Deed dated 3rd April 1964 and is registered with the Charity Commission, Charity Registration No. 234201. It is based at 52 London Road, Enfield, Middlesex EN2 6EN.

1.1 Accounting convention

The accounts have been prepared in accordance with the Charity's trust deed, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The Charity is a Public Benefit Entity as defined by FRS 102.

The Charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

1.4 Income

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount.

1.5 Expenditure

Expenses are included in the financial statements as they fall due. Expenses include VAT where applicable as the company cannot reclaim it.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

1 Accounting policies

(Continued)

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Land and buildings	Nil
Fixtures, fittings & equipment	10% Reducing balance
Motor vehicles	25% Reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

Freehold land and buildings are not depreciated on materiality grounds.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.8 Impairment of fixed assets

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.10 Financial Instruments

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

3 Voluntary Income

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2020	2020	2020	2019	2019	2019
	£	£	£	£	£	£
Donations and gifts	11,040	4,000	15,040	67,995	8,336	76,331
Government grants	-	1,488	1,488	-	-	-
Other	236,888	-	236,888	200,908	-	200,908
	<u>247,928</u>	<u>5,488</u>	<u>253,416</u>	<u>268,903</u>	<u>8,336</u>	<u>277,239</u>

The ' Other ' donations above consists of the salaries and pensions of the Sisters which are gifted under deed of covenant.

4 Investments

	Unrestricted funds	Unrestricted funds
	2020	2019
	£	£
Rental income	63,058	79,474
Interest receivable	9,604	15,295
	<u>72,662</u>	<u>94,769</u>

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

5 Charitable activities

	2020 £	2019 £
Charitable expenditure	16,097	10,292
Share of support costs (see note 7)	353,028	425,090
Share of governance costs (see note 7)	11,370	10,770
	<u>380,495</u>	<u>446,152</u>
Analysis by fund		
Unrestricted funds	375,007	339,991
Restricted funds	5,488	106,161
	<u>380,495</u>	<u>446,152</u>

6 Description of charitable activities

The charitable expenditure of £16,097 above primarily consists of donations of £8,000 to the Generalate in Rome and a £4,000 donation to a Polish family which related to a restrictive donation the Charity had received for this purpose. The balance consists of other donations to local and national charitable causes.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

7 Support costs

	Support costs £	Governance costs £	2020 £	Support costs £	Governance costs £	2019 £
Staff costs	15,671	-	15,671	12,898	-	12,898
Depreciation	1,622	-	1,622	1,829	-	1,829
Support of the members of congregation	335,735	-	335,735	410,363	-	410,363
Audit fees	-	5,400	5,400	-	4,800	4,800
Accountancy	-	5,970	5,970	-	5,970	5,970
	<u>353,028</u>	<u>11,370</u>	<u>364,398</u>	<u>425,090</u>	<u>10,770</u>	<u>435,860</u>
Analysed between						
Charitable activities	<u>353,028</u>	<u>11,370</u>	<u>364,398</u>	<u>425,090</u>	<u>10,770</u>	<u>435,860</u>

With the exception of the direct charitable donations and governance costs, all the costs of the Charity have been classified as support costs. These costs include the maintenance of the buildings, utilities, food, clothing, and the general health and welfare of the Sisters.

Governance costs includes accountancy and audit fees of £11,370 (2019 - £10,770).

8 Trustees

None of the Trustees (or any persons connected with them) received any remuneration during the year.

9 Employees

The average monthly number of employees during the year was:

	2020 Number	2019 Number
Chef	<u>2</u>	<u>1</u>
Employment costs	2020 £	2019 £
Wages and salaries	14,954	12,183
Social security costs	509	506
Other pension costs	208	209
	<u>15,671</u>	<u>12,898</u>

There were no employees whose annual remuneration was more than £60,000.

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

10 Net gains/(losses) on investments

	Unrestricted funds	Unrestricted funds
	2020	2019
	£	£
Revaluation of investments	(24,288)	58,037

11 Tangible fixed assets

	Land and buildings	Fixtures, fittings & equipment	Motor vehicles	Total
	£	£	£	£
Cost or valuation				
At 1 January 2020	6,600,000	84,753	23,900	6,708,653
At 31 December 2020	6,600,000	84,753	23,900	6,708,653
Depreciation and impairment				
At 1 January 2020	-	69,716	23,427	93,143
Depreciation charged in the year	-	1,504	118	1,622
At 31 December 2020	-	71,220	23,545	94,765
Carrying amount				
At 31 December 2020	6,600,000	13,533	355	6,613,888
At 31 December 2019	6,600,000	15,036	473	6,615,509

The carrying value of land included in land and buildings comprises:

	2020	2019
	£	£
Freehold	6,600,000	6,600,000

The land and buildings were acquired many years ago and as such the historical cost is immaterial. The Trustees have estimated the value of the land and buildings at 31 December 2020 to be £6,600,000.

At 31 December 2020, had the revalued assets been carried at historic cost less accumulated depreciation and accumulated impairment losses, their carrying amount would have been approximately £- (2019 - £-).

As there is no historical cost the revaluation surplus is effectively the value of the land and buildings of £6,600,000 (2019 - £6,600,000)

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

11 Tangible fixed assets (Continued)

12 Fixed asset investments

	Unlisted Investments £
Cost or valuation	
At 1 January 2020 & 31 December 2020	100
Carrying amount	
At 31 December 2020	100
At 31 December 2019	100

On 30 October 2015 a subsidiary company called House of Joseph Ltd was formed. The company remains dormant.

13 Debtors

	2020 £	2019 £
Amounts falling due within one year:		
Other debtors	2,834	-
Prepayments and accrued income	8,045	10,824
	<u>10,879</u>	<u>10,824</u>

14 Current asset investments

	2020 £	2019 £
Unlisted investments	566,076	581,145

The Trustees invested £430,000 with Epworth Investment Management in a combination of equity funds, corporate bonds and deposit funds in 2013. During the 2020 year a further £8,906 was invested. At the year end date the market value of the fund was £566,076 (2019 - £581,145). Included in the fund is £52,285 of cash deposits (2019 - £51,972).

THE SISTERS OF THE HOLY FAMILY OF NAZARETH (GOOD SHEPHERD PROVINCE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

15 Creditors: amounts falling due within one year

	2020 £	2019 £
Other taxation and social security	427	396
Other creditors	22,895	7,462
Accruals and deferred income	11,403	28,935
	<u>34,725</u>	<u>36,793</u>

16 Government grants

The government grant income of £1,488 relates to a furlough claim under the Coronavirus Job Retention Scheme in respect of one employee during the year. As it was for a specific purpose it has been shown under restricted funds.

17 Related party transactions

There were no disclosable related party transactions during the year (2019 - none).